

## Sidewalk Café Instructions

1. All sidewalk cafes shall be enclosed on all sides. Enclosures shall have at least one (1) and not more than two (2) unobstructed entrances of at least three (3) feet and no more than five (5) feet in width. Enclosures shall be between thirty-six (36) and forty-two (42) inches in height, may be flush to the ground, and the bottom of the structure shall be no more than six (6) inches from the ground. All sides of the enclosure shall be constructed of a stable, rigid, wind-resistant, self-supporting framework, capable of maintaining all furniture and other objects within the confines of the café and free from any supporting structures which may cause a tripping hazard either within or outside of the café. Hanging elements such as chains or ropes shall not be considered sufficiently stable enclosures under this paragraph. For sidewalk cafes within portions of the Mall/Concourse where cafes may be located next to a building, the building wall may serve as one side of enclosure and additional connecting enclosures shall be flush against the building wall.
2. Plastic furniture is prohibited. The café owner should take into consideration the urban design of the area when planning furniture design. It is recommended that the furniture be representative of the business establishing the café. 9:13, XIII, B.1.
3. Ensure that any staff responsible for setting up your sidewalk café knows how to arrange it according to City Ordinance 9.13 and does so consistently.
4. Plan your seating accommodations so that the furniture remains within the designated boundaries of your sidewalk café when it is filled to capacity with customers.
5. You must provide a covered waste receptacle for sidewalk café patrons. 9:13, (B), (4)
6. The sidewalk café must be at least 2 feet from the curb edge. 9:13, (4), (g)
7. The sidewalk café must be at least 6 feet away from the face of the building and/or remain within the street light line. 9:13, (4), (d)
8. The sidewalk café must be at least 10 feet away from a fire hydrant. 9:13, (4), (a)
9. The sidewalk café must be at least 5 feet away from a bus shelter. 9:13, (4), (a)
10. Maintain a clean and orderly sidewalk café, including promptly bussed tables. 9:13, XIII, B.4.
11. Do not attach signs or other equipment to public amenities such as light poles, trees, planters, benches, street signs, etc. 9:13, (4), (h)