



# CITY OF MADISON FIRE DEPARTMENT

## Fire Prevention Division

325 W. Johnson St., Madison, WI 53703-2295

Phone: 608-266-4484 ♦ FAX: 608-267-1153

## **FIRE EXTINGUISHER MAINTENANCE LICENSE APPLICATION**

### Applicant Information

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

### Owners' Information

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

### General Requirements of Fire Department Licenses:

- 1) All license applications shall be submitted 30 days prior to commencing the prescribed activities.
- 2) A separate application, fee, and license shall be required for each hazard listed.
- 3) Application can be made at the Madison Fire Department 325 W. Johnson St. Madison, WI 53703.
- 4) License fees are \$100.00 per license except:
  - Pyrotechnic Special-Effect Materials or Public Display of Fireworks license fee is \$250.00.
- 5) License fees are payable to the **City of Madison**.
- 6) A license is not transferable, and any change in equipment, ownership, use or occupancy of premises shall require a new license.
- 7) An inspection may be required before the issuance of a license.
- 8) Applications shall be acted upon within fifteen (15) business days.
- 9) Licenses shall at all times be prominently displayed on the premises.
- 10) Licenses shall be valid for no more than 1 year. The term of each annual license shall be from July 1 to June 30 of the next succeeding year.
- 11) Complete the instructions on the reverse side of this form.

By completing and signing this license application you acknowledge and agree to comply with Madison General Ordinance Chapter 34, Wisconsin Administrative Codes and the International Fire Code.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title or position \_\_\_\_\_

### **(THIS PORTION TO BE COMPLETED BY THE MADISON FIRE DEPARTMENT)**

The above applicant has been granted permission to maintain, store or handle materials, or to conduct processes as prescribed in this application. Permission is contingent upon compliance with all applicable codes and standards.

\_\_\_\_\_  
Fire Department Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

# FIRE EXTINGUISHER MAINTENANCE LICENSE APPLICATION

## **Application Requirements**

Prior to servicing any fire extinguishers, applicant shall successfully complete a Madison Fire Department **Fire Extinguisher Maintenance Examination**.

Schedule appointment for examination with the Fire Prevention Division of the Madison Fire Department at (608) 266-4484.

A certification number will be issued to the License holder, after he/she passes the **Fire Extinguisher Maintenance Examination**.

## **Guidelines**

This list of guidelines does not include all requirements to recharge portable fire extinguishers. It is the license holder's responsibility to comply with the Wisconsin Administrative Code, the International Fire Code and the Madison General Ordinances.

1. Only qualified persons, who have obtained a Fire Extinguisher Maintenance license shall recharge and/or service fire extinguishers. MGO 34.28 (2)(b)
2. All rechargeable-type extinguishers shall be recharged after any use or as indicated by an inspection or when performing maintenance. NFPA 10, 4-5.1.1, 1998 Edition.
3. Extinguishers shall be subjected to maintenance not more than one year apart or when specifically indicated by an inspection. NFPA 10, 4-4.1, 1998 Edition.
4. All extinguishers shall be recharged at periodic intervals so as to maintain them in continuous effective operating condition in accordance with NFPA 10, 1998 Edition MGO 34.28 (2)(a).
5. Competencies shall be maintained. License holders must maintain their knowledge of fire extinguishers on a regular basis and review periodic NFPA 10 changes.
6. Applicant will be required to retest if more than one year has lapsed since a valid license was held.

**Certification Number:** \_\_\_\_\_