

DEVELOPMENT REVIEW SCHEDULE for the URBAN DESIGN COMMISSION and PLAN COMMISSION, December 2020 – December 2021

Please contact the Department of Planning and Community and Economic Development at (608) 266-4635 or Planning@cityofmadison.com if you have questions about filing your application.

SUBMITTAL DEADLINES (12:00 PM Wednesday) FOR:		CORRESPONDING MEETING DATES (if applicable) (read across row from Submittal Date):			UDC ONLY - Schedule for when <u>only</u> Urban Design Commission (UDC) approval is required or an informational presentation is requested. The following require UDC approval and a Public Hearing: <ul style="list-style-type: none"> Projects in Urban Design Districts not also requiring Plan Commission approval Comprehensive Design Review and Sign Variances New Buildings or Additions to Existing Buildings Less than 20,000 Square Feet in the Downtown Core (DC) and Urban Mixed-Use (UMX) zoning districts The following requires UDC approval: <ul style="list-style-type: none"> Public Buildings requiring Urban Design Commission approval 		
<ul style="list-style-type: none"> All applications that include a Zoning Map Amendment (including rezoning to, or a major alteration¹ of, a Planned Development zoning district) All joint application submittals (i.e. projects requiring a Land Use application as well as review by the Urban Design Commission (UDC)) 	<ul style="list-style-type: none"> Conditional Uses NOT also requiring UDC review Demolition Permits Preliminary and Final Plats Certified Survey Maps (for Plan Commission or Admin. Approval) Alterations to Planned Developments (which only require approval by the Plan Commission)² 	URBAN DESIGN COMMISSION (UDC) (When applicable to items in first column) Meetings begin at 4:30 PM, Wednesday	PLAN COMMISSION (For ALL applications listed in left two columns) Public hearings begin at 5:30 PM, Monday	COMMON COUNCIL (Zoning Map Amendments, Preliminary Plats, and Final Plats) Public hearings begin at 6:45 PM, Tuesday		SUBMITTAL DEADLINES (12:00 PM Wednesday) FOR:	MEETING DATES: Meetings begin at 4:30 PM, Wednesday
		UDC Approval Required	Informational Presentations				
October 7, 2020	October 21, 2020	December 2, 2020	December 14, 2020	January 5, 2021	October 21, 2020	November 11, 2020	December 2, 2020
November 4	November 18	December 2, 2020	January 11, 2021	January 19	November 25	December 16	January 13, 2021
November 18	December 2	January 13, 2021	January 25	February 2	December 16	January 6, 2021	January 27
December 2	December 16	January 27	February 8	February 23	January 6, 2021	January 13	February 10
December 16	January 6, 2021	February 10	February 22	March 2	January 13	February 3	February 24
January 6, 2021	January 13	February 24	March 8	March 16	February 3	February 17	March 10
January 13	February 3	March 10	March 22	March 30	February 17	March 3	March 31
February 3	February 17	March 31	April 12	April 20	March 3	March 17	April 14
February 17	March 3	April 14	April 26	May 4	March 17	March 31	April 28
March 3	March 17	April 28	May 10	May 18	March 31	April 14	May 12
March 17	March 31	May 12	May 24	June 1	April 14	May 5	May 26
March 31	April 14	May 26	June 7	June 15	May 5	May 19	June 9
April 14	May 5	June 9	June 21	July 6	May 19	June 2	June 30
May 5	May 19	June 30	July 12	July 20	June 2	June 16	July 14
May 19	June 2	July 14	July 26	August 3	June 16	June 30	July 28
June 2	June 16	July 28	August 9	August 31	June 30	July 14	August 11
June 16	July 14	August 11	August 23	August 31	July 28	August 11	September 1
July 14	July 28	September 1	September 20	October 5	August 11	August 25	September 22
July 28	August 11	September 22	October 4	October 19	August 25	September 1	October 6
August 11	September 1	October 6	October 18	November 2	September 1	September 15	October 27
September 1	September 15	October 27	November 8	November 16	September 15	October 6	November 17
September 15	October 6	November 17	November 22	December 7, 2021	October 6	October 27	December 1
October 6, 2021	October 27, 2021	December 1, 2021	December 13, 2021	January 4, 2022 ³	October 27, 2021	November 10, 2021	December 15, 2021
^{1,2} If considering an alteration to a Planned Development district, please contact Planning staff at Planning@cityofmadison.com or (608) 266-4635 to verify which process your proposal requires (i.e. ¹ or ²). ³ Projected 2022 meeting date		Use the Subdivision Application when filing the following: <ul style="list-style-type: none"> Preliminary and/ or Final Subdivision Plats Certified Survey Maps (CSMs), including CSMs requiring Plan Commission approval Any Plat or Certified Survey Map in the City's Extraterritorial Plat Approval Jurisdiction (ETJ) 			A pre-application meeting with staff is required prior to filing any Urban Design Commission Application . Please contact UDC staff at UDCapplications@cityofmadison.com to schedule a pre-application meeting.		
Use the Land Use Application when filing the following: <ul style="list-style-type: none"> Zoning Map Amendments, including to the Planned Development (PD) zoning district and All Alterations to Approved PD Districts Conditional Uses Demolition Permits Review of New Buildings or Additions to Existing Buildings <u>Greater than 20,000 Square Feet</u> or <u>Containing Four (4) or More Stories</u> in the Downtown Core (DC) and Urban Mixed-Use (UMX) Zoning Districts 					The Urban Design Commission has established a policy that limits the number of agenda items to fifteen (15). The first fifteen applications received and accepted will be scheduled. Priority is given to applications also scheduled for review by the Plan Commission. Any application beyond the fifteen agenda items will be scheduled for the next regularly scheduled meeting.		
					Urban Design Commission (UDC) Informational Presentations: Informational presentations can be scheduled by following the submittal schedule listed above. Space on a particular agenda may be limited and priority will be given to projects requiring a UDC action.		

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 sq. ft. of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), you may be subject to Madison's lobbying ordinance (Sec. 2.40, MGO) and may be required to register and report your lobbying. Please consult the City Clerk's Office for more information (608) 266-4601. Failure to comply with the lobbying ordinance may result in fines.

Schedule Effective: October 14, 2020