



Homeless Services Consortium Board of Directors Meeting

July 3, 2024
1:00-3:00 PM

Zoom.us – Meeting ID: 880 1162 8775
Passcode: 818996
1-877-853-5257

The HSC Board strives to prevent and end homelessness, by advancing Housing as a Human Right. We provide leadership, advocacy, planning, and management of program funding in order to promote accessible and equitable housing and homeless services.

AGENDA

- Call to Order and Welcome
- Introductions

Board members in attendance: Chara Taylor, Erin Kautz, Rachel Kaiser, Patrick Duffie, Michelle Hemp, Taylor Rozman, Sara Allee Jatta, Kayla Every, Aurelius Leslie, Shanita Lawrence, Andrea Gaines, Alicia Spry, Patti La Cross,

Board members not in attendance: Deja Mays, Claire Bergman, Arree Macon, TaMaya Travis, Andrea White

Staff: Torrie Kopp Mueller

Guests: Sarah Lim, Kwame Nsiah, Takisha Jordan, Melissa Mennig, Kristina Dux

- Updates City, County, United Way, Lived Experience Council, Youth Action Board
City: Common Council approved contractor (Miron) for purpose-built men's shelter and budget has been adjusted, Rethke all residents were able to move out, it will take some months to make repairs and then will re-open for renting, 20 out of 45 have been secured for PSH and Tree Lane there are 2 households left 11 of the 45 will be for PSH, prior they were 55 of the 60 and 40 of the 45, the rest will still be affordable housing, Tellurian will continue to support Rethke and there are current negotiations for Tree Lane supportive housing, City received an audit for EHH funds audit went well with only minor concerns.

County: Contract updates, Fair Chance Housing was re-released and closed 6/30/24, Doubled up Pilot, H2H numbers have not changed much currently 50 housed until the end of October 2024, ARP funds concluding, County contacts. PowerPoint [CoC Board July 2024 HAA updates.pdf](#)

United Way: none at this time.

LEC: funding goals/objects, UW got funding for grant writing for a member of the LEC, 2 LEC received scholarships to attend the conference to end homelessness (Takisha Jordan and Alicia Spry) after the conference (July 8th-10th) there will be a report out to the board, Takisha did ask if there was any specific that community members wanted addressed for CHD there is 30 minutes with the representative, completed the questionnaires for funding.

YAB: All 3 organizations are opening. Grand opening of Ever Strong will be sending this information and welcome all our partners. Looking for options for sustainability past the demonstration.

- **Vote to approve Minutes from June 5, 2024** - Chara Taylor
 - **June minutes approved.**
- Treasurer's Report – Shanita Lawrence
 - We currently have some funds, but this continues to decrease.
- Update from Board Committee working on grants/fundraising.
 - Has not met yet.

- **Action Item:** CoC Competition Materials – Torrie Kopp Mueller
 - **NOFO has not released, can be any day.**

APPLICATION MATERIALS

NEW

- Complete application in E-snaps or the alternative word document (for approval)
- Complete new project application with Dane CoC questions (for approval)

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SPECIAL RENEWAL

- Projects that don't have a full year of data or did not meet the performance threshold on Performance Scorecard
- Complete application in E-snaps
- Complete special renewal project application with Dane CoC questions (for approval)

- - Approve the alternative word document and should HUD make changes to the questions this can also be updated on the word document.
 - Agencies that didn't meet the threshold or does not have a year's worth of data.

APPLICATION MATERIALS – LIVED EXPERIENCE QUESTIONS

- Worked with members of Lived Experience Council and Youth Action Board
- Some questions require written responses and are included in Dane CoC questions
- New and Special Renewal applicants will be invited to an interview with LEC & YAB to answer questions (for approval)
- Information will help us know where further technical assistance is needed and help projects plan for incorporation of lived experience feedback into their work

How can we do better?

- **Proposal:** Approve CoC Competition materials as presented.
 - Likes 12, unanimously approved.

COLLABORATIVE APPLICANT

- Department of Housing and Urban Development requires CoC's to designate a Collaborative Applicant
- The Collaborative Applicant is the eligible applicant designated by the Continuum of Care (CoC) to collect and submit the CoC Registration, CoC Consolidated Application (which includes the CoC Application and CoC Priority Listing), and apply for CoC planning funds on behalf of the CoC during the CoC Program Competition. The CoC may assign additional responsibilities to the Collaborative Applicant so long as these responsibilities are documented in the CoC's governance charter.
- City of Madison currently serves in this role
 - - This is for CoC funding.
 - **Proposal:** Approve City of Madison as the Collaborative Applicant
 - **Likes 12, unanimously approved.**

COC PLANNING GRANT

- Continuum of Care planning activities. (CFR 578.39)
 - (a) In general, Collaborative applicants may use up to 3 percent of their FPRN, or a maximum amount to be established by the NOFA, for costs of:
 - (1) Designing and carrying out a collaborative process for the development of an application to HUD;
 - (2) Evaluating the outcomes of projects for which funds are awarded in the geographic area under the Continuum of Care and the Emergency Solutions Grants programs; and
 - (3) Participating in the consolidated plan(s) for the geographic area(s). (b) Continuum of Care planning activities.
 - Eligible planning costs include the costs of:
 - (1) Developing a communitywide or regionwide process involving the coordination of nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless individuals;
 - (2) Determining the geographic area that the Continuum of Care will serve;
 - (3) Developing a Continuum of Care system;
 - (4) Evaluating the outcomes of projects for which funds are awarded in the geographic area, including the Emergency Solutions Grants program;
 - (5) Participating in the consolidated plan(s) of the jurisdiction(s) in the geographic area; and
 - (6) Preparing and submitting an application to HUD on behalf of the entire Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.
 - (c) Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.
- **Proposal:** Approve use of CoC Planning Grants for CoC staff and remaining funds for compensation for lived experience.
 - **Likes 11, unanimously approved.**



Adjourn

Future Board Meetings, All meetings are 1-3PM

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|---------------------------|--------------------------|
| August 7 th | November 6 th |
| September 4 th | December 4 th |
| October 9 th | |

If you have topics, you think the HSC Board should discuss, please email them to hsc@cityofmadison.com.