

2018 Operating Budget

Executive Budget



CITY OF MADISON

Paul R. Soglin, Mayor



CITY OF MADISON, WISCONSIN

Paul R. Soglin, Mayor

FINANCE DEPARTMENT

David Schmiedicke, Finance Director

FINANCE COMMITTEE

Paul R. Soglin, Mayor
Sara Eskrich, Common Council Member
Barbara Harrington-McKinney, Common Council Member
Marsha A. Rummel, Common Council President
Paul E. Skidmore, Common Council Member
Michael E. Verveer, Common Council Member
Zach Wood, Common Council Member

COMMON COUNCIL

Barbara Harrington-McKinney, District 1
Ledell Zellers, District 2
Amanda Hall, District 3
Michael E. Verveer, District 4
Shiva Bidar-Sielaff, District 5
Marsha A. Rummel, District 6, President
Steve King, District 7
Zach Wood, District 8
Paul E. Skidmore, District 9
Maurice S. Cheeks, District 10
Arvina Martin, District 11
Larry Palm, District 12
Sara Eskrich, District 13
Sheri Carter, District 14
David Ahrens, District 15
Denise DeMarb, District 16
Samba Baldeh, District 17, Vice President
Rebecca Kemble, District 18
Mark Clear, District 19
Matthew J. Phair, District 20



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Vision & User's Guide

2018 Operating Budget:
Executive Budget

Vision and Mission Statements

Vision Statement

The City of Madison will be a safe and healthy place for all to live, learn, work and play.

Mission Statement

The City of Madison, through the efforts of dedicated employees and elected officials, will deliver the highest quality services and provide a fair and orderly system of governance for our citizens and visitors.

Financial and Budget Management Policies

To avoid the creation of future structural budget deficits, the City of Madison will not use one-time revenue sources to fund ongoing operating expenses.

Consistent with recommended financial and budget management practices, the City of Madison has a goal of maintaining an unassigned general fund balance on December 31st equal to 15% of subsequent year budgeted general fund appropriations. In order to achieve and maintain that goal, the City will allocate excess balances in ways that avoid structural deficits (e.g., through one-time appropriations), and will take actions to increase the balance if it is below the 15% goal (e.g., through prudent spending reductions or revenue increases). The City will also seek to avoid appropriations outside of its regular budget process other than to respond to emergency situations (as expressed by the Mayor and Council through resolution) or to address year-end reconciliation and expenditure restraint requirements.

Executive Budget User's Guide

Agency Budgets

Agencies were instructed to submit 2018 budget requests that did not exceed the 2017 Adopted Budget. Agency requests were updated to include planned salary adjustments (step and longevity increases), a revised fleet rate and updated insurance and workers' compensation expenses, along with various cost to continue adjustments.

Agency budgets are presented in Section 4 of the document. Budgets are presented in alphabetical order. Agency budgets are presented by service and by fund at the major expenditure level.

- Service-An activity or set of activities performed by an agency that has: identifiable costs for budgetary purposes, and a clear purpose with measurable objectives.
- Major Object: A set of like accounts defining the nature of revenues and expenditures. Major objects within the City of Madison's chart of accounts include:
 - Revenue
 - General Revenues
 - Intergovernmental Revenues
 - Charges for Services
 - Licenses & Permits
 - Fine Forfeiture Assessments
 - Investments & Contributions
 - Miscellaneous Revenue
 - Other Finance Source
 - Transfer In
 - Expenditures
 - Salaries
 - Fringe Benefits
 - Supplies
 - Purchased Services
 - Debt/Other Financing Uses
 - Inter Departmental Billings and Charges
 - Transfers Out

Agency chapters are organized into 5 sections. Information previously submitted as a supplement now appears within agency sections.

1. Agency Overview
 - a. Includes the agency overview, mission, and key highlights included in the Executive Budget.
2. Budget Overview
 - a. Provides an overview of agency budgets by service and by fund organized by major type of expenditure
3. Service Overview
 - a. Includes a description discussing the scope of work provided by the service. All service budgets are presented at the major object level.
4. Position Detail
 - a. Includes the count and salary of full-time equivalent (FTE) positions funded included in the Executive Budget.
5. Line Item Detail
 - a. Outlines line item expenditures within the agency's primary fund.

Pay Increases

The Executive Budget includes the following wage increases:

- Sworn Police and Fire: The annualization of a 1% planned increase for December 2017.
- Teamsters: The annualization of a 2% increase planned for December 2017.
- All Other Civilian Positions: The annualization of the 1% pay increase planned for December 2017.

Payroll Allocations

The 2018 budget reflects budgeted payroll allocations for all budgeted positions. Many internal support agencies allocate a portion of their salaries to enterprise agencies to which they provide services. Payroll allocations are also used for distributing staff costs across funds including capital, grants, and enterprise funds. The salary amounts presented in the Position Overview reflect the full salary of positions within the agency where the position is located. The budgeted amount shown in the Line Item Detail reflects permanent wages as allocated in the budget.

The authorized Full Time Equivalent (FTE) position strength encompasses current year modifications adopted by Common Council through September of 2017.

Allocation of Fringe Benefits

Fringe benefit amounts reflected in agency budgets are based on anticipated 2018 rates. Benefits that remain centrally budgeted included: sick leave escrow payments, City employee bus subsidy payments, and unemployment benefits. Benefits budgeted centrally within the General Fund are distributed to agencies based on actual expenditures throughout the year.

Enterprise Funds

The operating budget includes revenue and expenditure information pertaining to Madison's enterprise funds including:

- Monona Terrace
- Golf Enterprise
- Transit Utility (Metro Transit)
- Parking Utility
- Sewer Utility
- Stormwater Utility
- Water Utility

All enterprise funds, except Monona Terrace and Transit Utility, do not receive a subsidy from the General Fund. Monona Terrace receives a subsidy through the Room Tax Fund as authorized by the Room Tax Commission. The Transit Utility also receives a General Fund subsidy outlined in the proposed budget for Metro Transit. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.



Summaries

2018 Operating Budget:
Executive Budget

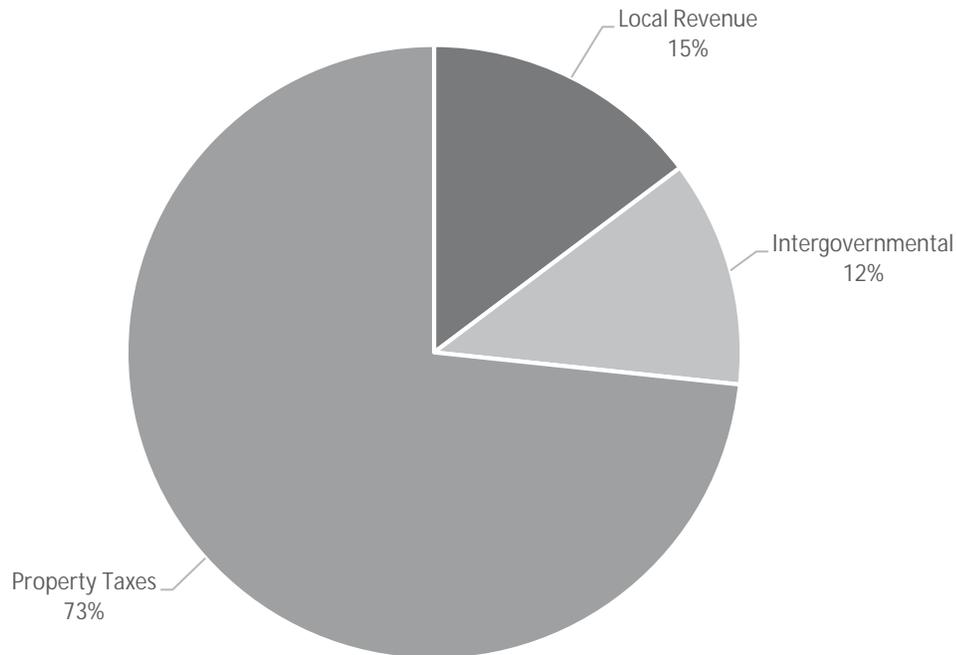
CITY TAX RATE COMPUTATION

| | 2017 Adopted | 2018 Executive | 2018 Adopted | \$ Change | Percent Change |
|---|--------------------------|--------------------------|-----------------|-------------------------|-------------------|
| ASSESSED VALUE | | | | | |
| Real Property: | | | | | |
| Residential | 14,771,798,300 | 15,733,883,300 | - | 962,085,000 | 6.51% |
| Commercial | 8,113,461,700 | 9,490,204,600 | - | 1,376,742,900 | 16.97% |
| Agricultural | 22,566,000 | 22,535,200 | - | (30,800) | -0.14% |
| Manufacturing | 257,207,400 | 268,224,250 | - | 11,016,850 | 4.28% |
| Total Real Property | \$ 23,165,033,400 | \$ 25,514,847,350 | \$ - | \$ 2,349,813,950 | 10.14% |
| Personal Property: | | | | | |
| Locally Assessed | 644,078,700 | 661,122,300 | - | 17,043,600 | 2.65% |
| Manufacturing | 92,585,600 | 92,400,600 | - | (185,000) | -0.20% |
| | 736,664,300 | 753,522,900 | - | 16,858,600 | 2.29% |
| Manufacturing Adjustments | - | (7,500,000) | - | (7,500,000) | |
| Board of Review Adjustments | - | (30,000,000) | - | (30,000,000) | |
| Total Assessable Property | 23,901,697,700 | 26,230,870,250 | - | 2,336,672,550 | 9.74% |
| Less TIF Increment Value | (761,530,400) | (1,235,650,300) | - | (474,119,900) | 62.26% |
| Net Taxable Property | \$ 23,140,167,300 | \$ 24,995,219,950 | \$ - | \$ 1,862,552,650 | 8.02% |
| BUDGETED REVENUES AND EXPENDITURES | | | | | |
| General Fund Expenditures | 283,938,546 | 296,101,034 | - | 12,162,488 | 4.28% |
| Net Library Fund Expenditures | 16,915,564 | 17,779,030 | - | 863,466 | 5.10% |
| Total Budgeted Expenditures | 300,854,110 | 313,880,064 | - | 13,025,954 | 4.33% |
| Less Anticipated General Fund Lapse | (550,000) | 0 | - | 550,000.00 | -100.00% |
| Net Expenditures | \$ 300,304,110 | \$ 313,880,064 | \$ - | \$ 13,575,954 | 4.52% |
| Total Revenues | 80,176,111 | 84,980,137 | - | 4,804,026 | 5.99% |
| Fund Balance Applied | 400,000.00 | (1,400,000) | - | (1,800,000) | n/a |
| Total Revenues and Fund Balance | 80,576,111 | 83,580,137 | - | 3,004,026 | 3.73% |
| PROPERTY TAX LEVY | \$ 219,727,999 | \$ 230,299,928 | \$ 0 | \$ 10,571,928 | 4.81% |
| MILL RATE | <u>9.4956</u> | <u>9.2138</u> | | <u>-0.2818</u> | -2.97% |
| General Fund Portion | 8.7645 | 8.5025 | | -0.2620 | -2.99% |
| Library Portion | 0.7311 | 0.7113 | | -0.0198 | -2.71% |
| Average Home Value | 254,593 | 269,377 | | 14,784 | 5.81% |
| Taxes on Average Home | 2,417.51 | 2,481.99 | | 64.48 | 2.67% |

FUNDING SOURCE BY MAJOR CATEGORY

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Payments in Lieu of Tax | 9,800,361 | 10,048,200 | 10,008,200 | 10,048,200 | 10,308,200 |
| Other Local Taxes | 5,674,424 | 5,160,020 | 5,106,349 | 5,160,020 | 5,801,279 |
| Fines and Forfeitures | 7,679,191 | 6,850,000 | 6,950,000 | 6,850,000 | 6,950,000 |
| Charges for Services | 8,207,877 | 9,185,000 | 8,800,000 | 9,185,000 | 9,355,000 |
| Licenses and Permits | 6,761,297 | 6,483,620 | 7,118,500 | 6,483,620 | 7,068,620 |
| Ungrouped Revenues | 8,220,645 | 6,622,600 | 6,812,916 | 6,622,600 | 8,552,600 |
| <i>Local Revenues</i> | <i>\$ 46,343,795</i> | <i>\$ 44,349,440</i> | <i>\$ 44,795,965</i> | <i>\$ 44,349,440</i> | <i>\$ 48,035,699</i> |
| Intergovernmental | 35,057,764 | 35,826,671 | 36,621,863 | 35,813,206 | 36,944,438 |
| Total Revenues | \$ 81,401,559 | \$ 80,176,111 | \$ 81,417,828 | \$ 80,162,646 | \$ 84,980,137 |
| | | | | | |
| Fund Balance Applied (Gen) | (213,430) | 400,000 | 400,000 | (1,400,000) | (1,400,000) |
| Total Revenue & Fund Bal | 81,188,129 | 80,576,111 | 81,817,828 | 78,762,646 | 83,580,137 |
| Property Taxes | 210,483,280 | 219,727,999 | 220,128,000 | 228,527,499 | 230,299,928 |
| Total Sources | \$ 291,671,409 | \$ 300,304,110 | \$ 301,945,828 | \$ 307,290,145 | \$ 313,880,064 |

General Fund Budget by Funding Source



The 2018 Executive Operating Budget includes two changes to increase the General Fund balance: (1) deposit \$1.4 million of the TID 32 surplus, and (2) elimination of \$550,000 lapse. These changes will bring the fund balance closer to the 15% policy target.

GENERAL FUND REVENUES

Payments in Lieu of Tax

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| CDA | 258,506 | 250,000 | 250,000 | 250,000 | 250,000 |
| Parking Utility | 1,186,309 | 1,300,000 | 1,200,000 | 1,300,000 | 1,200,000 |
| Parking Meter Occ. Fee | 293,521 | 300,000 | 300,000 | 300,000 | 300,000 |
| Water Utility | 6,398,054 | 6,600,000 | 6,600,000 | 6,600,000 | 6,900,000 |
| Golf Enterprise | 239,164 | 210,000 | 235,000 | 210,000 | 235,000 |
| Monona Terrace | 338,200 | 338,200 | 338,200 | 338,200 | 338,200 |
| Other | 1,086,607 | 1,050,000 | 1,085,000 | 1,050,000 | 1,085,000 |
| Total | \$ 9,800,361 | \$ 10,048,200 | \$ 10,008,200 | \$ 10,048,200 | \$ 10,308,200 |

Other Local Taxes

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Room Tax | 5,146,600 | 4,726,020 | 4,576,349 | 4,726,020 | 5,426,279 |
| Mobile Home Tax | 75,935 | 100,000 | 75,000 | 100,000 | 75,000 |
| Use Value Tax | 27 | 14,000 | 5,000 | 14,000 | - |
| Prior Year Taxes | - | 20,000 | 50,000 | 20,000 | - |
| Penalties on Delinquent Taxes | 451,862 | 300,000 | 400,000 | 300,000 | 300,000 |
| Total | \$ 5,674,424 | \$ 5,160,020 | \$ 5,106,349 | \$ 5,160,020 | \$ 5,801,279 |

Fines And Forfeitures

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Moving Violations | 638,889 | 700,000 | 600,000 | 700,000 | 600,000 |
| Uniform Citations | 1,910,337 | 850,000 | 950,000 | 850,000 | 950,000 |
| Parking Violations | 5,129,965 | 5,300,000 | 5,400,000 | 5,300,000 | 5,400,000 |
| Total | \$ 7,679,191 | \$ 6,850,000 | \$ 6,950,000 | \$ 6,850,000 | \$ 6,950,000 |

Licenses And Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Dog Licenses | 118,031 | 67,000 | 107,000 | 67,000 | 107,000 |
| Cat Licenses | 17,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Bicycle Licenses | 13,849 | 20,000 | 20,000 | 20,000 | 20,000 |
| Miscellaneous Licenses | 593,676 | 599,000 | 599,000 | 599,000 | 599,000 |
| Liquor Licenses | 520,216 | 437,500 | 437,500 | 437,500 | 537,500 |
| Building Permits | 4,588,400 | 4,500,000 | 5,250,000 | 4,500,000 | 5,000,000 |
| Reinspection & Extension Fees | 114,170 | 150,000 | 100,000 | 150,000 | 150,000 |
| Weights and Measures Permits | 237,702 | 225,000 | 225,000 | 225,000 | 225,000 |
| Street Opening Permits | 285,423 | 200,000 | 285,000 | 200,000 | 285,000 |
| Other Permits | 272,830 | 265,120 | 75,000 | 265,120 | 125,120 |
| Total | \$ 6,761,297 | \$ 6,483,620 | \$ 7,118,500 | \$ 6,483,620 | \$ 7,068,620 |

Ungrouped Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Interest on Investments | 997,696 | 1,200,000 | 1,700,000 | 1,200,000 | 1,700,000 |
| Other Interest | 1,762,197 | 285,000 | - | 285,000 | 285,000 |
| P-Card Rebates | 277,870 | 270,000 | 300,000 | 270,000 | 325,000 |
| Rental of City Property | 847,120 | 800,000 | 850,000 | 800,000 | 850,000 |
| Sale of Surplus Property | 43,435 | 50,000 | 50,000 | 50,000 | 50,000 |
| Cable Franchise Revenues | 2,661,362 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 |
| Broadband Revenues | 57,977 | 70,000 | 60,000 | 70,000 | 60,000 |
| TIF Reimbursements | 409,913 | - | - | - | 1,400,000 |
| Halloween Revenues | 92,924 | 130,000 | 100,000 | 130,000 | 100,000 |
| ATC Annual Fee | 135,635 | 135,600 | 135,636 | 135,600 | 135,600 |
| Shorewood Hills Fire Service | 494,412 | 507,000 | 522,280 | 507,000 | 552,000 |
| Blooming Grove Fire Service | 165,000 | 75,000 | 165,000 | 75,000 | 165,000 |
| Miscellaneous Revenues | 275,104 | 400,000 | 230,000 | 400,000 | 230,000 |
| Total | \$ 8,220,645 | \$ 6,622,600 | \$ 6,812,916 | \$ 6,622,600 | \$ 8,552,600 |

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| St Municipal Aid Program | 4,763,269 | 4,763,269 | 4,763,269 | 4,763,269 | 4,763,269 |
| St Utility Aid Payment | 1,297,393 | 1,268,381 | 1,296,430 | 1,254,916 | 1,267,457 |
| St Expenditure Restraint | 6,398,824 | 6,783,299 | 6,783,299 | 6,783,299 | 6,932,000 |
| St Pmt for Municipal Services | 8,011,421 | 8,063,000 | 8,726,095 | 8,063,000 | 8,026,000 |
| St Gen Transportation Aid | 9,648,200 | 9,553,000 | 9,497,745 | 9,553,000 | 10,303,000 |
| St Connecting Highway Aid | 555,745 | 560,000 | 560,000 | 560,000 | 560,000 |
| St Recycling Aid | 765,263 | 750,000 | 802,665 | 750,000 | 800,000 |
| St Exempt Computer Reimb | 2,665,527 | 3,135,722 | 3,146,459 | 3,135,722 | 3,192,712 |
| Fire Insurance Dues Pmt | 952,122 | 950,000 | 1,045,901 | 950,000 | 1,100,000 |
| Total | \$ 35,057,764 | \$ 35,826,671 | \$ 36,621,863 | \$ 35,813,206 | \$ 36,944,438 |

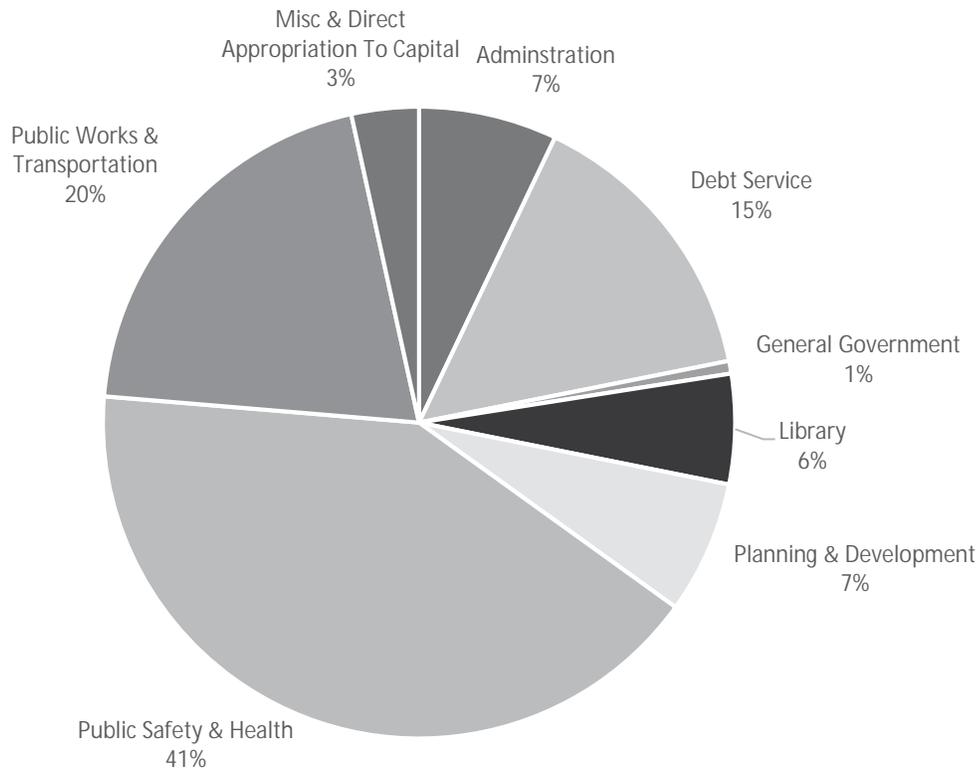
Charges for Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Engineering Charges | 441,650 | 500,000 | 450,000 | 500,000 | 450,000 |
| Cemetery Fees | 321,243 | 240,000 | 320,000 | 240,000 | 320,000 |
| Parks Use Charges | 604,437 | 630,000 | 600,000 | 630,000 | 605,000 |
| Ambulance Conveyance Fees | 6,681,270 | 7,685,000 | 7,300,000 | 7,685,000 | 7,800,000 |
| Other Service Charges | 159,277 | 130,000 | 130,000 | 130,000 | 180,000 |
| Total | \$ 8,207,877 | \$ 9,185,000 | \$ 8,800,000 | \$ 9,185,000 | \$ 9,355,000 |

EXPENDITURE SUMMARY BY FUNCTION

| <i>Function</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Adminstration | 20,848,898 | 21,248,146 | 20,896,042 | 22,367,937 | 22,917,888 |
| Debt Service | 40,476,749 | 44,321,040 | 43,321,038 | 48,611,039 | 47,239,110 |
| General Government | 1,817,981 | 2,023,418 | 2,134,544 | 2,274,382 | 2,323,616 |
| Library | 16,288,835 | 16,915,564 | 16,883,640 | 17,411,610 | 17,779,030 |
| Planning & Development | 19,211,840 | 20,917,869 | 19,551,700 | 21,456,153 | 21,720,133 |
| Public Safety & Health | 125,022,625 | 124,355,190 | 127,186,078 | 125,485,870 | 128,560,097 |
| Public Works & Transportation | 58,271,669 | 60,701,532 | 61,742,023 | 62,172,653 | 62,475,310 |
| Misc & Dir Appropriation to Cap | 9,732,812 | 10,371,352 | 8,821,352 | 11,606,352 | 10,864,881 |
| Total | \$ 291,671,409 | \$ 300,854,110 | \$ 300,536,416 | \$ 311,385,995 | \$ 313,880,064 |
| Anticipated General Fund Lapse | - | (550,000) | | (550,000) | - |
| TOTAL EXPENDITURES | \$ 291,671,409 | \$ 300,304,110 | \$ 300,536,416 | \$ 310,835,995 | \$ 313,880,064 |

Expenditure by Function



AGENCY BUDGETS BY FUNCTION

Public Safety And Health

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fire Department | 50,340,567 | 50,057,302 | 51,857,366 | 50,941,419 | 51,046,754 |
| Police Department | 69,888,792 | 69,789,912 | 70,820,735 | 70,382,384 | 73,035,279 |
| Public Health | 4,793,266 | 4,507,976 | 4,507,976 | 4,162,067 | 4,478,064 |
| Total | \$ 125,022,625 | \$ 124,355,190 | \$ 127,186,078 | \$ 125,485,870 | \$ 128,560,097 |

General Government

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Common Council | 507,545 | 629,560 | 602,700 | 756,862 | 801,342 |
| Mayor | 1,361,439 | 1,393,858 | 1,460,139 | 1,517,520 | 1,522,274 |
| Municipal Court | (51,004) | - | 71,704 | - | (0) |
| Total | \$ 1,817,981 | \$ 2,023,418 | \$ 2,134,544 | \$ 2,274,382 | \$ 2,323,616 |

Administration

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Assessor | 2,312,123 | 2,532,868 | 2,454,426 | 2,626,000 | 2,597,181 |
| Attorney | 2,736,676 | 2,953,891 | 3,010,109 | 2,951,843 | 2,959,172 |
| Civil Rights | 1,350,529 | 1,561,158 | 1,411,634 | 1,552,970 | 1,656,463 |
| Clerk | 2,394,710 | 1,440,855 | 1,287,134 | 2,292,898 | 2,299,751 |
| Employee Assistance Program | 330,652 | 344,591 | 339,527 | 357,005 | 357,341 |
| Finance Department | 3,382,022 | 3,691,808 | 3,619,399 | 3,740,210 | 3,783,041 |
| Human Resources | 1,723,722 | 1,662,401 | 1,791,908 | 1,720,754 | 1,921,726 |
| Information Technology | 6,002,550 | 6,520,633 | 6,266,437 | 6,561,736 | 6,647,385 |
| Treasurer | 615,914 | 539,941 | 715,468 | 564,521 | 695,828 |
| Total | \$ 20,848,898 | \$ 21,248,146 | \$ 20,896,042 | \$ 22,367,937 | \$ 22,917,888 |

Public Facilities

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------|--------------|----------------|--------------|----------------|
| Monona Terrace Comm Conv | - | - | - | - | - |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - |

Department of Public Works and Transportation

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Engineering Division | 4,148,712 | 4,390,409 | 4,343,751 | 4,896,979 | 4,919,991 |
| Fleet Services | - | - | - | - | - |
| Golf Courses | - | - | - | - | - |
| Landfill | - | - | - | - | - |
| Metro Transit | 7,380,684 | 11,880,431 | 11,880,431 | 12,369,449 | 12,369,449 |
| Parking Utility | - | - | - | - | - |
| Parks Division | 14,263,909 | 13,227,472 | 13,580,815 | 13,929,282 | 13,573,966 |
| Sewer Utility | - | - | - | - | - |
| Stormwater Utility | - | - | - | - | - |
| Streets Division | 26,668,389 | 25,237,654 | 25,658,593 | 24,920,650 | 25,385,695 |
| Transportation | - | - | - | - | 50,000 |
| Traffic Engineering | 5,809,975 | 5,965,566 | 6,278,432 | 6,056,293 | 6,176,209 |
| Water Utility | - | - | - | - | - |
| Total | \$ 58,271,669 | \$ 60,701,532 | \$ 61,742,023 | \$ 62,172,653 | \$ 62,475,310 |

Department of Planning and Development

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Building Inspection Division | 4,358,868 | 4,357,827 | 4,307,392 | 4,451,902 | 4,502,439 |
| CDA Housing Operations | 174,218 | 176,512 | 176,512 | 174,219 | 175,000 |
| CDA Redevelopment | - | - | - | - | - |
| Community Development Div | 9,958,018 | 11,187,460 | 10,128,421 | 11,612,055 | 11,580,376 |
| Economic Development Divisi | 1,042,689 | 1,409,480 | 1,301,857 | 1,426,256 | 1,583,075 |
| PCED Office Of Director | 633,016 | 707,495 | 675,354 | 702,447 | 738,229 |
| Planning Division | 3,045,031 | 3,079,095 | 2,962,165 | 3,089,274 | 3,141,014 |
| Total | \$ 19,211,840 | \$ 20,917,869 | \$ 19,551,700 | \$ 21,456,153 | \$ 21,720,133 |

Library

| <i>Agency</i> | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Library | 16,288,835 | 16,915,564 | 16,883,640 | 17,411,610 | 17,779,030 |
| Total | \$ 16,288,835 | \$ 16,915,564 | \$ 16,883,640 | \$ 17,411,610 | \$ 17,779,030 |

GENERAL OBLIGATION DEBT SERVICE SUMMARY

| | 2017 ADOPTED | | | 2018 EXECUTIVE | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Principal | Interest | Total | Principal | Interest | Total |
| TYPE OF DEBT | | | | | | |
| Promissory Notes | 53,580,000 | 10,499,753 | 64,079,753 | 58,195,000 | 11,721,761 | 69,916,761 |
| General Obligation Bonds | 1,720,000 | 996,101 | 2,716,101 | 2,415,000 | 1,438,833 | 3,853,833 |
| Build America Bonds | 9,570,000 | 1,202,315 | 10,772,315 | 9,570,000 | 882,545 | 10,452,545 |
| Recovery Zone ED Bonds | 805,000 | 105,475 | 910,475 | 805,000 | 83,338 | 888,338 |
| Paying Agent Fees | - | 10,000 | 10,000 | - | 10,000 | 10,000 |
| TOTAL | 65,675,000 | 12,813,643 | 78,488,643 | 70,985,000 | 14,136,477 | 85,121,476 |

SOURCE OF FUNDS

| | | | | | | |
|-------------------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|
| Transit Utility | 1,593,205 | 381,674 | 1,974,879 | 1,780,824 | 406,085 | 2,186,909 |
| Golf Courses | 9,399 | 3,775 | 13,174 | 34,908 | 11,084 | 45,992 |
| TIF Districts | 7,952,825 | 1,233,376 | 9,186,201 | 9,324,786 | 1,416,479 | 10,741,264 |
| Impact Fee Funds | 336,210 | 65,990 | 402,201 | 266,243 | 53,291 | 319,534 |
| Madison Public Library | 2,154,153 | 568,615 | 2,722,768 | 2,055,352 | 592,760 | 2,648,112 |
| Room Tax | 19,998 | 5,799 | 25,798 | 19,998 | 5,200 | 25,198 |
| CDBG | 7,505 | 3,014 | 10,520 | 8,214 | 2,827 | 11,041 |
| Fleet Service | 5,358,492 | 1,028,310 | 6,386,801 | 5,312,060 | 1,096,497 | 6,408,557 |
| Stormwater Utility | 5,028,158 | 956,411 | 5,984,569 | 5,379,583 | 1,063,906 | 6,443,489 |
| Water Utility | 89,040 | 35,764 | 124,804 | 97,451 | 33,538 | 130,989 |
| Monona Terrace | 32,828 | 13,186 | 46,014 | 35,929 | 12,365 | 48,294 |
| CDA Housing Operations | 35,776 | 14,370 | 50,146 | 39,156 | 13,475 | 52,631 |
| CDA Redevelopment | 567,483 | 158,247 | 725,730 | 567,483 | 132,129 | 699,611 |
| Madison/Dane Co Health | 145,238 | 20,139 | 165,377 | 155,683 | 27,464 | 183,146 |
| Special Revenue Fund | 100,000 | - | 100,000 | 100,000 | - | 100,000 |
| Special Assessment Fund | 199,981 | 57,994 | 257,975 | 199,981 | 51,995 | 251,976 |
| Debt Service Fund Reserves | - | - | - | 615,515 | 12,185 | 627,700 |
| ARRA Interest Credit | - | 468,274 | 468,274 | - | 323,531 | 323,531 |
| General Debt Reserves | 4,341,461 | 830,915 | 5,172,376 | 5,218,329 | 1,066,062 | 6,284,391 |
| Interest Earnings | - | 350,000 | 350,000 | - | 350,000 | 350,000 |
| TOTAL NON-GENERAL FUND | 27,971,752 | 6,195,854 | 34,167,606 | 31,211,494 | 6,670,872 | 37,882,366 |
| General Fund Portion | 37,703,248 | 6,617,789 | 44,321,038 | 39,773,506 | 7,465,604 | 47,239,110 |

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

| Purpose | Principal, 2018 | | Interest | |
|--|--------------------------|----------------------|----------------------------|----------------------|
| | Outstanding January 1 | Payable | Outstanding December 31 | Payable 2018 |
| Promissory Notes | | | | |
| Streets | \$ 104,934,374 | \$ 21,126,328 | \$ 83,808,045 | \$ 4,075,271 |
| Parks Improvements | 25,467,138 | 3,844,017 | 21,623,121 | 827,842 |
| Land Acquisition | 687,289 | 169,838 | 517,451 | 16,080 |
| Public Buildings | 46,674,403 | 7,321,214 | 39,353,188 | 1,324,274 |
| Equipment Purchase | 16,237,815 | 3,182,178 | 13,055,637 | 532,524 |
| Planning & Development | 8,640,366 | 1,828,094 | 6,812,272 | 265,597 |
| Refuse Reduction & Landfill | - | - | - | - |
| Police | 13,350,873 | 2,087,199 | 11,263,673 | 429,765 |
| Fire | 22,221,426 | 3,777,966 | 18,443,460 | 659,310 |
| Total General Purposes | \$ 238,213,683 | \$ 43,336,835 | \$ 194,876,848 | \$ 8,130,664 |
| TIF Districts | 57,862,880 | 9,324,786 | 48,538,094 | 1,416,479 |
| Impact Fees | 1,369,730 | 266,243 | 1,103,487 | 53,291 |
| Library | 6,846,548 | 1,295,352 | 5,551,197 | 218,460 |
| Monona Terrace | 337,690 | 35,929 | 301,761 | 12,365 |
| Golf Enterprise | 342,898 | 34,908 | 307,990 | 11,084 |
| Fleet Service | 34,357,543 | 5,312,060 | 29,045,483 | 1,096,497 |
| Transit Utility | 12,543,024 | 1,780,824 | 10,762,200 | 406,085 |
| Stormwater Utility | 31,238,371 | 5,379,583 | 25,858,788 | 1,063,906 |
| Water Utility | 915,926 | 97,451 | 818,474 | 33,538 |
| Public Health of Madison and Dane County | 904,581 | 155,683 | 748,899 | 27,464 |
| CDBG | 77,203 | 8,214 | 68,988 | 2,827 |
| CDA Housing Operations | 368,020 | 39,156 | 328,864 | 13,475 |
| CDA Redevelopment | 4,127,009 | 567,483 | 3,559,526 | 132,129 |
| Room Tax | 139,986 | 19,998 | 119,988 | 5,200 |
| Brownfield Remediation Revolving Fund | 1,300,000 | 100,000 | 1,200,000 | - |
| Special Assessments | 1,399,864 | 199,981 | 1,199,884 | 51,995 |
| Debt Service Reserves | 1,245,173 | 615,515 | 629,658 | 12,185 |
| ARRA Interest Credit | - | - | - | 323,531 |
| Total Non-General Purposes | \$ 155,376,446 | \$ 25,233,165 | \$ 130,143,281 | \$ 4,880,510 |
| General Obligation Bonds | | | | |
| Library | 11,400,000 | 760,000 | 10,640,000 | 374,300 |
| Major Streets | 42,815,000 | 1,655,000 | 41,160,000 | 1,064,533 |
| Land Contracts & Mortgages | - | - | - | - |
| TOTAL G.O. DEBT | \$ 447,805,129 | \$ 70,985,000 | \$ 376,820,129 | \$ 14,450,008 |
| Paying Agent Fees | - | - | - | 10,000 |
| | \$ 447,805,129 | \$ 70,985,000 | \$ 376,820,129 | \$ 14,460,008 |
| Revenue Debt | 229,460,000 | 14,085,000 | 215,375,000 | 9,206,680 |
| TOTAL | \$ 677,265,129 | \$ 85,070,000 | \$ 592,195,129 | \$ 23,666,688 |

DIRECT APPROPRIATIONS

Supplemental Compensation

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
| Compensated Absence Escrow | - | 1,938,628 | - | 2,738,628 | 2,000,000 |
| Flexible Spending | 11,090 | 10,600 | 24,479 | 10,600 | 10,600 |
| Unemployment | 101,129 | 371,474 | 371,474 | 371,474 | 200,000 |
| Health Insurance (Dom Partnerships) | - | - | - | - | 250,000 |
| Life Insurance | 45,617 | 45,316 | 45,316 | 45,316 | 45,316 |
| Bus Pass Subsidy | 165,145 | 150,000 | 150,000 | 150,000 | 150,000 |
| Misc Benefits | 2,188,224 | - | 8,721 | - | - |
| Total Supplemental Comp | \$ 2,511,205 | \$ 2,516,018 | \$ 599,990 | \$ 3,316,018 | \$ 2,655,916 |

The benefits presented here represent those that are budgeted centrally in the General Fund. All other employee benefits are allocated in agency budgets based on projected 2018 rates. The full benefit breakdown for each agency is displayed in the Line Item Detail section of agency budgets.

Compensated Absence Escrow: These funds are for the City's contribution for retiree health insurance when employees retire converting sick leave into health insurance coverage. General Fund costs associated with this expense are budgeted centrally and distributed to agencies in the midyear and year end appropriation adjustments based on actual expenditures.

Health Insurance (Domestic Partnerships): Beginning on January 1st 2018 the State of Wisconsin, through Employee Trust Funds, will no longer offer health insurance benefits for domestic partnerships. Starting in 2018 the City will revert to offering this benefit as a reimbursement to employees based on the policy that was in place prior to State offering this benefit in 2010. Based on current enrollment, the 2018 General Fund impact for providing this benefit is \$250,000.

Bus Pass Subsidy: This funding represents the City share of providing bus passes for City employees.

Misc Benefits: In 2016 a variety of miscellaneous benefits were charged centrally. \$900k of this amount represents the reconciliation of pension expenses necessitated by the transition to MUNIS that took place in 2015.

Direct Appropriation to Capital

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Direct Appropriation to Capital | 4,060,543 | 4,772,985 | 4,772,985 | 4,772,985 | 6,284,391 |
| Total | \$ 4,060,543 | \$ 4,772,985 | \$ 4,772,985 | \$ 4,772,985 | \$ 6,284,391 |

Direct Appropriations

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$15 Min Wage | - | 80,000 | 80,000 | 160,000 | 160,000 |
| City Memberships | 91,533 | 88,033 | 88,033 | 89,033 | 89,033 |
| Clean Air Coalition | - | 6,000 | 6,000 | 6,000 | 6,000 |
| Community Gardens Partnership | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Comm Improvement Initiatives | 76,128 | | | | |
| Cost Allocation Study | - | - | - | 30,000 | 30,000 |
| Day Shelter and Gap Services | - | - | - | - | - |
| Federal Liaison | 31,969 | 40,000 | 40,000 | 40,000 | 40,000 |
| HR & Diverse Hiring Strategies | - | 10,000 | 10,000 | - | - |
| Immigration Assistance Fund | - | - | - | 50,000 | 50,000 |
| Improvement Initiatives | 13,485 | 21,000 | 21,000 | 21,000 | 21,000 |
| Legal Services | | | - | | |
| License Suspension | 77,500 | 75,000 | 75,000 | 75,000 | 55,000 |
| Madison Food Policy Council | 17,056 | 50,000 | 50,000 | 60,000 | 60,000 |
| MadMarket | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Martin Luther King Awards | - | 600 | 600 | 600 | 600 |
| Martin Luther King Holiday | 2,100 | 7,100 | 7,100 | 7,100 | 7,100 |
| My Brother's Keeper | 25,000 | - | - | - | - |
| Pathways Program | - | 12,500 | 12,500 | 12,500 | 12,500 |
| Police and Fire Commission | 15,040 | 25,000 | 25,000 | 25,000 | 25,000 |
| Police Policy Review | 30,787 | 400,000 | 400,000 | - | - |
| Prior Year Encumbrances | | 400,000 | 334,236 | 400,000 | 400,000 |
| RESJI Initiatives | 16,692 | - | - | - | - |
| Revenue Sharing Payments | 254,266 | 242,393 | 169,738 | 70,554 | 62,341 |
| SEED Grants | 44,150 | | | | |
| State Liaison | 43,329 | 33,000 | 33,000 | 33,000 | 33,000 |
| Strategic Management Governance | - | - | - | 30,000 | 30,000 |
| Taxes and Special Assessments | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| THRIVE / MadREP | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| Transit for Jobs | 80,000 | - | - | - | - |
| Zoo | 425,078 | 75,000 | 75,000 | 75,000 | 75,000 |
| Insurance Fund | 1,600,000 | | | | |
| Contingent Reserve | 198,951 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Cost Allocation | - | - | - | - | (850,000) |
| Total | \$ 3,161,064 | \$ 3,183,626 | \$ 3,045,207 | \$ 2,802,787 | \$ 1,924,574 |
| General Fund Lapse | | (550,000) | | (550,000) | |

Direct Appropriation Notes

\$15 Minimum Wage: These centrally budgeted funds will support the second phase of a \$15 minimum wage for City of Madison employees. The plan anticipates reaching \$15 within 4 years. Funds will be distributed to agency budgets based on actual expenditures.

City Memberships: Expenditures budgeted here include: Dane County Cities and Villages Association, League of Wisconsin Municipalities, LWM Urban Alliance, Mayor's Innovation Project, National League of Cities, US Conference of Mayors, Wheeler Report, WI Coalition Against Homelessness, and WI Diversity Procurement Network. Funding for the WI Coalition Against Homelessness was increased from \$3,000 to \$4,000; funding for all remaining memberships are consistent with the current level. Increased funding for the WI Coalition Against Homelessness will be used to assist the organizations efforts to generate policies, develop community support, and secure State/Local resources for housing and services to end homelessness in Wisconsin.

Clean Air Coalition: These funds provide a direct annual subsidy to the Clean Air Coalition.

DIRECT APPROPRIATIONS

Direct Appropriation Notes (Continued)

Community Gardens Partnership: These funds are for a partnership with Community GroundWorks and Dane County UW-Extension to provide operations and support of community gardens programming. The City contribution supports general operations through a contract with Community GroundWorks is \$25,000 general support, the initiative receiving additional funds through the Community Development Block Grant (budgeted in CDD).

Cost Allocation Study: These funds will support a consultant study regarding the City's cost allocation plan. Findings for the study will be used to inform how costs for central services are allocated to the City's enterprise and grant funds.

HR & Diverse Hiring Strategies: These one-time funds were included in the 2017 budget to support an independent review of the City's human resources policies and procedures. The review will focus on improving diversity in our recruiting and hiring practices as well as best practices in employee retention.

Immigration Assistance Fund: Funds for a county-administered fund providing legal services to immigrants. The City contribution, along with an equal match from Dane County, will be used as a grant match to receive technical assistance from the Vera Institute of Justice.

Improvement Initiatives: These funds support leadership development training opportunities for City staff. Funding also support customer satisfaction surveys and periodic resident satisfaction surveys administered by the University of Wisconsin Survey Center.

Madison Food Policy Council: These funds are for a grant program providing funding for projects geared towards improving Madison's regional food system through improving food access. The grant program is administered by the Madison Food Policy Council. The Executive Budget increases funding by \$10,000 supporting various operating costs associated with the program.

MadMarket: These funds are for contractual support to administer Electronic Benefits Transfer (EBT) programming for Supplemental Nutritional Assistance Program (SNAP) participants at farmers' markets and the MadMarket Double Dollars program at participating markets. This service is carried out through a partnership with Dane County. Community Action Coalition is the current vendor.

Martin Luther King Holiday: These funds provide transportation services and child care for the Martin Luther King Jr. Holiday celebration.

My Brother's Keeper: These funds support a contract with the Urban League. In 2017 the funds were transferred to the Mayor's Office.

Pathways Program: These funds provide the City's commitment to the Pathways Program through the Madison Metropolitan School District. The Pathways program seeks to provide MMSD students with career opportunities in the Greater Madison area. Partners in the program include: Madison Metropolitan School District, Dane County, the City of Madison, Madison Area Technical College, Workforce Development, and the Greater Madison Chamber of Commerce.

Police Policy Committee: These one-time funds were used for an independent study to review policies and procedures pertaining to the Madison Police Department. The 2016 Adopted Budget included \$50,000 for costs associated with the study, an amendment in 2016 increased funding for the study to \$400,000. The study is currently underway and will be completed in 2017.

RESJI: These funds were originally included in the 2016 Adopted Budget. The 2017 Executive Budget transfers the funding to the DCR budget.

Transit for Jobs: These funds support a contract with Porchlight to provide the service. The 2017 Adopted Budget transferred these funds to the Community Development Division. The 2018 Executive Budget maintains funding for the contract at \$80,000 annually.

Prior Year Encumbrances: Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies.

Contingent Reserve: It is the City's policy to appropriate 0.5% of budgeted expenditures to the Contingent Reserve (\$1.5 million). Contingent Reserve spending authority may later be reallocated to various agencies through resolutions of the Common Council. The 2017 Adopted Budget increased the Contingent Reserve by \$300,000 to \$1.5 million. The 2018 Executive Budget maintains funding at the current

Cost Allocation: Starting in 2018 the City will conduct an analysis regarding the allocation of central service costs to enterprise and grant agencies. This amount represents the increase anticipated through allocating costs.

General Fund Lapse: The 2018 Budget does not include an assumed lapse in General Fund expenditures; prior year trends and 2017 projections indicates the fund indicates many agencies within the General Fund end the year at budget and do not realize this level of savings. Eliminating the lapse will help strengthen the General Fund balance.



Special Fund Statements

2018 Operating Budget:
Executive Budget

ROOM TAX FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|---|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 884,927 | 912,772 | 923,757 | 904,537 | - |
| Restricted for Bond Requirements | - | - | - | - | - |
| Reserved for Monona Terrace Capital Projects | (466,211) | (466,212) | (616,410) | (457,000) | - |
| Committed for Event Booking Assistance | (446,561) | (446,560) | (305,246) | (305,246) | - |
| Balance of Unassigned Funds, January 1 | <u>\$ (27,845)</u> | <u>\$ -</u> | <u>\$ 2,101</u> | <u>\$ 142,291</u> | <u>\$ -</u> |

SOURCES

| | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|-------------|
| Estimated Total Room Tax Receipts | 14,555,514 | 15,744,615 | 15,494,615 | 16,269,346 | - |
| Room Tax Increase to 10% | - | - | - | 1,807,705 | - |
| Transfer In from General Fund (for Monona Terrace Reserves) | - | - | - | - | - |
| Interest Revenue | 9,435 | 8,784 | 10,044 | 10,546 | - |
| TOTAL SOURCES | <u>\$ 14,564,949</u> | <u>\$ 15,753,399</u> | <u>\$ 15,504,659</u> | <u>\$ 18,087,597</u> | <u>\$ -</u> |

USES

Tangible Municipal Development (s. 66.0615 (1) (fm) 3., Wis. Stats.)

Monona Terrace:

| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|-------------|
| Debt Service Payment-Revenue Bond Issue (a) | 867,525 | 824,875 | 824,875 | 797,600 | - |
| Debt Service Payment-Gen'l Obligation Bond Issue (a) | - | 25,798 | 25,798 | 50,000 | - |
| Operating Subsidy | 2,981,191 | 3,746,645 | 3,746,598 | 4,000,000 | - |
| Capital Purchases | 481,214 | 475,000 | 475,000 | 558,000 | - |
| Reserves (b) | - | (618,810) | (618,810) | - | - |
| Subtotal Monona Terrace | <u>\$ 4,329,930</u> | <u>\$ 4,453,508</u> | <u>\$ 4,453,461</u> | <u>\$ 5,405,600</u> | <u>\$ -</u> |

| | | | | | |
|---|------|------------|------------|------------|------|
| Henry Vilas Zoo and Olbrich Gardens (j) | \$ - | \$ 642,352 | \$ 642,352 | \$ 642,352 | \$ - |
|---|------|------------|------------|------------|------|

| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|----------|
| <u>Overture Center Subsidy from Room Tax</u> | <u>\$ 1,750,000</u> | <u>\$ 1,900,000</u> | <u>\$ 1,900,000</u> | <u>\$ 1,900,000</u> | <u>-</u> |
| Subtotal Tangible Municipal Development | 6,079,930 | 6,995,860 | 6,995,813 | 7,947,952 | - |
| Share of Room Tax Revenues | 42% | 44% | 45% | 49% | |

ROOM TAX FUND

| | 2016 Actual | 2017 Budget | 2017 Projected | 2018 Executive | 2018 Adopted |
|--|----------------|----------------|-------------------|-------------------|-----------------|
| Tourism Marketing (s. 66.0615 (1) (fm) 1., Wis. Stats.) | | | | | |
| <u>Greater Madison Convention and Visitors Bureau:</u> | | | | | |
| Destination Marketing (c) | 3,006,209 | 3,514,680 | 3,493,323 | 4,028,600 | - |
| Estimated Event Booking Assistance Subsidy | 191,446 | 200,000 | 200,000 | 200,000 | - |
| Additional Funding (b) | - | - | - | - | - |
| Subtotal GMCVB | \$ 3,197,655 | \$ 3,714,680 | \$ 3,693,323 | \$ 4,228,600 | \$ - |
| <u>City Tourism Marketing Activities</u> | | | | | |
| Support for Fireworks Events (d) | 15,000 | 10,000 | 10,000 | 15,000 | - |
| Sister Cities Program | 15,080 | 20,000 | 20,000 | 30,000 | - |
| Civic Conferences / Fairs / Festivals / Summer Concerts | 57,260 | 130,000 | 110,000 | 140,000 | - |
| Civic Conferences (e) | 3,750 | 35,000 | 25,000 | 35,000 | - |
| Civic Promotion (f) | 1,500 | 15,000 | 10,000 | 15,000 | - |
| Dane Dances (g) | 21,510 | 20,000 | 20,000 | 25,000 | - |
| Make Music Madison (g) | 25,000 | 25,000 | 25,000 | 25,000 | - |
| Songwriting Conference (g) | - | 25,000 | 25,000 | 25,000 | - |
| Fairs / Festivals / Summer Concerts (g) | - | - | - | 15,000 | - |
| Revelry (g) | 5,000 | 5,000 | - | - | - |
| Bandswap (g) | 500 | 5,000 | 5,000 | - | - |
| WIAA Basketball Tournament (h) | 15,000 | 15,000 | 15,000 | 15,000 | - |
| Subtotal City Tourism Marketing | \$ 102,340 | \$ 175,000 | \$ 155,000 | \$ 200,000 | \$ - |
| Subtotal Tourism Marketing | \$ 3,299,995 | \$ 3,889,680 | \$ 3,848,323 | \$ 4,428,600 | \$ - |
| Share of Room Tax Revenues | 23% | 25% | 25% | 24% | |
| Room Tax Commission Administration | | 15,745 | 15,745 | 17,206 | - |
| Room Tax Commission Enforcement of Transient Tourist Rooming Houses (i) | | 50,000 | 12,600 | 15,000 | - |
| Share of Room Tax Revenues | 0.0% | 0.4% | 0.2% | 0.2% | |
| Reserves | | | | | |
| Share of Room Tax Revenues | | | | | |
| Room Tax Commission | | \$ 10,951,285 | \$ 10,872,481 | \$ 12,408,758 | \$ - |
| Tourism-Related Share of Room Tax | 64% | 69% | 70% | 69% | |
| Room Tax Retained for General Purposes | | | | | |
| General Purposes (b) | 5,067,194 | 4,647,020 | 4,572,398 | 5,347,279 | - |
| Arts Grants | 79,000 | 79,000 | 79,000 | 79,000 | - |
| Subtotal Retained for Other Purposes | \$ 5,146,194 | \$ 4,726,020 | \$ 4,651,398 | \$ 5,426,279 | \$ - |
| Share of Room Tax Revenues | 35% | 30% | 30% | 33% | |
| TOTAL USES | \$ 14,526,119 | \$ 15,677,305 | \$ 15,523,879 | \$ 17,835,037 | \$ - |
| Fund Balance, December 31 | \$ 923,757 | \$ 988,866 | \$ 904,537 | \$ 1,157,097 | \$ - |
| Committed for Monona Terrace Capital Projects | \$ (616,410) | \$ (466,212) | \$ (457,000) | \$ (457,000) | \$ - |
| Committed for Event Booking Assistance | (305,246) | (446,560) | (305,246) | (305,246) | - |
| Balance of Unassigned Funds, December 31 (b) | \$ 2,101 | \$ 76,094 | \$ 142,291 | \$ 394,851 | \$ - |

The presentation of the Room Tax Fund has been modified from prior years to reflect changes to state law and to reflect the requirement, first effective in 2017, that 70 percent of room tax revenues be transferred for allocation by a Room Tax Commission created by the City.

(a) The CDA lease revenue bonds were refinanced in late 2012. This refinancing will reduce debt service by an average of \$150,000 annually until the bonds are retired in 2020. In addition, the reserve required by the bond was moved to the CDA. The General Obligation bonds were initially issued as part of the original Monona Terrace financing. They are due to be retired in 2014. It is anticipated that the revenues made available from this reduction in spending will be used to replenish the Monona Terrace reserves beginning in 2015.

(b) Under state law, 70% of room taxes are distributed by the Room Tax Commission and 30% are retained by the City. The 2017 Executive Operating Budget appropriates \$598,857 from Monona Terrace reserves for Monona Terrace operations. The Room Tax Commission anticipates allocating sufficient room tax revenues in 2018 on a permanent basis to eliminate the reliance on Monona Terrace reserves, as well as providing additional room tax subsidy to Monona Terrace to help reach the goal that reserves are at least 20% of expenditures. The "Balance of Unassigned Funds" represent the unspent portion of the 70% of room taxes allocated to the Room Tax Commission. The Room Tax Commission plans to establish a policy for setting aside room tax revenues in the event of shortfalls in actual room tax revenues compared with estimates.

(c) In 2015, funds reflect implementation of a new contract with Greater Madison Convention and Visitors Bureau (GMCVB) through 2018, with the option of a four-year renewal. The contract will increase the room tax allocation to GMCVB from 20% of prior year revenues in 2014 to 30% by 2020 and 34% by 2022. The 2017 share of prior year revenues will increase to 24% from 22% in 2016. Funding increases resulting from the agreement will be invested, for the purpose of increasing conventions and other events in Madison, in additional resources in the following five areas: convention sales, convention services, marketing, sports development and strategic planning.

(d) In 2016, \$15,000 was provided to help support fireworks events, including Shake the Lake and Elver Park. The Room Tax Commission authorized \$10,000 for 2017 and \$15,000 in 2018.

(e) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor that are designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(f) This includes funds for events as determined by the Arts Commission that result in tourism and hotel room nights in the City. Funding for Dane Dances is increased by \$5,000 in 2018.

(g) This includes funding for Dane Dances (\$20,000); Make Music Madison, a summer solstice festival (\$25,000); a Madison Songwriting Conference and Festival (\$25,000); a Revelry Music and Arts Festival (\$5,000); and, a BandSwap event (\$5,000). In 2017, Dane Dances is increased by \$5,000.

(h) In 2018, \$15,000 is continued to support the WIAA Tournament.

(i) Allocation of funding for enforcement of state laws and City ordinances related to tourism rooming houses is subject to approval by the Room Tax Commission.

(j) Allocation of funding to support operating subsidies to the Henry Vilas Zoo, the Olbrich Botanical Gardens, and the Overture Center is authorized by the Room Tax Commission, consistent with state law. In 2017, the Overture Center subsidy is increased by \$150,000 (from \$1,750,000 to \$1,900,000).

By the adoption of this budget, the City Council hereby incorporates the decisions of the Room Tax Commission into the 2018 operating budget in accordance with state law. The 2018 Executive Budget incorporates and increase in the room tax rate from 9% to 10% for the Room Tax Fund.

AFFORDABLE HOUSING TRUST FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|---|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 667,888 | 620,450 | 618,326 | 125,826 | - |
| SOURCES | | | | | |
| <u>Dedicated:</u> | | | | | |
| Private Contributions | - | - | - | - | - |
| Payments in Lieu of Program Participation | - | - | - | - | - |
| Matching Funds from Federal Trust | - | - | - | - | - |
| Loan Repayment Principal | 68,333 | 5,000 | 5,000 | - | - |
| Loan Repayment Interest | 16,832 | 2,500 | 2,500 | - | - |
| Investment Revenue | - | - | - | - | - |
| <u>Discretionary:</u> | | | | | |
| Equity Participation Payments | - | - | - | - | - |
| Proceeds from Sale of Surplus Property | - | - | - | - | - |
| Transfer from General Fund | - | - | - | - | - |
| TOTAL SOURCES | <u>\$ 85,165</u> | <u>\$ 7,500</u> | <u>\$ 7,500</u> | <u>\$ -</u> | <u>\$ -</u> |
| USES | | | | | |
| Loans to Create Affordable Housing | - | - | - | - | - |
| Other (Transfer to CDD Capital, Affordable Hsg) | 134,727 | 500,000 | 500,000 | - | - |
| TOTAL USES | <u>\$ 134,727</u> | <u>\$ 500,000</u> | <u>\$ 500,000</u> | <u>\$ -</u> | <u>\$ -</u> |
| Fund Balance, December 31 | <u>\$ 618,326</u> | <u>\$ 127,950</u> | <u>\$ 125,826</u> | <u>\$ 125,826</u> | <u>\$ -</u> |

On September 7, 2010, the Common Council amended the Madison General Ordinance (Section 4.22) governing administration and use of the Affordable Housing Trust Fund. This ordinance amendment eliminated the previous limitations on the annual distribution of accumulated funds. All distributions from the fund require Common Council authorization.

Projected loan expenditures in 2017 represent the maximum loan disbursements permitted using the formula defined under MGO 4.22.

In 2015, \$1.5 million was transferred to a new Affordable Housing Fund capital project in Planning and Community and Economic Development. This project represented a major new initiative to expand and improve the supply of affordable housing in Madison, providing an estimated \$24 million investment over the subsequent six years to significantly increase access to a variety of affordable housing options, including repair or improvement of existing housing inventory and owner-occupied single family housing stock; the purchase of single family homes by first-time homebuyers; and, the expansion of affordable rental housing units, especially by leveraging low-income affordable housing tax credits. In 2016, an additional \$500,000 was transferred to the Affordable Housing Fund capital project in the Community Development Division.

The 2018 budget does not anticipate expenditures associated with the balance of the fund.

CAPITAL REVOLVING FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|--|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 1,329,908 | 1,143,908 | 994,741 | 800,741 | - |
| SOURCES | | | | | |
| Loan Repayments: | | | | | |
| Interest | 27,721 | 28,000 | 28,000 | 40,013 | - |
| Principal | 26,704 | 172,000 | 172,000 | 366,000 | - |
| Application Fees | 300 | 1,000 | 1,000 | 1,000 | - |
| Transfer in From General Fund | 53,667 | - | - | - | - |
| TOTAL SOURCES | \$ 108,392 | \$ 201,000 | \$ 201,000 | \$ 407,013 | \$ - |
| USES | | | | | |
| Loans | 303,667 | 250,000 | 250,000 | 270,000 | - |
| Façade Grants | 125,000 | 125,000 | 125,000 | 125,000 | - |
| Lighting Enhancement Grants | - | - | - | - | - |
| Transfer to Homebuyer's Assistance | - | - | - | - | - |
| Staff Costs | 14,891 | 20,000 | 20,000 | 12,013 | - |
| Other | - | - | - | - | - |
| TOTAL USES | \$ 443,558 | \$ 395,000 | \$ 395,000 | \$ 407,013 | \$ - |
| Annual Net Cash Flow | \$ (335,167) | \$ (194,000) | \$ (194,000) | \$ - | \$ - |
| Fund Balance (Deficit), December 31 | \$ 994,741 | \$ 949,908 | \$ 800,741 | \$ 800,741 | \$ - |

The Capital Revolving Fund has two components: (1) Capital Revolving Fund Loans, and (2) Façade Improvement Grants. The Capital Revolving Fund was enacted on May 19, 1987 and has closed 32 loans, totaling \$5,288,271. The Façade Improvement Grant Program was established on October 3, 2000 and has awarded 88 Façade Improvement matching grants to small businesses, totaling \$1,163,649. In addition \$2,366,858 of private funds were invested, resulting in a total new economic investment of \$3,530,507 in the downtown and neighborhood business districts. The Economic Development Division provides loan administration for the Capital Revolving Fund under the guidance of the Community Development Authority (CDA).

SPECIAL ASSESSMENT REVOLVING FUND

| | 2016 Actual | 2017 Budget | 2017 Projected | 2018 Executive | 2018 Adopted |
|----------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------|
| Assigned Fund Balance, January 1 | 4,900,167 | 1,404,366 | 5,716,296 | (1,967,441) | - |
| SOURCES | | | | | |
| Special Assessment Repayment | | | | | |
| Principal Repayment | 3,380,545 | 3,250,000 | 3,250,000 | 5,397,235 | - |
| General Obligation Borrowing | - | - | - | - | - |
| Interest on Repayments | 351,057 | 325,000 | 325,000 | 539,725 | - |
| Investment Income | 64,522 | 10,000 | 10,000 | 70,000 | - |
| Other | - | - | - | - | - |
| TOTAL SOURCES | <u>\$ 3,796,123</u> | <u>\$ 3,585,000</u> | <u>\$ 3,585,000</u> | <u>\$ 6,006,960</u> | <u>\$ -</u> |
| USES | | | | | |
| Transfer to Capital Projects | 2,653,753 | 11,168,737 | 11,168,737 | 6,656,805 | - |
| Other | 326,241 | 100,000 | 100,000 | 321,976 | - |
| TOTAL USES | <u>\$ 2,979,994</u> | <u>\$ 11,268,737</u> | <u>\$ 11,268,737</u> | <u>\$ 6,978,781</u> | <u>\$ -</u> |
| Annual Net Cash Flow | <u>\$ 816,129</u> | <u>\$ (7,683,737)</u> | <u>\$ (7,683,737)</u> | <u>\$ (971,821)</u> | <u>\$ -</u> |
| Assigned Fund Balance, Dec. 31 | <u>\$ 5,716,296</u> | <u>\$ (6,279,371)</u> | <u>\$ (1,967,441)</u> | <u>\$ (2,939,262)</u> | <u>\$ -</u> |

The Special Assessment Revolving Fund is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

In 2014, the Council authorized \$2 million in funds from General Obligation borrowing to provide additional working capital for the Fund, as recent economic conditions have deferred principal repayments to the Fund. The funding will be recovered over time, but borrowing is required in the short term.

REVERSE MORTGAGE FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|---------------------------------------|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Net Assets, January 1 (Due to SARF) | (533,186) | (669,184) | (484,914) | (534,214) | - |
| SOURCES | | | | | |
| Repayment of Principal on Loans | 150,066 | 25,000 | 32,000 | 90,000 | - |
| Interest Income | 38,651 | 600 | 3,400 | 22,216 | - |
| Other | 377 | - | - | - | - |
| TOTAL SOURCES | <u>\$ 189,094</u> | <u>\$ 25,600</u> | <u>\$ 35,400</u> | <u>\$ 112,216</u> | <u>\$ -</u> |
| USES | | | | | |
| Loan Disbursements | 131,698 | 140,000 | 78,500 | 103,500 | - |
| Mortgage and Title Services | 1,581 | 1,400 | 700 | 1,600 | - |
| Other | 7,544 | 7,000 | 5,500 | 7,116 | - |
| TOTAL USES | <u>\$ 140,823</u> | <u>\$ 148,400</u> | <u>\$ 84,700</u> | <u>\$ 112,216</u> | <u>\$ -</u> |
| Net Assets, December 31 (Due to SARF) | <u>\$ (484,914)</u> | <u>\$ (791,984)</u> | <u>\$ (534,214)</u> | <u>\$ (534,214)</u> | <u>\$ -</u> |

The Reverse Mortgage Fund accounts for the City-administered reverse mortgage program that enables elderly homeowners on fixed incomes to utilize equity in their homes to pay all or a portion of their annual property taxes. Eligibility guidelines are the same as for the City's Special Assessment Deferral Program. As of December 31, 2016, thirty households are participating in this program, with total outstanding mortgages of \$631,769.

The funding source for this reverse mortgage program is an interest-free loan from the Special Assessment Revolving Fund (SARF), and the negative fund balance at the beginning of any year represents the unpaid principal balance of that loan.

GENERAL LAND ACQUISITION FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|------------------------------|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 2,559,755 | 1,198,109 | 2,510,580 | 754,652 | - |
| SOURCES | | | | | |
| Land Sales | 928 | - | 456,000 | - | - |
| Operating Lease Payments | 10,900 | 7,000 | 11,300 | 11,300 | - |
| Miscellaneous | 1,018 | - | 1,213,072 | - | - |
| TOTAL SOURCES | <u>\$ 12,846</u> | <u>\$ 7,000</u> | <u>\$ 1,680,372</u> | <u>\$ 11,300</u> | <u>\$ -</u> |
| USES | | | | | |
| Land Acquisition | - | - | - | - | - |
| Transfer to Capital Projects | 50,000 | - | 2,279,500 | - | - |
| Special Assessment | - | - | 1,135,300 | - | - |
| Holding Costs | 10,362 | 20,000 | 20,000 | 20,000 | - |
| Staff Charges | 1,659 | - | 1,500 | - | - |
| TOTAL USES | <u>\$ 62,021</u> | <u>\$ 20,000</u> | <u>\$ 3,436,300</u> | <u>\$ 20,000</u> | <u>\$ -</u> |
| Fund Balance, December 31 | <u>\$ 2,510,580</u> | <u>\$ 1,185,109</u> | <u>\$ 754,652</u> | <u>\$ 745,952</u> | <u>\$ -</u> |

Funded primarily with the proceeds from surplus land sales, the General Land Acquisition Fund provides available resources for the acquisition of land for municipal purposes when unanticipated opportunities arise. Purchases from this fund may be completed to the extent that funds are available and specific Common Council approval is obtained.

HOME-BUY THE AMERICAN DREAM FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|--------------------------------|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 57,670 | 445,117 | 129,041 | 1,111,674 | - |
| SOURCES | | | | | |
| Loan Repayments: | | | | | |
| Interest | - | - | - | - | - |
| Principal | 81,950 | 60,546 | 103,200 | 77,611 | - |
| Federal Funds | - | 220,000 | 289,140 | - | - |
| State Funds | - | 397,416 | 947,416 | - | - |
| TOTAL SOURCES | <u>\$ 81,950</u> | <u>\$ 677,962</u> | <u>\$ 1,339,756</u> | <u>\$ 77,611</u> | <u>\$ -</u> |
| USES | | | | | |
| Loans | 10,000 | 600,000 | 276,000 | 70,000 | - |
| Staff Costs / Service Delivery | 579 | 81,123 | 81,123 | 7,615 | - |
| TOTAL USES | <u>\$ 10,579</u> | <u>\$ 681,123</u> | <u>\$ 357,123</u> | <u>\$ 77,615</u> | <u>\$ -</u> |
| Fund Balance, December 31 | <u>\$ 129,041</u> | <u>\$ 441,956</u> | <u>\$ 1,111,674</u> | <u>\$ 1,111,670</u> | <u>\$ -</u> |

In 2014, the City's HOME-BUY and American Dream Downpayment Initiative (ADDI) programs merged to become the "HOME-BUY the American Dream" program. In 2015, the fund was updated to reflect this merger, with the former ADDI funds (repayments from loans made using federal HOME and/or CDBG funds) now included in the figures above.

The HOME-BUY THE AMERICAN DREAM fund provides up to \$10,000 no-interest, deferred payment loans to assist eligible first-time home buyers with down payment and closing costs in the purchase of a home within the greater Madison area. Funding is provided by the Wisconsin Division of Housing through its Housing Cost Reduction Initiative (HCRI) program, available fund balance, loan repayments and program income. The Community Development Division (CDD) serves as the lead fiscal agency and provides loan administration.

In 2017, the City was again awarded funds from the State of Wisconsin HCRI application process, in the amount of \$550,000 for the period from September 1, 2017 through August 31, 2019.

HOUSING REHABILITATION SERVICES

| | 2016 Actual | 2017 Budget | 2017 Projected | 2018 Executive | 2018 Adopted |
|--------------------------------|----------------|----------------|-------------------|-------------------|-----------------|
| Fund Balance, January 1 | 19,141 | 355,318 | 106,555 | 33,055 | - |
| SOURCES | | | | | |
| Loan Repayments: | | | | | |
| Interest | 19,491 | 30,000 | 14,000 | 20,000 | - |
| Principal | 234,546 | 155,000 | 275,000 | 161,250 | - |
| Application Fees | 2,574 | 5,500 | 2,500 | 27,350 | - |
| New Federal Funds | - | - | - | - | - |
| TOTAL SOURCES | \$ 256,611 | \$ 190,500 | \$ 291,500 | \$ 208,600 | \$ - |
| USES | | | | | |
| Loans | 144,800 | 350,000 | 350,000 | 150,000 | - |
| Staff Costs / Service Delivery | 24,397 | 10,000 | 15,000 | 58,809 | - |
| TOTAL USES | \$ 169,197 | \$ 360,000 | \$ 365,000 | \$ 208,809 | \$ - |
| Fund Balance, December 31 | \$ 106,555 | \$ 185,818 | \$ 33,055 | \$ 32,846 | \$ - |

The Housing Rehabilitation Services Program (HRSP) provides loans for the rehabilitation of single-family to eight-unit buildings. Deferred payment loans are available to single-family homeowners at or below 80% of County median income, and installment loans are available to property owners who own a 1-8 unit building. The HRSP was established in 1974 and through August 2017 has closed 1,902 loans to assist 3,096 units for a total investment of \$33,297,980.

Funding is provided through available fund balance, Community Development Block Grant (CDBG) and HOME loan repayments, installment loan repayments, and Rehabilitation Program income. Additional funds for energy efficiency improvements are provided through Energy Efficiency Conservation Block Grant (EECBG) loan repayments.

The Community Development Division (CDD) provides loan administration.

HOMEBUYER'S ASSISTANCE PROGRAM

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|--------------------------------------|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Fund Balance, January 1 | 196,406 | 377,985 | 369,075 | 462,175 | - |
| SOURCES | | | | | |
| Loan Repayments: | | | | | |
| Interest | 19,499 | 12,000 | 17,600 | 15,000 | - |
| Principal | 200,295 | 125,000 | 161,500 | 41,453 | - |
| Transfer in from Cap. Revolving Fund | - | - | - | - | - |
| Transfer from Contingent Reserve | - | - | - | - | - |
| Transfer in from Capital | - | - | - | - | - |
| Application Fees | 650 | 2,000 | - | \$ - | \$ - |
| TOTAL SOURCES | \$ 220,444 | \$ 139,000 | \$ 179,100 | \$ 56,453 | \$ - |
| USES | | | | | |
| Loans | 40,000 | 80,000 | 80,000 | 40,000 | - |
| Workforce Housing Loans | - | - | - | - | - |
| Staff Costs / Service Delivery | 7,775 | 6,000 | 6,000 | 16,460 | - |
| TOTAL USES | \$ 47,775 | \$ 86,000 | \$ 86,000 | \$ 56,460 | \$ - |
| Fund Balance, December 31 | \$ 369,075 | \$ 430,985 | \$ 462,175 | \$ 462,168 | \$ - |

The Homebuyer's Assistance program, which began in 1974, provides loans to eligible buyers to finance a portion of the acquisition and rehabilitation cost of an eligible property. These loans are available to owner-occupants/developers of 1-8 unit buildings. Funding is from available fund balances, loan repayments, and program income.

The Community Development Division provides loan administration.

INSURANCE FUND

| | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Projected</u> | <u>2018 Executive</u> | <u>2018 Adopted</u> |
|--------------------------------------|------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| Cash and Other Assets | 3,571,777 | 3,735,205 | 5,629,385 | 5,462,724 | - |
| Claims Payable and Other Liabilities | <u>(3,612,227)</u> | <u>(2,600,000)</u> | <u>(2,766,661)</u> | <u>(2,600,000)</u> | - |
| Net Assets: January 1 | \$ (40,450) | \$ 1,135,205 | \$ 2,862,724 | \$ 2,862,724 | \$ - |
| REVENUES | | | | | |
| Billings to Departments | 1,349,069 | 2,000,000 | 2,040,544 | 2,250,000 | - |
| Interest Income | 11,245 | 16,000 | 16,000 | 12,000 | - |
| Appropriation from Other Funds | 1,600,000 | - | 1,301 | 1,301 | - |
| Insurance Recoveries | 1,264,261 | 200,000 | 1,182,432 | 200,000 | - |
| Miscellaneous Revenue | 19,530 | 10,000 | 19,561 | 10,000 | - |
| WMMIC Dividend | <u>341,836</u> | <u>370,000</u> | <u>370,000</u> | <u>70,000</u> | - |
| Total Revenues | \$ 4,585,942 | \$ 2,596,000 | \$ 3,629,838 | \$ 2,543,301 | \$ - |
| EXPENSES | | | | | |
| Liability Premium | 436,345 | 485,000 | 426,480 | 495,000 | - |
| Property Premium | 522,376 | 555,000 | 531,472 | 560,000 | - |
| Other Premiums | 60,811 | 65,000 | 54,408 | 65,000 | - |
| Claims | 182,700 | 250,000 | 250,000 | 850,000 | - |
| Reserve Adjustment | - | 700,000 | 845,034 | 117,438 | - |
| Interest Expense | - | - | - | - | - |
| Loss Payments to Departments | 252,394 | 200,000 | 1,247,665 | 200,000 | - |
| Emergency Management | - | 16,000 | - | - | - |
| Driver Simulator | - | - | - | - | - |
| Administrative Expense | <u>228,143</u> | <u>325,000</u> | <u>274,779</u> | <u>255,863</u> | - |
| Total Expenses | \$ 1,682,768 | \$ 2,596,000 | \$ 3,629,838 | \$ 2,543,301 | \$ - |
| Net Assets: December 31 | 2,862,724 | 1,135,205 | 2,862,724 | 2,862,724 | - |
| Net Asset Goal | <u>1,500,000</u> | <u>1,550,000</u> | <u>1,550,000</u> | <u>1,550,000</u> | - |
| Surplus (Deficiency) | <u>\$ 1,362,724</u> | <u>\$ (414,795)</u> | <u>\$ 1,312,724</u> | <u>\$ 1,312,724</u> | <u>\$ -</u> |

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

On December 3, 2013, the Common Council authorized an additional appropriation of \$1,000,000 to the Insurance Fund from the City General Fund (Legistar #32182, RES-13-00882).

On December 2, 2014, the Common Council authorized an additional appropriation of \$150,000 to the Insurance Fund from the City General Fund (Legistar #36230, RES-14-00873).

On January 5, 2016, the Common Council authorized an additional 2015 appropriation of \$500,000 to the Insurance Fund from the City General Fund (Legistar #40817, RES-16-00012).

The City of Madison aggregate SIR for 2015 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be above its net asset goal by \$278,430 at the end of 2015. Claims are reserved at a 95% confidence level.

In 2017, the confidence level at which claims are reserved is changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

In 2016, premiums in the Insurance Fund are increasing for two primary reasons. First, significant rate increases were expected in the Local Government Property Insurance Fund (LGPIF) due to past changes by the Legislature and incurred losses. As an alternative, the City sought a proposal from the newly formed Municipal Property Insurance Corporation (MPIC). This proposal was \$100,000 less than the LGPIF, but still represents an increase of \$50,000. However, MPIC does not cover auto physical damage. The City also worked with the Transit Mutual Insurance to secure that coverage. On the liability side, the City is facing a liability premium increase of approximately \$45,000 for 2016. Second, the fund is also in the midst of defending a larger number of litigated files than in past years resulting in increases in the reserve adjustment. Administrative costs are also increasing due to additional staff support for the program and other salary and benefit adjustments.

In 2017, billings to agencies are increased by \$650,000.

In 2017, \$16,000 was added for Emergency Management. These funds include money for training, plan development, active shooter exercises and supplies. Madison Police Department will supply Risk Management with a report detailing goals and progress of active shooter training and a plan for cost recovery of training to outside entities.

In 2018, WMMIC dividend was reduced by \$300,000 based on projections; billings to agencies increased by \$250,000.

WORKERS COMPENSATION FUND

| | 2016 Actual | 2017 Budget | 2017 Projected | 2018 Executive | 2018 Adopted |
|---------------------------------------|----------------|----------------|-------------------|-------------------|-----------------|
| Cash and Other Assets | 14,926,758 | 13,382,600 | 15,171,187 | 14,564,984 | - |
| Claims Payable and Other Liabilities | (14,937,158) | (12,500,000) | (13,106,203) | (12,500,000) | - |
| Net Assets: January 1 | \$ (10,400) | \$ 882,600 | \$ 2,064,984 | \$ 2,064,984 | \$ - |
| REVENUES | | | | | |
| Billings to Departments | 3,850,002 | 4,000,000 | 4,103,900 | 4,250,000 | - |
| Appropriation from Other Funds | - | - | 232,602 | 232,602 | - |
| Misc. Revenue (3rd Party Subrogation) | 42,653 | 75,000 | 75,020 | 75,476 | - |
| Total Revenue | \$ 3,892,655 | \$ 4,075,000 | \$ 4,411,522 | \$ 4,558,078 | \$ - |
| EXPENSES | | | | | |
| Workers' Compensation Losses Paid | 1,256,591 | 3,250,000 | 2,374,289 | 3,500,045 | - |
| Actuarial Reserve Adjustment | - | 342,600 | 1,494,186 | 404,488 | - |
| Legal Services | - | - | - | 42,000 | - |
| Outside Services | 159,211 | 190,000 | 121,448 | 180,000 | - |
| Administrative Expense | 113,448 | 175,000 | 171,259 | 101,545 | - |
| Insurance | 288,022 | 350,000 | 250,340 | 330,000 | - |
| Total Expenses | \$ 1,817,271 | \$ 4,307,600 | \$ 4,411,522 | \$ 4,558,078 | \$ - |
| | | | | | |
| Net Assets: December 31 | 2,064,984 | 650,000 | 2,064,984 | 2,064,984 | - |
| Net Asset Goal | 600,000 | 650,000 | 650,000 | 650,000 | - |
| Surplus (Deficiency) | \$ 1,464,984 | \$ - | \$ 1,414,984 | \$ 1,414,984 | \$ - |

Note on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. In 2015, the SIR is increased to \$650,000. Claims are reserved at a 95% confidence level.

In 2017, the confidence level at which claims are reserved is changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

On December 3, 2013, the Common Council authorized an appropriation of \$750,000 to the Workers Compensation Fund from the City General Fund (Legistar #32182, RES-13-00882). In 2015, billings to agencies were increased by \$125,000. Additional appropriations from the General Fund, as well as increased billings to agencies, may be required in the future if fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.

In 2017, billings to agencies are increased by \$150,000.

In 2018, billings to agencies increased by \$250,000 to meet budgeted increase in losses paid.



