

» PUBLIC INFORMATION MEETING «
[PROJECT]
[Weekday], [Date] at [Time] p.m.
[Location] or [Virtual Meeting, Advanced Registration Required]

The City of Madison is planning a [year] [reconstruction or resurfacing] project on [street] [(street to street)]. [example (this project may include changes to the street width and parking layout)]. We encourage you to attend the meeting to learn about:

- Project Scope
- Design Options (if applicable)
- Assessments
- Approval and Construction Schedule

During the meeting, attendees will be able to ask questions verbally or typed through the question window. The meeting will be recorded and posted on the project website for anyone unable to attend.

To register for the meeting, learn more about the project, and **fill out a questionnaire**, please visit the project website below. To receive a paper copy, please contact the project manager.

[name] • [title] • [phone] • [email]

Learn more about the project: [cityofmadison.com/engineering/projects/\[name\]](http://cityofmadison.com/engineering/projects/[name])

Insert Project Map, Street & Paths GIS Specialist can help with this

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