



CITY OF MADISON FIRE DEPARTMENT

Fire Prevention Division

325 W. Johnson St., Madison, WI 53703-2295

Phone: 608-266-4484 ♦ FAX: 608-267-1153

PRIVATE HYDRANT MAINTENANCE

All private hydrants shall be maintained in accordance with NFPA 25 as specified in the Madison Fire Code, MGO 34.20

LOCATION DATA

Address: _____

Property Owner: _____ Phone #: _____

Name of Property: _____

HYDRANT SERVICE DATA

Name of Company Servicing Hydrants: _____ Phone #: _____

Address: _____

Signature of Service Tech: _____ Print Name: _____

Date of Hydrant Service: _____ # of Hydrants Serviced: _____

Make of Hydrants: _____ Model of Hydrants: _____

Semi-Annual Inspections

- Hydrants are accessible and free of obstructions
- Top of hydrant is not leaking when hydrant is on
- Gaskets under caps are not leaking when hydrant is on
- Hydrant barrel is in good condition without cracks or corrosion
- Operating nut is not worn and does not have rounded corners
- Outlet threads are not damaged
- Outlet caps secured

Yes = Satisfactory	No = Unsatisfactory
Yes	No*
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Annual Tests

- Open hydrant fully and flow for not less than 1 minute
- Hydrant drains completely within 60 minutes of closing valve
- Note: Contact the Water Utility Department at 266-4665 prior to flowing hydrants.

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Annual Maintenance

- Lubricate operating nut
- Lubricate hydrant packing
- Lubricate thrust collar
- Lubricate outlet threads

<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	□□
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

*All "No" indications shall be explained in detail

Completed forms shall be submitted to: Hydrant Records, Madison Fire Department
325 W. Johnson Street
Madison, WI 53703-2295