Agency Operating Budgets

2018 Operating Budget:
Executive Budget

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real and personal property and maintaining complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real and personal property in addition to maintaining complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Consulting for commercial assessments (\$50,000)

Assessor

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Expense | | | | | |
| Assessor | 2,312,123 | 2,532,868 | 2,454,426 | 2,626,000 | 2,597,181 |
| Total Expense | \$ 2,312,123 | \$ 2,532,868 | \$ 2,454,426 | \$ 2,626,000 | \$ 2,597,181 |
| Net General Fund | \$ 2,312,123 | \$ 2,532,868 | \$ 2,454,426 | \$ 2,626,000 | \$ 2,597,181 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Expense | | | | | |
| Salaries | 1,581,868 | 1,707,347 | 1,668,743 | 1,763,882 | 1,763,882 |
| Benefits | 523,344 | 592,289 | 558,561 | 579,356 | 580,042 |
| Supplies | 37,276 | 43,000 | 47,888 | 48,000 | 48,000 |
| Purchased Services | 150,091 | 170,857 | 159,860 | 215,387 | 186,915 |
| Inter Departmental Charges | 19,544 | 19,375 | 19,375 | 19,375 | 18,342 |
| Total Expense | \$ 2,312,123 | \$ 2,532,868 | \$ 2,454,426 | \$ 2,626,000 | \$ 2,597,181 |
| Net General Fund | \$ 2,312,123 | \$ 2,532,868 | \$ 2,454,426 | \$ 2,626,000 | \$ 2,597,181 |

Service Overview

Service: Assessor

Service Description

This service provides three major duties: to discover, to list, and to value all taxable property within Madison. Subservices include assessing residential, personal, and commercial properties and tax roll preparation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

2018 Planned Activities

- Commercial property revaluation to provide more equity with the residential class and establish assessments closer to market value

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Expense | 2,312,123 | 2,532,868 | 2,454,426 | 2,626,000 | 2,597,181 |
| Net Service Budget | \$ 2,312,123 | \$ 2,532,868 | \$ 2,454,426 | \$ 2,626,000 | \$ 2,597,181 |

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 1,541,476 | 1,710,503 | 1,650,540 | 1,767,038 | 1,767,038 |
| Salary Savings | - | (19,305) | - | (19,305) | (19,305) |
| Premium Pay | 6 | - | - | - | - |
| Compensated Absence | 15,097 | 15,149 | 15,149 | 15,149 | 15,149 |
| Hourly Wages | 16,156 | - | 605 | - | - |
| Overtime Wages Permanent | 8,821 | 1,000 | 2,322 | 1,000 | 1,000 |
| Election Officials Wages | 312 | - | 127 | - | - |
| TOTAL | \$ 1,581,868 | \$ 1,707,347 | \$ 1,668,743 | \$ 1,763,882 | \$ 1,763,882 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Health Insurance Benefit | 296,817 | 324,241 | 301,897 | 304,205 | 307,284 |
| Wage Insurance Benefit | 5,964 | 5,957 | 5,967 | 6,321 | 6,321 |
| WRS | 103,613 | 116,313 | 112,768 | 120,156 | 118,393 |
| FICA Medicare Benefits | 116,899 | 128,912 | 123,008 | 133,530 | 132,900 |
| Licenses & Certifications | 50 | - | - | - | - |
| Post Employment Health Plans | - | 16,866 | 14,921 | 15,144 | 15,144 |
| TOTAL | \$ 523,344 | \$ 592,289 | \$ 558,561 | \$ 579,356 | \$ 580,042 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 354 | - | 3,901 | - | - |
| Office Supplies | 5,044 | 6,000 | 3,867 | 6,000 | 6,000 |
| Copy Printing Supplies | 5,589 | 5,000 | 2,939 | 5,000 | 5,000 |
| Postage | 23,535 | 22,000 | 28,451 | 27,000 | 27,000 |
| Books & Subscriptions | 80 | 1,000 | 409 | 1,000 | 1,000 |
| Work Supplies | 2,673 | 9,000 | 8,322 | 9,000 | 9,000 |
| TOTAL | \$ 37,276 | \$ 43,000 | \$ 47,888 | \$ 48,000 | \$ 48,000 |

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 2,613 | 1,945 | 3,177 | 4,700 | 4,700 |
| Cellular Telephone | 2,388 | 2,796 | 2,304 | 2,796 | 2,796 |
| Custodial Bldg Use Charges | 47,666 | 46,515 | 46,515 | 46,515 | 53,043 |
| Equipment Mntc | - | 100 | 1,019 | 100 | 100 |
| Recruitment | 100 | - | - | - | - |
| Mileage | 37,650 | 35,500 | 35,298 | 40,000 | 40,000 |
| Conferences & Training | 7,854 | 8,000 | 8,000 | 10,000 | 10,000 |
| Memberships | 430 | 400 | 400 | 400 | 400 |
| Storage Services | 978 | 1,000 | 1,127 | 1,000 | 1,000 |
| Transcription Services | - | 500 | - | 500 | 500 |
| Other Services & Expenses | 26,611 | 50,000 | 37,633 | 84,990 | 49,990 |
| Taxes & Special Assessments | 23,801 | 24,101 | 24,386 | 24,386 | 24,386 |
| TOTAL | \$ 150,091 | \$ 170,857 | \$ 159,860 | \$ 215,387 | \$ 186,915 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Insurance | 2,282 | 3,989 | 3,989 | 3,989 | 3,683 |
| ID Charge From Workers Comp | 17,262 | 15,386 | 15,386 | 15,386 | 14,659 |
| TOTAL | \$ 19,544 | \$ 19,375 | \$ 19,375 | \$ 19,375 | \$ 18,342 |

Assessor

Function: **Administration**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|--------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 20 | 2.00 | 107,755 | 2.00 | 109,894 | 2.00 | 109,894 |
| ASSESS SERVS SUPV | 18 | 1.00 | 80,657 | 1.00 | 82,268 | 1.00 | 82,268 |
| ASSESS TECH | 16 | 1.00 | 56,248 | 1.00 | 57,365 | 1.00 | 57,365 |
| ASST CITY ASSESS | 18 | 2.00 | 172,969 | 2.00 | 193,052 | 2.00 | 193,052 |
| CITY ASSESSOR | 21 | 1.00 | 117,274 | 1.00 | 121,551 | 1.00 | 121,551 |
| PROG ASST | 20 | 1.00 | 53,041 | 1.00 | 54,094 | 1.00 | 54,094 |
| PROP LISTER | 20 | 2.00 | 104,466 | 2.00 | 105,363 | 2.00 | 105,363 |
| PROPERTY APPRAISER | 16 | 14.00 | 1,018,093 | 14.00 | 1,043,451 | 14.00 | 1,043,451 |
| TOTAL | | 24.00 | \$ 1,710,503 | 24.00 | \$ 1,767,036 | 24.00 | \$ 1,767,036 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Attorney

Agency Overview

Agency Mission

The mission of the Attorney's Office is to provide legal representation to the City of Madison as an entity, including ordinance enforcement, legislative counsel services, and general counsel services.

Agency Overview

The Agency is responsible for drafting and revising the City's ordinances, enforcing ordinances, providing legislative counsel to the City, Common Council, City Boards, Committees and Commissions, and representation to the City in legal matters. The goal of the Attorney's Office is to enhance existing services and improve accessibility to online ordinances.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- System maintenance of MUNICODE, the City's online tracking system for the General Ordinances (\$25,000)
- Continuation of the summer law clerk programs (\$25,000)
- Transferring the Common Council Legislative Analyst to the Common Council (\$85,000)

Attorney

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Ordinance Enforcement | (38,957) | - | (9,851) | - | - |
| Total Revenue | \$ (38,957) | \$ - | \$ (9,851) | \$ - | \$ - |
| Expense | | | | | |
| Counsel & Representation | 1,830,717 | 1,892,946 | 1,964,029 | 1,869,297 | 1,872,554 |
| Legislative Services | 203,631 | 219,513 | 213,106 | 173,810 | 175,287 |
| Ordinance Enforcement | 741,286 | 841,432 | 842,824 | 908,736 | 911,331 |
| Total Expense | \$ 2,775,633 | \$ 2,953,891 | \$ 3,019,960 | \$ 2,951,843 | \$ 2,959,172 |
| Net General Fund | \$ 2,736,676 | \$ 2,953,891 | \$ 3,010,109 | \$ 2,951,843 | \$ 2,959,172 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Misc Revenue | (38,957) | - | (9,851) | - | - |
| Total Revenue | \$ (38,957) | \$ - | \$ (9,851) | \$ - | \$ - |
| Expense | | | | | |
| Salaries | 2,081,258 | 2,133,121 | 2,182,537 | 2,104,393 | 2,104,393 |
| Benefits | 535,112 | 602,019 | 630,207 | 631,473 | 632,175 |
| Supplies | 32,401 | 76,501 | 39,763 | 44,501 | 44,501 |
| Purchased Services | 120,056 | 133,397 | 158,600 | 162,623 | 170,665 |
| Inter Departmental Charges | 6,806 | 8,853 | 8,853 | 8,853 | 7,438 |
| Total Expense | \$ 2,775,633 | \$ 2,953,891 | \$ 3,019,960 | \$ 2,951,843 | \$ 2,959,172 |
| Net General Fund | \$ 2,736,676 | \$ 2,953,891 | \$ 3,010,109 | \$ 2,951,843 | \$ 2,959,172 |

Service Overview

Service: Counsel And Representation

Service Description

This service assists City officials and agencies with carrying out their policies in compliance with legal requirements by preparing, publishing, and distributing formal opinions and reports on legal issues affecting City policy. This service also informs officials and agencies of current legal developments, prepares and presents formal and informal training sessions for City officials and staff, answers informal legal questions from City officials, staff, and committees, and attends meetings of staff teams and public bodies to provide legal advice. Additionally, this service assures courts uphold the decisions of the Mayor and the Council and of authorized policy decisions made by city agencies that may result in potential liability. The goal of this service is to reduce the City's risk of legal liabilities.

2018 Planned Activities

- Continuation of training for Attorney staff and for other City agencies on key issues related to the service
- Apply Racial Equity and Social Justice Initiative (RESJI) principles

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Expense | 1,830,717 | 1,892,946 | 1,964,029 | 1,869,297 | 1,872,554 |
| Net Service Budget | \$ 1,830,717 | \$ 1,892,946 | \$ 1,964,029 | \$ 1,869,297 | \$ 1,872,554 |

Service: Legislative Services

Service Description

This service ensures that Madison ordinances accurately express the policies chosen by the Mayor and Common Council, ensures that current ordinances are easily available to the public, advises City officials on legal issues with existing or proposed legislation, and provides parliamentary and procedural advice to the Common Council and other City bodies. The goal of this service is to reduce the City's risk of legal liabilities and improve accessibility to online ordinances.

2018 Planned Activities

- The major initiative associated with this service is the MUNICODE upgrade
- Continuation of training for Attorney staff and for other City agencies on key issues related to the service

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 203,631 | 219,513 | 213,106 | 173,810 | 175,287 |
| Net Service Budget | \$ 203,631 | \$ 219,513 | \$ 213,106 | \$ 173,810 | \$ 175,287 |

Service: Ordinance Enforcement

Service Description

This service seeks to improve residents' quality of life by helping enforcement agencies deter conduct that is dangerous or interferes with public health and welfare. This is done through prosecuting civil enforcement actions, including nuisance and injunctive actions, providing advice and training to enforcement staff, researching legal issues raised by new enforcement techniques, reviewing recent case law developments and changes in state law, identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments, and conducting appellate proceedings. The goal of this service is reduce the City's risk of legal liabilities and to maintain City services.

2018 Planned Activities

- Continuation of training for Attorney staff and for other City agencies on key issues related to the service

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (38,957) | - | (9,851) | - | - |
| Expense | 741,286 | 841,432 | 842,824 | 908,736 | 911,331 |
| Net Service Budget | \$ 702,329 | \$ 841,432 | \$ 832,973 | \$ 908,736 | \$ 911,331 |

Attorney

Function: Administration

Line Item Detail

Agency Primary Fund: General

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------|-------------------|--------------|----------------|
| Miscellaneous Revenue | (38,957) | - | (9,851) | - | - |
| TOTAL | \$ (38,957) | \$ - | \$ (9,851) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,050,058 | 2,263,204 | 2,150,862 | 2,234,702 | 2,234,702 |
| Salary Savings | - | (44,126) | - | (44,126) | (44,126) |
| Salary Reimbursed | - | (128,000) | - | (128,000) | (128,000) |
| Premium Pay | - | 7,500 | - | - | - |
| Compensated Absence | 8,867 | 8,760 | 8,836 | 16,034 | 16,034 |
| Hourly Wages | 21,485 | 25,783 | 22,062 | 25,783 | 25,783 |
| Overtime Wages Hourly | - | - | 79 | - | - |
| Election Officials Wages | 848 | - | 698 | - | - |
| TOTAL | \$ 2,081,258 | \$ 2,133,121 | \$ 2,182,537 | \$ 2,104,393 | \$ 2,104,393 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Health Insurance Benefit | 245,835 | 260,029 | 292,836 | 291,637 | 295,033 |
| Wage Insurance Benefit | 4,955 | 5,178 | 4,369 | 4,129 | 4,129 |
| WRS | 136,090 | 150,750 | 146,373 | 150,360 | 148,149 |
| FICA Medicare Benefits | 147,232 | 161,037 | 162,920 | 161,285 | 160,802 |
| Home Purchase Assistance | 1,000 | - | - | - | - |
| Post Employment Health Plans | - | 25,025 | 23,708 | 24,062 | 24,062 |
| TOTAL | \$ 535,112 | \$ 602,019 | \$ 630,207 | \$ 631,473 | \$ 632,175 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 10,676 | - | - |
| Office Supplies | 4,031 | 5,000 | 4,026 | 5,000 | 5,000 |
| Copy Printing Supplies | 4,986 | 12,000 | 6,075 | 10,000 | 10,000 |
| Furniture | 7,448 | 8,411 | 2,600 | 6,411 | 6,411 |
| Hardware Supplies | 728 | 28,000 | 2,033 | 3,000 | 3,000 |
| Postage | 1,719 | 3,000 | 1,280 | 3,000 | 3,000 |
| Books & Subscriptions | 13,490 | 20,090 | 13,073 | 17,090 | 17,090 |
| TOTAL | \$ 32,401 | \$ 76,501 | \$ 39,763 | \$ 44,501 | \$ 44,501 |

Attorney

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 2,869 | 5,000 | 5,970 | 5,000 | 5,000 |
| Cellular Telephone | - | - | 160 | - | - |
| Systems Comm Internet | 18,901 | 19,662 | 19,662 | 22,662 | 22,662 |
| Custodial Bldg Use Charges | 46,826 | 45,695 | 45,695 | 45,695 | 53,737 |
| Comm Device Mntc | - | 200 | - | 200 | 200 |
| System & Software Mntc | 720 | 1,200 | 26,200 | 26,200 | 26,200 |
| Mileage | 109 | - | - | - | - |
| Conferences & Training | 19,526 | 27,740 | 27,740 | 24,740 | 24,740 |
| Memberships | 12,579 | 12,000 | 12,030 | 14,226 | 14,226 |
| Legal Services | 6,161 | 8,800 | 8,800 | 8,300 | 8,300 |
| Delivery Freight Charges | 176 | 500 | 500 | 500 | 500 |
| Storage Services | 2,899 | 4,200 | 3,118 | 4,200 | 4,200 |
| Advertising Services | - | - | 112 | 500 | 500 |
| Printing Services | 3,977 | 2,400 | 2,400 | 4,400 | 4,400 |
| Transcription Services | 2,633 | 3,000 | 2,985 | 3,000 | 3,000 |
| Other Services & Expenses | 2,680 | 3,000 | 3,229 | 3,000 | 3,000 |
| TOTAL | \$ 120,056 | \$ 133,397 | \$ 158,600 | \$ 162,623 | \$ 170,665 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| ID Charge From Insurance | 5,053 | 7,109 | 7,109 | 7,109 | 5,556 |
| ID Charge From Workers Comp | 1,753 | 1,744 | 1,744 | 1,744 | 1,882 |
| TOTAL | \$ 6,806 | \$ 8,853 | \$ 8,853 | \$ 8,853 | \$ 7,438 |

Attorney

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|--------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ASST CITY ATTY | 23 | 14.00 | 1,565,688 | 14.00 | 1,626,077 | 14.00 | 1,626,077 |
| ATTY CITY | 21 | 1.00 | 159,881 | 1.00 | 160,114 | 1.00 | 160,114 |
| CLERK | 20 | 1.00 | 49,355 | 1.00 | 50,373 | 1.00 | 50,373 |
| COMM CO LEG ANAL | 18 | 1.00 | 74,176 | - | - | - | - |
| DEPUTY CITY ATTY | 18 | 1.00 | 141,576 | 1.00 | 144,405 | 1.00 | 144,405 |
| LEGAL OFFICE ASST | 20 | 1.00 | 48,553 | 1.00 | 49,517 | 1.00 | 49,517 |
| LITIGATION ASST | 17 | 1.00 | 67,906 | 1.00 | 69,262 | 1.00 | 69,262 |
| ORD REVISIONS SPEC | 20 | 1.00 | 61,119 | 1.00 | 62,764 | 1.00 | 62,764 |
| SECRETARY | 17 | 1.00 | 60,532 | 1.00 | 61,973 | 1.00 | 61,973 |
| SECRETARY | 20 | 4.50 | 263,474 | 4.50 | 247,418 | 4.50 | 247,418 |
| TOTAL | | 26.50 | \$ 2,492,260 | 25.50 | \$ 2,471,902 | 25.50 | \$ 2,471,902 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Building Inspection

Agency Overview

Agency Mission

The mission of Building Inspection is to ensure the well-being of people through the safety of property. The agency seeks to maintain public trust and confidence by improving the construction and maintenance of structures and property, administering codes and ordinances, continually improving codes, procedures and regulations, providing information to its customers, and providing quality services.

Agency Overview

The Agency is responsible for inspection, zoning and code enforcement, and consumer protection. The goal of Building Inspection is to ensure services are efficiently delivered and accessible to residents. To achieve this goal, the Agency will introduce a Bilingual Inspector Program and examine electronic plan review.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Reduced budgeted salary savings based on prior year vacancy trends (\$45,000)

Building Inspection Division

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Health & Welfare | (2,100) | (1,500) | (600) | (1,500) | (1,500) |
| Inspection | (66,167) | (45,000) | (66,200) | (45,000) | (45,000) |
| Total Revenue | \$ (68,267) | \$ (46,500) | \$ (66,800) | \$ (46,500) | \$ (46,500) |
| Expense | | | | | |
| Consumer Protection | 269,203 | 276,940 | 276,482 | 294,864 | 295,248 |
| Health & Welfare | 463,578 | 493,914 | 419,952 | 459,570 | 460,038 |
| Inspection | 2,136,222 | 1,898,206 | 2,131,705 | 1,975,638 | 2,023,011 |
| Systematic Code Enforcement | 932,028 | 1,046,161 | 876,084 | 1,059,872 | 1,061,705 |
| Zoning & Signs | 626,105 | 689,106 | 669,970 | 708,458 | 708,937 |
| Total Expense | \$ 4,427,135 | \$ 4,404,327 | \$ 4,374,192 | \$ 4,498,402 | \$ 4,548,939 |
| Net General Fund | \$ 4,358,868 | \$ 4,357,827 | \$ 4,307,392 | \$ 4,451,902 | \$ 4,502,439 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (56,882) | (41,500) | (55,382) | (41,500) | (41,500) |
| Licenses & Permits | (11,385) | (5,000) | (11,418) | (5,000) | (5,000) |
| Total Revenue | \$ (68,267) | \$ (46,500) | \$ (66,800) | \$ (46,500) | \$ (46,500) |
| Expense | | | | | |
| Salaries | 3,033,114 | 3,024,179 | 2,973,273 | 3,082,601 | 3,127,531 |
| Benefits | 1,049,131 | 1,007,123 | 1,027,060 | 1,035,081 | 1,036,904 |
| Supplies | 56,182 | 59,523 | 49,196 | 60,723 | 60,723 |
| Purchased Services | 181,589 | 205,696 | 185,533 | 205,696 | 205,696 |
| Inter Departmental Charges | 107,119 | 107,806 | 139,130 | 114,301 | 118,085 |
| Total Expense | \$ 4,427,135 | \$ 4,404,327 | \$ 4,374,192 | \$ 4,498,402 | \$ 4,548,939 |
| Net General Fund | \$ 4,358,868 | \$ 4,357,827 | \$ 4,307,392 | \$ 4,451,902 | \$ 4,502,439 |

Service Overview

Service: Consumer Protection

Service Description

This service is responsible for inspecting packaging, weighing and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. The goal of this service is to ensure Madison consumers receive the correct amount of product for which they pay.

2018 Planned Activities

- Study the Weights and Measures services currently being provided to the Town of Madison to determine if the City's Building Inspection Division could provide a better service at a lower cost than the current provider (i.e., State of Wisconsin)

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 269,203 | 276,940 | 276,482 | 294,864 | 295,248 |
| Net Service Budget | \$ 269,203 | \$ 276,940 | \$ 276,482 | \$ 294,864 | \$ 295,248 |

Service: Health & Welfare

Service Description

This service provides assistance to thousands of citizens who need help with property maintenance, ensuring a pleasant setting for City residents and visitors. Responsibilities include enforcement and education efforts regarding sidewalk snow removal, trash, junk, and debris removal, tall grass and weed mitigation, and graffiti removal. This service provides property maintenance inspection services for all buildings, including owner-occupied, rental, and commercial properties.

2018 Planned Activities

- Work with the City's IT Department to provide instant notification to property owners when a case regarding property maintenance violations are entered into Building Inspection's case tracking system
- Begin voluntary email collection from property owners wishing to receive timely notification of pending enforcement actions

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (2,100) | (1,500) | (600) | (1,500) | (1,500) |
| Expense | 463,578 | 493,914 | 419,952 | 459,570 | 460,038 |
| Net Service Budget | \$ 461,478 | \$ 492,414 | \$ 419,352 | \$ 458,070 | \$ 458,538 |

Service: Inspection

Service Description

This service ensures compliance with Madison's building and mechanical system ordinances by reviewing and inspecting construction projects, contractor licensing, permit records, sales surveys, preoccupancy inspections, and underground utilities. The process ensures buildings are constructed according to all applicable codes (zoning, building, plumbing, heating, and electrical) and the building is safe to occupy when the project is completed. This service also ensures digital copies of all building floor and elevation plans are attached to the building archives and provides access to digital plans for external customers, including home and building owners, builders, and realtors.

2018 Planned Activities

- In addition to the paper copies currently required under City ordinance, Building Inspection will seek an ordinance amendment that will require the submission of building floor and elevation plans in an electronic format to allow easy storage in their imaging files

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (66,167) | (45,000) | (66,200) | (45,000) | (45,000) |
| Expense | 2,136,222 | 1,898,206 | 2,131,705 | 1,975,638 | 2,023,011 |
| Net Service Budget | \$ 2,070,055 | \$ 1,853,206 | \$ 2,065,505 | \$ 1,930,638 | \$ 1,978,011 |

Service Overview

Service: Systematic Code Enforcement

Service Description

This service inspects commercial and residential properties and provides routine building services, ensuring properties and buildings are in compliance with the City's Minimum Housing and Property Maintenance Code. Inspection activities are scheduled through the Community Development Authority (CDA) using data gathered by Building Inspection staff and input from the Neighborhood Resource Teams. This section is also responsible for heating and water leakage corrections, infestation eradication, repair of broken railings, windows, and doors, and dozens of other problems associated with keeping the City's housing stock habitable. The goal of this service is to help maintain property values by eliminating blighting influences.

2018 Planned Activities

- Provide read-only access to case tracking software, allowing Alders fulltime access to all enforcement information, including inspection results/notes, official notices, extension letters and other miscellaneous correspondences

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Expense | 932,028 | 1,046,161 | 876,084 | 1,059,872 | 1,061,705 |
| Net Service Budget | \$ 932,028 | \$ 1,046,161 | \$ 876,084 | \$ 1,059,872 | \$ 1,061,705 |

Service: Zoning & Signs

Service Description

This service reviews and regulates Madison's Zoning code and street sign ordinances. The goal of the service is to provide timely resolution of land use issues for developers and the general public. This service provides inspections, investigation, and maintenance for records, zoning changes, and street sign ordinances. The process provides review and approvals prior to issuance of a permit as well as inspection services post-construction to ensure the project was completed in accordance with the approvals.

2018 Planned Activities

- Upload archived documents to the City's data portal
- Provide access through the City's data portal to a limited number of archived documents, including ones that are the subject of many open records requests. Documents that contain personal information will remain restricted

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 626,105 | 689,106 | 669,970 | 708,458 | 708,937 |
| Net Service Budget | \$ 626,105 | \$ 689,106 | \$ 669,970 | \$ 708,458 | \$ 708,937 |

Building Inspection Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Misc Charges for Service | (54,782) | (40,000) | (54,782) | (40,000) | (40,000) |
| Graffiti Removal | (2,100) | (1,500) | (600) | (1,500) | (1,500) |
| TOTAL | \$ (56,882) | \$ (41,500) | \$ (55,382) | \$ (41,500) | \$ (41,500) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------|--------------------|-------------------|--------------------|-------------------|-------------------|
| Other Permits | (11,385) | (5,000) | (11,418) | (5,000) | (5,000) |
| TOTAL | \$ (11,385) | \$ (5,000) | \$ (11,418) | \$ (5,000) | \$ (5,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,988,464 | 3,172,458 | 2,954,493 | 3,230,880 | 3,230,880 |
| Salary Savings | - | (174,930) | - | (174,930) | (130,000) |
| Premium Pay | 357 | 23,096 | 544 | 23,096 | 23,096 |
| Workers Compensation Wages | 1,283 | - | - | - | - |
| Compensated Absence | 29,102 | - | 1,514 | - | - |
| Overtime Wages Permanent | 12,882 | 3,555 | 15,917 | 3,555 | 3,555 |
| Election Officials Wages | 1,027 | - | 805 | - | - |
| TOTAL | \$ 3,033,114 | \$ 3,024,179 | \$ 2,973,273 | \$ 3,082,601 | \$ 3,127,531 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 120,269 | - | 36,910 | - | - |
| Health Insurance Benefit | 493,558 | 505,601 | 519,640 | 525,446 | 531,612 |
| Wage Insurance Benefit | 12,521 | 12,041 | 13,661 | 13,690 | 13,690 |
| WRS | 198,647 | 215,727 | 202,453 | 219,698 | 216,470 |
| FICA Medicare Benefits | 224,136 | 239,866 | 223,400 | 244,818 | 243,703 |
| Licenses & Certifications | - | - | 31 | - | - |
| Post Employment Health Plans | - | 33,888 | 30,965 | 31,429 | 31,429 |
| TOTAL | \$ 1,049,131 | \$ 1,007,123 | \$ 1,027,060 | \$ 1,035,081 | \$ 1,036,904 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 2,269 | - | - |
| Office Supplies | 11,367 | 10,663 | 9,776 | 11,863 | 11,863 |
| Copy Printing Supplies | 8,318 | 13,960 | 5,121 | 13,960 | 13,960 |
| Furniture | 518 | 2,500 | 518 | 2,500 | 2,500 |
| Hardware Supplies | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Postage | 21,165 | 20,000 | 21,165 | 20,000 | 20,000 |
| Books & Subscriptions | 2,541 | 900 | 150 | 900 | 900 |
| Work Supplies | 4,642 | 3,500 | 2,814 | 3,500 | 3,500 |
| Safety Supplies | 680 | 2,000 | 422 | 2,000 | 2,000 |
| Inventory | 6,951 | 5,000 | 5,962 | 5,000 | 5,000 |
| TOTAL | \$ 56,182 | \$ 59,523 | \$ 49,196 | \$ 60,723 | \$ 60,723 |

Building Inspection Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 5,206 | 8,000 | 8,397 | 8,000 | 8,000 |
| Cellular Telephone | 6,398 | 7,362 | 5,179 | 7,362 | 7,362 |
| Graffiti Removal | 6,204 | 6,500 | 5,412 | 6,500 | 6,500 |
| Comm Device Mntc | 259 | 3,400 | - | 3,400 | 3,400 |
| System & Software Mntc | 2,095 | 4,183 | 3,000 | 4,183 | 4,183 |
| Mileage | 119,544 | 128,860 | 119,544 | 128,860 | 128,860 |
| Conferences & Training | 4,056 | 7,750 | 3,710 | 7,750 | 7,750 |
| Memberships | 1,432 | 1,200 | 1,342 | 1,200 | 1,200 |
| Legal Services | 6,415 | 7,500 | 7,500 | 7,500 | 7,500 |
| Storage Services | 1,301 | 1,500 | 1,698 | 1,500 | 1,500 |
| Consulting Services | - | 1,221 | 1,221 | 1,221 | 1,221 |
| Advertising Services | 6,636 | 7,808 | 3,200 | 7,808 | 7,808 |
| Interpreters Signing Services | - | 500 | - | 500 | 500 |
| Other Services & Expenses | 22,044 | 19,912 | 25,330 | 19,912 | 19,912 |
| TOTAL | \$ 181,589 | \$ 205,696 | \$ 185,533 | \$ 205,696 | \$ 205,696 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Engineering | 62,598 | 62,598 | 62,598 | 62,598 | 62,598 |
| ID Charge From Fleet Services | 6,694 | 4,439 | 3,798 | 12,134 | 12,134 |
| ID Charge From Traffic Eng | 2,057 | 2,115 | 34,081 | 915 | 915 |
| ID Charge From Insurance | 8,331 | 8,026 | 8,026 | 8,026 | 8,350 |
| ID Charge From Workers Comp | 27,439 | 30,628 | 30,628 | 30,628 | 34,088 |
| TOTAL | \$ 107,119 | \$ 107,806 | \$ 139,130 | \$ 114,301 | \$ 118,085 |

Building Inspection

Function: Planning & Development

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 20 | 3.00 | 153,941 | 3.00 | 165,090 | 3.00 | 165,090 |
| BLDG INSPECT DIV DIR | 21 | 1.00 | 126,258 | 1.00 | 126,442 | 1.00 | 126,442 |
| CODE ENFC OFF | 16 | 13.00 | 938,006 | 13.00 | 928,436 | 13.00 | 928,436 |
| ELEC/HEAT INSPECTOR | 16 | 4.00 | 287,555 | 4.00 | 298,091 | 4.00 | 298,091 |
| HSG INSPECTION SUPV | 18 | 1.00 | 89,550 | 1.00 | 91,338 | 1.00 | 91,338 |
| INFORMATION CLERK | 20 | 2.00 | 96,157 | 2.00 | 98,066 | 2.00 | 98,066 |
| PLAN REV & INSP SUPV | 18 | 1.00 | 111,862 | 1.00 | 114,097 | 1.00 | 114,097 |
| PLAN REVIEW SPEC | 16 | 3.00 | 230,440 | 3.00 | 236,089 | 3.00 | 236,089 |
| PLUMB/HEAT INSPECTOR | 16 | 3.00 | 212,492 | 3.00 | 221,894 | 3.00 | 221,894 |
| PROG ASST | 17 | 1.00 | 51,381 | 1.00 | 51,106 | 1.00 | 51,106 |
| PROPERTY CODE INSP | 16 | 3.00 | 182,317 | 3.00 | 186,662 | 3.00 | 186,662 |
| WGTS MEASURES INSP | 16 | 3.00 | 193,880 | 3.00 | 200,254 | 3.00 | 200,254 |
| ZONING ADMIN ASST | 16 | 1.00 | 76,075 | 1.00 | 78,373 | 1.00 | 78,373 |
| ZONING ADMINISTRATOR | 18 | 1.00 | 101,029 | 1.00 | 103,047 | 1.00 | 103,047 |
| ZONING CODE OFF | 16 | 5.00 | 321,522 | 5.00 | 331,899 | 5.00 | 331,899 |
| TOTAL | | 45.00 | \$ 3,172,465 | 45.00 | \$ 3,230,884 | 45.00 | \$ 3,230,884 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Housing Operations

Agency Overview

Agency Mission

The mission of the Community Development Authority (CDA) Housing Operations is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community.

Agency Overview

Housing Operations provides management, maintenance, and other resident services to CDA owned and operated public housing units and administers the Section 8 Housing Choice Voucher program. The goal of the Agency is to provide rental assistance to low-income families.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Capital improvements to CDA sites funded through HUD capital fund grant (\$1.26m)
 - Planned projects in 2018 include:
 - All Sites: In-unit flooring replacement
 - All Sites: Space heating equipment replacement
 - Tenney Park: Enlarged and leveled parking lots with enhanced handicap access and lighting
 - Truax Park Apartments: New roofs on the four unimproved buildings.
 - Brittingham Apartments: Energy efficient lighting retrofit

CDA Housing Operations

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Housing Vouchers | (14,073,607) | (14,205,445) | (14,992,294) | (14,060,839) | (14,060,839) |
| Public Housing | (5,982,783) | (7,386,669) | (7,898,154) | (7,394,427) | (7,486,333) |
| Total Revenue | \$ (20,056,389) | \$ (21,592,114) | \$ (22,890,448) | \$ (21,455,266) | \$ (21,547,172) |
| Expense | | | | | |
| Housing Vouchers | 14,073,606 | 14,258,650 | 15,045,499 | 14,049,152 | 14,054,976 |
| Public Housing | 6,157,000 | 7,509,976 | 8,021,461 | 7,580,333 | 7,667,196 |
| Total Expense | \$ 20,230,607 | \$ 21,768,626 | \$ 23,066,960 | \$ 21,629,485 | \$ 21,722,172 |
| Net General Fund | \$ 174,218 | \$ 176,512 | \$ 176,512 | \$ 174,219 | \$ 175,000 |

Budget by Fund & Major

Fund: CDA

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (16,558,504) | (18,069,006) | (17,635,799) | (17,639,649) | (17,719,868) |
| Charges for Services | (2,838,466) | (3,276,877) | (2,844,308) | (3,417,546) | (3,417,546) |
| Investments & Contributions | (32,107) | (16,916) | (16,916) | (39,327) | (39,327) |
| Misc Revenue | (58,255) | (58,700) | (62,124) | (75,300) | (75,300) |
| Other Finance Source | (569,056) | (170,615) | (2,188,665) | (12,645) | (24,332) |
| Transfer In | - | - | (142,636) | (270,800) | (270,800) |
| Total Revenue | \$ (20,056,389) | \$ (21,592,114) | \$ (22,890,448) | \$ (21,455,266) | \$ (21,547,172) |
| Expense | | | | | |
| Salaries | 2,096,730 | 2,798,170 | 2,326,043 | 2,717,569 | 2,732,681 |
| Benefits | 887,453 | 840,808 | 741,324 | 850,103 | 852,145 |
| Supplies | 367,468 | 742,757 | 695,723 | 508,446 | 508,446 |
| Purchased Services | 15,499,678 | 16,196,011 | 16,313,884 | 16,202,567 | 16,283,567 |
| Debt & Other Financing | 1,126,796 | 402,768 | 2,041,770 | 409,323 | 409,323 |
| Inter Departmental Charges | 771,232 | 875,443 | 875,443 | 908,677 | 903,210 |
| Inter Departmental Billing | (518,750) | (507,613) | (507,613) | (510,358) | (510,358) |
| Transfer Out | - | 420,281 | 580,386 | 543,159 | 543,159 |
| Total Expense | \$ 20,230,607 | \$ 21,768,626 | \$ 23,066,960 | \$ 21,629,485 | \$ 21,722,172 |
| Net General Fund | \$ 174,218 | \$ 176,512 | \$ 176,512 | \$ 174,219 | \$ 175,000 |

Service Overview

Service: Housing Vouchers

Service Description

This service provides Section 8 housing vouchers across the City of Madison. The housing vouchers provide rental assistance to fill the gap between what low-income tenants can afford to pay and the actual cost of decent, safe, and sanitary housing. The voucher program serves households with incomes below 50 percent of area median income, with priority given to the elderly, disabled, families with minor children, chronically homeless veterans, and other targeted groups. This service also administers Housing Choice Vouchers, which covers the billing for voucher recipients who are new to Madison or move to another housing authority. The goal of this service is to help chronically homeless individuals and families to become housed in permanently supported housing.

2018 Planned Activities

- Continue policies that stabilize average monthly assistance; this may require setting payment standards in 2018 that do not match the rate of rent increases in the Madison market, which reduces the maximum subsidy for an individual voucher in order to maximize the number of vouchers issued
- CDA will attach Project-Based Vouchers to City-affiliated permanent supportive housing that provide social services (e.g., social workers, counseling) to further the goal of ending chronic homelessness for veterans and others in Madison

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------|------------------|------------------|--------------------|-------------------|
| Revenue | (14,073,607) | (14,205,445) | (14,992,294) | (14,060,839) | (14,060,839) |
| Expense | 14,073,606 | 14,258,650 | 15,045,499 | 14,049,152 | 14,054,976 |
| Net Service Budget | \$ (0) | \$ 53,205 | \$ 53,205 | \$ (11,687) | \$ (5,863) |

Service: Public Housing

Service Description

This service provides public housing assistance across the City of Madison through Community Development Authority (CDA) owned and operated developments. The CDA owns, manages, and maintains 766 units of Low Rent Public Housing on 37 sites throughout the City with funding from the federal Department of Housing and Urban Development (HUD). It also owns, manages, and maintains 115 multi-family units with funding from Wisconsin Housing and Economic Development Authority (WHEDA). This service is available to residents with income below 80 percent of area median income, with priority given to the elderly, disabled, and families with minor children. Residents in CDA housing pay 30 percent of adjusted gross income for rent and utilities.

2018 Planned Activities

- Provide CDA services to assist residents maintain housing stability as well as support residents in their efforts toward self-sufficiency
- Engage community partners to provide services to residents to help them maintain their housing, move toward self-sufficiency, and generally support their quality of life

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (5,982,783) | (7,386,669) | (7,898,154) | (7,394,427) | (7,486,333) |
| Expense | 6,157,000 | 7,509,976 | 8,021,461 | 7,580,333 | 7,667,196 |
| Net Service Budget | \$ 174,218 | \$ 123,307 | \$ 123,307 | \$ 185,906 | \$ 180,863 |

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Federal Revenues Operating | (14,745,539) | (15,991,883) | (16,217,800) | (15,182,998) | (15,263,217) |
| Federal Revenues Capital | (1,073,011) | (1,681,123) | (581,170) | (1,533,201) | (1,533,201) |
| State Revenues Capital | (416,126) | - | - | - | - |
| Local Revenues Operating | (27,571) | (36,000) | (62,238) | (59,450) | (59,450) |
| Other Unit of Gov Rev Op | (296,258) | (360,000) | (774,591) | (864,000) | (864,000) |
| TOTAL | \$ (16,558,504) | \$ (18,069,006) | \$ (17,635,799) | \$ (17,639,649) | \$ (17,719,868) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Misc Charges for Service | (154,494) | (157,032) | (163,218) | (198,107) | (198,107) |
| Reimbursement Of Expense | (5,616) | (6,000) | (9,853) | (5,000) | (5,000) |
| Dwelling Rent | (2,564,935) | (3,004,285) | (2,606,333) | (3,099,285) | (3,099,285) |
| Non Dwelling Rent | (113,422) | (109,560) | (64,904) | (115,154) | (115,154) |
| TOTAL | \$ (2,838,466) | \$ (3,276,877) | \$ (2,844,308) | \$ (3,417,546) | \$ (3,417,546) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Interest | (32,107) | (16,221) | (16,221) | (39,327) | (39,327) |
| Contributions & Donations | - | (695) | (695) | - | - |
| TOTAL | \$ (32,107) | \$ (16,916) | \$ (16,916) | \$ (39,327) | \$ (39,327) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Insurance Recoveries | (150) | - | - | - | - |
| Miscellaneous Revenue | (58,105) | (58,700) | (62,124) | (75,300) | (75,300) |
| TOTAL | \$ (58,255) | \$ (58,700) | \$ (62,124) | \$ (75,300) | \$ (75,300) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|---------------------|---------------------|-----------------------|--------------------|--------------------|
| Sale Of Assets | (1,794) | - | - | - | - |
| Fund Balance Applied | (567,262) | (170,615) | (2,188,665) | (12,645) | (24,332) |
| TOTAL | \$ (569,056) | \$ (170,615) | \$ (2,188,665) | \$ (12,645) | \$ (24,332) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|-------------|--------------|---------------------|---------------------|---------------------|
| Transfer In From CDA | - | - | (142,636) | (270,800) | (270,800) |
| TOTAL | \$ - | \$ - | \$ (142,636) | \$ (270,800) | \$ (270,800) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 1,940,018 | 2,496,603 | 2,169,862 | 2,469,996 | 2,469,996 |
| Salary Savings | - | (42,000) | - | (62,000) | (46,888) |
| Pending Personnel | - | - | - | 17,735 | 17,735 |
| Premium Pay | 6,657 | 12,495 | 7,936 | 11,880 | 11,880 |
| Workers Compensation Wages | 10,991 | - | 5,389 | 2,500 | 2,500 |
| Compensated Absence | 2,278 | 88,380 | 18,636 | 33,700 | 33,700 |
| Hourly Wages | 21,096 | 114,092 | 13,192 | 135,307 | 135,307 |
| Overtime Wages Permanent | 115,688 | 128,600 | 111,021 | 108,450 | 108,450 |
| Election Officials Wages | 3 | - | 6 | 1 | 1 |
| TOTAL | \$ 2,096,730 | \$ 2,798,170 | \$ 2,326,043 | \$ 2,717,569 | \$ 2,732,681 |

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | 68,253 | 32,760 | 49,990 | 32,760 | 32,760 |
| Health Insurance Benefit | 350,599 | 422,996 | 334,831 | 438,757 | 443,369 |
| Wage Insurance Benefit | 5,556 | 5,535 | 5,878 | 5,628 | 5,628 |
| WRS | 138,070 | 169,765 | 155,876 | 167,734 | 165,491 |
| FICA Medicare Benefits | 158,704 | 188,832 | 175,877 | 186,070 | 185,743 |
| Post Employment Health Plans | - | 20,920 | 18,871 | 19,154 | 19,154 |
| Other Post Emplmnt Benefit | 18,784 | - | - | - | - |
| Pension Expense | 147,486 | - | - | - | - |
| TOTAL | \$ 887,453 | \$ 840,808 | \$ 741,324 | \$ 850,103 | \$ 852,145 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Purchasing Card Unallocated | 1,774 | - | 148,198 | - | - |
| Office Supplies | 14,179 | 20,215 | 9,695 | 22,240 | 22,240 |
| Copy Printing Supplies | 8,474 | 10,471 | 6,288 | 11,942 | 11,942 |
| Hardware Supplies | 32,244 | 39,243 | 27,848 | 65,690 | 65,690 |
| Software Lic & Supplies | - | - | 481 | - | - |
| Postage | 26,055 | 28,235 | 18,660 | 25,785 | 25,785 |
| Books & Subscriptions | 266 | 200 | 50 | 200 | 200 |
| Work Supplies | 39,343 | 48,023 | 22,662 | 30,750 | 30,750 |
| Janitorial Supplies | 10,130 | 15,685 | 67,805 | 20,300 | 20,300 |
| Safety Supplies | 2,527 | 665 | 19,675 | 8,700 | 8,700 |
| Snow Removal Supplies | 811 | 1,700 | - | 1,500 | 1,500 |
| Uniform Clothing Supplies | 983 | 2,300 | 614 | 4,150 | 4,150 |
| Food And Beverage | 435 | 500 | - | 500 | 500 |
| Building | 3,888 | 100 | 3,600 | 2,500 | 2,500 |
| Building Supplies | 57,342 | 216,000 | 70,865 | 76,000 | 76,000 |
| Electrical Supplies | 26,583 | 39,700 | 39,245 | 42,400 | 42,400 |
| HVAC Supplies | 12,415 | 170,931 | 48,701 | 19,150 | 19,150 |
| Plumbing Supplies | 73,767 | 83,839 | 74,603 | 61,839 | 61,839 |
| Machinery And Equipment | 1,166 | 1,000 | - | 7,000 | 7,000 |
| Equipment Supplies | 55,086 | 63,950 | 136,734 | 107,800 | 107,800 |
| TOTAL | \$ 367,468 | \$ 742,757 | \$ 695,723 | \$ 508,446 | \$ 508,446 |

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Natural Gas | 141,550 | 215,000 | 207,946 | 188,500 | 188,500 |
| Electricity | 342,298 | 384,000 | 283,209 | 365,500 | 365,500 |
| Water | 149,416 | 160,750 | 135,076 | 188,180 | 188,180 |
| Sewer | 121,677 | 144,800 | 116,473 | 153,955 | 153,955 |
| Stormwater | 41,276 | 44,000 | 41,885 | 51,662 | 51,662 |
| Telephone | 22,862 | 27,774 | 25,901 | 34,700 | 34,700 |
| Cellular Telephone | 11,270 | 16,530 | 11,084 | 21,782 | 21,782 |
| Systems Comm Internet | 5,110 | 4,500 | 5,671 | 3,935 | 3,935 |
| Building Improv Repair Maint | 649,578 | 670,715 | 668,540 | 949,991 | 949,991 |
| Waste Disposal | 94,809 | 95,300 | 103,512 | 108,284 | 108,284 |
| Fire Protection | - | - | 2,500 | - | - |
| Pest Control | 62,424 | 62,700 | 63,199 | 75,900 | 75,900 |
| Elevator Repair | 11,301 | 40,000 | 6,346 | 36,200 | 36,200 |
| Custodial Bldg Use Charges | 42 | - | - | - | - |
| Grounds Improv Repair Maint | 6,905 | 8,000 | - | 7,500 | 7,500 |
| Landscaping | 112,526 | 68,208 | 101,814 | 63,000 | 63,000 |
| Snow Removal | 21,189 | 29,600 | - | 6,500 | 6,500 |
| Comm Device Mntc | 29,151 | - | - | - | - |
| Equipment Mntc | 96,276 | 14,760 | 20,303 | 18,000 | 18,000 |
| System & Software Mntc | - | 44,564 | 55,450 | 64,856 | 64,856 |
| Rental Of Equipment | 837 | 1,475 | 2,804 | 3,500 | 3,500 |
| Street Mntc | - | - | 2,580 | - | - |
| Mileage | 2,570 | 3,070 | 1,994 | 3,044 | 3,044 |
| Conferences & Training | 19,052 | 33,450 | 8,550 | 40,055 | 40,055 |
| Memberships | 6,557 | 4,625 | 7,700 | 5,861 | 5,861 |
| Audit Services | 26,000 | 49,200 | 32,200 | 49,100 | 49,100 |
| Bank Services | 148 | 200 | 99 | 200 | 200 |
| Legal Services | 7,918 | 7,930 | 2,794 | 10,735 | 10,735 |
| Credit Card Services | - | 7,514 | - | 3,757 | 3,757 |
| Storage Services | 2,406 | 3,600 | 2,906 | 2,200 | 2,200 |
| Consulting Services | 12,837 | 11,000 | 18,667 | 3,750 | 3,750 |
| Advertising Services | 1,139 | 6,450 | 997 | 6,200 | 6,200 |
| Printing Services | 547 | 150 | - | 100 | 100 |
| Engineering Services | 7,833 | 40,000 | - | 40,000 | 40,000 |
| Inspection Services | 30,851 | 26,700 | 12,445 | 27,200 | 27,200 |
| Investigative Services | 9,502 | 18,385 | 4,847 | 9,450 | 9,450 |
| Security Services | 159,143 | 179,781 | 256,436 | 230,359 | 230,359 |
| Interpreters Signing Services | 146 | 1,550 | - | 1,550 | 1,550 |
| Other Services & Expenses | 64,858 | 57,160 | 89,368 | 61,429 | 142,429 |
| Grants | 3,114 | 416,127 | - | 254,583 | 254,583 |
| Port Housing Assistance Pmts | 413,160 | 600,000 | 694,954 | 700,000 | 700,000 |
| Housing Assistance Payments | 12,646,873 | 12,460,000 | 13,071,564 | 12,164,000 | 12,164,000 |
| Portable Voucher Adm Fees | 29,264 | 30,400 | 51,762 | 30,400 | 30,400 |
| Bad Debt Expense | 30,841 | 22,893 | 31,147 | 10,000 | 10,000 |
| Property Insurance | 99,340 | 114,636 | 238,349 | 142,249 | 142,249 |
| Taxes & Special Assessments | 3,604 | 66,730 | (65,970) | 61,000 | 61,000 |
| Permits & Licenses | 1,480 | 1,785 | (1,220) | 3,400 | 3,400 |
| TOTAL | \$ 15,499,678 | \$ 16,196,011 | \$ 16,313,884 | \$ 16,202,567 | \$ 16,283,567 |

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|-------------------|---------------------|-------------------|-------------------|
| Principal | - | 44,726 | - | 13,950 | 13,950 |
| Interest | 51,169 | 113,234 | 38,994 | 78,964 | 78,964 |
| Paying Agent Services | 15,426 | 23,426 | 15,426 | 23,426 | 23,426 |
| PILOT | 188,506 | 197,382 | 61,583 | 188,506 | 188,506 |
| Depreciation | 871,695 | - | 1,569,964 | - | - |
| Fund Balance Generated | - | - | 355,803 | - | - |
| Contingent Reserve | - | 24,000 | - | 104,477 | 104,477 |
| TOTAL | \$ 1,126,796 | \$ 402,768 | \$ 2,041,770 | \$ 409,323 | \$ 409,323 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Attorney | - | - | - | 10,000 | 10,000 |
| ID Charge From Information Tec | 104,469 | 103,487 | 103,487 | 108,312 | 108,312 |
| ID Charge From Treasurer | - | 8,216 | 8,216 | 8,216 | 8,216 |
| ID Charge From Engineering | 51,209 | 51,209 | 51,209 | 51,209 | 51,209 |
| ID Charge From Fleet Services | 47,125 | 71,688 | 71,688 | 106,329 | 106,329 |
| ID Charge From Traffic Eng | 490 | 1,200 | 1,200 | - | - |
| ID Charge From Insurance | 26,851 | 40,914 | 40,914 | 34,137 | 40,585 |
| ID Charge From Workers Comp | 48,831 | 91,116 | 91,116 | 80,116 | 68,201 |
| ID Charge From CDA Management | 420,526 | 439,313 | 439,313 | 441,042 | 441,042 |
| ID Charge From CDA Bookkeeping | 71,730 | 68,300 | 68,300 | 69,316 | 69,316 |
| TOTAL | \$ 771,232 | \$ 875,443 | \$ 875,443 | \$ 908,677 | \$ 903,210 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To CDA Management | (447,020) | (439,313) | (439,313) | (441,042) | (441,042) |
| ID Billing To CDA Bookkeeping | (71,730) | (68,300) | (68,300) | (69,316) | (69,316) |
| TOTAL | \$ (518,750) | \$ (507,613) | \$ (507,613) | \$ (510,358) | \$ (510,358) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| Transfer Out To CDA | - | 420,281 | 580,386 | 543,159 | 543,159 |
| TOTAL | \$ - | \$ 420,281 | \$ 580,386 | \$ 543,159 | \$ 543,159 |

CDA Housing Operations

Function: **Planning & Development**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-------------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCT TECH | 20 | 1.00 | 49,426 | 1.00 | 54,774 | 1.00 | 54,774 |
| ADMIN ASST | 20 | 1.00 | 46,215 | 1.00 | 48,823 | 1.00 | 48,823 |
| CUSTODIAL WKR | 16 | 3.00 | 130,938 | 3.00 | 133,453 | 3.00 | 133,453 |
| HSG ASST CLERK | 20 | 4.00 | 213,317 | 4.00 | 219,933 | 4.00 | 219,933 |
| HSG ASST CLK | 20 | 1.00 | 58,678 | 1.00 | 59,843 | 1.00 | 59,843 |
| HSG ASST OUTREACH COORD | 20 | 0.50 | 29,077 | 0.50 | 29,247 | 0.50 | 29,247 |
| HSG ASST PROGRAM SUPV | 18 | 1.00 | 76,336 | 1.00 | 61,900 | 1.00 | 61,900 |
| HSG MAINT WKR | 16 | 6.00 | 322,755 | 6.00 | 335,778 | 6.00 | 335,778 |
| HSG MOD GRTS MGR | 18 | 1.00 | 80,657 | 1.00 | 82,268 | 1.00 | 82,268 |
| HSG OPER ANALYST | 18 | 1.00 | 70,487 | 1.00 | 72,175 | 1.00 | 72,175 |
| HSG OPER PROG MGR | 18 | 1.00 | 119,449 | 1.00 | 108,786 | 1.00 | 108,786 |
| HSG SITE MGR | 18 | 3.00 | 231,890 | 3.00 | 236,817 | 3.00 | 236,817 |
| INFORMATION CLERK | 20 | 0.60 | 23,095 | 0.60 | 26,194 | 0.60 | 26,194 |
| MAINT MECH | 16 | 3.00 | 188,440 | 3.00 | 199,453 | 3.00 | 199,453 |
| PAINTER | 71 | 1.00 | 57,512 | 1.00 | 59,091 | 1.00 | 59,091 |
| PROG ASST | 17 | 2.00 | 112,504 | 2.00 | 115,071 | 2.00 | 115,071 |
| PROG ASST | 20 | 4.85 | 259,856 | 4.85 | 266,089 | 4.85 | 266,089 |
| SECTION 8 INSPECTOR | 16 | 2.00 | 112,679 | 2.00 | 114,916 | 2.00 | 114,916 |
| TENANT SVS AIDE | 20 | 4.00 | 209,374 | 4.00 | 201,583 | 4.00 | 201,583 |
| TOTAL | | 40.95 | \$ 2,392,685 | 40.95 | \$ 2,426,193 | 40.95 | \$ 2,426,193 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Redevelopment

Agency Overview

Agency Mission

The mission of the Community Development Authority (CDA) of the City of Madison is to carry out various housing and redevelopment initiatives of the City, with powers and duties provided for under State Statutes.

Agency Overview

The Agency provides: assisted housing development and management, neighborhood revitalization, housing finance and rehabilitation, and urban renewal and redevelopment. As the City's housing authority, the CDA is charged with the planning the redevelopment of areas where unsafe housing exists and with providing safe and sanitary dwelling accommodations for persons of low income. Acting as the redevelopment authority, the CDA provides for the elimination and prevention of substandard, deteriorated, and blighted areas through redevelopment activities. In addition, the Common Council has designated, by ordinance, the CDA as the administrative entity for the City's various housing rehabilitation and home buyers' assistance loan programs.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Overseeing Triangle redevelopment efforts
- Managing construction of single-family housing in Allied Drive
- Overseeing replacement of four public housing units at Teresa Terrace
- Increased salary savings that will be realized through keeping the Housing Initiative Specialist position vacant throughout 2018 (\$59,000)

CDA Redevelopment

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Redevelopment | (2,355,795) | (1,820,520) | (1,957,507) | (2,351,895) | (2,361,895) |
| Total Revenue | \$ (2,355,795) | \$ (1,820,520) | \$ (1,957,507) | \$ (2,351,895) | \$ (2,361,895) |
| Expense | | | | | |
| Redevelopment | 2,355,795 | 1,820,520 | 1,957,507 | 2,351,895 | 2,361,895 |
| Total Expense | \$ 2,355,795 | \$ 1,820,520 | \$ 1,957,507 | \$ 2,351,895 | \$ 2,361,895 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: CDA

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Charges for Services | (1,522,438) | (1,663,020) | (1,597,535) | (1,640,000) | (1,640,000) |
| Investments & Contributions | (629,450) | (100,000) | (89,567) | (495,495) | (495,495) |
| Misc Revenue | (136,436) | (57,500) | (128,881) | (166,400) | (166,400) |
| Other Finance Source | (67,470) | - | - | (50,000) | (60,000) |
| Transfer In | - | - | (141,525) | - | - |
| Total Revenue | \$ (2,355,795) | \$ (1,820,520) | \$ (1,957,507) | \$ (2,351,895) | \$ (2,361,895) |
| Expense | | | | | |
| Salaries | 145,008 | 198,211 | 150,459 | 142,505 | 142,505 |
| Benefits | 49,901 | 60,346 | 44,023 | 59,940 | 59,131 |
| Supplies | 7,118 | 1,060 | 4,306 | 1,400 | 1,400 |
| Purchased Services | 786,394 | 725,640 | 854,682 | 672,122 | 672,122 |
| Debt & Other Financing | 1,367,374 | 835,263 | 904,038 | 1,475,928 | 1,486,737 |
| Total Expense | \$ 2,355,795 | \$ 1,820,520 | \$ 1,957,507 | \$ 2,351,895 | \$ 2,361,895 |
| Net General Fund | \$ - |

Service Overview

Service: Redevelopment

Service Description

This service oversees the Community Development Authority’s (CDA) efforts to carry out various economic and redevelopment initiatives of the City. Active CDA redevelopment work includes: The Village on Park, public housing redevelopment in the Triangle, and the Allied Drive Neighborhood redevelopment. The CDA also operates more than 200 affordable apartments with long-term rent restrictions but no federally funded operating subsidy. The goals of this service are to redevelop aging public housing to improve living conditions for existing residents, ensure quality housing for low-income households continues, and undertake redevelopment activities that strengthen low and moderate-income neighborhoods by removing blight and constructing high-quality affordable housing.

2018 Planned Activities

- Plan for redevelopment of 300 public housing units in the Triangle.
- Continue the construction of single family homes in the Allied Drive neighborhood.
- Plan and implement the replacement of four public housing units on Teresa Terrace that are functionally obsolete with up to eight newly constructed affordable housing units.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | (2,355,795) | (1,820,520) | (1,957,507) | (2,351,895) | (2,361,895) |
| Expense | 2,355,795 | 1,820,520 | 1,957,507 | 2,351,895 | 2,361,895 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

CDA Redevelopment

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Development Fees | (8,201) | (168,020) | (8,445) | (100,000) | (100,000) |
| Non Dwelling Rent | (1,514,237) | (1,495,000) | (1,589,090) | (1,540,000) | (1,540,000) |
| TOTAL | \$ (1,522,438) | \$ (1,663,020) | \$ (1,597,535) | \$ (1,640,000) | \$ (1,640,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|--------------------|---------------------|---------------------|
| Interest | (629,450) | (100,000) | (89,567) | (495,495) | (495,495) |
| TOTAL | \$ (629,450) | \$ (100,000) | \$ (89,567) | \$ (495,495) | \$ (495,495) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|--------------------|---------------------|---------------------|---------------------|
| Miscellaneous Revenue | (136,436) | (57,500) | (128,881) | (166,400) | (166,400) |
| TOTAL | \$ (136,436) | \$ (57,500) | \$ (128,881) | \$ (166,400) | \$ (166,400) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|--------------------|--------------|----------------|--------------------|--------------------|
| Sale Of Assets | (328,590) | - | - | - | - |
| (Gain) Loss On Sale Of Asset | 482,737 | - | - | (50,000) | (50,000) |
| General Obligation Bond Issue | 44,709 | - | - | - | - |
| General Obligation Bond Alloc | (44,709) | - | - | - | - |
| Capital Contributions | (50,000) | - | - | - | - |
| Fund Balance Applied | (171,618) | - | - | - | (10,000) |
| TOTAL | \$ (67,470) | \$ - | \$ - | \$ (50,000) | \$ (60,000) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------|--------------|---------------------|--------------|----------------|
| Transfer In From Insurance | - | - | (141,525) | - | - |
| TOTAL | \$ - | \$ - | \$ (141,525) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 138,990 | 202,057 | 148,426 | 205,301 | 205,301 |
| Salary Savings | - | (3,846) | - | (83,196) | (83,196) |
| Pending Personnel | - | - | - | 20,000 | 20,000 |
| Compensated Absence | 5,225 | - | - | - | - |
| Hourly Wages | 325 | - | 914 | - | - |
| Overtime Wages Permanent | 467 | - | 1,113 | 400 | 400 |
| Election Officials Wages | 3 | - | 6 | - | - |
| TOTAL | \$ 145,008 | \$ 198,211 | \$ 150,459 | \$ 142,505 | \$ 142,505 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| Comp Absence Escrow | - | 1,974 | 1,046 | 2,000 | 2,000 |
| Health Insurance Benefit | 22,386 | 29,110 | 20,802 | 26,603 | 26,952 |
| Wage Insurance Benefit | 360 | 129 | 954 | 806 | 806 |
| WRS | 9,231 | 13,741 | 10,170 | 14,392 | 13,757 |
| FICA Medicare Benefits | 10,086 | 15,392 | 11,052 | 16,139 | 15,616 |
| Other Post Emplmnt Benefit | 323 | - | - | - | - |
| Pension Expense | 7,515 | - | - | - | - |
| TOTAL | \$ 49,901 | \$ 60,346 | \$ 44,023 | \$ 59,940 | \$ 59,131 |

CDA Redevelopment

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Postage | 339 | - | - | 200 | 200 |
| Work Supplies | 6,394 | 1,060 | 4,306 | 1,000 | 1,000 |
| Food And Beverage | 384 | - | - | - | - |
| Equipment Supplies | - | - | - | 200 | 200 |
| TOTAL | \$ 7,118 | \$ 1,060 | \$ 4,306 | \$ 1,400 | \$ 1,400 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Electricity | 769 | 1,000 | - | 1,000 | 1,000 |
| Water | 2,328 | 2,000 | 2,667 | 2,500 | 2,500 |
| Stormwater | 519 | 700 | 438 | 500 | 500 |
| Cellular Telephone | - | 240 | - | 240 | 240 |
| Building Improv Repair Maint | 4,040 | - | - | - | - |
| Landscaping | 13,683 | 6,200 | 138,948 | 14,000 | 14,000 |
| Conferences & Training | 2,235 | 4,000 | 240 | 3,000 | 3,000 |
| Appraisal Services | - | 2,000 | - | 2,000 | 2,000 |
| Audit Services | 12,000 | 19,000 | 19,000 | 20,000 | 20,000 |
| Legal Services | 1,123 | - | 1,436 | - | - |
| Mortgage & Title Services | 900 | 500 | - | - | - |
| Management Services | 636,963 | 651,000 | 651,000 | 572,100 | 572,100 |
| Advertising Services | 359 | - | 240 | 5,000 | 5,000 |
| Engineering Services | 5,477 | - | - | - | - |
| Other Services & Expenses | 68,315 | 15,000 | 2,156 | 15,000 | 15,000 |
| Property Insurance | 37,683 | 24,000 | 38,557 | 36,782 | 36,782 |
| TOTAL | \$ 786,394 | \$ 725,640 | \$ 854,682 | \$ 672,122 | \$ 672,122 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|-------------------|-------------------|---------------------|---------------------|
| Principal | - | 575,180 | - | 787,480 | 797,480 |
| Interest | 682,815 | 171,820 | 121,506 | 613,025 | 613,025 |
| Paying Agent Services | 2,425 | - | 1,425 | 2,425 | 2,425 |
| PILOT | 70,000 | 70,000 | - | 70,000 | 70,000 |
| Depreciation | 612,134 | - | 306,067 | - | - |
| Fund Balance Generated | - | 18,263 | 475,040 | 2,998 | 3,807 |
| TOTAL | \$ 1,367,374 | \$ 835,263 | \$ 904,038 | \$ 1,475,928 | \$ 1,486,737 |

CDA Redevelopment

Function: **Planning & Development**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-------------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| CDA EXECUTIVE DIR | 18 | 1.00 | 95,537 | 1.00 | 102,527 | 1.00 | 102,527 |
| HSG INIT SPEC | 18 | 1.00 | 65,876 | 1.00 | 67,192 | 1.00 | 67,192 |
| TOTAL | | 2.00 | \$ 161,413 | 2.00 | \$ 169,719 | 2.00 | \$ 169,719 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Civil Rights

Agency Overview

Agency Mission

The mission of the Department of Civil Rights is to provide management and coordination of the City's affirmative action and disability rights and equal opportunity responsibilities (including oversight of the Divisions of Affirmative Action, Equal Opportunities, and the Disability Rights and Services Program).

Agency Overview

The Agency is responsible for the management, development, and implementation of Chapter 39 of the Madison General Ordinances. The goals of Civil Rights are to assist City agencies and contractors to further diversify workforce and reduce underrepresentation among women, people of color, and individuals with disabilities; provide additional training venues, subjects, and opportunities for City employees, community members, contractors and their employees; provide more direct contact with under-served segments of the community; reduce case processing time and increase the amount of contracted cases from the Equal Employment Opportunity Commission (EEOC).

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Continued support for the Racial Equity and Social Justice Initiative (\$20,000).
- Increased funding for the Language Access Plan (\$100,000).

The Executive Budget includes anticipated grant revenues and expenditures:

- The 2018 Equal Employment Opportunity Commission (EEOC) federal grant (\$46,500).

Civil Rights

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Civil Rights | (121,425) | - | (700) | (46,500) | (46,500) |
| Total Revenue | \$ (121,425) | \$ - | \$ (700) | \$ (46,500) | \$ (46,500) |
| Expense | | | | | |
| Civil Rights | 1,471,954 | 1,561,158 | 1,412,334 | 1,599,470 | 1,702,963 |
| Total Expense | \$ 1,471,954 | \$ 1,561,158 | \$ 1,412,334 | \$ 1,599,470 | \$ 1,702,963 |
| Net General Fund | \$ 1,350,529 | \$ 1,561,158 | \$ 1,411,634 | \$ 1,552,970 | \$ 1,656,463 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (121,300) | - | - | - | - |
| Investments & Contributions | (125) | - | (700) | - | - |
| Total Revenue | \$ (121,425) | \$ - | \$ (700) | \$ - | \$ - |
| Expense | | | | | |
| Salaries | 1,044,822 | 1,127,565 | 1,014,325 | 1,135,145 | 1,135,145 |
| Benefits | 297,375 | 328,789 | 262,815 | 310,748 | 310,822 |
| Supplies | 20,706 | 11,935 | 15,634 | 12,658 | 12,658 |
| Purchased Services | 104,137 | 88,503 | 115,193 | 90,053 | 194,539 |
| Inter Departmental Charges | 4,913 | 4,366 | 4,366 | 4,366 | 3,299 |
| Total Expense | \$ 1,471,954 | \$ 1,561,158 | \$ 1,412,334 | \$ 1,552,970 | \$ 1,656,463 |
| Net General Fund | \$ 1,350,529 | \$ 1,561,158 | \$ 1,411,634 | \$ 1,552,970 | \$ 1,656,463 |

Fund: Other Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------|--------------|----------------|--------------------|--------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | - | - | - | (46,500) | (46,500) |
| Total Revenue | \$ - | \$ - | \$ - | \$ (46,500) | \$ (46,500) |
| Expense | | | | | |
| Salaries | - | - | - | 26,000 | 26,000 |
| Supplies | - | - | - | 3,500 | 3,500 |
| Purchased Services | - | - | - | 17,000 | 17,000 |
| Total Expense | \$ - | \$ - | \$ - | \$ 46,500 | \$ 46,500 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Service Overview

Service: Civil Rights

Service Description

This service includes three components: Affirmative Action, Disability Rights and Equal Opportunities. The goals of this service are to assist City agencies to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities; assist City contractors to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities; provide additional training venues, subjects and opportunities; provide more direct contact with under-served segments of the community; and reduce case processing time and increase amount of contracted cases from the Equal Employment Opportunity Commission (EEOC).

2018 Planned Activities

- Implementation of the Certified Community Partner program.
- Implementation of the Language Access Plan.
- Assist the Human Resources Department in implementing the findings of recommendations from the Government Alliance on Racial Equity regarding the City's hiring practices.
- Expand Racial Equity and Social Justice (RESJ) trainings to meet the demands of the City workforce.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (121,425) | - | (700) | (46,500) | (46,500) |
| Expense | 1,471,954 | 1,561,158 | 1,412,334 | 1,599,470 | 1,702,963 |
| Net Service Budget | \$ 1,350,529 | \$ 1,561,158 | \$ 1,411,634 | \$ 1,552,970 | \$ 1,656,463 |

Civil Rights

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|--------------|----------------|--------------|----------------|
| Federal Revenues Operating | (121,300) | - | - | - | - |
| TOTAL | \$ (121,300) | \$ - | \$ - | \$ - | \$ - |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-----------------|--------------|-----------------|--------------|----------------|
| Contributions & Donations | (125) | - | (700) | - | - |
| TOTAL | \$ (125) | \$ - | \$ (700) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 961,277 | 1,108,889 | 928,059 | 1,118,742 | 1,118,742 |
| Salary Savings | - | (21,916) | - | (21,916) | (21,916) |
| Compensated Absence | 9,479 | 7,240 | 13,617 | 7,215 | 7,215 |
| Hourly Wages | 73,186 | 33,352 | 72,112 | 31,104 | 31,104 |
| Overtime Wages Permanent | 142 | - | - | - | - |
| Overtime Wages Hourly | 10 | - | - | - | - |
| Election Officials Wages | 727 | - | 537 | - | - |
| TOTAL | \$ 1,044,822 | \$ 1,127,565 | \$ 1,014,325 | \$ 1,135,145 | \$ 1,135,145 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | 10,526 | - | - | - | - |
| Health Insurance Benefit | 148,630 | 167,587 | 121,586 | 149,413 | 150,827 |
| Wage Insurance Benefit | 1,016 | 931 | 1,355 | 1,344 | 1,344 |
| WRS | 61,938 | 75,405 | 60,357 | 73,554 | 72,471 |
| FICA Medicare Benefits | 75,265 | 81,942 | 76,270 | 83,141 | 82,884 |
| Post Employment Health Plans | - | 2,924 | 3,247 | 3,296 | 3,296 |
| TOTAL | \$ 297,375 | \$ 328,789 | \$ 262,815 | \$ 310,748 | \$ 310,822 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 2,292 | - | - | - | - |
| Office Supplies | 6,805 | 2,000 | 3,240 | 3,000 | 3,000 |
| Copy Printing Supplies | 3,796 | 4,000 | 2,481 | 3,500 | 3,500 |
| Hardware Supplies | 1,562 | 435 | 1,610 | 600 | 600 |
| Software Lic & Supplies | - | - | 728 | 400 | 400 |
| Postage | 3,944 | 3,800 | 3,402 | 3,800 | 3,800 |
| Books & Subscriptions | 2,099 | 900 | 1,080 | 858 | 858 |
| Work Supplies | 208 | 800 | 3,093 | 500 | 500 |
| TOTAL | \$ 20,706 | \$ 11,935 | \$ 15,634 | \$ 12,658 | \$ 12,658 |

Civil Rights

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|------------------|-------------------|------------------|-------------------|
| Telephone | 2,136 | 1,593 | 2,200 | 1,902 | 1,902 |
| Facility Rental | 4 | - | 1,178 | 100 | 100 |
| Custodial Bldg Use Charges | 32,764 | 31,973 | 31,973 | 31,973 | 36,459 |
| Comm Device Mntc | 6,147 | 6,147 | 2,975 | 2,857 | 2,857 |
| Recruitment | 1,692 | - | - | - | - |
| Mileage | 120 | 100 | - | 100 | 100 |
| Conferences & Training | 12,686 | 18,700 | 20,016 | 21,000 | 21,000 |
| Memberships | 4,331 | 5,550 | 4,000 | 4,475 | 4,475 |
| Storage Services | 29 | 40 | 31 | 100 | 100 |
| Advertising Services | 2,200 | 400 | 578 | 950 | 950 |
| Interpreters Signing Services | 40,649 | 22,000 | 51,374 | 22,000 | 122,000 |
| Other Services & Expenses | 1,381 | 2,000 | 868 | 4,596 | 4,596 |
| TOTAL | \$ 104,137 | \$ 88,503 | \$ 115,193 | \$ 90,053 | \$ 194,539 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| ID Charge From Insurance | 4,208 | 3,666 | 3,666 | 3,666 | 2,438 |
| ID Charge From Workers Comp | 705 | 700 | 700 | 700 | 861 |
| TOTAL | \$ 4,913 | \$ 4,366 | \$ 4,366 | \$ 4,366 | \$ 3,299 |

Civil Rights

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|--------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| AA MGR | 18 | 1.00 | 99,123 | 1.00 | 82,487 | 1.00 | 82,487 |
| ADMIN ASST | 20 | 2.00 | 84,581 | 2.00 | 79,671 | 2.00 | 79,671 |
| AFF ACTION SPEC | 18 | 1.00 | 65,876 | 1.00 | 72,920 | 1.00 | 72,920 |
| CIVIL RIGHTS DIR | 21 | 1.00 | 116,159 | 1.00 | 116,565 | 1.00 | 116,565 |
| CONTRACT COMP SPEC | 18 | 3.00 | 211,546 | 3.00 | 188,174 | 3.00 | 188,174 |
| DR & PS COORD | 18 | 1.00 | 62,508 | 1.00 | 63,756 | 1.00 | 63,756 |
| EO INV/CONC | 18 | 3.00 | 178,973 | 3.00 | 197,650 | 3.00 | 197,650 |
| EQ OPPT MGR | 18 | 1.00 | 75,595 | 1.00 | 89,442 | 1.00 | 89,442 |
| EQUILTY COORD | 18 | 1.00 | 74,455 | 1.00 | 79,886 | 1.00 | 79,886 |
| HEARING EXAM | 23 | 1.00 | 147,723 | 1.00 | 149,163 | 1.00 | 149,163 |
| PROG ASST | 17 | 1.00 | 51,977 | 1.00 | 54,191 | 1.00 | 54,191 |
| TOTAL | | 16.00 | \$ 1,168,516 | 16.00 | \$ 1,173,906 | 16.00 | \$ 1,173,906 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Clerk

Agency Overview

Agency Mission

The mission of the Clerk's Office is to provide equitable access to open government by promoting inclusion and full participation of all residents in the democratic process.

Agency Overview

The Agency facilitates the right to vote, provides access to open meetings and open records, offers impartial license administration, and supports the legislative process. The goal of the Clerk's Office is to increase access to open government. To achieve this goal, the Clerk's Office will remain engaged in the Racial Equity and Social Justice Initiative (RESJI) and Neighborhood Resource Teams; streamline City agency approvals of license applications; continue computer-free voter registration at community centers, food pantries, and community events despite changes in state law; develop informative materials to increase compliance with the city's lobbying ordinance; and post committee meeting agendas more than 48 hours in advance.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- An increase in election costs consistent with the 2018 election cycle (\$830,000)
- Full funding of position dedicated to the alcohol licensing process (\$50,000)
- Salary savings from long-term vacancy of 0.5 positions (\$18,000)
- The Clerk's Office will work with the Mayor's Office, Parks Division, Economic Development Division, Finance, Police Department and the Fire Department to review alcohol licenses and the need to address intensity of service and associated costs in the downtown and State Street area.

Clerk

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Clerk | (219) | - | (985,080) | - | - |
| Total Revenue | \$ (219) | \$ - | \$ (985,080) | \$ - | \$ - |
| Expense | | | | | |
| Clerk | 2,394,929 | 1,440,855 | 2,272,214 | 2,292,898 | 2,299,751 |
| Total Expense | \$ 2,394,929 | \$ 1,440,855 | \$ 2,272,214 | \$ 2,292,898 | \$ 2,299,751 |
| Net General Fund | \$ 2,394,710 | \$ 1,440,855 | \$ 1,287,134 | \$ 2,292,898 | \$ 2,299,751 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (219) | - | (2,647) | - | - |
| Transfer In | - | - | (982,433) | - | - |
| Total Revenue | \$ (219) | \$ - | \$ (985,080) | \$ - | \$ - |
| Expense | | | | | |
| Salaries | 1,753,309 | 994,581 | 973,279 | 1,857,159 | 1,857,159 |
| Benefits | 181,385 | 165,466 | 186,880 | 188,826 | 189,568 |
| Supplies | 137,644 | 172,500 | 956,475 | 89,000 | 89,000 |
| Purchased Services | 319,493 | 104,563 | 151,834 | 153,218 | 158,943 |
| Inter Departmental Charges | 3,097 | 3,745 | 3,745 | 4,695 | 5,081 |
| Total Expense | \$ 2,394,929 | \$ 1,440,855 | \$ 2,272,214 | \$ 2,292,898 | \$ 2,299,751 |
| Net General Fund | \$ 2,394,710 | \$ 1,440,855 | \$ 1,287,134 | \$ 2,292,898 | \$ 2,299,751 |

Clerk

Function: Administration

Service Overview

Service: Clerk

Service Description

This service administers elections for the City of Madison and processes license applications for alcohol sales, bartenders, health licenses, and other city licenses. Campaign finance reports, lobbyist filings, and any claims or lawsuits filed against the City are filed with the Clerk's Office. The goal of this service is to improve access to the democratic process, open government, and licensed business establishments.

2018 Planned Activities

- Offer in-person absentee voting at nine library locations for six weeks leading up to the 2018 General Election.
- Continue to provide support to the Alcohol License Review Committee (ALRC).
- Staff polling locations to maintain 15 minute wait times during the 2018 elections.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (219) | - | (985,080) | - | - |
| Expense | 2,394,929 | 1,440,855 | 2,272,214 | 2,292,898 | 2,299,751 |
| Net Service Budget | \$ 2,394,710 | \$ 1,440,855 | \$ 1,287,134 | \$ 2,292,898 | \$ 2,299,751 |

Clerk

Function: Administration

Line Item Detail

Agency Primary Fund: General

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------|--------------|-------------------|--------------|----------------|
| Reimbursement Of Expense | (219) | - | (2,647) | - | - |
| TOTAL | \$ (219) | \$ - | \$ (2,647) | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------|--------------|---------------------|--------------|----------------|
| Transfer In From Insurance | - | - | (982,433) | - | - |
| TOTAL | \$ - | \$ - | \$ (982,433) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|-------------------|-------------------|---------------------|---------------------|
| Permanent Wages | 409,748 | 514,760 | 431,185 | 505,921 | 505,921 |
| Salary Savings | - | (18,179) | - | (18,179) | (18,179) |
| Premium Pay | 2,356 | - | 296 | - | - |
| Compensated Absence | 934 | - | 1,007 | - | - |
| Hourly Wages | 44,765 | 8,000 | 20,679 | 36,987 | 36,987 |
| Overtime Wages Permanent | 166,411 | 20,000 | 24,664 | 27,560 | 27,560 |
| Overtime Wages Hourly | 1,095 | - | 59 | - | - |
| Election Officials Wages | 1,128,000 | 470,000 | 495,390 | 1,304,870 | 1,304,870 |
| TOTAL | \$ 1,753,309 | \$ 994,581 | \$ 973,279 | \$ 1,857,159 | \$ 1,857,159 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Health Insurance Benefit | 86,845 | 87,619 | 101,013 | 111,231 | 112,707 |
| Wage Insurance Benefit | 2,358 | 2,336 | 2,222 | 2,177 | 2,177 |
| IATSE Health Benefit | 1,080 | - | 677 | - | - |
| WRS | 39,121 | 31,857 | 33,163 | 32,797 | 32,317 |
| FICA Medicare Benefits | 51,982 | 39,176 | 45,777 | 38,533 | 38,279 |
| Post Employment Health Plans | - | 4,478 | 4,027 | 4,088 | 4,088 |
| TOTAL | \$ 181,385 | \$ 165,466 | \$ 186,880 | \$ 188,826 | \$ 189,568 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 664 | - | - |
| Office Supplies | 4,878 | 2,500 | 8,655 | 3,000 | 3,000 |
| Copy Printing Supplies | 47,695 | 15,000 | 35,480 | 36,000 | 36,000 |
| Election Supplies | 20,418 | 100,000 | 861,564 | 10,000 | 10,000 |
| Software Lic & Supplies | - | 20,000 | 13,200 | - | - |
| Postage | 64,653 | 35,000 | 36,913 | 40,000 | 40,000 |
| TOTAL | \$ 137,644 | \$ 172,500 | \$ 956,475 | \$ 89,000 | \$ 89,000 |

Clerk

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 1,112 | 1,850 | 2,892 | 1,850 | 1,850 |
| Cellular Telephone | (1,036) | 600 | 176 | 2,100 | 2,100 |
| Facility Rental | 12,981 | - | 23,088 | 23,088 | 23,088 |
| Custodial Bldg Use Charges | 40,538 | 58,018 | 46,795 | 40,801 | 46,526 |
| Equipment Mntc | - | - | 1,159 | 16,118 | 16,118 |
| System & Software Mntc | 13,200 | - | - | - | - |
| Rental Of Equipment | 3,500 | - | - | - | - |
| Mileage | 2,517 | - | 1,047 | - | - |
| Conferences & Training | 4,529 | 7,500 | 7,500 | 8,641 | 8,641 |
| Memberships | 517 | 520 | 757 | 520 | 520 |
| Delivery Freight Charges | 35,450 | 18,000 | 26,892 | 38,100 | 38,100 |
| Storage Services | 2,654 | 2,000 | 2,625 | 2,000 | 2,000 |
| Advertising Services | 23,190 | 16,075 | 36,904 | 20,000 | 20,000 |
| Other Services & Expenses | 179,966 | - | 1,920 | - | - |
| Permits & Licenses | 375 | - | 80 | - | - |
| TOTAL | \$ 319,493 | \$ 104,563 | \$ 151,834 | \$ 153,218 | \$ 158,943 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| ID Charge From Traffic Eng | 867 | - | - | 950 | 950 |
| ID Charge From Insurance | 1,490 | 3,130 | 3,130 | 3,130 | 2,839 |
| ID Charge From Workers Comp | 740 | 615 | 615 | 615 | 1,292 |
| TOTAL | \$ 3,097 | \$ 3,745 | \$ 3,745 | \$ 4,695 | \$ 5,081 |

Clerk

Function: Administration

Position Summary

| | 2017 Budget | | | Request | | 2018 Executive | |
|---------------|----------------|-------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | CG | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 17 | 1.00 | 50,143 | 1.00 | 51,106 | 1.00 | 51,106 |
| CERT MUNI CLK | 20 | 6.50 | 355,993 | 6.50 | 343,941 | 6.50 | 343,941 |
| CITY CLERK | 21 | 1.00 | 108,662 | 1.00 | 110,874 | 1.00 | 110,874 |
| TOTAL | | 8.50 | \$ 514,798 | 8.50 | \$ 505,921 | 8.50 | \$ 505,921 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Common Council

Agency Overview

Agency Mission

The agency's mission is to represent the residents of Madison by promoting the safety, health, and general well-being of the community.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and President Pro Tem that are elected annually in the spring.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Annualizing the salary and benefits for the Chief of Staff, a new position created as part of the 2017 budget (\$30,000)
- Transferring the Legislative Analyst from the Attorney's Office (\$85,000)
- Continued funding for Alder benefits including health insurance and WRS (\$50,000)

Common Council

Function: General Government

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Revenue | | | | | |
| Common Council | (19,411) | (14,000) | (14,000) | (14,000) | (14,000) |
| Total Revenue | \$ (19,411) | \$ (14,000) | \$ (14,000) | \$ (14,000) | \$ (14,000) |
| Expense | | | | | |
| Common Council | 526,956 | 643,560 | 616,700 | 770,862 | 815,342 |
| Total Expense | \$ 526,956 | \$ 643,560 | \$ 616,700 | \$ 770,862 | \$ 815,342 |
| Net General Fund | \$ 507,545 | \$ 629,560 | \$ 602,700 | \$ 756,862 | \$ 801,342 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Revenue | | | | | |
| Misc Revenue | (19,411) | (14,000) | (14,000) | (14,000) | (14,000) |
| Total Revenue | \$ (19,411) | \$ (14,000) | \$ (14,000) | \$ (14,000) | \$ (14,000) |
| Expense | | | | | |
| Salaries | 376,733 | 463,188 | 441,998 | 563,510 | 563,510 |
| Benefits | 59,901 | 73,218 | 66,645 | 99,694 | 150,289 |
| Supplies | 58,832 | 59,265 | 76,534 | 59,265 | 59,265 |
| Purchased Services | 23,475 | 36,533 | 20,167 | 37,037 | 38,593 |
| Inter Departmental Charges | 8,015 | 11,356 | 11,356 | 11,356 | 3,685 |
| Total Expense | \$ 526,956 | \$ 643,560 | \$ 616,700 | \$ 770,862 | \$ 815,342 |
| Net General Fund | \$ 507,545 | \$ 629,560 | \$ 602,700 | \$ 756,862 | \$ 801,342 |

Service Overview

Service: Common Council

Service Description

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members responsible for acting on proposed legislation, policy matters, and other City business. Council members also support board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires.

