



## Homeless Services Consortium Board of Directors Meeting

June 5, 2024  
1:00-3:00 PM

Zoom.us – Meeting ID: 880 1162 8775  
Passcode: 818996  
1-877-853-5257

The HSC Board strives to prevent and end homelessness, by advancing Housing as a Human Right. We provide leadership, advocacy, planning, and management of program funding in order to promote accessible and equitable housing and homeless services.

### AGENDA - Amended

- Call to Order and Welcome
- Introductions

Board members in attendance: Shanita Lawrence, Patti La Cross, Sara Allee Jatta, Chara Taylor, Claire Bergman, Michelle Hemp, Erin Kautz, Patrick Duffie, Andrea White, Rachel Kaiser, Taylor Rozman, TaMaya Travis, Aurey Leslie, Kayla Every, Alicia Spry

Board members not in attendance: Arree Macon, Andrea Gaines

Staff: Torrie Kopp Mueller

Guests: Sarah Lim, Takisha Jordan, Angela Jones, Kristina Dux, Melissa Mennig

- Updates City, County, United Way, Lived Experience Council, Youth Action Board
  - City: Tree Lane and Raethke – were purchased and owned by Cinnar last Friday, 2 to 3 people and 4 families at Tree Lane, 54 vouchers will be available at Raethke and 20 kept at PSH, 20 at Raethke, looking for a new service provider at Tree Lane
  - County: PowerPoint, Solace, Porchlight 2 additional case managers at the Beacon for Porchlight guest, Farmer Workers Housing, Fair Chance Housing, CGDB, doubled up Pilot stats, H2H about 3 or 4 at the end there will be 30 exits, Men's Shelter bids have come in currently looking at operations budget and looking at furniture for this space
  - United Way: applications have been received and quite a few new applications and grants for housing strategy still open.
  - LEC:
  - YAB: focusing on funding and grant opening, invites are going out for the soft launch, reviewing our handbook.
- **Vote to approve Minutes from May 1, 2024** - Chara Taylor
  - **Minutes approved.**
- Treasurer's Report – Shanita Lawrence
  - Meeting with Lisa Friday, need for fundraising, we need to support our LEC/YAB, need for grant writing, executive team submitted a request for a grant we haven't heard back yet, after last months' timecards we will have \$800 left.
- **Action Item:** HMIS Governance documents – Torrie Kopp Mueller
  - **Questions:** cost of HMIS services, best practice would be to have these conversations in advance to know the cost as there is not a blanket cost due to projects and can be varying in size.
  - **Proposal:** Approve all HMIS Governance documents as presented by the HMIS Advisory Board.
    - **11 likes, 1 live and TaMaya abstained from voting, proposal passes.**
- **Action Item:** Approval of EHH Lead Agency – Sarah Lim
  - **8% of funding**

## 2024-25 EHH Updates

- At the May 1, 2024 Board meeting, the Board approved the EHH local competition materials, including the new lived experience section.
  - On May 31, the State released the consolidated application and the funding amount for each CoC.
  - Due to a decrease in funding from HUD, all CoCs, including Dane CoC, are receiving reductions in their funding allocations. HAP funds are getting a more significant decrease, as we received a one-time funding boost in the current year from some unspent funds from other CoCs.
  - Additionally, the State has made the decision to require CoCs to conduct a local EHH competition every other year, instead of every year, on the off year when HUD CoC local competition is not scheduled. As there will be a HUD CoC competition later this year, this year will be considered off year or Year 2 for the EHH local competition.
- Released May 31, 2024, decrease by 2%
  - Every other year competition granted, this coming year will be the 2<sup>nd</sup> year.

