Department of Public Works

**PROJECT CONTACTS**

* **Project Manager:** [project manager] [phone number] [email]

**Construction Inspector:** [project manager] [phone number] [email]

## Engineering Division

# Construction Fact and Details Sheet: [Project Name]

**Project Location Map**

## Construction Schedule & Impacts

**Construction Schedule:**

**Traffic Impacts**: [street names] will be closed to all traffic until the project is complete. Local access will be provided, but driveways may not be accessible at times when work is being performed in front of the driveway and while new curb and gutter, sidewalk, and driveway aprons are constructed. Driveway closures may last up to a cumulative total of 20 days. No parking is allowed within the construction zone during working hours (7AM to 7PM), so when driveways are inaccessible, residents will need to park on the adjacent streets outside the limits of construction. The contractor will notify impacted residents prior to the driveway access being closed for an extended period, but there likely be several short-duration closures during utility work and asphalt paving that may not have much advance notice. During these shorter disruptions, the Contractor will work with residents to provide access as quickly as possible.

**Construction Sequence:**

**Water Shut-offs:** There are no planned water shut-offs. Emergency shut-offs are possible if existing main is damaged during construction. Affected properties will be notified as soon as possible.

**Refuse Collection Mail Delivery:** It will be the contractor’s responsibility to allow for refuse collection and mail delivery to continue during construction. Please mark your address on your cart to make sure it is returned if moved. We ask that you place your carts at the street the evening prior to or at the very latest 6:00 a.m. the morning of your scheduled refuse/recycling day.

**Landscaping:** Existing landscaping plantings, raised planting beds, stone or brick pavers, and wood retaining walls, etc. within the terrace (between curb & sidewalk) will be impacted. If you wish to save any landscaping, it should be removed prior to the start of work in [20xx] and reinstalled by you after construction is complete. If left in place, these items will be removed by the contractor. The contractor will not replace or reinstall these items following completion of the project.

**Rain Gardens:**

## Project Details – Proposed Work

**Sanitary Sewer:** The City will replace the existing sewer main with [size]” PVC pipe on all streets in the project limits and in most cases replace laterals from the main to the property line.

**Water Main:** The City will not replace the water main with the project. Or describe proposed work.

**Storm Sewer:** The City will replace and improve the storm sewer system in the street and at intersections.

**Street:** The City will replace all of the asphalt, gravel base, curb and gutter, concrete terrace walks (concrete walk between curb and sidewalk), spot replace sidewalk as needed, and replace driveway aprons.

**Driveway Aprons:** Driveway aprons constructed with the project will be replaced with concrete per the City of Madison standard detail.

**Bus Pads:** Bus pads will not be installed with the project. Or describe proposed work, specifically the property address.

**Streetlights:** There are no proposed changes to street lighting within the project limits. Or describe proposed work.

**Traffic Signals:** Describe proposed work.

**Trees:** Terrace trees are the process of being pruned to provide required clearance for construction equipment. There are x trees (([address] xx-[tree species]), ([address] xx-[tree species]), ([address] xx-[tree species])) because street geometrics? poor condition? If, during construction, it is determined that any additional trees must be removed, adjacent property owners will be notified prior to removal of the tree. The trees within the project limits that remain may have roots trimmed during construction.

Tree pruning in advance of the project is required to reduce the risk of damage to the trees during construction. The City of Madison Forestry Section will perform the necessary work. For certain species, especially oak and elm trees, the pruning must be completed by June 1st to reduce the chance of disease. If additional trees need to be removed, City Engineering will notify the adjacent property owner prior to removal.

Street trees provide many benefits to our city and are considered an important part of the city’s infrastructure. Forestry Section staff will evaluate the terrace for new planting sites and potential replacement sites when the project is complete. There is no additional cost to the adjacent property owner for a tree planting. Street trees are typically planted in the spring of the year following the completion of the construction project. Per Madison General Ordinance 10.10, City Forestry determines tree species and planting locations. Residents cannot choose or plant their own tree in the terrace.

For any questions regarding street tree maintenance or planting, please contact the general forestry line at 266-4816.