2018 Planned Activities

- Continue mailing efforts for outreach associated with neighborhood meetings; when appropriate these costs are offset by payments from developers
- Funding for individual Alder budgets at the current level

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (19,411) | (14,000) | (14,000) | (14,000) | (14,000) |
| Expense | 526,956 | 643,560 | 616,700 | 770,862 | 815,342 |
| Net Service Budget | \$ 507,545 | \$ 629,560 | \$ 602,700 | \$ 756,862 | \$ 801,342 |

Common Council

Function: General Government

Line Item Detail

Agency Primary Fund: General

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (19,411) | (14,000) | (14,000) | (14,000) | (14,000) |
| TOTAL | \$ (19,411) | \$ (14,000) | \$ (14,000) | \$ (14,000) | \$ (14,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 113,709 | 167,575 | 146,285 | 290,966 | 290,966 |
| Salary Savings | - | (2,278) | - | - | - |
| Premium Pay | 176 | 25 | 346 | 25 | 25 |
| Workers Compensation Wages | - | 232 | - | 232 | 232 |
| Compensated Absence | 4,058 | 5,700 | - | 5,700 | 5,700 |
| Hourly Wages | 257,595 | 290,734 | 290,734 | 265,387 | 265,387 |
| Overtime Wages Permanent | 1,194 | 1,200 | 4,632 | 1,200 | 1,200 |
| TOTAL | \$ 376,733 | \$ 463,188 | \$ 441,998 | \$ 563,510 | \$ 563,510 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------|------------------|------------------|------------------|-------------------|
| Health Insurance Benefit | 23,040 | 23,612 | 23,674 | 37,396 | 87,750 |
| Wage Insurance Benefit | 552 | 547 | 565 | 823 | 823 |
| WRS | 7,873 | 17,995 | 12,119 | 19,786 | 19,495 |
| FICA Medicare Benefits | 28,436 | 31,064 | 30,287 | 41,689 | 42,221 |
| TOTAL | \$ 59,901 | \$ 73,218 | \$ 66,645 | \$ 99,694 | \$ 150,289 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 70 | - | 289 | - | - |
| Office Supplies | 6,428 | 26,500 | 16,666 | 26,500 | 26,500 |
| Copy Printing Supplies | 9,339 | 5,800 | 6,046 | 5,800 | 5,800 |
| Furniture | - | - | 2,081 | - | - |
| Postage | 42,480 | 26,765 | 50,982 | 26,765 | 26,765 |
| Books & Subscriptions | 199 | 200 | 470 | 200 | 200 |
| Food And Beverage | 316 | - | - | - | - |
| TOTAL | \$ 58,832 | \$ 59,265 | \$ 76,534 | \$ 59,265 | \$ 59,265 |

Common Council

Function: **General Government**

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| Telephone | 877 | 650 | 1,416 | 650 | 650 |
| Cellular Telephone | 264 | - | - | - | - |
| Systems Comm Internet | 1,263 | - | 1,100 | - | - |
| Facility Rental | 3,254 | 10,283 | 433 | - | - |
| Custodial Bldg Use Charges | 10,537 | - | 10,283 | 10,537 | 12,093 |
| Conferences & Training | 6,646 | 25,500 | 6,657 | 25,500 | 25,500 |
| Delivery Freight Charges | 91 | - | 230 | 250 | 250 |
| Storage Services | 38 | 100 | 48 | 100 | 100 |
| Consulting Services | 505 | - | - | - | - |
| TOTAL | \$ 23,475 | \$ 36,533 | \$ 20,167 | \$ 37,037 | \$ 38,593 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|------------------|------------------|------------------|-----------------|
| ID Charge From Insurance | 7,780 | 11,079 | 11,079 | 11,079 | 3,379 |
| ID Charge From Workers Comp | 235 | 277 | 277 | 277 | 306 |
| TOTAL | \$ 8,015 | \$ 11,356 | \$ 11,356 | \$ 11,356 | \$ 3,685 |

Position Summary

| | 2017 Budget | | | Request | | 2018 Executive | |
|-------------------|----------------|-------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | CG | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 17 | 1.00 | 62,837 | 1.00 | 64,092 | 1.00 | 64,092 |
| CC CHIEF OF STAFF | 21 | 1.00 | 95,000 | 1.00 | 95,000 | 1.00 | 95,000 |
| COMM CO LEG ANAL | 18 | - | - | 1.00 | 75,657 | 1.00 | 75,657 |
| SECRETARY | 17 | 1.00 | 54,738 | 1.00 | 56,217 | 1.00 | 56,217 |
| TOTAL | | 3.00 | \$ 212,575 | 4.00 | \$ 290,965 | 4.00 | \$ 290,965 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Community Development Division

Agency Overview

Agency Mission

The mission of the Community Development Division is to collaborate with residents, neighborhoods and other community stakeholders to remove barriers to opportunity in order to support a more vibrant community, shared prosperity, and resident and community wellbeing.

Agency Overview

The Agency accomplishes this mission by helping to expand access to affordable housing, improve economic opportunities, promote and support healthy, thriving neighborhoods, expand access to quality child care for all children, support programming designed to enhance the quality of life for children and families, and promote successful aging of Madison's older adults.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Reclassifying the previously authorized Neighborhood Planning position to lead efforts in 2018 to examine a potential community space in Elver Park.
- Changes in payroll allocation to more accurately budget staff time across services and funds (\$400,000).
- Community Agency Contracts, consistent with 2017 levels (\$8.3m); the list below shows contracts by services, for a full contract detail reference the CDD website.
 - Community Support Services
 - Youth Services (\$829,152)
 - Continuation of contracts awarded in 2012
 - Restorative Justice added by Council in 2017 Budget (\$122,000)
 - Crisis Support (\$1,125,228)
 - Continuation of contracts awarded in 2016
 - Community Outreach (\$436,146)
 - Continuation of contracts awarded in 2012
 - Community Engagement Initiatives (\$100,000)
 - Children & Families (\$927,664)
 - Continuation of contracts awarded in 2012
 - Senior Services (\$704,745)
 - Continuation of Senior Services contracts awarded in 2016
 - Economic Development & Employment Opportunities
 - Adult Workforce (\$699,080)
 - Adult Employment RFP (\$629,080)
 - Continuation of Big Step contract (\$50,000)
 - Youth Employment (\$769,508)
 - Wanda Fullmore Internship Program (\$120,000)
 - Youth Employment RFP (\$604,508)
 - Affordable Housing
 - Housing Assistance (\$1,036,623)
 - Day Shelter (\$110,000)
 - Homeless Street Teams (\$170,000)
 - TRC Homeless Prevention (\$50,000)
 - Homeless Services RFP (\$691,000)
 - Strong Healthy Neighborhoods
 - Neighborhood Centers (\$1,123,808)
 - Continuation of contracts awarded in 2014
 - Increase for Park Edge Parke Ridge Center (\$100,000)
 - Increase for Theresa Terrace (\$16,000)
 - Planning Councils (\$101,365)
 - Eastside Planning Council (\$6,532)
 - Northside Planning Council (\$55,162)
 - South Metropolitan Planning Council (\$39,671)
 - Overall Program Administration
 - Violence Prevention (\$400,000)
 - Allocations will be based on RFP process currently underway
 - Emerging Opportunities (\$150,000)
 - Allocations will be based on RFP process that will occur in 1st quarter of 2018

The 2018 Executive Budget includes \$4.1 million in anticipated grant revenues and expenditures:

- o Federal Revenue (\$2,973,528)
 - 2017 Community Development Block Grant (\$2,014)
 - 2018 Community Development Block Grant (\$1,646,742)
 - 2018 Home Investment Partnerships Program (\$971,666)
 - 2018 Emergency Solutions Grant (\$152,812)
 - 2015 HUD Continuum of Care Grant (\$75,099)
 - 2018 Energy Efficiency and Conservation Block Grant (\$21,195)
 - 2018 Homelessness Prevention Program (\$104,000)
- o State Revenue (\$1,083,087)
 - 2017 Housing Cost Reduction Initiative (\$150,000)
 - 2018 Housing Cost Reduction Initiative (\$427,086)
 - 2018 WI Emergency Solutions Grant (\$466,001)
 - 2018 Transitional Housing Program (\$40,000)

Community Development Division

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|------------------------|-----------------------|----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Affordable Housing | (8,632,391) | (5,376,927) | (343,259) | (4,723,394) | (4,723,485) |
| Community Support Services | (65,134) | (133,000) | (73,590) | (169,020) | (169,020) |
| Overall Program Administration | (645,133) | (775,585) | (451,129) | (1,275,277) | (1,375,521) |
| Strong Healthy Neighborhoods | (676,384) | (894,442) | (18,791) | (745,000) | (745,000) |
| Undefined | (1,607) | - | - | - | - |
| Econ Dev & Employment Opps | (937,473) | (1,722,978) | - | (1,250,000) | (1,250,000) |
| Total Revenue | \$ (10,958,123) | \$ (8,902,932) | \$ (886,769) | \$ (8,162,691) | \$ (8,263,026) |
| Expense | | | | | |
| Affordable Housing | 9,655,698 | 6,793,252 | 1,450,385 | 6,121,180 | 6,121,387 |
| Community Support Services | 6,114,723 | 6,664,063 | 6,084,364 | 6,944,149 | 6,794,939 |
| Overall Program Administration | 1,395,524 | 1,305,812 | 1,298,133 | 1,473,859 | 1,491,349 |
| Strong Healthy Neighborhoods | 1,765,015 | 2,264,216 | 1,172,928 | 2,382,565 | 2,382,673 |
| Undefined | 1,607 | - | - | - | - |
| Econ Dev & Employment Opps | 1,983,573 | 3,063,049 | 1,009,381 | 2,852,993 | 3,053,054 |
| Total Expense | \$ 20,916,140 | \$ 20,090,392 | \$ 11,015,190 | \$ 19,774,746 | \$ 19,843,402 |
| Net General Fund | \$ 9,958,018 | \$ 11,187,460 | \$ 10,128,421 | \$ 11,612,055 | \$ 11,580,376 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (1,905) | (50,000) | - | (50,000) | (50,000) |
| Charges for Services | (27,966) | (59,500) | (23,329) | (63,000) | (63,000) |
| Investments & Contributions | (18,605) | (44,000) | (41,532) | (48,700) | (48,700) |
| Misc Revenue | (75,891) | (256,323) | (61,756) | (276,843) | (276,843) |
| Transfer In | (6,083) | (126,850) | - | (126,850) | (226,850) |
| Total Revenue | \$ (130,450) | \$ (536,673) | \$ (126,616) | \$ (565,393) | \$ (665,393) |
| Expense | | | | | |
| Salaries | 1,821,139 | 1,800,803 | 1,895,928 | 2,158,975 | 2,184,354 |
| Benefits | 742,829 | 576,590 | 616,672 | 680,012 | 674,172 |
| Supplies | 34,235 | 44,450 | 63,573 | 39,950 | 39,950 |
| Purchased Services | 7,450,122 | 9,340,917 | 7,728,981 | 9,345,128 | 9,395,128 |
| Debt & Other Financing | 26,173 | 8,000 | 8,000 | 11,500 | 11,500 |
| Inter Departmental Charges | 52,969 | 89,606 | 78,116 | 78,116 | 76,898 |
| Inter Departmental Billing | (39,000) | (136,233) | (136,233) | (136,233) | (136,233) |
| Total Expense | \$ 10,088,468 | \$ 11,724,133 | \$ 10,255,037 | \$ 12,177,448 | \$ 12,245,769 |
| Net General Fund | \$ 9,958,018 | \$ 11,187,460 | \$ 10,128,421 | \$ 11,612,055 | \$ 11,580,376 |

Community Development Division

Function: Planning & Development

Budget Overview

Fund: Community Development Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (3,509,786) | (6,064,283) | (345,192) | (4,056,315) | (4,056,615) |
| Charges for Services | (3,209,325) | (2,239,379) | (73,642) | (3,086,104) | (3,086,104) |
| Investments & Contributions | (236,975) | - | - | - | - |
| Misc Revenue | (1,471) | - | - | - | - |
| Other Finance Source | (35,684) | - | - | - | - |
| Total Revenue | \$ (6,993,240) | \$ (8,303,662) | \$ (418,834) | \$ (7,142,419) | \$ (7,142,719) |
| Expense | | | | | |
| Salaries | 565,250 | 846,317 | 256,701 | 544,419 | 544,419 |
| Benefits | 166,227 | 222,076 | 93,686 | 160,461 | 160,761 |
| Supplies | 7,866 | - | 5,365 | - | - |
| Purchased Services | 4,607,139 | 7,163,556 | 18,365 | 6,396,039 | 6,396,039 |
| Debt & Other Financing | 1,585,345 | - | - | - | - |
| Inter Departmental Charges | 583,716 | 71,713 | 41,703 | 41,500 | 41,500 |
| Inter Departmental Billing | (532,341) | - | - | - | - |
| Transfer Out | 10,039 | - | 3,015 | - | - |
| Total Expense | \$ 6,993,240 | \$ 8,303,662 | \$ 418,834 | \$ 7,142,419 | \$ 7,142,719 |
| Net General Fund | \$ 0 | \$ - | \$ 0 | \$ - | \$ - |

Fund: Loans

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (671,971) | (62,597) | (201,299) | (397,663) | (397,663) |
| Investments & Contributions | (77,734) | - | (20,053) | (57,216) | (57,251) |
| Other Finance Source | - | - | (119,967) | - | - |
| Total Revenue | \$ (749,705) | \$ (62,597) | \$ (341,319) | \$ (454,879) | \$ (454,914) |
| Expense | | | | | |
| Salaries | 15,684 | 45,975 | 13,617 | 65,651 | 65,651 |
| Benefits | 5,702 | 16,372 | 4,925 | 23,413 | 23,448 |
| Supplies | 51 | - | - | - | - |
| Purchased Services | 346,937 | 250 | 322,778 | 365,815 | 365,815 |
| Debt & Other Financing | 381,331 | - | - | - | - |
| Inter Departmental Charges | - | - | - | - | - |
| Inter Departmental Billing | - | - | - | - | - |
| Transfer Out | - | - | - | - | - |
| Total Expense | \$ 749,705 | \$ 62,597 | \$ 341,319 | \$ 454,879 | \$ 454,914 |
| Net General Fund | \$ (0) | \$ - | \$ (0) | \$ - | \$ - |

Service Overview

Service: Affordable Housing

Service Description

This service contracts with non-profit partners to preserve, improve, and expand the supply of affordable housing for homeowners and renters through owner-occupied housing rehabilitation activities and the development of owner-occupied and rental housing, and to improve housing stability for homebuyers, renters, homeless, and special needs populations through the provision of homebuyer assistance, homeless services, and other housing resources. The goal of this service is to provide decent, safe, sanitary, and affordable housing opportunities for low and moderate-income households in order to enhance household, neighborhood, and community stability.

2018 Planned Activities

- Continue to cultivate projects that add to the supply of affordable housing
- Shift the focus of homeless service funding to increase emphasis on placing and supporting persons in permanent housing
- Prevent and reduce the length of new episodes of homelessness
- Partner with local agencies and organizations to help ensure the success of the Day Resource Center

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (8,632,391) | (5,376,927) | (343,259) | (4,723,394) | (4,723,485) |
| Expense | 9,655,698 | 6,793,252 | 1,450,385 | 6,121,180 | 6,121,387 |
| Net Service Budget | \$ 1,023,307 | \$ 1,416,325 | \$ 1,107,125 | \$ 1,397,786 | \$ 1,397,902 |

Service: Community Support Services

Service Description

This service supports Madison's strong and diverse network of community resources and opportunities that is accessible to all residents, so that they may reach their full potential. This service is comprised of several discrete program areas, including Child Care Services and Support, Madison Senior Center, Family Support and Services for Children and Youth, Services for Older Adults, and Safety and Support Services. In addition, agencies funded by the division are provided with contract administration, technical assistance, grant writing, and collaborative planning and consultation by CDD staff, as needed. Goals for this service include: supporting a continuum of services that promote youth development, promoting strategies for individual and household stability, and equitable access to resources.

2018 Planned Activities

- Safe and Thriving Communities initiative will provide a community-based response to address youth violence. The North Side Early Childhood Zone will provide home visitation and wraparound support to low-income families; its focus is preparing children for educational and social success.
- The Child Care Unit will begin a five-year rollout of the Pathways to Quality Program in collaboration with partners from the Northside Early Childhood Zone. This initiative seeks to increase the number of low-income children in high-quality early childhood programs by 20 percent within five years.
- Create the framework for a peer support network designed to reduce violence and prevent recidivism among persons returning to the community from incarceration

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (65,134) | (133,000) | (73,590) | (169,020) | (169,020) |
| Expense | 6,114,723 | 6,664,063 | 6,084,364 | 6,944,149 | 6,794,939 |
| Net Service Budget | \$ 6,049,589 | \$ 6,531,063 | \$ 6,010,773 | \$ 6,775,129 | \$ 6,625,919 |

Service Overview

Service: Economic Development & Employment Opportunities

Service Description

This service ensures the success and engagement of City of Madison employees and agencies through the coordinated work of the Economic Development and Employment Opportunities (EDOE) and Human Resources staff. The EDOE unit oversees the City's employee engagement initiatives, coordinates internal and external training for employees, facilitates planning initiatives, and works with agencies to develop structures that will allow employees to be successful and meet the City's goals. This service area includes two distinct areas of emphasis: 1) improving employment and career prospects for youth and adults who face obstacles to employment and 2) technical and financial support to entrepreneurs and small businesses working to start or grow businesses and create jobs. Goals for this service: improved family stability and quality of life, increased educational attainment, improved economic stability and mobility, and improved physical and mental health outcomes.

2018 Planned Activities

- Provide financial and technical assistance to identified entrepreneurs and small businesses
- Shift the focus of adult and youth employment funding priorities to place greater emphasis on activities that improve services to populations facing multiple barriers (e.g., improved service provider coordination, intergenerational outreach and recruitment, increased service coordination for youth and adults, development of defined service continuums, standardization of curricula, clear identification of intended outcomes, and promotion of collaboration between Madison employers and agencies providing employment services to youth and adults)

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (937,473) | (1,722,978) | - | (1,250,000) | (1,250,000) |
| Expense | 1,983,573 | 3,063,049 | 1,009,381 | 2,852,993 | 3,053,054 |
| Net Service Budget | \$ 1,046,100 | \$ 1,340,071 | \$ 1,009,381 | \$ 1,602,993 | \$ 1,803,054 |

Service: Overall Program Administration

Service Description

This service provides general day-to-day management and administrative aspects for the Community Development Division, including staff's participation in citywide efforts and initiatives not specifically tied to one of the four other major service areas. The goal of this service is to be responsive to community needs by strengthening collaboration among community partners and providing effective and efficient coordination of City funding and resources.

2018 Planned Activities

- Participate in collaborative initiatives designed to cultivate community engagement
- Utilize funding opportunities as a means of encouraging collaboration, aligning efforts across program areas, and better defining priorities and performance expectations

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (645,133) | (775,585) | (451,129) | (1,275,277) | (1,375,521) |
| Expense | 1,395,524 | 1,305,812 | 1,298,133 | 1,473,859 | 1,491,349 |
| Net Service Budget | \$ 750,391 | \$ 530,227 | \$ 847,004 | \$ 198,582 | \$ 115,828 |

Service Overview

Service: Strong Healthy Neighborhoods

Service Description

This service focuses on strengthening neighborhoods through strategic investments in physical assets and amenities including neighborhood centers, community gardens, or other community facilities, as well as other planning and revitalization efforts. CDD contracts with non-profit partners to address Planning Councils and Capacity Building by assisting residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy. CDD contracts with non-profit partners and other units of City government to address Neighborhood Centers and Community Gardens by creating, enhancing, or sustaining the development and operation of physical assets that help bring people of diverse backgrounds together, serve as neighborhood focal points, or help residents develop skills or take advantage of opportunities that will strengthen neighborhoods.

2018 Planned Activities

- Account for the cost of operations at the Park Edge Park Ridge neighborhood employment center, which is scheduled to be operating out of a new facility by mid-year
- Continue efforts to collaborate with the MMSD to develop and operate pilot community schools at Mendota Elementary and Leopold Elementary
- Solicit proposals under the Community Building and Engagement Program for projects or activities designed to expand resident engagement and develop neighborhood leadership capacity

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (676,384) | (894,442) | (18,791) | (745,000) | (745,000) |
| Expense | 1,765,015 | 2,264,216 | 1,172,928 | 2,382,565 | 2,382,673 |
| Net Service Budget | \$ 1,088,631 | \$ 1,369,774 | \$ 1,154,137 | \$ 1,637,565 | \$ 1,637,673 |

Community Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|--------------------|----------------|--------------------|--------------------|
| State Revenues Operating | - | (50,000) | - | (50,000) | (50,000) |
| Other Unit of Gov Rev Op | (1,905) | - | - | - | - |
| TOTAL | \$ (1,905) | \$ (50,000) | \$ - | \$ (50,000) | \$ (50,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Facility Rental | (24,566) | (43,000) | (20,474) | (43,000) | (43,000) |
| Program Income Principal | - | (15,000) | - | (15,000) | (15,000) |
| Reimbursement Of Expense | - | - | (914) | (2,800) | (2,800) |
| Application Fees | (3,400) | (1,500) | (1,940) | (2,200) | (2,200) |
| TOTAL | \$ (27,966) | \$ (59,500) | \$ (23,329) | \$ (63,000) | \$ (63,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Interest | - | (8,000) | - | - | - |
| Contributions & Donations | (18,605) | (36,000) | (41,532) | (48,700) | (48,700) |
| TOTAL | \$ (18,605) | \$ (44,000) | \$ (41,532) | \$ (48,700) | \$ (48,700) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|---------------------|--------------------|---------------------|---------------------|
| Miscellaneous Revenue | (75,891) | (256,323) | (61,756) | (276,843) | (276,843) |
| TOTAL | \$ (75,891) | \$ (256,323) | \$ (61,756) | \$ (276,843) | \$ (276,843) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-------------------|---------------------|----------------|---------------------|---------------------|
| Transfer In From CDBG | - | - | - | - | (100,000) |
| Transfer In From Other Restrict | - | (53,000) | - | (53,000) | (53,000) |
| Transfer In From Capital | - | (73,850) | - | (73,850) | (73,850) |
| Transfer In From Insurance | (6,083) | - | - | - | - |
| TOTAL | \$ (6,083) | \$ (126,850) | \$ - | \$ (126,850) | \$ (226,850) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 1,747,708 | 1,850,683 | 1,836,271 | 2,199,250 | 2,224,629 |
| Salary Savings | - | (119,292) | - | (119,292) | (119,292) |
| Premium Pay | 793 | - | 523 | - | - |
| Compensated Absence | 16,612 | - | - | - | - |
| Hourly Wages | 51,214 | 61,794 | 58,479 | 71,399 | 71,399 |
| Overtime Wages Permanent | 3,740 | 7,618 | 655 | 7,618 | 7,618 |
| Overtime Wages Hourly | 453 | - | - | - | - |
| Election Officials Wages | 619 | - | - | - | - |
| TOTAL | \$ 1,821,139 | \$ 1,800,803 | \$ 1,895,928 | \$ 2,158,975 | \$ 2,184,354 |

Community Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | 177,319 | - | - | - | - |
| Benefit Savings | - | (17,708) | - | (17,708) | (17,708) |
| Health Insurance Benefit | 307,029 | 323,982 | 336,649 | 369,246 | 373,246 |
| Wage Insurance Benefit | 5,608 | 4,761 | 5,410 | 5,371 | 5,371 |
| WRS | 117,346 | 125,847 | 126,345 | 149,548 | 144,129 |
| FICA Medicare Benefits | 135,446 | 139,708 | 140,631 | 166,311 | 161,890 |
| Moving Expenses | - | - | 500 | - | - |
| Tuition | 80 | - | - | - | - |
| Post Employment Health Plans | - | - | 7,136 | 7,244 | 7,244 |
| TOTAL | \$ 742,829 | \$ 576,590 | \$ 616,672 | \$ 680,012 | \$ 674,172 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 2,810 | - | - |
| Office Supplies | 5,751 | 5,500 | 6,851 | 6,000 | 6,000 |
| Artwork | 407 | - | - | - | - |
| Copy Printing Supplies | 4,145 | 4,100 | 2,929 | 4,500 | 4,500 |
| Furniture | 432 | - | 6,136 | 100 | 100 |
| Hardware Supplies | 7,559 | 6,000 | 5,219 | 7,000 | 7,000 |
| Software Lic & Supplies | 382 | - | 525 | - | - |
| Postage | 4,179 | 3,250 | 2,557 | 3,450 | 3,450 |
| Program Supplies | 2,044 | 17,000 | 25,219 | 2,500 | 2,500 |
| Books & Subscriptions | 2,094 | 800 | 6,350 | 8,600 | 8,600 |
| Work Supplies | 1,178 | - | 967 | 550 | 550 |
| Janitorial Supplies | 4,467 | 4,800 | 1,461 | 3,700 | 3,700 |
| Food And Beverage | 1,795 | 2,400 | 2,069 | 3,400 | 3,400 |
| Building Supplies | (197) | 600 | 479 | 150 | 150 |
| TOTAL | \$ 34,235 | \$ 44,450 | \$ 63,573 | \$ 39,950 | \$ 39,950 |

Community Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 1,680 | 3,300 | 2,755 | 1,700 | 1,700 |
| Electricity | 25,982 | 29,178 | 27,478 | 27,055 | 27,055 |
| Water | 2,511 | 3,393 | 2,369 | 4,200 | 4,200 |
| Stormwater | 227 | - | - | - | - |
| Telephone | 4,576 | 7,500 | 8,680 | 5,000 | 5,000 |
| Cellular Telephone | 480 | 730 | 1,520 | 730 | 730 |
| Building Improv Repair Maint | 17,121 | 6,372 | 10,379 | 16,200 | 16,200 |
| Fire Protection | 65 | - | - | 550 | 550 |
| Pest Control | 36 | 150 | - | 250 | 250 |
| Elevator Repair | 1,751 | 2,300 | - | 1,750 | 1,750 |
| Facility Rental | - | - | 65,839 | 80,874 | 80,874 |
| Custodial Bldg Use Charges | - | - | 11,780 | 9,600 | 9,600 |
| Grounds Improv Repair Maint | - | 2,500 | - | 2,200 | 2,200 |
| Snow Removal | - | 700 | - | 700 | 700 |
| Equipment Mntc | 1,633 | 12,405 | 3,177 | 2,870 | 2,870 |
| System & Software Mntc | 4,176 | 4,000 | 5,480 | 4,000 | 4,000 |
| Rental Of Equipment | 367 | - | 30 | - | - |
| Recruitment | - | - | 1,180 | - | - |
| Mileage | 336 | 460 | 239 | 860 | 860 |
| Conferences & Training | 12,481 | 15,550 | 14,094 | 18,650 | 18,650 |
| Memberships | 13,508 | 850 | 12,600 | 1,125 | 1,125 |
| Delivery Freight Charges | 36 | - | - | - | - |
| Storage Services | 3,758 | 175 | 4,486 | 175 | 175 |
| Consulting Services | 48,391 | 1,500 | 19,216 | 1,750 | 1,750 |
| Advertising Services | 47,801 | 12,450 | 17,892 | 9,850 | 9,850 |
| Printing Services | 24,762 | 200 | 1,123 | 700 | 700 |
| Parking Towing Services | 155 | - | - | 300 | 300 |
| Transportation Services | 19,000 | 19,000 | - | - | - |
| Catering Vending Services | 514 | 2,350 | - | 2,350 | 2,350 |
| Program Services | 829,847 | 793,051 | 852,088 | 766,851 | 766,851 |
| Other Services & Expenses | 11,226 | 9,500 | 50,927 | 12,965 | 12,965 |
| Grants | 77,948 | 139,000 | 80,000 | 127,000 | 127,000 |
| Comm Agency Contracts | 6,299,554 | 8,188,408 | 6,534,632 | 8,233,319 | 8,283,319 |
| Property Insurance | - | 6,034 | - | 6,034 | 6,034 |
| Taxes & Special Assessments | - | 78,961 | - | - | - |
| Permits & Licenses | 200 | 900 | 1,017 | 5,520 | 5,520 |
| TOTAL | \$ 7,450,122 | \$ 9,340,917 | \$ 7,728,981 | \$ 9,345,128 | \$ 9,395,128 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|------------------|-----------------|-----------------|------------------|------------------|
| Interest | 26,173 | 8,000 | 8,000 | 11,500 | 11,500 |
| TOTAL | \$ 26,173 | \$ 8,000 | \$ 8,000 | \$ 11,500 | \$ 11,500 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 38,090 | 49,580 | 38,090 | 38,090 | 38,090 |
| ID Charge From Insurance | 8,270 | 31,949 | 31,949 | 31,949 | 30,487 |
| ID Charge From Workers Comp | 5,911 | 8,077 | 8,077 | 8,077 | 8,321 |
| ID Charge From Parking | 698 | - | - | - | - |
| TOTAL | \$ 52,969 | \$ 89,606 | \$ 78,116 | \$ 78,116 | \$ 76,898 |

Community Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Municipal Court | - | - | - | (91,233) | (91,233) |
| ID Billing To CDBG | - | (91,233) | (91,233) | - | - |
| ID Billing To Stormwater | (39,000) | (45,000) | (45,000) | (45,000) | (45,000) |
| TOTAL | \$ (39,000) | \$ (136,233) | \$ (136,233) | \$ (136,233) | \$ (136,233) |

Community Development Division

Function: **Planning & Development**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCT TECH | 20 | 1.00 | 66,245 | 1.00 | 67,560 | 1.00 | 67,560 |
| ADMIN ASST | 20 | 1.00 | 53,266 | 1.00 | 54,698 | 1.00 | 54,698 |
| CHILD CARE ASST COOR | 20 | 1.00 | 58,936 | 1.00 | 53,889 | 1.00 | 53,889 |
| CHILD CARE PROG SPEC | 18 | 6.00 | 451,446 | 6.00 | 445,132 | 6.00 | 445,132 |
| CLERK | 20 | 1.00 | 47,168 | 1.00 | 48,104 | 1.00 | 48,104 |
| COM DEV PROG MGR | 18 | 2.00 | 189,532 | 2.00 | 177,732 | 2.00 | 177,732 |
| COM DEV SPEC | 18 | 1.00 | 74,176 | 1.00 | 75,657 | 1.00 | 75,657 |
| COM DEV TECH | 20 | 2.00 | 102,043 | 2.00 | 119,180 | 2.00 | 119,180 |
| COMM DEV DIV DIR | 21 | 1.00 | 116,925 | 1.00 | 117,096 | 1.00 | 117,096 |
| COMM DEV GRTS SUPV | 18 | 1.00 | 96,786 | 1.00 | 104,568 | 1.00 | 104,568 |
| COMM DEV SPEC | 18 | 3.00 | 190,633 | 3.00 | 204,276 | 3.00 | 204,276 |
| COMM SERVS SPEC | 18 | 4.00 | 264,274 | 4.00 | 270,281 | 4.00 | 270,281 |
| CUSTODIAL WKR | 16 | 1.00 | 53,345 | 1.00 | 54,825 | 1.00 | 54,825 |
| GRANTS ADMIN | 18 | 5.50 | 416,943 | 5.50 | 392,613 | 5.50 | 392,613 |
| HSG INIT SPEC | 18 | 1.00 | 65,876 | 1.00 | 67,192 | 1.00 | 67,192 |
| HSG REHAB SPEC | 18 | 2.00 | 161,314 | 2.00 | 163,802 | 2.00 | 163,802 |
| PLANNER | 18 | - | - | - | - | 1.00 | 73,454 |
| PROG ASST | 20 | 4.00 | 222,006 | 4.00 | 224,424 | 3.00 | 176,349 |
| S.C. VOLUNTEER COORD | 20 | 1.00 | 51,164 | 1.00 | 54,193 | 1.00 | 54,193 |
| SENIOR CTR DIR | 18 | 1.00 | 97,374 | 1.00 | 99,319 | 1.00 | 99,319 |
| SR CTR PROG COORD | 18 | 1.00 | 56,601 | 1.00 | 59,661 | 1.00 | 59,661 |
| TOTAL | | 40.50 | \$ 2,836,053 | 40.50 | \$ 2,854,201 | 40.50 | \$ 2,879,580 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Debt Service

Agency Overview

Agency Overview

The agency accounts for Citywide appropriations that support general obligation loan authorization principal and interest payments for the City other than TID or enterprise debt. All general obligation notes and bonds payable are backed by the full faith and credit of the City. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund. General obligation long-term debt comprises the largest share of outstanding debt to the City.

The 2018 appropriation for all general obligation borrowing of \$144.6 million is \$25.9 million less than the 2017 appropriation. The General Fund general obligation debt service for 2018 is \$39,773,506 in principal and \$7,465,604 in interest for a total of \$47,239,110.

As a result of the annual debt review by rating agencies, the City has a Aaa bond rating, the highest quality rating available with Moody's Investors Services.

The debt service fund has advanced amounts to various enterprise funds and component units to fund the repayment of long-term liabilities. Repayment schedules have been established and interest is being charged based on the repayment schedules.

The City of Madison has established a policy to remove from the Capital Budget those items with a useful life of less than the repayment term of General Obligation debt (usually ten years). Those items should be considered in the Operating Budget under MGO 4.02(6)(c)(3).

In December 2012, the Common Council created MGO 4.17 to prohibit the use of unused balances in the debt service fund for operating expenses. The Ordinance states: "In any year when general debt reserves are applied to reduce general fund debt service, an amount at least equal to the general debt reserves applied must be directly appropriated from the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds (2/3) of all members during approval of the budget, votes to do otherwise."

Under Wisconsin State Statutes, the outstanding general obligation long-term debt of a municipality may not exceed 5% of the equalized property value of all taxable property within the city's jurisdiction. At the end of 2016, applicable debt of the City totaled \$410.6 million or 33.4% of the maximum legal limit of \$1,230 million.

Revenue bonds are payable only from revenues derived from the operation of the responsible fund. This agency does not include revenue obligations for the enterprise operations of the Water Utility or the Sewer Utility. Revenue obligations of the City's enterprise operations are provided in the respective budgets for these funds.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- The General Fund general obligation debt service of \$39,773,506 in principal and \$7,465,604 in interest for a total of \$47,239,110.
- A \$1.5 million increase from 2017 levels in Direct Appropriation to Capital Projects (see Miscellaneous Appropriations) due to additional levy limit associated with reoffering premium on the 2017 debt issues.

Debt Service

Function: Debt Service

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Debt Service | (70,835,431) | (78,488,643) | (78,488,643) | (78,488,643) | (85,121,477) |
| Total Revenue | \$ (70,835,431) | \$ (78,488,643) | \$ (78,488,643) | \$ (78,488,643) | \$ (85,121,477) |
| Expense | | | | | |
| Debt Service | 70,835,431 | 78,488,643 | 78,488,643 | 78,488,643 | 85,121,477 |
| Total Expense | \$ 70,835,431 | \$ 78,488,643 | \$ 78,488,643 | \$ 78,488,643 | \$ 85,121,477 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Debt Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (398,744) | (468,274) | (468,274) | (468,274) | (323,531) |
| Investments & Contributions | (444,824) | (350,000) | (350,000) | (350,000) | (350,000) |
| Other Finance Source | (15,556,842) | - | - | - | - |
| Transfer In | (54,435,022) | (77,670,369) | (77,670,369) | (77,670,369) | (84,447,946) |
| Total Revenue | \$ (70,835,431) | \$ (78,488,643) | \$ (78,488,643) | \$ (78,488,643) | \$ (85,121,477) |
| Expense | | | | | |
| Purchased Services | 108,278 | - | - | - | - |
| Debt & Other Financing | 70,727,154 | 78,488,643 | 78,488,643 | 78,488,643 | 85,121,477 |
| Total Expense | \$ 70,835,431 | \$ 78,488,643 | \$ 78,488,643 | \$ 78,488,643 | \$ 85,121,477 |
| Net General Fund | \$ - |

Debt Service

Function: Debt Service

Service Overview

Service: Debt Service

Service Description

This service accounts for the interest and principal costs and payments of the general obligation notes and bonds issued by the City to fund capital projects other than TID or enterprise debt.

2018 Planned Activities

- Details of the projects funded by the Debt Service Fund are included in the 2018 Executive Capital Budget.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|--------------|----------------|--------------|----------------|
| Revenue | (70,835,431) | (78,488,643) | (78,488,643) | (78,488,643) | (85,121,477) |
| Expense | 70,835,431 | 78,488,643 | 78,488,643 | 78,488,643 | 85,121,477 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Debt Service

Function: Debt Service

Line Item Detail

Agency Primary Fund: Debt Service

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Federal Revenues Operating | (398,744) | (468,274) | (468,274) | (468,274) | (323,531) |
| TOTAL | \$ (398,744) | \$ (468,274) | \$ (468,274) | \$ (468,274) | \$ (323,531) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Interest | (444,824) | (350,000) | (350,000) | (350,000) | (350,000) |
| TOTAL | \$ (444,824) | \$ (350,000) | \$ (350,000) | \$ (350,000) | \$ (350,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|------------------------|--------------|----------------|--------------|----------------|
| General Obligation Bond Issue | (10,610,599) | - | - | - | - |
| Premium On Bonds Sold | (4,946,243) | - | - | - | - |
| TOTAL | \$ (15,556,842) | \$ - | \$ - | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Transfer In From General | (40,476,749) | (44,321,038) | (44,321,038) | (44,321,038) | (47,239,110) |
| Transfer In From Library | (2,720,545) | (2,722,768) | (2,722,768) | (2,722,768) | (2,648,112) |
| Transfer In From CDBG | (10,039) | (10,520) | (10,520) | (10,520) | (11,041) |
| Transfer In From Loans | (50,000) | - | - | - | - |
| Transfer In From Other Restric | (134,727) | (20,604,289) | (20,604,289) | (20,604,289) | (23,053,763) |
| Transfer In From Impact Fees | (418,386) | (402,201) | (402,201) | (402,201) | (319,534) |
| Transfer In From Capital | (1,455,413) | - | - | - | - |
| Transfer In From Special Asses | (261,975) | (257,975) | (257,975) | (257,975) | (251,976) |
| Transfer In From Tax Increment | (8,894,470) | (9,186,201) | (9,186,201) | (9,186,201) | (10,741,264) |
| Transfer In From Stormwater | (1,960) | - | - | - | - |
| Transfer In From Public Health | (10,758) | (165,377) | (165,377) | (165,377) | (183,146) |
| TOTAL | \$ (54,435,022) | \$ (77,670,369) | \$ (77,670,369) | \$ (77,670,369) | \$ (84,447,946) |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|--------------|----------------|--------------|----------------|
| Financial Actuary Services | 45,000 | - | - | - | - |
| Audit Services | 2,000 | - | - | - | - |
| Legal Services | 61,278 | - | - | - | - |
| TOTAL | \$ 108,278 | \$ - | \$ - | \$ - | \$ - |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Principal | 59,089,249 | 65,675,000 | 65,675,000 | 65,675,000 | 70,985,000 |
| Interest | 10,668,213 | 12,803,643 | 12,803,643 | 12,803,643 | 14,126,477 |
| Bond Notes Issuance Services | 342,296 | - | - | - | - |
| Paying Agent Services | 10,450 | 10,000 | 10,000 | 10,000 | 10,000 |
| Fund Balance Generated | 616,946 | - | - | - | - |
| TOTAL | \$ 70,727,154 | \$ 78,488,643 | \$ 78,488,643 | \$ 78,488,643 | \$ 85,121,477 |

Economic Development Division

Agency Overview

Agency Mission

The mission of the Economic Development Division is to promote the economic growth and competitiveness of the City to maintain and enhance the City's fiscal sustainability, job base, and business environment and to foster prosperity and ensure it is broadly shared.

Agency Overview

The Agency is responsible for real estate transactions and financial and technical assistance to businesses. The goal of the Economic Development Division is management of City real estate projects and expansion of economic development initiatives. To achieve this goal, the Economic Development Division will improve business assistance programs, and increase the number of real estate projects.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Blight studies and appraisal services (\$10,000)
- o Reduced budgeted salary savings based on prior year vacancy trends (\$159,000)

Economic Development Division

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Office Of Real Estate Services | (443,559) | (9,834) | (526,320) | (407,013) | (407,013) |
| Total Revenue | \$ (443,559) | \$ (9,834) | \$ (526,320) | \$ (407,013) | \$ (407,013) |
| Expense | | | | | |
| Office Of Business Resources | 497,767 | 688,461 | 649,273 | 686,223 | 665,312 |
| Office Of Real Estate Services | 988,480 | 730,853 | 1,178,903 | 1,147,046 | 1,324,776 |
| Total Expense | \$ 1,486,247 | \$ 1,419,314 | \$ 1,828,176 | \$ 1,833,269 | \$ 1,990,088 |
| Net General Fund | \$ 1,042,689 | \$ 1,409,480 | \$ 1,301,856 | \$ 1,426,256 | \$ 1,583,075 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Expense | | | | | |
| Salaries | 731,105 | 977,720 | 906,819 | 1,012,466 | 1,171,033 |
| Benefits | 190,822 | 278,426 | 265,325 | 260,456 | 260,027 |
| Supplies | 10,626 | 17,900 | 17,928 | 10,500 | 10,500 |
| Purchased Services | 49,013 | 68,700 | 45,051 | 76,100 | 76,100 |
| Inter Departmental Charges | 61,124 | 66,734 | 66,734 | 66,734 | 65,415 |
| Total Expense | \$ 1,042,689 | \$ 1,409,480 | \$ 1,301,857 | \$ 1,426,256 | \$ 1,583,075 |
| Net General Fund | \$ 1,042,689 | \$ 1,409,480 | \$ 1,301,857 | \$ 1,426,256 | \$ 1,583,075 |

Fund: Loans

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (27,004) | (9,834) | (495,438) | (367,000) | (367,000) |
| Investments & Contributions | (27,721) | - | (30,883) | (40,013) | (40,013) |
| Other Finance Source | (388,834) | - | - | - | - |
| Total Revenue | \$ (443,559) | \$ (9,834) | \$ (526,320) | \$ (407,013) | \$ (407,013) |
| Expense | | | | | |
| Salaries | 11,566 | 7,259 | 7,966 | 12,013 | 12,013 |
| Benefits | 3,325 | 2,575 | 3,260 | - | - |
| Purchased Services | 428,667 | - | 515,094 | 395,000 | 395,000 |
| Total Expense | \$ 443,558 | \$ 9,834 | \$ 526,320 | \$ 407,013 | \$ 407,013 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Service Overview

Service: Office Of Business Resources

Service Description

This service helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources. This service also guides businesses through City permitting and approval processes, facilitates appropriate space for business development through participation in City land use planning efforts, and maintains and provides demographic/community information to businesses. The goal of this service is to be a point of contact for all businesses, assist in economic development programs and initiatives, and to grow the local economy.

2018 Planned Activities

- Provide an initial response to all business and developer inquiries within 24-hours, with needed follow-up in a timely manner
- Continue to proactively visit current businesses to develop working relationships and discuss what the City can do to help, especially in terms of business retention and expansion
- Actively manage City programs funded through the Capital Budget, including the Healthy Retail Access Program, Cooperative Enterprise Development Fund, and Entrepreneurship and Small Business Development Resource Fund
- Actively manage City projects to include meeting progress goals for Madison Public Market construction, work on Priority 1 projects outlined in the Connect Madison economic strategy, and timely completion of the former Oscar Mayer property reuse plan
- License and manage food carts and sidewalk cafés

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 497,767 | 688,461 | 649,273 | 686,223 | 665,312 |
| Net Service Budget | \$ 497,767 | \$ 688,461 | \$ 649,273 | \$ 686,223 | \$ 665,312 |

Service: Office Of Real Estate Services

Service Description

This service is responsible for all real estate transactions taken by the City. Specific activities include administering the Tax Increment Financing (TIF) program, managing all City leases, expediting implementation of redevelopment activities, providing relocation assistance to persons displaced by City acquisitions, recording City lands and selling surplus properties in concert with neighborhood sale criteria, and evaluating and protecting City land title through numerous permitting, appraisal, and authorization procedures.

2018 Planned Activities

- Timely and accurate management of over 400 real estate projects, including property acquisitions, easements, encroachment agreements, and leases
- Active marketing of the sale of City-owned property within the Center for Industry & Commerce and the BioAg Gateway
- Monitoring maintenance of City-owned real estate holdings
- Implementation of the 2018 TIF Work Plan, which will likely include underwriting TIF projects and the implementation of new TIF Districts
- Participation in the timely completion of a reuse plan for the former Oscar Mayer property

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (443,559) | (9,834) | (526,320) | (407,013) | (407,013) |
| Expense | 988,480 | 730,853 | 1,178,903 | 1,147,046 | 1,324,776 |
| Net Service Budget | \$ 544,922 | \$ 721,019 | \$ 652,583 | \$ 740,033 | \$ 917,763 |

Economic Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Permanent Wages | 702,454 | 1,167,089 | 890,916 | 1,201,835 | 1,201,835 |
| Salary Savings | - | (208,567) | - | (208,567) | (50,000) |
| Premium Pay | 32 | 17,090 | 76 | 17,090 | 17,090 |
| Compensated Absence | 4,678 | - | 13,800 | - | - |
| Hourly Wages | 22,974 | - | 1,575 | - | - |
| Overtime Wages Permanent | 966 | 2,108 | 452 | 2,108 | 2,108 |
| TOTAL | \$ 731,105 | \$ 977,720 | \$ 906,819 | \$ 1,012,466 | \$ 1,171,033 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | 19,080 | - | 56,595 | - | - |
| Health Insurance Benefit | 67,902 | 108,533 | 72,858 | 84,858 | 85,795 |
| Wage Insurance Benefit | 1,933 | 2,087 | 2,062 | 2,250 | 2,250 |
| WRS | 47,275 | 76,610 | 60,619 | 80,052 | 78,875 |
| FICA Medicare Benefits | 54,632 | 88,797 | 69,111 | 91,474 | 91,285 |
| Moving Expenses | - | - | 2,286 | - | - |
| Post Employment Health Plans | - | 2,399 | 1,795 | 1,822 | 1,822 |
| TOTAL | \$ 190,822 | \$ 278,426 | \$ 265,325 | \$ 260,456 | \$ 260,027 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 1,819 | - | - |
| Office Supplies | 5,829 | 3,500 | 5,829 | 3,500 | 3,500 |
| Copy Printing Supplies | 1,710 | 5,000 | 1,647 | 2,500 | 2,500 |
| Furniture | 98 | 3,500 | - | 1,000 | 1,000 |
| Hardware Supplies | 201 | 1,000 | 4,643 | 1,000 | 1,000 |
| Software Lic & Supplies | - | - | 1,298 | - | - |
| Postage | 2,788 | 4,500 | 2,692 | 2,500 | 2,500 |
| Books & Subscriptions | - | 400 | - | - | - |
| TOTAL | \$ 10,626 | \$ 17,900 | \$ 17,928 | \$ 10,500 | \$ 10,500 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Stormwater | 216 | 500 | 179 | 500 | 500 |
| Telephone | 1,460 | 2,500 | 4,025 | 2,500 | 2,500 |
| Cellular Telephone | 253 | 600 | 259 | 300 | 300 |
| Facility Rental | - | 500 | - | - | - |
| Comm Device Mntc | - | 500 | - | - | - |
| Recruitment | 9,340 | 3,000 | 2,956 | 500 | 500 |
| Mileage | 1,618 | 1,300 | 1,291 | 500 | 500 |
| Conferences & Training | 13,972 | 30,000 | 13,972 | 22,500 | 22,500 |
| Memberships | 2,405 | 4,000 | 2,370 | 2,500 | 2,500 |
| Appraisal Services | 2,300 | - | - | - | - |
| Storage Services | - | 2,500 | - | 2,500 | 2,500 |
| Mortgage & Title Services | 6,650 | 6,000 | 7,000 | 12,000 | 12,000 |
| Management Services | - | 4,300 | - | 4,300 | 4,300 |
| Consulting Services | - | - | - | 10,000 | 10,000 |
| Advertising Services | 7,875 | 10,000 | 10,000 | 10,000 | 10,000 |
| Other Services & Expenses | 2,924 | 3,000 | 3,000 | 8,000 | 8,000 |
| TOTAL | \$ 49,013 | \$ 68,700 | \$ 45,051 | \$ 76,100 | \$ 76,100 |

Economic Development Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 54,539 | 59,539 | 59,539 | 59,539 | 59,539 |
| ID Charge From Insurance | 4,472 | 5,957 | 5,957 | 5,957 | 4,639 |
| ID Charge From Workers Comp | 2,113 | 1,238 | 1,238 | 1,238 | 1,237 |
| TOTAL | \$ 61,124 | \$ 66,734 | \$ 66,734 | \$ 66,734 | \$ 65,415 |

Economic Development Division

Function: **Planning & Development**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| BUSINESS DEV SPEC | 18 | 2.00 | 146,926 | 2.00 | 166,995 | 2.00 | 166,995 |
| CLERK | 20 | 0.60 | 40,467 | 0.60 | 24,611 | 0.60 | 24,611 |
| COM DEV PROJ MGR | 18 | 1.00 | 92,158 | 1.00 | 95,991 | 1.00 | 95,991 |
| ECON DEV DIV DIR | 21 | 1.00 | 117,030 | 1.00 | 117,201 | 1.00 | 117,201 |
| ECON DEV SPEC | 18 | 1.00 | 89,128 | 1.00 | 78,889 | 1.00 | 78,889 |
| PLANNER | 18 | 1.00 | 82,952 | 1.00 | 104,928 | 1.00 | 104,928 |
| PROG ASST | 17 | 1.00 | 56,252 | 1.00 | 57,376 | 1.00 | 57,376 |
| REAL ESTATE AGENT | 18 | 6.00 | 461,110 | 6.00 | 486,242 | 6.00 | 486,242 |
| REAL ESTATE DEV SPEC | 18 | 1.00 | 95,275 | 1.00 | 98,443 | 1.00 | 98,443 |
| REAL ESTATE SUPERV | 18 | 1.00 | 82,952 | 1.00 | 84,609 | 1.00 | 84,609 |
| ST VENDING MONITOR | 16 | 0.50 | 26,782 | 0.50 | 27,148 | 0.50 | 27,148 |
| STR VENDING COORD | 16 | 1.00 | 66,301 | 1.00 | 56,705 | 1.00 | 56,705 |
| TOTAL | | 17.10 | \$ 1,357,333 | 17.10 | \$ 1,399,137 | 17.10 | \$ 1,399,137 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Employee Assistance Program

Agency Overview

Agency Mission

The mission of the Employee Assistance Program is to provide free, confidential services to help prevent or resolve personal, family, and workplace problems affecting employee well-being and job performance.

Agency Overview

The Agency offers confidential assistance through external and internal staff to provide coverage and resources for current and retired City of Madison employees, families of employees, and significant others of employees at no charge for use of services. Services provided by the agency include but are not limited to critical incident stress management services, consultation services for managers and union stewards, and ongoing education and training. The goal of the agency is to collaborate with other City agencies, insurance providers, and the external EAP provider to improve service delivery.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- The EAP service provider contract to reflect current utilization trends (\$36,500); EAP reduced its purchased services budget by \$11,000 and added approximately \$5,000 to supplies to better reflect agency demands.

Employee Assistance Program

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | | | | | |
| Expense | | | | | |
| EAP Services | 330,652 | 344,591 | 339,527 | 357,005 | 357,341 |
| Total Expense | \$ 330,652 | \$ 344,591 | \$ 339,527 | \$ 357,005 | \$ 357,341 |
| Net General Fund | \$ 330,652 | \$ 344,591 | \$ 339,527 | \$ 357,005 | \$ 357,341 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | | | | | |
| Expense | | | | | |
| Salaries | 174,544 | 213,504 | 202,020 | 222,025 | 222,025 |
| Benefits | 49,304 | 61,151 | 69,214 | 71,473 | 71,658 |
| Supplies | 12,973 | 3,377 | 3,401 | 8,029 | 8,029 |
| Purchased Services | 93,831 | 66,060 | 64,393 | 54,979 | 54,979 |
| Inter Departmental Charges | - | 499 | 499 | 499 | 650 |
| Total Expense | \$ 330,652 | \$ 344,591 | \$ 339,527 | \$ 357,005 | \$ 357,341 |
| Net General Fund | \$ 330,652 | \$ 344,591 | \$ 339,527 | \$ 357,005 | \$ 357,341 |

Employee Assistance Program

Function: Administration

Service Overview

Service: EAP Services

Service Description

This service provides 24-hour professional and confidential assistance, information, resource referral, and support. EAP provides a variety of services, including but not limited to critical incident stress management services, consultation services for supervisors and union stewards, ongoing education and training, and supervision of Madison Police Officer Peer Support Team and an EAP Facilitator Network. The goals of this service are to increase employee productivity, attendance, and overall well-being, encourage a culture of wellness and prevention among Madison's First Responders, and provide equitable access to EAP service for city staff.

2018 Planned Activities

- Establish a support group for city employees who are caregivers and develop a training related to coping strategies and work/life balance related to the role of caregiver
- Collaborate with MPD training staff to deliver officer wellness and prevention-related training
- Continued work with MFD on drafting policy, program outline, and orientation training for Peer Support Program and a Suicide Prevention Training
- Collaborate with HR's Employee Development & Organizational Effectiveness team on Well Wisconsin initiatives and to roll out Suicide Prevention Training and Trauma-Informed Leadership Training
- Coordinate satellite offices at city agencies on a part-time but consistent basis

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 330,652 | 344,591 | 339,527 | 357,005 | 357,341 |
| Net Service Budget | \$ 330,652 | \$ 344,591 | \$ 339,527 | \$ 357,005 | \$ 357,341 |

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 167,021 | 211,341 | 202,020 | 213,433 | 213,433 |
| Pending Personnel | - | - | - | 8,592 | 8,592 |
| Compensated Absence | 7,523 | - | - | - | - |
| Overtime Wages Permanent | - | 2,163 | - | - | - |
| TOTAL | \$ 174,544 | \$ 213,504 | \$ 202,020 | \$ 222,025 | \$ 222,025 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------|------------------|------------------|------------------|------------------|
| Health Insurance Benefit | 24,960 | 30,504 | 40,457 | 40,458 | 40,935 |
| Wage Insurance Benefit | 270 | 304 | 408 | 408 | 408 |
| WRS | 11,051 | 14,371 | 13,773 | 14,513 | 14,299 |
| FICA Medicare Benefits | 13,024 | 15,972 | 14,577 | 16,094 | 16,016 |
| TOTAL | \$ 49,304 | \$ 61,151 | \$ 69,214 | \$ 71,473 | \$ 71,658 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|-----------------|-----------------|-----------------|-----------------|
| Purchasing Card Unallocated | - | - | 543 | - | - |
| Office Supplies | 1,225 | 877 | 354 | 429 | 429 |
| Copy Printing Supplies | 610 | 1,400 | 380 | 1,700 | 1,700 |
| Furniture | 4,770 | 200 | - | - | - |
| Hardware Supplies | 4,653 | - | - | 1,400 | 1,400 |
| Postage | 684 | 400 | 638 | 2,300 | 2,300 |
| Program Supplies | 488 | - | 1,180 | 1,300 | 1,300 |
| Books & Subscriptions | 398 | 500 | 308 | 100 | 100 |
| Work Supplies | - | - | - | 700 | 700 |
| Food And Beverage | 144 | - | - | 100 | 100 |
| TOTAL | \$ 12,973 | \$ 3,377 | \$ 3,401 | \$ 8,029 | \$ 8,029 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| Telephone | 414 | 235 | 309 | 400 | 400 |
| Cellular Telephone | 180 | 480 | 480 | 650 | 650 |
| Facility Rental | 6,101 | 7,459 | 7,459 | 5,829 | 5,829 |
| Custodial Bldg Use Charges | - | - | - | 1,800 | 1,800 |
| Office Equipment Repair | - | 400 | - | - | - |
| System & Software Mntc | 8,488 | 2,955 | 2,955 | 3,100 | 3,100 |
| Mileage | 154 | 2,000 | 379 | 400 | 400 |
| Conferences & Training | 7,339 | 5,000 | 5,000 | 5,000 | 5,000 |
| Memberships | 270 | 590 | 870 | 600 | 600 |
| Consulting Services | - | 45,816 | 45,816 | 36,500 | 36,500 |
| Printing Services | - | 900 | 900 | - | - |
| Other Services & Expenses | 70,885 | - | - | - | - |
| Permits & Licenses | - | 225 | 225 | 700 | 700 |
| TOTAL | \$ 93,831 | \$ 66,060 | \$ 64,393 | \$ 54,979 | \$ 54,979 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------|---------------|----------------|---------------|----------------|
| ID Charge From Insurance | - | 499 | 499 | 499 | 515 |
| ID Charge From Workers Comp | - | - | - | - | 135 |
| TOTAL | \$ - | \$ 499 | \$ 499 | \$ 499 | \$ 650 |

Employee Assistance Program

Function: Administration

Position Summary

| | 2017 Budget | | | Request | | 2018 Executive | |
|----------------|----------------|-------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | CG | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| EAP PROG ADMIN | 18 | 1.00 | 92,158 | 1.00 | 95,991 | 1.00 | 95,991 |
| EMP ASST SPEC | 18 | 1.00 | 64,506 | 1.00 | 61,673 | 1.00 | 61,673 |
| PROG ASST | 17 | 1.00 | 54,677 | 1.00 | 55,769 | 1.00 | 55,769 |
| TOTAL | | 3.00 | \$ 211,341 | 3.00 | \$ 213,432 | 3.00 | \$ 213,432 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Engineering Division

Agency Overview

Agency Mission

The mission of the Engineering Division is to provide a variety of Public Works services to the City's residents and visitors in a fair and consistent manner that encourages public input.

Agency Overview

The Engineering Division is responsible for: (1) the design, supervision, inspection, and construction of the City's transportation system infrastructure; (2) the construction, maintenance, repair, and energy efficient retrofits to City-owned facilities; and (3) the City surveying and mapping operations.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Increased personnel costs based on allocating staff time to capital and utility funded projects (\$390,000).
- Continued facility lease costs for staff offices during the Madison Municipal Building (MMB) renovation (\$240,000).
- Increased City County Building (CCB) facility maintenance and custodial charges (\$60,000).
- Decreased budgeted revenue from private contract based on anticipated trends (\$50,000).

Engineering Division

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Engineering & Administration | (109,033) | (120,240) | (123,095) | (130,530) | (130,530) |
| Facilities Operations & Mntc | (298,438) | (321,220) | (323,651) | (252,000) | (252,000) |
| Mapping & Records | (52) | - | - | - | - |
| Total Revenue | \$ (407,523) | \$ (441,460) | \$ (446,746) | \$ (382,530) | \$ (382,530) |
| Expense | | | | | |
| Engineering & Administration | 3,081,918 | 3,183,905 | 2,926,531 | 3,159,921 | 3,181,550 |
| Facilities Management | 547,990 | 401,456 | 556,970 | 632,836 | 632,886 |
| Facilities Operations & Mntc | 534,865 | 854,194 | 870,058 | 1,029,905 | 1,030,911 |
| Mapping & Records | 391,462 | 392,314 | 436,939 | 456,847 | 457,174 |
| Total Expense | \$ 4,556,234 | \$ 4,831,869 | \$ 4,790,497 | \$ 5,279,509 | \$ 5,302,521 |
| Net General Fund | \$ 4,148,712 | \$ 4,390,409 | \$ 4,343,751 | \$ 4,896,979 | \$ 4,919,991 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (289,830) | (321,220) | (325,492) | (252,000) | (252,000) |
| Misc Revenue | (102,018) | (120,240) | (120,539) | (130,530) | (130,530) |
| Transfer In | (15,674) | - | (715) | - | - |
| Total Revenue | \$ (407,523) | \$ (441,460) | \$ (446,746) | \$ (382,530) | \$ (382,530) |
| Expense | | | | | |
| Salaries | 3,457,838 | 3,360,308 | 3,565,125 | 3,750,052 | 3,750,052 |
| Benefits | 1,162,493 | 1,450,198 | 1,262,585 | 1,582,683 | 1,584,848 |
| Supplies | 364,261 | 322,560 | 295,888 | 321,480 | 321,480 |
| Purchased Services | 638,386 | 820,544 | 788,640 | 815,913 | 875,726 |
| Inter Departmental Charges | 472,364 | 411,633 | 411,633 | 408,135 | 369,169 |
| Inter Departmental Billing | (1,546,562) | (1,533,374) | (1,533,374) | (1,598,754) | (1,598,754) |
| Transfer Out | 7,455 | - | - | - | - |
| Total Expense | \$ 4,556,234 | \$ 4,831,869 | \$ 4,790,497 | \$ 5,279,509 | \$ 5,302,521 |
| Net General Fund | \$ 4,148,712 | \$ 4,390,409 | \$ 4,343,751 | \$ 4,896,979 | \$ 4,919,991 |

Service Overview

Service: Engineering & Administration

Service Description

This service is responsible for management, contract administration, and administrative support to the Engineering Division's transportation and pedestrian infrastructure projects. This service oversees projects pertaining to: 1) Streets and Bridges, 2) Sidewalks, 3) Bike Paths, and 4) Environmental improvements for remediating soil and groundwater contamination.

2018 Planned Activities

- Upgrade computer software for Engineering and other Public Works agency staff to improve efficiencies in project design and mapping work.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (109,033) | (120,240) | (123,095) | (130,530) | (130,530) |
| Expense | 3,081,918 | 3,183,905 | 2,926,531 | 3,159,921 | 3,181,550 |
| Net Service Budget | \$ 2,972,885 | \$ 3,063,665 | \$ 2,803,436 | \$ 3,029,391 | \$ 3,051,020 |

Service: Facilities Management

Service Description

This service is responsible for the design, project management, and construction supervision of remodeling and construction projects for City-owned facilities. The goal of this service is to implement projects that decrease energy use, conserve water, use renewable sources of energy, and provide high quality facilities.

2018 Planned Activities

- Maintain the existing level of service to provide for the development of various capital budget facilities projects.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 547,990 | 401,456 | 556,970 | 632,836 | 632,886 |
| Net Service Budget | \$ 547,990 | \$ 401,456 | \$ 556,970 | \$ 632,836 | \$ 632,886 |

Service: Facilities Operations & Maintenance

Service Description

This service is responsible for the maintenance and operational oversight of City-owned facilities including: the Madison Municipal Building (MMB), the Fairchild Building, 4 district police stations, the police training center, 13 fire stations, 7 Public Works facilities, the Madison Senior Center, 6 parking ramps, 3 leased facilities, and various storage buildings. The goals of this service are to: 1) improve the operational efficiency of the facilities by implementing energy savings components to the scheduled facility improvements, and 2) optimize municipal investment by increasing the useful life of the City's facilities.

2018 Planned Activities

- Continue preventative maintenance practices and in-house installation of mechanical systems in City facilities.
- Expand the Green Power program to work toward the goal of self-generating 1 Megawatt of energy by 2020.
- Enhance the reporting functionality of the Computerized Maintenance Management System (CMMS).

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (298,438) | (321,220) | (323,651) | (252,000) | (252,000) |
| Expense | 534,865 | 854,194 | 870,058 | 1,029,905 | 1,030,911 |
| Net Service Budget | \$ 236,427 | \$ 532,974 | \$ 546,406 | \$ 777,905 | \$ 778,911 |

Service Overview

Service: Mapping & Records

Service Description

This service provides oversight for new subdivisions, land divisions, conditional use permits, parking lot plans, applications for building permits, legal land descriptions, mapping and surveying services for land acquisitions, land disposals, street rights-of-way issues, street vacations, and other requested land record services required to support the maintenance, acquisition or disposal of City of Madison real estate. The service also maintains the City's Official Map, Assessors' Parcel Maps, Fire Department Run Maps, Police Sector Maps, storm sewer records, storm water utility records and billings, sanitary sewer records, public land survey monument records and assigns street names and addresses, and conducts aerial imagery projects to provide digital imagery and electronic mapping to both internal and external customers. The goal of this service is to protect the land interests of the City of Madison and to accurately maintain the City's official maps.

2018 Planned Activities

- Update technology hardware and software to support the Mapping and GIS system network.
- Proactively retrieve records from surrounding townships in preparation of annexation to the City of Madison in the coming years.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (52) | - | - | - | - |
| Expense | 391,462 | 392,314 | 436,939 | 456,847 | 457,174 |
| Net Service Budget | \$ 391,410 | \$ 392,314 | \$ 436,939 | \$ 456,847 | \$ 457,174 |

Engineering Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Sale Of Recyclables | (2,120) | (1,000) | (1,111) | (2,000) | (2,000) |
| Facility Rental | (97,124) | - | (1,605) | - | - |
| Reimbursement Of Expense | (190,587) | (320,220) | (322,776) | (250,000) | (250,000) |
| TOTAL | \$ (289,830) | \$ (321,220) | \$ (325,492) | \$ (252,000) | \$ (252,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Miscellaneous Revenue | (102,018) | (120,240) | (120,539) | (130,530) | (130,530) |
| TOTAL | \$ (102,018) | \$ (120,240) | \$ (120,539) | \$ (130,530) | \$ (130,530) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------|-----------------|--------------|----------------|
| Transfer In From Insurance | (15,674) | - | (715) | - | - |
| TOTAL | \$ (15,674) | \$ - | \$ (715) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,090,980 | 5,140,708 | 3,247,403 | 3,580,452 | 3,580,452 |
| Salary Savings | - | (200,000) | - | (200,000) | (200,000) |
| Salary Reimbursed | - | (1,950,000) | - | - | - |
| Premium Pay | 15,136 | 15,500 | 14,115 | 15,500 | 15,500 |
| Workers Compensation Wages | 8,175 | - | 701 | - | - |
| Compensated Absence | 51,125 | 45,000 | 39,053 | 45,000 | 45,000 |
| Hourly Wages | 144,965 | 158,200 | 152,429 | 158,200 | 158,200 |
| Overtime Wages Permanent | 142,348 | 143,200 | 106,049 | 143,200 | 143,200 |
| Overtime Wages Hourly | 4,867 | 7,700 | 5,034 | 7,700 | 7,700 |
| Election Officials Wages | 240 | - | 341 | - | - |
| TOTAL | \$ 3,457,838 | \$ 3,360,308 | \$ 3,565,125 | \$ 3,750,052 | \$ 3,750,052 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 64,199 | 65,000 | 60,527 | 65,000 | 65,000 |
| Benefit Savings | - | (620,000) | - | - | - |
| Health Insurance Benefit | 588,771 | 929,996 | 641,212 | 675,510 | 682,511 |
| Wage Insurance Benefit | 11,527 | 28,989 | 13,060 | 19,918 | 19,918 |
| WRS | 219,717 | 475,888 | 235,081 | 369,791 | 366,215 |
| FICA Medicare Benefits | 254,993 | 529,982 | 273,697 | 412,356 | 411,096 |
| Licenses & Certifications | 1,035 | 500 | 480 | 1,000 | 1,000 |
| Post Employment Health Plans | 22,249 | 39,843 | 38,529 | 39,108 | 39,108 |
| TOTAL | \$ 1,162,493 | \$ 1,450,198 | \$ 1,262,585 | \$ 1,582,683 | \$ 1,584,848 |

Engineering Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Office Supplies | 6,605 | 8,910 | 6,902 | 8,000 | 8,000 |
| Copy Printing Supplies | 8,757 | 8,200 | 4,423 | 8,800 | 8,800 |
| Furniture | 540 | 2,250 | 1,674 | 2,500 | 2,500 |
| Hardware Supplies | 44,887 | 15,000 | 19,929 | 15,000 | 15,000 |
| Software Lic & Supplies | 42,308 | 5,000 | 15,014 | 19,220 | 19,220 |
| Postage | 14,580 | 13,000 | 13,000 | 15,000 | 15,000 |
| Books & Subscriptions | 1,308 | 1,500 | 1,029 | 1,500 | 1,500 |
| Work Supplies | 51,762 | 52,100 | 42,152 | 52,100 | 52,100 |
| Janitorial Supplies | 31,508 | 25,000 | 55,000 | 30,000 | 30,000 |
| Safety Supplies | 9,234 | 5,000 | 5,000 | 8,000 | 8,000 |
| Uniform Clothing Supplies | 722 | 2,600 | 1,341 | 750 | 750 |
| Food And Beverage | 181 | - | - | - | - |
| Building Supplies | 19,933 | 21,600 | 14,864 | 25,000 | 25,000 |
| Electrical Supplies | 29,253 | 24,600 | 25,743 | 25,000 | 25,000 |
| HVAC Supplies | 49,447 | 33,740 | 34,874 | 50,000 | 50,000 |
| Plumbing Supplies | 28,821 | 13,060 | 15,918 | 25,000 | 25,000 |
| Landscaping Supplies | 4,960 | 16,000 | 5,604 | 12,000 | 12,000 |
| Trees Shrubs Plants | 110 | 8,000 | - | - | - |
| Machinery And Equipment | 11,428 | 11,700 | 20,662 | 7,110 | 7,110 |
| Equipment Supplies | 7,915 | 55,300 | 12,758 | 16,500 | 16,500 |
| TOTAL | \$ 364,261 | \$ 322,560 | \$ 295,888 | \$ 321,480 | \$ 321,480 |

Engineering Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Natural Gas | 28,347 | 17,000 | 14,398 | 21,730 | 21,730 |
| Electricity | 111,757 | 12,190 | 6,495 | 30,050 | 30,050 |
| Water | 9,335 | 12,130 | 10,000 | 12,150 | 12,150 |
| Sewer | 1,328 | 160 | 841 | 390 | 390 |
| Stormwater | 18,175 | 19,000 | 17,971 | 19,590 | 19,590 |
| Telephone | 4,909 | 5,243 | 4,198 | 5,412 | 5,412 |
| Cellular Telephone | 8,586 | 8,584 | 8,234 | 10,270 | 10,270 |
| Building Improv Repair Maint | 27,049 | 20,000 | 14,409 | 25,000 | 25,000 |
| Pest Control | 6,462 | 3,775 | 6,066 | 6,500 | 6,500 |
| Elevator Repair | 4,866 | 4,800 | 4,800 | 1,550 | 1,550 |
| Facility Rental | - | 291,454 | 291,454 | 242,870 | 242,870 |
| Custodial Bldg Use Charges | 37,034 | 37,494 | 37,494 | 37,494 | 97,307 |
| Process Fees Recyclables | 595 | 300 | 851 | 750 | 750 |
| Grounds Improv Repair Maint | 5,443 | 6,500 | 6,500 | 6,500 | 6,500 |
| Landscaping | 143,052 | 150,500 | 123,654 | 145,000 | 145,000 |
| Office Equipment Repair | - | 200 | - | 200 | 200 |
| Equipment Mntc | 7,973 | 5,000 | 9,986 | 8,000 | 8,000 |
| System & Software Mntc | 40,449 | 44,090 | 42,375 | 43,275 | 43,275 |
| Vehicle Repair & Mntc | 6,420 | 8,500 | 3,431 | 7,500 | 7,500 |
| Rental Of Equipment | 5,396 | 3,350 | 4,601 | 3,350 | 3,350 |
| Street Mntc | 527 | - | - | - | - |
| Plant In Service Mntc | - | - | 3 | - | - |
| Recruitment | 1,978 | 500 | 500 | 1,000 | 1,000 |
| Mileage | 17,726 | 18,000 | 19,484 | 18,000 | 18,000 |
| Conferences & Training | 16,081 | 10,000 | 14,634 | 15,000 | 15,000 |
| Memberships | 9,916 | 10,904 | 8,671 | 10,911 | 10,911 |
| Medical Services | 277 | 600 | 118 | 850 | 850 |
| Delivery Freight Charges | 496 | 750 | 1,098 | 750 | 750 |
| Storage Services | 820 | 970 | 907 | 891 | 891 |
| Mortgage & Title Services | - | - | 1,500 | - | - |
| Consulting Services | 65,274 | 55,540 | 55,540 | 64,040 | 64,040 |
| Advertising Services | 2,361 | 2,700 | 2,561 | 2,500 | 2,500 |
| Inspection Services | 4,026 | 7,500 | 4,437 | 5,000 | 5,000 |
| Parking Towing Services | 50 | - | - | - | - |
| Security Services | 2,891 | 320 | - | 1,750 | 1,750 |
| Other Services & Expenses | 36,130 | 55,000 | 53,813 | 45,700 | 45,700 |
| Taxes & Special Assessments | 11,425 | 6,000 | 15,691 | 20,450 | 20,450 |
| Permits & Licenses | 1,232 | 1,490 | 1,928 | 1,490 | 1,490 |
| TOTAL | \$ 638,386 | \$ 820,544 | \$ 788,640 | \$ 815,913 | \$ 875,726 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Engineering | 9,837 | 13,080 | 13,080 | 13,080 | 13,080 |
| ID Charge From Fleet Services | 101,382 | 46,458 | 46,458 | 31,299 | 31,299 |
| ID Charge From Landfill | 8,316 | 7,000 | 7,000 | 8,400 | 8,400 |
| ID Charge From Traffic Eng | 4,791 | 7,437 | 7,437 | 4,698 | 4,698 |
| ID Charge From Insurance | 54,109 | 38,999 | 38,999 | 38,999 | 54,002 |
| ID Charge From Workers Comp | 140,328 | 156,659 | 156,659 | 156,659 | 102,690 |
| ID Charge From Sewer | 75,483 | 70,000 | 70,000 | 75,000 | 75,000 |
| ID Charge From Stormwater | 78,118 | 72,000 | 72,000 | 80,000 | 80,000 |
| TOTAL | \$ 472,364 | \$ 411,633 | \$ 411,633 | \$ 408,135 | \$ 369,169 |

Engineering Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| ID Billing To Finance | (7,072) | - | - | - | - |
| ID Billing To Human Resources | (33,767) | (33,767) | (33,767) | (33,767) | (33,767) |
| ID Billing To Information Tec | (37,769) | (969) | (969) | (969) | (969) |
| ID Billing To Fire | (278,213) | (278,163) | (278,163) | (278,163) | (278,163) |
| ID Billing To Police | (533,701) | (536,303) | (536,303) | (611,303) | (611,303) |
| ID Billing To Public Health | (13,130) | (13,130) | (13,130) | (13,130) | (13,130) |
| ID Billing To Engineering | (9,837) | (13,080) | (13,080) | (13,080) | (13,080) |
| ID Billing To Fleet Services | (27,065) | (27,065) | (27,065) | (27,065) | (27,065) |
| ID Billing To Landfill | (12,274) | (12,468) | (12,468) | (12,468) | (12,468) |
| ID Billing To Streets | (55,152) | (55,152) | (55,152) | (55,152) | (55,152) |
| ID Billing To Traffic Eng | (54,540) | (54,539) | (54,539) | (54,539) | (54,539) |
| ID Billing To Library | (3,537) | (3,537) | (3,537) | (3,537) | (3,537) |
| ID Billing To Parks | (14,111) | (14,111) | (14,111) | (14,111) | (14,111) |
| ID Billing To Bldg Inspection | (62,598) | (62,598) | (62,598) | (62,598) | (62,598) |
| ID Billing To CDBG | (41,703) | (41,703) | (41,703) | (41,703) | (41,703) |
| ID Billing To Community Dev | (38,090) | (38,090) | (38,090) | (38,090) | (38,090) |
| ID Billing To Economic Dev | (54,539) | (59,539) | (59,539) | (59,539) | (59,539) |
| ID Billing To Office Of Dir Pl | (16,245) | (16,245) | (16,245) | (16,245) | (16,245) |
| ID Billing To Planning | (79,364) | (79,364) | (79,364) | (79,364) | (79,364) |
| ID Billing To Parking | (37,269) | (37,269) | (37,269) | (37,269) | (37,269) |
| ID Billing To Sewer | (51,355) | (64,167) | (64,167) | (56,917) | (56,917) |
| ID Billing To Stormwater | (34,021) | (40,906) | (40,906) | (38,536) | (38,536) |
| ID Billing To CDA | (51,209) | (51,209) | (51,209) | (51,209) | (51,209) |
| TOTAL | \$ (1,546,562) | \$ (1,533,374) | \$ (1,533,374) | \$ (1,598,754) | \$ (1,598,754) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-----------------|--------------|----------------|--------------|----------------|
| Transfer Out To Grants | 7,455 | - | - | - | - |
| TOTAL | \$ 7,455 | \$ - | \$ - | \$ - | \$ - |

Engineering Division

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | 2018 Request | | Executive | |
|---------------------------|----|----------------|---------------------|-----------------|---------------------|---------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 2.00 | 134,143 | 2.00 | 119,511 | 2.00 | 119,511 |
| ADMIN ASST | 20 | 1.00 | 50,126 | 1.00 | 55,530 | 1.00 | 55,530 |
| ARCHITECT | 18 | 4.00 | 342,964 | 4.00 | 354,262 | 4.00 | 354,262 |
| ASST CITY ENGINEER | 18 | 2.00 | 233,696 | 2.00 | 238,364 | 2.00 | 238,364 |
| CCTV INSPEC TECH | 15 | 3.00 | 173,621 | 3.00 | 189,511 | 3.00 | 189,511 |
| CIVIL TECH | 16 | 1.00 | 61,092 | 1.00 | 62,743 | 1.00 | 62,743 |
| COMP MAP/GIS COORD | 18 | 1.00 | 92,906 | 1.00 | 103,886 | 1.00 | 103,886 |
| CONSTRUCT INSP | 15 | 12.00 | 778,487 | 12.00 | 805,749 | 12.00 | 805,749 |
| CONSTRUCTION MGR | 18 | 3.00 | 219,679 | 3.00 | 239,441 | 3.00 | 239,441 |
| CUSTODIAL SERV COORD | 16 | 1.00 | 48,941 | 1.00 | 49,912 | 1.00 | 49,912 |
| CUSTODIAL WKR | 16 | 12.50 | 639,062 | 12.50 | 609,518 | 12.50 | 609,518 |
| ELECTRICIAN | 71 | 2.00 | 134,788 | 2.00 | 140,411 | 2.00 | 140,411 |
| ELECTRICIAN FOREPERS | 71 | 1.00 | 70,124 | 1.00 | 75,297 | 1.00 | 75,297 |
| ENGINEER | 18 | 19.00 | 1,476,733 | 19.00 | 1,576,027 | 19.00 | 1,576,027 |
| ENGINEERING FINANCIAL MAN | 18 | 1.00 | 101,983 | 1.00 | 105,078 | 1.00 | 105,078 |
| ENGR CITY | 21 | 1.00 | 146,371 | 1.00 | 146,585 | 1.00 | 146,585 |
| ENGR FIELD AIDE | 15 | 2.00 | 100,296 | 2.00 | 118,805 | 2.00 | 118,805 |
| ENGR OPER LDWKR | 15 | 2.00 | 114,612 | 2.00 | 127,846 | 2.00 | 127,846 |
| ENGR PROG SPEC | 16 | 3.00 | 218,069 | 3.00 | 208,855 | 3.00 | 208,855 |
| FAC/SUS MGR | 18 | 1.00 | 113,156 | 1.00 | 116,583 | 1.00 | 116,583 |
| HYDROGEOLOGIST | 18 | 0.60 | 48,928 | 0.60 | 51,081 | 0.60 | 51,081 |
| IT SPEC | 18 | 1.00 | 74,176 | 1.00 | 83,175 | 1.00 | 83,175 |
| LANDSCAPE ARCHITECT | 18 | 1.00 | 59,191 | 1.00 | 63,193 | 1.00 | 63,193 |
| MAINT MECH | 15 | 1.00 | 63,490 | 1.00 | 64,758 | 1.00 | 64,758 |
| MAINT MECH | 16 | 4.00 | 248,315 | 4.00 | 255,352 | 4.00 | 255,352 |
| PLUMBER | 71 | 1.00 | 69,049 | 1.00 | 70,428 | 1.00 | 70,428 |
| PRINCIPAL ARCHITECT | 18 | 1.00 | 89,550 | 1.00 | 91,338 | 1.00 | 91,338 |
| PRINCIPAL ENGR | 18 | 2.00 | 212,737 | 2.00 | 216,987 | 2.00 | 216,987 |
| PRINICPAL ENGR | 18 | 3.00 | 338,174 | 3.00 | 344,929 | 3.00 | 344,929 |
| PROG ASST | 17 | 1.00 | 46,181 | 1.00 | 49,644 | 1.00 | 49,644 |
| PROG ASST | 20 | 4.00 | 216,140 | 4.00 | 217,272 | 4.00 | 217,272 |
| PW DEV MGR | 18 | 2.00 | 156,413 | 2.00 | 160,520 | 2.00 | 160,520 |
| S/D MAINT TECH | 15 | 2.00 | 118,453 | 2.00 | 121,895 | 2.00 | 121,895 |
| SIDEWALK PROG SUPERV | 18 | 1.00 | 76,888 | 1.00 | 80,960 | 1.00 | 80,960 |
| SSMO | 15 | 11.00 | 526,482 | 11.00 | 544,766 | 11.00 | 544,766 |
| SURVEYOR | 18 | 2.00 | 151,953 | 2.00 | 155,606 | 2.00 | 155,606 |
| TOTAL | | 112.10 | \$ 7,746,969 | 112.10 | \$ 8,015,819 | 112.10 | \$ 8,015,819 |

Finance Department

Agency Overview

Agency Mission

The agency's mission is to enhance the financial health of Madison and serve as the steward of the City's resources through financial information, advice and support to the public, employees, City agencies and policymakers.