## 2024-25 EHH Funding Amount for Dane CoC

	2023-24	2024-25	Difference \$	Difference %
ESG/HPP	\$ 477,616	\$ 464,228	\$ (13,388)	-2.8%
HAP*	\$ 250,000	\$ 200,000	\$ (50,000)	-20.0%

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## Options for 2024-25 EHH Allocation

Dane CoC has decided to make the switch to conduct the EHH competition every other year one year ahead, so we are already in the Year 2 of the EHH funding. This presents Dane CoC with two options:

- **Option A:** Forego holding a local competition this year and renew the current programs for one more year (Year 3) by prorating the funding amount by the reduction and conduct a new local competition in 2025, along with other CoCs.
- **Option B:** Proceed with a local competition this year and again next year.

- (See the excel 2024-25 EHH Draft Allocation document)

DRAFT 2024-25 EHH Allocation Plan												
Agency	Program	Project Type	2023-24 Current Year				2024-25 Proposed				Difference \$	Difference %
			ESG	HPP	HAP	TOTAL	ESG	HPP	HAP	TOTAL		
Briarpatch	Street Outreach Program	Outreach	12,723			12,723	12,368	0		12,368	(355)	-2.8%
Briarpatch	Young Adult Rent Assistance Project	Prevention		48,132		48,132	0	46,789		46,789	(1,343)	-2.8%
Catalyst for Change	Dane County Street Outreach and Mediation	Outreach	6,955			6,955	6,761	0		6,761	(194)	-2.8%
Focus Counseling	Focus on Housing RRH	RRH			230,000	230,000	0	0	180,558	180,558	(49,442)	-21.5%
Legal Action of WI	Eviction Defense Project	Prevention	29,898			29,898	29,063	0		29,063	(835)	-2.8%
Madison Street Medicine	Medical and Housing Street Outreach	Outreach	6,361			6,361	6,183	0		6,183	(178)	-2.8%
Porchlight	Shelter Case Management	Shelter	6,361			6,361	6,183	0		6,183	(178)	-2.8%
Tenant Resource Center	Eviction Diversion and Defense Partnership	Prevention	17,462	77,958		95,420	15,123	77,634		92,757	(2,663)	-2.8%
Tenant Resource Center	Housing Mediation Services	Prevention		25,445		25,445	0	24,735		24,735	(710)	-2.8%
The Salvation Army	DAWNS Singles RRH	RRH	50,891			50,891	49,471	0		49,471	(1,420)	-2.8%
The Salvation Army	DAWNS Family RRH	RRH	70,595		20,000	90,595	68,625	0	19,442	88,067	(2,528)	-2.8%
The Salvation Army	Single Women Shelter Case Management	Shelter	19,084			19,084	18,551	0		18,551	(533)	-2.8%
The Salvation Army	Family Shelter Case Management	Shelter	19,084			19,084	18,551	0		18,551	(533)	-2.8%
The Salvation Army	Medical Shelter	Shelter	6,361			6,361	6,183	0		6,183	(178)	-2.8%
Urban Triage	Unhoused Neighbors Initiative	Outreach	44,529			44,529	43,286	0		43,286	(1,243)	-2.8%
YWCA Madison	YWCA Madison Family Shelter	Shelter	25,995			25,995	25,269	0		25,269	(726)	-2.8%
City of Madison	Admin	Admin	9,782			9,782	9,452	0		9,452	(330)	-3.4%
<b>TOTAL</b>			<b>326,081</b>	<b>151,535</b>	<b>250,000</b>	<b>727,616</b>	<b>315,071</b>	<b>149,157</b>	<b>200,000</b>	<b>664,228</b>		

- HAP only supports housing programs.

## Action Items

1. Approve the City of Madison as the Recipient/Lead Applicant of the 2024-25 EHH grant.
2. Approve Option A below for 2024-25 EHH funding allocation.

**Option A:** Forego holding a local competition this year and renew the current programs for one more year (Year 3) by prorating the funding amount by the reduction and conduct a new local competition in 2025, along with other CoCs.

