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«ParcelNumber»
 «SitusAddress»
 «Name1st»
 «Name2nd»
 «Address»
 «CityStateZip»

July 26, 2022

To: Property Owners, Residents, and Businesses near Russell Street

RE: Reconstruction Project, Start of Construction

The City of Madison is planning to begin work on the reconstruction and utility replacement project on Russell Street between Winnebago Street and Eastwood Drive. Enclosed with this letter is a fact sheet with construction details on the project and a list of contacts. The contract for this work has been awarded to R.G. Huston Company, Inc.

Earlier this summer MG&E replaced their gas main in the area. The work under the City contract is expected to begin August 15, 2022. The allowed work hours are 7AM to 7PM Monday through Saturday and 10AM – 7PM on Sundays. More details on the project and access during construction can be found on the enclosed fact sheet.

To request accommodations for special needs or disabilities, or if you have any other questions regarding this project, please contact the Project Engineer. Landlords, please share this information with your tenants.

Please use extra care in the vicinity of the construction.

Sincerely,

For:

Kathy Cryan
 Interim Engineering Manager

RFP:RES

Cc by email:

Ald. Brian Benford
 John Fahrney, City Engineering
 Paul Lauby, City Engineering
 Christy Bachmann, City Engineering
 Jim Wolfe, City Engineering
 Mark Moder, City Engineering
 Janet Schmidt, City Engineering
 Hannah Mohelnitzky, City Engineering
 Gretchen Avilés Piñeiro, Traffic Engineering
 Jeremy Nash, Traffic Engineering
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 Marla Eddy, City Forestry
 Brad Hofmann, City Forestry

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Fact and Details Sheet: Russell Street Assessment District - 2022

Project Details – Proposed Work

Street: The City will reconstruct Russell St from Winnebago St to Eastwood Dr. Street reconstruction work includes replacement of the asphalt pavement, roadway base, concrete curb and gutter, and driveway aprons. Sidewalk will be replaced as needed and sidewalk ramps will be updated as needed. Street width will remain the same.

Lighting & Signals: There are no planned changes to the streets lights with this project, except for relocating one existing street light located at the end of the cul-du-sac. A new rectangular rapid flashing beacon (RRFB) will also be installed for the crossing of Eastwood Dr at Russell St.

Sanitary Sewer: The sanitary sewer main will be replaced along with the laterals from the main to the property line (approximately 1 foot behind sidewalk).

Water Main: The City will replace the existing water main along Russell St from Winnebago St to Eastwood Dr.

Storm Sewer: The existing storm sewer will be replaced and new storm sewer will be installed where necessary to provide adequate drainage.

Terrace Areas: Existing concrete terrace walkways will be replaced as needed with the project. Disturbed terrace areas will be restored with topsoil, erosion mat, and grass seed.

Trees: Two 6" Hawthorn trees located near 344 Russell St (at the end of the cul-du-sac) will be removed. The trees are adjacent to storm sewer, sanitary sewer, and water utilities that are being replaced with the project. Additional information regarding trees can be found below.

Bus pads: No bus pad work is planned for this project.

Project Website: <https://www.cityofmadison.com/engineering/projects/russell-street-reconstruction>

Construction Schedule & Impacts

Tentative Schedule: August 15, 2022 – October 14, 2022. Allowed work hours are 7am to 7pm Mon-Sat and 10am to 7pm Sun. This area has high groundwater levels, so the contractor may need to constantly run pumps & generators to allow for safe, stable installation of the underground utilities.

Traffic Impacts: Russell St will be open to local traffic (residents). No street parking will be allowed during the day for the project duration, however, overnight parking (outside of work hours) will be available to local traffic, when possible. Driveway access will be maintained as much as possible during construction. Street access on Russell St will be difficult to maintain since the right of way is narrow and space is limited. Please expect delays and try to plan ahead when possible. There will be travel lane closures at times on Winnebago St and Eastwood Dr. Two way traffic will be maintained on Winnebago street. A temporary construction entrance will be constructed to allow access to Russell St from Eastwood Dr.



PROJECT CONTACTS

- » **Project Manager:** Reid Stiteley
608-266-4093, rstiteley@cityofmadison.com
- » **Project Inspector:** Paul Lauby
608-261-9678, plauby@cityofmadison.com
- » **Lighting & Signals Engineer:** Gretchen Avilés Piñeiro
608-266-4899, gavilespineiro@cityofmadison.com
- » **Storm & Sanitary Engineer:** Daniel Olivares
608-261-9285, daolivares@cityofmadison.com
- » **Traffic Engineer:** Jeremy Nash
608-266-6585, jnash@cityofmadison.com
- » **Water Utility Engineer:** Tim Pearson
608-206-3956, tpearson@cityofmadison.com
- » **Forestry Specialist:** Brad Hofmann
608-267-4908, bhofmann@cityofmadison.com

Water Shut-offs: An average of two-water shut-offs are expected for properties served off of water mains being replaced. A minimum of 48 hours of notice will be provided prior to the shut-offs. Each shut-off may last up to 8 hours, but typically last about four hours. At the start of construction, the existing main will remain in service until the new main is installed and connected to; emergency shut-offs may occur if the old, brittle main is damaged during construction.

Refuse Collection: It will be the contractor's responsibility to allow for refuse collection to continue during construction. Please mark your address on your cart to make sure it is returned if moved. Have your cart out by 5am on day of pick-up or put out the night before collection. Normal operation of brush pickup and large item pickup will try to be accommodated as normal. These services may be temporarily interrupted depending on the status of work and ability for equipment to access necessary areas.

Supplemental Forestry Information

Tree pruning in advance of the project is required to reduce the risk of damage to the trees during construction. The City of Madison Forestry Section will perform the necessary work. For certain species, especially oak and elm trees, the pruning must be completed by April 1st to reduce the chance of disease. If additional trees need to be removed, City Engineering will notify the adjacent property owner prior to removal.

Street trees provide many benefits to our city and are considered an important part of the city's infrastructure. Forestry Section staff will evaluate the terrace for new planting sites and potential replacement sites when the project is complete. There is no additional cost to the adjacent property owner for a tree planting. Street trees are typically planted in the spring of the year following the completion of the construction project. Per Madison General Ordinance 10.10, City Forestry determines tree species and planting locations. Residents cannot choose or plant their own tree in the terrace.

For any questions regarding street tree maintenance or planting, please contact the general forestry line at 266-4816.