MADISON POLICE DEPARTMENT

Administrative Offices 211 South Carroll Street Madison, WI 53703-3303

Emergency Calls: 9-1-1 Non-Emergency Dispatch: (608) 255-2345 Compliments/Complaints: (608) 266-4023

Administrative Offices: (608) 266-4022 <u>www.madisonpolice.com</u>

Mission Statement

We, the members of the Madison Police Department, are committed to providing high quality police services that are accessible to all members of the community. We believe in the dignity of all people and respect individual and constitutional rights in fulfilling this mission.

Vision Statement

The Madison Police Department's vision statement is that we are a national model for exceptional policing through our commitment to selfless public service, effective community partnerships, and evidence-based policing.

Core Values

Human Dignity: We acknowledge the value of all people and carry out our duties with dignity, respect, and fairness to all.

Service: We strive to deliver a high degree of service in an unbiased manner.

Community Partnership: We believe that the police can only be successful in improving safety and the quality of life the community enjoys when police and members of the public work together to address issues directly.

Integrity: We are committed to performing our work with the highest degree of honesty, integrity and professionalism.

Proficiency & Continuous Improvement: We seek to continually improve ourselves, and the quality of our service to the community.

Diversity: We engage in continuous learning about different cultures, values and people. We promote mutual acceptance and inclusion of all.

Leadership: All employees are leaders. We value the talents, creativity, and contributions of all employees.

In 2024, the Department is authorized: 492 commissioned personnel and 91 professional staff personnel. The staffing and responsibilities of each organizational unit are as follows:

Chief of Police

Shon F. Barnes (608) 266-4022

The Chief of Police is responsible for the overall direction and operation of the Department.

Public Information Office (PIO)

Stephanie Fryer (608) 266-4897

The Public Information Officer (PIO) conveys information to the Madison community through the MPD website, social media, podcasts, and other forms of communication. They foster positive relationships with the media, community stakeholders, departmental members and the general public. This communications specialist often works with other governmental agencies coordinating responses to timely issues and routinely speaks on a variety of law enforcement topics.

Field Operations

Assistant Chief of Field Operations

Matt Tye (608) 266-4318

Reporting directly to the Chief of Police, the Assistant Chief of Field Operations is responsible for administrative and functional matters of operations within the Department on a twenty-four-hour basis.

West District, South District, Central District, North District, East District and Midtown District

Captain – Executive Section/Operations

Stephanie Drescher (608) 261-9105

The Executive Section/Operations Captain reports directly to the Assistant Chief of Field Operations. The primary responsibilities for this position include, but are not limited to, the following: overseeing citywide and continuity of patrol operations; coordinating patrol resource allocation planning and annual assignment selection processes for patrol officers and sergeants; monitoring of daily patrol staffing, overtime and overall staffing trends; overseeing staffing contingency plan; coordinating sergeant and lieutenant promotional training processes; overseeing the Domestic Abuse Intervention Services LEAP referral program; and serving as the MPD staff person assigned to the Public Safety Review Committee. In addition to the above responsibilities, the Executive Section/Operations Captain has direct supervision of the three Lieutenants assigned to the Officer-in-Charge (OIC) position, the K9 Unit, the Mounted Patrol Unit, and the Master Scheduler position.

District Services

Reporting to the Assistant Chief of Operations, District Services is divided into six Police Districts - East, West, Midtown, North, South, and Central. Each District is led by a Captain and two primary services (patrol, detective) Lieutenants. In addition to the command staff, Sergeants and Police Officers (including

Neighborhood Officers and Neighborhood Resource Officers) are responsible for initial police responses on a twenty-four-hour/seven-day-per-week basis. Each district also has District-assigned Detectives, who are responsible for follow-up investigations. The total resource allocation to the six Districts in 2024 is as follows: six Captains, twelve primary services Lieutenants, thirty-two patrol Sergeants, eight Neighborhood Officers, six Neighborhood Resource Officers, and approximately 243 Patrol Officers (dependent on existing vacancies resulting from turnover). District allocations for follow-up responsibilities include thirty-four Detectives. Resource allocations are determined by proportions of documented service demands, adjusted annually, assessing needs by time of day and among individual Districts. Three Lieutenants, who serve as Officer-in-Charge (OIC), are also allocated to District Services. These Lieutenants are responsible for the coordination of operations on a time-of-day basis over five shifts.