Agency Overview

The agency is responsible for citywide financial services including: general accounting, financial reporting, budgeting, internal audit, risk management, purchasing, payroll, and debt management. The goal of the Finance Department is to provide quality service to City agencies and facilitate processes that contribute to quality financial information for internal and external stakeholders. Major initiatives planned for 2017 include implementing a training program for City staff around recently launched financial software and supporting the implementation of strategic management.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- The continuation of professional services contracts that support various aspects of financial management within the City; contracts include, but are not limited to: \$96,150 for audit services, \$295,000 for ambulance billing, \$60,000 for collection services, and \$16,500 for actuarial services.
- Continued funding for implementation of data management efforts as part of the City's strategic management initiative. Funds in the 2018 budget will be used for a performance management internship program, data visualization tools, and a resident survey.
- Elimination of an Account Clerk position that was previously authorized as a double fill position.

Finance Department

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Accounting | (15,000) | (15,000) | (15,000) | (15,000) | (15,000) |
| Administrative Support | (157) | - | - | - | - |
| Total Revenue | \$ (15,157) | \$ (15,000) | \$ (15,000) | \$ (15,000) | \$ (15,000) |
| Expense | | | | | |
| Accounting | 2,122,529 | 2,366,670 | 2,265,812 | 2,289,241 | 2,289,939 |
| Administrative Support | 563,326 | 618,267 | 589,980 | 640,654 | 642,982 |
| Budget & Program Evaluation | 661,600 | 639,945 | 687,977 | 746,519 | 784,426 |
| Risk Management | 49,724 | 81,926 | 90,630 | 78,796 | 80,694 |
| Total Expense | \$ 3,397,179 | \$ 3,706,808 | \$ 3,634,399 | \$ 3,755,210 | \$ 3,798,041 |
| Net General Fund | \$ 3,382,022 | \$ 3,691,808 | \$ 3,619,399 | \$ 3,740,210 | \$ 3,783,041 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (157) | - | - | - | - |
| Misc Revenue | (15,000) | (15,000) | (15,000) | (15,000) | (15,000) |
| Total Revenue | \$ (15,157) | \$ (15,000) | \$ (15,000) | \$ (15,000) | \$ (15,000) |
| Expense | | | | | |
| Salaries | 2,123,309 | 2,259,210 | 2,160,307 | 2,326,444 | 2,362,100 |
| Benefits | 712,244 | 733,518 | 765,013 | 734,246 | 736,179 |
| Supplies | 41,744 | 32,250 | 55,310 | 41,798 | 41,798 |
| Purchased Services | 506,545 | 659,308 | 638,222 | 637,272 | 650,123 |
| Debt & Other Financing | - | - | 96 | - | - |
| Inter Departmental Charges | 13,337 | 22,522 | 15,450 | 15,450 | 7,841 |
| Total Expense | \$ 3,397,179 | \$ 3,706,808 | \$ 3,634,399 | \$ 3,755,210 | \$ 3,798,041 |
| Net General Fund | \$ 3,382,022 | \$ 3,691,808 | \$ 3,619,399 | \$ 3,740,210 | \$ 3,783,041 |

Service Overview

Service: Accounting

Service Description

This service is responsible for overseeing and processing all financial transactions within the City of Madison. Specific functions performed by the service include procuring goods for City departments, processing the biweekly payroll, and preparing the Comprehensive Annual Financial Report. The goal of the service is to provide high quality service to City departments while ensuring financial activity is compliant with Generally Accepted Account Principles.

2018 Planned Activities

- Continue training efforts for City staff regarding functionality of the enterprise wide financial system
- Oversee a formal month end closing policy and process for the City's financial data; this effort will improve the quality of financial data
- Improve access for City staff and vendor through implementation of Vendor Self Service and enhancements to Employee Self Service
- Continue to support improvements to the City's enterprise wide financial system

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (15,000) | (15,000) | (15,000) | (15,000) | (15,000) |
| Expense | 2,122,529 | 2,366,670 | 2,265,812 | 2,289,241 | 2,289,939 |
| Net Service Budget | \$ 2,107,529 | \$ 2,351,670 | \$ 2,250,812 | \$ 2,274,241 | \$ 2,274,939 |

Service: Administrative Support

Service Description

This service provides clerical and office services to City agencies. In addition to Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

2018 Planned Activities

- Support the 2018 Election process by providing staff support to the Clerk's Office

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (157) | - | - | - | - |
| Expense | 563,326 | 618,267 | 589,980 | 640,654 | 642,982 |
| Net Service Budget | \$ 563,169 | \$ 618,267 | \$ 589,980 | \$ 640,654 | \$ 642,982 |

Service Overview

Service: Budget & Program Evaluation

Service Description

This service is responsible for preparing and monitoring the City's operating and capital budgets. The service also evaluates City programs by performing audits of City operations and analyzing various data sources. The goal of the service is to provide high quality analysis regarding the City's budget and operations and share this information in a transparent and meaningful manner with both internal and external stakeholders.

2018 Planned Activities

- Focus on process improvement efforts as it pertains to the budget publication, Single Audit development, and publication of Finance Committee materials
- Develop data visualization dashboards allowing residents, policy makers, and agency staff to leverage financial data in the decision making process
- Work with City agencies to complete a service inventory with the goal of connecting City services with the outcome they impact
- Develop data action plans to begin collecting data for indicators as outlined in the strategic framework
- Working with partner agencies formalize policies and procedures pertaining to grant management

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 661,600 | 639,945 | 687,977 | 746,519 | 784,426 |
| Net Service Budget | \$ 661,600 | \$ 639,945 | \$ 687,977 | \$ 746,519 | \$ 784,426 |

Service: Risk Management

Service Description

This service is responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

2018 Planned Activities

- Examine business processes in order to transition to a paperless model

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Revenue | - | - | - | - | - |
| Expense | 49,724 | 81,926 | 90,630 | 78,796 | 80,694 |
| Net Service Budget | \$ 49,724 | \$ 81,926 | \$ 90,630 | \$ 78,796 | \$ 80,694 |

Finance Department

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------|--------------|----------------|--------------|----------------|
| Other Unit of Gov Rev Op | (157) | - | - | - | - |
| TOTAL | \$ (157) | \$ - | \$ - | \$ - | \$ - |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (15,000) | (15,000) | (15,000) | (15,000) | (15,000) |
| TOTAL | \$ (15,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,051,410 | 2,330,402 | 2,108,156 | 2,331,023 | 2,331,023 |
| Salary Savings | - | (67,850) | - | (67,850) | (67,850) |
| Salary Reimbursed | - | (41,605) | - | - | - |
| Premium Pay | 2 | 20,263 | - | 14,927 | 14,927 |
| Compensated Absence | 17,301 | - | 19,824 | - | - |
| Hourly Wages | 25,396 | 13,000 | 23,294 | 43,344 | 79,000 |
| Overtime Wages Permanent | 28,545 | 5,000 | 8,032 | 5,000 | 5,000 |
| Overtime Wages Hourly | 160 | - | - | - | - |
| Election Officials Wages | 495 | - | 1,002 | - | - |
| TOTAL | \$ 2,123,309 | \$ 2,259,210 | \$ 2,160,307 | \$ 2,326,444 | \$ 2,362,100 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | 50,123 | - | 67,868 | - | - |
| Health Insurance Benefit | 356,694 | 381,285 | 374,022 | 382,557 | 387,216 |
| Wage Insurance Benefit | 8,732 | 8,129 | 9,092 | 9,201 | 9,200 |
| WRS | 139,256 | 158,462 | 143,760 | 158,504 | 156,180 |
| FICA Medicare Benefits | 157,440 | 174,666 | 161,485 | 175,064 | 174,663 |
| Post Employment Health Plans | - | 10,976 | 8,787 | 8,920 | 8,920 |
| TOTAL | \$ 712,244 | \$ 733,518 | \$ 765,013 | \$ 734,246 | \$ 736,179 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 7,277 | - | - |
| Office Supplies | 8,202 | 6,000 | 4,184 | 5,400 | 5,400 |
| Copy Printing Supplies | 11,026 | 9,500 | 16,956 | 8,500 | 8,500 |
| Furniture | 465 | 1,600 | 1,924 | 5,100 | 5,100 |
| Hardware Supplies | 4,690 | 2,000 | 2,101 | 3,312 | 3,312 |
| Software Lic & Supplies | - | 150 | 7,867 | 5,600 | 5,600 |
| Postage | 10,750 | 9,000 | 9,993 | 8,700 | 8,700 |
| Books & Subscriptions | 2,360 | 2,500 | 4,420 | 3,100 | 3,100 |
| Work Supplies | 4,193 | 1,400 | 588 | 2,086 | 2,086 |
| Safety Supplies | 58 | 100 | - | - | - |
| TOTAL | \$ 41,744 | \$ 32,250 | \$ 55,310 | \$ 41,798 | \$ 41,798 |

Finance Department

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 4,788 | 5,500 | 8,314 | 3,712 | 3,712 |
| Custodial Bldg Use Charges | 74,820 | 73,013 | 73,013 | 73,013 | 85,864 |
| Comm Device Mntc | 3,326 | 3,700 | 109 | 3,330 | 3,330 |
| Recruitment | 1,675 | 1,500 | 1,270 | 750 | 750 |
| Mileage | 1,427 | 300 | 311 | 550 | 550 |
| Conferences & Training | 20,181 | 22,200 | 15,389 | 28,500 | 28,500 |
| Memberships | 2,053 | 5,000 | 5,164 | 5,402 | 5,402 |
| Financial Actuary Services | 9,500 | 12,500 | 3,000 | 16,500 | 16,500 |
| Audit Services | 89,681 | 94,245 | 115,082 | 96,130 | 96,130 |
| Bank Services | 15 | 100 | - | 100 | 100 |
| Collection Services | 39,184 | 60,000 | 89,018 | 60,000 | 60,000 |
| Delivery Freight Charges | 378 | 500 | 308 | 625 | 625 |
| Storage Services | 3,822 | 3,800 | 4,656 | 1,710 | 1,710 |
| Management Services | 250,602 | 300,000 | 300,000 | 295,000 | 295,000 |
| Advertising Services | 427 | 200 | - | 500 | 500 |
| Printing Services | - | 1,200 | - | 900 | 900 |
| Other Services & Expenses | 4,339 | 75,000 | 22,589 | 50,000 | 50,000 |
| Circuit Court Fee | - | 50 | - | 50 | 50 |
| Other Insurance | 20 | - | - | - | - |
| Permits & Licenses | 305 | 500 | - | 500 | 500 |
| TOTAL | \$ 506,545 | \$ 659,308 | \$ 638,222 | \$ 637,272 | \$ 650,123 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|-------------|--------------|----------------|--------------|----------------|
| Interest | - | - | 96 | - | - |
| TOTAL | \$ - | \$ - | \$ 96 | \$ - | \$ - |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|-----------------|
| ID Charge From Engineering | 7,072 | 7,072 | - | - | - |
| ID Charge From Insurance | 3,968 | 12,900 | 12,900 | 12,900 | 5,175 |
| ID Charge From Workers Comp | 2,297 | 2,550 | 2,550 | 2,550 | 2,666 |
| TOTAL | \$ 13,337 | \$ 22,522 | \$ 15,450 | \$ 15,450 | \$ 7,841 |

Finance

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 11.00 | 752,087 | 11.00 | 785,376 | 11.00 | 785,376 |
| ACCT CLERK | 20 | 4.00 | 208,184 | 3.00 | 171,411 | 3.00 | 171,411 |
| ACCT SERVICES MGR | 18 | 1.00 | 118,715 | 1.00 | 121,930 | 1.00 | 121,930 |
| ACCT TECH | 20 | 3.00 | 179,998 | 3.00 | 163,629 | 3.00 | 163,629 |
| ADMIN ANAL | 18 | 4.00 | 313,000 | 4.00 | 326,795 | 4.00 | 326,795 |
| ADMIN SUPPORT CLK | 20 | 4.00 | 207,367 | 4.00 | 209,077 | 4.00 | 209,077 |
| BUDGET/PROG EVAL MGR | 18 | 1.00 | 109,672 | 1.00 | 111,863 | 1.00 | 111,863 |
| BUYER | 16 | 2.00 | 126,348 | 2.00 | 130,375 | 2.00 | 130,375 |
| DOC SERVS LDWKR | 17 | 1.00 | 61,306 | 1.00 | 62,531 | 1.00 | 62,531 |
| DOC SERVS SPEC | 17 | 2.00 | 111,234 | 2.00 | 113,456 | 2.00 | 113,456 |
| FINANCE DIR | 21 | 1.00 | 154,843 | 1.00 | 159,276 | 1.00 | 159,276 |
| GRANT WRITER | 18 | 1.00 | 74,176 | 1.00 | 75,657 | 1.00 | 75,657 |
| PRINCIPAL ACCOUNTANT | 18 | 3.00 | 307,377 | 3.00 | 314,003 | 3.00 | 314,003 |
| PROG ASST | 20 | 2.00 | 99,820 | 2.00 | 105,656 | 2.00 | 105,656 |
| RISK MANAGER | 18 | 1.00 | 103,880 | 1.00 | 106,966 | 1.00 | 106,966 |
| SAFETY COORDINATOR | 18 | 1.00 | 77,098 | 1.00 | 78,638 | 1.00 | 78,638 |
| TOTAL | | 42.00 | \$ 3,005,105 | 41.00 | \$ 3,036,638 | 41.00 | \$ 3,036,638 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Fire Department

Agency Overview

Agency Mission

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster. Through education, prevention and emergency service delivery, the Department provides high-quality services accessible to all members of the community. Cross-training of fire suppression personnel allows the Department to provide premier pre-hospital emergency medical care, extrication, hazardous material release management and water rescue services.

Agency Overview

The agency is responsible for emergency responses to fires and other disasters, emergency medical services, fire safety education, fire and elevator inspection, and fire investigation. The Department's goal is to ensure quality emergency response services across the City of Madison. To achieve this goal the Agency will seek to maintain necessary daily staffing levels and maximize existing resources through examining inventory control measures.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Maintaining a minimum daily staffing level of 82, which will increase to 86 when Station 14 opens in December 2018. The staffing level assumes both the continuation of creative staffing methods developed by labor and management to optimize personnel resources and an absence level based on future projections and past experience.
- The receipt of a SAFER grant for the opening of Station 14. A special academy will be held in January 2018 for 18 recruits to replace staff reassigned to Station 14. The SAFER grant will fund 75% of the salary and benefits for the 18 firefighters for 3 years (\$900,000 in 2018). The total local match for the grant in 2018 is \$365,000. This match offsets a portion of staffing costs for the new positions and will increase in 2019. The Executive Budget also includes \$140,000 for one-time costs associated with opening Station 14.
- Savings in overtime expected to accrue until Station 14 opens (\$450,000).
- The annual Firefighter attrition recruit class for 20 recruits, beginning in September 2018 (\$570,000). Funding for overtime related to the academy is also included (\$167,000).
- Negotiated contracts between the City and the International Association of Firefighters Local 311 and the Association of Madison Fire Supervisors. The contract calls for a 1% increase to base wages effective the pay period that contains December 1, 2017.
- A reallocation of premium pay (decrease of \$226,000) and leave payouts (increase of \$291,400) based on prior year trends for a net increase of \$65,400.
- Increases in fees for fire permits and inspections (\$284,000).

The Executive Budget includes \$300,000 in anticipated grant and restricted revenues and expenditures:

- The Community Paramedicine program focusing on educating frequent users of emergency medical services to reduce the number of emergency room visits through proactive care. 2018 is the third year of this program (\$133,000).
- The Dane County and the State of Wisconsin Emergency Management Division HAZMAT Team that provides specialized response to incidents involving hazardous materials (\$174,000).

Fire Department

Function: Public Safety & Health

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Fire Operations | (683,210) | (567,454) | (823,492) | (669,444) | (1,938,535) |
| Fire Prevention | (1,189,880) | (1,153,345) | (1,260,233) | (1,153,320) | (1,437,319) |
| Total Revenue | \$ (1,873,090) | \$ (1,720,799) | \$ (2,083,725) | \$ (1,822,764) | \$ (3,375,854) |
| Expense | | | | | |
| Fire Operations | 49,653,282 | 49,268,121 | 51,343,898 | 50,121,357 | 51,775,584 |
| Fire Prevention | 2,560,375 | 2,509,980 | 2,597,194 | 2,642,826 | 2,647,024 |
| Total Expense | \$ 52,213,657 | \$ 51,778,101 | \$ 53,941,092 | \$ 52,764,183 | \$ 54,422,608 |
| Net General Fund | \$ 50,340,567 | \$ 50,057,302 | \$ 51,857,367 | \$ 50,941,419 | \$ 51,046,754 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (226,776) | (166,880) | (230,600) | (168,340) | (168,340) |
| Charges for Services | (242,796) | (136,425) | (212,601) | (247,100) | (247,100) |
| Licenses & Permits | (1,029,793) | (1,095,620) | (1,095,620) | (1,095,620) | (1,379,619) |
| Investments & Contributions | (21,997) | (20,000) | (26,912) | (5,000) | (5,000) |
| Misc Revenue | (103,978) | (2,000) | (100,030) | (100) | (100) |
| Other Finance Source | (2,435) | - | - | - | - |
| Transfer In | - | - | (10,783) | - | - |
| Total Revenue | \$ (1,627,773) | \$ (1,420,925) | \$ (1,676,546) | \$ (1,516,160) | \$ (1,800,159) |
| Expense | | | | | |
| Salaries | 32,710,732 | 33,294,510 | 33,976,979 | 34,197,989 | 34,054,377 |
| Benefits | 12,664,973 | 11,674,540 | 13,278,961 | 11,871,082 | 11,951,845 |
| Supplies | 1,082,455 | 1,116,194 | 960,765 | 1,218,504 | 1,218,504 |
| Purchased Services | 1,248,733 | 1,388,571 | 1,311,296 | 1,410,526 | 1,410,526 |
| Inter Departmental Charges | 4,261,448 | 3,989,013 | 3,989,013 | 3,744,079 | 3,831,036 |
| Inter Departmental Billing | - | (1,500) | - | (1,500) | (1,500) |
| Transfer Out | - | 16,899 | 16,899 | 16,899 | 382,125 |
| Total Expense | \$ 51,968,340 | \$ 51,478,227 | \$ 53,533,912 | \$ 52,457,579 | \$ 52,846,913 |
| Net General Fund | \$ 50,340,567 | \$ 50,057,302 | \$ 51,857,366 | \$ 50,941,419 | \$ 51,046,754 |

Fund: Other Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|--------------------|---------------------|---------------------|---------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (23,966) | (67,889) | (325,377) | (225,785) | (1,129,591) |
| Investments & Contributions | - | - | (1,500) | - | - |
| Other Finance Source | (59,085) | (71,899) | (30,254) | (13,599) | (13,658) |
| Transfer In | - | - | (50,048) | (67,220) | (432,446) |
| Total Revenue | \$ (83,051) | \$ (139,788) | \$ (407,179) | \$ (306,604) | \$ (1,575,695) |
| Expense | | | | | |
| Salaries | 53,321 | 59,208 | 197,058 | 222,887 | 1,491,982 |
| Benefits | 4,850 | 8,060 | 47,288 | 15,210 | 15,206 |
| Supplies | - | 20,000 | 92,902 | 29,567 | 29,567 |
| Purchased Services | 24,880 | 52,520 | 69,933 | 38,940 | 38,940 |
| Total Expense | \$ 83,051 | \$ 139,788 | \$ 407,179 | \$ 306,604 | \$ 1,575,695 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Fire Department

Function: Public Safety & Health

Budget Overview

Fund: Other Restricted

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|----------------|--------------|----------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (146,982) | (160,086) | - | - | - |
| Investments & Contributions | (3,018) | - | - | - | - |
| Other Finance Source | (12,266) | - | - | - | - |
| Total Revenue | \$ (162,266) | \$ (160,086) | \$ - | \$ - | \$ - |
| Expense | | | | | |
| Salaries | 74,940 | 70,799 | - | - | - |
| Benefits | 25,177 | 23,220 | - | - | - |
| Supplies | 31,885 | 27,567 | - | - | - |
| Purchased Services | 30,264 | 38,500 | - | - | - |
| Total Expense | \$ 162,266 | \$ 160,086 | \$ - | \$ - | \$ - |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Note: State Fire Hazmat funding was moved to the Other Grants Fund in 2017.

Fire Department

Function: Public Safety & Health

Service Overview

Service: Fire Operations

Service Description

This service is responsible for emergency responses to: (1) fires, (2) emergency medical care, (3) lake rescue, (4) hazardous materials, and other disaster responses. Specific non-emergency functions include: (1) semi-annual inspections, (2) fire safety education, and (3) participating in community events. The goal of this service is to provide public safety and emergency medical care for the community.

2018 Planned Activities

- Conduct two recruit training academies to train new staff for Station 14 and vacancies due to attrition.
- Implement inventory control measures related to supplies and equipment to reduce waste.
- Review and revise the fee schedule for Fire Prevention revenues which have not been evaluated since 1998.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | (683,210) | (567,454) | (823,492) | (669,444) | (1,938,535) |
| Expense | 49,653,282 | 49,268,121 | 51,343,898 | 50,121,357 | 51,775,584 |
| Net Service Budget | \$ 48,970,072 | \$ 48,700,667 | \$ 50,520,406 | \$ 49,451,913 | \$ 49,837,049 |

Service: Fire Prevention

Service Description

This service provides fire safety education, fire inspection, fire protection engineering, public information, elevator inspection, and fire/arson investigation services. The goal of this service is to create a sense of safety in the community.

2018 Planned Activities

- Implement an educational campaign regarding smoke alarm replacement. A smoke alarm campaign was last done in 2009 when the smoke alarm ordinance was passed.
- Provide all K-3 children with fire safety education through hands-on and interactive educational programs.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (1,189,880) | (1,153,345) | (1,260,233) | (1,153,320) | (1,437,319) |
| Expense | 2,560,375 | 2,509,980 | 2,597,194 | 2,642,826 | 2,647,024 |
| Net Service Budget | \$ 1,370,496 | \$ 1,356,635 | \$ 1,336,961 | \$ 1,489,506 | \$ 1,209,705 |

Fire Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Federal Revenues Operating | (48,180) | (48,180) | (48,900) | (49,140) | (49,140) |
| State Revenues Operating | (53,234) | (57,700) | (57,700) | (57,700) | (57,700) |
| Payment for Muni Service | (13,500) | (13,500) | (13,500) | (14,000) | (14,000) |
| Local Revenues Operating | (50,000) | - | (63,000) | - | - |
| Other Unit of Gov Rev Op | (61,862) | (47,500) | (47,500) | (47,500) | (47,500) |
| TOTAL | \$ (226,776) | \$ (166,880) | \$ (230,600) | \$ (168,340) | \$ (168,340) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Reproduction Services | (2,426) | (4,400) | (2,600) | (2,100) | (2,100) |
| Special Duty | (104,093) | (86,000) | (100,000) | (98,000) | (98,000) |
| Inspect & Reinspect Fees | (10,950) | (10,000) | (10,000) | (10,000) | (10,000) |
| Reimbursement Of Expense | (125,327) | (36,025) | (100,001) | (137,000) | (137,000) |
| TOTAL | \$ (242,796) | \$ (136,425) | \$ (212,601) | \$ (247,100) | \$ (247,100) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Elevator Permits & Inspects | (606,447) | (719,920) | (719,920) | (719,920) | (863,904) |
| Fire Permits | (423,346) | (375,700) | (375,700) | (375,700) | (515,715) |
| TOTAL | \$ (1,029,793) | \$ (1,095,620) | \$ (1,095,620) | \$ (1,095,620) | \$ (1,379,619) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|
| Contributions & Donations | (21,997) | (20,000) | (26,912) | (5,000) | (5,000) |
| TOTAL | \$ (21,997) | \$ (20,000) | \$ (26,912) | \$ (5,000) | \$ (5,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|-------------------|---------------------|-----------------|-----------------|
| Miscellaneous Revenue | (103,978) | (2,000) | (100,030) | (100) | (100) |
| TOTAL | \$ (103,978) | \$ (2,000) | \$ (100,030) | \$ (100) | \$ (100) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------|-------------------|--------------|----------------|--------------|----------------|
| Sale Of Assets | (2,435) | - | - | - | - |
| TOTAL | \$ (2,435) | \$ - | \$ - | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------|--------------|--------------------|--------------|----------------|
| Transfer In From Insurance | - | - | (10,783) | - | - |
| TOTAL | \$ - | \$ - | \$ (10,783) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Permanent Wages | 28,959,409 | 30,401,265 | 29,506,847 | 31,069,837 | 30,879,532 |
| Salary Savings | - | (581,000) | - | (581,000) | (581,000) |
| Pending Personnel | - | (84,788) | - | 15,100 | 15,100 |
| Premium Pay | 1,148,597 | 1,748,828 | 1,256,899 | 1,770,369 | 1,522,857 |
| Workers Compensation Wages | 114,091 | - | 62,605 | - | - |
| Compensated Absence | 1,195,357 | 961,393 | 1,045,690 | 961,393 | 1,252,810 |
| Hourly Wages | 8,391 | 7,212 | 4,741 | 7,212 | 10,000 |
| Overtime Wages Permanent | 1,284,886 | 841,600 | 2,100,000 | 955,078 | 955,078 |
| Election Officials Wages | - | - | 197 | - | - |
| TOTAL | \$ 32,710,732 | \$ 33,294,510 | \$ 33,976,979 | \$ 34,197,989 | \$ 34,054,377 |

Fire Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Comp Absence Escrow | 967,378 | - | 613,027 | - | - |
| Health Insurance Benefit | 5,713,437 | 5,512,584 | 5,631,794 | 5,586,083 | 5,672,005 |
| Wage Insurance Benefit | 132,396 | 126,361 | 138,268 | 132,850 | 132,532 |
| Health Insurance Retiree | 399,929 | 349,695 | 374,584 | 356,393 | 350,975 |
| Health Ins Police Fire Retiree | 105,202 | - | 154,499 | - | - |
| Accident Death Insurance | 361,599 | 365,331 | 367,933 | 365,331 | 365,331 |
| WRS | 4,281,856 | 4,620,935 | 5,257,379 | 4,721,099 | 4,724,513 |
| WRS-Prior Service | 49,925 | 53,022 | 38,908 | 53,022 | 53,022 |
| FICA Medicare Benefits | 571,106 | 549,615 | 604,123 | 559,490 | 556,653 |
| Tuition | 82,145 | 80,000 | 81,880 | 80,000 | 80,000 |
| Post Employment Health Plans | - | 16,997 | 16,566 | 16,814 | 16,814 |
| TOTAL | \$ 12,664,973 | \$ 11,674,540 | \$ 13,278,961 | \$ 11,871,082 | \$ 11,951,845 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
| Office Supplies | 6,302 | 12,500 | 2,122 | 12,950 | 12,950 |
| Copy Printing Supplies | 9,043 | 12,000 | 6,423 | 12,000 | 12,000 |
| Furniture | 31,785 | 22,000 | 1,159 | 22,000 | 22,000 |
| Hardware Supplies | 9,158 | 13,000 | 3,097 | 13,000 | 13,000 |
| Software Lic & Supplies | 12,885 | 9,700 | 3,112 | 9,700 | 9,700 |
| Postage | 9,851 | 11,500 | 9,549 | 11,500 | 11,500 |
| Books & Subscriptions | 15,586 | 13,500 | 9,118 | 16,200 | 16,200 |
| Work Supplies | 114,920 | 148,189 | 97,655 | 142,604 | 142,604 |
| Medical Supplies | 341,866 | 350,500 | 349,826 | 350,500 | 350,500 |
| Safety Supplies | 209,067 | 189,515 | 189,383 | 254,545 | 254,545 |
| Uniform Clothing Supplies | 197,142 | 210,811 | 206,781 | 240,441 | 240,441 |
| Food And Beverage | 12,458 | 12,320 | 8,249 | 13,820 | 13,820 |
| Building Supplies | 5,114 | - | 218 | - | - |
| Machinery And Equipment | - | 10,000 | - | 10,000 | 10,000 |
| Equipment Supplies | 107,278 | 100,659 | 74,070 | 109,244 | 109,244 |
| TOTAL | \$ 1,082,455 | \$ 1,116,194 | \$ 960,765 | \$ 1,218,504 | \$ 1,218,504 |

Fire Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 41,673 | 98,700 | 86,281 | 98,700 | 98,700 |
| Electricity | 163,213 | 180,000 | 179,601 | 180,000 | 180,000 |
| Water | 46,443 | 46,896 | 48,142 | 46,896 | 46,896 |
| Telephone | 21,617 | 25,000 | 26,877 | 25,000 | 25,000 |
| Cellular Telephone | 39,646 | 44,807 | 43,844 | 63,047 | 63,047 |
| Building Improv Repair Maint | 140,012 | 145,632 | 144,262 | 145,632 | 145,632 |
| Facility Rental | 80,873 | 67,700 | 73,640 | 67,700 | 67,700 |
| Comm Device Mntc | 56,590 | 65,000 | 57,344 | 65,000 | 65,000 |
| Equipment Mntc | 64,700 | 29,000 | 50,871 | 48,000 | 48,000 |
| System & Software Mntc | 71,461 | 60,000 | 62,701 | 60,000 | 60,000 |
| Rental Of Equipment | 13,603 | 13,000 | 32,072 | 30,000 | 30,000 |
| Recruitment | 150 | - | 158 | - | - |
| Mileage | 34,721 | 55,000 | 34,975 | 55,000 | 55,000 |
| Conferences & Training | 19,752 | 20,636 | 25,711 | 42,151 | 42,151 |
| In Service Training | 63,348 | 161,618 | 124,224 | 104,618 | 104,618 |
| Memberships | 8,758 | 5,310 | 4,822 | 6,160 | 6,160 |
| Uniform Laundry | 57,254 | 72,000 | 57,500 | 72,000 | 72,000 |
| Medical Services | 51,078 | 85,000 | 70,500 | 103,000 | 103,000 |
| Storage Services | 1,295 | 1,500 | 1,393 | 1,500 | 1,500 |
| Consulting Services | 180,686 | 169,250 | 145,583 | 152,300 | 152,300 |
| Advertising Services | 2,062 | 2,602 | 2,075 | 2,602 | 2,602 |
| Parking Towing Services | 5,725 | 5,000 | 4,300 | 5,000 | 5,000 |
| Other Services & Expenses | 83,771 | 34,420 | 34,420 | 35,720 | 35,720 |
| Permits & Licenses | 303 | 500 | - | 500 | 500 |
| TOTAL | \$ 1,248,733 | \$ 1,388,571 | \$ 1,311,296 | \$ 1,410,526 | \$ 1,410,526 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Human Resources | - | 11,500 | 11,500 | 11,500 | 11,500 |
| ID Charge From Engineering | 278,213 | 278,213 | 278,213 | 278,213 | 278,213 |
| ID Charge From Fleet Services | 3,089,869 | 2,717,102 | 2,717,102 | 2,472,168 | 2,472,168 |
| ID Charge From Traffic Eng | 104,859 | 108,231 | 108,231 | 108,231 | 108,231 |
| ID Charge From Insurance | 73,384 | 112,480 | 112,480 | 112,480 | 101,277 |
| ID Charge From Workers Comp | 715,123 | 761,487 | 761,487 | 761,487 | 859,647 |
| TOTAL | \$ 4,261,448 | \$ 3,989,013 | \$ 3,989,013 | \$ 3,744,079 | \$ 3,831,036 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------|-------------|-------------------|----------------|-------------------|-------------------|
| ID Billing To Water | - | (1,500) | - | (1,500) | (1,500) |
| TOTAL | \$ - | \$ (1,500) | \$ - | \$ (1,500) | \$ (1,500) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-------------|------------------|------------------|------------------|-------------------|
| Transfer Out To Grants | - | 16,899 | 16,899 | 16,899 | 382,125 |
| TOTAL | \$ - | \$ 16,899 | \$ 16,899 | \$ 16,899 | \$ 382,125 |

Fleet Services

Agency Overview

Agency Mission

The mission of the Fleet Services Division is to provide a safe and reliable fleet of diverse equipment for all user agencies, and to provide a concentrated effort toward a comprehensive preventative maintenance program at a competitive cost.

Agency Overview

The agency manages and administers the municipal fleet through maintenance, inspection, repair, and replacement of vehicles for City agencies.

2018 Budget Highlights

The 2018 Executive Budget:

- Reflects a decreased Fleet rate for City agencies based on projected depreciation costs in 2018 (\$1.5m).
- Reflects decreased salary savings based on anticipated staffing levels in 2018 (\$200,000).

Fleet Services

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Fleet Mntc Procurement | (1,073,973) | (8,443,185) | (8,409,321) | (8,375,395) | (8,279,614) |
| Total Revenue | \$ (1,073,973) | \$ (8,443,185) | \$ (8,409,321) | \$ (8,375,395) | \$ (8,279,614) |
| Expense | | | | | |
| Fleet Mntc Procurement | 1,073,973 | 8,443,185 | 8,409,321 | 8,375,395 | 8,279,614 |
| Total Expense | \$ 1,073,973 | \$ 8,443,185 | \$ 8,409,321 | \$ 8,375,395 | \$ 8,279,614 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Fleet Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (33,086) | (35,500) | (35,500) | (35,500) | (35,500) |
| Charges for Services | (8,307) | (25,000) | (4,967) | (25,000) | (25,000) |
| Investments & Contributions | (300) | - | - | - | - |
| Misc Revenue | (158,326) | (161,000) | (134,000) | (155,000) | (155,000) |
| Other Finance Source | (748,543) | (6,835,664) | (6,797,848) | (6,773,875) | (6,678,094) |
| Transfer In | (125,411) | (1,386,021) | (1,437,006) | (1,386,021) | (1,386,021) |
| Total Revenue | \$ (1,073,973) | \$ (8,443,185) | \$ (8,409,321) | \$ (8,375,395) | \$ (8,279,614) |
| Expense | | | | | |
| Salaries | 2,490,283 | 2,460,338 | 2,540,639 | 2,737,927 | 2,737,927 |
| Benefits | 1,158,304 | 1,070,176 | 1,056,932 | 1,030,859 | 1,033,153 |
| Supplies | 5,323,763 | 4,709,918 | 4,750,213 | 5,173,477 | 5,173,477 |
| Purchased Services | 1,012,229 | 1,323,015 | 1,181,799 | 1,315,515 | 1,315,515 |
| Debt & Other Financing | 10,425,560 | 14,009,448 | 14,009,448 | 12,425,288 | 12,312,452 |
| Inter Departmental Charges | 237,270 | 158,929 | 158,929 | 158,929 | 173,690 |
| Inter Departmental Billing | (19,573,435) | (16,642,659) | (16,642,659) | (15,868,000) | (15,868,000) |
| Transfer Out | - | 1,354,020 | 1,354,020 | 1,401,400 | 1,401,400 |
| Total Expense | \$ 1,073,973 | \$ 8,443,185 | \$ 8,409,321 | \$ 8,375,395 | \$ 8,279,614 |
| Net General Fund | \$ - |

Fleet Services

Function: Public Works & Transportation

Service Overview

Service: Fleet Maintenance Procurement

Service Description

This service is responsible for the purchase, preparation, and maintenance of fleet equipment used by City agencies. The goal of the service is to repair and replace fleet assets to satisfy the needs of user agencies. The service maintains approximately 650 active vehicles and equipment.

2018 Planned Activities

- Continue development and maintenance of vehicle and equipment purchasing plans for each user agency.
- Oversee the purchase of approximately 70 new assets.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | (1,073,973) | (8,443,185) | (8,409,321) | (8,375,395) | (8,279,614) |
| Expense | 1,073,973 | 8,443,185 | 8,409,321 | 8,375,395 | 8,279,614 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Fleet Services

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Fleet Services

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Federal Revenues Operating | (33,086) | (35,500) | (35,500) | (35,500) | (35,500) |
| TOTAL | \$ (33,086) | \$ (35,500) | \$ (35,500) | \$ (35,500) | \$ (35,500) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|--------------------|-------------------|--------------------|--------------------|
| Reimbursement Of Expense | (8,307) | (25,000) | (4,967) | (25,000) | (25,000) |
| TOTAL | \$ (8,307) | \$ (25,000) | \$ (4,967) | \$ (25,000) | \$ (25,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|-----------------|--------------|----------------|--------------|----------------|
| Interest | (300) | - | - | - | - |
| TOTAL | \$ (300) | \$ - | \$ - | \$ - | \$ - |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Fuel Tax Refund | (77,209) | (64,000) | (64,000) | (70,000) | (70,000) |
| Miscellaneous Revenue | (81,117) | (97,000) | (70,000) | (85,000) | (85,000) |
| TOTAL | \$ (158,326) | \$ (161,000) | \$ (134,000) | \$ (155,000) | \$ (155,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Sale Of Assets | (489,698) | (600,600) | (689,037) | (510,000) | (510,000) |
| Trade In Allowance | (406,750) | (426,000) | (426,000) | (435,780) | (435,780) |
| (Gain) Loss On Sale Of Asset | 272,375 | - | - | - | - |
| General Obligation Bond Issue | - | - | (2,373) | - | - |
| Capital Contributions | (124,470) | - | - | - | - |
| Fund Balance Applied | - | (5,809,064) | (5,680,438) | (5,828,095) | (5,732,314) |
| TOTAL | \$ (748,543) | \$ (6,835,664) | \$ (6,797,848) | \$ (6,773,875) | \$ (6,678,094) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Transfer In From General | - | (928,021) | (928,021) | (928,021) | (928,021) |
| Transfer In From Other Restrict | - | (25,000) | (25,000) | (25,000) | (25,000) |
| Transfer In From Fleet Service | - | (433,000) | (433,000) | - | - |
| Transfer In From Insurance | (125,411) | - | (50,985) | (433,000) | (433,000) |
| TOTAL | \$ (125,411) | \$ (1,386,021) | \$ (1,437,006) | \$ (1,386,021) | \$ (1,386,021) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,341,044 | 2,715,202 | 2,352,983 | 2,787,781 | 2,787,781 |
| Salary Savings | - | (485,621) | - | (286,656) | (286,656) |
| Pending Personnel | - | - | - | 18,212 | 18,212 |
| Premium Pay | 11,390 | 10,625 | 12,096 | 11,590 | 11,590 |
| Compensated Absence | 99,874 | 161,272 | 150,000 | 148,140 | 148,140 |
| Hourly Wages | 6,930 | 8,860 | 7,810 | 8,860 | 8,860 |
| Overtime Wages Permanent | 31,045 | 50,000 | 17,749 | 50,000 | 50,000 |
| TOTAL | \$ 2,490,283 | \$ 2,460,338 | \$ 2,540,639 | \$ 2,737,927 | \$ 2,737,927 |

Fleet Services

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Fleet Services

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 51,010 | 148,815 | 183,633 | 148,815 | 148,815 |
| Benefit Savings | - | (65,694) | - | (75,568) | (75,568) |
| Health Insurance Benefit | 489,581 | 549,444 | 475,700 | 502,094 | 508,231 |
| Wage Insurance Benefit | 9,649 | 9,566 | 9,735 | 9,305 | 9,305 |
| Health Insurance Retiree | - | 31,766 | - | - | - |
| WRS | 160,044 | 184,631 | 162,565 | 189,564 | 186,780 |
| FICA Medicare Benefits | 180,692 | 204,927 | 181,847 | 210,980 | 209,921 |
| Licenses & Certifications | 120 | - | 400 | - | - |
| Post Employment Health Plans | 37,529 | - | 38,374 | 38,949 | 38,949 |
| Tool Allowance | 5,706 | 6,720 | 4,680 | 6,720 | 6,720 |
| Other Post Emplmnt Benefit | 54,896 | - | - | - | - |
| Pension Expense | 169,077 | - | - | - | - |
| TOTAL | \$ 1,158,304 | \$ 1,070,176 | \$ 1,056,932 | \$ 1,030,859 | \$ 1,033,153 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Purchasing Card Unallocated | 285 | - | 22,902 | - | - |
| Office Supplies | 1,914 | 2,000 | 1,567 | 2,000 | 2,000 |
| Copy Printing Supplies | 1,305 | 2,000 | 1,319 | 2,000 | 2,000 |
| Hardware Supplies | - | - | - | 2,500 | 2,500 |
| Software Lic & Supplies | 5,668 | 7,605 | 6,688 | 9,290 | 9,290 |
| Postage | 32 | 50 | 43 | 50 | 50 |
| Books & Subscriptions | 1,958 | 4,000 | 3,470 | 4,000 | 4,000 |
| Work Supplies | 107,440 | 92,000 | 116,744 | 92,000 | 92,000 |
| Safety Supplies | 1,499 | 3,220 | 422 | 3,220 | 3,220 |
| Building | - | - | 172 | - | - |
| Building Supplies | 6,880 | 5,900 | 7,377 | 5,900 | 5,900 |
| Machinery And Equipment | 43,828 | - | 12,800 | - | - |
| Equipment Supplies | 1,606,726 | 1,579,968 | 1,540,032 | 1,579,968 | 1,579,968 |
| Tires | 422,307 | 385,689 | 406,781 | 385,689 | 385,689 |
| Gasoline | 1,022,253 | 983,655 | 983,655 | 1,092,116 | 1,092,116 |
| Diesel | 1,929,219 | 1,473,831 | 1,473,831 | 1,824,744 | 1,824,744 |
| Oil | - | - | 2,413 | - | - |
| Lubricants | 172,447 | 170,000 | 170,000 | 170,000 | 170,000 |
| TOTAL | \$ 5,323,763 | \$ 4,709,918 | \$ 4,750,213 | \$ 5,173,477 | \$ 5,173,477 |

Fleet Services

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Fleet Services

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 6,462 | 10,500 | 11,528 | 10,500 | 10,500 |
| Electricity | 40,102 | 40,000 | 40,436 | 40,000 | 40,000 |
| Water | 6,455 | 10,440 | 5,069 | 10,440 | 10,440 |
| Telephone | 5,193 | 5,300 | 5,187 | 5,300 | 5,300 |
| Cellular Telephone | 3,501 | 3,300 | 2,618 | 3,300 | 3,300 |
| Building Improv Repair Maint | 12,561 | 10,500 | 13,261 | 15,000 | 15,000 |
| Process Fees Recyclables | 6,720 | 6,100 | 7,000 | 6,100 | 6,100 |
| Comm Device Mntc | 6,851 | 30,000 | 7,000 | 30,000 | 30,000 |
| Equipment Mntc | 30,526 | 55,500 | 30,000 | 55,500 | 55,500 |
| System & Software Mntc | 24,975 | - | - | - | - |
| Vehicle Repair & Mntc | 798,090 | 1,050,000 | 992,591 | 1,050,000 | 1,050,000 |
| Rental Of Equipment | 7,000 | 17,000 | - | 5,000 | 5,000 |
| Conferences & Training | 9,215 | 13,000 | 4,842 | 13,000 | 13,000 |
| Memberships | 1,415 | 2,000 | - | 2,000 | 2,000 |
| Uniform Laundry | 9,966 | 11,600 | 7,208 | 11,600 | 11,600 |
| Medical Services | 2,400 | - | 4,400 | - | - |
| Arbitrator | - | 200 | 1,314 | 200 | 200 |
| Audit Services | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 |
| Delivery Freight Charges | 1,000 | 3,000 | 1,000 | 3,000 | 3,000 |
| Consulting Services | 1,375 | 1,375 | 1,409 | 1,375 | 1,375 |
| Advertising Services | 295 | 400 | 1,098 | 400 | 400 |
| Inspection Services | 552 | 3,500 | - | 3,500 | 3,500 |
| Parking Towing Services | 34,995 | 45,000 | 42,341 | 45,000 | 45,000 |
| Permits & Licenses | 1,280 | 3,000 | 2,198 | 3,000 | 3,000 |
| TOTAL | \$ 1,012,229 | \$ 1,323,015 | \$ 1,181,799 | \$ 1,315,515 | \$ 1,315,515 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Principal | - | 5,358,492 | 5,358,492 | 5,358,492 | 5,312,060 |
| Interest | 1,011,039 | 1,057,183 | 1,057,183 | 1,162,901 | 1,096,497 |
| Depreciation | 6,107,585 | 7,593,773 | 7,593,773 | 5,903,895 | 5,903,895 |
| Fund Balance Generated | 3,306,935 | - | - | - | - |
| TOTAL | \$ 10,425,560 | \$ 14,009,448 | \$ 14,009,448 | \$ 12,425,288 | \$ 12,312,452 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Engineering | 27,065 | 27,065 | 27,065 | 27,065 | 27,065 |
| ID Charge From Fleet Services | 106,232 | - | - | - | - |
| ID Charge From Traffic Eng | 2,561 | 5,500 | 5,500 | 5,500 | 5,500 |
| ID Charge From Insurance | 20,681 | 16,435 | 16,435 | 16,435 | 17,939 |
| ID Charge From Workers Comp | 80,731 | 109,929 | 109,929 | 109,929 | 123,186 |
| TOTAL | \$ 237,270 | \$ 158,929 | \$ 158,929 | \$ 158,929 | \$ 173,690 |

Fleet Services

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Fleet Services

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| ID Billing To Information Tec | (2,270) | - | - | - | - |
| ID Billing To Fire | (3,089,869) | - | - | - | - |
| ID Billing To Police | (2,512,018) | - | - | - | - |
| ID Billing To Public Health | (43,490) | - | - | - | - |
| ID Billing To Engineering | (342,235) | - | - | - | - |
| ID Billing To Fleet Services | (106,232) | (16,642,659) | (16,642,659) | (15,868,000) | (15,868,000) |
| ID Billing To Streets | (9,665,178) | - | - | - | - |
| ID Billing To Traffic Eng | (605,462) | - | - | - | - |
| ID Billing To Library | (9,080) | - | - | - | - |
| ID Billing To Parks | (2,535,451) | - | - | - | - |
| ID Billing To Bldg Inspection | (6,694) | - | - | - | - |
| ID Billing To Monona Terrace | (2,743) | - | - | - | - |
| ID Billing To Golf Courses | (258,960) | - | - | - | - |
| ID Billing To Parking | (102,033) | - | - | - | - |
| ID Billing To Sewer | (71,968) | - | - | - | - |
| ID Billing To Water | (160,459) | - | - | - | - |
| ID Billing To CDA Management | (59,295) | - | - | - | - |
| TOTAL | \$ (19,573,435) | \$ (16,642,659) | \$ (16,642,659) | \$ (15,868,000) | \$ (15,868,000) |
| Transfer Out | | | | | |
| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
| Transfer Out To Capital | - | 1,354,020 | 1,354,020 | 1,401,400 | 1,401,400 |
| TOTAL | \$ - | \$ 1,354,020 | \$ 1,354,020 | \$ 1,401,400 | \$ 1,401,400 |

Fleet Services

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 17 | 1.00 | 62,837 | 1.00 | 64,092 | 1.00 | 64,092 |
| AUTO MAINT WKR | 15 | 3.00 | 139,023 | 3.00 | 142,197 | 3.00 | 142,197 |
| FACILITY MAINT WKR | 15 | 1.00 | 54,082 | 1.00 | 55,162 | 1.00 | 55,162 |
| FLEET MAINT PROG ADM | 15 | 1.00 | 61,681 | 1.00 | 62,914 | 1.00 | 62,914 |
| FLEET OPER MGR | 18 | 1.00 | 89,471 | 1.00 | 91,338 | 1.00 | 91,338 |
| FLEET PARTS TECH | 15 | 3.00 | 161,030 | 3.00 | 170,360 | 3.00 | 170,360 |
| FLEET PROG MGR | 18 | 1.00 | 93,897 | 1.00 | 96,516 | 1.00 | 96,516 |
| FLEET SERVICE PARTS LDWKR | 15 | 1.00 | 55,188 | 1.00 | 59,595 | 1.00 | 59,595 |
| FLEET SERVS SUPT | 21 | 1.00 | 138,138 | 1.00 | 141,552 | 1.00 | 141,552 |
| FLEET TECH | 15 | 23.00 | 1,419,276 | 23.00 | 1,452,833 | 23.00 | 1,452,833 |
| FLEET TIRE TECH | 15 | 1.00 | 46,270 | 1.00 | 47,194 | 1.00 | 47,194 |
| MASTER AUTO BODY TEC | 15 | 1.00 | 63,319 | 1.00 | 65,549 | 1.00 | 65,549 |
| OPERATIONS CLERK | 15 | 1.00 | 60,031 | 1.00 | 61,230 | 1.00 | 61,230 |
| PARTS ROOM ASST | 15 | 1.00 | 51,579 | 1.00 | 53,135 | 1.00 | 53,135 |
| PUB WKS GEN FORE | 18 | 2.00 | 152,476 | 2.00 | 155,872 | 2.00 | 155,872 |
| WELDER | 15 | 1.00 | 66,904 | 1.00 | 68,240 | 1.00 | 68,240 |
| TOTAL | | 43.00 | \$ 2,715,202 | 43.00 | \$ 2,787,778 | 43.00 | \$ 2,787,778 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Golf Enterprise

Agency Overview

Agency Mission

The mission of the Golf Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play.

Agency Overview

The agency is responsible for golf course maintenance and operations at Madison's four golf courses. The goals for the Golf Enterprise are to provide quality and affordable golf at all four courses and to achieve operational profitability.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Maintaining the current level of service.

Golf Courses

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Golf Operations | (3,410,395) | (3,257,656) | (3,208,910) | (3,241,101) | (3,245,313) |
| Total Revenue | \$ (3,410,395) | \$ (3,257,656) | \$ (3,208,910) | \$ (3,241,101) | \$ (3,245,313) |
| Expense | | | | | |
| Golf Operations | 3,410,395 | 3,257,656 | 3,208,910 | 3,241,101 | 3,245,313 |
| Total Expense | \$ 3,410,395 | \$ 3,257,656 | \$ 3,208,910 | \$ 3,241,101 | \$ 3,245,313 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Golf Courses

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | - | (46,000) | (46,000) | - | - |
| Charges for Services | (3,188,858) | (3,184,156) | (2,834,156) | (3,218,485) | (3,218,485) |
| Investments & Contributions | (1,771) | (1,200) | (1,200) | (966) | (966) |
| Misc Revenue | (26,668) | (23,800) | (23,800) | (21,650) | (21,650) |
| Other Finance Source | (193,099) | (2,500) | (303,754) | - | (4,212) |
| Total Revenue | \$ (3,410,395) | \$ (3,257,656) | \$ (3,208,910) | \$ (3,241,101) | \$ (3,245,313) |
| Expense | | | | | |
| Salaries | 1,430,600 | 1,246,649 | 1,205,716 | 1,363,534 | 1,363,534 |
| Benefits | 351,145 | 236,312 | 296,326 | 244,046 | 244,554 |
| Supplies | 625,215 | 617,675 | 557,675 | 588,100 | 588,100 |
| Purchased Services | 465,384 | 522,946 | 515,132 | 496,655 | 496,655 |
| Debt & Other Financing | 3,969 | 388,089 | 388,074 | 284,541 | 285,156 |
| Inter Departmental Charges | 294,919 | 225,966 | 225,968 | 264,225 | 267,314 |
| Transfer Out | 239,164 | 20,020 | 20,020 | - | - |
| Total Expense | \$ 3,410,395 | \$ 3,257,656 | \$ 3,208,910 | \$ 3,241,101 | \$ 3,245,313 |
| Net General Fund | \$ - |

Golf Courses

Function: Public Works & Transportation

Service Overview

Service: Golf Operations

Service Description

This service oversees the operation and maintenance of the Yahara Hills, Odana Hills, Monona and Glenway Golf Courses, which provide a total of 72 holes of play. The goal of the service is to provide access to the game of golf to all people of the community and surrounding areas, while keeping prices affordable.

2018 Planned Activities

- Maintain a high level of customer service.
- Maintain the loyalty benefits program as an incentive for repeat business.
- Offer instructional programs to golfers of all ages and skill levels.
- Refine and continue the winter golf simulator program, new in 2017.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | (3,410,395) | (3,257,656) | (3,208,910) | (3,241,101) | (3,245,313) |
| Expense | 3,410,395 | 3,257,656 | 3,208,910 | 3,241,101 | 3,245,313 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Golf Courses

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Golf Courses

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------|--------------------|--------------------|--------------|----------------|
| Local Revenues Operating | - | (46,000) | (46,000) | - | - |
| TOTAL | \$ - | \$ (46,000) | \$ (46,000) | \$ - | \$ - |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Catering Concessions | (513,262) | (481,000) | (416,000) | (516,750) | (516,750) |
| Facility Rental | (685,036) | (679,098) | (579,098) | (688,900) | (688,900) |
| Memberships | (311,619) | (5,000) | (5,000) | (311,000) | (311,000) |
| Reimbursement Of Expense | (1,742) | (1,500) | (1,500) | (1,885) | (1,885) |
| Golf Courses | (1,677,199) | (2,017,558) | (1,832,558) | (1,699,950) | (1,699,950) |
| TOTAL | \$ (3,188,858) | \$ (3,184,156) | \$ (2,834,156) | \$ (3,218,485) | \$ (3,218,485) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|-------------------|-------------------|-------------------|-----------------|-----------------|
| Interest | (1,771) | (1,200) | (1,200) | (966) | (966) |
| TOTAL | \$ (1,771) | \$ (1,200) | \$ (1,200) | \$ (966) | \$ (966) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (26,668) | (23,800) | (23,800) | (21,650) | (21,650) |
| TOTAL | \$ (26,668) | \$ (23,800) | \$ (23,800) | \$ (21,650) | \$ (21,650) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|---------------------|-------------------|---------------------|--------------|-------------------|
| Trade In Allowance | - | (2,500) | (2,500) | - | - |
| Fund Balance Applied | (193,099) | - | (301,254) | - | (4,212) |
| TOTAL | \$ (193,099) | \$ (2,500) | \$ (303,754) | \$ - | \$ (4,212) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 410,449 | 478,473 | 478,473 | 496,879 | 496,879 |
| Salary Savings | - | (49,314) | (49,314) | (49,314) | (49,314) |
| Premium Pay | 26,379 | - | 8,744 | 6,837 | 6,837 |
| Compensated Absence | 28,659 | - | - | 28,659 | 28,659 |
| Hourly Wages | 903,809 | 797,175 | 742,175 | 858,159 | 858,159 |
| Overtime Wages Permanent | 38,263 | - | 11,890 | 2,000 | 2,000 |
| Overtime Wages Hourly | 23,041 | 20,315 | 13,748 | 20,315 | 20,315 |
| TOTAL | \$ 1,430,600 | \$ 1,246,649 | \$ 1,205,716 | \$ 1,363,534 | \$ 1,363,534 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Benefit Savings | - | (13,610) | (13,610) | (13,610) | (13,610) |
| Unemployment Benefits | 70,864 | - | 45,198 | 70,864 | 70,864 |
| Health Insurance Benefit | 81,396 | 88,064 | 90,943 | 97,955 | 98,881 |
| Wage Insurance Benefit | 1,768 | 1,697 | 2,583 | 1,992 | 1,992 |
| WRS | 49,111 | 58,893 | 58,898 | 33,787 | 33,293 |
| FICA Medicare Benefits | 106,689 | 96,764 | 96,769 | 37,278 | 37,354 |
| Licenses & Certifications | 325 | - | - | - | - |
| Post Employment Health Plans | - | 4,504 | 15,545 | 15,780 | 15,780 |
| Other Post Emplmnt Benefit | (2,167) | - | - | - | - |
| Pension Expense | 43,159 | - | - | - | - |
| TOTAL | \$ 351,145 | \$ 236,312 | \$ 296,326 | \$ 244,046 | \$ 244,554 |

Golf Courses

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Golf Courses

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Purchasing Card Unallocated | (821) | - | - | - | - |
| Office Supplies | 18,271 | 3,650 | 3,650 | 3,750 | 3,750 |
| Copy Printing Supplies | 355 | 2,150 | 2,150 | 400 | 400 |
| Hardware Supplies | 1,366 | 6,500 | 6,500 | 200 | 200 |
| Work Supplies | 39,826 | 29,800 | 29,800 | 32,250 | 32,250 |
| Janitorial Supplies | 7,400 | 9,250 | 9,250 | 7,600 | 7,600 |
| Safety Supplies | 1,736 | 4,975 | 4,975 | 3,500 | 3,500 |
| Uniform Clothing Supplies | - | 1,000 | 1,000 | - | - |
| Building | 238 | - | - | - | - |
| Building Supplies | 8,795 | 48,000 | 45,500 | 8,350 | 8,350 |
| HVAC Supplies | - | 1,500 | 1,500 | - | - |
| Landscaping Supplies | 8,394 | 5,000 | 5,000 | 10,700 | 10,700 |
| Trees Shrubs Plants | 1,688 | 3,250 | 3,250 | 6,250 | 6,250 |
| Fertilizers And Chemicals | 167,953 | 133,000 | 133,000 | 133,000 | 133,000 |
| Machinery And Equipment | 48,113 | 90,000 | 62,600 | 103,500 | 103,500 |
| Equipment Supplies | 82,837 | 69,600 | 69,600 | 75,600 | 75,600 |
| Oil | 124 | - | - | - | - |
| Inventory | 238,941 | 210,000 | 179,900 | 203,000 | 203,000 |
| TOTAL | \$ 625,215 | \$ 617,675 | \$ 557,675 | \$ 588,100 | \$ 588,100 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Natural Gas | 7,758 | 17,000 | 17,000 | 15,500 | 15,500 |
| Electricity | 66,110 | 88,000 | 88,000 | 78,000 | 78,000 |
| Water | 88,609 | 96,400 | 96,400 | 97,000 | 97,000 |
| Stormwater | 49,819 | 47,500 | 47,500 | 46,500 | 46,500 |
| Telephone | 2,243 | 13,438 | 13,438 | 4,500 | 4,500 |
| Cellular Telephone | 507 | 800 | 800 | 300 | 300 |
| Systems Comm Internet | 1,439 | 3,500 | 3,500 | 1,500 | 1,500 |
| Building Improv Repair Maint | 26,383 | 2,000 | 2,000 | 500 | 500 |
| Pest Control | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Landscaping | 199 | - | - | - | - |
| Comm Device Mntc | - | 7,750 | 7,750 | 2,000 | 2,000 |
| Equipment Mntc | 18,552 | 10,300 | 10,300 | 18,350 | 18,350 |
| System & Software Mntc | 4,100 | 3,988 | 3,991 | 4,100 | 4,100 |
| Rental Of Equipment | 113,314 | 150,205 | 142,388 | 153,300 | 153,300 |
| Mileage | - | 500 | 500 | - | - |
| Uniform Laundry | 746 | 800 | 800 | 700 | 700 |
| Audit Services | 1,700 | 1,700 | 1,700 | 1,725 | 1,725 |
| Credit Card Services | 46,152 | 39,075 | 39,075 | 40,700 | 40,700 |
| Delivery Freight Charges | 100 | - | - | - | - |
| Management Services | 11,023 | 9,750 | 9,750 | 8,750 | 8,750 |
| Advertising Services | 7,447 | 10,500 | 10,500 | 10,500 | 10,500 |
| Security Services | 1,270 | 1,240 | 1,240 | 1,530 | 1,530 |
| Other Services & Expenses | 15,429 | 12,100 | 12,100 | 7,000 | 7,000 |
| Permits & Licenses | 2,484 | 5,400 | 5,400 | 3,200 | 3,200 |
| TOTAL | \$ 465,384 | \$ 522,946 | \$ 515,132 | \$ 496,655 | \$ 496,655 |

Golf Courses

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Golf Courses

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-----------------|-------------------|-------------------|-------------------|-------------------|
| Principal | - | 9,400 | 9,400 | 35,287 | 34,908 |
| Interest | 3,969 | 3,775 | 3,775 | 8,541 | 11,084 |
| PILOT | - | 172,230 | 172,230 | 239,164 | 239,164 |
| Fund Balance Generated | - | 202,684 | 202,669 | 1,549 | - |
| TOTAL | \$ 3,969 | \$ 388,089 | \$ 388,074 | \$ 284,541 | \$ 285,156 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Information Tec | 15,756 | 19,392 | 19,394 | 20,160 | 20,160 |
| ID Charge From Fleet Services | 259,076 | 182,521 | 182,521 | 220,012 | 220,012 |
| ID Charge From Traffic Eng | 67 | - | - | - | - |
| ID Charge From Insurance | 4,929 | 7,867 | 7,867 | 7,867 | 7,996 |
| ID Charge From Workers Comp | 15,091 | 16,186 | 16,186 | 16,186 | 19,146 |
| TOTAL | \$ 294,919 | \$ 225,966 | \$ 225,968 | \$ 264,225 | \$ 267,314 |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|------------------|------------------|--------------|----------------|
| Transfer Out To General | 239,164 | - | - | - | - |
| Transfer Out To Insurance | - | 4,929 | 4,929 | - | - |
| Transfer Out To Workers Comp | - | 15,091 | 15,091 | - | - |
| TOTAL | \$ 239,164 | \$ 20,020 | \$ 20,020 | \$ - | \$ - |

Golf Courses

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| GOLF CLUB OPER SUPV | 18 | 1.00 | 61,976 | 1.00 | 66,098 | 1.00 | 66,098 |
| GOLF PROGRAM SUPV | 18 | 1.00 | 58,755 | 1.00 | 63,307 | 1.00 | 63,307 |
| GREENSKEEPER | 16 | 4.00 | 235,098 | 4.00 | 240,919 | 4.00 | 240,919 |
| MAINT MECH | 16 | 1.00 | 63,314 | 1.00 | 64,620 | 1.00 | 64,620 |
| PKS EQUIP MECH | 16 | 1.00 | 59,330 | 1.00 | 61,933 | 1.00 | 61,933 |
| TOTAL | | 8.00 | \$ 478,473 | 8.00 | \$ 496,877 | 8.00 | \$ 496,877 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Human Resources

Agency Overview

Agency Mission

The mission of Human Resources is to serve the City by recruiting, developing, and sustaining a diverse, highly qualified, and productive workforce.

Agency Overview

The Agency supports other City agencies in recruiting, hiring, training, and retaining the City's active workforce. The goal of the agency is to support other City agencies in organizational development to ensure quality City services, ensure compliance with Madison's personnel rules, and support agencies in recruitment efforts. To achieve this goal, Human Resources will implement the HR strategic plan, implement the recommendations from the Racial Equity and Social Justice analysis of the hiring process, and implement the Diverse and Inclusive Workplace Initiative.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Reduced budgeted salary savings based on prior year vacancy trends (\$110,601)
- o Creation of a new position to support the City's Strategic Management initiative (\$90,000)

Human Resources

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Org & Health Development | (33,980) | (25,500) | (25,500) | (25,500) | (25,500) |
| Total Revenue | \$ (33,980) | \$ (25,500) | \$ (25,500) | \$ (25,500) | \$ (25,500) |
| Expense | | | | | |
| Employee & Labor Relations | 642,961 | 639,432 | 667,009 | 687,250 | 700,659 |
| Org & Health Development | 582,657 | 579,004 | 607,639 | 590,711 | 662,527 |
| HR Services | 532,083 | 469,465 | 542,760 | 468,293 | 584,040 |
| Total Expense | \$ 1,757,701 | \$ 1,687,901 | \$ 1,817,408 | \$ 1,746,254 | \$ 1,947,226 |
| Net General Fund | \$ 1,723,722 | \$ 1,662,401 | \$ 1,791,908 | \$ 1,720,754 | \$ 1,921,726 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | - | (12,750) | (12,750) | (12,750) | (12,750) |
| Charges for Services | (25,190) | (6,375) | (6,375) | (12,750) | (12,750) |
| Misc Revenue | (8,790) | (6,375) | (6,375) | - | - |
| Total Revenue | \$ (33,980) | \$ (25,500) | \$ (25,500) | \$ (25,500) | \$ (25,500) |
| Expense | | | | | |
| Salaries | 1,338,101 | 1,366,026 | 1,394,785 | 1,416,055 | 1,464,128 |
| Benefits | 437,877 | 339,768 | 451,964 | 348,092 | 466,805 |
| Supplies | 18,983 | 29,250 | 31,599 | 26,450 | 26,450 |
| Purchased Services | 127,124 | 128,704 | 114,908 | 135,843 | 141,816 |
| Inter Departmental Charges | 38,757 | 41,122 | 41,122 | 41,122 | 69,335 |
| Inter Departmental Billing | (203,142) | (216,969) | (216,969) | (221,308) | (221,308) |
| Total Expense | \$ 1,757,701 | \$ 1,687,901 | \$ 1,817,408 | \$ 1,746,254 | \$ 1,947,226 |
| Net General Fund | \$ 1,723,722 | \$ 1,662,401 | \$ 1,791,908 | \$ 1,720,754 | \$ 1,921,726 |

Service Overview

Service: Employee & Labor Relations

Service Description

This service fulfills the City's obligations for contract negotiation and management, works with Employee Associations in developing and implementing employee handbooks, administers the Family and Medical Leave Act (FMLA), disability leave, layoffs, and occupational accommodations, and develops and implements the employee benefits program. The goals of this service are effective use of the Meet and Confer Process with employee associations, successful negotiation of all outstanding labor contracts, and effective implementation of employee benefits programs.

2018 Planned Activities

- Equity analysis of benefits with a review and analysis of related policies

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 642,961 | 639,432 | 667,009 | 687,250 | 700,659 |
| Net Service Budget | \$ 642,961 | \$ 639,432 | \$ 667,009 | \$ 687,250 | \$ 700,659 |

Service: HR Services

Service Description

This service provides Human Resources (HR) support to all City department to help them achieve their goals by developing and implementing recruitment and selection strategies, assisting in the implementation of organizational changes (including the classification and reclassification of employees and positions) working with the Personnel Board, and providing general human resources support. The goals of this service are to increase diversity of applicants for City jobs across all classifications, identify positions struggling to attract qualified applicants, and implement strategies to increase the number of qualified applicants.

2018 Planned Activities

- Community outreach and implementation of Government Alliance on Race and Equity (GARE) recommendations

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 532,083 | 469,465 | 542,760 | 468,293 | 584,040 |
| Net Service Budget | \$ 532,083 | \$ 469,465 | \$ 542,760 | \$ 468,293 | \$ 584,040 |

Service Overview

Service: Organizational & Health Development

Service Description

This service ensures the success and engagement of City of Madison employees and agencies through the coordinated work of the Organizational Development and Wellness Programs, oversees the City's employee engagement initiatives, coordinates internal and external training for employees, facilitates planning initiatives, and develops and delivers wellness initiatives for employees. The goals of this service are to improve the on-boarding experience for new employees, enhance opportunities for employee development at various stages in their careers, and improve overall employee engagement citywide.

2018 Planned Activities

- Implement GARE recommendations and review training needs
- Continue coordination of citywide training activities

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (33,980) | (25,500) | (25,500) | (25,500) | (25,500) |
| Expense | 582,657 | 579,004 | 607,639 | 590,711 | 662,527 |
| Net Service Budget | \$ 548,677 | \$ 553,504 | \$ 582,139 | \$ 565,211 | \$ 637,027 |

Human Resources

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------|--------------------|--------------------|--------------------|--------------------|
| Payment for Muni Service | - | (3,300) | (3,300) | (3,300) | (3,300) |
| Other Unit of Gov Rev Op | - | (9,450) | (9,450) | (9,450) | (9,450) |
| TOTAL | \$ - | \$ (12,750) | \$ (12,750) | \$ (12,750) | \$ (12,750) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|-------------------|-------------------|--------------------|--------------------|
| Misc Charges for Service | (25,190) | (6,375) | (6,375) | (12,750) | (12,750) |
| TOTAL | \$ (25,190) | \$ (6,375) | \$ (6,375) | \$ (12,750) | \$ (12,750) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------------|-------------------|-------------------|--------------|----------------|
| Miscellaneous Revenue | (8,790) | (6,375) | (6,375) | - | - |
| TOTAL | \$ (8,790) | \$ (6,375) | \$ (6,375) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 1,307,523 | 1,367,317 | 1,362,507 | 1,417,346 | 1,490,800 |
| Salary Savings | - | (28,468) | - | (28,468) | (53,849) |
| Premium Pay | - | 8,661 | 8,661 | 8,661 | 8,661 |
| Compensated Absence | 8,944 | - | - | - | - |
| Hourly Wages | 19,410 | 18,516 | 22,135 | 18,516 | 18,516 |
| Overtime Wages Permanent | 114 | - | - | - | - |
| Election Officials Wages | 2,110 | - | 1,481 | - | - |
| TOTAL | \$ 1,338,101 | \$ 1,366,026 | \$ 1,394,785 | \$ 1,416,055 | \$ 1,464,128 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Benefit Savings | - | (110,601) | - | (110,601) | - |
| Health Insurance Benefit | 247,080 | 248,811 | 248,808 | 248,811 | 258,893 |
| Wage Insurance Benefit | 4,861 | 4,764 | 5,149 | 5,151 | 5,151 |
| WRS | 87,406 | 92,977 | 93,150 | 96,379 | 94,962 |
| FICA Medicare Benefits | 98,529 | 103,182 | 104,053 | 107,536 | 106,983 |
| Tuition | 0 | - | - | - | - |
| Post Employment Health Plans | - | 635 | 804 | 816 | 816 |
| TOTAL | \$ 437,877 | \$ 339,768 | \$ 451,964 | \$ 348,092 | \$ 466,805 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 185 | - | 11,260 | - | - |
| Office Supplies | 4,555 | 7,000 | 900 | 5,500 | 5,500 |
| Copy Printing Supplies | 7,194 | 4,500 | 4,439 | 5,500 | 5,500 |
| Postage | 971 | 1,000 | 344 | 1,000 | 1,000 |
| Books & Subscriptions | 500 | 1,250 | 754 | 1,250 | 1,250 |
| Work Supplies | 4,182 | 4,000 | 3,665 | 5,500 | 5,500 |
| Food And Beverage | 1,396 | 11,500 | 10,239 | 7,700 | 7,700 |
| TOTAL | \$ 18,983 | \$ 29,250 | \$ 31,599 | \$ 26,450 | \$ 26,450 |

Human Resources

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 3,426 | 7,000 | 5,183 | 7,000 | 7,000 |
| Facility Rental | 458 | 1,775 | 895 | 3,500 | 3,500 |
| Custodial Bldg Use Charges | 36,312 | 33,935 | 35,435 | 33,935 | 39,908 |
| Comm Device Mntc | 366 | 6,500 | 366 | 6,500 | 6,500 |
| System & Software Mntc | 11,598 | 11,598 | 11,598 | 11,598 | 11,598 |
| Recruitment | - | 1,000 | 14 | 1,000 | 1,000 |
| Mileage | 317 | - | - | - | - |
| Conferences & Training | 27,588 | 32,900 | 33,071 | 39,275 | 39,275 |
| Memberships | 2,797 | 3,695 | 3,695 | 3,700 | 3,700 |
| Medical Services | 19,893 | 21,500 | 19,650 | 21,500 | 21,500 |
| Arbitrator | 400 | 1,000 | - | 1,000 | 1,000 |
| Storage Services | 1,548 | 2,500 | 1,250 | 2,500 | 2,500 |
| Consulting Services | 20,014 | 1,801 | 1,500 | 835 | 835 |
| Advertising Services | 2,406 | 3,500 | 2,250 | 3,500 | 3,500 |
| TOTAL | \$ 127,124 | \$ 128,704 | \$ 114,908 | \$ 135,843 | \$ 141,816 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 33,767 | 33,767 | 33,767 | 33,767 | 33,767 |
| ID Charge From Insurance | 3,575 | 6,068 | 6,068 | 6,068 | 34,249 |
| ID Charge From Workers Comp | 1,207 | 1,287 | 1,287 | 1,287 | 1,319 |
| ID Charge From Parking | 208 | - | - | - | - |
| TOTAL | \$ 38,757 | \$ 41,122 | \$ 41,122 | \$ 41,122 | \$ 69,335 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Human Resources | (203,142) | (216,969) | (216,969) | (221,308) | (221,308) |
| TOTAL | \$ (203,142) | \$ (216,969) | \$ (216,969) | \$ (221,308) | \$ (221,308) |

Human Resources

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 17 | 1.00 | 62,837 | 1.00 | 64,092 | 1.00 | 64,092 |
| EE & LABOR MGR | 18 | 1.00 | 112,962 | 1.00 | 115,218 | 1.00 | 115,218 |
| HR SERV MGR | 18 | 1.00 | 113,772 | 1.00 | 118,574 | 1.00 | 118,574 |
| HRA | 18 | 5.00 | 372,677 | 5.00 | 391,154 | 5.00 | 391,154 |
| HUMAN RESOURCE DIR | 21 | 1.00 | 133,049 | 1.00 | 133,243 | 1.00 | 133,243 |
| LABOR RELATIONS SPEC | 18 | 1.00 | 92,158 | 1.00 | 94,660 | 1.00 | 94,660 |
| OCCUP/ACCOM SPEC | 18 | 1.00 | 80,175 | 1.00 | 90,443 | 1.00 | 90,443 |
| ORG HEALTH/DEV MGR | 18 | 1.00 | 110,614 | 1.00 | 113,078 | 1.00 | 113,078 |
| ORGAN DEV/TRAIN OFF | 18 | 2.00 | 184,176 | 2.00 | 187,997 | 2.00 | 187,997 |
| PROG ASST | 17 | 1.00 | 54,427 | 1.00 | 55,769 | 1.00 | 55,769 |
| PROG ASST | 20 | 1.00 | 50,470 | 1.00 | 53,118 | 1.00 | 53,118 |
| STRATEGIC MGT COORD | 18 | - | - | - | - | 1.00 | 73,454 |
| TOTAL | | 16.00 | \$ 1,367,317 | 16.00 | \$ 1,417,347 | 17.00 | \$ 1,490,800 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Information Technology

Agency Overview

Agency Mission

The mission of the Information Technology (IT) Department is to provide services to all City agencies for computer usage, software development, personal computer support, mobile computing, telephones, network communications, computer training, and general IT consulting.

Agency Overview

The Agency supports the City's hardware, software, and telecommunications network. The Department also supports a wide variety of software from email to document management systems to enterprise databases, facilitates the dissemination of City information to the public via the City website, and provides the ability for the public to conduct business with the City via the internet. The Agency also includes Madison's Media Team unit provides television and internet streaming coverage of public meetings.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Maintaining the current level of service including software maintenance contracts (\$1.3m)
- o Creation of a Communications Manager (\$90,000)

Information Technology

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Technical Services | (36,996) | (73,000) | (46,778) | (44,500) | (44,500) |
| Total Revenue | \$ (36,996) | \$ (73,000) | \$ (46,778) | \$ (44,500) | \$ (44,500) |
| Expense | | | | | |
| Application Dev & Support | 3,633,523 | 3,371,525 | 3,235,385 | 3,437,559 | 3,506,097 |
| Technical Services | 2,406,022 | 3,222,108 | 3,077,830 | 3,168,677 | 3,185,788 |
| Total Expense | \$ 6,039,545 | \$ 6,593,633 | \$ 6,313,215 | \$ 6,606,236 | \$ 6,691,885 |
| Net General Fund | \$ 6,002,550 | \$ 6,520,633 | \$ 6,266,437 | \$ 6,561,736 | \$ 6,647,385 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (9,774) | (20,000) | (9,774) | (7,200) | (7,200) |
| Charges for Services | (20,910) | (45,000) | (29,005) | (29,300) | (29,300) |
| Other Finance Source | (6,312) | (8,000) | (8,000) | (8,000) | (8,000) |
| Total Revenue | \$ (36,996) | \$ (73,000) | \$ (46,778) | \$ (44,500) | \$ (44,500) |
| Expense | | | | | |
| Salaries | 3,723,519 | 4,132,412 | 3,860,798 | 4,179,746 | 4,237,304 |
| Benefits | 1,114,849 | 1,226,647 | 1,216,120 | 1,222,642 | 1,231,508 |
| Supplies | 39,742 | 39,421 | 34,619 | 28,950 | 28,950 |
| Purchased Services | 1,599,079 | 1,671,057 | 1,684,075 | 1,678,397 | 1,701,718 |
| Inter Departmental Charges | 54,635 | 27,513 | 21,021 | 31,087 | 26,991 |
| Inter Departmental Billing | (492,279) | (503,417) | (503,417) | (534,586) | (534,586) |
| Total Expense | \$ 6,039,545 | \$ 6,593,633 | \$ 6,313,215 | \$ 6,606,236 | \$ 6,691,885 |
| Net General Fund | \$ 6,002,550 | \$ 6,520,633 | \$ 6,266,437 | \$ 6,561,736 | \$ 6,647,385 |

Service Overview

Service: Application Development & Support

Service Description

This service administers citywide and agency specific applications, software, and webpages. Supported applications include City databases and database software, the City's website and EmployeeNet, the Electronic Document Management System (EDMS), the centralized Geographic Information System (GIS), support for enterprise applications such as MUNIS, Legistar, report writing tools, and all permitting, licensing, asset management, and land/planning applications.