**Option B:** Proceed with a local competition this year and again next year.

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- **Proposal:** Approve City of Madison as the Lead Agency for EHH funding for 2024-2025
  - 13 likes, TaMaya has abstained at this time, proposal is approved.
- **Proposal:** Approve plan for the Funding Allocation for 2024-2025.
  - 10 likes, TaMaya has abstained, and Erin Kautz and Shanita Lawrence and Andrea White recuses themselves at this time; proposal option A is approved.
- **Action Time:** Implementation Plan for Year 1 of Community Plan – Community Plan Committee
  - A fluid plan, so we can always make changes to the implementation plan, would like to be able to keep track on the work that is being done and completed, plans to provide updates from the Community Plan Committee regularly.
  - **Proposal:** Approve Implementation Plan for Year 1 of Community Plan
    - 13 likes, TaMaya abstained at this time, proposal is approved.
- **Action Item:** Lutheran Social Services – Plan for Unspent CoC Funds – Torrie Kopp Mueller

## Background

Lutheran Social Services (LSS) operates a Rapid Rehousing program funded through the Continuum of Care (CoC) Program. In the last CoC Funding Competition, LSS decided not to seek renewal funds for this program. The program will end on September 30, 2024. LSS staff made the decision to discontinue enrollment of new clients as they could not provide the full Rapid Rehousing assistance to households. They did inform the CoC Coordinator of this decision.

In April 2024, the HUD Field Office in Milwaukee reached out to both LSS and the CoC concerned by the projected amount of unspent funds for this program (estimated at \$140,000). Unspent funds are returned to the federal government. The staff at the HUD Field office highly recommended that the CoC and LSS determine a way to spend down the funds. HUD staff indicated that we could make changes to the Coordinated Entry prioritization to accomplish this provided they were approved by the CoC Board of Directors. The goal is to assist households to obtain housing while limiting the amount of funding returned to the federal government.

## Recommendation

To spend the CoC grant by September 30, 2024, it is recommended that the CoC Board approve implementation of several strategies. This recommendation provides a waiver to LSS for following the prioritization Written Standards for the CoC-funded Rapid Rehousing program. The recommended strategies include:

- **Households with Children:** Currently LSS serves households without children. From June – September 2024, households with children may also receive assistance with these funds.
- **Section 42 Units:** Households coming from the Coordinated Entry List and moving into Section 42 housing where additional financial assistance is not provided.
- **Length of Time Homeless:** Offer assistance to households enrolled in Coordinated Entry who have been homeless for less than 6 months and have income to afford an apartment
- **Low Service Needs:** Offer assistance to households enrolled in Coordinated Entry who have a low VI-SPDAT score and have income to afford an apartment

Lutheran Social Services will be transparent with households about the short-term nature of the rental assistance and case management services provided. This will allow household the opportunity to determine whether or not the program will meet their needs.

Lutheran Social Services will continue to follow all HUD regulations regarding participant and unit eligibility.

Use of Coordinated Entry is a best practice in the Madison/Dane CoC. The CoC takes the decision to allow a waiver of Coordinated Entry requirements very seriously and does not intend for this exception to promote requests from other CoC-funded programs.

- - **Proposal:** Approve Lutheran Social Services – Plan for Unspent CoC Funds
    - **9 likes, 4 lives, proposal passes.**
- **Action Item:** Fundraising and Grant Writing – Executive Committee and Torrie Kopp Mueller
  - **Michelle Hemp, Chara Taylor, Claire Bergman, Sara Allee Jatta, Patti La Cross, Shanita Lawrence, Alicia Spry**
    - **Think about Congressional spending**
  - **Proposal:** Name volunteers to be part of a group that meets regularly to review and apply for grants and suggest fundraising opportunities.

Adjourn

Future Board Meetings, All meetings are 1-3PM

July 3 <sup>rd</sup>	October 9 <sup>th</sup>
August 7 <sup>th</sup>	November 6 <sup>th</sup>
September 4 <sup>th</sup>	December 4 <sup>th</sup>

If you have topics you think the HSC Board should discuss, please email them to [hsc@cityofmadison.com](mailto:hsc@cityofmadison.com).