Also working in District Services are three Community Policing Teams (CPTs). These teams are composed of a Sergeant and five Police Officers on each team, working out of the Midtown, East, and Central districts but servicing the entire city. The overall function of these teams is very dynamic in nature as they serve to support and enhance district police services delivered to the community. The primary emphasis for these teams continues to be proactive traffic enforcement, collaborative problem solving, community policing initiatives, and response to significant or emerging issues in the districts.

• East District Station, 809 South Thompson Drive, Phone: (608) 266-4887

Captain Edward Marshall (emarshall@cityofmadison.com) Lieutenant Scott Kleinfeldt (Patrol) Lieutenant Tracie Jokala (Detectives)

• West District Station, 1710 McKenna Boulevard, Phone: (608) 243-0500

Captain Kelly Beckett (<u>kbeckett@cityofmadison.com</u>) Lieutenant Michael Richardson (Patrol) Lieutenant Diana Nachtigal (Detectives)

• North District Station, 2033 Londonderry Drive, Phone: (608) 243-5258

Captain Jamar Gary (jgary@cityofmadison.com)
Lieutenant Daniel Perez (Patrol)
Lieutenant Paul Bauman (Detectives)

• South District Station, 825 Hughes Place, Phone: (608) 266-5938

Captain Harrison Zanders (hzanders@cityofmadison.com)
Lieutenant Justine Harris (Patrol)
Lieutenant Timothy Radke (Detectives)

• Central District Station, 211 South Carroll Street, Phone: (608) 261-9694

Captain Michael Hanson (<u>mhanson@cityofmadison.com</u>) Lieutenant David Meinert (Patrol) Lieutenant Matthew Nordquist (Detectives) Midtown District Station, 4020 Mineral Point Road, Phone: (608) 229-8200

Captain Jason Freedman (<u>jfreedman@cityofmadison.com</u>) Lieutenant Greg Esser (Patrol) Lieutenant Alexander Berkovitz (Detectives)

• Officer-in-Charge, Phone: (608) 266-4923

Lieutenant John Messer (1st Detail) Lieutenant Kimberly Alan (3rd Detail) Lieutenant Scott Reitmeier (5th Detail)

K9/Mounted Unit

The K9 Unit consists of one Sergeant and eight Police Officers and their canine partners. The unit provides canine capabilities (narcotics detection, building searches, tracking, suspect apprehensions, evidence searches, etc.) to the entire department and a number of outlying agencies when K9 mutual aid is requested.

The Mounted Unit consists of two full-time police officers and nine part-time police officers. The Mounted Patrol Unit regularly works in the downtown area to help manage bar crowds and other issues. Mounted officers also work special events, assist in search and rescue efforts, and make community/public appearances.

Investigative & Specialized Services

Assistant Chief of Investigative and Specialized Services

Paige Valenta (608) 266-4049

Reporting directly to the Chief of Police, the Assistant Chief of Investigative and Specialized Services is responsible for administrative and functional matters of investigative and specialized services within the Department on a twenty-four hour basis. The areas within our Department covered under this section include our Investigative Services Section, Traffic and Specialized Services, Property Room, Forensic Services Unit, and Professional Standards and Internal Affairs.

Professional Standards & Internal Affairs

Professional Standards & Internal Affairs (PS&IA) reports directly to the Assistant Chief of Investigative & Specialized Services. This section is staffed by one Lieutenant, one Sergeant and one Detective Sergeant. PS&IA is responsible for the investigation of alleged misconduct and/or non-minor violations of Departmental policies by employees. They also delegate minor complaints to district command staff for investigation.

