

**CITY OF MADISON  
C.D.L. DAILY INSPECTION SHEET**

OPERATOR NAME	DEPARTMENT	VEHICLE	DATE/TIME
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1. CHECK ALL FLUIDS/LEAKS	*OK	REPAIR	5. VEHICLE REPAIR	*OK	REPAIR	E. Heater/Defrost		
A. Engine Oil			A. Pintle Hook/Safety Pin			F. Gear Shift		
B. Power Steering			B. Safety Chains			G. Safety Equipment		
C. Transmission			C. Tie Down/Doors			H. Start Vehicle		
D. Hydraulic			D. License Plate			I. Inspect All Gauges		
E. Antifreeze			E. Decal/Labels/Numbers			J. Listen for Abnormal Noises		
F. Window/Washer			<b>6. RIGHT REAR/PASSENGER SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	K. Exhaust/Leaks		
G. Belts/Hoses/Alt			A. Tire Tread/min 2/32/PSI			L. Check for Low Air Alarm		
H. Leaks			B. Rims/Cracks/Spacer			M. Parking Brakes		
I. Air Compressor			C. Lug Nuts/Rust/Secure			N. Air psi loss - 3 psi Single Axles/4 psi Tandem Axles		
<b>2. LEFT FRONT/DRIVERS SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	D. Wheel Seal			O. Service Brakes		
A. Tire Tread/min 4/32/PSI			E. Brakes/Hose/Slack Adj.			<b>10. CHECK LIGHTS</b>	<b>*OK</b>	<b>REPAIR</b>
B. Mud Flaps			F. Springs/Mounts/Shocks			A. Headlights/Dashlights/Indicator/Plowlights		
C. Rims/Cracks			G. Mud Flaps			B. Front Signals/4 way		
D. Lug Nuts/Rust/Secure			<b>7. RIGHT SIDE/PASSENGER SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	C. Front Clearance		
E. Hub Oil Seal			A. Door/Mirrors/Latch			D. Rear Tail		
F. Steering Box/Linkage			B. Air Tank/Petcock			E. Rear Signal/4 way		
G. Springs/Mounts/Hangers			C. Steps/Ladders			F. Rear Brakes		
H. Frame/Cross Member/Missing Bolts			D. Exhaust			G. Rear Clearance/Reflector		
I. Shocks			E. Fuel Tank/Cap/Leaks			H. Back Lights/Alarm		
J. Brakes/ Hose/Stack Adj.			F. Drive Shaft			I. Top Light		
K. Cab Hood - Windows <i>Clean if needed</i>			G. Frame/Cross Member/Missing Bolts			J. Arrow Board		
<b>3. LEFT SIDE/DRIVERS SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	H. Load Securement/Side Boards			<b>11. GREASE</b>	<b>*OK</b>	<b>REPAIR</b>
A. Door/Mirrors/Latch			<b>8. RIGHT FRONT/PASSENGER SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	A. Inspect Lube Lines		
B. Air Tank/Petcock			A. Tire Tread/min 4/32/PSI			B. Grease Level		
C. Steps/Ladders			B. Mud Flaps			<b>12. SEMI TRACTORS ONLY</b>	<b>*OK</b>	<b>REPAIR</b>
D. Exhaust			C. Rims/Cracks			A. Catwalk		
E. Fuel Tank/Cap/Leaks			D. Lug Nuts/Rust/Secure			B. Check Air Lines for Proper Securement		
F. Drive Shaft			E. Hub Oil Seal			C. Check Fifth Wheel/Bolts/Locking Pins		
G. Frame/Cross Member/Missing Bolts			F. Steerings Box/Linkage			D. Release Arm/Platform		
H. Load Securement/Side Boards			G. Springs/Mounts/Shocks					
<b>4. LEFT REAR/DRIVERS SIDE</b>	<b>*OK</b>	<b>REPAIR</b>	H. Frame/Cross Member/Missing Bolts					
A. Tire Tread/min 2/32/PSI			I. Shocks					
B. Rims/Cracks/Spacer			J. Brakes/Hoses/Slack Adj.					
C. Lug Nuts/Rust/Secure			<b>9. IN CAB</b>	<b>*OK</b>	<b>REPAIR</b>			
D. Wheel Seal			A. Valid Registration					
E. Brakes/Hose/Slack Adj.			B. Steering Freeplay - Full, Left & Right					
F. Springs/Mounts/Shocks			C. Seat Belts					
G. Mud Flaps			D. Horn/Wiper/Blades					

NOTE: IF THE OK BOX IS NOT CHECKED OFF REPAIRS MUST BE SCHEDULED.