



Department of Public Works
Engineering Division
James M. Wolfe, P.E., City Engineer

City-County Building, Room 115
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Madison, Wisconsin 53703
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Fax: (608) 264-9275
engineering@cityofmadison.com
www.cityofmadison.com/engineering

Deputy City Engineer
Bryan Cooper, AIA
Gregory T. Fries, P.E.
Chris Petykowski, P.E.

Deputy Division Manager
Kathleen M. Cryan

Principal Engineer 2
Janet Schmidt, P.E.

Principal Engineer 1
Mark D. Moder, P.E.
Andrew J. Zwiig, P.E.
Fadi El Musa Gonzalez, P.E.

Financial Manager
Steven B. Danner-Rivers

Parcel Number: «Parcel_No»
Situs Address: «Situs_Address»

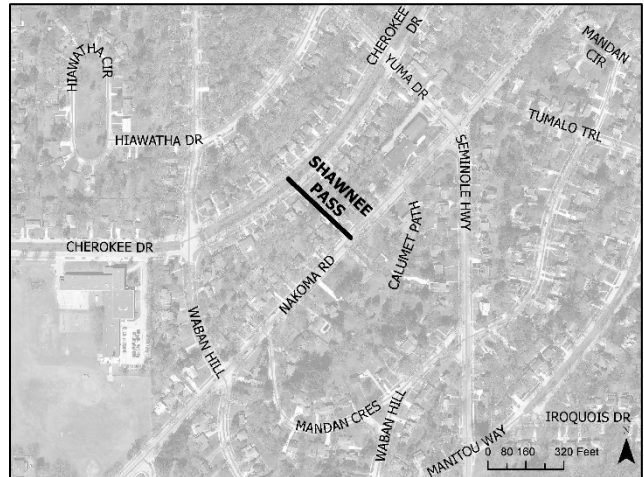
«OwnerLine1»
«OwnerLine2»
«OwnerLine3»
«OwnerLine4»

January 15, 2025

To: Property Owners along Shawnee Pass
Re: Proposed Street Reconstruction & Public Hearing

The City of Madison is planning a 2025 construction project on Shawnee Pass. The proposed project will include replacement of storm sewer, curb & gutter, gravel base, and asphalt pavement. Enclosed with this letter is a fact sheet with some details on the proposed project. Also enclosed is a notification for the Public Hearing before the Board of Public Works. The date, time and location of the public hearing is on the notification.

This proposed project will involve special assessments to the owners of property adjacent to the project. The property owners will be assessed for various items included with this proposed project, and the costs of some of those items are assessed entirely to the owner. A table detailing the City's standard assessment policy for the items of work is included on the enclosed fact sheet.



Below is a preliminary Schedule of Assessments, which shows the estimated costs for your property adjacent to the project. The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at <https://www.cityofmadison.com/engineering/projects/shawnee-pass>. A hard copy can be mailed to you upon request. The frontages of each property to be assessed are listed on the full schedule. After the work is complete, a final assessment will be calculated based on bid prices and work actually performed. The final assessment, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with 4% interest charged on the unpaid balance.

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact Mario Galindez, Project Manager, (608) 266-4095, mgalindez@cityofmadison.com. This includes requests relating to the Public Hearing and also requests relating to the actual operations of construction. A list of contacts for this project can be found on the enclosed fact sheet.

Sincerely,

James M. Wolfe, P.E.
City Engineer

January 15, 2025

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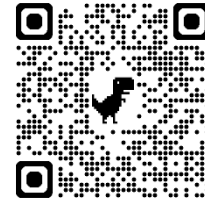
Project Name: Shawnee Pass Assessment District – 2025

Project ID: 11822

Owner:

«OwnerLine1»

«OwnerLine2»



Parcel(s) being assessed:

Parcel Number: «Parcel_No»

Parcel Location: «Situs_Address»

Street Reconstruction Items		
Remove Concrete Driveway Apron & Terrace Walk	Replace Concrete Driveway Apron	10' Pavement Reconstruction
«Cost1»	«Cost2»	«Cost3»

Total
«Total»

The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/shawnee-pass>; a hard copy can be mailed to you upon request. The full Schedule includes greater details for the cost determination.

JMW: MFG
cc by email:

Yannette Figueroa Cole, District 10 Alder
 Mark Moder, City Engineering
 Kyle Frank, City Engineering
 Thomas Mohr, Traffic Engineering
 Tim Pearson, Water Utility
 Adam Wiederhoeft, Water Utility
 Tim Sobota, Madison Metro Transit
 Lorissa Banuelos, Common Council
 Zachary Eckberg, City Forestry
 Bill Sullivan, Fire Department
 Michael Ott, Police Department
 Amanda J Nagel ajnagel@madison.k12.wi.us
 Laura Hauptli lchauptli@madison.k12.wi.us
 Heidi Koch heidi.koch@firstgroup.com
 Scott Chehak Sachehak@madison.k12.wi.us
 MMMSD Transportation transportation@madison.k12.wi.us

Andrew Zwiig, City Engineering
 Janet Schmidt, City Engineering
 Sean Malloy, City Traffic Engineering
 Alexandra Heinritz, Traffic Engineering
 Yang Tao, Traffic Engineering
 Taletha Skar, IT Department
 Hannah Mohelnitzky, City Engineering
 Charles Romines, Streets Division
 Aaron Leair, City Forestry
 Jennifer Hannah, Police Department
 Dane County 911
 Cara Hanson cmhanson@madison.k12.wi.us
 Jason Northouse janorthouse@madison.k12.wi.us
 Mike MacDonald mmacdonald@madison.k12.wi.us
 Vanessa Cruz vacruz@madison.k12.wi.us

A City of Madison Engineering project is planned in your area. It may have an impact on you or your property. For language translation services, call 608-266-4751 in any language.

El departamento de ingeniería de la ciudad de Madison tiene planeado un proyecto en su área. Este proyecto puede impactarlo a usted o a su propiedad. Para cualquier servicio de traducción en cualquier idioma, llame al 608-266-4751.

您所在的地區計劃開展一項麥迪遜市工程部項目。這可能會對您或您的物業產生影響。如需語言翻譯服務，請用任何語言致電608-266-4751。

Muaj kev tawm phiaj xwm rau Madison lub khoos kas Kev Tawm Qauv rau hauv koj cheeb tsam. Nws yuav muaj kev cuam tshuam rau koj los sis koj cov khoom cuab yeej cuam tam. Rau cov kev pab txhais lus, ces hu rau 608-266-4751 muaj txhais ua txhua hom lus.

**NOTICE OF PUBLIC HEARING
BEFORE THE BOARD OF PUBLIC WORKS
FOR
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS
FOR
PUBLIC WORKS IMPROVEMENTS
MADISON, WISCONSIN**

PART I

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd. and will so continue to be for ten (10) working days from the first published date of this notice, (please email Board of Public Works, boardofpublicworks@cityofmadison.com) and;

That on **WEDNESDAY, JANUARY 29, 2025 AT 5:30 P.M.**, the Board of Public Works will be held remotely and the public can attend using a laptop or call in by phone. If you would like instruction on how to participate, please email boardofpublicworks@cityofmadison.com The Board will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus four (4%) percent interest on the unpaid balance, as determined by the Board of Public Works.

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at engineering@cityofmadison.com. Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

PART II

SHAWNEE PASS ASSESSMENT DISTRICT - 2025

By Order of the Board of Public Works
Madison, Wisconsin

PUB: WSJ **January 17, 2024**