

# 2025 CONTRACTOR/DEVELOPER/ENGINEERS MEETING MINUTES

FEBRUARY 5, 2025

8:00 – 10:00 MEETING

- I. Review Minutes of Last Meeting – No discussion
- II. Opening Remarks by Jim Wolfe, City Engineer
  - Welcome to Kyle Frank, the new Construction Engineer.
  - Several projects out to bid or will be soon: Franklin, Sidewalk, Safe Streets, Shawnee Pass (large culvert), Capital City Trail (large culvert), E Wilson, Evergreen, E Main, N Hancock, and Bike Pedestrian Bridge over Starkweather Creek. More to come in late summer for 2025-2026/2026.
- III. Comments by Department of Civil Rights
  - Martha White: Reminder that 3/1/25 AA plan expirations coming soon. One-on-one meetings are available and more options are available on a new website: <https://www.cityofmadison.com/civil-rights/contract-compliance/affirmative-action-plan/upcoming-events-resources> It offers virtual overviews quarterly and supplemental ones through March.
  - Jesus Sanchez-Cruz: thanks everyone for communication & reports. Please bear with him on final subcontractor lists as he learns the new process. Let him know if anyone needs goal achievement updates in addition to the 3-4 being provided
  - Norm Davis: DCR is in communication with the Attorney and Mayor's offices regarding the Federal Government communications of late for impact on DCR's work. Will advise this group of any changes.
    - City funded projects: will follow City of Madison ordinances, and standards, but Federally funded ones could see a change.
    - Federal contracting: does not require race/gender in AA plans from vendors, but veteran status and disabilities are required. City of Madison requires all, so will continue to require.
    - Policies require recipients to have AA plans not in conflict with Federal anti-discrimination laws. Working with Attorney.
    - DBE/HUD: less clear if they'll be changed. Some come through DOT and at last week's WISDOT DBE conference the Secretary of Transportation expressed support.
- IV. Comments by Water Utility
  - Six million in budget for 2025. The list includes 30 public/private projects to date. SE pipeline crossing by Ho Chunk will be 3,000 feet and Midtown Road will be 1,500 feet
  - Water facility projects in 2025 are for unit 15 & 19. Unit 12 will be bid in 2026
  - Adding a Civil Tech in first quarter (inspector)
  - Rate request under review. Hope 2026 budget will be twice the size of 2025.
- V. Comments by Traffic Engineering
  - Updated two standard marking sheets in the 2025 spec update
- VI. Comments by Parks Division
  - Adam Kaniewski is the new Planning & Development Manager for Parks Division. He replaces Ann Friewald.
  - The division is down two architects, so a little behind

- Projects for 2025: paving, landscaping, playground (Reindahl accessible), Warner Park field lighting system, Marshall Park boat launch, a new maintenance facility at Yahara Hills, and various smaller contracts.

#### VII. Standard Specification Status – 2025

- The 2025 Standard Specifications were approved at Common Council 1/28/25 and have been posted. Changes made to Streets, Sewer, Water, and TE. No changes for Parks this year.
- Reminder that if bookmarked, may need to refresh to see the new specs. Please reach out to Chris Petykowski or Kyle Frank if you have any questions.
  - Question raised on changes to Water backfill disallowing screenings – Jeff Belshaw said that had been removed.

#### VIII. ACC update

- Continuing to implement. Using asset feature to generate IRAs. With new IRA process, looking to reduce errors and provide a quicker turnaround.
- Use of punch lists just getting started. Intention is to provide more information and transparency.
- Finalization workflow going well so far. The Final Subcontractor List the contractor completes goes directly to DCR. The last step is to sign the payment agreement form when it issues.
- Delayed pay requests reported in the past year. Could reminder be added if job has no activity for 4 weeks for example?  
John Sapp can/will check weekly and when time allows, will program into the system.

#### IX. Bid Express Fee: \$60/month or \$50/bid effective April 1, 2025 for City of Madison

#### X. U.S. DOT adopts PROWAG

- PROWAG involves ADA guidelines for right-of-way work – has been in pseudo limbo, but there has been a recent response from ADA Access Board
- USDOT adopted a portion of it that relates to transit stops. More details to come.
- Expect more additions– specifically related to alternate pedestrian access routes
- City of Madison is moving toward WISDOT curb ramp design

#### XI. Engineering Construction Section Staff Update

- Two inspector 2 positions to fill in Feb/Mar time frame (east+west)  
Then need to backfill with inspector 1s.
- Intention is to fill Bryan Manning's position before season starts

#### XII. Contractor/Developer/Engineer Comments

- Request made to return to in-person meetings.  
Kyle will look into and see what can be done for the November meeting. Noted that there has been more participation, particularly with City Staff, so would likely be hybrid.

#### 2025 Meeting Dates

February 5

November 5

Registration Report

Report Gen 2/6/2025 18:07

Topic Webinar ID

Duration (minutes)

**Semi-Annual Contractors, Developers, Engineers Meeting**

120

Attendee Details

<u>First Name</u>	<u>Last Name</u>	<u>Email</u>	<u>Registration Time</u>
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