

Department of Public Works  
**Engineering Division**  
James M. Wolfe, P.E., City Engineer  
City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
Phone: (608) 266-4751  
Fax: (608) 264-9275  
[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

«OwnerLine1»  
«OwnerLine2»  
«OwnerLine3»  
«OwnerLine4»

**Deputy City Engineer**  
Bryan Cooper, AIA  
Gregory T. Fries, P.E.  
Chris Petykowski, P.E.  
**Deputy Division Manager**  
Kathleen M. Cryan  
**Principal Engineer 2**  
John S. Fahrney, P.E.  
Janet Schmidt, P.E.  
**Principal Engineer 1**  
Christina M. Bachmann, P.E.  
Mark D. Moder, P.E.  
**Financial Manager**  
Steven B. Danner-Rivers

January 27, 2023

**To: Property Owners and Residents along S. Henry St.**  
**Re: Proposed Street Resurfacing**

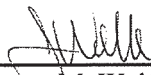
The City of Madison is proposing to resurface a portion of S. Henry St. in 2023, which will be completed in coordinated with the reconstruction of W. Wilson and S. Broom St. Enclosed with this letter is a fact sheet with some details on the full proposed project, which includes a map of the project limits. Also enclosed is a notification for the Public Hearing before the Board of Public Works, which will be held virtually over Zoom. The date and time of the public hearing can be found on the notification, and, once available, links to register for the public hearing can be found at [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk).

This project will involve special assessments to the owners of property adjacent to the project. The property owners will be assessed for various items included with this proposed project, and the costs of those items are assessed fully or partially to the owner. A table detailing the City's standard assessment policy for the items of work is included on the attached fact sheet. The estimated assessments reflect the City's updated street assessment policy, which was revised in the fall of 2022.

Included on this letter is a preliminary Schedule of Assessments, which shows the estimated costs for your property adjacent to the project. The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/300-block-w-wilson>; a hard copy can be mailed to you upon request. The frontages and lot areas of each property to be assessed are listed on the full schedule. After the work is complete, a final assessment cost will be calculated based on bid prices and work actually performed. The final assessment, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with 4% interest charged on the unpaid balance.

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact me at (608) 266-4099, [jwolfe@cityofmadison.com](mailto:jwolfe@cityofmadison.com). This includes requests relating to the Public Hearing and also requests relating to the actual operations of construction.

Sincerely,

  
\_\_\_\_\_  
James M. Wolfe, P.E.  
City Engineer

SEE BACK

**Project Name: S. Henry Street Resurfacing**

**Project Limits: W. Wilson St. to W. Doty St.**

**Project ID: 11986**

Owner:

«OwnerLine1»

«OwnerLine2»

Parcel(s) being assessed:

Parcel Number: «Parcel\_No»

Parcel Location: «Situs\_Address»

<b>Street Construction Items</b>	
Resurfacing Asphalt Pavement	<b>Total</b>
«Cost1»	«Total»

The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/300-block-w-wilson>; a hard copy can be mailed to you upon request. The full Schedule includes greater details for the cost determination.

JMW

CC: District 4 Alder City Engineering Staff  
Traffic Engineering Staff  
Police Department  
Fire Department  
Dane County 911  
MMSD School District Transportation

Streets Division Staff  
City Forestry Staff  
Madison Metro Transit Staff  
Badger Bus Lines

**NOTICE OF PUBLIC HEARING  
BEFORE THE BOARD OF PUBLIC WORKS  
FOR  
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS  
FOR  
PUBLIC WORKS IMPROVEMENTS  
MADISON, WISCONSIN**

**PART I**

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd. and will so continue to be for ten (10) working days from the first published date of this notice, (please email Board of Public Works, [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com)) and;

That on **WEDNESDAY, FEBRUARY 8, 2023 AT 5:30 P.M.**, the Board of Public Works will be held remotely and the public can attend using a laptop or call in by phone. If you would like instruction on how to participate, please email [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com). The Board will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

**That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus four (4%) percent interest on the unpaid balance, as determined by the Board of Public Works.**

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at [engineering@cityofmadison.com](mailto:engineering@cityofmadison.com). Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

**PART II**

**S. HENRY STREET ASSESSMENT DISTRICT - 2023**

By Order of the Board of Public Works  
Madison, Wisconsin

PUB: WSJ **JANUARY 27, 2023**