The Investigative Services Section is under the command of a Captain who reports directly to the Assistant Chief of Investigative and Specialized Services. The units within this section include:

- Gang and Neighborhood Crime Abatement Team
- Criminal Intake Unit
- Dane County Narcotics Task Force
- Pawn Program
- Criminal Intelligence Section
- Burglary Crime Unit
- Violent Crime Unit
- Special Victims Unit

The Gang and Neighborhood Crime Abatement Team is staffed by two Sergeants and eight officers. The Team is responsible for gathering intelligence on criminal activity both involving Madison-area gangs as well as other groups, through interviews, rapport/relationship building, case investigations, and various forms of community engagement. Team members will be responsible for utilizing their intelligence to disrupt crime trends through intervention and other prevention efforts, while working in collaboration with the community, social services providers, patrol officers, detectives, other Madison Police Department Specialized Units, as well as Federal, State, and other local law enforcement partners.

The Criminal Intake Unit is staffed by four Detectives. The unit is responsible for detective court activities including processing criminal complaints for arrests made by primary services personnel officers.

The **Dane County Narcotics Task Force** is a multi-jurisdictional Drug Task Force that has been in existence since 1972. The members of the unit are comprised of officers, detectives, clerical staff and supervisors from the Madison Police Department, Dane County Sheriff's Office, and the University of Wisconsin-Madison Police Department. The Dane County Narcotics Task Force primary mission is to focus on the investigation of middle to upper level drug dealers and their organizations and to disrupt or dismantle drug trafficking organizations.

The **Pawn Program** is staffed by a professional employee. The Pawn Administrator is responsible for creating and managing the still evolving position, system and process for the secondhand and scrap/recycling industries. This is achieved by working effectively and efficiently with the LeadsOnline program to ensure business and agency compliance. Investigation support and intelligence gathering assist to identify both internal and county-wide property crime trends which then also fosters good working relationships and partnerships along with open communication between the law enforcement and the business communities.

The **Criminal Intelligence Section** is staffed by four officers under the direct supervision of a Sergeant. CIS is responsible for the analysis and dissemination of crime information in an effort to pro-actively deter criminal activity. Members of CIS work directly with the Burglary Crime Unit as well as the Violent Crime Unit. CIS also gathers information regarding a specific criminal event that could be used immediately by operational units to further a criminal investigation, plan tactical operations or provide for office safety.

The **Burglary Crime Unit** (BCU) is staffed with five Detectives under the direction of a Detective Sergeant. The mission of the BCU is to review, and when appropriate, investigate all burglaries within the City of Madison.

The **Violent Crime Unit** (VCU) is staffed with twelve Detectives under the direction of two Detective Sergeants. The VCU is responsible for the investigation of homicides, attempted homicides, armed home invasions, kidnappings and violent pattern felonies.

The **Special Victims Unit** (SVU) is staffed with a Detective Sergeant and seven Detectives under the direction of a Detective Sergeant. The mission of the SVU is to investigate reports of child sexual assault, child abuse, child neglect and cases involving suspected internet and computer crimes against children within the City of Madison. Additionally, one detective investigates cases involving Human Trafficking.

Traffic & Specialized Services

Mindy Winter, Captain

(608) 266-4877

The Captain of Traffic & Specialized Services reports directly to the Assistant Chief of Investigative & Specialized Services. The assigned Captain is supported by one Lieutenant, two Sergeants and one professional staff Supervisor. The Section is comprised of the following work units: MPD Special Events, Forensic Services Unit, Traffic Enforcement Safety Team (TEST), Traffic Specialists, Property Unit, and the MPD Fleet Coordinator. The Captain of Traffic & Specialized Services also has oversight of all Taxi Operator License applications for the City of Madison.