2018 Planned Activities

- Upgrading systems and services where practical
- Improve processes and applications for effectiveness and efficiency gains, including an upgrade to our website search engine, an enterprise-wide public works project and contract compliance system, expansion of the open data portal and interactive online mapping, and a civil rights case management system

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Expense | 3,633,523 | 3,371,525 | 3,235,385 | 3,437,559 | 3,506,097 |
| Net Service Budget | \$ 3,633,523 | \$ 3,371,525 | \$ 3,235,385 | \$ 3,437,559 | \$ 3,506,097 |

Service: Technical Services

Service Description

This service supports the citywide network of high-speed fiber, City-owned computers and telephones, software upgrades and security patches, a City-owned wireless hotspot network, and digital video surveillance cameras. The service stays current with the latest security, hardware, and software technologies and recommends implementation of these technologies where appropriate. This service also includes the Media Team (Madison City Channel) that provides live coverage of City meetings and maintains taped replays and online archives of those meetings. The goals of this service are to continue to provide technology-based solutions that support customers' missions in all City departments/divisions and to provide data and application communication technology between government agencies and City residents and visitors.

2018 Planned Activities

- Continue refresh of data center hardware and software to support physical and virtual server, networking, and storage environments
- Upgrade the City's virtual environment and introduce an enterprise solution for computer system security monitoring
- Upgrade capabilities to increase high availability for critical systems
- Implement new IT Service Management toolsets for improved request, incident, and change management functions

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (36,996) | (73,000) | (46,778) | (44,500) | (44,500) |
| Expense | 2,406,022 | 3,222,108 | 3,077,830 | 3,168,677 | 3,185,788 |
| Net Service Budget | \$ 2,369,027 | \$ 3,149,108 | \$ 3,031,052 | \$ 3,124,177 | \$ 3,141,288 |

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|--------------------|-------------------|-------------------|-------------------|
| Other Unit of Gov Rev Op | (9,774) | (20,000) | (9,774) | (7,200) | (7,200) |
| TOTAL | \$ (9,774) | \$ (20,000) | \$ (9,774) | \$ (7,200) | \$ (7,200) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Misc Charges for Service | (20,795) | (45,000) | (27,843) | (29,300) | (29,300) |
| Reimbursement Of Expense | (115) | - | (1,162) | - | - |
| TOTAL | \$ (20,910) | \$ (45,000) | \$ (29,005) | \$ (29,300) | \$ (29,300) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Sale Of Assets | (6,312) | (8,000) | (8,000) | (8,000) | (8,000) |
| TOTAL | \$ (6,312) | \$ (8,000) | \$ (8,000) | \$ (8,000) | \$ (8,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,584,300 | 4,103,916 | 3,716,381 | 4,145,450 | 4,228,008 |
| Salary Savings | - | (73,800) | - | (73,800) | (98,800) |
| Premium Pay | 14,564 | 14,000 | 15,440 | 14,000 | 14,000 |
| Workers Compensation Wages | 191 | - | 389 | - | - |
| Compensated Absence | 37,518 | 43,400 | 28,190 | 43,400 | 43,400 |
| Hourly Wages | 49,399 | 15,744 | 70,927 | 21,544 | 21,544 |
| Overtime Wages Permanent | 35,963 | 29,152 | 29,152 | 29,152 | 29,152 |
| Election Officials Wages | 1,584 | - | 320 | - | - |
| TOTAL | \$ 3,723,519 | \$ 4,132,412 | \$ 3,860,798 | \$ 4,179,746 | \$ 4,237,304 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 24,700 | - | 67,475 | - | - |
| Health Insurance Benefit | 559,152 | 620,379 | 587,000 | 613,296 | 627,461 |
| Wage Insurance Benefit | 11,649 | 11,494 | 12,806 | 12,439 | 12,439 |
| WRS | 241,846 | 279,072 | 255,160 | 279,605 | 275,498 |
| FICA Medicare Benefits | 277,502 | 310,304 | 288,042 | 311,582 | 310,390 |
| Post Employment Health Plans | - | 5,398 | 5,636 | 5,720 | 5,720 |
| TOTAL | \$ 1,114,849 | \$ 1,226,647 | \$ 1,216,120 | \$ 1,222,642 | \$ 1,231,508 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 25 | - | - | - | - |
| Office Supplies | 17,917 | 18,971 | 17,917 | 12,000 | 12,000 |
| Copy Printing Supplies | 1,430 | 1,050 | 1,050 | 1,050 | 1,050 |
| Hardware Supplies | 9,542 | 11,900 | 9,542 | 11,900 | 11,900 |
| Software Lic & Supplies | 5,475 | 1,200 | 5,475 | 2,700 | 2,700 |
| Postage | 354 | 500 | 469 | 500 | 500 |
| Books & Subscriptions | - | 800 | - | 800 | 800 |
| Work Supplies | 5,000 | 5,000 | 166 | - | - |
| TOTAL | \$ 39,742 | \$ 39,421 | \$ 34,619 | \$ 28,950 | \$ 28,950 |

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Telephone | 12,451 | 15,000 | 12,732 | 15,000 | 15,000 |
| Cellular Telephone | 3,098 | 2,802 | 3,978 | 2,821 | 2,821 |
| Systems Comm Internet | 12,802 | 19,050 | 17,827 | 19,050 | 19,050 |
| Facility Rental | 18,657 | 19,217 | 19,217 | 19,794 | 19,794 |
| Custodial Bldg Use Charges | 109,789 | 132,650 | 132,650 | 132,650 | 155,971 |
| Process Fees Recyclables | - | 4,000 | - | - | - |
| Office Equipment Repair | 7,500 | - | - | - | - |
| Comm Device Mntc | 95,192 | 107,470 | 107,470 | 96,500 | 96,500 |
| Equipment Mntc | - | 2,180 | 2,180 | - | - |
| System & Software Mntc | 1,248,037 | 1,290,548 | 1,303,707 | 1,320,242 | 1,320,242 |
| Recruitment | 6,672 | 1,000 | 1,200 | 1,000 | 1,000 |
| Conferences & Training | 50,064 | 40,200 | 40,917 | 40,200 | 40,200 |
| Memberships | 2,653 | 3,200 | 3,570 | 3,200 | 3,200 |
| Work Study Services | 106 | 7,300 | - | 1,500 | 1,500 |
| Storage Services | 161 | 140 | 697 | 140 | 140 |
| Consulting Services | 28,253 | 20,000 | 31,631 | 20,000 | 20,000 |
| Other Services & Expenses | 3,645 | 6,300 | 6,300 | 6,300 | 6,300 |
| TOTAL | \$ 1,599,079 | \$ 1,671,057 | \$ 1,684,075 | \$ 1,678,397 | \$ 1,701,718 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 37,769 | 969 | 969 | 969 | 969 |
| ID Charge From Fleet Services | 2,270 | 8,762 | 2,270 | 12,336 | 12,336 |
| ID Charge From Insurance | 6,168 | 9,202 | 9,202 | 9,202 | 9,519 |
| ID Charge From Workers Comp | 8,428 | 8,580 | 8,580 | 8,580 | 4,167 |
| TOTAL | \$ 54,635 | \$ 27,513 | \$ 21,021 | \$ 31,087 | \$ 26,991 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Information Tec | - | (503,417) | (503,417) | (534,586) | (534,586) |
| ID Billing To Library | (23,028) | - | - | - | - |
| ID Billing To Monona Terrace | (61,812) | - | - | - | - |
| ID Billing To Golf Courses | (15,756) | - | - | - | - |
| ID Billing To Parking | (42,420) | - | - | - | - |
| ID Billing To Sewer | (15,726) | - | - | - | - |
| ID Billing To Stormwater | (18,180) | - | - | - | - |
| ID Billing To Transit | (103,020) | - | - | - | - |
| ID Billing To Water | (107,868) | - | - | - | - |
| ID Billing To CDA | (104,469) | - | - | - | - |
| TOTAL | \$ (492,279) | \$ (503,417) | \$ (503,417) | \$ (534,586) | \$ (534,586) |

Information Technology

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| CC ENGR | 20 | 1.00 | 49,121 | 1.00 | 50,014 | 1.00 | 50,014 |
| CC PROD/DIR | 20 | 3.70 | 199,314 | 3.70 | 205,939 | 3.70 | 205,939 |
| COMMUNICATION MGR | 18 | - | - | - | - | 1.00 | 73,454 |
| IT APP DEV MGR | 18 | 1.00 | 117,347 | 1.00 | 119,691 | 1.00 | 119,691 |
| IT DIRECTOR | 21 | 1.00 | 130,519 | 1.00 | 130,710 | 1.00 | 130,710 |
| IT SPEC | 18 | 41.50 | 3,350,511 | 41.50 | 3,387,928 | 41.50 | 3,387,928 |
| IT TECH SERVS MGR | 18 | 1.00 | 117,347 | 1.00 | 105,549 | 1.00 | 105,549 |
| MEDIA TEAM LDWKR | 16 | 1.00 | 69,509 | 1.00 | 70,889 | 1.00 | 70,889 |
| PROC IMPROV SPEC | 18 | 1.00 | 79,862 | 1.00 | 81,457 | 1.00 | 81,457 |
| PROG ASST | 17 | 1.00 | 49,747 | 1.00 | 53,261 | 1.00 | 53,261 |
| RECORDS MGT COORD | 18 | 1.00 | 61,158 | 1.00 | 62,941 | 1.00 | 62,941 |
| TOTAL | | 53.20 | \$ 4,224,435 | 53.20 | \$ 4,268,377 | 54.20 | \$ 4,341,831 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Insurance

Agency Overview

Agency Mission

The mission of the Insurance Fund is to protect the assets of the City through the purchase of insurance and the utilization of other risk management techniques such as loss control, risk transfer, and avoidance.

Agency Overview

The Agency is responsible for the purchase of insurance, including property, liability, crime, equipment breakdown, auto physical damage, and other ancillary coverages for the City. Staff operates as the City liaison with its liability carrier with respect to claims filed against the City and with agencies regarding other risk management issues, including the funding the City's emergency management program. The goal of the Insurance Fund is to provide a cost effective manner of protecting the assets of the City.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Anticipates a 45 percent increase in insurance coverage and claims over 2017, the General Fund impact of this increase is \$250,000

Insurance

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|
| Revenue | | | | | |
| Insurance | (3,236,873) | (598,192) | (1,589,294) | (543,301) | (293,301) |
| Total Revenue | \$ (3,236,873) | \$ (598,192) | \$ (1,589,294) | \$ (543,301) | \$ (293,301) |
| Expense | | | | | |
| Insurance | 4,836,873 | 598,192 | 1,589,294 | 543,301 | 293,301 |
| Total Expense | \$ 4,836,873 | \$ 598,192 | \$ 1,589,294 | \$ 543,301 | \$ 293,301 |
| Net General Fund | \$ 1,600,000 | \$ - | \$ - | \$ - | \$ - |

Budget by Fund & Major

Fund: Insurance

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (11,300) | - | (8,670) | - | - |
| Investments & Contributions | (353,082) | (386,000) | (386,000) | (332,000) | (82,000) |
| Misc Revenue | (1,272,492) | (210,000) | (1,192,432) | (210,000) | (210,000) |
| Other Finance Source | - | (891) | (891) | - | - |
| Transfer In | (1,600,000) | (1,301) | (1,301) | (1,301) | (1,301) |
| Total Revenue | \$ (3,236,873) | \$ (598,192) | \$ (1,589,294) | \$ (543,301) | \$ (293,301) |
| Expense | | | | | |
| Salaries | 178,569 | 272,025 | 188,477 | 180,200 | 180,200 |
| Benefits | 41,560 | 253,867 | 67,513 | 259,467 | 259,663 |
| Supplies | - | - | 2,700 | 8,000 | 8,000 |
| Purchased Services | 1,210,246 | 1,355,000 | 1,278,449 | 1,378,000 | 1,978,000 |
| Debt & Other Financing | 4,503,174 | 716,000 | 845,034 | 721,914 | 117,438 |
| Inter Departmental Billing | (1,349,069) | (1,998,700) | (2,040,544) | (2,004,280) | (2,250,000) |
| Transfer Out | 252,394 | - | 1,247,665 | - | - |
| Total Expense | \$ 4,836,873 | \$ 598,192 | \$ 1,589,294 | \$ 543,301 | \$ 293,301 |
| Net General Fund | \$ 1,600,000 | \$ - | \$ - | \$ - | \$ - |

Insurance

Function: Administration

Service Overview

Service: Insurance

Service Description

This service purchases insurance and implements other risk management techniques to protect the assets of the City. This is accomplished via risk transfer, where the City shifts exposure/risk to another entity either through purchase of insurance or in a contract. If neither of those techniques are possible or reasonable, risk avoidance or loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

2018 Planned Activities

- Continue working with MPD and MFD personnel on Emergency Management program (\$16,000)
- Introduce the rodeo trailer (i.e., a trailer full of driving course equipment) to departments to assist with driver training for City vehicles

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|--------------|----------------|--------------|----------------|
| Revenue | (3,236,873) | (598,192) | (1,589,294) | (543,301) | (293,301) |
| Expense | 4,836,873 | 598,192 | 1,589,294 | 543,301 | 293,301 |
| Net Service Budget | \$ 1,600,000 | \$ - | \$ - | \$ - | - |

Insurance

Function: Administration

Line Item Detail

Agency Primary Fund: Insurance

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|--------------------|--------------|-------------------|--------------|----------------|
| License Bond | (11,300) | - | (8,670) | - | - |
| TOTAL | \$ (11,300) | \$ - | \$ (8,670) | \$ - | \$ - |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Interest | (11,245) | (16,000) | (16,000) | (12,000) | (12,000) |
| Dividend | (341,836) | (370,000) | (370,000) | (320,000) | (70,000) |
| TOTAL | \$ (353,082) | \$ (386,000) | \$ (386,000) | \$ (332,000) | \$ (82,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|
| Insurance Recoveries | (1,264,261) | (200,000) | (1,182,432) | (200,000) | (200,000) |
| Miscellaneous Revenue | (8,230) | (10,000) | (10,000) | (10,000) | (10,000) |
| TOTAL | \$ (1,272,492) | \$ (210,000) | \$ (1,192,432) | \$ (210,000) | \$ (210,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|-------------|-----------------|-----------------|--------------|----------------|
| Fund Balance Applied | - | (891) | (891) | - | - |
| TOTAL | \$ - | \$ (891) | \$ (891) | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|
| Transfer In From General | (1,600,000) | - | - | - | - |
| Transfer In From Other Restrict | - | (1,301) | (1,301) | (1,301) | (1,301) |
| TOTAL | \$ (1,600,000) | \$ (1,301) | \$ (1,301) | \$ (1,301) | \$ (1,301) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 172,497 | 272,025 | 182,405 | 180,200 | 180,200 |
| Compensated Absence | 5,178 | - | 5,178 | - | - |
| Overtime Wages Permanent | 894 | - | 894 | - | - |
| TOTAL | \$ 178,569 | \$ 272,025 | \$ 188,477 | \$ 180,200 | \$ 180,200 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|------------------|-------------------|------------------|-------------------|-------------------|
| Comp Absence Escrow | - | - | 24,030 | - | - |
| Health Insurance Benefit | 33,493 | 30,325 | 33,321 | 32,794 | 33,240 |
| Wage Insurance Benefit | 449 | 483 | 240 | 222 | 222 |
| WRS | 11,623 | 10,977 | 12,413 | 12,254 | 12,074 |
| FICA Medicare Benefits | 12,750 | 12,082 | 13,615 | 13,539 | 13,469 |
| Post Employment Health Plans | - | - | 648 | 658 | 658 |
| Loss Runs | - | 200,000 | - | 200,000 | 200,000 |
| Pension Expense | (16,755) | - | (16,755) | - | - |
| TOTAL | \$ 41,560 | \$ 253,867 | \$ 67,513 | \$ 259,467 | \$ 259,663 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------|-------------|--------------|-----------------|-----------------|-----------------|
| Work Supplies | - | - | 2,700 | 8,000 | 8,000 |
| TOTAL | \$ - | \$ - | \$ 2,700 | \$ 8,000 | \$ 8,000 |

InsuranceFunction: **Administration***Line Item Detail*Agency Primary Fund: **Insurance****Purchased Services**

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Cellular Telephone | 130 | - | 130 | - | - |
| Mileage | 64 | - | - | - | - |
| Memberships | 485 | - | 200 | - | - |
| Medical Services | 2,663 | - | 2,690 | - | - |
| Audit Services | 600 | - | - | - | - |
| Consulting Services | - | - | 5,090 | 8,000 | 8,000 |
| Other Services & Expenses | 4,073 | - | 7,980 | - | - |
| General Liability Insurance | 436,345 | 485,000 | 426,480 | 495,000 | 495,000 |
| Property Insurance | 522,376 | 555,000 | 531,472 | 560,000 | 560,000 |
| Other Insurance | 60,811 | 65,000 | 54,408 | 65,000 | 65,000 |
| Insurance Claims | 182,700 | 250,000 | 250,000 | 250,000 | 850,000 |
| TOTAL | \$ 1,210,246 | \$ 1,355,000 | \$ 1,278,449 | \$ 1,378,000 | \$ 1,978,000 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Fund Balance Generated | 4,503,174 | 716,000 | 845,034 | 721,914 | 117,438 |
| TOTAL | \$ 4,503,174 | \$ 716,000 | \$ 845,034 | \$ 721,914 | \$ 117,438 |

Insurance

Function: Administration

Line Item Detail

Agency Primary Fund: Insurance

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| ID Billing To Assessor | (2,282) | (3,989) | (3,989) | (3,274) | (3,683) |
| ID Billing To Attorney | (5,053) | (7,110) | (7,109) | (4,938) | (5,556) |
| ID Billing To Civil Rights | (4,208) | (3,666) | (3,666) | (2,167) | (2,438) |
| ID Billing To Clerk | (1,490) | (3,130) | (3,130) | (2,523) | (2,839) |
| ID Billing To Common Council | (7,780) | (11,079) | (11,079) | (3,004) | (3,379) |
| ID Billing To Finance | (3,968) | (12,900) | (12,900) | (4,600) | (5,175) |
| ID Billing To Human Resources | (3,575) | (6,068) | (6,068) | (30,444) | (34,249) |
| ID Billing To Information Tec | (6,168) | (9,202) | (9,202) | (8,461) | (9,519) |
| ID Billing To Mayor | (1,272) | (2,010) | (2,010) | (1,773) | (1,995) |
| ID Billing To Municipal Court | (642) | (990) | (990) | (820) | (923) |
| ID Billing To Treasurer | (856) | (778) | (778) | (684) | (769) |
| ID Billing To EAP | - | (498) | (499) | (458) | (515) |
| ID Billing To Fire | (73,384) | (112,480) | (112,480) | (90,024) | (101,277) |
| ID Billing To Police | (422,813) | (672,915) | (672,914) | (887,572) | (998,518) |
| ID Billing To Public Health | (654) | (4,295) | (4,295) | (4,280) | - |
| ID Billing To Engineering | (54,109) | (74,763) | (38,999) | (48,002) | (54,002) |
| ID Billing To Fleet Services | (20,681) | (16,435) | (16,435) | (15,946) | (17,939) |
| ID Billing To Landfill | - | - | (931) | (653) | (735) |
| ID Billing To Streets | (127,902) | (175,438) | (175,437) | (102,477) | (115,286) |
| ID Billing To Traffic Eng | (26,241) | (39,497) | (39,497) | (25,722) | (28,937) |
| ID Billing To Library | (47,968) | (73,287) | (73,287) | (69,467) | (78,150) |
| ID Billing To Parks | (166,550) | (241,789) | (241,792) | (156,938) | (176,555) |
| ID Billing To Bldg Inspection | (8,331) | (8,027) | (8,026) | (7,422) | (8,350) |
| ID Billing To Community Dev | (17,942) | (31,949) | (31,949) | (27,100) | (30,487) |
| ID Billing To Economic Dev | (4,472) | (5,957) | (5,957) | (4,124) | (4,639) |
| ID Billing To Office Of Dir PI | (789) | (1,130) | (1,130) | (878) | (988) |
| ID Billing To Planning | (5,236) | (5,484) | (5,484) | (4,182) | (4,705) |
| ID Billing To Monona Terrace | (55,316) | (88,317) | (88,317) | (87,601) | (98,551) |
| ID Billing To Golf Courses | (4,929) | (7,867) | (7,867) | (7,107) | (7,996) |
| ID Billing To Parking | (53,178) | (71,126) | (71,126) | (69,004) | (77,630) |
| ID Billing To Sewer | (35,082) | - | (25,285) | (48,431) | (54,485) |
| ID Billing To Stormwater | (14,538) | - | (10,478) | (20,190) | (22,713) |
| ID Billing To Transit | (64,662) | (146,240) | (146,240) | (118,408) | (133,209) |
| ID Billing To Water | (80,147) | (119,370) | (119,370) | (109,531) | (123,223) |
| ID Billing To CDA | - | (40,914) | (40,914) | - | - |
| ID Billing To CDA Management | (26,851) | - | (40,914) | (36,075) | (40,585) |
| TOTAL | \$ (1,349,069) | \$ (1,998,700) | \$ (2,040,544) | \$ (2,004,280) | \$ (2,250,000) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|--------------|---------------------|--------------|----------------|
| Transfer Out To General | 99,564 | - | 1,053,046 | - | - |
| Transfer Out To Water | 8,428 | - | - | - | - |
| Transfer Out To Sewer | 948 | - | 2,109 | - | - |
| Transfer Out To Stormwater | 948 | - | - | - | - |
| Transfer Out To Cnvt Center | 6,632 | - | - | - | - |
| Transfer Out To Transit | 10,462 | - | - | - | - |
| Transfer Out To Fleet Services | 125,411 | - | 50,985 | - | - |
| Transfer Out To CDA | - | - | 141,525 | - | - |
| TOTAL | \$ 252,394 | \$ - | \$ 1,247,665 | \$ - | \$ - |

Landfill

Agency Overview

Agency Mission

The mission of the Landfill is to protect the City's public health and the environment by monitoring the operation and maintenance of the Madison's five closed landfills.

Agency Overview

The Agency is responsible for the maintenance of the City's five closed landfill sites at Mineral Point, Greentree, Demetral, Sycamore, and Olin. The Agency's goal is to control and eliminate gas and groundwater contamination to maintain a clean environment in the City.

2018 Budget Highlights

The 2018 Executive Budget:

- Maintains the current level of service with no projected fee increase anticipated in 2018.

Landfill

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Landfill Management Mntc | (1,130,831) | (526,110) | (856,804) | (908,390) | (911,327) |
| Total Revenue | \$ (1,130,831) | \$ (526,110) | \$ (856,804) | \$ (908,390) | \$ (911,327) |
| Expense | | | | | |
| Landfill Management Mntc | 1,130,831 | 526,110 | 856,803 | 908,390 | 911,327 |
| Total Expense | \$ 1,130,831 | \$ 526,110 | \$ 856,803 | \$ 908,390 | \$ 911,327 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Budget by Fund & Major

Fund: Other Restricted

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (488,859) | (486,110) | (495,039) | (490,000) | (490,000) |
| Fine Forfeiture Assessments | (1,794) | (3,000) | (1,811) | (2,000) | (2,000) |
| Investments & Contributions | (41,207) | (37,000) | (40,000) | (42,400) | (42,400) |
| Other Finance Source | (598,971) | - | (319,953) | (373,990) | (376,927) |
| Total Revenue | \$ (1,130,831) | \$ (526,110) | \$ (856,804) | \$ (908,390) | \$ (911,327) |
| Expense | | | | | |
| Salaries | 265,697 | 285,238 | 273,607 | 284,467 | 284,467 |
| Benefits | 92,672 | 99,204 | 96,165 | 97,453 | 97,753 |
| Supplies | 47,700 | 31,800 | 32,298 | 33,250 | 33,250 |
| Purchased Services | 227,529 | 239,871 | 216,472 | 258,072 | 258,072 |
| Debt & Other Financing | - | (368,263) | - | - | - |
| Inter Departmental Charges | 242,787 | 261,869 | 261,869 | 275,048 | 277,685 |
| Inter Departmental Billing | (95,332) | (95,500) | (95,500) | (101,900) | (101,900) |
| Transfer Out | 349,778 | 71,891 | 71,891 | 62,000 | 62,000 |
| Total Expense | \$ 1,130,831 | \$ 526,110 | \$ 856,803 | \$ 908,390 | \$ 911,327 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Landfill

Function: Public Works & Transportation

Service Overview

Service: Landfill Management Maintenance

Service Description

This service manages the five closed landfills overseen by the City. The goal of this service is to eliminate the migration of landfill contamination and gas to maintain a clean environment.

2018 Planned Activities

- Maintain the existing level of service.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | (1,130,831) | (526,110) | (856,804) | (908,390) | (911,327) |
| Expense | 1,130,831 | 526,110 | 856,803 | 908,390 | 911,327 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Landfill

Function: **Public Works & Transportation**

Line Item Detail

Agency Primary Fund: **Other Restricted**

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Landfill Remediation | (488,403) | (486,110) | (494,918) | (490,000) | (490,000) |
| Sale Of Recyclables | (456) | - | - | - | - |
| Reimbursement Of Expense | - | - | (121) | - | - |
| TOTAL | \$ (488,859) | \$ (486,110) | \$ (495,039) | \$ (490,000) | \$ (490,000) |

Fine Forfeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Late Fees | (1,794) | (3,000) | (1,811) | (2,000) | (2,000) |
| TOTAL | \$ (1,794) | \$ (3,000) | \$ (1,811) | \$ (2,000) | \$ (2,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Interest | (41,207) | (37,000) | (40,000) | (42,400) | (42,400) |
| TOTAL | \$ (41,207) | \$ (37,000) | \$ (40,000) | \$ (42,400) | \$ (42,400) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|---------------------|--------------|---------------------|---------------------|---------------------|
| Sale Of Assets | (19,500) | - | (400) | - | - |
| Fund Balance Applied | (579,471) | - | (319,553) | (373,990) | (376,927) |
| TOTAL | \$ (598,971) | \$ - | \$ (319,953) | \$ (373,990) | \$ (376,927) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 247,060 | 269,968 | 259,499 | 269,197 | 269,197 |
| Premium Pay | 326 | 400 | 243 | 400 | 400 |
| Compensated Absence | 1,487 | 1,400 | 1,400 | 1,400 | 1,400 |
| Hourly Wages | 2,810 | 2,260 | 1,086 | 2,260 | 2,260 |
| Overtime Wages Permanent | 13,972 | 11,200 | 11,380 | 11,200 | 11,200 |
| Overtime Wages Hourly | 41 | 10 | 0 | 10 | 10 |
| TOTAL | \$ 265,697 | \$ 285,238 | \$ 273,607 | \$ 284,467 | \$ 284,467 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| Health Insurance Benefit | 53,360 | 58,537 | 55,331 | 56,673 | 57,274 |
| Wage Insurance Benefit | 907 | 944 | 924 | 904 | 904 |
| WRS | 17,420 | 18,360 | 18,336 | 18,312 | 18,031 |
| FICA Medicare Benefits | 19,606 | 20,013 | 20,124 | 20,214 | 20,194 |
| Licenses & Certifications | 40 | - | 80 | - | - |
| Post Employment Health Plans | 1,340 | 1,350 | 1,370 | 1,350 | 1,350 |
| TOTAL | \$ 92,672 | \$ 99,204 | \$ 96,165 | \$ 97,453 | \$ 97,753 |

Landfill

Function: **Public Works & Transportation**

Line Item Detail

Agency Primary Fund: **Other Restricted**

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Office Supplies | 397 | 600 | 366 | 600 | 600 |
| Copy Printing Supplies | 513 | 600 | 274 | 600 | 600 |
| Furniture | 33 | 1,000 | - | 500 | 500 |
| Hardware Supplies | 38 | 500 | 1,409 | 1,000 | 1,000 |
| Software Lic & Supplies | - | 500 | - | 1,000 | 1,000 |
| Postage | 879 | 800 | 604 | 800 | 800 |
| Books & Subscriptions | - | 50 | - | - | - |
| Work Supplies | 5,485 | 6,000 | 7,619 | 6,000 | 6,000 |
| Safety Supplies | 740 | 1,500 | 270 | 1,500 | 1,500 |
| Uniform Clothing Supplies | - | 250 | 372 | 250 | 250 |
| Building Supplies | 322 | 5,000 | 300 | 1,000 | 1,000 |
| Landscaping Supplies | - | - | 563 | - | - |
| Equipment Supplies | 39,291 | 15,000 | 20,521 | 20,000 | 20,000 |
| TOTAL | \$ 47,700 | \$ 31,800 | \$ 32,298 | \$ 33,250 | \$ 33,250 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Natural Gas | 1,257 | 2,500 | 2,500 | 2,410 | 2,410 |
| Electricity | 52,725 | 62,900 | 62,900 | 66,160 | 66,160 |
| Water | 148 | 150 | 150 | 380 | 380 |
| Sewer | 78,842 | 66,450 | 66,450 | 95,790 | 95,790 |
| Stormwater | 9,143 | 9,940 | 9,940 | 10,220 | 10,220 |
| Telephone | 394 | 285 | 510 | 326 | 326 |
| Cellular Telephone | 15 | 260 | 252 | 259 | 259 |
| Building Improv Repair Maint | 910 | 5,000 | 378 | 1,500 | 1,500 |
| Custodial Bldg Use Charges | 2,295 | 2,326 | 2,326 | 2,326 | 2,326 |
| Equipment Mntc | 16,111 | 20,000 | 16,433 | 20,000 | 20,000 |
| System & Software Mntc | 398 | 400 | 401 | 405 | 405 |
| Vehicle Repair & Mntc | 16,006 | 15,000 | 15,723 | 16,000 | 16,000 |
| Rental Of Equipment | 1,206 | - | 5 | - | - |
| Conferences & Training | 150 | 500 | 84 | 500 | 500 |
| Memberships | 7 | 75 | 1 | 11 | 11 |
| Uniform Laundry | 759 | 900 | 649 | 900 | 900 |
| Medical Services | - | 500 | - | 500 | 500 |
| Delivery Freight Charges | 176 | 350 | 150 | 350 | 350 |
| Storage Services | 51 | 60 | 56 | 60 | 60 |
| Consulting Services | 1,600 | 5,000 | 500 | 5,000 | 5,000 |
| Lab Services | 18,594 | 30,000 | 17,606 | 20,000 | 20,000 |
| Parking Towing Services | 81 | 100 | - | 100 | 100 |
| Security Services | 173 | 175 | - | 175 | 175 |
| Other Services & Expenses | 15,280 | 3,000 | 8,379 | 3,000 | 3,000 |
| Grants | 10,303 | 10,000 | 10,000 | 10,000 | 10,000 |
| Taxes & Special Assessments | 870 | 4,000 | 1,079 | 1,700 | 1,700 |
| Permits & Licenses | 34 | - | - | - | - |
| TOTAL | \$ 227,529 | \$ 239,871 | \$ 216,472 | \$ 258,072 | \$ 258,072 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-------------|---------------------|----------------|--------------|----------------|
| Fund Balance Generated | - | (368,263) | - | - | - |
| TOTAL | \$ - | \$ (368,263) | \$ - | \$ - | \$ - |

Landfill

Function: **Public Works & Transportation**

Line Item Detail

Agency Primary Fund: **Other Restricted**

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Public Health | 160,205 | 181,500 | 181,500 | 191,280 | 191,280 |
| ID Charge From Engineering | 12,274 | 12,468 | 12,468 | 12,468 | 12,468 |
| ID Charge From Fleet Services | 16,224 | 20,102 | 20,102 | 20,102 | 20,102 |
| ID Charge From Traffic Eng | 5,728 | 368 | 368 | 229 | 229 |
| ID Charge From Insurance | - | 931 | 931 | 931 | 931 |
| ID Charge From Workers Comp | - | - | - | - | 2,637 |
| ID Charge From Sewer | 18,902 | 20,000 | 20,000 | 20,000 | 20,000 |
| ID Charge From Stormwater | 11,445 | 8,500 | 8,500 | 11,500 | 11,500 |
| ID Charge From Water | 18,009 | 18,000 | 18,000 | 18,538 | 18,538 |
| TOTAL | \$ 242,787 | \$ 261,869 | \$ 261,869 | \$ 275,048 | \$ 277,685 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| ID Billing To Engineering | (8,316) | (7,000) | (7,000) | (8,400) | (8,400) |
| ID Billing To Sewer | (63,531) | (60,000) | (60,000) | (65,000) | (65,000) |
| ID Billing To Stormwater | (23,485) | (28,500) | (28,500) | (28,500) | (28,500) |
| TOTAL | \$ (95,332) | \$ (95,500) | \$ (95,500) | \$ (101,900) | \$ (101,900) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|------------------|------------------|------------------|------------------|
| Transfer Out To Capital | 349,778 | 70,590 | 70,590 | 62,000 | 62,000 |
| Transfer Out To Insurance | - | 1,301 | 1,301 | - | - |
| TOTAL | \$ 349,778 | \$ 71,891 | \$ 71,891 | \$ 62,000 | \$ 62,000 |

Landfill

Function: **Public Works & Transportation**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ENGR OPER MAINT WKR | 15 | 2.00 | 110,032 | 2.00 | 115,387 | 2.00 | 115,387 |
| PUB WKS GEN FORE | 18 | 1.00 | 70,856 | 1.00 | 72,319 | 1.00 | 72,319 |
| TOTAL | | 3.00 | \$ 180,888 | 3.00 | \$ 187,706 | 3.00 | \$ 187,706 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Library

Agency Overview

Agency Mission

The mission of the Madison Public Library is to provide free and equitable access to cultural and educational experiences.

Agency Overview

The agency is responsible for the operation of Madison's nine library branches and the Maintenance Support Center. The agency seeks to support literacy and community engagement opportunities. Specific programming provided by the Library includes: maintaining book collections and reference services, access to technology and training, online branch services, and literacy programming.

2018 Budget Highlights

The 2018 Executive Budget:

- Decreases in projected revenue from Library fines and collection fees based on prior year trends (\$42,000).
- Increases funding for the custodial contract allowing for weekend cleaning (\$19,000).
- Increases funding for South Central Library System services due to an increase in Madison library card holders using other Dane County libraries (\$44,000).
- Increases funding for hourly staffing, premium pay, and overtime based on prior year trends (\$225,000).
- Increases funding to replace private revenue that funded the first four years of Bubbler programming (\$125,000). The Library will continue to seek grants to supplement the program. Major components of the programming include: Artist-in-Residence Program, Bubbler Programming, Making Justice, Media Academy, Google Making Spaces: Expanding Maker Education Across the Nation, Makers Corps: Making Programs in At-Risk Communities, Yahara Music Library, Beyond the Bubbler, and the Media Lab.

Library

Function: Library

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Community Engagement | (304,607) | (34,100) | (433,773) | (34,100) | (34,100) |
| Facilities | (158,273) | (75,000) | (53,036) | (53,900) | (53,900) |
| Public Service | (424,800) | (587,557) | (448,336) | (608,157) | (608,157) |
| Collection Resources & Access | (949,005) | (989,242) | (963,032) | (946,957) | (946,957) |
| Total Revenue | \$ (1,836,686) | \$ (1,685,899) | \$ (1,898,178) | \$ (1,643,114) | \$ (1,643,114) |
| Expense | | | | | |
| Community Engagement | 264,424 | 183,125 | 425,031 | 336,892 | 486,975 |
| Facilities | 1,916,591 | 2,038,404 | 2,029,406 | 2,029,936 | 2,030,639 |
| Public Service | 13,446,905 | 13,191,336 | 13,269,231 | 13,472,720 | 13,688,605 |
| Collection Resources & Access | 2,497,602 | 3,188,599 | 3,058,150 | 3,215,177 | 3,215,926 |
| Total Expense | \$ 18,125,521 | \$ 18,601,463 | \$ 18,781,818 | \$ 19,054,724 | \$ 19,422,144 |
| Net General Fund | \$ 16,288,835 | \$ 16,915,564 | \$ 16,883,640 | \$ 17,411,610 | \$ 17,779,030 |

Budget by Fund & Major

Fund: Library

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (112,122) | (92,560) | (161,659) | (92,425) | (92,425) |
| Charges for Services | (935,387) | (945,939) | (920,675) | (906,439) | (906,439) |
| Fine Forfeiture Assessments | (288,326) | (300,000) | (283,800) | (280,000) | (280,000) |
| Investments & Contributions | (370,254) | (323,400) | (500,543) | (334,000) | (334,000) |
| Misc Revenue | (3,550) | (4,000) | (11,500) | (10,250) | (10,250) |
| Other Finance Source | (107,047) | - | - | - | - |
| Transfer In | (20,000) | (20,000) | (20,000) | (20,000) | (20,000) |
| Total Revenue | \$ (1,836,686) | \$ (1,685,899) | \$ (1,898,178) | \$ (1,643,114) | \$ (1,643,114) |
| Expense | | | | | |
| Salaries | 8,719,730 | 9,149,560 | 9,076,483 | 9,409,168 | 9,731,658 |
| Benefits | 2,754,491 | 2,787,995 | 2,944,376 | 2,925,082 | 2,931,333 |
| Supplies | 801,249 | 1,421,994 | 1,446,324 | 1,425,456 | 1,471,456 |
| Purchased Services | 2,301,176 | 2,368,350 | 2,440,649 | 2,423,518 | 2,506,218 |
| Inter Departmental Charges | 99,487 | 128,101 | 128,522 | 126,037 | 133,367 |
| Transfer Out | 3,449,388 | 2,745,463 | 2,745,463 | 2,745,463 | 2,648,112 |
| Total Expense | \$ 18,125,521 | \$ 18,601,463 | \$ 18,781,818 | \$ 19,054,724 | \$ 19,422,144 |
| Net General Fund | \$ 16,288,835 | \$ 16,915,564 | \$ 16,883,640 | \$ 17,411,610 | \$ 17,779,030 |

*Service Overview***Service: Collection Resources & Access**

Service Description

This service manages the library materials collection in all formats and the acquisition, cataloging, and processing of these materials. The goals of this service are to offer customers the opportunity to explore a wide variety of topics and find informational and entertaining materials by maintaining a current, well curated collection. The service also seeks to provide a diverse collection of resources with a specific focus on non-English language materials.

2018 Planned Activities

- Study neighborhood demographics and library proximity to Dual Language Immersion (DLI) schools to better focus and grow collections of non-English language materials.
- Market the collection to non-traditional library users.
- Provide collection support to community engagement programs such as early literacy and RESJI initiatives, book discussion groups, and the Wisconsin Book Festival.
- Continue using collection reports to ensure that an equitable delivery of resources is provided to the community.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (949,005) | (989,242) | (963,032) | (946,957) | (946,957) |
| Expense | 2,497,602 | 3,188,599 | 3,058,150 | 3,215,177 | 3,215,926 |
| Net Service Budget | \$ 1,548,597 | \$ 2,199,357 | \$ 2,095,118 | \$ 2,268,220 | \$ 2,268,969 |

Service: Community Engagement

Service Description

This service oversees community engagement activities and collaborative projects for all ages. The goal of this service is to address community needs by offering educational and creative opportunities using an equity lens.

2018 Planned Activities

- Work with the Northside Early Childhood Zone to provide early literacy consultation services and supports.
- Expand the "Read Up" summer reading program from 6 to 8 schools.
- Use the Library Takeover community engagement model to determine library programs and apply it to Media Lab programming.
- Work with the new Community Engagement Coordinator to identify populations not being well served by the library and develop new programs, services, and methods of service delivery to address the needs of those communities.
- Expand teen programs including Making Justice, Hip Hop Architecture and other Bubbler initiatives.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (304,607) | (34,100) | (433,773) | (34,100) | (34,100) |
| Expense | 264,424 | 183,125 | 425,031 | 336,892 | 486,975 |
| Net Service Budget | \$ (40,183) | \$ 149,025 | \$ (8,742) | \$ 302,792 | \$ 452,875 |

*Service Overview***Service: Facilities**

Service Description

This service manages the operations of nine facilities including: rent, utilities, maintenance, custodial tasks, supplies, and the staff of the Facilities service. The goals of the service are to support the delivery of all operational and programming library services to the community through well maintained, safe, clean, and welcoming physical building infrastructure and facilities.

2018 Planned Activities

- Seek opportunities to increase space for technology literacy and access, accommodate a larger and more comprehensive materials collection, and maximize community space through existing library major capital improvements or new capital projects to support the expansion of the Madison Public Library's outreach and program service delivery.
- Investigate evolving green initiatives and new technology to improve facility operational efficiencies and reduce costs.
- Expand custodial services to include weekend cleaning.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (158,273) | (75,000) | (53,036) | (53,900) | (53,900) |
| Expense | 1,916,591 | 2,038,404 | 2,029,406 | 2,029,936 | 2,030,639 |
| Net Service Budget | \$ 1,758,317 | \$ 1,963,404 | \$ 1,976,370 | \$ 1,976,036 | \$ 1,976,739 |

Service: Public Service

Service Description

This service oversees the delivery of services to the Library's patrons and members of the community both in and outside of the library facilities. The service provides reference and research assistance, reader's advisory, literacy support, technology training, and participatory learning. The goal of this service is to improve community engagement by increasing residents' exposure to literacy programs.

2018 Planned Activities

- Use the Results Madison framework to better utilize staff time and allocate library resources.
- Collaborate with local organizations like DaneNet and 5Nines to improve digital access to Madison's citizens.
- Work with local experts to develop evaluation tools for library programs.
- Using a strategic lens, develop partnership guidelines to determine which partnership programs have the potential for the most impact.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | (424,800) | (587,557) | (448,336) | (608,157) | (608,157) |
| Expense | 13,446,905 | 13,191,336 | 13,269,231 | 13,472,720 | 13,688,605 |
| Net Service Budget | \$ 13,022,105 | \$ 12,603,779 | \$ 12,820,895 | \$ 12,864,563 | \$ 13,080,448 |

Library

Function: Library

Line Item Detail

Agency Primary Fund: Library

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|--------------------|---------------------|--------------------|--------------------|
| Federal Revenues Operating | (26,071) | (27,973) | (33,973) | (27,973) | (27,973) |
| Other Unit of Gov Rev Op | (86,052) | (64,587) | (127,686) | (64,452) | (64,452) |
| TOTAL | \$ (112,122) | \$ (92,560) | \$ (161,659) | \$ (92,425) | \$ (92,425) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Reproduction Services | (93,999) | (105,000) | (95,000) | (90,000) | (90,000) |
| Appliance Collection | (11,878) | (7,500) | (10,900) | (9,000) | (9,000) |
| Catering Concessions | (16,588) | (25,000) | (15,000) | (15,000) | (15,000) |
| Facility Rental | (33,431) | (50,000) | (38,000) | (38,900) | (38,900) |
| Southcentral Library Services | (270,284) | (270,284) | (270,284) | (270,284) | (270,284) |
| Library Collection Fees | (22,074) | (30,400) | (20,500) | (19,000) | (19,000) |
| Cataloging Services | (454,255) | (454,255) | (454,255) | (454,255) | (454,255) |
| Reimbursement Of Expense | (32,878) | (3,500) | (16,736) | (10,000) | (10,000) |
| TOTAL | \$ (935,387) | \$ (945,939) | \$ (920,675) | \$ (906,439) | \$ (906,439) |

Fine Forefeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Library Fines | (288,326) | (300,000) | (283,800) | (280,000) | (280,000) |
| TOTAL | \$ (288,326) | \$ (300,000) | \$ (283,800) | \$ (280,000) | \$ (280,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Contributions & Donations | (370,254) | (323,400) | (500,543) | (334,000) | (334,000) |
| TOTAL | \$ (370,254) | \$ (323,400) | \$ (500,543) | \$ (334,000) | \$ (334,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------------|-------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (3,550) | (4,000) | (11,500) | (10,250) | (10,250) |
| TOTAL | \$ (3,550) | \$ (4,000) | \$ (11,500) | \$ (10,250) | \$ (10,250) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|---------------------|--------------|----------------|--------------|----------------|
| Fund Balance Applied | (107,047) | - | - | - | - |
| TOTAL | \$ (107,047) | \$ - | \$ - | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Transfer In From Other Restric | (20,000) | (20,000) | (20,000) | (20,000) | (20,000) |
| TOTAL | \$ (20,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 6,927,286 | 7,788,375 | 7,406,491 | 8,181,907 | 8,181,907 |
| Salary Savings | - | (210,582) | - | (210,582) | (210,582) |
| Pending Personnel | - | - | - | - | 113,006 |
| Premium Pay | 43,665 | 28,483 | 46,846 | 28,483 | 28,483 |
| Workers Compensation Wages | 1,068 | - | - | - | - |
| Compensated Absence | 69,143 | - | 52,125 | - | 70,000 |
| Hourly Wages | 1,590,928 | 1,477,200 | 1,486,200 | 1,409,360 | 1,498,500 |
| Overtime Wages Permanent | 87,390 | 66,084 | 84,821 | - | 50,344 |
| Overtime Wages Hourly | 250 | - | - | - | - |
| TOTAL | \$ 8,719,730 | \$ 9,149,560 | \$ 9,076,483 | \$ 9,409,168 | \$ 9,731,658 |

Library

Function: Library

Line Item Detail

Agency Primary Fund: Library

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 176,906 | 101,338 | 120,573 | 101,338 | 101,338 |
| Unemployment Benefits | 5,013 | - | 5,000 | - | - |
| Health Insurance Benefit | 1,382,448 | 1,484,015 | 1,463,285 | 1,533,799 | 1,550,789 |
| Wage Insurance Benefit | 19,522 | 19,549 | 19,704 | 19,578 | 19,578 |
| Health Insurance Retiree | - | 7,330 | - | 7,330 | 7,330 |
| WRS | 518,910 | 513,547 | 561,885 | 550,574 | 542,482 |
| FICA Medicare Benefits | 646,330 | 587,666 | 684,166 | 621,354 | 618,707 |
| Post Employment Health Plans | 5,361 | 74,550 | 89,763 | 91,109 | 91,109 |
| TOTAL | \$ 2,754,491 | \$ 2,787,995 | \$ 2,944,376 | \$ 2,925,082 | \$ 2,931,333 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Purchasing Card Unallocated | (7) | - | - | - | - |
| Office Supplies | 8,773 | 6,500 | 86,933 | 86,500 | 86,500 |
| Copy Printing Supplies | 7,007 | 10,000 | 5,000 | 8,000 | 8,000 |
| Furniture | 7,665 | 46,000 | 48,098 | 40,000 | 40,000 |
| Hardware Supplies | 158,378 | 121,000 | 121,524 | 115,000 | 115,000 |
| Software Lic & Supplies | 5,721 | 5,000 | 5,000 | 5,000 | 5,000 |
| Postage | 38,944 | 38,000 | 38,000 | 38,000 | 38,000 |
| Program Supplies | 93,189 | 53,000 | 65,490 | 72,500 | 118,500 |
| Work Supplies | 5,408 | 2,700 | 5,656 | 2,700 | 2,700 |
| Janitorial Supplies | 50,914 | 40,000 | 40,000 | 40,000 | 40,000 |
| Library Materials | 317,801 | 1,028,024 | 942,586 | 951,036 | 951,036 |
| Safety Supplies | 181 | 550 | 872 | 550 | 550 |
| Uniform Clothing Supplies | 351 | 120 | 120 | 120 | 120 |
| Food And Beverage | 9,228 | 3,500 | 500 | 3,500 | 3,500 |
| Building | 44,043 | 6,400 | 10,435 | 1,000 | 1,000 |
| Building Supplies | 22,658 | 2,450 | 3,653 | 2,450 | 2,450 |
| Electrical Supplies | 5,751 | 4,250 | 6,613 | 4,250 | 4,250 |
| HVAC Supplies | 17,889 | 51,450 | 56,871 | 51,450 | 51,450 |
| Plumbing Supplies | 3,960 | 400 | 6,465 | 1,300 | 1,300 |
| Machinery And Equipment | 2,140 | - | 409 | - | - |
| Equipment Supplies | 1,255 | 2,100 | 2,100 | 2,100 | 2,100 |
| Inventory | - | 550 | - | - | - |
| TOTAL | \$ 801,249 | \$ 1,421,994 | \$ 1,446,324 | \$ 1,425,456 | \$ 1,471,456 |

Library

Function: Library

Line Item Detail

Agency Primary Fund: Library

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 41,507 | 58,800 | 58,150 | 47,300 | 47,300 |
| Electricity | 308,929 | 322,500 | 309,200 | 313,700 | 313,700 |
| Water | 10,443 | 9,350 | 8,750 | 9,350 | 9,350 |
| Sewer | 9,619 | 9,700 | 8,400 | 8,150 | 8,150 |
| Stormwater | 5,369 | 5,200 | 5,200 | 4,200 | 4,200 |
| Telephone | 18,136 | 20,470 | 19,820 | 20,470 | 20,470 |
| Cellular Telephone | 10,410 | 10,542 | 10,542 | 10,542 | 10,542 |
| Systems Comm Internet | 592,600 | 594,502 | 598,135 | 594,502 | 594,502 |
| Building Improv Repair Maint | 151,796 | 177,010 | 161,500 | 177,200 | 177,200 |
| Waste Disposal | 3,972 | 4,920 | 4,920 | 4,920 | 4,920 |
| Fire Protection | 388 | 410 | 410 | 410 | 410 |
| Pest Control | 2,488 | 2,892 | 2,892 | 2,892 | 2,892 |
| Elevator Repair | 3,574 | 4,000 | 4,000 | 4,000 | 4,000 |
| Facility Rental | 311,233 | 317,000 | 326,389 | 336,200 | 336,200 |
| Custodial Bldg Use Charges | 152,591 | 155,792 | 154,781 | 162,592 | 162,592 |
| Process Fees Recyclables | 6,104 | 5,160 | 5,160 | 5,160 | 5,160 |
| Office Equipment Repair | 9,572 | 12,000 | 6,300 | 12,000 | 12,000 |
| Comm Device Mntc | 18,517 | 17,450 | 17,450 | 17,450 | 17,450 |
| Equipment Mntc | 5,092 | 37,000 | 37,000 | 37,000 | 37,000 |
| Rental Of Equipment | 632 | 400 | 820 | 400 | 400 |
| Recruitment | - | 500 | 500 | 500 | 500 |
| Mileage | 6,854 | 8,500 | 8,500 | 8,500 | 8,500 |
| Conferences & Training | 53,299 | 46,000 | 40,000 | 45,200 | 45,200 |
| Memberships | 11,142 | 11,000 | 11,000 | 11,000 | 11,000 |
| Uniform Laundry | 5,013 | 4,200 | 4,200 | 4,200 | 4,200 |
| Work Study Services | 500 | - | - | - | - |
| Credit Card Services | 2,939 | 3,000 | 3,000 | 3,000 | 3,000 |
| Collection Services | 9,371 | 10,000 | 10,000 | 10,000 | 10,000 |
| Armored Car Services | 18,211 | 15,100 | 15,100 | 15,100 | 15,100 |
| Consulting Services | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Advertising Services | 66,585 | 58,850 | 62,258 | 58,250 | 58,250 |
| Printing Services | 21,128 | 20,000 | 20,000 | 20,000 | 20,000 |
| Investigative Services | 7 | 200 | 200 | 200 | 200 |
| Security Services | 7,638 | 11,122 | 7,622 | 11,122 | 11,122 |
| Interpreters Signing Services | 733 | 1,000 | 1,000 | 1,000 | 1,000 |
| Transportation Services | 994 | 600 | 1,000 | 600 | 600 |
| Program Services | 130,323 | 124,400 | 233,971 | 134,500 | 134,500 |
| Other Services & Expenses | 21 | 13,900 | - | 13,900 | 96,600 |
| Grants | - | - | 7,500 | - | - |
| Comm Agency Contracts | 260,453 | 221,080 | 221,099 | 264,208 | 264,208 |
| Taxes & Special Assessments | 42,792 | 51,300 | 51,300 | 51,300 | 51,300 |
| Permits & Licenses | 202 | 500 | 580 | 500 | 500 |
| TOTAL | \$ 2,301,176 | \$ 2,368,350 | \$ 2,440,649 | \$ 2,423,518 | \$ 2,506,218 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Information Tec | 23,028 | 23,028 | 23,028 | 23,028 | 23,028 |
| ID Charge From Engineering | 3,537 | 3,537 | 3,537 | 3,537 | 3,537 |
| ID Charge From Fleet Services | 9,080 | 14,075 | 14,075 | 12,011 | 12,011 |
| ID Charge From Traffic Eng | 1,550 | 1,238 | 1,659 | 1,238 | 1,238 |
| ID Charge From Insurance | 47,968 | 73,287 | 73,287 | 73,287 | 78,150 |
| ID Charge From Workers Comp | 14,324 | 12,936 | 12,936 | 12,936 | 15,403 |
| TOTAL | \$ 99,487 | \$ 128,101 | \$ 128,522 | \$ 126,037 | \$ 133,367 |

Library

Function: Library

Line Item Detail

Agency Primary Fund: Library

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Transfer Out To Debt Service | 2,720,545 | 2,745,463 | 2,745,463 | 2,745,463 | 2,648,112 |
| Transfer Out To Capital | 728,843 | - | - | - | - |
| TOTAL | \$ 3,449,388 | \$ 2,745,463 | \$ 2,745,463 | \$ 2,745,463 | \$ 2,648,112 |

Library

Function: Library

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------------------|----|----------------|---------------------|---------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 1.00 | 66,848 | 1.00 | 60,793 | 1.00 | 60,793 |
| ACCT TECH | 32 | 1.00 | 51,840 | 1.00 | 62,111 | 1.00 | 62,111 |
| ADMIN ASST | 32 | 6.70 | 362,757 | 6.70 | 351,334 | 6.70 | 351,334 |
| CLERK | 32 | 20.35 | 1,002,781 | 20.35 | 1,005,481 | 20.35 | 1,005,481 |
| CUSTODIAL WKR | 15 | 4.00 | 202,787 | 4.00 | 209,127 | 4.00 | 209,127 |
| FACILITY MAINT WKR | 15 | 1.00 | 55,613 | 1.00 | 57,074 | 1.00 | 57,074 |
| LIB BUS OPER MGR | 18 | 1.00 | 106,748 | 1.00 | 108,880 | 1.00 | 108,880 |
| LIB COMP TECH | 32 | 1.00 | 52,087 | 1.00 | 53,884 | 1.00 | 53,884 |
| LIB COMPT SPEC | 33 | 2.00 | 128,091 | 2.00 | 133,220 | 2.00 | 133,220 |
| LIB FAC MGR | 18 | 1.00 | 92,733 | 1.00 | 95,772 | 1.00 | 95,772 |
| LIB MAINT COORD | 15 | 1.00 | 70,024 | 1.00 | 72,087 | 1.00 | 72,087 |
| LIB MEDIA COORD | 18 | 1.00 | 87,088 | 1.00 | 88,828 | 1.00 | 88,828 |
| LIB PROG SUPV | 18 | 2.00 | 109,936 | 2.00 | 124,901 | 2.00 | 124,901 |
| LIBRARIAN | 33 | 34.70 | 2,361,074 | 34.70 | 2,425,129 | 34.70 | 2,425,129 |
| LIBRARIAN | 18 | 6.00 | 449,204 | 6.00 | 463,898 | 6.00 | 463,898 |
| LIBRARIAN SUPV | 18 | 3.00 | 241,062 | 3.00 | 253,507 | 3.00 | 253,507 |
| LIBRARY ASSOCIATE DIRECTOR | 18 | 1.00 | 96,845 | 1.00 | 103,935 | 1.00 | 103,935 |
| LIBRARY ASST | 32 | 36.10 | 1,779,127 | 36.10 | 1,857,067 | 36.10 | 1,857,067 |
| LIBRARY DIRECTOR | 21 | 1.00 | 128,062 | 1.00 | 128,249 | 1.00 | 128,249 |
| LIBRARY PRESS OPR | 32 | 1.00 | 53,765 | 1.00 | 54,832 | 1.00 | 54,832 |
| MAINT MECH | 15 | 2.00 | 129,796 | 2.00 | 119,925 | 2.00 | 119,925 |
| MKTG/COMMUN SPEC | 18 | 1.00 | 79,171 | 1.00 | 53,677 | 1.00 | 53,677 |
| PLANNER | 18 | 1.00 | 68,291 | 1.00 | 61,900 | 1.00 | 61,900 |
| PROG ASST | 17 | 1.00 | 57,772 | 1.00 | 58,926 | 1.00 | 58,926 |
| PROG ASST | 32 | 4.00 | 205,396 | 4.00 | 212,693 | 4.00 | 212,693 |
| TOTAL | | 134.85 | \$ 8,038,898 | 134.85 | \$ 8,217,231 | 134.85 | \$ 8,217,231 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Mayor

Agency Overview

Agency Mission

The agency's mission is to provide leadership for the organization to deliver the highest quality services and provide a fair and orderly system of governance for citizens and visitors.

Agency Overview

The agency ensures and directs the provision of municipal services by proposing, promoting, and reviewing policies to be adopted by the City; establishes administrative procedures, and provides direction for existing City procedures and policies.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Adjustments to revenue budgeted within the agency based on prior trends (\$35,000).
- Continued funding for the following items:
 - Neighborhood Resource Teams (\$17,500)
 - My Brother's Keeper (\$25,000)
 - Summer Meals (\$15,000)

Mayor

Function: General Government

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Mayor | (1,500) | (35,000) | (23,831) | - | - |
| Total Revenue | \$ (1,500) | \$ (35,000) | \$ (23,831) | \$ - | \$ - |
| Expense | | | | | |
| Mayor | 1,362,939 | 1,428,858 | 1,483,970 | 1,517,520 | 1,522,274 |
| Total Expense | \$ 1,362,939 | \$ 1,428,858 | \$ 1,483,970 | \$ 1,517,520 | \$ 1,522,274 |
| Net General Fund | \$ 1,361,439 | \$ 1,393,858 | \$ 1,460,139 | \$ 1,517,520 | \$ 1,522,274 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (1,500) | - | (711) | - | - |
| Investments & Contributions | - | (15,000) | (23,120) | - | - |
| Misc Revenue | - | (20,000) | - | - | - |
| Total Revenue | \$ (1,500) | \$ (35,000) | \$ (23,831) | \$ - | \$ - |
| Expense | | | | | |
| Salaries | 925,368 | 987,961 | 1,008,378 | 1,032,594 | 1,032,594 |
| Benefits | 264,718 | 271,799 | 308,048 | 315,828 | 316,234 |
| Supplies | 16,406 | 11,142 | 16,761 | 11,142 | 11,142 |
| Purchased Services | 154,373 | 155,220 | 148,047 | 155,220 | 159,571 |
| Inter Departmental Charges | 2,074 | 2,736 | 2,736 | 2,736 | 2,733 |
| Total Expense | \$ 1,362,939 | \$ 1,428,858 | \$ 1,483,970 | \$ 1,517,520 | \$ 1,522,274 |
| Net General Fund | \$ 1,361,439 | \$ 1,393,858 | \$ 1,460,139 | \$ 1,517,520 | \$ 1,522,274 |

Service Overview

Service: Mayor

Service Description

This service directs City officers in the performance of their duties and responsibilities and supervises the development and implementation of operational goals for City agencies. It appoints and evaluates agency heads as provided by ordinance, reviews agency plans, policies and procedures for soundness and proper coordination, and provides direct guidance to agencies experiencing significant policy or organizational difficulties. It directs inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency. The Mayor's Office submits an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies. The Mayor's Office is responsible for encouraging citizen participation in City government by making citizen appointments to City committees; training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements; maintaining a database of citizen candidates interested in appointment to City committees; and responding to concerns and initiatives presented by citizens and assisting them in their relations with City agencies. The Mayor's Office monitors State and national issues that affect the welfare of City residents. This includes representing the City's interests in the State budget process, State legislation and administration, acting as liaison with the City's State legislative delegation, and maintaining contact with State and Federal legislators and administrators. The Mayor's Office provides public information through preparing and distributing press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations and individuals.

2018 Planned Activities

- Support summer food programming offered through the Parks system
- Lead efforts associated with the City's strategic management initiative

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (1,500) | (35,000) | (23,831) | - | - |
| Expense | 1,362,939 | 1,428,858 | 1,483,970 | 1,517,520 | 1,522,274 |
| Net Service Budget | \$ 1,361,439 | \$ 1,393,858 | \$ 1,460,139 | \$ 1,517,520 | \$ 1,522,274 |

Mayor

Function: General Government

Line Item Detail

Agency Primary Fund: General

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|--------------|-----------------|--------------|----------------|
| Reimbursement Of Expense | (1,500) | - | (711) | - | - |
| TOTAL | \$ (1,500) | \$ - | \$ (711) | \$ - | \$ - |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------------|--------------------|--------------|----------------|
| Contributions & Donations | - | (15,000) | (23,120) | - | - |
| TOTAL | \$ - | \$ (15,000) | \$ (23,120) | \$ - | \$ - |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------|--------------------|----------------|--------------|----------------|
| Miscellaneous Revenue | - | (20,000) | - | - | - |
| TOTAL | \$ - | \$ (20,000) | \$ - | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 907,923 | 1,013,550 | 995,363 | 1,058,183 | 1,058,183 |
| Salary Savings | - | (25,589) | - | (25,589) | (25,589) |
| Compensated Absence | 1,263 | - | - | - | - |
| Hourly Wages | - | - | 4,269 | - | - |
| Overtime Wages Permanent | 15,831 | - | 8,746 | - | - |
| Election Officials Wages | 351 | - | - | - | - |
| TOTAL | \$ 925,368 | \$ 987,961 | \$ 1,008,378 | \$ 1,032,594 | \$ 1,032,594 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Health Insurance Benefit | 133,236 | 128,205 | 161,961 | 161,962 | 163,740 |
| Wage Insurance Benefit | 2,872 | 3,139 | 2,331 | 2,331 | 2,331 |
| WRS | 60,779 | 66,880 | 68,307 | 71,956 | 70,898 |
| FICA Medicare Benefits | 67,830 | 73,575 | 75,449 | 79,579 | 79,265 |
| TOTAL | \$ 264,718 | \$ 271,799 | \$ 308,048 | \$ 315,828 | \$ 316,234 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | 7,372 | - | 6,421 | - | - |
| Office Supplies | 1,845 | 3,240 | 3,525 | 3,240 | 3,240 |
| Artwork | 150 | - | - | - | - |
| Copy Printing Supplies | 1,900 | 4,082 | 3,209 | 4,082 | 4,082 |
| Postage | 918 | 3,000 | 462 | 3,000 | 3,000 |
| Books & Subscriptions | 4,103 | 820 | 3,000 | 820 | 820 |
| Work Supplies | 118 | - | 144 | - | - |
| TOTAL | \$ 16,406 | \$ 11,142 | \$ 16,761 | \$ 11,142 | \$ 11,142 |

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 1,569 | 7,850 | 4,345 | 7,850 | 7,850 |
| Cellular Telephone | 2,113 | 1,000 | 1,671 | 1,000 | 1,000 |
| Facility Rental | 937 | 31,000 | 541 | 31,000 | - |
| Custodial Bldg Use Charges | 31,767 | - | 31,000 | - | 35,351 |
| Office Equipment Repair | - | 144 | - | 144 | 144 |
| Comm Device Mntc | - | 226 | - | 226 | 226 |
| Conferences & Training | 27,729 | 57,000 | 30,313 | 57,000 | 57,000 |
| Memberships | 3,140 | - | 2,355 | - | - |
| Storage Services | 96 | 500 | 101 | 500 | 500 |
| Consulting Services | 39,000 | - | 19,500 | - | - |
| Other Services & Expenses | 33,648 | 17,500 | 17,453 | 17,500 | 17,500 |
| Grants | (1,125) | 15,000 | - | 15,000 | 15,000 |
| Comm Agency Contracts | 15,500 | 25,000 | 40,768 | 25,000 | 25,000 |
| TOTAL | \$ 154,373 | \$ 155,220 | \$ 148,047 | \$ 155,220 | \$ 159,571 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| ID Charge From Insurance | 1,272 | 2,010 | 2,010 | 2,010 | 1,995 |
| ID Charge From Workers Comp | 802 | 726 | 726 | 726 | 738 |
| TOTAL | \$ 2,074 | \$ 2,736 | \$ 2,736 | \$ 2,736 | \$ 2,733 |

Mayor

Function: General Government

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|--------------------|----|----------------|-------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| DEPUTY MAYOR | 19 | 5.00 | 475,391 | 5.00 | 560,976 | 5.00 | 560,976 |
| FOOD POLICY ADMIN | 18 | 1.00 | 81,546 | 1.00 | 67,192 | 1.00 | 67,192 |
| MAYOR | 19 | 1.00 | 137,517 | 1.00 | 137,151 | 1.00 | 137,151 |
| MAYORAL OFF CLK | 17 | 2.00 | 94,828 | 2.00 | 96,222 | 2.00 | 96,222 |
| NH RESOURCES COORD | 18 | 1.00 | 81,546 | 1.00 | 83,175 | 1.00 | 83,175 |
| PROG ASST | 18 | 1.00 | 54,660 | 1.00 | 55,752 | 1.00 | 55,752 |
| SECY TO MAYOR | 19 | 1.00 | 58,062 | 1.00 | 54,484 | 1.00 | 54,484 |
| TOTAL | | 12.00 | \$ 983,550 | 12.00 | \$ 1,054,953 | 12.00 | \$ 1,054,953 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Metro Transit

Agency Overview

Agency Mission

The mission of Metro Transit is to provide safe, reliable, convenient, and efficient public transportation to the residents and visitors of the Metro service area.

Agency Overview

The Agency is responsible for the operation, planning, development, and coordination of the public transit system in the Madison metropolitan area.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- A decrease in diesel costs based on locked contract rates for 2018 (\$800,000).
- A ridership survey to evaluate the bus stop and route system design for improved equity (\$6,000).
- A shuttle service during the Monroe Street reconstruction in 2018 funded fully by the capital budget.

The Executive Budget anticipates the loss of Medicaid (MA) Waiver funding for the Paratransit program. The loss of funding is the result of changes in the State Family Care program that will allocate this funding through Managed Care Organizations (MCO's). As a result of the lost funding, Paratransit services will be delivered through contracts rather than in-house services. Drivers currently assigned to Paratransit routes will be incorporated into existing vacancies in the Fixed Route service; no layoffs are anticipated. In addition to contract services, the following service changes will be implemented in 2018:

- Increase ride fare from \$3.25 to \$4.00.
- Change the origin-to-destination service to curb-to-curb instead of door-to-door.
- Establish parameters for subscription service riders.
- Eliminate the leave attendant service option.
- Cash fare payment instead of ticket and billing option.

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Fixed Route | (51,898,592) | (41,678,928) | (41,423,643) | (41,564,511) | (41,952,146) |
| Paratransit | (5,183,839) | (5,513,300) | (5,405,137) | (1,710,000) | (1,710,000) |
| Total Revenue | \$ (57,082,432) | \$ (47,192,228) | \$ (46,828,779) | \$ (43,274,511) | \$ (43,662,146) |
| Expense | | | | | |
| Fixed Route | 57,716,132 | 50,409,868 | 50,603,563 | 48,503,473 | 48,911,628 |
| Paratransit | 6,746,683 | 8,662,791 | 8,105,647 | 7,140,487 | 7,119,967 |
| Total Expense | \$ 64,462,815 | \$ 59,072,659 | \$ 58,709,210 | \$ 55,643,960 | \$ 56,031,595 |
| Net General Fund | \$ 7,380,384 | \$ 11,880,431 | \$ 11,880,431 | \$ 12,369,449 | \$ 12,369,449 |

Budget by Fund & Major

Fund: Metro Transit

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (36,341,652) | (32,139,000) | (32,189,000) | (28,170,000) | (28,170,000) |
| Charges for Services | (13,977,015) | (13,908,300) | (13,853,651) | (14,959,000) | (14,959,000) |
| Misc Revenue | (83,688) | (47,500) | (300,000) | (145,511) | (145,511) |
| Other Finance Source | (6,669,615) | (931,828) | (320,528) | - | (387,635) |
| Transfer In | (10,462) | (165,600) | (165,600) | - | - |
| Total Revenue | \$ (57,082,432) | \$ (47,192,228) | \$ (46,828,779) | \$ (43,274,511) | \$ (43,662,146) |
| Expense | | | | | |
| Salaries | 28,318,863 | 29,455,816 | 28,824,853 | 28,055,356 | 27,951,892 |
| Benefits | 13,746,223 | 11,002,997 | 11,299,106 | 11,193,997 | 11,400,100 |
| Supplies | 5,919,000 | 5,725,100 | 5,822,346 | 4,560,000 | 4,560,000 |
| Purchased Services | 8,521,085 | 9,516,890 | 9,391,050 | 8,476,020 | 8,482,520 |
| Debt & Other Financing | 6,753,223 | 1,979,064 | 1,979,064 | 1,979,064 | 2,186,909 |
| Inter Departmental Charges | 1,204,421 | 1,392,792 | 1,392,792 | 1,379,523 | 1,450,174 |
| Total Expense | \$ 64,462,815 | \$ 59,072,659 | \$ 58,709,210 | \$ 55,643,960 | \$ 56,031,595 |
| Net General Fund | \$ 7,380,384 | \$ 11,880,431 | \$ 11,880,431 | \$ 12,369,449 | \$ 12,369,449 |

Service Overview

Service: Fixed Route

Service Description

This service is responsible for: (1) planning and coordinating all fixed route transit improvements and programs, and (2) the repair and maintenance of Metro transit bus fleet. The goal of this service is to provide transportation for customers to a comprehensive network of destinations throughout the City.

2018 Planned Activities

- Continued funding for four leased facilities: 1)1245 East Washington Avenue 2)Middleton Bus Garage 3)Building & Ground Facility on Pennsylvania Avenue and 4)North Transfer Point Park & Ride.
- Continued funding for advertising contracts.
- Continued funding for the general liability insurance contract.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (51,898,592) | (41,678,928) | (41,423,643) | (41,564,511) | (41,952,146) |
| Expense | 57,716,132 | 50,409,868 | 50,603,563 | 48,503,473 | 48,911,628 |
| Net Service Budget | \$ 5,817,540 | \$ 8,730,940 | \$ 9,179,920 | \$ 6,938,962 | \$ 6,959,482 |

Service: Paratransit

Service Description

This service provides paratransit services for customers with disabilities in need of transportation services for work, post-secondary education, medical needs, sheltered workshops, and other personal purposes. In 2018, the service will change to meet ride demand via external contracts to meet the minimum Americans with Disabilities Act (ADA) requirements as a result of the State of Wisconsin's Family Care program implementation in Dane County in 2018.

