

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real and personal property and maintaining complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real and personal property in addition to maintaining complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Consulting for commercial assessments (\$50,000)

Assessor**Function:****Administration***Budget Overview***Budget by Service (All Funds)**

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Revenue					
Expense					
Assessor	2,312,123	2,532,868	2,454,426	2,626,000	2,597,181
Total Expense	\$ 2,312,123	\$ 2,532,868	\$ 2,454,426	\$ 2,626,000	\$ 2,597,181
Net General Fund	\$ 2,312,123	\$ 2,532,868	\$ 2,454,426	\$ 2,626,000	\$ 2,597,181

Budget by Fund & Major

Fund: General

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Revenue					
Expense					
Salaries	1,581,868	1,707,347	1,668,743	1,763,882	1,763,882
Benefits	523,344	592,289	558,561	579,356	580,042
Supplies	37,276	43,000	47,888	48,000	48,000
Purchased Services	150,091	170,857	159,860	215,387	186,915
Inter Departmental Charges	19,544	19,375	19,375	19,375	18,342
Total Expense	\$ 2,312,123	\$ 2,532,868	\$ 2,454,426	\$ 2,626,000	\$ 2,597,181
Net General Fund	\$ 2,312,123	\$ 2,532,868	\$ 2,454,426	\$ 2,626,000	\$ 2,597,181

Assessor**Function: Administration***Service Overview***Service: Assessor**

Service Description

This service provides three major duties: to discover, to list, and to value all taxable property within Madison. Subservices include assessing residential, personal, and commercial properties and tax roll preparation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

2018 Planned Activities

- Commercial property revaluation to provide more equity with the residential class and establish assessments closer to market value

Service Budget by Account Type

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Revenue	-	-	-	-	-
Expense	2,312,123	2,532,868	2,454,426	2,626,000	2,597,181
Net Service Budget	\$ 2,312,123	\$ 2,532,868	\$ 2,454,426	\$ 2,626,000	\$ 2,597,181

Assessor**Function:****Administration***Line Item Detail***Agency Primary Fund: General****Salaries**

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Permanent Wages	1,541,476	1,710,503	1,650,540	1,767,038	1,767,038
Salary Savings	-	(19,305)	-	(19,305)	(19,305)
Premium Pay	6	-	-	-	-
Compensated Absence	15,097	15,149	15,149	15,149	15,149
Hourly Wages	16,156	-	605	-	-
Overtime Wages Permanent	8,821	1,000	2,322	1,000	1,000
Election Officials Wages	312	-	127	-	-
TOTAL	\$ 1,581,868	\$ 1,707,347	\$ 1,668,743	\$ 1,763,882	\$ 1,763,882

Benefits

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Health Insurance Benefit	296,817	324,241	301,897	304,205	307,284
Wage Insurance Benefit	5,964	5,957	5,967	6,321	6,321
WRS	103,613	116,313	112,768	120,156	118,393
FICA Medicare Benefits	116,899	128,912	123,008	133,530	132,900
Licenses & Certifications	50	-	-	-	-
Post Employment Health Plans	-	16,866	14,921	15,144	15,144
TOTAL	\$ 523,344	\$ 592,289	\$ 558,561	\$ 579,356	\$ 580,042

Supplies

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Purchasing Card Unallocated	354	-	3,901	-	-
Office Supplies	5,044	6,000	3,867	6,000	6,000
Copy Printing Supplies	5,589	5,000	2,939	5,000	5,000
Postage	23,535	22,000	28,451	27,000	27,000
Books & Subscriptions	80	1,000	409	1,000	1,000
Work Supplies	2,673	9,000	8,322	9,000	9,000
TOTAL	\$ 37,276	\$ 43,000	\$ 47,888	\$ 48,000	\$ 48,000

Assessor**Function:****Administration***Line Item Detail***Agency Primary Fund: General****Purchased Services**

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
Telephone	2,613	1,945	3,177	4,700	4,700
Cellular Telephone	2,388	2,796	2,304	2,796	2,796
Custodial Bldg Use Charges	47,666	46,515	46,515	46,515	53,043
Equipment Mntc	-	100	1,019	100	100
Recruitment	100	-	-	-	-
Mileage	37,650	35,500	35,298	40,000	40,000
Conferences & Training	7,854	8,000	8,000	10,000	10,000
Memberships	430	400	400	400	400
Storage Services	978	1,000	1,127	1,000	1,000
Transcription Services	-	500	-	500	500
Other Services & Expenses	26,611	50,000	37,633	84,990	49,990
Taxes & Special Assessments	23,801	24,101	24,386	24,386	24,386
TOTAL	\$ 150,091	\$ 170,857	\$ 159,860	\$ 215,387	\$ 186,915

Inter-Departmental Charges

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive
ID Charge From Insurance	2,282	3,989	3,989	3,989	3,683
ID Charge From Workers Comp	17,262	15,386	15,386	15,386	14,659
TOTAL	\$ 19,544	\$ 19,375	\$ 19,375	\$ 19,375	\$ 18,342

Assessor

Function: Administration

Position Summary

	2017			2018			
	CG	FTEs	Amount	FTEs	Amount	Executive	
ADMIN ASST	20	2.00	107,755	2.00	109,894	2.00	109,894
ASSESS SERVS SUPV	18	1.00	80,657	1.00	82,268	1.00	82,268
ASSESS TECH	16	1.00	56,248	1.00	57,365	1.00	57,365
ASST CITY ASSESS	18	2.00	172,969	2.00	193,052	2.00	193,052
CITY ASSESSOR	21	1.00	117,274	1.00	121,551	1.00	121,551
PROG ASST	20	1.00	53,041	1.00	54,094	1.00	54,094
PROP LISTER	20	2.00	104,466	2.00	105,363	2.00	105,363
PROPERTY APPRAISER	16	14.00	1,018,093	14.00	1,043,451	14.00	1,043,451
TOTAL		24.00	\$ 1,710,503	24.00	\$ 1,767,036	24.00	\$ 1,767,036

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.