Special Events

The Special Events section is responsible for the coordination of Madison Police resources for major events within the City of Madison. The section is staffed by the Traffic & Specialized Services Lieutenant, and the Special Events Officer.

Traffic Crash Investigation Specialists

The Traffic section is staffed by two Police Officers who serve as traffic crash investigation specialists. These officers conduct follow-up investigations of significant hit-and-run, serious injury, and fatality traffic crashes, working closely with the District Attorney's Office and other partner agencies.

Traffic Enforcement Safety Team (TEST)

TEST is staffed by one Sergeant and five Police Officers. This unit is responsible for coordinating traffic safety awareness in partnership with Safe Communities, the media, and other community groups. This includes traffic law education and enforcement initiatives. Several members of TEST are also Motor Officers and are certified to perform traffic and patrol functions on motorcycles.

Forensic Services Unit (FSU)

The Forensic Services Unit is staffed by one Sergeant, eleven Investigators, two Computer Forensics Investigators, and one Forensic Video Analyst. The main purpose of the Madison Police Department Forensic Services Unit is the application of modern sciences to the investigation of criminal cases. Investigators are primarily tasked with the retrieval, preservation, documentation, and processing of physical evidence present at crime scenes. Investigators also perform a number of laboratory functions as well. These tasks include photography, video analysis and examination, diagramming major crime and crash scenes, and comparing/recording latent fingerprints. The expertise of the investigators extends to a wide range of other specialized services as well, including assistance in death investigations, shooting reconstructions, bloodstain pattern analysis, traffic fatalities, and crash reconstruction in cases involving possible criminal charges. Members of the unit are also trained in the retrieval of data from cell phones, smart phones, computers, and other data storage devices utilized in criminal activity.

Property Section

Staffed by one Property Room Supervisor, five Property Clerks, and one Bicycle Recovery Specialist, the Property section is responsible for cataloging, storing, maintaining, and eventually disposing of all property and evidence collected or turned into the Department.

MPD Fleet Coordinator

The MPD Fleet Coordinator and his hourly Fleet Assistant are responsible for all of the logistical efforts to maintain and service MPD's fleet of vehicles. The Fleet Coordinator and Fleet Assistant work closely with partner City agencies and external vendors.

Support & Community Outreach

Assistant Chief of Support & Community Outreach

John Patterson (608) 266-4076

Reporting directly to the Chief of Police, the Assistant Chief of Support & Community Outreach is responsible for administrative and functional matters of support within the Department on a twenty-four-hour basis. This position has oversight over Community Outreach, Finance, Training, and SWAT.

Captain - Community Outreach

Shannon Blackamore, Captain

(608) 229-8204

The Captain of Community Outreach reports directly to the Assistant Chief of Support & Community Outreach. The primary responsibilities for this position include, but are not limited to: Supervision of the Mental Health Officers, CORE Officers, Mental Health Liaison Officer Program, and other mental health related projects; coordination of community outreach initiatives such as the Youth Academies, Amigos en Azul, Community Academy, and Cadet Program; Department lead for restorative justice initiatives; supervision of the office of Crime Prevention; liaison to community partners such as Journey Mental Health Center, NAMI Dane County, Safe Communities, Dane County Victim Services, Urban League, Centro Hispano, and Tellurian; coordination of ongoing citywide community engagement initiatives.

Finance Section

Teague Mawer, Finance Manager

(608) 266-4477

The Finance Section reports to the Assistant Chief of Support & Community Outreach. It is staffed by one Finance Manager, one Grants Administrator, one Human Resources Coordinator, one Accountant, one Account Tech 2, two Program Assistants, one Administrative Assistant, and one Administrative Clerk. This section has several areas of responsibility which include developing and managing the annual budget, payroll, human resources, purchasing and grant management.

Police Director of Data, Innovation and Reform

Eleazer Hunt (608) 261-9107

Reporting directly to the Chief of Police, the Police Director is responsible for technology projects, crime analysis, data analytics, crime reduction strategies, Records, and research. Three supervisors report to this position: Records, and Crime and Data Analysis.