2018 Planned Activities

- Provide paratransit services through contracted service providers.
- Increase ride fare from \$3.25 to \$4.00.
- Change the origin-to-destination service to curb-to-curb instead of door-to-door.
- Establish parameters for subscription service riders.
- Eliminate the leave attendant service option.
- Accept cash fare payment only instead of ticket and billing option.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (5,183,839) | (5,513,300) | (5,405,137) | (1,710,000) | (1,710,000) |
| Expense | 6,746,683 | 8,662,791 | 8,105,647 | 7,140,487 | 7,119,967 |
| Net Service Budget | \$ 1,562,843 | \$ 3,149,491 | \$ 2,700,511 | \$ 5,430,487 | \$ 5,409,967 |

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Federal Revenues Operating | (6,331,736) | (6,550,000) | (6,550,000) | (6,500,000) | (6,500,000) |
| Federal Revenues Capital | (4,777,994) | (144,000) | (144,000) | - | - |
| State Revenues Operating | (17,370,419) | (17,360,000) | (17,410,000) | (17,360,000) | (17,360,000) |
| Local Revenues Operating | (7,861,502) | (8,085,000) | (8,085,000) | (4,310,000) | (4,310,000) |
| TOTAL | \$ (36,341,652) | \$ (32,139,000) | \$ (32,189,000) | \$ (28,170,000) | \$ (28,170,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Advertising | (867,758) | (700,000) | (738,594) | (850,000) | (850,000) |
| Transit Farebox | (1,592,548) | (1,524,000) | (1,473,894) | (2,250,000) | (2,250,000) |
| Adult Passes | (2,048,507) | (2,202,000) | (2,202,000) | (2,245,000) | (2,245,000) |
| Senior/Disabled Passes | (626,753) | (580,000) | (536,863) | (460,000) | (460,000) |
| Youth Passes | (2,145,475) | (2,175,000) | (2,175,000) | (2,400,000) | (2,400,000) |
| Unlimited Ride Pass | (6,695,974) | (6,727,300) | (6,727,300) | (6,754,000) | (6,754,000) |
| TOTAL | \$ (13,977,015) | \$ (13,908,300) | \$ (13,853,651) | \$ (14,959,000) | \$ (14,959,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| Miscellaneous Revenue | (83,688) | (47,500) | (300,000) | (145,511) | (145,511) |
| TOTAL | \$ (83,688) | \$ (47,500) | \$ (300,000) | \$ (145,511) | \$ (145,511) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|-----------------------|---------------------|---------------------|--------------|---------------------|
| Sale Of Assets | - | - | (2,873) | - | - |
| Fund Balance Applied | (6,669,615) | (931,828) | (317,655) | - | (387,635) |
| TOTAL | \$ (6,669,615) | \$ (931,828) | \$ (320,528) | \$ - | \$ (387,635) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|---------------------|---------------------|--------------|----------------|
| Transfer In From Insurance | (10,462) | (165,600) | (165,600) | - | - |
| TOTAL | \$ (10,462) | \$ (165,600) | \$ (165,600) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Permanent Wages | 24,620,020 | 27,706,017 | 25,657,491 | 28,053,945 | 28,053,945 |
| Salary Savings | - | (1,551,612) | - | (3,300,000) | (3,300,000) |
| Salary Reimbursed | - | 103,464 | - | 103,464 | - |
| Premium Pay | 552,987 | 624,831 | 520,820 | 624,831 | 624,831 |
| Workers Compensation Wages | 254,206 | 200,000 | 223,374 | 200,000 | 200,000 |
| Compensated Absence | 531,918 | 465,116 | 264,799 | 465,116 | 465,116 |
| Hourly Wages | 29,053 | 31,000 | 24,369 | 31,000 | 31,000 |
| Overtime Wages Permanent | 2,330,280 | 1,877,000 | 2,132,837 | 1,877,000 | 1,877,000 |
| Overtime Wages Hourly | 223 | - | 744 | - | - |
| Election Officials Wages | 175 | - | 419 | - | - |
| TOTAL | \$ 28,318,863 | \$ 29,455,816 | \$ 28,824,853 | \$ 28,055,356 | \$ 27,951,892 |

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Comp Absence Escrow | 335,443 | 120,000 | 257,719 | 120,000 | 120,000 |
| Unemployment Benefits | 6,856 | 25,000 | 6,506 | 25,000 | 25,000 |
| Health Insurance Benefit | 5,939,491 | 5,788,479 | 5,809,229 | 5,863,467 | 6,094,982 |
| Wage Insurance Benefit | 725,785 | 748,096 | 728,199 | 749,638 | 749,638 |
| Health Insurance Retiree | 423,571 | 423,000 | 423,000 | 463,000 | 463,000 |
| WRS | 1,823,003 | 1,819,193 | 1,919,257 | 1,858,217 | 1,830,839 |
| FICA Medicare Benefits | 2,092,164 | 2,079,229 | 2,153,741 | 2,114,675 | 2,116,641 |
| Licenses & Certifications | 2,183 | - | 1,455 | - | - |
| Other Post Emplmnt Benefit | 553,468 | - | - | - | - |
| Pension Expense | 1,844,260 | - | - | - | - |
| TOTAL | \$ 13,746,223 | \$ 11,002,997 | \$ 11,299,106 | \$ 11,193,997 | \$ 11,400,100 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Office Supplies | 28,327 | 25,000 | 24,677 | 25,000 | 25,000 |
| Copy Printing Supplies | 15,186 | 12,000 | 12,302 | 12,000 | 12,000 |
| Hardware Supplies | 36,150 | 25,000 | 78,902 | 150,000 | 150,000 |
| Software Lic & Supplies | 2,273 | - | 4,231 | - | - |
| Postage | 13,629 | 14,000 | 14,000 | 14,000 | 14,000 |
| Work Supplies | 212,021 | 198,100 | 198,100 | 197,000 | 197,000 |
| Janitorial Supplies | 19,540 | 40,000 | 20,299 | 40,000 | 40,000 |
| Snow Removal Supplies | 630 | - | - | - | - |
| Uniform Clothing Supplies | 83,964 | 80,000 | 82,172 | 80,000 | 80,000 |
| Building | 9,496 | - | - | - | - |
| Building Supplies | 243,297 | 210,000 | 207,072 | 246,000 | 246,000 |
| Machinery And Equipment | 15,146 | 180,000 | 180,000 | 75,000 | 75,000 |
| Equipment Supplies | 94,341 | 10,000 | 95,692 | 10,000 | 10,000 |
| Tires | 221,910 | 270,000 | 230,000 | 240,000 | 240,000 |
| Gasoline | 16,620 | 24,000 | 26,874 | 24,000 | 24,000 |
| Diesel | 3,547,777 | 3,142,000 | 3,299,837 | 2,052,000 | 2,052,000 |
| Lubricants | 177,871 | 175,000 | 175,000 | 175,000 | 175,000 |
| Inventory | 1,180,819 | 1,320,000 | 1,173,188 | 1,220,000 | 1,220,000 |
| TOTAL | \$ 5,919,000 | \$ 5,725,100 | \$ 5,822,346 | \$ 4,560,000 | \$ 4,560,000 |

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 138,076 | 200,000 | 256,609 | 200,000 | 200,000 |
| Electricity | 277,138 | 290,000 | 278,539 | 290,000 | 290,000 |
| Water | 6,554 | 15,000 | 7,171 | 15,000 | 15,000 |
| Sewer | 6,863 | 10,000 | 7,319 | 10,000 | 10,000 |
| Stormwater | 20,759 | 20,000 | 18,105 | 20,000 | 20,000 |
| Telephone | 10,424 | 5,000 | 11,600 | 5,000 | 5,000 |
| Cellular Telephone | 10,743 | 11,000 | 6,564 | 11,000 | 11,000 |
| Systems Comm Internet | - | - | 29,425 | - | - |
| Building Improv Repair Maint | 15,306 | 11,000 | 15,856 | 11,000 | 11,000 |
| Waste Disposal | 9,869 | 10,000 | 12,574 | 10,000 | 10,000 |
| Pest Control | 6,551 | 8,000 | 6,070 | 8,000 | 8,000 |
| Elevator Repair | 1,725 | - | - | - | - |
| Facility Rental | 345,352 | 427,000 | 272,708 | 460,000 | 460,000 |
| Grounds Improv Repair Maint | 3,720 | 100,000 | 3,025 | 5,000 | 5,000 |
| Snow Removal | 16,570 | 50,000 | 86,902 | 50,000 | 50,000 |
| Comm Device Mntc | 390,871 | 415,000 | 398,964 | 435,000 | 435,000 |
| Equipment Mntc | 170,961 | 30,000 | 17,250 | 30,000 | 30,000 |
| Vehicle Repair & Mntc | 185,321 | 35,000 | 30,000 | 35,000 | 35,000 |
| Sidewalk Mntc | 107,125 | - | 76,640 | 100,000 | 100,000 |
| Recruitment | - | - | 450 | - | - |
| Conferences & Training | 46,618 | 35,000 | 60,487 | 42,000 | 42,000 |
| Memberships | 61,155 | 60,000 | 60,000 | 65,000 | 65,000 |
| Uniform Laundry | 21,516 | 24,000 | 20,000 | 22,000 | 22,000 |
| Medical Services | 28,796 | 31,000 | 22,575 | 30,000 | 30,000 |
| Audit Services | 18,500 | 22,000 | - | 22,000 | 22,000 |
| Bank Services | 2,196 | 2,290 | 1,478 | 2,290 | 2,290 |
| Credit Card Services | 16,269 | 11,000 | 14,046 | 16,900 | 16,900 |
| Armored Car Services | 6,721 | 9,000 | 5,717 | 9,000 | 9,000 |
| Delivery Freight Charges | 2,563 | - | 4,746 | 2,500 | 2,500 |
| Storage Services | 1,608 | 2,200 | 2,333 | 2,200 | 2,200 |
| Consulting Services | 32,559 | - | 25,166 | - | - |
| Advertising Services | 293,936 | 280,000 | 280,000 | 350,000 | 350,000 |
| Printing Services | 82,520 | 96,000 | 63,684 | 75,000 | 75,000 |
| Inspection Services | - | - | 850 | - | - |
| Parking Towing Services | 16,445 | 25,000 | 13,440 | 20,000 | 20,000 |
| Transportation Services | 4,638,505 | 4,825,000 | 4,700,000 | 3,775,000 | 3,775,000 |
| Other Services & Expenses | 278,261 | 143,400 | 266,146 | 422,000 | 428,500 |
| Comm Agency Contracts | 256,936 | 950,000 | 950,000 | 650,000 | 650,000 |
| General Liability Insurance | 992,054 | 1,364,000 | 1,364,612 | 1,275,130 | 1,275,130 |
| TOTAL | \$ 8,521,085 | \$ 9,516,890 | \$ 9,391,050 | \$ 8,476,020 | \$ 8,482,520 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Principal | - | 1,593,205 | 1,593,205 | 1,593,205 | 1,780,824 |
| Interest | 385,874 | 385,859 | 385,859 | 385,859 | 406,085 |
| Depreciation | 6,367,349 | - | - | - | - |
| TOTAL | \$ 6,753,223 | \$ 1,979,064 | \$ 1,979,064 | \$ 1,979,064 | \$ 2,186,909 |

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Human Resources | 147,300 | 147,300 | 147,300 | 150,300 | 150,300 |
| ID Charge From Information Tec | 103,020 | 110,291 | 110,291 | 114,660 | 114,660 |
| ID Charge From Treasurer | - | 4,900 | 4,900 | 4,900 | 4,900 |
| ID Charge From Fleet Services | 4,412 | 6,907 | 6,907 | 4,269 | 4,269 |
| ID Charge From Traffic Eng | 72,119 | 83,000 | 83,000 | 83,000 | 83,000 |
| ID Charge From Insurance | 64,662 | 146,240 | 146,240 | 146,240 | 133,208 |
| ID Charge From Workers Comp | 812,908 | 876,154 | 876,154 | 876,154 | 959,837 |
| ID Charge From Stormwater | - | 18,000 | 18,000 | - | - |
| TOTAL | \$ 1,204,421 | \$ 1,392,792 | \$ 1,392,792 | \$ 1,379,523 | \$ 1,450,174 |

Metro Transit

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | 2018 Request | | Executive | |
|-----------------------|----|----------------|------------|-----------------|------------|-----------|------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| PARA PROG MGR | 44 | 1.00 | 80,570 | 1.00 | 86,457 | 1.00 | 86,457 |
| PARA SCHEDULING COOR | 42 | 2.00 | 91,737 | 2.00 | 102,109 | 2.00 | 102,109 |
| TRANS ACCT | 44 | 2.00 | 155,440 | 2.00 | 167,909 | 2.00 | 167,909 |
| TRANS ACCT CLK | 42 | 6.00 | 275,116 | 6.00 | 288,026 | 6.00 | 288,026 |
| TRANS ADV/SALES ASSOC | 19 | 1.00 | 54,640 | 1.00 | 56,077 | 1.00 | 56,077 |
| TRANS ASST SCHD PLAN | 44 | 1.00 | 53,467 | 1.00 | 76,100 | 1.00 | 76,100 |
| TRANS BLD MT | 44 | 1.00 | 80,861 | 1.00 | 83,315 | 1.00 | 83,315 |
| TRANS BUS CLEANER | 41 | 3.00 | 126,264 | 3.00 | 146,960 | 3.00 | 146,960 |
| TRANS CLASS A MECH | 41 | 13.00 | 802,949 | 13.00 | 818,427 | 13.00 | 818,427 |
| TRANS CLASS B MECH | 41 | 15.00 | 859,527 | 15.00 | 878,830 | 15.00 | 878,830 |
| TRANS CLASS C MECH | 41 | 17.00 | 782,152 | 17.00 | 787,334 | 17.00 | 787,334 |
| TRANS CLASS C MECH | 42 | 1.00 | 38,788 | 1.00 | 18,985 | 1.00 | 18,985 |
| TRANS CUS SERV SUPV | 44 | 1.00 | 56,995 | 1.00 | 60,783 | 1.00 | 60,783 |
| TRANS CUST SERVS REPR | 42 | 9.50 | 448,672 | 9.50 | 462,769 | 9.50 | 462,769 |
| TRANS EMPL REL ASST | 43 | 1.00 | 57,721 | 1.00 | 58,874 | 1.00 | 58,874 |
| TRANS FINANCE MGR | 44 | 1.00 | 99,567 | 1.00 | 103,014 | 1.00 | 103,014 |
| TRANS GARAGE DISPAT | 41 | 1.00 | 57,543 | 1.00 | 57,645 | 1.00 | 57,645 |
| TRANS GENERAL MGR | 21 | 1.00 | 134,467 | 1.00 | 140,044 | 1.00 | 140,044 |
| TRANS GRAPHICS TECH | 42 | 1.00 | 41,990 | 1.00 | 45,627 | 1.00 | 45,627 |
| TRANS INFO SYS COORD | 44 | 1.00 | 97,345 | 1.00 | 99,289 | 1.00 | 99,289 |
| TRANS INFO SYS SPEC | 44 | 2.00 | 151,304 | 2.00 | 157,876 | 2.00 | 157,876 |
| TRANS JANITOR | 41 | 2.00 | 109,478 | 2.00 | 112,779 | 2.00 | 112,779 |
| TRANS MAINT GEN SUPV | 44 | 1.00 | 87,190 | 1.00 | 89,605 | 1.00 | 89,605 |
| TRANS MAINT MGR | 44 | 1.00 | 101,473 | 1.00 | 103,986 | 1.00 | 103,986 |
| TRANS MAINT SUPERV | 44 | 7.00 | 542,215 | 7.00 | 555,124 | 7.00 | 555,124 |
| TRANS MECH LEADWKR | 41 | 1.00 | 43,893 | 1.00 | 44,770 | 1.00 | 44,770 |
| TRANS MK/CU SERV MGR | 44 | 1.00 | 104,808 | 1.00 | 106,901 | 1.00 | 106,901 |
| TRANS MKT SPEC | 44 | 2.00 | 125,146 | 2.00 | 127,338 | 2.00 | 127,338 |
| TRANS OFF MGR | 43 | 1.00 | 56,230 | 1.00 | 61,998 | 1.00 | 61,998 |
| TRANS OPER GEN SUPV | 44 | 3.00 | 235,423 | 3.00 | 238,773 | 3.00 | 238,773 |
| TRANS OPER MGR | 44 | 1.00 | 92,657 | 1.00 | 99,389 | 1.00 | 99,389 |
| TRANS OPER OFF COOR | 42 | 1.00 | 44,703 | 1.00 | 44,150 | 1.00 | 44,150 |
| TRANS OPER SUPER | 44 | 16.00 | 1,215,268 | 16.00 | 1,257,823 | 16.00 | 1,257,823 |
| TRANS OPERATOR | 41 | 325.00 | 18,067,221 | 325.00 | 18,423,818 | 325.00 | 18,423,818 |
| TRANS PAINT & BODY | 41 | 2.00 | 125,202 | 2.00 | 128,041 | 2.00 | 128,041 |
| TRANS PARTS SPEC | 42 | 2.00 | 102,684 | 2.00 | 105,622 | 2.00 | 105,622 |
| TRANS PARTS SUPER | 44 | 1.00 | 70,686 | 1.00 | 72,098 | 1.00 | 72,098 |
| TRANS PLAN&SCH MGR | 44 | 1.00 | 106,714 | 1.00 | 108,845 | 1.00 | 108,845 |
| TRANS PLANNER | 44 | 3.00 | 224,923 | 3.00 | 243,499 | 3.00 | 243,499 |
| TRANS SCHED PLANNER | 44 | 1.00 | 88,642 | 1.00 | 74,863 | 1.00 | 74,863 |

Metro Transit

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-------------------|----|----------------|----------------------|---------------|----------------------|-------------------|----------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| TRANS SERVICE MGR | 44 | 1.00 | 110,207 | 1.00 | 117,166 | 1.00 | 117,166 |
| TRANS SERVICE WKR | 41 | 11.50 | 566,975 | 11.50 | 610,943 | 11.50 | 610,943 |
| TRANS UTIL WKR | 41 | 7.00 | 369,792 | 7.00 | 404,601 | 7.00 | 404,601 |
| TOTAL | | 473.00 | \$ 27,138,645 | 473.00 | \$ 27,828,581 | 473.00 | \$ 27,828,581 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Monona Terrace

Agency Overview

Agency Mission

The mission of Monona Terrace Community and Convention Center is to deliver exceptional and inspirational experiences for visitors and event attendees.

Agency Overview

The Agency strives to be a high quality, customer-focused convention and meeting facility that serves as a community gathering place, a tourism destination, and a catalyst for economic activity for the City of Madison, Dane County and the State of Wisconsin. The goals for Monona Terrace include; efficiency in operations, optimization of revenue, and cost management.

2018 Budget Highlights

The 2018 Executive Budget:

- Reflects decreased event revenue based on current and projected bookings for 2018 (\$126,000).
- Reclassification of position #3329 from an Operations Worker to an Operations Leadworker (\$3,642).
- Reduces the use of fund balance via an increase in the Room Tax subsidy (\$696,793).

Monona Terrace

Function: Public Facilities

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Community Convention Center | (16,733,334) | (14,319,753) | (14,198,328) | (14,311,575) | (14,300,552) |
| Total Revenue | \$ (16,733,334) | \$ (14,319,753) | \$ (14,198,328) | \$ (14,311,575) | \$ (14,300,552) |
| Expense | | | | | |
| Community Convention Center | 16,733,334 | 14,319,753 | 14,198,328 | 14,311,575 | 14,300,552 |
| Total Expense | \$ 16,733,334 | \$ 14,319,753 | \$ 14,198,328 | \$ 14,311,575 | \$ 14,300,552 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Convention Center

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Charges for Services | (11,293,103) | (10,451,655) | (10,354,931) | (10,325,250) | (10,325,250) |
| Investments & Contributions | (1) | (23,700) | - | (23,700) | (23,700) |
| Misc Revenue | (61,269) | (97,800) | (120,000) | (140,800) | (140,800) |
| Other Finance Source | (1,523,614) | (618,810) | (595,609) | (59,994) | (48,971) |
| Transfer In | (3,855,348) | (3,127,788) | (3,127,788) | (3,761,831) | (3,761,831) |
| Total Revenue | \$ (16,733,334) | \$ (14,319,753) | \$ (14,198,328) | \$ (14,311,575) | \$ (14,300,552) |
| Expense | | | | | |
| Salaries | 4,001,987 | 3,877,669 | 3,802,704 | 3,901,475 | 3,901,475 |
| Benefits | 1,508,444 | 1,258,732 | 1,316,230 | 1,294,478 | 1,297,760 |
| Supplies | 627,855 | 546,331 | 468,773 | 515,706 | 515,706 |
| Purchased Services | 8,023,650 | 8,015,623 | 7,989,224 | 7,977,375 | 7,977,375 |
| Debt & Other Financing | 1,840,419 | 410,011 | 410,011 | 410,011 | 386,494 |
| Inter Departmental Charges | 159,502 | 211,387 | 211,387 | 212,530 | 221,742 |
| Transfer Out | 571,477 | - | - | - | - |
| Total Expense | \$ 16,733,334 | \$ 14,319,753 | \$ 14,198,328 | \$ 14,311,575 | \$ 14,300,552 |
| Net General Fund | \$ - |

Monona Terrace

Function: Public Facilities

Service Overview

Service: Community Convention Center

Service Description

This service is responsible for operating the Monona Terrace Community and Convention Center. Specific activities provided by this service include: maintenance, sales and marketing, and event services.

2018 Planned Activities

- Continue community engagement efforts with patrons of Monona Terrace including clients, guests, visitors, and tourists to promote the facility.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|--------------|----------------|--------------|----------------|
| Revenue | (16,733,334) | (14,319,753) | (14,198,328) | (14,311,575) | (14,300,552) |
| Expense | 16,733,334 | 14,319,753 | 14,198,328 | 14,311,575 | 14,300,552 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Monona Terrace

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Catering Concessions | (5,847,783) | (6,000,000) | (5,974,423) | (6,000,000) | (6,000,000) |
| Facility Rental | (5,280,799) | (4,288,655) | (4,227,508) | (4,162,250) | (4,162,250) |
| Reimbursement Of Expense | (2,600) | - | - | - | - |
| Gift Shop Sales | (151,945) | (153,000) | (153,000) | (153,000) | (153,000) |
| Building Tours | (9,976) | (10,000) | - | (10,000) | (10,000) |
| TOTAL | \$ (11,293,103) | \$ (10,451,655) | \$ (10,354,931) | \$ (10,325,250) | \$ (10,325,250) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------|--------------------|----------------|--------------------|--------------------|
| Interest | (1) | - | - | - | - |
| Contributions & Donations | - | (23,700) | - | (23,700) | (23,700) |
| TOTAL | \$ (1) | \$ (23,700) | \$ - | \$ (23,700) | \$ (23,700) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| Miscellaneous Revenue | (61,269) | (97,800) | (120,000) | (140,800) | (140,800) |
| TOTAL | \$ (61,269) | \$ (97,800) | \$ (120,000) | \$ (140,800) | \$ (140,800) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-----------------------|---------------------|---------------------|--------------------|--------------------|
| Sale Of Assets | - | - | (556) | - | - |
| Capital Contributions | (653,878) | - | - | - | - |
| Fund Balance Applied | (869,736) | (618,810) | (595,053) | (59,994) | (48,971) |
| TOTAL | \$ (1,523,614) | \$ (618,810) | \$ (595,609) | \$ (59,994) | \$ (48,971) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Transfer In From Other Restrict | (3,848,716) | (3,127,788) | (3,127,788) | (3,761,831) | (3,761,831) |
| Transfer In From Insurance | (6,632) | - | - | - | - |
| TOTAL | \$ (3,855,348) | \$ (3,127,788) | \$ (3,127,788) | \$ (3,761,831) | \$ (3,761,831) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,101,411 | 3,412,654 | 3,147,233 | 3,393,494 | 3,393,494 |
| Salary Savings | - | (150,276) | - | (150,276) | (150,276) |
| Pending Personnel | - | - | - | 28,099 | 28,099 |
| Premium Pay | 19,109 | 73,348 | 18,484 | 18,607 | 18,607 |
| Compensated Absence | 130,788 | - | 10,245 | 45,201 | 45,201 |
| Hourly Wages | 601,478 | 510,943 | 531,579 | 529,950 | 529,950 |
| Overtime Wages Permanent | 51,540 | 31,000 | 29,175 | 36,400 | 36,400 |
| Overtime Wages Hourly | 97,661 | - | 65,988 | - | - |
| TOTAL | \$ 4,001,987 | \$ 3,877,669 | \$ 3,802,704 | \$ 3,901,475 | \$ 3,901,475 |

Monona Terrace

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 27,449 | 54,531 | - | 54,531 | 54,531 |
| Unemployment Benefits | 13,327 | - | 14,153 | - | - |
| Health Insurance Benefit | 642,535 | 660,923 | 673,247 | 694,298 | 702,265 |
| Wage Insurance Benefit | 9,927 | 9,376 | 11,492 | 11,814 | 11,814 |
| IATSE Health Benefit | 38,657 | 21,780 | 33,408 | 21,780 | 21,780 |
| WRS | 234,487 | 226,985 | 240,153 | 227,344 | 224,006 |
| FICA Medicare Benefits | 290,271 | 257,761 | 288,942 | 256,882 | 255,535 |
| Post Employment Health Plans | - | 27,376 | 54,835 | 27,829 | 27,829 |
| Other Post Emplmnt Benefit | 25,924 | - | - | - | - |
| Pension Expense | 225,867 | - | - | - | - |
| TOTAL | \$ 1,508,444 | \$ 1,258,732 | \$ 1,316,230 | \$ 1,294,478 | \$ 1,297,760 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Office Supplies | 14,284 | 17,689 | 8,048 | 17,289 | 17,289 |
| Copy Printing Supplies | 7,167 | 10,000 | 6,000 | 10,000 | 10,000 |
| Furniture | 90 | 500 | - | - | - |
| Hardware Supplies | 14,070 | 12,000 | 8,026 | 9,500 | 9,500 |
| Software Lic & Supplies | 4,306 | 14,740 | 5,687 | 8,367 | 8,367 |
| Postage | 10,948 | 9,600 | 9,600 | 9,600 | 9,600 |
| Books & Subscriptions | 445 | 1,005 | 550 | 955 | 955 |
| Work Supplies | 130,743 | 34,168 | 38,026 | 36,968 | 36,968 |
| Janitorial Supplies | 80,505 | 60,000 | 44,615 | 60,500 | 60,500 |
| Safety Supplies | 1,718 | 3,400 | 1,016 | 2,400 | 2,400 |
| Uniform Clothing Supplies | 11,470 | 13,250 | 9,672 | 13,250 | 13,250 |
| Food And Beverage | 16,676 | 19,577 | 22,163 | 21,305 | 21,305 |
| Building | 19,104 | - | 13,635 | - | - |
| Building Supplies | 17,414 | 25,517 | 20,470 | 23,017 | 23,017 |
| Electrical Supplies | 51,368 | 30,103 | 26,946 | 30,103 | 30,103 |
| HVAC Supplies | 20,791 | 20,000 | 23,114 | 20,000 | 20,000 |
| Plumbing Supplies | 9,161 | 10,000 | 8,247 | 8,000 | 8,000 |
| Trees Shrubs Plants | 8,874 | 25,000 | 17,985 | 10,000 | 10,000 |
| Machinery And Equipment | - | 5,400 | - | - | - |
| Equipment Supplies | 113,946 | 134,042 | 113,114 | 134,112 | 134,112 |
| Inventory | 94,776 | 100,340 | 91,859 | 100,340 | 100,340 |
| TOTAL | \$ 627,855 | \$ 546,331 | \$ 468,773 | \$ 515,706 | \$ 515,706 |

Monona Terrace

Function: **Public Facilities**

Line Item Detail

Agency Primary Fund: Convention Center

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 6,108 | 8,500 | 5,283 | 7,000 | 7,000 |
| Fuel Oil | 618 | 2,000 | 1,618 | 2,000 | 2,000 |
| Electricity | 361,840 | 387,000 | 323,881 | 350,000 | 350,000 |
| Water | 36,263 | 54,000 | 20,923 | 50,000 | 50,000 |
| Steam | 187,804 | 200,000 | 212,196 | 200,000 | 200,000 |
| Telephone | 17,787 | 9,600 | 10,944 | 12,000 | 12,000 |
| Cellular Telephone | 12,552 | 4,720 | 5,286 | 6,000 | 6,000 |
| Building Improv Repair Maint | 100,156 | 55,000 | 70,680 | 65,000 | 65,000 |
| Waste Disposal | 28,912 | 25,000 | 21,992 | 25,000 | 25,000 |
| Pest Control | 1,040 | 1,500 | 1,500 | 1,500 | 1,500 |
| Elevator Repair | 54,458 | 44,000 | 101,758 | 100,000 | 100,000 |
| Facility Rental | 17,652 | 24,500 | 24,240 | 24,000 | 24,000 |
| Landscaping | 39,293 | 13,000 | 18,781 | 15,000 | 15,000 |
| Comm Device Mntc | 43,693 | 75,000 | 59,911 | 30,000 | 30,000 |
| Equipment Mntc | 52,814 | 38,208 | 58,606 | 38,208 | 38,208 |
| System & Software Mntc | 8,775 | 1,450 | 13,426 | 2,650 | 2,650 |
| Rental Of Equipment | 130,649 | 74,075 | 74,287 | 65,575 | 65,575 |
| Recruitment | 706 | 1,500 | 700 | 1,000 | 1,000 |
| Mileage | 689 | 625 | 639 | 625 | 625 |
| Conferences & Training | 38,476 | 39,988 | 30,466 | 38,638 | 38,638 |
| Memberships | 10,628 | 12,143 | 8,951 | 10,680 | 10,680 |
| Uniform Laundry | 175,309 | 85,000 | 100,128 | 100,000 | 100,000 |
| Audit Services | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| Credit Card Services | 129,762 | 95,000 | 84,081 | 100,000 | 100,000 |
| Delivery Freight Charges | 274 | 1,200 | 732 | 1,200 | 1,200 |
| Storage Services | 273 | 480 | 434 | 480 | 480 |
| Management Services | 92,298 | 80,000 | 85,456 | 91,000 | 91,000 |
| Consulting Services | 58,946 | 36,500 | 63,285 | 37,500 | 37,500 |
| Advertising Services | 294,493 | 437,864 | 355,308 | 344,834 | 344,834 |
| Printing Services | 29,255 | 15,700 | 16,073 | 14,200 | 14,200 |
| Security Services | 80,517 | 62,000 | 62,874 | 75,000 | 75,000 |
| Catering Vending Services | 5,847,783 | 6,000,000 | 5,974,423 | 6,000,000 | 6,000,000 |
| Other Services & Expenses | 154,303 | 119,370 | 170,449 | 158,785 | 158,785 |
| Permits & Licenses | 5,524 | 6,700 | 5,916 | 5,500 | 5,500 |
| TOTAL | \$ 8,023,650 | \$ 8,015,623 | \$ 7,989,224 | \$ 7,977,375 | \$ 7,977,375 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Principal | - | 52,826 | 52,826 | 52,826 | 35,929 |
| Interest | 114,936 | 18,985 | 18,985 | 18,985 | 12,365 |
| PILOT | - | 338,200 | 338,200 | 338,200 | 338,200 |
| Depreciation | 1,725,483 | - | - | - | - |
| TOTAL | \$ 1,840,419 | \$ 410,011 | \$ 410,011 | \$ 410,011 | \$ 386,494 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Information Tec | 61,812 | 63,024 | 63,024 | 65,520 | 65,520 |
| ID Charge From Fleet Services | 2,743 | 3,887 | 3,887 | 2,534 | 2,534 |
| ID Charge From Traffic Eng | 343 | 10,000 | 10,000 | 10,000 | 10,000 |
| ID Charge From Insurance | 55,316 | 88,317 | 88,317 | 88,317 | 98,551 |
| ID Charge From Workers Comp | 39,288 | 46,159 | 46,159 | 46,159 | 45,137 |
| TOTAL | \$ 159,502 | \$ 211,387 | \$ 211,387 | \$ 212,530 | \$ 221,742 |

Monona Terrace

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------------|--------------|----------------|--------------|----------------|
| Transfer Out To General | 338,200 | - | - | - | - |
| Transfer Out To Capital | 233,277 | - | - | - | - |
| TOTAL | \$ 571,477 | \$ - | \$ - | \$ - | \$ - |

Monona Terrace

Function: Public Facilities

Position Summary

| | CG | 2017 Budget | | 2018 Request | | 2018 Executive | |
|------------------------|----|--------------|---------------------|--------------|---------------------|----------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCT TECH | 20 | 1.00 | 61,160 | 1.00 | 63,135 | 1.00 | 63,135 |
| ADMIN ASST | 20 | 4.00 | 215,081 | 4.00 | 220,079 | 4.00 | 220,079 |
| COMM EVENTS COORD | 18 | 1.00 | 61,729 | 1.00 | 63,344 | 1.00 | 63,344 |
| CUSTODIAL WKR | 16 | 5.50 | 258,710 | 5.50 | 265,061 | 5.50 | 265,061 |
| FACILITY MAINT WKR | 16 | 2.00 | 113,369 | 2.00 | 115,970 | 2.00 | 115,970 |
| GARDENER | 16 | 1.00 | 54,145 | 1.00 | 55,877 | 1.00 | 55,877 |
| GIFT SHOP SALES LDWKR | 20 | 1.00 | 56,131 | 1.00 | 57,641 | 1.00 | 57,641 |
| IT SPEC | 18 | 1.00 | 77,300 | 1.00 | 80,132 | 1.00 | 80,132 |
| M.T. ASSOC DIRECTOR | 18 | 2.00 | 206,824 | 2.00 | 220,043 | 2.00 | 220,043 |
| M.T. BOOKING COORD | 20 | 1.00 | 56,646 | 1.00 | 57,770 | 1.00 | 57,770 |
| M.T. COM.REL.SUPV | 18 | 1.00 | 76,336 | 1.00 | 77,126 | 1.00 | 77,126 |
| M.T. COMMAND CTR OPER | 16 | 4.00 | 213,219 | 4.00 | 218,616 | 4.00 | 218,616 |
| M.T. DIRECTOR | 21 | 1.00 | 133,055 | 1.00 | 133,249 | 1.00 | 133,249 |
| M.T. EVENT COORD | 20 | 3.00 | 164,422 | 3.00 | 167,824 | 3.00 | 167,824 |
| M.T. EVENT SVRS MGR | 18 | 1.00 | 71,805 | 1.00 | 73,911 | 1.00 | 73,911 |
| M.T. OPER LDWKR | 16 | 3.00 | 160,631 | 4.00 | 219,707 | 4.00 | 219,707 |
| M.T. OPERS WKR | 16 | 7.00 | 332,076 | 6.00 | 294,652 | 6.00 | 294,652 |
| M.T. SALES ASSOC | 19 | 2.00 | 112,639 | 2.00 | 115,792 | 2.00 | 115,792 |
| M.T. SALES MGR | 19 | 1.00 | 70,136 | 1.00 | 71,537 | 1.00 | 71,537 |
| M.T. TECH SVRS SPEC | 16 | 2.00 | 121,665 | 2.00 | 128,212 | 2.00 | 128,212 |
| M.T. VOL/TOUR COORD | 18 | 1.00 | 63,437 | 1.00 | 65,199 | 1.00 | 65,199 |
| M.T.BLDG MAINT SUPV | 18 | 1.00 | 79,937 | 1.00 | 80,799 | 1.00 | 80,799 |
| MAINT MECH | 16 | 3.50 | 241,467 | 3.50 | 220,318 | 3.50 | 220,318 |
| MKTG/COMMUN SPEC | 18 | 1.00 | 60,687 | 1.00 | 63,230 | 1.00 | 63,230 |
| MT ASST OPERATIONS MGR | 18 | 2.00 | 134,643 | 2.00 | 140,398 | 2.00 | 140,398 |
| QI & OPER MGR | 18 | 1.00 | 87,880 | 1.00 | 88,828 | 1.00 | 88,828 |
| SALES CLERK | 20 | 0.75 | 34,016 | 0.75 | 35,042 | 0.75 | 35,042 |
| TOTAL | | 54.75 | \$ 3,319,146 | 54.75 | \$ 3,393,492 | 54.75 | \$ 3,393,492 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Municipal Court

Agency Overview

Agency Mission

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

Agency Overview

The agency represents the judicial branch of government and provides a neutral setting for resolving alleged City ordinance violations. The goal of the Court is to continue to provide an impartial forum for hearing cases brought by the City for violations of the Madison General Ordinances.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Maintaining the current level of service.

Municipal Court

Function: General Government

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Court Services | (623,283) | (660,849) | (597,751) | (667,106) | (671,195) |
| Total Revenue | \$ (623,283) | \$ (660,849) | \$ (597,751) | \$ (667,106) | \$ (671,195) |
| Expense | | | | | |
| Court Services | 572,280 | 660,849 | 669,455 | 667,106 | 671,195 |
| Total Expense | \$ 572,280 | \$ 660,849 | \$ 669,455 | \$ 667,106 | \$ 671,195 |
| Net General Fund | \$ (51,004) | \$ - | \$ 71,704 | \$ - | \$ - |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (624,341) | (660,849) | (597,970) | (667,106) | (671,195) |
| Fine Forfeiture Assessments | 967 | - | - | - | - |
| Misc Revenue | 90 | - | 218 | - | - |
| Total Revenue | \$ (623,283) | \$ (660,849) | \$ (597,751) | \$ (667,106) | \$ (671,195) |
| Expense | | | | | |
| Salaries | 337,503 | 338,840 | 344,890 | 344,651 | 344,651 |
| Benefits | 113,894 | 110,715 | 118,323 | 111,161 | 111,596 |
| Supplies | 23,889 | 22,000 | 21,998 | 23,000 | 23,000 |
| Purchased Services | 96,086 | 98,061 | 93,012 | 97,061 | 100,768 |
| Inter Departmental Charges | 908 | 91,233 | 91,233 | 91,233 | 91,180 |
| Total Expense | \$ 572,280 | \$ 660,849 | \$ 669,455 | \$ 667,106 | \$ 671,195 |
| Net General Fund | \$ (51,004) | \$ - | \$ 71,704 | \$ - | \$ - |

Service Overview

Service: Court Services

Service Description

This service handles approximately 30,000 cases per year including traffic, parking, first offense drunk driving, disorderly conduct, trespassing, building code violations, juvenile violations, and truancy. The Municipal Court also holds hearings in the Public Safety Building for those persons held in jail and issues warrants for arrest and inspections. The goals of this service are to continue to provide an impartial forum for hearing cases and to prevent future violations by using restorative justice practices and programs to address ordinance violations.

2018 Planned Activities

- Continue to provide commonsense information, both orally and in writing, to persons who have court cases and are not familiar with the court system or the legal procedures.
- Provide easily understandable forms and oral advice to those needing payment plans or community service options.
- Continue to work on juvenile diversion programs and truancy court in the schools.
- Continue to work to assist homeless persons with ordinance violations through the homeless court project and the Municipal Court defense project.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|--------------|------------------|--------------|----------------|
| Revenue | (623,283) | (660,849) | (597,751) | (667,106) | (671,195) |
| Expense | 572,280 | 660,849 | 669,455 | 667,106 | 671,195 |
| Net Service Budget | \$ (51,004) | \$ - | \$ 71,704 | \$ - | - |

Municipal Court

Function: General Government

Line Item Detail

Agency Primary Fund: General

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Court Fees | (624,341) | (660,849) | (597,970) | (667,106) | (671,195) |
| TOTAL | \$ (624,341) | \$ (660,849) | \$ (597,970) | \$ (667,106) | \$ (671,195) |

Fine Forefeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------|---------------|--------------|----------------|--------------|----------------|
| Uniform Citations | 967 | - | - | - | - |
| TOTAL | \$ 967 | \$ - | \$ - | \$ - | \$ - |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------|--------------|----------------|--------------|----------------|
| Miscellaneous Revenue | 90 | - | 218 | - | - |
| TOTAL | \$ 90 | \$ - | \$ 218 | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 316,198 | 323,572 | 324,620 | 329,383 | 329,383 |
| Salary Savings | - | (6,260) | - | (6,260) | (6,260) |
| Premium Pay | 4 | 5,028 | - | 5,028 | 5,028 |
| Compensated Absence | 5,072 | - | 5,028 | - | - |
| Hourly Wages | 1,305 | 1,500 | 1,242 | 1,500 | 1,500 |
| Overtime Wages Permanent | 14,924 | 15,000 | 14,000 | 15,000 | 15,000 |
| TOTAL | \$ 337,503 | \$ 338,840 | \$ 344,890 | \$ 344,651 | \$ 344,651 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Benefit Savings | - | (7,136) | - | (7,136) | (7,136) |
| Health Insurance Benefit | 65,722 | 67,132 | 67,131 | 67,132 | 68,044 |
| Wage Insurance Benefit | 1,386 | 1,476 | 1,116 | 1,116 | 1,116 |
| WRS | 22,215 | 22,003 | 22,731 | 22,398 | 22,070 |
| FICA Medicare Benefits | 24,570 | 24,439 | 24,620 | 24,885 | 24,736 |
| Post Employment Health Plans | - | 2,801 | 2,725 | 2,766 | 2,766 |
| TOTAL | \$ 113,894 | \$ 110,715 | \$ 118,323 | \$ 111,161 | \$ 111,596 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------|------------------|------------------|------------------|------------------|
| Office Supplies | 3,202 | 3,000 | 3,068 | 4,000 | 4,000 |
| Copy Printing Supplies | 4,885 | 2,000 | 2,430 | 4,000 | 4,000 |
| Furniture | 395 | 2,000 | 1,000 | 1,000 | 1,000 |
| Postage | 14,487 | 14,000 | 14,500 | 13,000 | 13,000 |
| Books & Subscriptions | 920 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL | \$ 23,889 | \$ 22,000 | \$ 21,998 | \$ 23,000 | \$ 23,000 |

Municipal Court

Function: General Government

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|------------------|------------------|------------------|------------------|-------------------|
| Telephone | 1,127 | 963 | 1,177 | 963 | 963 |
| Facility Rental | - | 21,062 | - | - | - |
| Custodial Bldg Use Charges | 21,583 | - | 21,062 | 21,062 | 24,769 |
| Conferences & Training | 1,157 | 1,500 | 1,500 | 1,500 | 1,500 |
| Memberships | 585 | 1,000 | 1,288 | 1,300 | 1,300 |
| Collection Services | 24,364 | 29,236 | 26,166 | 27,000 | 27,000 |
| Storage Services | 832 | 1,000 | 844 | 1,000 | 1,000 |
| Security Services | 42,831 | 36,000 | 36,000 | 38,000 | 38,000 |
| Interpreters Signing Services | 3,323 | 7,000 | 4,526 | 6,000 | 6,000 |
| Transcription Services | 33 | 200 | 200 | 186 | 186 |
| Other Services & Expenses | 250 | - | 150 | - | - |
| Circuit Court Fee | - | 100 | 100 | 50 | 50 |
| TOTAL | \$ 96,086 | \$ 98,061 | \$ 93,012 | \$ 97,061 | \$ 100,768 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------|------------------|------------------|------------------|------------------|
| ID Charge From Com Dev Blk Gnt | - | 90,000 | 90,000 | 90,000 | 90,000 |
| ID Charge From Insurance | 642 | 990 | 990 | 990 | 923 |
| ID Charge From Workers Comp | 266 | 243 | 243 | 243 | 257 |
| TOTAL | \$ 908 | \$ 91,233 | \$ 91,233 | \$ 91,233 | \$ 91,180 |

Municipal Court

Function: General Government

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-----------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| JUD SUPPORT CLK | 20 | 4.00 | 222,479 | 4.00 | 227,668 | 4.00 | 227,668 |
| MUNICIPAL JUDGE | 19 | 1.00 | 101,093 | 1.00 | 101,716 | 1.00 | 101,716 |
| TOTAL | | 5.00 | \$ 323,572 | 5.00 | \$ 329,384 | 5.00 | \$ 329,384 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parking Utility

Agency Overview

Agency Mission

The mission of the Parking Utility is to provide safe, convenient and affordable parking to the City's residents and visitors, consistent with City transportation policies.

Agency Overview

The agency provides services across garage parking, lot parking, on street parking and parking operations. The goal of the agency is to provide continuous improvement for the customer experience and infrastructure improvements and replacements.

2018 Budget Highlights

The 2018 Executive Budget:

- Increases projected garage revenue based on current trends (\$800,000).
- Creation of a Parking Maintenance Worker to maintain the Capitol East Parking Garage and assist with the maintenance of Parking Utility's other garages (\$63,650).

Parking Utility

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Garage Parking | (12,032,223) | (10,426,050) | (12,719,111) | (11,273,807) | (11,273,807) |
| Lot Parking | (1,141,978) | (1,068,504) | (1,331,388) | (1,148,800) | (1,148,800) |
| On Street Parking | (2,861,141) | (2,804,309) | (3,015,330) | (2,810,393) | (2,810,393) |
| Parking Operations | (10,866) | (116,000) | (7,950) | (6,000) | (6,000) |
| Total Revenue | \$ (16,046,208) | \$ (14,414,863) | \$ (17,073,780) | \$ (15,239,000) | \$ (15,239,000) |
| Expense | | | | | |
| Garage Parking | 12,660,754 | 5,179,681 | 6,093,724 | 6,710,627 | 6,721,237 |
| Lot Parking | 247,032 | 35,092 | 259,381 | 71,511 | 71,514 |
| On Street Parking | 998,544 | 946,511 | 1,533,894 | 1,480,160 | 1,480,788 |
| Parking Operations | 2,139,878 | 8,253,579 | 9,186,781 | 6,976,702 | 6,965,461 |
| Total Expense | \$ 16,046,208 | \$ 14,414,863 | \$ 17,073,780 | \$ 15,239,000 | \$ 15,239,000 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Parking Utility

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Charges for Services | (12,811,090) | (12,116,285) | (14,588,643) | (12,915,000) | (12,915,000) |
| Licenses & Permits | (2,112,884) | (2,109,704) | (2,276,724) | (2,218,000) | (2,218,000) |
| Investments & Contributions | (199,744) | (110,000) | (199,744) | (100,000) | (100,000) |
| Misc Revenue | (8,809) | (6,000) | (5,188) | (6,000) | (6,000) |
| Other Finance Source | (913,682) | (72,874) | (3,480) | - | - |
| Total Revenue | \$ (16,046,208) | \$ (14,414,863) | \$ (17,073,780) | \$ (15,239,000) | \$ (15,239,000) |
| Expense | | | | | |
| Salaries | 4,245,649 | 4,760,119 | 4,342,999 | 4,982,521 | 4,982,521 |
| Benefits | 1,628,798 | 1,624,650 | 1,538,329 | 1,785,711 | 1,797,451 |
| Supplies | 292,298 | 341,250 | 239,646 | 430,250 | 430,250 |
| Purchased Services | 1,914,462 | 2,077,398 | 2,328,027 | 2,896,049 | 2,896,049 |
| Debt & Other Financing | 6,146,865 | 5,230,588 | 8,275,692 | 4,783,073 | 4,761,230 |
| Inter Departmental Charges | 339,213 | 380,858 | 349,087 | 361,396 | 371,499 |
| Inter Departmental Billing | (906) | - | - | - | - |
| Transfer Out | 1,479,830 | - | - | - | - |
| Total Expense | \$ 16,046,208 | \$ 14,414,863 | \$ 17,073,780 | \$ 15,239,000 | \$ 15,239,000 |
| Net General Fund | \$ - |

Parking Utility

Function: Public Works & Transportation

Service Overview

Service: Garage Parking

Service Description

This service operates five city garages including Capitol Square North Garage, Government East Garage, Overture Center Garage, State Street Campus Garage and State Street Capitol Garage. The goal of the service is to increase the availability of convenient, short-term parking, especially during special events.

2018 Planned Activities

- Continue operation and maintenance of parking garages and equipment.
- Continue monthly permits and long-term lease programs.
- Continued operation of the Government East Parking Garage, one of the highest demand facilities, with no loss of parking during construction of the replacement garage.
- Support the parking needs of the Capitol East district by providing convenient parking for visitors attending local events and helping to reduce neighborhood parking pressures through the operation of a new parking garage.
- Implement new technologies and equipment with the replacement of the Parking Access Revenue Control System which will offer greater flexibility, convenience, and equipment reliability for customers.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | (12,032,223) | (10,426,050) | (12,719,111) | (11,273,807) | (11,273,807) |
| Expense | 12,660,754 | 5,179,681 | 6,093,724 | 6,710,627 | 6,721,237 |
| Net Service Budget | \$ 628,532 | \$ (5,246,369) | \$ (6,625,388) | \$ (4,563,180) | \$ (4,552,570) |

Service: Lot Parking

Service Description

This service operates seven parking lots including Blair Lot, Brayton Lot, Buckeye Lot, Evergreen Lot, Lot 88, Wilson Lot and Wingra Lot including hourly and monthly parking. The goals of the service are to continue to meet the unique parking demands that each surface lot serves, increase utilization during off-peak timeframes, and encourage the use of surface lots before using on-street parking to accommodate special event parking needs.

2018 Planned Activities

- Continue to pursue relationships with event organizers to accommodate parking for large vehicles with limited parking options.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | (1,141,978) | (1,068,504) | (1,331,388) | (1,148,800) | (1,148,800) |
| Expense | 247,032 | 35,092 | 259,381 | 71,511 | 71,514 |
| Net Service Budget | \$ (894,947) | \$ (1,033,412) | \$ (1,072,007) | \$ (1,077,289) | \$ (1,077,286) |

Parking Utility

Function: Public Works & Transportation

Service Overview

Service: On Street Parking

Service Description

This service operates on-street parking through meters in the downtown area and through a residential permit process in the nearby neighborhoods. The goals of this service are to provide short-term convenient parking for residents and visitors, serve the needs related to event and large-vehicle, moving vehicle, storage container, and construction parking, and to limit commuter parking impact in the Residential Parking Permit Program areas.

2018 Planned Activities

- Potential replacement of 500-650 coin-only meters with Smart Meters.
- Transition from the pilot phase of pay-by-cell to full implementation, pending required functionality from the vendor, anticipated for completion in fall of 2017.
- Potential expansion of enforcement hours for on-street meters in the downtown area.
- Full funding of the Residential Permit Parking Program enforcement costs.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | (2,861,141) | (2,804,309) | (3,015,330) | (2,810,393) | (2,810,393) |
| Expense | 998,544 | 946,511 | 1,533,894 | 1,480,160 | 1,480,788 |
| Net Service Budget | \$ (1,862,597) | \$ (1,857,798) | \$ (1,481,436) | \$ (1,330,233) | \$ (1,329,605) |

Service: Parking Operations

Service Description

This service includes the overall management and supervision of maintenance, revenue, and administrative staff in the Parking Utility. The goals of this service are to improve resident and visitor experiences by identifying and implementing parking options, operate and maintain existing facilities, ensure the financial health of the Parking Utility, and generate reserves to fund future capital projects and replace facilities as they age.

2018 Planned Activities

- The exploration of new capabilities of the computerized parking system, including the replacement of entry and exit stations, replacement and expansion of pay-on-foot stations, software upgrades, and new software, including a mobile application, that will allow field staff to
- Introduce a rate change proposal for mid-year 2018 implementation.
- Continue the "smart meter" trial to determine the viability of replacing all remaining coin-only meters with single-space smart meters and replace remaining coin-only on-street meters, if the trial results are positive.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (10,866) | (116,000) | (7,950) | (6,000) | (6,000) |
| Expense | 2,139,878 | 8,253,579 | 9,186,781 | 6,976,702 | 6,965,461 |
| Net Service Budget | \$ 2,129,012 | \$ 8,137,579 | \$ 9,178,831 | \$ 6,970,702 | \$ 6,959,461 |

Parking Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Reimbursement Of Expense | (4,060) | - | (1,075) | - | - |
| Cashiered Revenue | (9,753,372) | (9,108,893) | (11,273,206) | (9,905,524) | (9,905,524) |
| Metered Revenue | (3,053,658) | (3,007,392) | (3,314,362) | (3,009,476) | (3,009,476) |
| TOTAL | \$ (12,811,090) | \$ (12,116,285) | \$ (14,588,643) | \$ (12,915,000) | \$ (12,915,000) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Parking Permits | (2,094,434) | (2,095,704) | (2,238,474) | (2,204,000) | (2,204,000) |
| Other Permits | (18,450) | (14,000) | (38,250) | (14,000) | (14,000) |
| TOTAL | \$ (2,112,884) | \$ (2,109,704) | \$ (2,276,724) | \$ (2,218,000) | \$ (2,218,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Interest | (199,744) | (110,000) | (199,744) | (100,000) | (100,000) |
| TOTAL | \$ (199,744) | \$ (110,000) | \$ (199,744) | \$ (100,000) | \$ (100,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|--------------------|-------------------|-------------------|-------------------|
| Easements | (399) | - | (399) | - | - |
| Miscellaneous Revenue | (8,410) | (6,000) | (4,789) | (6,000) | (6,000) |
| TOTAL | \$ (8,809) | \$ (6,000) | \$ (5,188) | \$ (6,000) | \$ (6,000) |
| Sale Of Assets | (3,582) | - | (3,480) | - | - |
| Capital Contributions | (910,099) | - | - | - | - |
| Fund Balance Applied | - | (72,874) | - | - | - |
| TOTAL | \$ (913,682) | \$ (72,874) | \$ (3,480) | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,728,892 | 4,214,052 | 3,919,834 | 4,532,017 | 4,532,017 |
| Salary Savings | - | (235,996) | - | (235,996) | (235,996) |
| Pending Personnel | - | 34,333 | - | - | - |
| Premium Pay | 35,055 | 129,563 | 43,224 | 60,000 | 60,000 |
| Workers Compensation Wages | 3,149 | - | 2,985 | - | - |
| Compensated Absence | 122,546 | 238,500 | 47,227 | 238,500 | 238,500 |
| Hourly Wages | 304,259 | 336,667 | 307,385 | 345,000 | 345,000 |
| Overtime Wages Permanent | 51,674 | 40,000 | 21,898 | 40,000 | 40,000 |
| Overtime Wages Hourly | 70 | 3,000 | - | 3,000 | 3,000 |
| Election Officials Wages | 4 | - | 447 | - | - |
| TOTAL | \$ 4,245,649 | \$ 4,760,119 | \$ 4,342,999 | \$ 4,982,521 | \$ 4,982,521 |

Parking Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 26,941 | 69,435 | - | 69,435 | 69,435 |
| Unemployment Benefits | 1,346 | - | 255 | - | - |
| Health Insurance Benefit | 779,773 | 858,974 | 875,690 | 1,022,789 | 1,034,002 |
| Wage Insurance Benefit | 10,891 | 9,671 | 11,482 | 12,124 | 12,124 |
| WRS | 259,028 | 305,021 | 277,474 | 299,133 | 297,930 |
| FICA Medicare Benefits | 308,613 | 340,905 | 329,571 | 337,716 | 339,446 |
| Post Employment Health Plans | - | 40,644 | 43,857 | 44,514 | 44,514 |
| Other Post Emplmnt Benefit | 44,568 | - | - | - | - |
| Pension Expense | 197,638 | - | - | - | - |
| TOTAL | \$ 1,628,798 | \$ 1,624,650 | \$ 1,538,329 | \$ 1,785,711 | \$ 1,797,451 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Office Supplies | 7,034 | 20,000 | 9,087 | 20,000 | 20,000 |
| Copy Printing Supplies | 25,503 | 18,000 | 12,120 | 18,000 | 18,000 |
| Furniture | 3,514 | 25,000 | 4,000 | 50,000 | 50,000 |
| Hardware Supplies | 11,514 | 25,000 | 9,016 | 32,000 | 32,000 |
| Software Lic & Supplies | 206 | 5,000 | 11,130 | 5,000 | 5,000 |
| Postage | 8,743 | 6,000 | 5,300 | 6,000 | 6,000 |
| Books & Subscriptions | 148 | 750 | 750 | 750 | 750 |
| Work Supplies | 21,388 | 25,000 | 22,155 | 25,000 | 25,000 |
| Janitorial Supplies | 8,699 | 9,000 | 10,862 | 11,000 | 11,000 |
| Medical Supplies | 175 | 500 | 550 | 500 | 500 |
| Safety Supplies | 3,329 | 4,000 | 2,227 | 4,000 | 4,000 |
| Snow Removal Supplies | 2,511 | 10,000 | 3,700 | 10,000 | 10,000 |
| Uniform Clothing Supplies | 131 | 1,000 | 770 | 1,000 | 1,000 |
| Building | 53 | 25,000 | 10,000 | 25,000 | 25,000 |
| Building Supplies | 11,142 | 30,000 | 8,252 | 30,000 | 30,000 |
| Electrical Supplies | 7,784 | 10,000 | 12,583 | 10,000 | 10,000 |
| HVAC Supplies | 5,931 | 10,000 | 5,500 | 10,000 | 10,000 |
| Plumbing Supplies | 103 | 2,000 | 676 | 2,000 | 2,000 |
| Machinery And Equipment | 102,479 | 10,000 | 25,680 | 50,000 | 50,000 |
| Equipment Supplies | 71,912 | 105,000 | 85,288 | 120,000 | 120,000 |
| TOTAL | \$ 292,298 | \$ 341,250 | \$ 239,646 | \$ 430,250 | \$ 430,250 |

Parking Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 10,256 | 23,000 | 16,460 | 25,800 | 25,800 |
| Electricity | 186,984 | 250,000 | 204,065 | 294,000 | 294,000 |
| Water | 21,940 | 28,000 | 14,334 | 25,100 | 25,100 |
| Stormwater | 3,186 | 3,500 | 9,050 | 12,600 | 12,600 |
| Telephone | 6,047 | 12,484 | 5,000 | 10,000 | 10,000 |
| Cellular Telephone | 7,641 | 10,000 | 8,600 | 10,000 | 10,000 |
| Systems Comm Internet | 19,799 | 34,000 | 40,720 | 43,200 | 43,200 |
| Building Improv Repair Maint | 467,157 | 135,000 | 611,923 | 650,000 | 650,000 |
| Elevator Repair | 30,425 | 30,000 | 30,000 | 30,000 | 30,000 |
| Facility Rental | 7,118 | 30,000 | 30,000 | 30,000 | 30,000 |
| Custodial Bldg Use Charges | 8,473 | - | 8,473 | 10,000 | 10,000 |
| Landfill | 206 | 500 | 500 | 500 | 500 |
| Landscaping | 168 | 35,000 | 15,000 | 35,000 | 35,000 |
| Snow Removal | 96,402 | 250,000 | 140,000 | 250,000 | 250,000 |
| Comm Device Mntc | 68,271 | 15,000 | 75,500 | 50,000 | 50,000 |
| Equipment Mntc | 47,054 | 35,000 | 107,333 | 55,700 | 55,700 |
| Rental Of Equipment | 2,334 | 25,000 | 22,413 | 5,000 | 5,000 |
| Sidewalk Mntc | 14,678 | 6,000 | 6,000 | 17,000 | 17,000 |
| Recruitment | 516 | 3,000 | 500 | 3,000 | 3,000 |
| Mileage | 8,073 | 10,000 | 6,000 | 10,000 | 10,000 |
| Conferences & Training | 9,829 | 30,000 | 5,129 | 30,000 | 30,000 |
| Memberships | 1,994 | 2,000 | 2,000 | 2,000 | 2,000 |
| Uniform Laundry | 11,914 | 15,000 | 12,641 | 15,000 | 15,000 |
| Arbitrator | - | 500 | - | 500 | 500 |
| Appraisal Services | - | 2,500 | - | 2,500 | 2,500 |
| Audit Services | 7,649 | 7,649 | 7,649 | 7,649 | 7,649 |
| Bank Services | 13,599 | 11,765 | 12,000 | 15,000 | 15,000 |
| Credit Card Services | 506,262 | 520,000 | 497,000 | 555,000 | 555,000 |
| Delivery Freight Charges | 400 | 500 | 500 | 500 | 500 |
| Consulting Services | 47,170 | 200,000 | 61,300 | 200,000 | 200,000 |
| Advertising Services | 9,751 | 20,000 | 27,241 | 20,000 | 20,000 |
| Engineering Services | - | - | - | 94,000 | 94,000 |
| Parking Towing Services | 48,802 | 40,000 | 50,000 | 50,000 | 50,000 |
| Security Services | 215,569 | 245,000 | 245,000 | 290,000 | 290,000 |
| Other Services & Expenses | 18,166 | 6,000 | 14,696 | 6,000 | 6,000 |
| Taxes & Special Assessments | 15,723 | 40,000 | 40,000 | 40,000 | 40,000 |
| Permits & Licenses | 906 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL | \$ 1,914,462 | \$ 2,077,398 | \$ 2,328,027 | \$ 2,896,049 | \$ 2,896,049 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| PILOT | - | 1,763,096 | 1,763,096 | 1,815,989 | 1,815,989 |
| Fund Balance Generated | 6,146,865 | 3,467,492 | 6,512,596 | 2,967,084 | 2,945,241 |
| TOTAL | \$ 6,146,865 | \$ 5,230,588 | \$ 8,275,692 | \$ 4,783,073 | \$ 4,761,230 |

Parking Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Information Tec | 42,420 | 38,784 | 38,784 | 38,784 | 38,784 |
| ID Charge From Treasurer | - | 10,051 | - | - | - |
| ID Charge From Engineering | 37,269 | 37,269 | 37,269 | 37,269 | 37,269 |
| ID Charge From Fleet Services | 102,033 | 71,058 | 71,058 | 81,367 | 81,367 |
| ID Charge From Streets | - | 2,000 | - | 2,000 | 2,000 |
| ID Charge From Traffic Eng | 45,485 | 57,771 | 57,771 | 57,771 | 57,771 |
| ID Charge From Com Dev Blk Gnt | - | 19,720 | - | - | - |
| ID Charge From Insurance | 53,178 | 71,126 | 71,126 | 71,126 | 77,630 |
| ID Charge From Workers Comp | 58,828 | 73,079 | 73,079 | 73,079 | 76,678 |
| TOTAL | \$ 339,213 | \$ 380,858 | \$ 349,087 | \$ 361,396 | \$ 371,499 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-----------------|--------------|----------------|--------------|----------------|
| ID Billing To Human Resources | (208) | - | - | - | - |
| ID Billing To Community Dev | (698) | - | - | - | - |
| TOTAL | \$ (906) | \$ - | \$ - | \$ - | \$ - |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|--------------|----------------|--------------|----------------|
| Transfer Out To General | 1,479,830 | - | - | - | - |
| TOTAL | \$ 1,479,830 | \$ - | \$ - | \$ - | \$ - |

Parking Utility

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 20 | 3.00 | 154,755 | 3.00 | 168,715 | 3.00 | 168,715 |
| ASST PKG UTIL MGR | 18 | 1.00 | 83,613 | 1.00 | 102,973 | 1.00 | 102,973 |
| CUSTODIAL WKR | 16 | 1.00 | 54,324 | 1.00 | 55,403 | 1.00 | 55,403 |
| ENGINEER | 18 | 1.00 | 95,636 | 1.00 | 98,589 | 1.00 | 98,589 |
| ENGR PROG SPEC | 16 | 1.00 | 63,939 | 1.00 | 67,894 | 1.00 | 67,894 |
| INFORMATION CLERK | 20 | 2.55 | 116,026 | 2.55 | 118,198 | 2.55 | 118,198 |
| MAINT ELECTR | 16 | 1.00 | 63,314 | 1.00 | 64,571 | 1.00 | 64,571 |
| PKG ANALYST | 18 | 1.00 | 74,176 | 1.00 | 69,786 | 1.00 | 69,786 |
| PKG CASHIER | 16 | 31.20 | 1,333,953 | 31.20 | 1,339,128 | 31.20 | 1,339,128 |
| PKG EQUIP MECH | 16 | 3.00 | 167,834 | 3.00 | 175,707 | 3.00 | 175,707 |
| PKG EQUIP TECH | 16 | 1.00 | 58,327 | 1.00 | 60,338 | 1.00 | 60,338 |
| PKG MAINT SUPV | 18 | 1.00 | 73,781 | 1.00 | 75,255 | 1.00 | 75,255 |
| PKG MAINT WKR | 16 | 6.00 | 331,644 | 7.00 | 390,559 | 7.00 | 390,559 |
| PKG OPER ASST | 20 | 1.00 | 66,842 | 1.00 | 68,169 | 1.00 | 68,169 |
| PKG OPER SUPV | 18 | 1.00 | 84,667 | 1.00 | 86,358 | 1.00 | 86,358 |
| PKG REVENUE CLK | 20 | 1.00 | 49,919 | 1.00 | 51,144 | 1.00 | 51,144 |
| PKG REVENUE LDWKR | 16 | 3.90 | 225,134 | 3.90 | 234,198 | 3.90 | 234,198 |
| PKG REVENUE SUPV | 18 | 1.00 | 70,710 | 1.00 | 75,255 | 1.00 | 75,255 |
| PKG SERVICE WKR | 16 | 4.00 | 223,849 | 4.00 | 228,901 | 4.00 | 228,901 |
| PKG TECH AIDE | 16 | 2.00 | 107,397 | 2.00 | 114,063 | 2.00 | 114,063 |
| PROG ASST | 17 | 1.00 | 48,864 | 1.00 | 51,544 | 1.00 | 51,544 |
| PROG ASST | 20 | 1.00 | 56,216 | 1.00 | 57,770 | 1.00 | 57,770 |
| TOTAL | | 69.65 | \$ 3,604,920 | 70.65 | \$ 3,754,518 | 70.65 | \$ 3,754,518 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parks Division

Agency Overview

Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources and recreational opportunities, improving connectivity ensuring equitable access to quality park amenities and while investing in our natural environment.

Agency Overview

The agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. Specific activities performed by the agency include: providing forestry services, including coordination of the City's response to Emerald Ash Borer and other emerging threats to the urban forest, management and maintenance of park owned facilities, and planning for future park investment.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Utilizing Room Tax proceeds to offset costs associated with operating Olbrich Botanical Gardens; as authorized by the Room Tax Commission (\$325,000).
- Replacement of lost private contributions for the Ride the Drive event (\$30,000).
- A study of Mall/Concourse fees to determine the impact of fully funding services provided by the Parks Division and including services provided by Madison Police Department due to the nature of activities in the area. This study will be done in conjunction with the review of alcohol license fees being conducted by the Clerk's Office

The Executive Budget includes \$4.667 million in anticipated restricted revenues and expenditures:

- The continuation of the Urban Forestry Special Charge (\$4.299m) with funding for the Parks Division (\$3.533m) and the Streets Division (\$766,362).
- The continuation of the Dog Park (\$240,000) and Disc Golf (\$90,000) programs fully funded through user fees.
- The Madison Ultimate Frisbee Association program fully funded through user fees (\$38,000).

Parks Division

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|
| Revenue | | | | | |
| Community Recreation Services | (945,594) | (1,103,302) | (1,016,518) | (1,084,507) | (1,084,507) |
| Park Maintenance & Forestry | (6,623,604) | (4,460,200) | (7,694,851) | (9,159,849) | (9,433,138) |
| Olbrich Botanical Gardens | (326,090) | (658,440) | (659,395) | (322,337) | (647,337) |
| Warner Park & Comm Center | (224,848) | (217,500) | (207,962) | (221,000) | (221,000) |
| Total Revenue | \$ (8,120,135) | \$ (6,439,442) | \$ (9,578,726) | \$ (10,787,693) | \$ (11,385,982) |
| Expense | | | | | |
| Community Recreation Services | 2,109,428 | 1,972,852 | 2,114,860 | 2,157,910 | 2,187,319 |
| Park Maintenance & Forestry | 17,545,665 | 14,665,444 | 18,109,991 | 19,629,631 | 19,871,379 |
| Planning & Development | 700,770 | 873,738 | 683,302 | 752,811 | 756,722 |
| Olbrich Botanical Gardens | 1,489,809 | 1,574,390 | 1,673,319 | 1,588,642 | 1,560,938 |
| Warner Park & Comm Center | 538,372 | 580,490 | 578,068 | 587,981 | 583,590 |
| Total Expense | \$ 22,384,044 | \$ 19,666,914 | \$ 23,159,540 | \$ 24,716,975 | \$ 24,959,948 |
| Net General Fund | \$ 14,263,909 | \$ 13,227,472 | \$ 13,580,814 | \$ 13,929,282 | \$ 13,573,966 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (74,413) | (78,300) | (78,300) | (65,837) | (65,837) |
| Charges for Services | (1,431,686) | (1,358,942) | (1,423,544) | (1,515,957) | (1,515,957) |
| Licenses & Permits | (50,056) | (55,000) | (55,000) | (48,000) | (48,000) |
| Fine Forfeiture Assessments | (440,190) | (480,000) | (480,000) | (480,000) | (480,000) |
| Investments & Contributions | (93,221) | (224,090) | (100,298) | (79,000) | (79,000) |
| Misc Revenue | (51,629) | (78,000) | (50,564) | (50,500) | (50,500) |
| Other Finance Source | (45,800) | (43,000) | (43,000) | (45,800) | (45,800) |
| Transfer In | (2,708,338) | (3,782,249) | (3,811,423) | (3,672,958) | (4,061,495) |
| Total Revenue | \$ (4,895,334) | \$ (6,099,581) | \$ (6,042,130) | \$ (5,958,052) | \$ (6,346,589) |
| Expense | | | | | |
| Salaries | 10,262,070 | 10,737,005 | 10,711,307 | 11,133,777 | 11,160,961 |
| Benefits | 3,307,659 | 3,197,363 | 3,588,277 | 3,391,668 | 3,399,627 |
| Supplies | 1,110,999 | 1,075,806 | 1,042,174 | 1,180,654 | 1,184,154 |
| Purchased Services | 1,544,472 | 1,727,434 | 1,702,986 | 1,716,188 | 1,731,601 |
| Inter Departmental Charges | 2,901,850 | 2,589,445 | 2,578,201 | 2,465,047 | 2,444,212 |
| Inter Departmental Billing | 32,194 | - | - | - | - |
| Total Expense | \$ 19,159,243 | \$ 19,327,053 | \$ 19,622,945 | \$ 19,887,334 | \$ 19,920,555 |
| Net General Fund | \$ 14,263,909 | \$ 13,227,472 | \$ 13,580,815 | \$ 13,929,282 | \$ 13,573,966 |

Parks Division

Function: Public Works & Transportation

Budget Overview

Fund: Other Restricted

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Charges for Services | (2,581,808) | - | (3,280,339) | (4,156,926) | (4,366,678) |
| Licenses & Permits | (310,388) | (277,244) | (359,543) | (328,756) | (328,756) |
| Fine Forfeiture Assessments | (11,182) | - | (12,460) | (16,800) | (16,800) |
| Investments & Contributions | (17,875) | - | - | (17,559) | (17,559) |
| Misc Revenue | (2,418) | - | (3,462) | (500) | (500) |
| Other Finance Source | (404) | (62,617) | 119,209 | - | - |
| Total Revenue | \$ (2,924,075) | \$ (339,861) | \$ (3,536,596) | \$ (4,520,541) | \$ (4,730,293) |
| Expense | | | | | |
| Salaries | 107,097 | 110,254 | 102,005 | 130,041 | 130,023 |
| Benefits | 11,399 | 34,105 | 26,560 | 35,405 | 35,424 |
| Supplies | 20,158 | 40,000 | 19,063 | 55,000 | 55,000 |
| Purchased Services | 11,154 | 18,000 | 17,202 | 18,000 | 18,000 |
| Debt & Other Financing | 177,711 | 12,502 | 78,965 | 44,310 | 44,310 |
| Inter Departmental Charges | 34,518 | - | 26,209 | 63,180 | 63,180 |
| Transfer Out | 2,562,036 | 125,000 | 3,266,590 | 4,174,605 | 4,384,356 |
| Total Expense | \$ 2,924,075 | \$ 339,861 | \$ 3,536,595 | \$ 4,520,541 | \$ 4,730,293 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Fund: Permanent

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|--------------|----------------|---------------------|---------------------|
| Revenue | | | | | |
| Charges for Services | (113,397) | - | - | (94,100) | (94,100) |
| Investments & Contributions | (187,330) | - | - | (161,800) | (161,800) |
| Other Finance Source | - | - | - | (53,200) | (53,200) |
| Total Revenue | \$ (300,726) | \$ - | \$ - | \$ (309,100) | \$ (309,100) |
| Expense | | | | | |
| Purchased Services | 34,114 | - | - | 65,000 | 65,000 |
| Debt & Other Financing | 82,087 | - | - | 37,600 | 37,600 |
| Transfer Out | 184,525 | - | - | 206,500 | 206,500 |
| Total Expense | \$ 300,726 | \$ - | \$ - | \$ 309,100 | \$ 309,100 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Service Overview

Service: Community Recreation Services

Service Description

This service is responsible for organizing and providing oversight to community recreational events including lake access management, winter programming and concessions, beach management, volunteer management and the marketing and communications of the entire division. This service's budget also includes operating costs associated with the Goodman Pool. The goals of this service are to contribute to the community's quality of life through use of City-owned parks and recreation facilities and to ensure that City parks are accessible to all members of the Madison community.

2018 Planned Activities

- Implement customer satisfaction surveys and focus groups to ensure agency responsiveness.
- Continue to develop tools to ensure equitable access to services for all members of the community.
- Serve approximately 65,000 visitors of Goodman Pool through programs such as swim teams and swim lessons.
- Grow shelter and athletic field reservations and use permits by 2%, including dog, disc golf, and lake access permits.
- Continue the Park Ranger program, including the following duties: monitor shelter reservations within the parks, patrol larger community events within parks, coordinate with volunteers at dog parks and disc golf courses, enforce ordinances and policies within parks, respond to calls from the public, and patrol heavily used parks to ensure safety and cleanliness.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| Revenue | (945,594) | (1,103,302) | (1,016,518) | (1,084,507) | (1,084,507) |
| Expense | 2,109,428 | 1,972,852 | 2,114,860 | 2,157,910 | 2,187,319 |
| Net Service Budget | \$ 1,163,835 | \$ 869,550 | \$ 1,098,342 | \$ 1,073,403 | \$ 1,102,812 |

Service: Olbrich Botanical Gardens

Service Description

This service oversees operations at Olbrich Gardens and provides horticultural displays and botanical collections. The Garden is a public/private partnership between the Parks Division and the non-profit Olbrich Botanical Society. The goal of this service is enrich visitors by nourishing and sharing the beauty of gardens, the joy of gardening, the knowledge of plants, and diversity in the world.

2018 Planned Activities

- Continue to partner with Olbrich Botanical Society to market and promote the Olbrich Garden to all residents and visitors.
- Continue to oversee operations of 16 acres of outdoor gardens and the Bolz Conservatory, an indoor tropical garden.
- Serve 285,000 garden visitors throughout the year.
- Serve 12,500 people in educational programs including classes and workshops on a variety of garden, ecology, and nature related themes.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|-------------------|---------------------|---------------------|-------------------|
| Revenue | (326,090) | (658,440) | (659,395) | (322,337) | (647,337) |
| Expense | 1,489,809 | 1,574,390 | 1,673,319 | 1,588,642 | 1,560,938 |
| Net Service Budget | \$ 1,163,720 | \$ 915,950 | \$ 1,013,924 | \$ 1,266,305 | \$ 913,601 |

Service Overview

Service: Park Maintenance & Forestry

Service Description

This service is responsible for the maintenance of all park facilities, open spaces and park land, dog parks, and disc golf courses. This service includes General Park Maintenance, Facilities Maintenance, Conservation Park Maintenance, Mall/Concourse Park Maintenance, Parks Construction and the operation of the Forest Hill Cemetery. The goals of this service are to ensure that both current and future residents of Madison will have an opportunity to enjoy recreational resources, to provide a safe and well-maintained system of parks, recreation areas, green spaces, and public shorelines, and to preserve and expand the city’s urban forest.

2018 Planned Activities

- Manage the hiring, training, and supervision of over 200 seasonal workers.
- Continue development of land and facility management standards by seeking input from staff to develop the necessary maps and evaluation tools for the land management plan.
- Continue working to mitigate the effects of the Emerald Ash Borer on the urban forest through at least 1,700 removals and 3,200 treatments of infected trees, and by replanting 1,500 trees.
- Work closely with the Urban Forestry Task Force to review best practices to promote a healthy and diverse urban forest.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | (6,623,604) | (4,460,200) | (7,694,851) | (9,159,849) | (9,433,138) |
| Expense | 17,545,665 | 14,665,444 | 18,109,991 | 19,629,631 | 19,871,379 |
| Net Service Budget | \$ 10,922,061 | \$ 10,205,244 | \$ 10,415,140 | \$ 10,469,782 | \$ 10,438,241 |

Service: Planning & Development

Service Description

This service is responsible for all park planning including design and construction of park improvements for 5,600 acres of parks and open space in the City’s park system including the development of the Parks’ Capital Improvement Plan. The goals of this service are to inform the planning and design process for capital improvements with community input ensuring City parks achieve planning objectives and sustainability goals to meet current and future recreational needs, in addition to the operational needs of the Parks Division.

2018 Planned Activities

- Complete approximately 75 capital projects within the over 270 park properties throughout the City including improvements for new and existing parks facilities, boat launches, Forest Hill Cemetery, playgrounds, and paving.
- Emphasize continued implementation of Park Master Plan Policy. In 2018, conduct master plans for five neighborhood parks and two mini parks along with continuing work on major master plan initiatives for James Madison Park and Vilas Park.
- Leverage developer resources and required park impact fee payments to complete design and construction of park amenities on a more expedited timeline.
- Improve utilization of alternative funding sources including impact fees, grant funding, private donations, and volunteer resources.
- Continue to promote equity in planning and design and continued improvements in public outreach and engagement related to park projects and plans.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 700,770 | 873,738 | 683,302 | 752,811 | 756,722 |
| Net Service Budget | \$ 700,770 | \$ 873,738 | \$ 683,302 | \$ 752,811 | \$ 756,722 |

Service Overview

Service: Warner Park & Comm Center

Service Description

This service oversees operations at Warner Park Community Recreation Center, a 31,750 square foot community recreational facility serving youth, families and senior citizens. The goal of this service is to provide a shared space for community members to congregate thereby strengthening local ties and residents' sense of empowerment and community identity.

2018 Planned Activities

- Serve approximately 68,000 visitors.
- Provide 5,400 facility use reservations.
- Continue to offer residents childcare services, senior-oriented programming, MSCR-run classes for youth and adults and a location to exercise.
- Continue to partner with the North/Eastside Senior Coalition and Madison School & Community Recreation to develop and promote community and recreational programming at the Center.
- Develop new programs and initiatives through collaboration with Neighborhood Resource Team staff and community members.
- Continue working with the community stakeholders on the process to expand the Center to allow for additional services.
- Work to develop a deeper understanding of the current users of the facility as well as potential new users.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (224,848) | (217,500) | (207,962) | (221,000) | (221,000) |
| Expense | 538,372 | 580,490 | 578,068 | 587,981 | 583,590 |
| Net Service Budget | \$ 313,524 | \$ 362,990 | \$ 370,106 | \$ 366,981 | \$ 362,590 |

Parks Division

Function: **Public Works & Transportation**

Line Item Detail

Agency Primary Fund: **General**

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Local Revenues Operating | (74,413) | (78,300) | (78,300) | (65,837) | (65,837) |
| TOTAL | \$ (74,413) | \$ (78,300) | \$ (78,300) | \$ (65,837) | \$ (65,837) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Parks Use Charges | (29,859) | (12,000) | (19,292) | (29,240) | (29,240) |
| Boat Launch | (214,820) | (255,000) | (255,000) | (244,000) | (244,000) |
| Catering Concessions | (180,795) | (204,750) | (204,750) | (181,000) | (181,000) |
| Facility Rental | (418,169) | (374,500) | (374,500) | (440,013) | (440,013) |
| Admissions | (250,632) | (248,042) | (248,042) | (241,600) | (241,600) |
| Lessons | (64,544) | (73,950) | (73,950) | (63,000) | (63,000) |
| Program Revenue | (52,581) | (66,000) | (66,000) | (58,000) | (58,000) |
| Memberships | (43,826) | (60,500) | (50,000) | (58,000) | (58,000) |
| Reimbursement Of Expense | (175,788) | (64,200) | (131,807) | (200,254) | (200,254) |
| Service Charges Commissions | (672) | - | (203) | (850) | (850) |
| TOTAL | \$ (1,431,686) | \$ (1,358,942) | \$ (1,423,544) | \$ (1,515,957) | \$ (1,515,957) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Other Permits | (50,056) | (55,000) | (55,000) | (48,000) | (48,000) |
| TOTAL | \$ (50,056) | \$ (55,000) | \$ (55,000) | \$ (48,000) | \$ (48,000) |

Fine Forfeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Spec Assessments Service | (440,190) | (480,000) | (480,000) | (480,000) | (480,000) |
| TOTAL | \$ (440,190) | \$ (480,000) | \$ (480,000) | \$ (480,000) | \$ (480,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|---------------------|---------------------|--------------------|--------------------|
| Contributions & Donations | (93,221) | (224,090) | (100,298) | (79,000) | (79,000) |
| TOTAL | \$ (93,221) | \$ (224,090) | \$ (100,298) | \$ (79,000) | \$ (79,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (51,629) | (78,000) | (50,564) | (50,500) | (50,500) |
| TOTAL | \$ (51,629) | \$ (78,000) | \$ (50,564) | \$ (50,500) | \$ (50,500) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Trade In Allowance | (45,800) | (43,000) | (43,000) | (45,800) | (45,800) |
| TOTAL | \$ (45,800) | \$ (43,000) | \$ (43,000) | \$ (45,800) | \$ (45,800) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Transfer In From Other Restric | (2,500,000) | (3,605,339) | (3,605,339) | (3,469,458) | (3,857,995) |
| Transfer In From Permanent | (187,909) | (176,910) | (176,910) | (201,500) | (201,500) |
| Transfer In From Insurance | (20,429) | - | (29,174) | (2,000) | (2,000) |
| TOTAL | \$ (2,708,338) | \$ (3,782,249) | \$ (3,811,423) | \$ (3,672,958) | \$ (4,061,495) |

Parks Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Permanent Wages | 8,471,150 | 9,126,072 | 9,002,415 | 9,604,797 | 9,604,797 |
| Salary Savings | - | (299,000) | - | (299,000) | (348,833) |
| Pending Personnel | - | 209,310 | - | - | 110,394 |
| Premium Pay | 54,393 | 87,500 | 28,962 | 77,500 | 65,400 |
| Workers Compensation Wages | 55,477 | - | 2,822 | - | - |
| Compensated Absence | 93,724 | - | 101,599 | - | 95,000 |
| Hourly Wages | 1,463,882 | 1,444,078 | 1,444,078 | 1,581,435 | 1,448,658 |
| Overtime Wages Permanent | 115,209 | 169,045 | 121,577 | 164,045 | 180,545 |
| Overtime Wages Hourly | 5,504 | - | 8,296 | 5,000 | 5,000 |
| Election Officials Wages | 2,730 | - | 1,558 | - | - |
| TOTAL | \$ 10,262,070 | \$ 10,737,005 | \$ 10,711,307 | \$ 11,133,777 | \$ 11,160,961 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 99,337 | - | 191,514 | - | - |
| Benefit Savings | - | (100,000) | - | (100,000) | (100,000) |
| Health Insurance Benefit | 1,820,108 | 1,873,518 | 1,871,140 | 1,977,495 | 1,998,993 |
| Wage Insurance Benefit | 30,979 | 29,507 | 33,916 | 34,222 | 34,222 |
| Health Insurance Retiree | 45 | - | 44 | - | - |
| WRS | 593,508 | 617,409 | 628,004 | 651,316 | 641,750 |
| FICA Medicare Benefits | 758,764 | 686,211 | 760,523 | 724,155 | 720,182 |
| Moving Expenses | 4,000 | - | - | - | - |
| Tuition | 75 | - | - | - | - |
| Licenses & Certifications | 842 | - | 200 | - | - |
| Post Employment Health Plans | - | 90,718 | 102,936 | 104,480 | 104,480 |
| TOTAL | \$ 3,307,659 | \$ 3,197,363 | \$ 3,588,277 | \$ 3,391,668 | \$ 3,399,627 |

Parks Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Office Supplies | 20,305 | 20,776 | 20,776 | 20,016 | 20,016 |
| Copy Printing Supplies | 39,644 | 34,420 | 34,420 | 37,870 | 37,870 |
| Furniture | 18,964 | 2,000 | 1,942 | 2,000 | 2,000 |
| Hardware Supplies | 5,953 | 10,500 | 6,791 | 10,500 | 10,500 |
| Software Lic & Supplies | 1,588 | - | 1,367 | - | - |
| Postage | 39,933 | 28,000 | 19,958 | 35,700 | 36,700 |
| Program Supplies | 26,076 | 19,600 | 18,257 | 12,000 | 14,500 |
| Books & Subscriptions | 840 | 350 | 451 | 250 | 250 |
| Work Supplies | 126,635 | 128,550 | 130,849 | 140,460 | 140,460 |
| Janitorial Supplies | 45,519 | 41,398 | 38,205 | 44,860 | 44,860 |
| Medical Supplies | 5,182 | 1,200 | 36 | - | - |
| Safety Supplies | 29,357 | 31,674 | 31,674 | 31,200 | 31,200 |
| Snow Removal Supplies | 7,208 | - | - | 10,000 | 10,000 |
| Uniform Clothing Supplies | 22,572 | 16,950 | 16,950 | 21,450 | 21,450 |
| Food And Beverage | 887 | 1,000 | 2,851 | 1,000 | 1,000 |
| Building | 214 | - | 333 | - | - |
| Building Supplies | 105,507 | 135,980 | 118,853 | 122,280 | 122,280 |
| HVAC Supplies | 11,724 | 11,000 | 15,185 | 8,000 | 8,000 |
| Plumbing Supplies | 332 | - | - | - | - |
| Landscaping Supplies | 42,527 | 56,050 | 32,366 | 68,100 | 68,100 |
| Trees Shrubs Plants | 5,068 | 20,000 | 6,658 | 17,000 | 17,000 |
| Fertilizers And Chemicals | 236,587 | 219,313 | 243,124 | 274,473 | 274,473 |
| Machinery And Equipment | 75,896 | 66,630 | 73,018 | 66,630 | 66,630 |
| Equipment Supplies | 184,740 | 184,115 | 184,115 | 204,265 | 204,265 |
| Tires | 4,114 | 1,000 | 1,750 | 3,000 | 3,000 |
| Gasoline | - | 500 | - | 500 | 500 |
| Diesel | 669 | 500 | 1,607 | 700 | 700 |
| Propane Gas | 2,674 | 5,000 | 2,149 | 5,000 | 5,000 |
| Oil | 7,031 | 7,300 | 6,489 | 5,900 | 5,900 |
| Inventory | 43,250 | 32,000 | 32,000 | 37,500 | 37,500 |
| TOTAL | \$ 1,110,999 | \$ 1,075,806 | \$ 1,042,174 | \$ 1,180,654 | \$ 1,184,154 |

Parks Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 85,405 | 118,953 | 158,040 | 107,700 | 107,700 |
| Electricity | 433,348 | 466,262 | 461,409 | 448,145 | 448,145 |
| Water | 300,363 | 384,039 | 384,039 | 364,960 | 364,960 |
| Stormwater | 283,021 | 256,000 | 250,000 | 288,000 | 288,000 |
| Telephone | 23,326 | 26,633 | 31,657 | 25,230 | 25,230 |
| Cellular Telephone | 14,238 | 12,439 | 10,394 | 14,579 | 14,579 |
| Systems Comm Internet | 3,022 | 15,090 | 3,981 | 4,700 | 4,700 |
| Building Improv Repair Maint | 16,310 | 34,350 | 24,839 | 22,200 | 22,200 |
| Waste Disposal | 39,267 | 35,695 | 28,342 | 35,695 | 35,695 |
| Pest Control | 1,815 | 2,200 | 2,139 | 2,000 | 2,000 |
| Elevator Repair | 3,915 | 3,800 | 580 | 4,000 | 4,000 |
| Facility Rental | 9,738 | 62,577 | 13 | - | - |
| Custodial Bldg Use Charges | 64,125 | - | 62,577 | 62,577 | 73,590 |
| Landfill | 56,627 | 40,000 | 40,000 | 50,000 | 50,000 |
| Grounds Improv Repair Maint | 235 | - | 12,996 | - | - |
| Landscaping | 8,055 | 500 | 740 | 500 | 500 |
| Office Equipment Repair | 563 | - | - | - | - |
| Equipment Mntc | 17,540 | 29,350 | 16,595 | 30,850 | 30,850 |
| System & Software Mntc | 11,967 | 7,300 | 15,100 | 12,615 | 12,615 |
| Rental Of Equipment | 36,958 | 48,535 | 31,731 | 43,735 | 45,135 |
| Sidewalk Mntc | 4,276 | 2,000 | - | 4,000 | 4,000 |
| Recruitment | 2,078 | 3,000 | 7,852 | 3,000 | 3,000 |
| Mileage | 1,286 | 1,250 | 675 | 1,400 | 1,400 |
| Conferences & Training | 21,619 | 23,000 | 23,000 | 24,000 | 24,000 |
| Memberships | 7,875 | 6,560 | 9,320 | 8,191 | 8,191 |
| Uniform Laundry | 2,722 | 3,566 | 3,460 | 3,550 | 3,550 |
| Bank Services | 185 | - | 124 | - | - |
| Credit Card Services | - | 4,192 | 1,114 | 200 | 200 |
| Storage Services | 487 | 850 | 684 | 850 | 850 |
| Consulting Services | 500 | - | - | - | - |
| Advertising Services | 3,093 | 10,200 | 2,842 | 8,700 | 10,200 |
| Printing Services | 2,294 | - | - | 1,000 | 1,000 |
| Engineering Services | 25,595 | 18,000 | 25,692 | 30,000 | 30,000 |
| Security Services | 4,652 | 4,955 | 10,006 | 5,500 | 5,500 |
| Program Services | 1,199 | 2,500 | 785 | 7,500 | 7,500 |
| Other Services & Expenses | 38,011 | 66,238 | 43,698 | 64,311 | 65,811 |
| Comm Agency Contracts | 15,355 | 32,000 | 32,000 | 32,000 | 32,000 |
| Permits & Licenses | 3,406 | 5,400 | 6,565 | 4,500 | 4,500 |
| TOTAL | \$ 1,544,472 | \$ 1,727,434 | \$ 1,702,986 | \$ 1,716,188 | \$ 1,731,601 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Treasurer | - | 1,244 | - | 1,244 | 1,244 |
| ID Charge From Police | - | 10,000 | - | - | - |
| ID Charge From Engineering | 14,111 | 14,111 | 14,111 | 14,111 | 14,111 |
| ID Charge From Fleet Services | 2,503,141 | 2,048,286 | 2,048,286 | 1,939,088 | 1,939,088 |
| ID Charge From Traffic Eng | 19,656 | 45,108 | 45,108 | 39,908 | 39,908 |
| ID Charge From Insurance | 166,550 | 241,792 | 241,792 | 241,792 | 176,555 |
| ID Charge From Workers Comp | 198,392 | 228,904 | 228,904 | 228,904 | 273,306 |
| TOTAL | \$ 2,901,850 | \$ 2,589,445 | \$ 2,578,201 | \$ 2,465,047 | \$ 2,444,212 |

Parks Division

Function: **Public Works & Transportation**

Line Item Detail

Agency Primary Fund: **General**

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|------------------|--------------|----------------|--------------|----------------|
| ID Billing To Fleet Services | 32,194 | - | - | - | - |
| TOTAL | \$ 32,194 | \$ - | \$ - | \$ - | \$ - |

Parks Division

Function: **Public Works & Transportation**

Position Summary

| | CG | 2017 Budget | | 2018 Request | | Executive | |
|-------------------------|----|----------------|-----------|-----------------|-----------|-----------|-----------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 1.00 | 60,687 | 1.00 | 73,512 | 1.00 | 73,512 |
| ACCT CLERK | 20 | 1.00 | 45,356 | 1.00 | 46,919 | 1.00 | 46,919 |
| ADMIN ASST | 20 | 4.60 | 234,637 | 4.60 | 241,799 | 4.60 | 241,799 |
| ARBORIST | 16 | 29.00 | 1,609,528 | 29.00 | 1,649,550 | 29.00 | 1,649,550 |
| ASST PKS SUPERINTENDENT | 18 | 2.00 | 214,786 | 2.00 | 219,077 | 2.00 | 219,077 |
| BOTANICAL CENTER DIR | 18 | 1.00 | 96,395 | 1.00 | 98,320 | 1.00 | 98,320 |
| CARPENTER | 71 | 2.00 | 125,856 | 2.00 | 131,739 | 2.00 | 131,739 |
| CEMETERY OPRS LDWKR | 16 | 1.00 | 56,228 | 1.00 | 59,480 | 1.00 | 59,480 |
| CITY FORESTER | 18 | 1.00 | 92,077 | 1.00 | 93,916 | 1.00 | 93,916 |
| CLERK | 20 | 1.00 | 48,502 | 1.00 | 49,692 | 1.00 | 49,692 |
| CONS CURATOR ASST | 16 | 1.00 | 48,575 | 1.00 | 51,175 | 1.00 | 51,175 |
| CONS RESOURCE SUPV | 18 | 1.00 | 60,687 | 1.00 | 67,543 | 1.00 | 67,543 |
| CONSERVATION TECH | 16 | 2.00 | 114,980 | 2.00 | 117,262 | 2.00 | 117,262 |
| CUSTODIAL WKR | 16 | 1.00 | 40,710 | 1.00 | 42,789 | 1.00 | 42,789 |
| ELECTRICIAN FOREPERS | 71 | 1.00 | 74,243 | 1.00 | 75,726 | 1.00 | 75,726 |
| EQPT OPR | 16 | 9.00 | 539,869 | 9.00 | 544,804 | 9.00 | 544,804 |
| FACILITY MAINT WKR | 16 | 2.00 | 109,860 | 2.00 | 112,813 | 2.00 | 112,813 |
| FORESTRY OPR SUPV | 18 | 1.00 | 75,721 | 1.00 | 77,709 | 1.00 | 77,709 |
| FORESTRY SPEC | 16 | 3.00 | 198,463 | 3.00 | 204,795 | 3.00 | 204,795 |
| GARDENER | 16 | 7.00 | 352,075 | 7.00 | 342,202 | 7.00 | 342,202 |
| HORTICULTURE SUPV | 18 | 1.00 | 79,937 | 1.00 | 82,034 | 1.00 | 82,034 |
| HORTICULTURIST | 16 | 1.00 | 68,894 | 1.00 | 70,261 | 1.00 | 70,261 |
| LANDSCAPE ARCHITECT | 18 | 4.00 | 304,299 | 4.00 | 319,244 | 4.00 | 319,244 |
| LANDSCAPE CONSTR SUP | 18 | 1.00 | 74,719 | 1.00 | 77,126 | 1.00 | 77,126 |
| MAD PKS FD COORD | 18 | 1.00 | 73,461 | 1.00 | 75,657 | 1.00 | 75,657 |
| MAINT MECH | 16 | 2.00 | 123,455 | 2.00 | 128,268 | 2.00 | 128,268 |
| OLBR FAC/VOL COORD | 18 | 1.00 | 63,341 | 1.00 | 65,301 | 1.00 | 65,301 |
| PARKS SUPT | 21 | 1.00 | 129,584 | 1.00 | 129,773 | 1.00 | 129,773 |
| PARKS WORKER | 16 | 3.75 | 151,340 | 3.75 | 154,840 | 3.75 | 154,840 |
| PK RANGER | 16 | 2.35 | 125,444 | 2.35 | 123,097 | 2.35 | 123,097 |
| PK RANGER LDWKR | 16 | 1.00 | 50,345 | 1.00 | 51,312 | 1.00 | 51,312 |
| PKS COM REL COORD | 18 | 1.00 | 68,838 | 1.00 | 70,213 | 1.00 | 70,213 |
| PKS COMM SVRS MGR | 18 | 1.00 | 86,941 | 1.00 | 88,678 | 1.00 | 88,678 |
| PKS EQUIP MECH | 16 | 3.00 | 191,547 | 3.00 | 196,193 | 3.00 | 196,193 |
| PKS FAC/MAINT SUPV | 18 | 1.00 | 88,672 | 1.00 | 90,443 | 1.00 | 90,443 |
| PKS GEN SUPV | 18 | 3.00 | 216,960 | 3.00 | 230,020 | 3.00 | 230,020 |
| PKS MAINT MECHANIC | 16 | 4.00 | 257,376 | 4.00 | 265,478 | 4.00 | 265,478 |
| PKS MAINT WKR | 16 | 41.00 | 2,231,060 | 41.00 | 2,291,902 | 41.00 | 2,291,902 |
| PKS OPER MGR | 18 | 1.00 | 84,611 | 1.00 | 90,451 | 1.00 | 90,451 |
| PKS OPR LDWKR | 16 | 3.00 | 188,758 | 3.00 | 195,246 | 3.00 | 195,246 |

Parks Division

Function: **Public Works & Transportation**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|--------------------------|----|----------------|----------------------|---------------|----------------------|-------------------|----------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| PKS PLAN/DEV MGR | 18 | 1.00 | 103,335 | 1.00 | 105,964 | 1.00 | 105,964 |
| PLAYGROUND TECH | 16 | 1.00 | 54,939 | 1.00 | 57,682 | 1.00 | 57,682 |
| PLUMBER | 71 | 1.00 | 69,049 | 1.00 | 71,386 | 1.00 | 71,386 |
| PROG ASST | 17 | 1.00 | 57,612 | 1.00 | 59,181 | 1.00 | 59,181 |
| PROG ASST | 20 | 5.40 | 289,633 | 5.40 | 286,413 | 5.40 | 286,413 |
| PUB WKS FORE | 18 | 1.00 | 66,290 | 1.00 | 67,614 | 1.00 | 67,614 |
| PUB WKS LEADWKR | 16 | 4.00 | 237,852 | 4.00 | 243,975 | 4.00 | 243,975 |
| RECR SERVS COORD | 18 | 2.00 | 142,296 | 2.00 | 148,981 | 2.00 | 148,981 |
| STS USE STAFF TEAM COORD | 18 | 1.00 | 67,060 | 1.00 | 68,708 | 1.00 | 68,708 |
| SURVEYOR | 18 | 1.00 | 75,439 | 1.00 | 77,861 | 1.00 | 77,861 |
| TREE TRIMMER FORE | 18 | 2.00 | 141,420 | 2.00 | 144,244 | 2.00 | 144,244 |
| WARNER PK FACILTY MGR | 18 | 1.00 | 72,015 | 1.00 | 74,974 | 1.00 | 74,974 |
| WELDER | 16 | 1.00 | 66,898 | 1.00 | 68,226 | 1.00 | 68,226 |
| TOTAL | | 171.10 | \$ 10,302,655 | 171.10 | \$ 10,571,568 | 171.10 | \$ 10,571,568 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

PCED Office of the Director

Agency Overview

Agency Mission

The mission of the Office of the Director is to provide leadership to the Planning, Community Development, and Economic Development Divisions.

