

HUMAN RESOURCES DEPARTMENT
Suite 200, Madison Municipal Building
266-4615

FAX: 267-1115

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www.cityofmadison.com/hr

Mission and Strategic Priorities

Moving our Madison forward by hiring, developing, and sustaining a diverse and engaged workforce.

Strategic Priorities

To fulfill its mission, Human Resources will incorporate the principles of racial equity and social justice to:

- Provide an equitable and innovative system for attracting and hiring City employees.
- Develop and deliver an effective onboarding, classification, compensation and performance management system.
- Build capacity for inclusion, innovation and continuous improvement, and support City-wide change by providing access to learning and leadership development opportunities.
- Foster valuable partnerships with City agencies, elected officials, employees, employee associations, labor unions, and the community.
- Support employees by providing resources for workplace accommodations, retirement, leave, benefits, wellness and a healthy workplace culture.
- Effectively frame and evaluate decisions and priorities by using qualitative and quantitative data and racial equity principles and practices.

Administration

Harper Donahue, IV, Director 267-2618
Formulates, directs and coordinates human resources policies, programs and services.

Bradley Wollmann, Budget and Data Coordinator 266-4961
Coordinates City budget position control, department systems and procedures, department projects, and City personnel records.

Human Resources Services

Vacant, Human Resources Services Manager 266-9137
Manages the City's Civil Service System, including the recruitment/employment process and issues, classification and compensation plans, and provides general human resources consultation to departments.

Julie Trimbell, Human Resources Analyst 267-2617
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Victoria Larson, Human Resources Analyst 266-4618
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Vacant, Human Resources Analyst 267-8707

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Tameaka Bryant, Human Resources Analyst 267-1136

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Employee and Labor Relations

Greg Leifer, Employee and Labor Relations Manager 266-6530

Responsible for managing benefits, occupational accommodations, and employee and labor relations including negotiating and administering labor contracts for the City.

Emaan Abdel-Halim, Interim Employee and Labor Relations Specialist 267-8707

Provides assistance to managers, supervisors, and other staff related to the employee and labor relations function. Provides training and assistance on such topics as discipline, contract compliance, and performance management and participates in the administration of the benefits.

William Wick, Human Resources Analyst - Benefits Specialist 267-1137

Coordinates City benefits, including health, wage and life insurance, provides retirement benefits consultation and participates in the administration of employee and labor relations.

Sherry Severson, Occupational Accommodations Specialist 267-1156

Provides consultation and support for disability rights efforts, including reasonable accommodation, return-to-work and special worker programs.

Denise Nettum, Compliance & Benefits Coordinator 266-4616

Provides front desk reception and administrative and clerical support to the Administration, HR Services, and Labor and Employee Relations Units. Coordinates various City leave policies (FMLA, Disability Leave and layoff) and Drug Testing.

Brooke Gillitzer, Administrative Clerk 266-4615

Provides front desk reception and clerical support to the Administrative, HR Services, and Employee and Labor Relations.

Kathy Kiefer, Clerk 266-4615

Provides clerical support for the HR Department.

Organizational Development

266-4281

OrganizationalDevelopment@cityofmadison.com

Erin Hillson, Interim Organizational Development Manager 266-4001

Provides management and direction for Organizational Development, leading the team in capacity-building efforts through leadership and learning and development, Performance Excellence, and organizational effectiveness activities such as coaching, consulting, and planning.

Carla Garces-Redd, Organizational Development Specialist 266-9037

Designs and implements Organizational Development efforts such as leadership and learning and development programs, and organizational effectiveness activities.

Lindsay Bessick, Organizational Development Specialist 267-2616

Designs and implements Organizational Development efforts such as leadership and learning and development programs, and organizational effectiveness activities.

Kara Kratowicz, Performance Excellence Specialist 266-4030

Defines and supports the City of Madison's integrated approach to organizational performance management to deliver standardized processes that lead to organizational sustainability, improvement of overall organizational effectiveness, and improved organizational capacity for meeting its vision.

Siera Garcia, Organizational Development Coordinator 266-4281

Delivers planning and operational, technical, and logistical support for Organizational Development activities.