

**MONONA TERRACE COMMUNITY AND CONVENTION CENTER**  
**One John Nolen Drive**  
**Madison, WI 53703**  
**(608) 261-4000**

FAX: (608) 261-4049

[mononaterrace@cityofmadison.com](mailto:mononaterrace@cityofmadison.com)  
<http://mononaterrace.com>

**Mission, Goals and Objectives**

To deliver an exceptional and inspirational experience.

**Vision**

To be a globally recognized facility of distinction, offering endless possibilities and extraordinary service.

Monona Terrace Community and Convention Center is responsible to the Monona Terrace Board of Directors and the City of Madison Mayor.

**Connie Thompson, Executive Director** **261-4030**

Responsible for overall planning, organizing, directing and controlling the activities, finances and operations of Monona Terrace Community and Convention Center. Non-voting member of the Monona Terrace Board. Reports to the Mayor of the City of Madison and the Monona Terrace Board of Directors.

**Sara Carrizal, Office and Design Administrator** **261-4000/4005**

Provides administrative and technical assistance to the Director and the Monona Terrace Board of Directors, operates the reception desk, provides technical and clerical support to administrative staff, and graphic design work for the in-house graphic designer.

**Vacant, Associate Director of Operations and Quality** **261-4020**

Plans, directs and supervises programs, functions and activities of the operations, maintenance and gift shop sections. Manages the quality and organizational development program and environmental sustainability program.

**Bryan Cator, Operations Manager** **261-4031**

Manages day-to-day operations of event services and customer needs.

**Roy Vela, Assistant Operations Manager** **261-4029**

Manages day-to-day operations of event services and customer needs.

**Matt Weaver, Patrick Truschinski, Will Henly, Alex Stewart, Operations Leadworkers** **261-4137**

Responsible leadership position regarding daily setup and teardown of events, custodial and customer service.

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Operations Workers 261-4137

Responsible for daily setup and teardown of events, custodial and customer service.

- Charles Anderson
- Keifer Gross
- Dominic Stenson
- Bo Svaglic
- Ben Trapp

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Custodial Worker 2 261-4137

Performs a variety of custodial tasks for the daily cleaning of Monona Terrace.

- Renee Jackson
- Claudia Uchowed
- Tsering Paldon

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Command Center Operators 261-4053

Provide building and public safety.

- Jeff Grahler
- Mark McGill
- Kevin Pamulak
- Alicia Younger

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Dwaine Rundle, Building Maintenance Supervisor 261-4154

Responsible for coordination of building and facility maintenance and maintenance mechanic staff.

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Schuyler Cleven, Technical Service Specialist 1 261-4027

Provides audio/visual, closed-circuit and general communication needs for clients.

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John Schwoerer, Management Information Specialist 2 261-4119

Maintains Monona Terrace computer and phone networks, provides audio/visual, closed-circuit and general communication needs for clients.

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Vacant, Technical Service Specialist 2 261-4188

Coordinates and provides audio/visual, closed-circuit and general communication needs for clients.

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Ed Lamphier, Chuck Corbett, Maintenance Mechanic 1 261-4115

Responsible for repair and maintenance of building and equipment.

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Peter Stulgaitis, Luis Guzman-Mundo, Facility Maintenance Workers 261-4115

Responsible for general maintenance of facility.

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Tony Gomez-Phillips, Landscape Maintenance Worker 261-4191

Responsible for interior plants and exterior gardens and general maintenance of facility.

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Jeff Boyd, Business Manager 261-4012

Responsible for supervision and management of the Business Office, including accounting services, financial reporting, budgeting, payroll, human resources, information services and business planning.

Vacant, Administrative Clerk 2	261-4009
Responsible for accounting, billing, receivables, purchasing and related business activities.	
Bill Zeinemann, Associate Director, Marketing/Sales/Event Services	261-4010
Responsible for supervision and coordination of sales, marketing, tourism and event coordination. Coordinates Monona Terrace sales and marketing activities of subcontractor, Greater Madison Convention and Visitors Bureau.	
Todd Brei, Marketing and Communications Specialist	261-4007
Graphic and web design specialist, maintains website, graphic standards manual and Google analytics account. Designs promotional and collateral materials for Sales and Community Programs departments. Photographer for marketing and media materials including design of 360° virtual tours of the building.	
Meg Statz, Event Services Manager	261-4008
Responsible for the supervision and coordination of events.	
Edit Williams, Event Coordinator	261-4022
Plans, coordinates and organizes events.	
Michelle Marx, Event Coordinator	261-4091
Plans, coordinates and organizes events.	
Vacant, Part-time Hourly Event Coordinator	261-4024
Plans, coordinates and organizes events.	
Laura Mac Isaac, Director of Sales	261-4016
Supervises and coordinates the sales, marketing and booking staff. Responsible for sales to corporate and meetings market.	
Breanne Chase, Sales Manager	261-4093
Responsible for sales of social events.	
Amanda Wilkins, Sales Manager	261-4018
Responsible for sales of meetings and small conferences.	
Kara Noah, Booking Coordinator	261-4092
Provides administrative and technical support for Sales and Marketing and booking.	
Vacant, Booking Assistant	261-4038
Provides administrative and technical support for Sales and Marketing.	
Ryan Henke, Booking/Events Assistant	261-4039
Provides administrative and technical support for Sales and Marketing, and Event Services.	
Lisa Sparks, Gift Shop Sales Leadworker	261-4066
Retail sales, customer service, which involves merchandising, inventory control and associated clerical work.	

Vacant (75%), Sales Clerk 261-4184  
Retail sales, customer service, which involves merchandising, inventory control and associated clerical work.

Kristen Durst, Manager of Community and Public Relations 261-4011  
Responsible for the development and implementation of education and community outreach, and public relations programs.

Misty Lohrentz, Community Program Coordinator 261-4062  
Responsible for Monona Terrace community programming, including concerts, lecture series, children's programs and other events Monona Terrace creates and sponsors for the community.

Heather Sabin, Volunteer/Tourism Coordinator 261-4015  
Responsible for coordination and supervision of public and private tours, the docent program and Frank Lloyd Wright information relating to Monona Terrace.

Megan Graffius, Administrative Aide 1 261-4081  
Assists with coordination and supervision of public and private tours, the docent program and the intern program.