Agency Overview

The Agency is responsible for the overall leadership and management of PCED Divisions: Community Development, Economic Development, Planning, CDA Housing Operations, CDA Redevelopment, and Building Inspection. The PCED Director serves as the Secretary of the City's Plan Commission. The Office of the Director provides centralized administrative support and coordination, on Department initiatives to improve systems and customer service. The goal of the PCED Office of the Director is to enhance the efficiency and effectiveness of its divisions. To achieve this goal, the Office of the Director will assist with the Comprehensive Plan update and implementation of Connect Madison.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Reduced budgeted salary savings based on prior year vacancy trends (\$35,000)
- o Consulting services consistent with 2017 budgeted amount (\$55,000)

PCED Office Of Director

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | | | | | |
| Expense | | | | | |
| PCED Office of Director | 633,016 | 707,495 | 675,354 | 702,447 | 738,229 |
| Total Expense | \$ 633,016 | \$ 707,495 | \$ 675,354 | \$ 702,447 | \$ 738,229 |
| Net General Fund | \$ 633,016 | \$ 707,495 | \$ 675,354 | \$ 702,447 | \$ 738,229 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | | | | | |
| Expense | | | | | |
| Salaries | 445,882 | 455,508 | 421,093 | 444,876 | 480,389 |
| Benefits | 127,421 | 150,391 | 163,253 | 155,975 | 156,325 |
| Supplies | 4,970 | 7,650 | 1,831 | 7,650 | 7,650 |
| Purchased Services | 24,433 | 75,752 | 70,982 | 75,752 | 75,752 |
| Inter Departmental Charges | 17,809 | 18,194 | 18,194 | 18,194 | 18,113 |
| Transfer Out | 12,500 | - | - | - | - |
| Total Expense | \$ 633,016 | \$ 707,495 | \$ 675,354 | \$ 702,447 | \$ 738,229 |
| Net General Fund | \$ 633,016 | \$ 707,495 | \$ 675,354 | \$ 702,447 | \$ 738,229 |

Service Overview

Service: PCED Office of Director

Service Description

This service provides the overall administration of the Department of Planning and Community and Economic Development and provides centralized administrative support services to other divisions of the department. The Administration Service also acts as Secretary for the Plan Commission, supervises a clerical pool, provides department-wide systems improvements among units, and provides public information coordination and development. This service improves the efficiency and effectiveness of the department and its divisions, which include Planning, Building Inspection, Community Development, Economic Development, and Community Development Authority, including Housing Operations. The goal is to reduce the time that department heads and professional staff spend on administrative functions such as committee support, document management, budgeting, and financial management.

2018 Planned Activities

- Review the administrative workflow in each division and identify system improvements regarding committee support, budgeting, and financial management

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | - | - | - | - | - |
| Expense | 633,016 | 707,495 | 675,354 | 702,447 | 738,229 |
| Net Service Budget | \$ 633,016 | \$ 707,495 | \$ 675,354 | \$ 702,447 | \$ 738,229 |

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 431,346 | 532,234 | 397,412 | 521,602 | 521,602 |
| Salary Savings | - | (51,161) | - | (51,161) | (15,648) |
| Salary Reimbursed | - | (38,500) | - | (38,500) | (38,500) |
| Compensated Absence | 9,721 | 2,935 | 16,946 | 2,935 | 2,935 |
| Hourly Wages | 4,810 | 10,000 | 4,238 | 10,000 | 10,000 |
| Overtime Wages Permanent | 5 | - | 2,497 | - | - |
| TOTAL | \$ 445,882 | \$ 455,508 | \$ 421,093 | \$ 444,876 | \$ 480,389 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | - | - | 35,252 | - | - |
| Health Insurance Benefit | 65,244 | 70,836 | 64,810 | 77,665 | 78,685 |
| Wage Insurance Benefit | 1,500 | 1,479 | 1,371 | 1,372 | 1,372 |
| WRS | 28,700 | 36,191 | 27,065 | 35,470 | 34,948 |
| FICA Medicare Benefits | 31,978 | 38,725 | 31,802 | 38,471 | 38,323 |
| Post Employment Health Plans | - | 3,160 | 2,953 | 2,997 | 2,997 |
| TOTAL | \$ 127,421 | \$ 150,391 | \$ 163,253 | \$ 155,975 | \$ 156,325 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Purchasing Card Unallocated | (25) | - | 723 | - | - |
| Office Supplies | 1,326 | 3,000 | 962 | 3,000 | 3,000 |
| Copy Printing Supplies | 16 | 2,000 | - | 2,000 | 2,000 |
| Furniture | 2,843 | 1,000 | - | 1,000 | 1,000 |
| Hardware Supplies | 480 | 1,500 | - | 1,500 | 1,500 |
| Software Lic & Supplies | 234 | - | - | - | - |
| Postage | 60 | 150 | 146 | 150 | 150 |
| Books & Subscriptions | 35 | - | - | - | - |
| TOTAL | \$ 4,970 | \$ 7,650 | \$ 1,831 | \$ 7,650 | \$ 7,650 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Telephone | 439 | 1,110 | 1,110 | 1,110 | 1,110 |
| Cellular Telephone | - | 240 | 240 | 240 | 240 |
| Conferences & Training | 2,418 | 10,000 | 10,000 | 10,000 | 10,000 |
| Storage Services | 1 | - | 35 | - | - |
| Consulting Services | 21,481 | 54,402 | 49,598 | 54,402 | 54,402 |
| Other Services & Expenses | 95 | 10,000 | 10,000 | 10,000 | 10,000 |
| TOTAL | \$ 24,433 | \$ 75,752 | \$ 70,982 | \$ 75,752 | \$ 75,752 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 16,245 | 16,245 | 16,245 | 16,245 | 16,245 |
| ID Charge From Insurance | 789 | 1,130 | 1,130 | 1,130 | 988 |
| ID Charge From Workers Comp | 775 | 819 | 819 | 819 | 880 |
| TOTAL | \$ 17,809 | \$ 18,194 | \$ 18,194 | \$ 18,194 | \$ 18,113 |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------|--------------|----------------|--------------|----------------|
| Transfer Out To Grants | 12,500 | - | - | - | - |
| TOTAL | \$ 12,500 | \$ - | \$ - | \$ - | \$ - |

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ANAL | 18 | 1.00 | 72,015 | 1.00 | 73,454 | 1.00 | 73,454 |
| ADMIN ASST | 20 | 3.00 | 159,980 | 3.00 | 157,612 | 3.00 | 157,612 |
| GRAPHICS TECH | 20 | 0.75 | 38,771 | 0.75 | 39,515 | 0.75 | 39,515 |
| PLAN DEVELOP DIR OF | 21 | 1.00 | 147,838 | 1.00 | 148,054 | 1.00 | 148,054 |
| PROG ASST | 17 | 1.00 | 61,306 | 1.00 | 49,604 | 1.00 | 49,604 |
| WORD PROC OPR | 20 | 1.00 | 52,324 | 1.00 | 53,363 | 1.00 | 53,363 |
| TOTAL | | 7.75 | \$ 532,234 | 7.75 | \$ 521,600 | 7.75 | \$ 521,600 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Planning Division

Agency Overview

Agency Mission

The mission of the Planning Division is to develop and recommend urban development policies, improve the quality of the downtown and existing neighborhoods, and plan for new neighborhoods and peripheral growth management. The Division also compiles and analyzes statistical data relating to urban planning and management and implements adopted City land use and development policies through the maintenance of development regulations and the review of specific development proposals.

Agency Overview

The Agency carries out its mission by preparing and maintaining plan elements to guide and manage the growth and development of the City and manages long-range transportation planning and programming of the City and metropolitan area. The goal of the Planning Division is to prepare and implement citywide and neighborhood plans.

2018 Budget Highlights

The 2018 Executive Budget:

- o Continues funding for Placemaking activities (\$10,000)
- o Funds the 2018 Mayor's Neighborhood Conference (\$20,000)
- o Continues funding for Neighborhood Grant program (\$30,000)
- o Continues the annual Municipal Arts Grant Program (\$80,500)
- o Continues funding for the BLINK temporary art program (\$10,000)
- o Provides funding for the Poet Laureate Program (\$1,500)
- o Provides the funding for the Metropolitan Planning Organization (MPO) local match (\$136,000)
- o Increases funding for the Business Improvement District (BID) from \$50,000 to \$60,000

The 2018 Executive Budget includes \$60,500 in anticipated grant revenues and expenditures:

- o Wisconsin Arts Grants (\$10,500)
- o Certified Local Government grant funding from Wisconsin Historical Society (\$50,000)

Planning Division

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Comp Planning & Dev Review | (7,500) | (3,000) | - | (3,000) | (3,000) |
| Metropolitan Planning Org | (943,641) | (1,062,976) | (1,167,664) | (1,052,662) | (1,053,001) |
| Neighborhood Planning Preservation | (22,967) | (47,000) | - | (92,510) | (92,510) |
| Total Revenue | \$ (974,108) | \$ (1,112,976) | \$ (1,167,664) | \$ (1,148,172) | \$ (1,148,511) |
| Expense | | | | | |
| Comp Planning & Dev Review | 1,473,175 | 1,686,060 | 1,638,585 | 1,774,142 | 1,826,974 |
| Metropolitan Planning Org | 1,202,531 | 1,204,917 | 1,369,781 | 1,192,555 | 1,190,414 |
| Neighborhood Planning Preservation | 1,343,433 | 1,301,094 | 1,121,463 | 1,270,749 | 1,272,137 |
| Total Expense | \$ 4,019,139 | \$ 4,192,071 | \$ 4,129,829 | \$ 4,237,446 | \$ 4,289,525 |
| Net General Fund | \$ 3,045,031 | \$ 3,079,095 | \$ 2,962,165 | \$ 3,089,274 | \$ 3,141,014 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (73,864) | (15,000) | - | - | - |
| Charges for Services | (2,512) | (6,000) | - | (6,000) | (6,000) |
| Investments & Contributions | (4,957) | (13,000) | - | (13,000) | (13,000) |
| Transfer In | (809,851) | (16,000) | - | (16,000) | (16,000) |
| Total Revenue | \$ (891,184) | \$ (50,000) | \$ - | \$ (35,000) | \$ (35,000) |
| Expense | | | | | |
| Salaries | 2,355,865 | 1,916,233 | 1,674,513 | 1,927,198 | 1,968,399 |
| Benefits | 701,371 | 643,199 | 567,214 | 642,772 | 643,742 |
| Supplies | 165,232 | 60,580 | 60,599 | 58,300 | 58,300 |
| Purchased Services | 531,358 | 273,640 | 354,524 | 262,920 | 322,920 |
| Inter Departmental Charges | 88,956 | 87,821 | 87,821 | 87,821 | 87,051 |
| Inter Departmental Billing | - | (41,500) | - | (41,500) | (41,500) |
| Transfer Out | 93,433 | 189,122 | 217,493 | 186,763 | 137,102 |
| Total Expense | \$ 3,936,216 | \$ 3,129,095 | \$ 2,962,165 | \$ 3,124,274 | \$ 3,176,014 |
| Net General Fund | \$ 3,045,031 | \$ 3,079,095 | \$ 2,962,165 | \$ 3,089,274 | \$ 3,141,014 |

Fund: Other Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | 10,510 | (884,284) | (908,135) | (935,572) | (935,572) |
| Charges for Services | - | - | - | (40,837) | (40,837) |
| Other Finance Source | - | (28,656) | - | - | - |
| Transfer In | (93,433) | (150,036) | (259,529) | (136,763) | (137,102) |
| Total Revenue | \$ (82,923) | \$ (1,062,976) | \$ (1,167,664) | \$ (1,113,172) | \$ (1,113,511) |
| Expense | | | | | |
| Salaries | - | 676,516 | 629,989 | 618,835 | 618,835 |
| Benefits | - | 209,651 | 163,971 | 180,242 | 180,581 |
| Supplies | - | 28,046 | 9,157 | 31,350 | 31,350 |
| Purchased Services | - | 145,599 | 364,548 | 279,581 | 279,581 |
| Debt & Other Financing | 82,923 | - | - | - | - |
| Inter Departmental Charges | - | 3,164 | - | 3,164 | 3,164 |
| Total Expense | \$ 82,923 | \$ 1,062,976 | \$ 1,167,664 | \$ 1,113,172 | \$ 1,113,511 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Service Overview

Service: Comprehensive Planning & Development Review

Service Description

This service maintains the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and neighborhood plans, and maintains the City's land development regulations (primarily zoning and subdivision regulations) through the review and evaluation of specific land development proposals. This service also provides data, information, and mapping services, conducts needs assessments, inventories and analyzes urban development policy issues, and maintains the City's geographic database. The goal of this service is to plan for equitable and sustainable growth, efficient use of land, efficient and equitable transportation systems, and complete neighborhoods.

2018 Planned Activities

- Completion of the City's updated Comprehensive Plan, anticipated for completion in the first half of 2018
- Completion of three to four updates to neighborhood development plans in the City's peripheral areas
- Complete a Bus Rapid Transit Alternatives Analysis
- Continued updates to the Neighborhood Indicators Project website, and marketing of the website to City agencies and community partners
- Continued work to update and upgrade GIS data for internal and external use

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (7,500) | (3,000) | - | (3,000) | (3,000) |
| Expense | 1,473,175 | 1,686,060 | 1,638,585 | 1,774,142 | 1,826,974 |
| Net Service Budget | \$ 1,465,675 | \$ 1,683,060 | \$ 1,638,585 | \$ 1,771,142 | \$ 1,823,974 |

Service: Metropolitan Planning Organization

Service Description

This service provides staff for the Metropolitan Planning Organization (MPO), which is the designated policy body responsible for cooperative and comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The responsibilities of the MPO include carrying out a planning process for making transportation investment decisions in the metropolitan area, preparing and maintaining a long-range multi-modal transportation plan, and preparing a five-year transportation improvement program to provide transportation investments that meet metropolitan transportation needs. The role of the MPO is to facilitate coordinated and comprehensive regional transportation planning and decision-making that is fair and impartial.

2018 Planned Activities

- Employ a data and performance driven approach to its planning and project programming activities
- Implement multi-year strategic plan to improve data and planning analysis tools
- Implement the MPO Public Participation Plan recommended strategies for stakeholder and general public involvement in planning activities

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (943,641) | (1,062,976) | (1,167,664) | (1,052,662) | (1,053,001) |
| Expense | 1,202,531 | 1,204,917 | 1,369,781 | 1,192,555 | 1,190,414 |
| Net Service Budget | \$ 258,890 | \$ 141,941 | \$ 202,117 | \$ 139,893 | \$ 137,413 |

Service Overview

Service: Neighborhood Planning Preservation & Design

Service Description

This service maintains and strengthens existing residential and commercial neighborhoods focusing on the downtown, isthmus, and central city, as well as protecting and enhancing the City's natural, cultural, aesthetic, and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Madison Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The goal of this service is planning for efficient and equitable land use and complete neighborhoods in developed, mature parts of the City, balancing the growth and change in Madison with integration of art and cultural/historic preservation, and building leadership and capacity in neighborhoods.

2018 Planned Activities

- Complete of three to four neighborhood and special area plans with engagement from other City agencies and the public
- Review all proposals seeking review by the City's Landmarks Commission
- Organize the Mayor's Neighborhood Conference
- Administer Arts Grants and Neighborhood Grants

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (22,967) | (47,000) | - | (92,510) | (92,510) |
| Expense | 1,343,433 | 1,301,094 | 1,121,463 | 1,270,749 | 1,272,137 |
| Net Service Budget | \$ 1,320,466 | \$ 1,254,094 | \$ 1,121,463 | \$ 1,178,239 | \$ 1,179,627 |

Planning Division

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|----------------|--------------|----------------|
| Federal Revenues Operating | 4 | - | - | - | - |
| State Revenues Operating | (15,510) | (15,000) | - | - | - |
| Local Revenues Operating | (49,375) | - | - | - | - |
| Other Unit of Gov Rev Op | (8,983) | - | - | - | - |
| TOTAL | \$ (73,864) | \$ (15,000) | \$ - | \$ - | \$ - |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|----------------|-------------------|-------------------|
| Reproduction Services | - | (6,000) | - | (6,000) | (6,000) |
| Reimbursement Of Expense | (2,512) | - | - | - | - |
| TOTAL | \$ (2,512) | \$ (6,000) | \$ - | \$ (6,000) | \$ (6,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|--------------------|----------------|--------------------|--------------------|
| Contributions & Donations | (4,957) | (13,000) | - | (13,000) | (13,000) |
| TOTAL | \$ (4,957) | \$ (13,000) | \$ - | \$ (13,000) | \$ (13,000) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|--------------------|----------------|--------------------|--------------------|
| Transfer In From Grants | (809,851) | - | - | - | - |
| Transfer In From Capital | - | (16,000) | - | (16,000) | (16,000) |
| TOTAL | \$ (809,851) | \$ (16,000) | \$ - | \$ (16,000) | \$ (16,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,280,297 | 2,209,957 | 1,599,971 | 2,222,922 | 2,222,922 |
| Salary Savings | - | (121,201) | - | (121,201) | (80,000) |
| Salary Reimbursed | - | (208,524) | - | (208,524) | (208,524) |
| Premium Pay | - | 24,001 | - | 24,001 | 24,001 |
| Compensated Absence | 39,795 | - | 28,455 | - | - |
| Hourly Wages | 16,148 | 12,000 | 26,890 | 10,000 | 10,000 |
| Overtime Wages Permanent | 19,197 | - | 19,197 | - | - |
| Election Officials Wages | 428 | - | - | - | - |
| TOTAL | \$ 2,355,865 | \$ 1,916,233 | \$ 1,674,513 | \$ 1,927,198 | \$ 1,968,399 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Comp Absence Escrow | - | - | 49,089 | - | - |
| Health Insurance Benefit | 366,333 | 315,774 | 278,673 | 313,245 | 317,000 |
| Wage Insurance Benefit | 8,103 | 7,116 | 5,263 | 8,033 | 8,033 |
| WRS | 154,158 | 150,278 | 108,822 | 151,162 | 149,021 |
| FICA Medicare Benefits | 172,777 | 167,336 | 123,524 | 168,461 | 167,817 |
| Post Employment Health Plans | - | 2,695 | 1,843 | 1,871 | 1,871 |
| TOTAL | \$ 701,371 | \$ 643,199 | \$ 567,214 | \$ 642,772 | \$ 643,742 |

Planning Division

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: **General**

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|------------------|------------------|------------------|------------------|
| Purchasing Card Unallocated | - | - | 3,471 | - | - |
| Office Supplies | 6,029 | 2,780 | 5,978 | 3,000 | 3,000 |
| Copy Printing Supplies | 32,487 | 30,000 | 17,976 | 26,000 | 26,000 |
| Furniture | 3,462 | 2,000 | 1,960 | 2,000 | 2,000 |
| Hardware Supplies | 11,789 | 4,000 | 8,445 | 5,000 | 5,000 |
| Software Lic & Supplies | 88,587 | 3,000 | 6,947 | 4,000 | 4,000 |
| Postage | 22,103 | 15,000 | 15,451 | 15,000 | 15,000 |
| Books & Subscriptions | 629 | 800 | 120 | 600 | 600 |
| Food And Beverage | 146 | - | 253 | 200 | 200 |
| Building Supplies | - | 3,000 | - | 2,500 | 2,500 |
| TOTAL | \$ 165,232 | \$ 60,580 | \$ 60,599 | \$ 58,300 | \$ 58,300 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 5,659 | 2,800 | 5,659 | 4,500 | 4,500 |
| Cellular Telephone | 1,253 | 1,400 | 754 | 1,000 | 1,000 |
| Facility Rental | 43,249 | 1,000 | - | 500 | 500 |
| System & Software Mntc | 796 | - | - | - | - |
| Recruitment | 1,496 | - | 1,496 | 1,940 | 1,940 |
| Mileage | 18 | 400 | 16 | 400 | 400 |
| Conferences & Training | 20,436 | 12,300 | 12,300 | 15,000 | 15,000 |
| Memberships | 9,159 | 5,000 | 5,402 | 6,500 | 6,500 |
| Storage Services | 102 | 360 | 510 | 500 | 500 |
| Consulting Services | 211,995 | 67,800 | 79,223 | 68,500 | 68,500 |
| Advertising Services | 23,537 | 14,000 | 14,000 | 11,000 | 11,000 |
| Interpreters Signing Services | - | 280 | - | 280 | 280 |
| Transcription Services | - | 300 | - | 300 | 300 |
| Other Services & Expenses | 99,407 | 31,000 | 29,044 | 30,500 | 90,500 |
| Grants | 114,252 | 137,000 | 206,120 | 122,000 | 122,000 |
| TOTAL | \$ 531,358 | \$ 273,640 | \$ 354,524 | \$ 262,920 | \$ 322,920 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ID Charge From Engineering | 79,364 | 79,364 | 79,364 | 79,364 | 79,364 |
| ID Charge From Insurance | 5,236 | 5,484 | 5,484 | 5,484 | 4,705 |
| ID Charge From Workers Comp | 4,356 | 2,973 | 2,973 | 2,973 | 2,982 |
| TOTAL | \$ 88,956 | \$ 87,821 | \$ 87,821 | \$ 87,821 | \$ 87,051 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-------------|--------------------|----------------|--------------------|--------------------|
| ID Billing To Planning | - | (41,500) | - | (41,500) | (41,500) |
| TOTAL | \$ - | \$ (41,500) | \$ - | \$ (41,500) | \$ (41,500) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Transfer Out To Grants | 93,433 | - | 28,371 | - | - |
| Transfer Out To Other Restricted | - | 139,122 | 139,122 | 136,763 | 137,102 |
| Transfer Out To BID | - | 50,000 | 50,000 | 50,000 | - |
| TOTAL | \$ 93,433 | \$ 189,122 | \$ 217,493 | \$ 186,763 | \$ 137,102 |

Planning Division

Function: **Planning & Development**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 20 | 0.50 | 25,297 | 0.50 | 25,642 | 0.50 | 25,642 |
| MAD ARTS PROG ADMIN | 18 | 1.00 | 83,921 | 1.00 | 85,598 | 1.00 | 85,598 |
| PLAN GIS SPECIALIST | 18 | 3.00 | 218,941 | 3.00 | 237,404 | 3.00 | 237,404 |
| PLANNER | 18 | 4.00 | 405,940 | 4.00 | 413,812 | 4.00 | 413,812 |
| PLANNER | 18 | 23.00 | 1,695,657 | 23.00 | 1,726,381 | 23.00 | 1,726,381 |
| PLANNER | 17 | 1.00 | 88,672 | 1.00 | 90,443 | 1.00 | 90,443 |
| PLANNING DIV DIR | 21 | 1.00 | 120,092 | 1.00 | 115,032 | 1.00 | 115,032 |
| PROG ASST | 20 | 1.00 | 57,676 | 1.00 | 58,821 | 1.00 | 58,821 |
| TRANSP PLANNING MGR | 18 | 1.00 | 115,163 | 1.00 | 117,554 | 1.00 | 117,554 |
| TOTAL | | 35.50 | \$ 2,811,359 | 35.50 | \$ 2,870,685 | 35.50 | \$ 2,870,685 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Police Department

Agency Overview

Agency Mission

The mission of the Madison Police Department (MPD) is to provide high-quality police services that are accessible to all members of the community.

Agency Overview

The agency ensures the dignity of all people and respects individual and constitutional rights in fulfilling the mission by adopting the Values of Trust-Based Policing including Citizen Involvement, Problem Solving and Quality Focus, Ethical Behavior, Recognition of Trust Challenges, Situational Leadership, and Employee Value. The goal of the Department is provide excellent police services that are rooted in partnership with the community.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- The 2018 Preservice Academy (\$700,000). The budget reflects moving the annual Preservice Academy from September to May. There is no additional cost associated with moving the academy start date. Each year the Academy will include recruits hired to fill all commissioned positions vacant at that time, as well as an estimated overhire for anticipated vacancies based on an average three year attrition. In 2018, these will be the vacancies anticipated from June 2017 through May 2018. Currently the three year average for attrition is 19.
- Operating costs associated with the Midtown District Station which is scheduled to open in the fall of 2018. The budget includes the addition of a Police Report Typist, civilianizing a Records Lieutenant by creating a Police Public Records Custodian and reassigning the Lieutenant to Midtown, and adding a Gang Officer (\$700,000 is included in the Operating Budget and \$295,000 is included in the Capital Budget for vehicles and related equipment).
- With the anticipated opening of the Midtown District Station in August 2018, the Department will include Midtown beats at shift change in February 2018. Staff will be temporarily assigned out of the South and West Districts until the Midtown Station opens.
- Negotiated contracts between the City and the Madison Professional Police Officers Association and the Association of Madison Police Supervisors. The contract calls for a 1% increase to base wages effective the pay period that contains December 1, 2017.
- Increased funding for overtime spending based on current trends (\$200,000).
- Increased funding for premium pay based on prior year trends (\$200,000).
- Increased funding for a Mental Health Sergeant (\$50,000).
- Purchasing Smart Phones for officers (\$50,000).
- The City's local match for a 2017 COPS Hiring Grant for 15 police officers (\$350,000). The Department has applied for the grant, however the U.S. Department of Justice has not announced the awards as of the printing of the Executive Budget. If the Department receives the award they will request to have the 15 officers phased in over multiple years.
- Reduced funding for five marked squad cars and one unmarked squad car and the related equipment for the Midtown District Station (\$295,000). These vehicles are funded through the Police Department's 2018 Capital Budget.

The Executive Budget includes \$1.8 million in anticipated grant and restricted revenues and expenditures:

- The 2014 COPS Hiring grant (\$173,500), which will end in 2018. Funding includes \$95,150 of local match.
- The 2015 COPS Hiring grant (\$328,850), which will end in 2019. Funding includes \$164,425 of local match.
- The 2018 Beat Patrol grant (\$285,600). Funding includes \$158,890 that will be paid by the General Fund for non-grant eligible expenses.
- Dane County Narcotics Task Force (\$600,734).
- Federal equitable sharing funds as part of the asset forfeiture program (\$15,000).
- The Department of Justice Officer Recertification program (\$93,000).
- Other Federal and State grants (\$310,000).

Police Department

Function: Public Safety & Health

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Police Field | (3,014,735) | (4,140,875) | (4,039,607) | (2,295,904) | (3,083,856) |
| Police Support | (167,221) | (207,797) | (207,797) | (186,026) | (186,026) |
| Total Revenue | \$ (3,181,956) | \$ (4,348,672) | \$ (4,247,404) | \$ (2,481,930) | \$ (3,269,882) |
| Expense | | | | | |
| Police Field | 65,880,883 | 65,802,160 | 67,700,521 | 64,634,200 | 67,937,410 |
| Police Support | 7,189,865 | 8,336,424 | 7,367,617 | 8,230,114 | 8,367,751 |
| Total Expense | \$ 73,070,748 | \$ 74,138,584 | \$ 75,068,139 | \$ 72,864,314 | \$ 76,305,161 |
| Net General Fund | \$ 69,888,792 | \$ 69,789,912 | \$ 70,820,735 | \$ 70,382,384 | \$ 73,035,279 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (669,348) | (661,297) | (661,297) | (659,976) | (659,976) |
| Charges for Services | (691,056) | (587,620) | (622,414) | (636,620) | (636,620) |
| Investments & Contributions | (55,087) | (241,700) | (211,700) | (142,500) | (142,500) |
| Misc Revenue | (19,557) | (15,000) | (15,000) | (24,100) | (24,100) |
| Transfer In | (1,917) | - | - | - | - |
| Total Revenue | \$ (1,436,964) | \$ (1,505,617) | \$ (1,510,411) | \$ (1,463,196) | \$ (1,463,196) |
| Expense | | | | | |
| Salaries | 46,304,682 | 47,383,594 | 47,001,907 | 48,073,204 | 48,913,170 |
| Benefits | 16,912,139 | 15,695,277 | 17,114,479 | 15,771,579 | 16,116,778 |
| Supplies | 1,245,784 | 1,480,073 | 1,505,500 | 1,630,996 | 1,385,221 |
| Purchased Services | 1,970,212 | 2,235,450 | 2,203,622 | 1,765,364 | 2,292,490 |
| Inter Departmental Charges | 4,523,550 | 4,051,726 | 4,051,463 | 4,604,437 | 5,022,350 |
| Transfer Out | 369,389 | 449,409 | 454,174 | - | 768,466 |
| Total Expense | \$ 71,325,756 | \$ 71,295,529 | \$ 72,331,146 | \$ 71,845,580 | \$ 74,498,475 |
| Net General Fund | \$ 69,888,792 | \$ 69,789,912 | \$ 70,820,735 | \$ 70,382,384 | \$ 73,035,279 |

Fund: Other Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (710,904) | (1,888,446) | (1,959,694) | (541,759) | (911,245) |
| Fine Forfeiture Assessments | - | - | (165,000) | (140,000) | (140,000) |
| Investments & Contributions | (2,908) | (11,550) | (16,797) | (6,500) | (6,500) |
| Other Finance Source | (283,663) | - | (144,911) | (113,975) | (113,975) |
| Transfer In | (268,101) | (449,409) | (211,942) | - | (418,466) |
| Total Revenue | \$ (1,265,577) | \$ (2,349,405) | \$ (2,498,343) | \$ (802,234) | \$ (1,590,186) |
| Expense | | | | | |
| Salaries | 789,550 | 992,747 | 1,022,891 | 340,285 | 865,550 |
| Benefits | 183,848 | 231,455 | 281,864 | 65,974 | 328,661 |
| Supplies | 88,771 | 273,476 | 460,801 | 201,850 | 201,850 |
| Purchased Services | 158,988 | 851,727 | 732,787 | 194,125 | 194,125 |
| Debt & Other Financing | 44,420 | - | - | - | - |
| Total Expense | \$ 1,265,577 | \$ 2,349,405 | \$ 2,498,343 | \$ 802,234 | \$ 1,590,186 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Police Department

Function: Public Safety & Health

Budget Overview

Fund: Other Restricted

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (125,638) | (142,650) | (105,650) | (198,500) | (198,500) |
| Charges for Services | (1,245) | (1,000) | (1,000) | (1,500) | (1,500) |
| Fine Forfeiture Assessments | (66,398) | (205,000) | (40,000) | (15,000) | (15,000) |
| Investments & Contributions | (5,294) | (4,500) | (2,000) | (1,500) | (1,500) |
| Misc Revenue | (40,222) | - | - | - | - |
| Other Finance Source | (240,618) | (140,500) | (90,000) | - | - |
| Total Revenue | \$ (479,415) | \$ (493,650) | \$ (238,650) | \$ (216,500) | \$ (216,500) |
| Expense | | | | | |
| Supplies | 138,411 | 183,850 | 20,000 | 21,000 | 21,000 |
| Purchased Services | 312,788 | 309,800 | 218,650 | 195,500 | 195,500 |
| Debt & Other Financing | 13,376 | - | - | - | - |
| Transfer Out | 14,840 | - | - | - | - |
| Total Expense | \$ 479,415 | \$ 493,650 | \$ 238,650 | \$ 216,500 | \$ 216,500 |
| Net General Fund | \$ - |

Service Overview

Service: Police Field

Service Description

This service provides police services through the following activities: (1) Patrol, (2) Traffic and Special Services, (3) Specialty Units including SWAT, K-9, and Mounted, (4) Investigations, (5) Crime Prevention and Gang Unit, (6) Parking Enforcement and Crossing Guards, and (7) Training. Collectively these activities seek to: respond to calls for service, enforce traffic and parking regulations, facilitate pedestrian movement of children, proactively prevent and deter criminal behavior, investigate crime to lead to prosecution of criminal suspects, and to provide a better understanding of Police processes, accessibility, and transparency with the understanding that the community will be treated fairly.

2018 Planned Activities

- Opening the Midtown District Station in the fall of 2018.
- Continue Neighborhood Policing and Mental Health interventions.
- Use data to allocate existing police resources to most efficiently address workload demands.
- Implement and evaluate problem solving initiatives by assigning personnel in response to specific or emerging problems thereby increasing efficiency and effectiveness of outcomes.
- Survey residents to assess community satisfaction with police and the effectiveness of ongoing engagement and collaboration efforts.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | (3,014,735) | (4,140,875) | (4,039,607) | (2,295,904) | (3,083,856) |
| Expense | 65,880,883 | 65,802,160 | 67,700,521 | 64,634,200 | 67,937,410 |
| Net Service Budget | \$ 62,866,148 | \$ 61,661,285 | \$ 63,660,915 | \$ 62,338,296 | \$ 64,853,554 |

Service: Police Support

Service Description

This service provides support for the Police Department through the following activities: personnel management, information technology, finance, and records and property services. The goals of this service are to have a functional infrastructure within the Department to allow the community to obtain data, records, and other information and services in a timely manner and to ensure that property, technology and records are maintained in compliance with state and other requirements in order to provide the framework for developing a case and solving crime.

2018 Planned Activities

- Evaluate training programs to ensure appropriate professional development for all police personnel.
- Identify future training needs, emerging police trends and other criteria for professional development.
- Identify areas that don't meet reasonable standards for timeliness and develop plans for mitigation to include requesting additional staff where a need has been identified.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (167,221) | (207,797) | (207,797) | (186,026) | (186,026) |
| Expense | 7,189,865 | 8,336,424 | 7,367,617 | 8,230,114 | 8,367,751 |
| Net Service Budget | \$ 7,022,644 | \$ 8,128,627 | \$ 7,159,820 | \$ 8,044,088 | \$ 8,181,725 |

Police Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Federal Revenues Operating | (7,796) | - | - | - | - |
| State Revenues Operating | (116,900) | (130,000) | (130,000) | (140,000) | (140,000) |
| Local Revenues Operating | (544,652) | (531,297) | (531,297) | (519,976) | (519,976) |
| TOTAL | \$ (669,348) | \$ (661,297) | \$ (661,297) | \$ (659,976) | \$ (659,976) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Police Services | (269,550) | (165,000) | (200,000) | (214,000) | (214,000) |
| Special Duty | (301,803) | (299,370) | (299,370) | (299,370) | (299,370) |
| Background Checks | (8) | (250) | (44) | (250) | (250) |
| Facility Rental | (112,996) | (110,000) | (110,000) | (110,000) | (110,000) |
| Reimbursement Of Expense | (6,698) | (13,000) | (13,000) | (13,000) | (13,000) |
| TOTAL | \$ (691,056) | \$ (587,620) | \$ (622,414) | \$ (636,620) | \$ (636,620) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Contributions & Donations | (55,087) | (241,700) | (211,700) | (142,500) | (142,500) |
| TOTAL | \$ (55,087) | \$ (241,700) | \$ (211,700) | \$ (142,500) | \$ (142,500) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (19,557) | (15,000) | (15,000) | (24,100) | (24,100) |
| TOTAL | \$ (19,557) | \$ (15,000) | \$ (15,000) | \$ (24,100) | \$ (24,100) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|--------------|----------------|--------------|----------------|
| Transfer In From Insurance | (1,917) | - | - | - | - |
| TOTAL | \$ (1,917) | \$ - | \$ - | \$ - | \$ - |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Permanent Wages | 40,028,115 | 41,837,710 | 40,798,981 | 42,510,481 | 42,513,547 |
| Salary Savings | - | (815,947) | - | (815,947) | (815,947) |
| Pending Personnel | - | 148,847 | - | 165,586 | 602,586 |
| Premium Pay | 897,139 | 1,351,072 | 925,304 | 1,351,172 | 1,551,072 |
| Workers Compensation Wages | 56,087 | - | 43,017 | - | - |
| Compensated Absence | 1,713,411 | 1,389,429 | 1,600,825 | 1,389,429 | 1,389,429 |
| Hourly Wages | 543,688 | 595,519 | 508,989 | 595,519 | 595,519 |
| Overtime Wages Permanent | 3,064,808 | 2,876,964 | 3,123,711 | 2,876,964 | 3,076,964 |
| Election Officials Wages | 1,434 | - | 1,081 | - | - |
| TOTAL | \$ 46,304,682 | \$ 47,383,594 | \$ 47,001,907 | \$ 48,073,204 | \$ 48,913,170 |

Police Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Comp Absence Escrow | 423,844 | - | 512,890 | - | - |
| Benefit Savings | - | (390,932) | - | (390,932) | (390,932) |
| Health Insurance Benefit | 7,312,946 | 7,082,985 | 7,088,640 | 7,051,196 | 7,281,429 |
| Wage Insurance Benefit | 160,538 | 156,885 | 165,081 | 164,635 | 164,165 |
| Health Insurance Retiree | 486,148 | 468,342 | 455,474 | 478,610 | 479,755 |
| Health Ins Police Fire Retiree | 96,390 | - | 108,029 | - | - |
| Accident Death Insurance | 556,763 | 595,694 | 547,161 | 595,694 | 595,694 |
| WRS | 4,292,752 | 4,476,840 | 4,741,631 | 4,537,150 | 4,637,519 |
| WRS-Prior Service | 61,020 | 67,324 | 47,555 | 67,324 | 67,324 |
| FICA Medicare Benefits | 3,473,719 | 3,141,988 | 3,356,772 | 3,175,812 | 3,189,734 |
| Tuition | 48,020 | 35,000 | 35,000 | 35,000 | 35,000 |
| Post Employment Health Plans | - | 61,151 | 56,245 | 57,090 | 57,090 |
| TOTAL | \$ 16,912,139 | \$ 15,695,277 | \$ 17,114,479 | \$ 15,771,579 | \$ 16,116,778 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Purchasing Card Unallocated | 160 | - | - | - | - |
| Office Supplies | 45,839 | 51,000 | 45,376 | 60,000 | 60,000 |
| Copy Printing Supplies | 61,097 | 63,000 | 62,697 | 61,500 | 61,500 |
| Hardware Supplies | 32,050 | 31,000 | 31,174 | 27,500 | 27,500 |
| Software Lic & Supplies | 212 | - | - | - | - |
| Postage | 75,744 | 58,300 | 58,005 | 65,300 | 65,300 |
| Books & Subscriptions | 3,135 | 3,200 | 5,144 | 3,200 | 3,200 |
| Work Supplies | 185,001 | 218,540 | 224,200 | 252,940 | 252,940 |
| Gun Ammunition Supplies | 145,979 | 172,500 | 178,925 | 167,450 | 167,450 |
| Lab And Photo Supplies | 21,232 | 25,000 | 25,000 | 24,775 | 24,775 |
| Medical Supplies | - | - | 20,000 | - | - |
| Uniform Clothing Supplies | 384,769 | 452,853 | 452,853 | 410,411 | 410,411 |
| Food And Beverage | 7,732 | 8,900 | 4,505 | 8,950 | 8,950 |
| Building Supplies | 1,180 | 800 | 800 | 800 | 800 |
| Trees Shrubs Plants | 328 | 800 | 831 | 800 | 800 |
| Machinery And Equipment | - | 112,000 | 31,359 | 235,450 | 100,000 |
| Equipment Supplies | 275,373 | 274,880 | 361,229 | 304,920 | 194,595 |
| Gasoline | 5,953 | 7,300 | 3,402 | 7,000 | 7,000 |
| TOTAL | \$ 1,245,784 | \$ 1,480,073 | \$ 1,505,500 | \$ 1,630,996 | \$ 1,385,221 |

Police Department

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 22,544 | 38,000 | 39,110 | 33,130 | 33,130 |
| Electricity | 120,918 | 128,000 | 118,810 | 145,860 | 145,860 |
| Water | 23,948 | 27,000 | 27,000 | 29,850 | 29,850 |
| Stormwater | 67 | - | - | - | - |
| Telephone | 23,610 | 25,000 | 32,788 | 25,960 | 25,960 |
| Cellular Telephone | 46,165 | 62,600 | 63,768 | 63,600 | 63,600 |
| Systems Comm Internet | 70,254 | 67,030 | 67,030 | 69,385 | 69,385 |
| Building Improv Repair Maint | 46,709 | 48,890 | 49,612 | 51,440 | 51,440 |
| Pest Control | 1,077 | 1,125 | 2,155 | 1,125 | 1,125 |
| Facility Rental | 96,858 | 111,400 | 111,003 | 119,895 | 119,895 |
| Custodial Bldg Use Charges | 459,327 | 448,235 | 448,235 | - | 527,126 |
| Comm Device Mntc | 23,450 | 24,580 | 19,033 | 25,320 | 25,320 |
| Equipment Mntc | 19,331 | 24,640 | 25,869 | 22,520 | 22,520 |
| System & Software Mntc | 381,802 | 465,105 | 465,105 | 481,349 | 481,349 |
| Vehicle Repair & Mntc | 2,131 | 2,650 | 2,136 | 2,200 | 2,200 |
| Rental Of Equipment | 22,853 | 25,250 | 25,250 | 25,095 | 25,095 |
| Mileage | 8 | - | - | - | - |
| Conferences & Training | 77,303 | 90,290 | 90,290 | 70,290 | 70,290 |
| Memberships | 6,588 | 6,100 | 6,870 | 6,420 | 6,420 |
| Medical Services | 37,172 | 48,990 | 53,627 | 42,680 | 42,680 |
| Arbitrator | - | 1,200 | - | 1,000 | 1,000 |
| Delivery Freight Charges | 624 | 1,400 | 844 | 1,200 | 1,200 |
| Storage Services | 2,348 | 1,900 | 1,878 | 2,050 | 2,050 |
| Consulting Services | 1,523 | 3,300 | 4,888 | 2,930 | 2,930 |
| Advertising Services | 12,879 | 13,000 | 20,075 | 13,000 | 13,000 |
| Printing Services | 12,437 | 26,700 | 24,076 | 19,500 | 19,500 |
| Parking Towing Services | 224,565 | 219,100 | 235,000 | 224,100 | 224,100 |
| Prisoner Holding Services | 17,940 | 53,000 | 19,000 | 20,500 | 20,500 |
| Investigative Services | 13,420 | 12,000 | 8,752 | 14,000 | 14,000 |
| Security Services | 25,855 | 28,840 | 28,840 | 30,000 | 30,000 |
| Interpreters Signing Services | - | 500 | - | 500 | 500 |
| Transcription Services | - | 500 | - | 500 | 500 |
| Other Services & Expenses | 99,296 | 151,155 | 132,666 | 136,165 | 136,165 |
| Comm Agency Contracts | 59,508 | 60,000 | 60,000 | 60,000 | 60,000 |
| Taxes & Special Assessments | 16,940 | 17,970 | 17,970 | 22,000 | 22,000 |
| Permits & Licenses | 761 | - | 1,943 | 1,800 | 1,800 |
| TOTAL | \$ 1,970,212 | \$ 2,235,450 | \$ 2,203,622 | \$ 1,765,364 | \$ 2,292,490 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Engineering | 533,701 | 536,303 | 536,303 | 611,303 | 611,303 |
| ID Charge From Fleet Services | 2,512,018 | 1,899,726 | 1,899,726 | 2,357,437 | 2,357,437 |
| ID Charge From Traffic Eng | 223,682 | 200,000 | 199,737 | 220,000 | 220,000 |
| ID Charge From Insurance | 422,813 | 672,914 | 672,914 | 672,914 | 998,518 |
| ID Charge From Workers Comp | 831,336 | 742,783 | 742,783 | 742,783 | 835,092 |
| TOTAL | \$ 4,523,550 | \$ 4,051,726 | \$ 4,051,463 | \$ 4,604,437 | \$ 5,022,350 |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------------|-------------------|-------------------|--------------|-------------------|
| Transfer Out To Grants | 329,048 | 449,409 | 454,174 | - | 768,466 |
| Transfer Out To Capital | 40,341 | - | - | - | - |
| TOTAL | \$ 369,389 | \$ 449,409 | \$ 454,174 | \$ - | \$ 768,466 |

Police Department

Function: Public Safety & Health

Position Summary

| <i>Civilian Positions</i> | 2017 Budget | | | 2018 Request | | Executive | |
|-------------------------------|----------------|---------------|---------------------|-----------------|---------------------|---------------|---------------------|
| | CG | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 1.00 | 60,341 | 1.00 | 68,624 | 1.00 | 68,624 |
| ACCT TECH | 20 | 1.00 | 55,789 | 1.00 | 57,147 | 1.00 | 57,147 |
| ADMIN ASST | 17 | 1.00 | 56,261 | 1.00 | 58,941 | 1.00 | 58,941 |
| ADMIN ASST | 20 | 6.30 | 304,995 | 6.30 | 317,948 | 6.30 | 317,948 |
| AUTO SVS WKR | 16 | 1.00 | 56,350 | 1.00 | 57,469 | 1.00 | 57,469 |
| CLERK | 20 | 13.00 | 589,478 | 13.00 | 581,615 | 13.00 | 581,615 |
| CROSSING GUARD SUPV | 18 | 1.70 | 102,825 | 1.70 | 96,901 | 1.70 | 96,901 |
| FORENSIC LAB TECH | 16 | 1.00 | 58,940 | 1.00 | 60,669 | 1.00 | 60,669 |
| GRANTS ADMIN | 18 | 1.00 | 74,176 | 1.00 | 76,508 | 1.00 | 76,508 |
| IT SPEC | 18 | 8.00 | 590,718 | 8.00 | 603,789 | 8.00 | 603,789 |
| PKG ENFC FIELD SUPV | 18 | 1.00 | 65,028 | 1.00 | 60,498 | 1.00 | 60,498 |
| PKG ENFC LDWKR | 16 | 1.00 | 64,514 | 1.00 | 65,795 | 1.00 | 65,795 |
| PKG ENFC OFF | 16 | 28.00 | 1,622,529 | 28.00 | 1,669,233 | 28.00 | 1,669,233 |
| PKG ENFC SUPV | 18 | 1.00 | 77,776 | 1.00 | 79,946 | 1.00 | 79,946 |
| PO PUB INFO SPEC | 18 | 1.00 | 83,921 | 1.00 | 85,598 | 1.00 | 85,598 |
| POLICE ADMIN SERVICES MANAGER | 18 | 1.00 | 105,795 | 1.00 | 107,908 | 1.00 | 107,908 |
| POLICE COURT SERVS SUPV | 18 | 1.00 | 66,290 | 1.00 | 67,614 | 1.00 | 67,614 |
| POLICE INFO SYS COORD | 18 | 1.00 | 83,130 | 1.00 | 84,790 | 1.00 | 84,790 |
| POLICE PROPERTY CLK | 16 | 5.00 | 261,163 | 5.00 | 261,498 | 5.00 | 261,498 |
| POLICE PROPERTY SUPERVISOR | 18 | 1.00 | 78,918 | 1.00 | 80,799 | 1.00 | 80,799 |
| POLICE RCDS SVS CLK | 20 | 9.00 | 445,126 | 9.00 | 436,566 | 9.00 | 436,566 |
| POLICE RECORDS SEC MGR | 18 | 1.00 | 101,874 | 2.00 | 190,717 | 2.00 | 190,717 |
| POLICE RECORDS SERVS SUPV | 18 | 1.00 | 58,769 | 1.00 | 62,243 | 1.00 | 62,243 |
| POLICE REPORT SUPV | 18 | 1.00 | 65,164 | 1.00 | 67,614 | 1.00 | 67,614 |
| POLICE RPT LEADWKR | 20 | 1.00 | 53,041 | 1.00 | 54,569 | 1.00 | 54,569 |
| POLICE RPT TYPIST | 20 | 20.50 | 995,041 | 21.50 | 1,033,799 | 21.50 | 1,033,799 |
| PROG ASST | 20 | 6.00 | 337,816 | 6.00 | 345,097 | 6.00 | 345,097 |
| TOTAL | | 115.50 | \$ 6,515,768 | 117.50 | \$ 6,733,894 | 117.50 | \$ 6,733,894 |

Police Department

Function: Public Safety & Health

Position Summary

Sworn Positions

| | CG | FTEs | Amount | FTEs | Amount | FTEs | Amount |
|---------------------|----|---------------|----------------------|---------------|----------------------|---------------|----------------------|
| ASST POLICE CHIEF | 12 | 3.00 | 380,649 | 3.00 | 383,330 | 3.00 | 383,330 |
| DETECTIVE | 11 | 67.00 | 5,374,332 | 67.00 | 5,499,268 | 67.00 | 5,499,268 |
| DETECTIVE SERGEANT | 11 | 3.00 | 249,394 | 3.00 | 258,762 | 3.00 | 258,762 |
| POLICE CAPT | 12 | 10.00 | 1,103,175 | 11.00 | 1,164,151 | 11.00 | 1,164,151 |
| POLICE CHIEF | 21 | 1.00 | 152,273 | 1.00 | 152,496 | 1.00 | 152,496 |
| POLICE INVESTIGATOR | 11 | 13.00 | 1,047,490 | 13.00 | 1,064,902 | 13.00 | 1,064,902 |
| POLICE LT. | 12 | 23.00 | 2,219,238 | 23.00 | 2,238,160 | 23.00 | 2,238,160 |
| POLICE OFFICER | 11 | 303.00 | 21,976,892 | 302.00 | 21,668,878 | 302.00 | 21,668,878 |
| POLICE SGT | 11 | 45.00 | 3,755,489 | 46.00 | 3,911,737 | 46.00 | 3,911,737 |
| TOTAL | | 468.00 | \$ 36,258,932 | 469.00 | \$ 36,341,683 | 469.00 | \$ 36,341,683 |

TOTAL AUTHORIZED FTEs

583.50

586.50

586.50

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Public Health

Agency Overview

Agency Mission

The mission of Public Health Madison and Dane County (PHMDC) is to work with the community to enhance, protect, and promote the health of the environment and the well being of all people.

Agency Overview

The agency is a joint venture between the City of Madison and Dane County responsible for promoting wellness, preventing disease and fostering a healthful environment. The goal of PHMDC is to reduce the incidence and prevalence of death and disease. Funding for Public Health is divided between the City and Dane County based on equalized value.

2018 Budget Highlights

The 2018 Executive Budget:

- Jointly funds \$8.7 million net of revenues received from grants and fees. The City levy support is \$3.85 million (44%); County general purpose revenue is \$4.85 million (56%).
- Assumes utilizing \$2.0 million of unassigned fund balance. The current unassigned fund balance exceeds the goal stated in the Intergovernmental Agreement (5% of the annual operating budget).
- Increases salaries by 1.25% (\$149,200). The City's share of this increase is \$65,976.
- Fully funds City of Madison contracts that include:
 - Access Community Health Center (\$188,000);
 - Safe Communities Coalition (\$20,000);
 - Heroin/Opiates Poisoning Initiative (\$78,276);
 - Equity tools (\$10,000);
 - Wellness initiatives (\$10,000);
 - Aids Resource Center of Wisconsin (\$27,394);
 - Violence Prevention (\$250,000). Expenditures will not be made until the Council has approved a comprehensive plan for the program. Public Health will reallocate 2.0 FTE positions in support of this effort.

Public Health

Function: Public Safety & Health

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Administration | (1,619,363) | (2,145,463) | (2,215,186) | (2,866,648) | (2,717,156) |
| Animal Services | (514,064) | (244,500) | (244,500) | (244,500) | (244,500) |
| Community Health | (4,746,177) | (6,752,089) | (6,666,925) | (4,730,081) | (4,739,104) |
| Emergency Response Planning | (322,072) | (240,452) | (240,452) | (247,648) | (247,648) |
| Environmental Protection | (900,097) | (601,150) | (628,533) | (1,919,543) | (1,919,543) |
| Laboratory | (546,578) | (103,337) | (122,167) | (307,223) | (307,223) |
| Licensed Establishments | (2,625,154) | (2,007,404) | (2,018,304) | (2,009,257) | (2,009,257) |
| Policy Programming & Evaluation | (807,701) | (209,315) | (234,397) | (781,292) | (781,292) |
| Total Revenue | \$ (12,081,206) | \$ (12,303,710) | \$ (12,370,465) | \$ (13,106,192) | \$ (12,965,723) |
| Expense | | | | | |
| Administration | 4,650,960 | 3,156,417 | 4,889,422 | 3,113,086 | 3,065,516 |
| Animal Services | 999,585 | 1,054,153 | 1,023,144 | 1,060,895 | 1,060,104 |
| Community Health | 6,410,563 | 8,627,657 | 6,567,813 | 7,770,376 | 7,760,699 |
| Emergency Response Planning | 316,863 | 157,311 | 216,057 | 180,562 | 180,562 |
| Environmental Protection | 769,184 | 1,043,367 | 590,998 | 1,302,819 | 1,302,367 |
| Laboratory | 767,111 | 845,340 | 790,419 | 857,782 | 853,011 |
| Licensed Establishments | 1,606,623 | 425,211 | 1,633,826 | 1,621,110 | 1,619,304 |
| Policy Programming & Evaluation | 1,353,582 | 1,502,231 | 1,166,762 | 1,361,629 | 1,602,224 |
| Total Expense | \$ 16,874,472 | \$ 16,811,686 | \$ 16,878,441 | \$ 17,268,259 | \$ 17,443,787 |
| Net General Fund | \$ 4,793,266 | \$ 4,507,976 | \$ 4,507,976 | \$ 4,162,067 | \$ 4,478,064 |

Budget by Fund & Major

Fund: Public Health Madison Dane

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (8,098,681) | (8,139,681) | (7,955,553) | (7,506,474) | (7,443,339) |
| Charges for Services | (882,252) | (699,013) | (702,835) | (815,426) | (815,426) |
| Licenses & Permits | (2,452,355) | (2,219,304) | (2,465,989) | (2,198,857) | (2,198,857) |
| Investments & Contributions | (345,646) | (362,473) | (363,690) | (279,626) | (279,626) |
| Misc Revenue | (2,274) | (11,500) | (10,660) | (4,500) | (4,500) |
| Other Finance Source | (300,000) | (846,494) | (846,494) | (2,077,334) | (2,000,000) |
| Transfer In | - | (25,245) | (25,245) | (223,975) | (223,975) |
| Total Revenue | \$ (12,081,206) | \$ (12,303,710) | \$ (12,370,465) | \$ (13,106,192) | \$ (12,965,723) |
| Expense | | | | | |
| Salaries | 9,188,347 | 10,005,635 | 8,929,744 | 10,139,684 | 10,090,195 |
| Benefits | 4,037,850 | 3,984,564 | 3,610,414 | 4,244,800 | 4,244,823 |
| Supplies | 529,643 | 384,925 | 433,199 | 432,142 | 432,142 |
| Purchased Services | 2,140,428 | 2,275,886 | 2,490,968 | 2,201,150 | 2,409,797 |
| Debt & Other Financing | 953,554 | 166,800 | 1,430,241 | 166,800 | 183,147 |
| Inter Departmental Charges | 59,354 | 188,876 | 188,876 | 83,683 | 83,683 |
| Inter Departmental Billing | (45,461) | (205,000) | (205,000) | - | - |
| Transfer Out | 10,758 | 10,000 | - | - | - |
| Total Expense | \$ 16,874,472 | \$ 16,811,686 | \$ 16,878,441 | \$ 17,268,259 | \$ 17,443,787 |
| Net General Fund | \$ 4,793,266 | \$ 4,507,976 | \$ 4,507,976 | \$ 4,162,067 | \$ 4,478,064 |

*Service Overview***Service: Administration**

Service Description

This service provides overall leadership and administrative support for Public Health. The goal of this service is to create systems and processes for administrative functions.

2018 Planned Activities

- Create and implement a system to increase transparency, understanding, and communication of the budget to Public Health management and staff.
- Develop a reporting system and monitor progress toward Strategic Plan goals.
- Manage public health accreditation.
- Create and implement a department communications plan to support a culture of clear and inclusive communications, public relations, and community engagement.
- Implement and evaluate an agency-wide health and racial equity plan.
- Develop a Workplace Culture Plan integrating the results of health and racial equity work plan assessments.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|
| Revenue | (1,619,363) | (2,145,463) | (2,215,186) | (2,866,648) | (2,717,156) |
| Expense | 4,650,960 | 3,156,417 | 4,889,422 | 3,113,086 | 3,065,516 |
| Net Service Budget | \$ 3,031,597 | \$ 1,010,954 | \$ 2,674,236 | \$ 246,438 | \$ 348,360 |

Service: Animal Services

Service Description

This service is responsible for enforcing animal-related laws, educating the public about responsible animal ownership, and providing pickup services for the stray, abandoned, impounded, injured, and orphaned animals of Madison and Dane County. The goals of this service are to respond to all animal related complaints in a timely fashion with priority given to those with the greatest impact on animal welfare, public health and safety. The service also seeks to minimize the risk of rabies in the community by facilitating testing, enforcing quarantine orders, and public education.

2018 Planned Activities

- Analyze data from the Law Enforcement Records Management System to provide information on bites, citations and other animal related issues.
- Use data to increase prevention efforts in areas that have bite calls and/or low license numbers.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (514,064) | (244,500) | (244,500) | (244,500) | (244,500) |
| Expense | 999,585 | 1,054,153 | 1,023,144 | 1,060,895 | 1,060,104 |
| Net Service Budget | \$ 485,521 | \$ 809,653 | \$ 778,644 | \$ 816,395 | \$ 815,604 |

*Service Overview***Service: Community Health**

Service Description

This service is made up of the following program areas: Outbreak Management — including investigations of communicable disease; The Women, Infants, and Children Supplemental Nutrition Program (WIC); Health Promotion; and Chronic Disease Prevention. The goals of this service are to minimize the impact and incidence of infectious disease; support evidence-based programs and policies for infants, children and their caregivers; and to ensure everyone has the ability to choose if and when to get pregnant.

2018 Planned Activities

- Increase partner follow-up services and implement up-stream strategies to reduce sexually transmitted infections by utilizing a policy, systems and environmental approach.
- Integrate health and racial equity program strategies to better support those affected and most at risk of infectious disease.
- Design and initiate programming focused on reducing the fetal and infant mortality rate.
- Increase enrollment in home visiting programs assuring healthy outcomes by providing support to families in achieving healthy pregnancies, becoming knowledgeable and responsible first-time parents, and providing their babies with the best possible start to life.
- Implement coalition action plans with specific strategies and objectives to improve sexual and reproductive health.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|
| Revenue | (4,746,177) | (6,752,089) | (6,666,925) | (4,730,081) | (4,739,104) |
| Expense | 6,410,563 | 8,627,657 | 6,567,813 | 7,770,376 | 7,760,699 |
| Net Service Budget | \$ 1,664,385 | \$ 1,875,568 | \$ (99,112) | \$ 3,040,295 | \$ 3,021,595 |

Service: Emergency Response Planning

Service Description

This service plans for the initiation of response activities for emergencies or disasters. This is done in conjunction with existing emergency operations, plans, procedures, guidelines, resources, assets and incident management systems. The goals of this service are to engage the three main preparedness capabilities (Community Preparedness, Community Recovery, and Information Management) as a framework for strengthening emergency preparedness plans and systems within Public Health, Madison, and Dane County.

2018 Planned Activities

- Review the Public Health capability planning guide to identify gaps and corrective plans from each of the main capabilities.
- Execute a community engagement plan soliciting feedback regarding disaster response.
- Develop response plans for chemical, biological, radiological, nuclear, and explosive threats.
- Engage in local and regional emergency preparedness exercises and partner meetings.
- Develop a new Public Health Preparedness Plan using a standardized plan template provided by the State of Wisconsin that will clarify roles and responsibilities for the community and response partners and improve response coordination.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Revenue | (322,072) | (240,452) | (240,452) | (247,648) | (247,648) |
| Expense | 316,863 | 157,311 | 216,057 | 180,562 | 180,562 |
| Net Service Budget | \$ (5,209) | \$ (83,141) | \$ (24,395) | \$ (67,086) | \$ (67,086) |

*Service Overview***Service: Laboratory**

Service Description

This service provides sample collection, analysis, interpretation and advice on environmental sample quality; responds to environmental spills and hazardous materials releases; and collaborates with other governmental agencies on environmental projects. The goals of the service are to assure adequate water quality and regulatory testing compliance for municipal water customers and private well testing and consultation for home owners in solving water quality problems; to provide reporting of lake and shoreline waters for chemical and microbiological indicators; monitor discharges of chemicals from local industries and maintain permits for the facilities; monitor lakes and rivers to evaluate trends and changes in water quality and address special issues, such as road salt; assure compliance with Wisconsin Administrative Code Chapter NR 507 mandate of environmental monitoring for five closed landfills to prevent contaminant migration out of the landfills to drinking water and surface water resources; and to assure compliance with the State storm water regulation mandates.

2018 Planned Activities

- Continue to monitor activities and surveillance and work with City, County, academic and community partners evaluating strategies to improve water quality programs.
- Increase environmental awareness to reduce contaminant release.
- Work with City Engineering on any program changes for the landfill program.
- Through the Saltwise organization, be the lead agency for the certification of commercial salt applicators in the County.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (546,578) | (103,337) | (122,167) | (307,223) | (307,223) |
| Expense | 767,111 | 845,340 | 790,419 | 857,782 | 853,011 |
| Net Service Budget | \$ 220,533 | \$ 742,003 | \$ 668,252 | \$ 550,559 | \$ 545,788 |

Service: Licensed Establishments

Service Description

This service inspects all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, recreational-educational camps, campgrounds, body art establishments and mobile home parks in Madison and Dane County. The goal of this service is to provide a highly effective and responsive program for the regulation of food establishments.

2018 Planned Activities

- Continue to refine the timeline and action plan for meeting the criteria listed in the nine Retail Program Standards for the next four years.
- Meet the criteria in at least one additional standard listed in the Retail Program Standards.
- Utilize a potential FDA grant to complete a baseline risk factor survey with food establishments.
- Continue to identify and license short term rentals hosts, generating up to 200 new licenses.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|
| Revenue | (2,625,154) | (2,007,404) | (2,018,304) | (2,009,257) | (2,009,257) |
| Expense | 1,606,623 | 425,211 | 1,633,826 | 1,621,110 | 1,619,304 |
| Net Service Budget | \$ (1,018,531) | \$ (1,582,193) | \$ (384,478) | \$ (388,147) | \$ (389,953) |

Service Overview

Service: Policy Programming & Evaluation

Service Description

This service acts as the technical assistance branch of the Public Health Department. This service provides program planning, surveillance and analysis, research, and evaluation of Public Health programming. The goals of the service are ensure the health of the community by collaborating across sectors to support policy, systems, and support environmental change addressing factors contributing to death, disease, and health inequities. The service achieves this goal by providing technical assistance for program planning, evaluation, data analysis, surveillance, and policy analysis.