Crime and Data Analysis

Dan Haueter, Supervisor

(608) 266-4636

Reporting to the Director of Police Data, Innovation and Police Reform, this organizational section is responsible for crime analysis, data statistics, investigative support, and research support. This section supports reports and publications of MPD. The mission of Crime and Data Analysis Unit is to support crime reduction and community engagement, comprising Evidence-based Policing, Problem-Oriented Policing, Stratified Policing, and Community-Oriented Policing.

Records Section

Simone Munson, Records Manager

(608) 266-4950

Reporting to the Director of Police Data, Innovation and Police Reform, this organizational division is under the command of one Records Manager. This division has responsibility for: maintenance of official Departmental records and the Department's reporting systems, coordination of Departmental planning efforts, providing services related to court processes, development of strategic planning and initiatives, and overseeing the implementation of those planned initiatives.

Police Report Processing Unit

The Police Report Processing Unit is staffed by one Police Report Typist Supervisor, one Police Case Report Lead worker, and twenty-one and a half Police Report Typists and two hourly Police Report Typists. This unit provides twenty-four-hour-per-day, seven-day-per-week stenographic service and is responsible for the processing of all police reports. Additionally, the unit is made up of four Records Services Clerks and one Police Case Report Lead worker whose main responsibilities include indexing all police reports so they may be later relocated and retrieved; entering all data elements of a case for federal reporting; entering articles, stolen license plates, violent persons and guns into the TIME/NCIC database.

Court Services

Court Services Unit is staffed by one Court Services Supervisor, one Administrative Clerk and eleven Police Records Service Clerks. Court Services is responsible for all court processing related to traffic citations, municipal citations, misdemeanor citations and parking tickets. This unit provides staff to appear in court to represent the City at initial appearances in Municipal Court. This unit works closely with the City Attorney's Office to ensure that bail schedules are up to date and accurate. Additionally, this unit conducts background checks on taxi driver applicants and issues approved permits to the taxi applicants, conducts other requested background check services, and validates all crash reports for submission to the Department of Transportation.

Records Services Unit

This unit receives and replies to all requests for MPD records. Supervised by the Police Records Custodian, the Records Services Unit consists of four Program Assistants, and a Records Supervisor who receives direct report from five Information Clerks. The Records Custodian and the Program Assistants review for release all requests for MPD records, including requests from the media for records, requests for data and interagency law enforcement requests. The Records Supervisor directly supervises the Information Clerks who providing customer service receiving requests, locate records for public records requests, pull the records for review and send out public records requests. This group also provides fingerprint services to the public and produces identification badges for MPD employees. Records Services provides records release for restorative justice requests, probation/parole and Dane County Victim Witness report releases.

Information Management and Technology

Reporting directly to the Records Manager, the Information Systems Coordinator is responsible for directing the operational support and management of various technology applications, systems and projects, as well as the strategic planning of department's technology initiatives. This person also serves as a liaison to City Information Technology and to numerous internal and external agencies on a wide variety of technology projects and initiatives. This section is staffed by five Management Information Specialists.

Training

Timothy Patton, Captain

(608) 266-6234

Reporting to the Assistant Chief of Support & Community Outreach, Training is staffed by one Captain, one Lieutenant, three Sergeants, eight Police Officers, one program assistant, a facility coordinator and one administrative clerk. This unit is responsible for the recruiting, hiring, and training new officers. The Training Team also runs the police recruit academy. It is also responsible for coordinating the Department's promotional processes. Training is responsible for the coordination of specialized training for Departmental personnel, and for ensuring that all commissioned personnel met Law Enforcement Training and Standards Board annual in-service training requirements. Since the opening of the Madison Police Department Training Center in 2012, Training Staff have taken on responsibility for providing and coordinating specialized training to external police agencies. This section is also responsible for staffing and maintaining the Madison Police Training Center.