2018 Planned Activities

- Work with Madison Fire Department (MFD) and Dane County Emergency Management Services (EMS) to review high-use EMS cases, identifying pathways to prevent reliance on MFD and EMS for non-emergency situations.
- Partner with the Rebalanced Life Wellness Association to offer preventative oral health screenings.
- Build protocols to consistently refer individuals presenting to the Emergency Room for non-traumatic dental needs to be connected with a dental home.
- Provide technical assistance to Safe Communities Madison-Dane County to implement community-wide evidence-based substance abuse prevention strategies to reduce the harm caused by prescription drug abuse and misuse.
- Assist the Madison Police Department and Dane County Human Services to pilot a diversion program to direct individuals with low-level criminal offenses to treatment versus the criminal justice system.
- Continue a partnership with the City of Madison Parks to incorporate health into Parks and Open Space Planning.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|---------------------|-------------------|-------------------|-------------------|
| Revenue | (807,701) | (209,315) | (234,397) | (781,292) | (781,292) |
| Expense | 1,353,582 | 1,502,231 | 1,166,762 | 1,361,629 | 1,602,224 |
| Net Service Budget | \$ 545,882 | \$ 1,292,916 | \$ 932,365 | \$ 580,337 | \$ 820,932 |

Public Health

Function: **Public Safety & Health**

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Federal Revenues Operating | (1,846,213) | (1,919,129) | (1,967,026) | (2,057,993) | (2,057,993) |
| State Revenues Operating | (345,613) | (325,237) | (380,237) | (323,389) | (323,389) |
| Payment for Muni Service | (23,995) | (258,000) | 25 | (209,000) | (209,000) |
| Local Revenues Operating | (28,078) | (30,310) | (30,310) | (30,000) | (30,000) |
| Local Revenues Capital | - | (29,000) | - | (24,000) | (24,000) |
| Other Unit of Gov Rev Op | (5,854,782) | (5,578,005) | (5,578,005) | (4,862,092) | (4,798,957) |
| TOTAL | \$ (8,098,681) | \$ (8,139,681) | \$ (7,955,553) | \$ (7,506,474) | \$ (7,443,339) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Reproduction Services | (2,136) | - | (3,837) | - | - |
| Well & Sanitation Services | - | (461,601) | - | (576,451) | (576,451) |
| Lab Fees | (240,800) | (42,092) | (42,092) | (45,248) | (45,248) |
| Clinic Fees | (226,268) | (91,500) | (266,004) | (66,300) | (66,300) |
| Inspect & Reinspect Fees | (63,855) | (70,600) | (75,500) | (92,900) | (92,900) |
| Reimbursement Of Expense | (809) | (32,400) | (21,588) | (34,050) | (34,050) |
| Application Fees | (348,383) | (600) | (293,814) | (477) | (477) |
| Utility Fee | - | (220) | - | - | - |
| TOTAL | \$ (882,252) | \$ (699,013) | \$ (702,835) | \$ (815,426) | \$ (815,426) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Animal Licenses | (243,000) | (244,500) | (244,500) | (244,500) | (244,500) |
| Clerks Licenses | (1,919,335) | (1,936,804) | (1,936,804) | (1,916,357) | (1,916,357) |
| Other Licenses | (20,725) | - | - | - | - |
| Other Permits | (269,295) | (38,000) | (284,685) | (38,000) | (38,000) |
| TOTAL | \$ (2,452,355) | \$ (2,219,304) | \$ (2,465,989) | \$ (2,198,857) | \$ (2,198,857) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Contributions & Donations | (345,646) | (362,473) | (363,690) | (279,626) | (279,626) |
| TOTAL | \$ (345,646) | \$ (362,473) | \$ (363,690) | \$ (279,626) | \$ (279,626) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------------|--------------------|--------------------|-------------------|-------------------|
| Miscellaneous Revenue | (2,274) | (11,500) | (10,660) | (4,500) | (4,500) |
| TOTAL | \$ (2,274) | \$ (11,500) | \$ (10,660) | \$ (4,500) | \$ (4,500) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| General Obligation Bond Alloc | (300,000) | - | - | - | - |
| Fund Balance Applied | - | (846,494) | (846,494) | (2,077,334) | (2,000,000) |
| TOTAL | \$ (300,000) | \$ (846,494) | \$ (846,494) | \$ (2,077,334) | \$ (2,000,000) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-------------|--------------------|--------------------|---------------------|---------------------|
| Transfer In From General | - | - | - | - | - |
| Transfer In From Other Restrict | - | (2,000) | (2,000) | (199,730) | (199,730) |
| Transfer In From Water | - | (23,245) | (23,245) | (24,245) | (24,245) |
| TOTAL | \$ - | \$ (25,245) | \$ (25,245) | \$ (223,975) | \$ (223,975) |

Public Health

Function: **Public Safety & Health**

Line Item Detail

Agency Primary Fund: **Public Health Madison Dane**

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|----------------------|---------------------|----------------------|----------------------|
| Permanent Wages | 9,042,812 | 9,875,888 | 8,810,846 | 10,325,970 | 10,475,170 |
| Salary Savings | - | (199,614) | - | (204,486) | (403,175) |
| Pending Personnel | - | 199,061 | - | - | - |
| Compensated Absence | 261 | - | - | - | - |
| Hourly Wages | 133,497 | 112,100 | 112,100 | - | - |
| Overtime Wages Permanent | - | 18,200 | 6,798 | 18,200 | 18,200 |
| Overtime Wages Hourly | 11,777 | - | - | - | - |
| TOTAL | \$ 9,188,347 | \$ 10,005,635 | \$ 8,929,744 | \$ 10,139,684 | \$ 10,090,195 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Benefit Savings | - | (71,624) | - | - | - |
| Unemployment Benefits | 633 | - | 797 | 3,300 | 3,300 |
| Health Insurance Benefit | 1,887,678 | 2,299,915 | 1,854,726 | 2,344,857 | 2,344,913 |
| Dental Insurance Benefit | 174,187 | 201,800 | 158,006 | 189,786 | 189,786 |
| Life Insurance Benefit | 3,340 | 3,819 | 2,995 | 2,781 | 2,781 |
| Wage Insurance Benefit | 8,125 | 8,392 | 7,168 | 5,819 | 5,819 |
| Health Insurance Retiree | 383,173 | - | 253,660 | - | - |
| WRS | 731,518 | 745,641 | 682,153 | 803,840 | 803,818 |
| WRS-Prior Service | - | 32,924 | - | - | - |
| FICA Medicare Benefits | 694,458 | 763,697 | 650,894 | 770,168 | 770,157 |
| Tuition | 835 | - | 15 | - | - |
| Licenses & Certifications | 3,640 | - | - | - | - |
| Workers Compensation | 150,262 | - | - | 124,249 | 124,249 |
| TOTAL | \$ 4,037,850 | \$ 3,984,564 | \$ 3,610,414 | \$ 4,244,800 | \$ 4,244,823 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Purchasing Card Unallocated | 585 | - | - | - | - |
| Office Supplies | 15,748 | 15,925 | 14,582 | 15,300 | 15,300 |
| Copy Printing Supplies | 27,741 | 33,400 | 25,248 | 37,112 | 37,112 |
| Furniture | 83,399 | 50,000 | 52,801 | 50,700 | 50,700 |
| Hardware Supplies | 140,063 | 71,500 | 71,500 | 62,635 | 62,635 |
| Software Lic & Supplies | 50,749 | 500 | 40,588 | 33,925 | 33,925 |
| Postage | 15,075 | 16,500 | 16,500 | 16,536 | 16,536 |
| Program Supplies | - | - | 11,000 | - | - |
| Books & Subscriptions | 3,101 | 3,950 | 2,005 | 4,050 | 4,050 |
| Work Supplies | 48,351 | 76,915 | 69,498 | 65,749 | 65,749 |
| Janitorial Supplies | - | - | 2,065 | 2,400 | 2,400 |
| Lab And Photo Supplies | 82,404 | 70,000 | 70,000 | 81,940 | 81,940 |
| Medical Supplies | 46,237 | 37,500 | 40,507 | 53,900 | 53,900 |
| Uniform Clothing Supplies | 59 | 900 | 1,663 | 800 | 800 |
| Food And Beverage | 3,134 | 2,840 | 7,840 | 2,100 | 2,100 |
| Machinery And Equipment | 12,995 | - | 7,404 | - | - |
| Equipment Supplies | - | 4,995 | - | 4,995 | 4,995 |
| TOTAL | \$ 529,643 | \$ 384,925 | \$ 433,199 | \$ 432,142 | \$ 432,142 |

Public Health

Function: **Public Safety & Health**

Line Item Detail

Agency Primary Fund: **Public Health Madison Dane**

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------|--------------|----------------|--------------|----------------|
| Natural Gas | 3,988 | 9,500 | 6,162 | 4,900 | 4,900 |
| Electricity | 38,339 | 49,000 | 49,000 | 50,116 | 50,116 |
| Water | 691 | 1,500 | 640 | 600 | 600 |
| Sewer | 721 | 500 | 693 | 750 | 750 |
| Telephone | 21,479 | 30,522 | 35,498 | 25,002 | 25,002 |
| Cellular Telephone | 53,077 | 45,331 | 58,149 | 52,462 | 52,462 |
| Systems Comm Internet | 1,992 | 100 | 550 | 529 | 529 |
| Building Improv Repair Maint | 71,562 | 49,073 | 96,480 | 16,318 | 16,318 |
| Waste Disposal | 1,250 | 1,850 | 2,960 | 1,450 | 1,450 |
| Fire Protection | - | - | 2,128 | - | - |
| Facility Rental | 481,819 | 472,036 | 472,036 | 361,992 | 361,992 |
| Custodial Bldg Use Charges | 120,045 | 85,597 | 81,500 | 179,118 | 137,765 |
| Office Equipment Repair | - | - | 18 | - | - |
| Comm Device Mntc | - | 13,300 | 886 | - | - |
| Equipment Mntc | 14,783 | 11,000 | 4,488 | 5,800 | 5,800 |
| System & Software Mntc | 3,618 | 7,569 | 12,182 | 10,762 | 10,762 |
| Vehicle Repair & Mntc | 87 | 1,000 | 712 | 5,000 | 5,000 |
| Rental Of Equipment | 439 | 850 | 448 | 700 | 700 |
| Recruitment | 345 | 500 | 248 | 400 | 400 |
| Mileage | 116,563 | 112,270 | 88,010 | 96,750 | 96,750 |
| Conferences & Training | 111,401 | 126,879 | 138,379 | 132,260 | 132,260 |
| In Service Training | - | - | - | 130 | 130 |
| Memberships | 7,778 | 5,750 | 3,387 | 6,315 | 6,315 |
| Medical Services | 95,214 | 94,900 | 94,900 | 119,000 | 119,000 |
| Audit Services | 7,200 | 9,600 | 12,672 | 9,600 | 9,600 |
| Delivery Freight Charges | 886 | - | 1,784 | 1,700 | 1,700 |
| Storage Services | 1,704 | 3,438 | 1,522 | 1,350 | 1,350 |
| Consulting Services | 116,976 | 200,602 | 278,266 | 163,841 | 163,841 |
| Advertising Services | 3,419 | 1,850 | 4,524 | 4,681 | 4,681 |
| Printing Services | 97 | 2,890 | 21,857 | 11,890 | 11,890 |
| Inspection Services | 5,446 | - | 7,314 | - | - |
| Lab Services | 1,348 | 5,000 | 1,531 | 7,250 | 7,250 |
| Parking Towing Services | 571 | 830 | 16 | 45 | 45 |
| Interpreters Signing Services | 52,594 | 45,000 | 51,493 | 55,850 | 55,850 |
| Transcription Services | 3,071 | 3,000 | - | 1,800 | 1,800 |
| Transportation Services | 7,409 | 5,400 | 9,066 | 4,770 | 4,770 |
| Catering Vending Services | 1,742 | 2,820 | 1,067 | 1,100 | 1,100 |
| Program Services | 295 | - | 233 | - | - |
| Other Services & Expenses | 8,733 | 46,111 | 46,111 | 2,400 | 252,400 |
| Grants | - | 40,000 | 20,000 | 24,000 | 24,000 |
| Comm Agency Contracts | 772,355 | 789,018 | 877,060 | 815,520 | 815,520 |
| Housing Assistance Payments | 188 | - | 7,000 | 17,000 | 17,000 |
| General Liability Insurance | 11,034 | - | - | 8,000 | 8,000 |
| Permits & Licenses | 171 | 1,300 | - | - | - |

TOTAL \$ 2,140,428 \$ 2,275,886 \$ 2,490,968 \$ 2,201,150 \$ 2,409,797

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-------------|--------------|----------------|--------------|----------------|
| Principal | 114,922 | 145,238 | 145,238 | 145,238 | 155,683 |
| Interest | 20,207 | 21,562 | 21,562 | 21,562 | 27,464 |
| Fund Balance Generated | 818,425 | - | 1,263,441 | - | - |

TOTAL \$ 953,554 \$ 166,800 \$ 1,430,241 \$ 166,800 \$ 183,147

Public Health

Function: **Public Safety & Health**

Line Item Detail

Agency Primary Fund: **Public Health Madison Dane**

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|------------------|-------------------|-------------------|------------------|------------------|
| ID Charge From Engineering | 13,130 | 13,130 | 13,130 | 13,130 | 13,130 |
| ID Charge From Fleet Services | 43,490 | 67,021 | 67,021 | 70,023 | 70,023 |
| ID Charge From Traffic Eng | 2,080 | 530 | 530 | 530 | 530 |
| ID Charge From Insurance | 654 | 4,295 | 4,295 | - | - |
| ID Charge From Workers Comp | - | 103,900 | 103,900 | - | - |
| TOTAL | \$ 59,354 | \$ 188,876 | \$ 188,876 | \$ 83,683 | \$ 83,683 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|--------------------|---------------------|---------------------|--------------|----------------|
| ID Billing To Public Health | - | (205,000) | (205,000) | - | - |
| ID Billing To Water | (45,461) | - | - | - | - |
| TOTAL | \$ (45,461) | \$ (205,000) | \$ (205,000) | \$ - | \$ - |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------------|------------------|------------------|----------------|--------------|----------------|
| Transfer Out To Other Restricted | - | 10,000 | - | - | - |
| Transfer Out To Debt Service | 10,758 | - | - | - | - |
| TOTAL | \$ 10,758 | \$ 10,000 | \$ - | \$ - | \$ - |

Public Health

Function: **Public Safety & Health**

Position Summary

| | CG | 2017 Budget | | 2018 Request | | Executive | |
|-----------------------------|----|----------------|---------------------|-----------------|----------------------|---------------|----------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNT CLERK | - | 1.00 | 55,330 | 1.00 | 53,852 | 1.00 | 53,852 |
| ADMINISTRATIVE ASSISTANT | - | 1.00 | 58,090 | 1.00 | 61,387 | 1.00 | 61,387 |
| CHEMICAL ANALYST | - | 2.00 | 157,999 | 2.00 | 165,536 | 2.00 | 165,536 |
| CHRONIC DISEASE SPECIALIST | - | 1.00 | 54,685 | 1.00 | 58,550 | 1.00 | 58,550 |
| CLERK | - | 2.10 | 118,730 | 2.25 | 141,322 | 2.25 | 141,322 |
| CLERK TYPIST | - | 8.80 | 444,553 | 8.80 | 460,570 | 8.80 | 460,570 |
| COMMUNITY HEALTH ED. SPEC | - | 1.00 | 82,205 | 1.00 | 68,238 | 1.00 | 68,238 |
| DIETETIC SPECIALIST | - | 6.80 | 327,738 | 7.30 | 379,390 | 7.30 | 379,390 |
| ENV. HEALTH SERVICES SUPERV | - | 2.00 | 191,303 | 2.00 | 199,822 | 2.00 | 199,822 |
| ENVIRON. TECH SERV. SUPER. | - | 1.00 | 92,791 | 1.00 | 99,911 | 1.00 | 99,911 |
| ENVIRON. HEALTH TECHNICIAN | - | 3.00 | 149,121 | 3.00 | 178,733 | 3.00 | 178,733 |
| GRANTS AND BILLING SPEC. | - | 1.00 | 44,179 | 1.00 | 52,201 | 1.00 | 52,201 |
| HEALTH EDUCATION COOR. | - | 0.80 | 65,764 | 0.80 | 68,854 | 0.80 | 68,854 |
| HEALTH EQUITY COOR. | - | 2.00 | 145,794 | 2.00 | 164,117 | 2.00 | 164,117 |
| COMM. DIS. OUTREACH SPEC. | - | 1.90 | 133,831 | 2.00 | 124,578 | 2.00 | 124,578 |
| HUMANE OFFICER | - | 6.00 | 332,777 | 6.00 | 347,775 | 6.00 | 347,775 |
| LEADWORKER | - | 8.70 | 698,074 | 8.80 | 698,692 | 8.80 | 698,692 |
| MAT CHILD HTH NAV PROJ | - | - | - | 1.00 | 50,677 | 1.00 | 50,677 |
| MEDICAL INTERPRETER | - | 2.65 | 148,643 | 2.65 | 158,319 | 2.65 | 158,319 |
| MICROBIOLOGIST | - | 1.00 | 75,022 | 1.00 | 78,676 | 1.00 | 78,676 |
| NURSE FAMILY PRNTRSP COOR | - | 1.00 | 65,520 | 1.00 | 85,336 | 1.00 | 85,336 |
| PUBLIC HEALTH ANALYST | - | 1.00 | 67,369 | 1.00 | 68,238 | 1.00 | 68,238 |
| PUBLIC HEALTH CLINIC AIDE | - | 0.50 | 29,033 | 0.50 | 23,304 | 0.50 | 23,304 |
| PUBLIC HEALTH DIRECTOR | - | 1.00 | 124,967 | 1.00 | 130,103 | 1.00 | 130,103 |
| PUBLIC HEALTH DIV. DIRECTOR | - | 4.00 | 398,932 | 4.00 | 395,562 | 4.00 | 395,562 |
| PH EPIDEMIOLOGIST | - | 4.00 | 320,183 | 4.00 | 330,472 | 4.00 | 330,472 |
| PUBLIC HEALTH NURSE | - | 26.30 | 2,071,986 | 27.45 | 2,108,432 | 27.45 | 2,108,432 |
| PUBLIC HEALTH PLANNER | - | 4.00 | 284,209 | 4.00 | 321,467 | 4.00 | 321,467 |
| PH PREPAREDNESS COOR. | - | 1.00 | 75,022 | 1.00 | 68,475 | 1.00 | 68,475 |
| PUBLIC HEALTH SPECIALIST | - | 2.00 | 100,683 | 2.00 | 115,811 | 2.00 | 115,811 |
| PUBLIC HEALTH SUPERVISOR | - | 11.00 | 910,251 | 11.00 | 986,027 | 11.00 | 986,027 |
| PUBLIC HEALTH AIDE | - | 7.00 | 363,925 | 7.00 | 391,692 | 7.00 | 391,692 |
| PUBLIC INFORMATION OFF. | - | 1.00 | 79,346 | 1.00 | 69,187 | 1.00 | 69,187 |
| PH PROGRAM COOR. | - | 2.00 | 135,595 | 2.00 | 157,367 | 2.00 | 157,367 |
| SANITARIAN | - | 15.00 | 1,227,075 | 15.00 | 1,253,031 | 15.00 | 1,253,031 |
| SPECIAL PROJECTS MANAGER | - | 1.00 | 92,791 | 1.00 | 79,222 | 1.00 | 79,222 |
| WELL WMN CASE MGMT. SPEC | - | 1.00 | 49,217 | 1.00 | 41,953 | 1.00 | 41,953 |
| WELL WMN PROGRAM SPEC. | - | 1.00 | 63,323 | 1.00 | 68,236 | 1.00 | 68,236 |
| TOTAL | | 137.55 | \$ 9,836,055 | 140.55 | \$ 10,305,115 | 140.55 | \$ 10,305,115 |

Room Tax Commission

Agency Overview

Agency Mission

The agency's mission is to promote Madison as a destination through marketing and promotional efforts.

Agency Overview

Starting in 2017, room tax revenues are allocated through the Room Tax Commission. Under Wisconsin state law, 70% of total revenue must be utilized for tourism and marketing efforts and tangible municipal development. The budget outlined in the Executive Budget reflects the budget adopted by the Room Tax Commission.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- An increase to the current room tax rate from 9% to 10%; the projected annual impact of the increase is \$1.8 million, the General Fund share of this increase is \$500,000.
- See the Room Tax Fund in the Cash Flow section for a full breakout of 2018 expenditures authorized by the Room Tax Commission.

Room Tax Commission

Function: Planning & Development

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Undefined | (14,564,950) | (15,753,399) | (15,530,497) | (16,330,482) | (18,087,597) |
| Total Revenue | \$ (14,564,950) | \$ (15,753,399) | \$ (15,530,497) | \$ (16,330,482) | \$ (18,087,597) |
| Expense | | | | | |
| Undefined | 14,564,950 | 15,753,399 | 15,530,497 | 16,330,482 | 18,087,597 |
| Total Expense | \$ 14,564,950 | \$ 15,753,399 | \$ 15,530,497 | \$ 16,330,482 | \$ 18,087,597 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Other Restricted

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| General Revenues | (14,555,514) | (15,744,615) | (15,494,615) | (16,269,346) | (18,077,051) |
| Investments & Contributions | (9,435) | (8,784) | (10,044) | (10,546) | (10,546) |
| Other Finance Source | - | - | (25,838) | (50,590) | - |
| Total Revenue | \$ (14,564,950) | \$ (15,753,399) | \$ (15,530,497) | \$ (16,330,482) | \$ (18,087,597) |
| Expense | | | | | |
| Purchased Services | 5,049,995 | 6,573,918 | 6,504,638 | 6,119,914 | 7,082,158 |
| Debt & Other Financing | 38,830 | - | - | - | 252,560 |
| Transfer Out | 9,476,125 | 9,179,481 | 9,025,859 | 10,210,568 | 10,752,879 |
| Total Expense | \$ 14,564,950 | \$ 15,753,399 | \$ 15,530,497 | \$ 16,330,482 | \$ 18,087,597 |
| Net General Fund | \$ - |

Service Overview

Service: Undefined

Service Description

This service is responsible for administering the room tax funds as prescribed by the Room Tax Commission. This service is fully supported by revenues from room tax receipts. The goal of the service is to promote Madison as a destination through marketing and tourism related activities and tangible municipal development.

2018 Planned Activities

- Support operations for Monona Terrace
- Continue current contract with the Greater Madison Visitors Bureau
- Provide funding for tourism related efforts including: Sister Cities, firework events, and civic conferences fairs and concerts
- Continue monitoring transient housing through Public Health

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|--------------|----------------|--------------|----------------|
| Revenue | (14,564,950) | (15,753,399) | (15,530,497) | (16,330,482) | (18,087,597) |
| Expense | 14,564,950 | 15,753,399 | 15,530,497 | 16,330,482 | 18,087,597 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Room Tax Commission

Function: Planning & Development

Line Item Detail

Agency Primary Fund: Other Restricted

General Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Room Tax | (14,555,514) | (15,744,615) | (15,494,615) | (16,269,346) | (18,077,051) |
| TOTAL | \$ (14,555,514) | \$ (15,744,615) | \$ (15,494,615) | \$ (16,269,346) | \$ (18,077,051) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|-------------------|-------------------|--------------------|--------------------|--------------------|
| Interest | (9,435) | (8,784) | (10,044) | (10,546) | (10,546) |
| TOTAL | \$ (9,435) | \$ (8,784) | \$ (10,044) | \$ (10,546) | \$ (10,546) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|-------------|--------------|--------------------|--------------------|----------------|
| Fund Balance Applied | - | - | (25,838) | (50,590) | - |
| TOTAL | \$ - | \$ - | \$ (25,838) | \$ (50,590) | \$ - |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Memberships | 3,750 | - | - | - | - |
| Consulting Services | 30,000 | 50,000 | - | - | - |
| Program Services | - | 15,745 | 15,000 | 17,206 | 17,206 |
| Other Services & Expenses | 38,510 | - | 6,470,419 | 15,000 | 15,000 |
| Grants | 4,977,735 | 6,508,173 | 19,219 | 6,087,708 | 7,049,952 |
| TOTAL | \$ 5,049,995 | \$ 6,573,918 | \$ 6,504,638 | \$ 6,119,914 | \$ 7,082,158 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------|--------------|----------------|--------------|-------------------|
| Fund Balance Generated | 38,830 | - | - | - | 252,560 |
| TOTAL | \$ 38,830 | \$ - | \$ - | \$ - | \$ 252,560 |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfer Out To General | 5,146,194 | 4,726,020 | 4,572,398 | 4,804,968 | 5,347,279 |
| Transfer Out To Capital | 481,214 | - | - | - | - |
| Transfer Out To Cnvt Center | 3,848,716 | 4,453,461 | 4,453,461 | 5,405,600 | 5,405,600 |
| TOTAL | \$ 9,476,125 | \$ 9,179,481 | \$ 9,025,859 | \$ 10,210,568 | \$ 10,752,879 |

Sewer Utility

Agency Overview

Agency Mission

The mission of the Sewer Utility is to provide waste water collection for the City of Madison.

Agency Overview

The Agency oversees the collection, conveyance, and treatment of City waste water. The Sewer Utility transfers the waste water via design, construction, and maintenance of the sewer and lift station system throughout the City.

2018 Budget Highlights

The 2018 Executive Budget:

- Anticipates a 3% rate increase attributed to projected debt service costs and increased sewage treatment charges.
- Reflects increased personnel costs based on allocating staff time to capital funded projects (\$200,000).
- Reflects increased Madison Metropolitan Sewerage District (MMSD) charges based on anticipated trends (\$934,500).

Sewer Utility

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Sewer Engineering & Admin | (9,979,131) | (11,889,896) | (10,930,488) | (11,453,583) | (11,543,550) |
| Sewer Operations | (26,165,183) | (25,416,970) | (26,251,327) | (26,809,547) | (26,809,547) |
| Total Revenue | \$ (36,144,314) | \$ (37,306,866) | \$ (37,181,815) | \$ (38,263,130) | \$ (38,353,097) |
| Expense | | | | | |
| Sewer Engineering & Admin | 9,979,131 | 11,642,208 | 11,459,070 | 11,453,583 | 11,541,647 |
| Sewer Operations | 26,165,183 | 25,664,658 | 25,722,745 | 26,809,547 | 26,811,450 |
| Total Expense | \$ 36,144,314 | \$ 37,306,866 | \$ 37,181,815 | \$ 38,263,130 | \$ 38,353,097 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Sewer Utility

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (134,484) | (133,910) | (124,667) | (123,030) | (123,030) |
| Charges for Services | (34,164,619) | (35,779,490) | (35,980,775) | (37,012,410) | (37,012,410) |
| Licenses & Permits | (18,935) | (21,100) | (10,075) | (21,400) | (21,400) |
| Fine Forfeiture Assessments | (577,205) | (620,000) | (615,424) | (620,000) | (620,000) |
| Investments & Contributions | (1,323,623) | (344,700) | (344,700) | (380,000) | (380,000) |
| Misc Revenue | (13,114) | (3,320) | (12,030) | (1,290) | (1,290) |
| Other Finance Source | 88,614 | (404,346) | (89,926) | (105,000) | (194,967) |
| Transfer In | (948) | - | (4,219) | - | - |
| Total Revenue | \$ (36,144,314) | \$ (37,306,866) | \$ (37,181,815) | \$ (38,263,130) | \$ (38,353,097) |
| Expense | | | | | |
| Salaries | 2,697,600 | 3,009,761 | 2,879,880 | 3,209,060 | 3,209,060 |
| Benefits | 1,181,827 | 1,235,806 | 1,012,142 | 1,589,456 | 1,592,055 |
| Supplies | 288,672 | 474,600 | 523,995 | 488,000 | 488,000 |
| Purchased Services | 23,614,625 | 22,694,295 | 23,020,523 | 23,752,790 | 23,752,790 |
| Debt & Other Financing | 5,008,257 | 7,170,108 | 7,004,048 | 5,878,762 | 5,878,762 |
| Inter Departmental Charges | 2,883,394 | 3,052,296 | 3,052,296 | 2,965,062 | 3,052,430 |
| Inter Departmental Billing | (313,500) | (380,000) | (380,000) | (380,000) | (380,000) |
| Transfer Out | 783,439 | 50,000 | 68,931 | 760,000 | 760,000 |
| Total Expense | \$ 36,144,314 | \$ 37,306,866 | \$ 37,181,815 | \$ 38,263,130 | \$ 38,353,097 |
| Net General Fund | \$ - |

Sewer Utility

Function: Public Works & Transportation

Service Overview

Service: Sewer Engineering & Administration

Service Description

This service is responsible for: (1) the inspection, design, evaluation, and construction of sewer collection system, (2) reviewing and inspecting permits related to sanitary sewer system excavation and plugging. The goal of this service is to centrally plan and monitor the City's sewer system.

2018 Planned Activities

- Review current construction inspection standards for sanitary sewer installation to enhance guidelines.
- Refine and adopt an asset management plan to reduce the existing infrastructure deficit and evaluate future funding options.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|---------------------|-------------------|--------------|-------------------|
| Revenue | (9,979,131) | (11,889,896) | (10,930,488) | (11,453,583) | (11,543,550) |
| Expense | 9,979,131 | 11,642,208 | 11,459,070 | 11,453,583 | 11,541,647 |
| Net Service Budget | \$ - | \$ (247,688) | \$ 528,582 | \$ - | \$ (1,903) |

Service: Sewer Operations

Service Description

This service is responsible for the City's sanitary collection system operation and maintenance for the 760 miles of sanitary sewer mains. The goal of the service is to effectively maintain, repair, rehabilitate, and construct the sewer system infrastructure.

2018 Planned Activities

- Implement a GIS Computerized Maintenance Management System (CMMS) transitioning the field work order system to a paperless model.
- Conduct a review of Sewer Utility assets to assign criticality ratings and risk assessments.
- Develop a Closed Circuit Television (CCTV) sewer inspection schedule for the entire sewer system on a 10-year cycle.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|-------------------|---------------------|--------------|-----------------|
| Revenue | (26,165,183) | (25,416,970) | (26,251,327) | (26,809,547) | (26,809,547) |
| Expense | 26,165,183 | 25,664,658 | 25,722,745 | 26,809,547 | 26,811,450 |
| Net Service Budget | \$ - | \$ 247,688 | \$ (528,582) | \$ - | \$ 1,903 |

Sewer Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Sewer Utility

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Federal Revenues Operating | (134,484) | (133,910) | (124,667) | (123,030) | (123,030) |
| TOTAL | \$ (134,484) | \$ (133,910) | \$ (124,667) | \$ (123,030) | \$ (123,030) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Misc Charges for Service | (55,430) | (50,000) | (62,530) | (60,000) | (60,000) |
| Engineering Services | (90,106) | (50,000) | (81,683) | (60,000) | (60,000) |
| Sale Of Recyclables | (5,841) | (5,000) | (3,218) | (5,000) | (5,000) |
| Reimbursement Of Expense | (295,556) | (250,000) | (263,056) | (250,000) | (250,000) |
| Utility Fee | (6,246,281) | (6,534,840) | (6,561,735) | (6,758,590) | (6,758,590) |
| Residential | (15,511,487) | (16,597,520) | (16,665,832) | (17,165,810) | (17,165,810) |
| Commercial | (6,484,844) | (6,461,080) | (6,487,672) | (6,682,300) | (6,682,300) |
| Industrial | (944,086) | (1,267,690) | (1,272,908) | (1,311,100) | (1,311,100) |
| Public Authorities | (4,530,989) | (4,563,360) | (4,582,142) | (4,719,610) | (4,719,610) |
| TOTAL | \$ (34,164,619) | \$ (35,779,490) | \$ (35,980,775) | \$ (37,012,410) | \$ (37,012,410) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Building Permits | (552) | (1,600) | - | (1,600) | (1,600) |
| Street Opening Permits | (4,800) | (4,500) | (1,000) | (4,800) | (4,800) |
| Other Permits | (13,583) | (15,000) | (9,075) | (15,000) | (15,000) |
| TOTAL | \$ (18,935) | \$ (21,100) | \$ (10,075) | \$ (21,400) | \$ (21,400) |

Fine Forefeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Spec Assessments Capital | (463,632) | (500,000) | (500,000) | (500,000) | (500,000) |
| Late Fees | (113,573) | (120,000) | (115,424) | (120,000) | (120,000) |
| TOTAL | \$ (577,205) | \$ (620,000) | \$ (615,424) | \$ (620,000) | \$ (620,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Interest | (385,737) | (344,700) | (344,700) | (380,000) | (380,000) |
| Contributions & Donations | (937,887) | - | - | - | - |
| TOTAL | \$ (1,323,623) | \$ (344,700) | \$ (344,700) | \$ (380,000) | \$ (380,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|-------------------|--------------------|-------------------|-------------------|
| Miscellaneous Revenue | (13,114) | (3,320) | (12,030) | (1,290) | (1,290) |
| TOTAL | \$ (13,114) | \$ (3,320) | \$ (12,030) | \$ (1,290) | \$ (1,290) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|------------------|---------------------|--------------------|---------------------|---------------------|
| Sale Of Assets | (79,340) | - | (7,026) | (25,000) | (25,000) |
| Trade In Allowance | (81,900) | (60,000) | (82,900) | (80,000) | (80,000) |
| (Gain) Loss On Sale Of Asset | 249,854 | - | - | - | - |
| Fund Balance Applied | - | (344,346) | - | - | (89,967) |
| TOTAL | \$ 88,614 | \$ (404,346) | \$ (89,926) | \$ (105,000) | \$ (194,967) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------|--------------|-------------------|--------------|----------------|
| Transfer In From Insurance | (948) | - | (4,219) | - | - |
| TOTAL | \$ (948) | \$ - | \$ (4,219) | \$ - | \$ - |

Sewer Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Sewer Utility

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 2,364,297 | 2,807,901 | 2,450,359 | 2,744,200 | 2,744,200 |
| Salary Savings | - | (51,180) | - | (51,180) | (51,180) |
| Salary Reimbursed | - | (263,000) | - | - | - |
| Premium Pay | 9,420 | 10,500 | 6,596 | 10,500 | 10,500 |
| Workers Compensation Wages | 184 | - | 3,001 | - | - |
| Compensated Absence | 3,267 | 155,000 | 100,000 | 155,000 | 155,000 |
| Hourly Wages | 71,696 | 90,490 | 71,696 | 90,490 | 90,490 |
| Overtime Wages Permanent | 247,728 | 258,460 | 247,728 | 258,460 | 258,460 |
| Overtime Wages Hourly | 697 | 1,590 | 477 | 1,590 | 1,590 |
| Election Officials Wages | 310 | - | 23 | - | - |
| TOTAL | \$ 2,697,600 | \$ 3,009,761 | \$ 2,879,880 | \$ 3,209,060 | \$ 3,209,060 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 40,534 | 40,000 | - | 40,000 | 40,000 |
| Benefit Savings | - | (120,000) | - | - | - |
| Health Insurance Benefit | 493,102 | 545,951 | 536,842 | 545,586 | 551,988 |
| Wage Insurance Benefit | 8,023 | 14,455 | 8,231 | 14,152 | 14,152 |
| Health Insurance Retiree | - | 36,653 | - | 36,653 | 36,653 |
| WRS | 178,105 | 328,398 | 176,723 | 324,072 | 321,323 |
| FICA Medicare Benefits | 205,000 | 369,433 | 198,041 | 365,082 | 364,028 |
| Licenses & Certifications | 528 | 1,500 | 150 | 1,500 | 1,500 |
| Post Employment Health Plans | 16,084 | 17,516 | 17,154 | 17,411 | 17,411 |
| Other Post Emplmnt Benefit | 78,833 | 1,900 | 75,000 | 80,000 | 80,000 |
| Pension Expense | 161,617 | - | - | 165,000 | 165,000 |
| TOTAL | \$ 1,181,827 | \$ 1,235,806 | \$ 1,012,142 | \$ 1,589,456 | \$ 1,592,055 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Office Supplies | 4,626 | 5,900 | 4,269 | 6,000 | 6,000 |
| Copy Printing Supplies | 5,875 | 6,000 | 5,800 | 6,000 | 6,000 |
| Furniture | 391 | 5,000 | 1,600 | 1,000 | 1,000 |
| Hardware Supplies | 6,198 | 2,500 | 3,536 | 5,000 | 5,000 |
| Software Lic & Supplies | 2,000 | 2,500 | 3,254 | 7,000 | 7,000 |
| Postage | 10,254 | 9,500 | 9,000 | 10,500 | 10,500 |
| Books & Subscriptions | 40 | 500 | 70 | 500 | 500 |
| Work Supplies | 157,635 | 150,000 | 158,312 | 175,000 | 175,000 |
| Safety Supplies | 9,864 | 10,000 | 13,727 | 10,000 | 10,000 |
| Uniform Clothing Supplies | 3,169 | 5,000 | 4,229 | 5,000 | 5,000 |
| Food And Beverage | 56 | - | 75 | - | - |
| Building Supplies | - | - | 24,697 | 1,000 | 1,000 |
| Landscaping Supplies | 386 | - | 2,538 | 800 | 800 |
| Trees Shrubs Plants | - | 200 | - | 200 | 200 |
| Machinery And Equipment | 4,312 | 177,500 | 213,959 | 160,000 | 160,000 |
| Equipment Supplies | 83,864 | 100,000 | 78,928 | 100,000 | 100,000 |
| TOTAL | \$ 288,672 | \$ 474,600 | \$ 523,995 | \$ 488,000 | \$ 488,000 |

Sewer Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Sewer Utility

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Natural Gas | 5,790 | 11,250 | 19,959 | 11,150 | 11,150 |
| Electricity | 76,712 | 84,800 | 97,257 | 90,000 | 90,000 |
| Water | 24,687 | 21,290 | 1,593 | 36,960 | 36,960 |
| Sewer | 1,238 | 1,580 | 1,145 | 1,450 | 1,450 |
| Stormwater | 4,131 | 4,430 | 3,607 | 4,640 | 4,640 |
| Telephone | 3,070 | 3,290 | 2,828 | 3,805 | 3,805 |
| Cellular Telephone | 2,207 | 2,305 | 1,808 | 3,072 | 3,072 |
| Building Improv Repair Maint | 4,980 | 5,000 | 9,373 | 5,000 | 5,000 |
| Waste Disposal | 22,311,565 | 21,717,500 | 22,311,565 | 22,652,000 | 22,652,000 |
| Facility Rental | 94 | - | - | - | - |
| Custodial Bldg Use Charges | 26,800 | 27,125 | 27,125 | 27,125 | 27,125 |
| Landfill | 2,622 | 3,600 | 2,057 | 4,600 | 4,600 |
| Grounds Improv Repair Maint | - | - | 1,836 | - | - |
| Equipment Mntc | 55,980 | 35,000 | 84,498 | 50,000 | 50,000 |
| System & Software Mntc | 31,090 | 32,815 | 30,648 | 32,865 | 32,865 |
| Vehicle Repair & Mntc | 118,886 | 115,000 | 101,396 | 125,000 | 125,000 |
| Rental Of Equipment | 2,612 | 1,000 | 7,332 | 3,500 | 3,500 |
| Street Mntc | 66,416 | 100,000 | 137,350 | 100,000 | 100,000 |
| Plant In Service Mntc | 766,433 | 425,000 | 76,596 | 425,000 | 425,000 |
| Recruitment | 130 | 500 | - | 500 | 500 |
| Mileage | 4,508 | 4,400 | 3,193 | 4,500 | 4,500 |
| Conferences & Training | 11,758 | 15,000 | 12,399 | 15,000 | 15,000 |
| Memberships | 632 | 1,790 | 131 | 653 | 653 |
| Uniform Laundry | 4,173 | 5,000 | 2,373 | 5,000 | 5,000 |
| Medical Services | 908 | 2,400 | 3,894 | 2,400 | 2,400 |
| Audit Services | 3,500 | 5,200 | 3,711 | 5,300 | 5,300 |
| Delivery Freight Charges | 457 | 1,000 | 486 | 1,000 | 1,000 |
| Storage Services | 593 | 720 | 656 | 720 | 720 |
| Mortgage & Title Services | - | - | 700 | - | - |
| Consulting Services | 20,249 | 5,000 | 13,988 | 20,000 | 20,000 |
| Advertising Services | 852 | 1,500 | 916 | 1,500 | 1,500 |
| Inspection Services | - | 150 | - | - | - |
| Surveying Services | 2,900 | - | - | - | - |
| Locating Marking Services | 11,876 | 11,900 | 11,876 | 12,200 | 12,200 |
| Lab Services | 3,555 | 8,000 | 4,000 | 8,000 | 8,000 |
| Parking Towing Services | 808 | 1,500 | 1,313 | 1,500 | 1,500 |
| Security Services | 727 | 750 | 740 | 750 | 750 |
| Other Services & Expenses | 31,714 | 30,000 | 32,136 | 32,000 | 32,000 |
| Taxes & Special Assessments | 1,923 | 1,000 | 2,488 | 57,500 | 57,500 |
| Permits & Licenses | 8,048 | 7,500 | 7,549 | 8,100 | 8,100 |
| TOTAL | \$ 23,614,625 | \$ 22,694,295 | \$ 23,020,523 | \$ 23,752,790 | \$ 23,752,790 |

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Principal | - | 3,160,000 | 3,455,000 | 3,545,000 | 3,545,000 |
| Interest | 1,163,943 | 1,330,000 | 1,480,000 | 1,420,000 | 1,420,000 |
| Bond Notes Issuance Services | 144,875 | - | - | 150,000 | 150,000 |
| Paying Agent Services | 1,800 | 2,500 | 2,500 | 2,500 | 2,500 |
| Depreciation | 2,183,234 | - | - | - | - |
| Fund Balance Generated | 1,514,406 | - | 2,066,548 | - | - |
| Contingent Reserve | - | 2,677,608 | - | 761,262 | 761,262 |
| TOTAL | \$ 5,008,257 | \$ 7,170,108 | \$ 7,004,048 | \$ 5,878,762 | \$ 5,878,762 |

Sewer Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Sewer Utility

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Information Tec | 15,726 | 15,726 | 15,726 | 16,380 | 16,380 |
| ID Charge From Public Health | 130 | - | - | - | - |
| ID Charge From Engineering | 51,355 | 64,167 | 64,167 | 56,917 | 56,917 |
| ID Charge From Fleet Services | 214,016 | 178,653 | 178,653 | 142,091 | 142,091 |
| ID Charge From Landfill | 63,531 | 60,000 | 60,000 | 65,000 | 65,000 |
| ID Charge From Traffic Eng | 3,199 | 4,295 | 4,295 | 2,675 | 2,675 |
| ID Charge From Insurance | 35,082 | 25,285 | 25,285 | 25,285 | 54,485 |
| ID Charge From Workers Comp | - | - | - | - | 58,168 |
| ID Charge From Stormwater | 236,886 | 220,000 | 220,000 | 240,000 | 240,000 |
| ID Charge From Water | 2,263,468 | 2,484,170 | 2,484,170 | 2,416,714 | 2,416,714 |
| TOTAL | \$ 2,883,394 | \$ 3,052,296 | \$ 3,052,296 | \$ 2,965,062 | \$ 3,052,430 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Engineering | (75,483) | (70,000) | (70,000) | (75,000) | (75,000) |
| ID Billing To Landfill | (18,902) | (20,000) | (20,000) | (20,000) | (20,000) |
| ID Billing To Stormwater | (219,114) | (290,000) | (290,000) | (285,000) | (285,000) |
| TOTAL | \$ (313,500) | \$ (380,000) | \$ (380,000) | \$ (380,000) | \$ (380,000) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------------|------------------|------------------|-------------------|-------------------|
| Transfer Out To Capital | 783,439 | 50,000 | 68,931 | 760,000 | 760,000 |
| TOTAL | \$ 783,439 | \$ 50,000 | \$ 68,931 | \$ 760,000 | \$ 760,000 |

Sewer Utility

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|------------------|----|----------------|---------------------|--------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ENGINEER | 18 | 2.00 | 172,841 | 2.00 | 158,953 | 2.00 | 158,953 |
| ENGR FIELD AIDE | 15 | 1.00 | 61,681 | 1.00 | 62,914 | 1.00 | 62,914 |
| ENGR OPER CLK | 15 | 1.00 | 61,131 | 1.00 | 56,173 | 1.00 | 56,173 |
| ENGR OPER LDWKR | 15 | 1.00 | 69,601 | 1.00 | 70,991 | 1.00 | 70,991 |
| IT SPEC | 18 | 1.00 | 75,616 | 1.00 | 84,796 | 1.00 | 84,796 |
| PROG ASST | 20 | 1.00 | 56,131 | 1.00 | 58,993 | 1.00 | 58,993 |
| PUB WKS GEN FORE | 18 | 2.00 | 123,968 | 2.00 | 130,705 | 2.00 | 130,705 |
| PUB WKS GEN SUPV | 18 | 1.00 | 75,033 | 1.00 | 77,356 | 1.00 | 77,356 |
| S/D MAINT TECH | 15 | 10.00 | 607,829 | 10.00 | 610,381 | 10.00 | 610,381 |
| SSMO | 15 | 15.00 | 804,071 | 15.00 | 802,402 | 15.00 | 802,402 |
| SURVEYOR | 15 | 1.00 | 72,154 | 1.00 | 73,772 | 1.00 | 73,772 |
| TOTAL | | 36.00 | \$ 2,180,056 | 36.00 | \$ 2,187,434 | 36.00 | \$ 2,187,434 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Stormwater Utility

Agency Overview

Agency Mission

The mission of the Stormwater Utility is to provide stormwater management services to the City of Madison with an equitable rate structure.

Agency Overview

The Stormwater Utility is responsible for reducing flooding, improving the water quality of the lakes and waterways, and complying with the Wisconsin Pollutant Discharge Elimination System (WPDES) discharge permit. The goals of the agency include reducing the total suspended solids (TSS) and total phosphorous (TP) within the City's stormwater runoff by working with neighboring municipalities, regulatory agencies, and public watershed organizations.

2018 Budget Highlights

The 2018 Executive Budget:

- Anticipates a 3% rate increase based on projected debt service costs.
- Reflects increased personnel costs based on allocating staff time to capital projects (\$353,000).
- Reflects increased consulting services costs for U.S. Geological Survey (USGS) studies (\$110,000).

Stormwater Utility

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Stormwater Engineering & Admin | (13,413,242) | (10,767,358) | (9,810,121) | (10,877,274) | (10,966,759) |
| Stormwater Operations | (5,414,517) | (5,951,142) | (6,172,163) | (5,731,226) | (5,731,226) |
| Total Revenue | \$ (18,827,760) | \$ (16,718,500) | \$ (15,982,284) | \$ (16,608,500) | \$ (16,697,985) |
| Expense | | | | | |
| Stormwater Engineering & Admin | 13,413,242 | 10,576,296 | 10,120,198 | 10,877,274 | 10,960,636 |
| Stormwater Operations | 5,414,517 | 6,142,204 | 5,862,086 | 5,731,226 | 5,737,349 |
| Total Expense | \$ 18,827,760 | \$ 16,718,500 | \$ 15,982,284 | \$ 16,608,500 | \$ 16,697,985 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Stormwater Utility

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (48,342) | (41,860) | (38,969) | (30,640) | (30,640) |
| Charges for Services | (15,146,298) | (16,223,710) | (15,664,019) | (16,119,220) | (16,119,220) |
| Licenses & Permits | (6,690) | (2,500) | (1,800) | (5,000) | (5,000) |
| Fine Forfeiture Assessments | (146,948) | (298,000) | (137,368) | (198,000) | (198,000) |
| Investments & Contributions | (3,787,107) | (107,000) | (107,000) | (175,000) | (175,000) |
| Misc Revenue | (1,403) | (30,430) | (1) | (10,640) | (10,640) |
| Other Finance Source | 309,977 | (15,000) | (33,128) | (70,000) | (159,485) |
| Transfer In | (948) | - | - | - | - |
| Total Revenue | \$ (18,827,760) | \$ (16,718,500) | \$ (15,982,284) | \$ (16,608,500) | \$ (16,697,985) |
| Expense | | | | | |
| Salaries | 3,972,824 | 4,372,651 | 4,171,820 | 4,725,854 | 4,725,854 |
| Benefits | 1,254,091 | 1,338,732 | 1,287,132 | 1,573,697 | 1,576,955 |
| Supplies | 308,298 | 467,140 | 426,529 | 448,040 | 448,040 |
| Purchased Services | 1,134,060 | 1,273,258 | 1,259,310 | 1,396,317 | 1,396,317 |
| Debt & Other Financing | 10,739,594 | 7,922,574 | 7,493,347 | 7,250,971 | 7,301,760 |
| Inter Departmental Charges | 1,397,963 | 1,644,645 | 1,644,645 | 1,435,121 | 1,470,559 |
| Inter Departmental Billing | (326,449) | (300,500) | (300,500) | (331,500) | (331,500) |
| Transfer Out | 347,380 | - | - | 110,000 | 110,000 |
| Total Expense | \$ 18,827,760 | \$ 16,718,500 | \$ 15,982,284 | \$ 16,608,500 | \$ 16,697,985 |
| Net General Fund | \$ - |

Stormwater Utility

Function: Public Works & Transportation

Service Overview

Service: Stormwater Engineering & Administration

Service Description

This service is responsible for the design and inspection of stormwater infrastructure construction, and the general administration of stormwater utility permits and records. The goal of this program is to centrally monitor the overall operations of the Stormwater Utility.

2018 Planned Activities

- Implement expanded alternatives of vegetative design for Stormwater management areas throughout the City.
- Design and construct solutions to localized drainage issues.
- Expand partnerships with neighboring municipalities, regulatory agencies, and public watershed organizations.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|---------------------|-------------------|--------------|-------------------|
| Revenue | (13,413,242) | (10,767,358) | (9,810,121) | (10,877,274) | (10,966,759) |
| Expense | 13,413,242 | 10,576,296 | 10,120,198 | 10,877,274 | 10,960,636 |
| Net Service Budget | \$ - | \$ (191,062) | \$ 310,077 | \$ - | \$ (6,123) |

Service: Stormwater Operations

Service Description

This service is responsible for the operation and maintenance of Stormwater Utility system infrastructure of storm sewer mains, basins, and greenways. The goal of the service is to maintain, repair, rehabilitate, and construct the stormwater system infrastructure in accordance with design and improvements.

2018 Planned Activities

- Implement scheduled mowing for stormwater management areas to eliminate woody growth and to control noxious weeds and invasive species.
- Construct drainage improvements to address local drainage issues throughout the City.
- Implement a GIS Computerized Maintenance Management System (CMMS) transitioning the field work order system to a paperless model.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|-------------------|---------------------|--------------|-----------------|
| Revenue | (5,414,517) | (5,951,142) | (6,172,163) | (5,731,226) | (5,731,226) |
| Expense | 5,414,517 | 6,142,204 | 5,862,086 | 5,731,226 | 5,737,349 |
| Net Service Budget | \$ - | \$ 191,062 | \$ (310,078) | \$ - | \$ 6,123 |

Stormwater Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Stormwater Utility

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Federal Revenues Operating | (48,342) | (41,860) | (38,969) | (30,640) | (30,640) |
| TOTAL | \$ (48,342) | \$ (41,860) | \$ (38,969) | \$ (30,640) | \$ (30,640) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Engineering Services | (6,195) | (5,000) | (2,388) | (1,000) | (1,000) |
| Sale Of Recyclables | (4,351) | (5,000) | (3,218) | (4,500) | (4,500) |
| Reimbursement Of Expense | (222,554) | (275,000) | (222,554) | (225,000) | (225,000) |
| Utility Fee | (1,145,443) | (1,204,640) | (1,165,840) | (1,200,820) | (1,200,820) |
| Erosion Control Fee | (105,265) | (120,000) | (119,490) | (120,000) | (120,000) |
| Stormwater Mgmt Fee | (71,216) | (75,000) | (79,744) | (75,000) | (75,000) |
| Stormwater Only | (3,218,362) | (3,426,080) | (3,315,730) | (3,415,200) | (3,415,200) |
| Residential | (4,728,394) | (5,168,210) | (5,001,749) | (5,151,800) | (5,151,800) |
| Commercial | (3,775,305) | (4,103,030) | (3,970,876) | (4,090,000) | (4,090,000) |
| Industrial | (154,455) | (165,630) | (160,295) | (165,100) | (165,100) |
| Public Authorities | (1,714,756) | (1,676,120) | (1,622,134) | (1,670,800) | (1,670,800) |
| TOTAL | \$ (15,146,298) | \$ (16,223,710) | \$ (15,664,019) | \$ (16,119,220) | \$ (16,119,220) |

Licenses & Permits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Street Opening Permits | (6,690) | (2,500) | (1,800) | (5,000) | (5,000) |
| TOTAL | \$ (6,690) | \$ (2,500) | \$ (1,800) | \$ (5,000) | \$ (5,000) |

Fine Forefeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Spec Assessments Capital | (108,915) | (250,000) | (100,000) | (150,000) | (150,000) |
| Late Fees | (38,034) | (48,000) | (37,368) | (48,000) | (48,000) |
| TOTAL | \$ (146,948) | \$ (298,000) | \$ (137,368) | \$ (198,000) | \$ (198,000) |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Interest | (179,454) | (107,000) | (107,000) | (175,000) | (175,000) |
| Contributions & Donations | (3,607,653) | - | - | - | - |
| TOTAL | \$ (3,787,107) | \$ (107,000) | \$ (107,000) | \$ (175,000) | \$ (175,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------------|--------------------|----------------|--------------------|--------------------|
| Miscellaneous Revenue | (1,403) | (30,430) | (1) | (10,640) | (10,640) |
| TOTAL | \$ (1,403) | \$ (30,430) | \$ (1) | \$ (10,640) | \$ (10,640) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|--------------------|--------------------|--------------------|---------------------|
| Sale Of Assets | (47,760) | - | (3,478) | (40,000) | (40,000) |
| Trade In Allowance | (14,000) | (15,000) | (29,650) | (30,000) | (30,000) |
| (Gain) Loss On Sale Of Asset | 371,737 | - | - | - | - |
| Fund Balance Applied | - | - | - | - | (89,485) |
| TOTAL | \$ 309,977 | \$ (15,000) | \$ (33,128) | \$ (70,000) | \$ (159,485) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------|--------------|----------------|--------------|----------------|
| Transfer In From Insurance | (948) | - | - | - | - |
| TOTAL | \$ (948) | \$ - | \$ - | \$ - | \$ - |

Stormwater Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Stormwater Utility

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,492,289 | 4,138,453 | 3,625,408 | 4,186,656 | 4,186,656 |
| Salary Savings | - | (46,310) | - | (46,310) | (46,310) |
| Salary Reimbursed | - | (305,000) | - | - | - |
| Premium Pay | 8,570 | 41,474 | 41,474 | 41,474 | 41,474 |
| Workers Compensation Wages | 3,551 | - | 12,376 | - | - |
| Compensated Absence | 118,986 | 190,000 | 209,791 | 190,000 | 190,000 |
| Hourly Wages | 101,816 | 128,622 | 89,990 | 128,622 | 128,622 |
| Overtime Wages Permanent | 239,537 | 224,412 | 191,485 | 224,412 | 224,412 |
| Overtime Wages Hourly | 7,926 | 1,000 | 549 | 1,000 | 1,000 |
| Election Officials Wages | 148 | - | 746 | - | - |
| TOTAL | \$ 3,972,824 | \$ 4,372,651 | \$ 4,171,820 | \$ 4,725,854 | \$ 4,725,854 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 27,641 | 25,000 | 38,460 | 25,000 | 25,000 |
| Benefit Savings | - | (100,000) | - | - | - |
| Health Insurance Benefit | 680,600 | 788,668 | 694,131 | 791,198 | 800,171 |
| Wage Insurance Benefit | 13,330 | 13,716 | 12,777 | 13,714 | 13,714 |
| Health Insurance Retiree | - | 4,887 | - | 4,887 | 4,887 |
| WRS | 252,678 | 281,434 | 240,226 | 284,698 | 280,519 |
| FICA Medicare Benefits | 291,220 | 312,115 | 268,892 | 316,316 | 314,780 |
| Licenses & Certifications | 523 | 200 | 150 | 200 | 200 |
| Post Employment Health Plans | 11,259 | 12,212 | 12,496 | 12,684 | 12,684 |
| Other Post Emplmnt Benefit | 22,173 | 500 | 20,000 | 25,000 | 25,000 |
| Pension Expense | (45,334) | - | - | 100,000 | 100,000 |
| TOTAL | \$ 1,254,091 | \$ 1,338,732 | \$ 1,287,132 | \$ 1,573,697 | \$ 1,576,955 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Office Supplies | 4,148 | 5,918 | 3,880 | 5,918 | 5,918 |
| Copy Printing Supplies | 11,656 | 10,758 | 9,621 | 13,458 | 13,458 |
| Furniture | 272 | 5,209 | 4,950 | 2,709 | 2,709 |
| Hardware Supplies | 5,127 | 2,209 | 7,079 | 2,709 | 2,709 |
| Software Lic & Supplies | 3,199 | 500 | 3,684 | 8,000 | 8,000 |
| Postage | 34,865 | 19,922 | 20,946 | 36,822 | 36,822 |
| Books & Subscriptions | 1,470 | 870 | 870 | 1,870 | 1,870 |
| Work Supplies | 161,067 | 187,558 | 163,845 | 187,558 | 187,558 |
| Janitorial Supplies | 1,128 | 208 | 1,727 | 208 | 208 |
| Medical Supplies | 84 | 175 | 84 | 175 | 175 |
| Safety Supplies | 8,484 | 6,321 | 3,315 | 9,821 | 9,821 |
| Uniform Clothing Supplies | 4,154 | 5,914 | 2,174 | 5,914 | 5,914 |
| Food And Beverage | 51 | - | 527 | - | - |
| Building Supplies | 178 | 1,378 | 14,548 | 2,378 | 2,378 |
| Landscaping Supplies | 5,370 | 46,200 | 3,009 | 10,000 | 10,000 |
| Trees Shrubs Plants | 1,221 | 1,500 | 348 | 2,000 | 2,000 |
| Fertilizers And Chemicals | 4,712 | - | - | 5,000 | 5,000 |
| Machinery And Equipment | 13,168 | 122,500 | 143,985 | 103,500 | 103,500 |
| Equipment Supplies | 47,942 | 50,000 | 41,935 | 50,000 | 50,000 |
| TOTAL | \$ 308,298 | \$ 467,140 | \$ 426,529 | \$ 448,040 | \$ 448,040 |

Stormwater Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Stormwater Utility

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 3,219 | 18,825 | 18,825 | 18,495 | 18,495 |
| Electricity | 15,820 | 35,667 | 35,667 | 36,507 | 36,507 |
| Water | 1,000 | 7,373 | 694 | 7,963 | 7,963 |
| Sewer | 338 | 370 | 518 | 460 | 460 |
| Stormwater | 107,738 | 117,160 | 115,249 | 124,290 | 124,290 |
| Telephone | 2,486 | 3,140 | 4,281 | 3,500 | 3,500 |
| Cellular Telephone | 3,586 | 3,352 | 3,461 | 5,460 | 5,460 |
| Building Improv Repair Maint | 5,543 | 6,493 | 9,734 | 6,493 | 6,493 |
| Waste Disposal | 2,202 | - | - | - | - |
| Pest Control | 321 | 204 | 402 | 204 | 204 |
| Facility Rental | 300 | 300 | 300 | 300 | 300 |
| Custodial Bldg Use Charges | 18,661 | 18,893 | 18,893 | 18,893 | 18,893 |
| Landfill | 62,536 | 56,594 | 102,947 | 56,594 | 56,594 |
| Grounds Improv Repair Maint | 2,825 | 53,500 | 5,390 | 15,000 | 15,000 |
| Landscaping | 40,905 | 55,000 | 34,207 | 55,000 | 55,000 |
| Equipment Mntc | 33,887 | 42,296 | 44,883 | 42,296 | 42,296 |
| System & Software Mntc | 33,157 | 34,960 | 33,702 | 34,860 | 34,860 |
| Vehicle Repair & Mntc | 66,512 | 60,000 | 54,021 | 70,000 | 70,000 |
| Rental Of Equipment | 611 | 1,000 | 247 | 1,000 | 1,000 |
| Street Mntc | - | 1,000 | - | 1,000 | 1,000 |
| Plant In Service Mntc | 71,946 | 2,500 | - | 25,000 | 25,000 |
| Recruitment | 130 | 656 | - | 656 | 656 |
| Mileage | 4,508 | 4,500 | 3,193 | 4,500 | 4,500 |
| Conferences & Training | 6,633 | 13,042 | 11,786 | 13,042 | 13,042 |
| Memberships | 18,668 | 29,805 | 25,116 | 24,176 | 24,176 |
| Uniform Laundry | 3,786 | 3,947 | 3,380 | 3,947 | 3,947 |
| Medical Services | 599 | 750 | 428 | 750 | 750 |
| Appraisal Services | 450 | - | - | - | - |
| Audit Services | 2,800 | 4,500 | 3,298 | 4,600 | 4,600 |
| Delivery Freight Charges | 265 | 550 | 417 | 550 | 550 |
| Storage Services | 413 | 480 | 457 | 480 | 480 |
| Mortgage & Title Services | 600 | - | - | - | - |
| Consulting Services | 142,860 | 25,000 | 93,759 | 138,000 | 138,000 |
| Advertising Services | 835 | 2,581 | 902 | 2,581 | 2,581 |
| Printing Services | - | - | 319 | - | - |
| Engineering Services | 3,743 | 5,000 | - | 5,000 | 5,000 |
| Inspection Services | - | 200 | - | - | - |
| Surveying Services | 3,400 | - | 3,100 | - | - |
| Locating Marking Services | 5,680 | 5,700 | 5,680 | 5,800 | 5,800 |
| Lab Services | 3,555 | 2,000 | 320 | 3,500 | 3,500 |
| Parking Towing Services | 534 | 550 | 99 | 550 | 550 |
| Security Services | 442 | 450 | - | 450 | 450 |
| Other Services & Expenses | 242,240 | 574,337 | 513,449 | 551,337 | 551,337 |
| Grants | 4,940 | - | - | - | - |
| Taxes & Special Assessments | 187,779 | 50,000 | 86,794 | 82,500 | 82,500 |
| Permits & Licenses | 25,607 | 30,583 | 23,393 | 30,583 | 30,583 |
| TOTAL | \$ 1,134,060 | \$ 1,273,258 | \$ 1,259,310 | \$ 1,396,317 | \$ 1,396,317 |

Stormwater Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Stormwater Utility

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|
| Principal | - | 5,028,158 | 5,020,380 | 5,411,200 | 5,379,583 |
| Interest | 1,059,799 | 998,268 | 1,003,900 | 981,500 | 1,063,906 |
| Depreciation | 3,456,474 | - | - | - | - |
| Fund Balance Generated | 6,223,322 | - | 1,469,067 | - | - |
| Contingent Reserve | - | 1,896,148 | - | 858,271 | 858,271 |
| TOTAL | \$ 10,739,594 | \$ 7,922,574 | \$ 7,493,347 | \$ 7,250,971 | \$ 7,301,760 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Information Tec | 18,180 | 18,180 | 18,180 | 18,900 | 18,900 |
| ID Charge From Public Health | 19,838 | 23,500 | 23,500 | 8,450 | 8,450 |
| ID Charge From Engineering | 43,397 | 46,933 | 46,933 | 44,563 | 44,563 |
| ID Charge From Fleet Services | 727,328 | 875,641 | 875,641 | 706,395 | 706,395 |
| ID Charge From Landfill | 23,485 | 28,500 | 28,500 | 28,500 | 28,500 |
| ID Charge From Traffic Eng | 7,615 | 8,393 | 8,393 | 7,265 | 7,265 |
| ID Charge From Community Dev | 39,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| ID Charge From Insurance | 14,538 | 10,478 | 10,478 | 10,478 | 22,712 |
| ID Charge From Workers Comp | - | - | - | - | 23,204 |
| ID Charge From Sewer | 219,114 | 290,000 | 290,000 | 285,000 | 285,000 |
| ID Charge From Water | 285,467 | 298,020 | 298,020 | 280,570 | 280,570 |
| TOTAL | \$ 1,397,963 | \$ 1,644,645 | \$ 1,644,645 | \$ 1,435,121 | \$ 1,470,559 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Engineering | (78,118) | (72,000) | (72,000) | (80,000) | (80,000) |
| ID Billing To Landfill | (11,445) | (8,500) | (8,500) | (11,500) | (11,500) |
| ID Billing To Sewer | (236,886) | (220,000) | (220,000) | (240,000) | (240,000) |
| TOTAL | \$ (326,449) | \$ (300,500) | \$ (300,500) | \$ (331,500) | \$ (331,500) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|-------------------|--------------|----------------|-------------------|-------------------|
| Transfer Out To Debt Service | 1,960 | - | - | - | - |
| Transfer Out To Capital | 345,419 | - | - | 110,000 | 110,000 |
| TOTAL | \$ 347,380 | \$ - | \$ - | \$ 110,000 | \$ 110,000 |

Stormwater Utility

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-----------------|----|----------------|-------------------|--------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| CONSTRUCT INSP | 15 | 1.00 | 70,832 | 1.00 | 72,746 | 1.00 | 72,746 |
| ENGINEER | 18 | 4.00 | 292,288 | 4.00 | 294,490 | 4.00 | 294,490 |
| ENGR OPER LDWKR | 15 | 2.00 | 115,876 | 2.00 | 127,854 | 2.00 | 127,854 |
| ENGR PROG SPEC | 16 | 1.00 | 80,381 | 1.00 | 81,977 | 1.00 | 81,977 |
| PW DEV MGR | 18 | 1.00 | 84,719 | 1.00 | 87,213 | 1.00 | 87,213 |
| SSMO | 15 | 3.00 | 175,119 | 3.00 | 160,902 | 3.00 | 160,902 |
| TOTAL | | 12.00 | \$ 819,215 | 12.00 | \$ 825,182 | 12.00 | \$ 825,182 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Streets Division

Agency Overview

Agency Mission

The mission of the Streets Division is to provide a clean, safe, welcoming atmosphere for City of Madison residents, businesses, and guests by providing high quality, cost-effective, and essential public work services.

Agency Overview

The Agency is responsible for the City's recycling program, roadside clean up, snow and ice control, solid waste management, and street maintenance. The Agency's goal is to effectively provide these services for the City of Madison with an emphasis on customer service and reduced environmental impact.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- Three additional Street Machine Operator positions in accordance with the Streets Emerald Ash Borer program; these positions are split funded by the capital budget and the General Fund (\$157,000).
- A decreased Fleet charge based on the anticipated 2018 fleet rate (\$635,000).
- Utilizing a portion of the Urban Forestry Special Charge for stump grubbing activities. The total cost for this service in 2018 is \$766,362, a \$118,000 decrease from 2017. This decrease will be factored into the 2018 fee.
- Increased budgeted salary savings based on prior year vacancy trends (\$200,000).

Streets Division

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Recycling | (1,094,608) | (1,101,000) | (1,151,326) | (1,101,000) | (1,101,000) |
| Roadside Cleanup | (15,680) | (889,757) | (628,647) | (889,757) | (771,362) |
| Snow & Ice Control | - | (50,000) | (2,153) | - | - |
| Solid Waste Management | (447,621) | (275,000) | (247,103) | (325,000) | (325,000) |
| Street Repair & Maintenance | (673) | - | - | - | - |
| Total Revenue | \$ (1,558,582) | \$ (2,315,757) | \$ (2,029,229) | \$ (2,315,757) | \$ (2,197,362) |
| Expense | | | | | |
| Recycling | 6,550,591 | 8,601,082 | 8,434,328 | 8,681,947 | 8,679,436 |
| Roadside Cleanup | 1,082,615 | 1,415,343 | 1,161,783 | 1,211,721 | 1,212,135 |
| Snow & Ice Control | 4,675,218 | 6,189,571 | 6,078,797 | 6,084,608 | 6,079,743 |
| Solid Waste Management | 14,163,457 | 9,187,515 | 9,876,064 | 9,249,940 | 9,613,712 |
| Street Repair & Maintenance | 1,486,708 | 2,068,977 | 1,908,537 | 1,912,849 | 1,900,418 |
| Street Sweeping | 268,382 | 90,923 | 228,313 | 95,342 | 97,613 |
| Total Expense | \$ 28,226,971 | \$ 27,553,411 | \$ 27,687,823 | \$ 27,236,407 | \$ 27,583,057 |
| Net General Fund | \$ 26,668,389 | \$ 25,237,654 | \$ 25,658,593 | \$ 24,920,650 | \$ 25,385,695 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (10,683) | (105,000) | (5,440) | (5,000) | (5,000) |
| Charges for Services | (1,508,192) | (1,301,000) | (1,381,446) | (1,401,000) | (1,401,000) |
| Misc Revenue | (39,707) | - | (18,584) | (25,000) | (25,000) |
| Other Finance Source | - | (25,000) | - | - | - |
| Transfer In | - | (884,757) | (623,760) | (884,757) | (766,362) |
| Total Revenue | \$ (1,558,582) | \$ (2,315,757) | \$ (2,029,229) | \$ (2,315,757) | \$ (2,197,362) |
| Expense | | | | | |
| Salaries | 9,131,778 | 9,735,421 | 9,484,711 | 10,077,731 | 9,876,531 |
| Benefits | 3,381,601 | 3,445,004 | 3,639,039 | 3,420,997 | 3,429,392 |
| Supplies | 1,357,007 | 1,594,460 | 1,295,065 | 1,554,275 | 1,554,275 |
| Purchased Services | 4,785,619 | 4,830,108 | 4,730,180 | 4,863,000 | 4,863,000 |
| Inter Departmental Charges | 9,570,965 | 8,538,827 | 8,538,827 | 7,910,813 | 7,874,859 |
| Inter Departmental Billing | - | (590,409) | - | (590,409) | (15,000) |
| Total Expense | \$ 28,226,971 | \$ 27,553,411 | \$ 27,687,823 | \$ 27,236,407 | \$ 27,583,057 |
| Net General Fund | \$ 26,668,389 | \$ 25,237,654 | \$ 25,658,593 | \$ 24,920,650 | \$ 25,385,695 |

Service Overview

Service: Recycling

Service Description

This service is responsible for the City's recycling program. Specific functions of the service include: bi-weekly curbside collection of recyclables; curbside yard waste and leaf collection; operation of three City yard waste drop-off sites; and curbside brush collection. The goal of this service is to collect recyclables and yard waste on a timely basis for City residents and promote processes that work towards achieving zero waste.

2018 Planned Activities

- Maintain the existing level of service and investigate strategies to expand outreach for the recycling program.
- Continuation of scheduled leaf collection, brush collection, and drop-off site availability.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (1,094,608) | (1,101,000) | (1,151,326) | (1,101,000) | (1,101,000) |
| Expense | 6,550,591 | 8,601,082 | 8,434,328 | 8,681,947 | 8,679,436 |
| Net Service Budget | \$ 5,455,983 | \$ 7,500,082 | \$ 7,283,002 | \$ 7,580,947 | \$ 7,578,436 |

Service: Roadside Cleanup

Service Description

This service is responsible for the removal of noxious weeds and stumps, and the eradication of graffiti. The goal of this service is to improve the aesthetics and community safety in the City.

2018 Planned Activities

- Three additional Street Machine Operator positions for Emerald Ash Borer response will provide an additional stump removal crew to be deployed to assist with the anticipated increase in tree removal.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (15,680) | (889,757) | (628,647) | (889,757) | (771,362) |
| Expense | 1,082,615 | 1,415,343 | 1,161,783 | 1,211,721 | 1,212,135 |
| Net Service Budget | \$ 1,066,935 | \$ 525,586 | \$ 533,136 | \$ 321,964 | \$ 440,773 |

Service: Snow & Ice Control

Service Description

This service is responsible for the removal of snow and ice from all Madison streets and bicycle paths. The goal of the service is to maintain the desired response times for salting, sanding, and snow plowing through the Street's Division's use of 90 pieces of equipment and private contractors. The goal of this service is to provide community safety on the City's roadways and paths.

2018 Planned Activities

- Maintain the existing level of service and emphasize sensible salting practices.
- The 2018 budget includes funding for 5.5 general plow snow events, consistent with the 30-year average.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | - | (50,000) | (2,153) | - | - |
| Expense | 4,675,218 | 6,189,571 | 6,078,797 | 6,084,608 | 6,079,743 |
| Net Service Budget | \$ 4,675,218 | \$ 6,139,571 | \$ 6,076,645 | \$ 6,084,608 | \$ 6,079,743 |

Service Overview

Service: Solid Waste Management

Service Description

This service is responsible for the collection and disposal of solid waste materials. The goal of this service is to collect all City refuse in accordance with the scheduled pick-up days throughout the City.

2018 Planned Activities

- Maintain the existing level of service.
- Continue large item collection for the mattress and electronic recycling program.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (447,621) | (275,000) | (247,103) | (325,000) | (325,000) |
| Expense | 14,163,457 | 9,187,515 | 9,876,064 | 9,249,940 | 9,613,712 |
| Net Service Budget | \$ 13,715,837 | \$ 8,912,515 | \$ 9,628,961 | \$ 8,924,940 | \$ 9,288,712 |

Service: Street Repair & Maintenance

Service Description

This service is responsible for routine street maintenance such as filling of potholes, replacing damaged pavement, and sealing cracks. The goal of this service is to provide safe roadways for commuters in the City and to extend the useful lives of the roadways.

2018 Planned Activities

- Maintain the existing level of service. This service also provides stone for the City's unimproved streets with no curb or gutter to prevent erosion.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (673) | - | - | - | - |
| Expense | 1,486,708 | 2,068,977 | 1,908,537 | 1,912,849 | 1,900,418 |
| Net Service Budget | \$ 1,486,035 | \$ 2,068,977 | \$ 1,908,537 | \$ 1,912,849 | \$ 1,900,418 |

Service: Street Sweeping

Service Description

This service is responsible for removing leaves, refuse, and other debris from the City's streets by using the Streets Division's nine street sweepers. The goal of this service is to maintain a healthy environment for City stakeholders by minimizing the amount of pollutants entering the lakes and waterways. The Stormwater Utility funds the majority of the equipment and personnel costs associated with this service.

2018 Planned Activities

- Maintain the existing level of service to provide street sweeping service from March to mid-November.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|------------------|-------------------|------------------|------------------|
| Revenue | - | - | - | - | - |
| Expense | 268,382 | 90,923 | 228,313 | 95,342 | 97,613 |
| Net Service Budget | \$ 268,382 | \$ 90,923 | \$ 228,313 | \$ 95,342 | \$ 97,613 |

Streets Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|---------------------|-------------------|-------------------|-------------------|
| Local Revenues Operating | (683) | (100,000) | (440) | - | - |
| Other Unit of Gov Rev Op | (10,000) | (5,000) | (5,000) | (5,000) | (5,000) |
| TOTAL | \$ (10,683) | \$ (105,000) | \$ (5,440) | \$ (5,000) | \$ (5,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Misc Charges for Service | - | - | (2,153) | - | - |
| Appliance Collection | (266,092) | (220,000) | (220,354) | (220,000) | (220,000) |
| Refuse Collection | (359,659) | (170,000) | (244,439) | (270,000) | (270,000) |
| Sale Of Recyclables | (866,761) | (906,000) | (906,000) | (906,000) | (906,000) |
| Graffiti Removal | (15,680) | (5,000) | (8,500) | (5,000) | (5,000) |
| TOTAL | \$ (1,508,192) | \$ (1,301,000) | \$ (1,381,446) | \$ (1,401,000) | \$ (1,401,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (39,707) | - | (18,584) | (25,000) | (25,000) |
| TOTAL | \$ (39,707) | \$ - | \$ (18,584) | \$ (25,000) | \$ (25,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------|-------------|--------------------|----------------|--------------|----------------|
| Sale Of Assets | - | (25,000) | - | - | - |
| TOTAL | \$ - | \$ (25,000) | \$ - | \$ - | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------|---------------------|---------------------|---------------------|---------------------|
| Transfer In From Capital | - | (884,757) | (620,147) | (884,757) | - |
| Transfer In From Insurance | - | - | (3,613) | - | (766,362) |
| TOTAL | \$ - | \$ (884,757) | \$ (623,760) | \$ (884,757) | \$ (766,362) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Permanent Wages | 8,129,879 | 8,997,505 | 8,392,215 | 9,144,755 | 9,144,755 |
| Salary Savings | - | (298,800) | - | (298,800) | (500,000) |
| Salary Reimbursed | - | (195,060) | - | - | - |
| Premium Pay | 21,873 | 130,526 | 16,384 | 130,526 | 130,526 |
| Workers Compensation Wages | 19,311 | - | 56,184 | - | - |
| Compensated Absence | 156,585 | - | 150,616 | - | - |
| Hourly Wages | 248,047 | 352,219 | 281,015 | 352,219 | 352,219 |
| Overtime Wages Permanent | 545,003 | 749,031 | 586,340 | 749,031 | 749,031 |
| Overtime Wages Hourly | 10,264 | - | 684 | - | - |
| Election Officials Wages | 815 | - | 1,274 | - | - |
| TOTAL | \$ 9,131,778 | \$ 9,735,421 | \$ 9,484,711 | \$ 10,077,731 | \$ 9,876,531 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 99,912 | - | 207,380 | - | - |
| Benefit Savings | - | (50,259) | - | (50,259) | (50,259) |
| Health Insurance Benefit | 1,814,144 | 1,955,130 | 1,900,237 | 1,918,624 | 1,939,686 |
| Wage Insurance Benefit | 28,473 | 29,628 | 31,291 | 30,808 | 30,808 |
| WRS | 583,679 | 632,542 | 622,833 | 634,419 | 625,358 |
| FICA Medicare Benefits | 679,744 | 700,222 | 695,708 | 703,871 | 700,265 |
| Licenses & Certifications | 1,408 | - | 768 | - | - |
| Post Employment Health Plans | 174,243 | 177,741 | 180,822 | 183,534 | 183,534 |
| TOTAL | \$ 3,381,601 | \$ 3,445,004 | \$ 3,639,039 | \$ 3,420,997 | \$ 3,429,392 |

Streets Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Purchasing Card Unallocated | 10,781 | - | 34,806 | - | - |
| Office Supplies | 5,699 | 7,582 | 4,896 | 7,500 | 7,500 |
| Copy Printing Supplies | 10,386 | 13,542 | 10,135 | 10,000 | 10,000 |
| Furniture | 619 | 1,791 | 251 | 2,500 | 2,500 |
| Hardware Supplies | 4,688 | 1,791 | 11,172 | 2,500 | 2,500 |
| Postage | 4,494 | 8,178 | 2,196 | 7,500 | 7,500 |
| Books & Subscriptions | - | 630 | - | - | - |
| Work Supplies | 377,991 | 324,621 | 275,800 | 325,000 | 325,000 |
| Asphalt Repair Materials | 10,138 | - | 18,346 | - | - |
| Janitorial Supplies | 18,332 | 4,792 | 12,677 | 5,000 | 5,000 |
| Medical Supplies | 1,000 | 1,825 | 557 | 2,275 | 2,275 |
| Safety Supplies | 17,044 | 9,000 | 12,247 | 10,000 | 10,000 |
| Snow Removal Supplies | 779,340 | 1,076,000 | 800,000 | 1,042,000 | 1,042,000 |
| Uniform Clothing Supplies | 25,610 | 28,086 | 25,059 | 25,000 | 25,000 |
| Building | 518 | - | - | - | - |
| Building Supplies | 4,750 | 6,622 | 12,466 | 5,000 | 5,000 |
| Machinery And Equipment | 3,448 | - | - | - | - |
| Equipment Supplies | 82,170 | 110,000 | 74,459 | 110,000 | 110,000 |
| TOTAL | \$ 1,357,007 | \$ 1,594,460 | \$ 1,295,065 | \$ 1,554,275 | \$ 1,554,275 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 35,267 | 72,675 | 69,406 | 75,000 | 75,000 |
| Electricity | 105,636 | 99,693 | 119,956 | 100,000 | 100,000 |
| Water | 62,475 | 65,747 | 47,747 | 50,000 | 50,000 |
| Stormwater | 7,859 | 10,970 | 7,163 | 10,000 | 10,000 |
| Telephone | 5,976 | 7,150 | 5,923 | 8,000 | 8,000 |
| Cellular Telephone | 6,295 | 6,006 | 6,687 | 6,000 | 6,000 |
| Systems Comm Internet | 1,950 | 5,000 | 3,150 | 5,000 | 5,000 |
| Building Improv Repair Maint | 39,268 | 31,507 | 39,619 | 30,000 | 30,000 |
| Waste Disposal | 196,469 | 198,000 | 200,658 | 175,000 | 175,000 |
| Pest Control | 1,807 | 1,796 | 2,275 | 2,500 | 2,500 |
| Elevator Repair | 1,661 | - | - | - | - |
| Landfill | 2,597,361 | 2,438,406 | 2,440,268 | 2,438,000 | 2,438,000 |
| Process Fees Recyclables | 794,312 | 846,300 | 867,032 | 882,000 | 882,000 |
| Resource Recovery | 328,140 | 386,000 | 343,376 | 411,000 | 411,000 |
| Grounds Improv Repair Maint | 95,747 | 100,000 | 105,441 | 100,000 | 100,000 |
| Snow Removal | 398,310 | - | 400,000 | 475,000 | 475,000 |
| Equipment Mntc | 27,069 | 20,704 | 21,520 | 20,000 | 20,000 |
| Rental Of Equipment | 2,055 | 467,000 | - | - | - |
| Street Mntc | 1,375 | 5,000 | - | - | - |
| Recruitment | - | 844 | - | 1,000 | 1,000 |
| Mileage | 79 | 1,500 | - | - | - |
| Conferences & Training | 1,676 | 4,458 | 1,428 | 5,000 | 5,000 |
| Memberships | 3 | 600 | - | - | - |
| Uniform Laundry | 10,874 | 6,653 | 7,652 | 7,500 | 7,500 |
| Consulting Services | 13,650 | 2,100 | 1,466 | 6,000 | 6,000 |
| Advertising Services | 22,804 | 23,919 | 18,349 | 25,000 | 25,000 |
| Printing Services | - | - | 1,277 | - | - |
| Other Services & Expenses | 20,160 | 18,663 | 13,051 | 20,000 | 20,000 |
| Permits & Licenses | 7,342 | 9,417 | 6,737 | 11,000 | 11,000 |
| TOTAL | \$ 4,785,619 | \$ 4,830,108 | \$ 4,730,180 | \$ 4,863,000 | \$ 4,863,000 |

Streets Division

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Fire | 290 | - | - | - | - |
| ID Charge From Engineering | 45,776 | 55,152 | 55,152 | 55,152 | 55,152 |
| ID Charge From Fleet Services | 8,962,184 | 7,904,184 | 7,904,184 | 7,268,877 | 7,268,877 |
| ID Charge From Traffic Eng | 34,520 | 29,534 | 29,534 | 36,827 | 36,827 |
| ID Charge From Insurance | 127,902 | 175,437 | 175,437 | 175,437 | 115,286 |
| ID Charge From Workers Comp | 400,293 | 374,520 | 374,520 | 374,520 | 398,717 |
| TOTAL | \$ 9,570,965 | \$ 8,538,827 | \$ 8,538,827 | \$ 7,910,813 | \$ 7,874,859 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-------------|---------------------|----------------|---------------------|--------------------|
| ID Billing To Streets | - | (575,409) | - | (575,409) | - |
| ID Billing To Water | - | (15,000) | - | (15,000) | (15,000) |
| TOTAL | \$ - | \$ (590,409) | \$ - | \$ (590,409) | \$ (15,000) |

Streets Division

Function: **Public Works & Transportation**

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|---------------------|----|----------------|----------------------|---------------|----------------------|-------------------|----------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ADMIN ASST | 17 | 1.00 | 51,550 | 1.00 | 52,580 | 1.00 | 52,580 |
| ADMIN ASST | 20 | 2.00 | 108,730 | 2.00 | 110,888 | 2.00 | 110,888 |
| ASST STREETS SUPER | 18 | 1.00 | 111,862 | 1.00 | 114,097 | 1.00 | 114,097 |
| MAINT MECH | 15 | 2.00 | 128,124 | 2.00 | 130,682 | 2.00 | 130,682 |
| MAINT/REPR COORD | 18 | 2.00 | 150,410 | 2.00 | 153,766 | 2.00 | 153,766 |
| OPERATING ASST | 15 | 1.00 | 66,904 | 1.00 | 68,240 | 1.00 | 68,240 |
| OPERATING MAINT WKR | 15 | 6.00 | 362,613 | 6.00 | 371,308 | 6.00 | 371,308 |
| OPERATIONS CLERK | 16 | 2.00 | 108,948 | 2.00 | 112,841 | 2.00 | 112,841 |
| PROCESS PLANT SUPV | 18 | 1.00 | 80,657 | 1.00 | 82,268 | 1.00 | 82,268 |
| PUB WKS GEN FORE | 18 | 8.00 | 607,780 | 8.00 | 620,680 | 8.00 | 620,680 |
| PUB WKS GEN SUPV | 18 | 2.00 | 177,344 | 2.00 | 180,886 | 2.00 | 180,886 |
| SMO | 15 | 147.00 | 7,834,924 | 150.00 | 8,204,587 | 150.00 | 8,204,587 |
| SSMW | 15 | 10.00 | 532,392 | 10.00 | 549,119 | 10.00 | 549,119 |
| STREETS SUPT | 21 | 1.00 | 120,267 | 1.00 | 120,443 | 1.00 | 120,443 |
| STS GEN SUPV | 18 | 2.00 | 160,594 | 2.00 | 163,802 | 2.00 | 163,802 |
| STS OPER ANAL | 18 | 1.00 | 81,546 | 1.00 | 83,175 | 1.00 | 83,175 |
| STS/PW SIC | 18 | 1.00 | 72,487 | 1.00 | 76,029 | 1.00 | 76,029 |
| TOTAL | | 190.00 | \$ 10,757,132 | 193.00 | \$ 11,195,390 | 193.00 | \$ 11,195,390 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Traffic Engineering

Agency Overview

Agency Mission

The mission of the Traffic Engineering Division is to provide and manage the environmentally sensitive, safe, efficient, affordable, reliable and convenient movement of people and goods through communications; transportation planning; and the design, operation, and maintenance of transportation facilities.

Agency Overview

The agency is responsible for managing Madison's network of traffic and streetlight infrastructure. The agency is also responsible for coordinating pedestrian and traffic safety initiatives.

2018 Budget Highlights

The 2018 Executive Budget:

- Reduces budgeted revenue received by the agency to reflect prior year trends (\$208,000).
- Reduces the amount of staff time charged to capital projects (\$570,000).

The Executive Budget includes \$91,800 in anticipated grant revenues and expenditures:

- The U.S. Department of Transportation Ped/Bike Safety grant (\$91,800).

Traffic Engineering

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Bicycle & Pedestrian Services | (69,558) | (90,346) | (115,755) | (91,800) | (91,800) |
| Communications | (285,991) | (143,000) | (162,511) | (133,000) | (133,000) |
| Pavement Markings | (13,286) | (8,608) | - | - | - |
| Signals | (689,371) | (657,126) | (867,003) | (735,000) | (735,000) |
| Signing | (76,998) | (213,542) | (67,227) | (99,000) | (99,000) |
| Streetlighting | (161,397) | (399,200) | (150,992) | (245,000) | (245,000) |
| Total Revenue | \$ (1,296,601) | \$ (1,511,822) | \$ (1,363,489) | \$ (1,303,800) | \$ (1,303,800) |
| Expense | | | | | |
| Bicycle & Pedestrian Services | 374,794 | 406,447 | 418,283 | 181,251 | 186,613 |
| Communications | 620,237 | 950,439 | 871,542 | 663,678 | 626,760 |
| Pavement Markings | 754,343 | 631,593 | 674,908 | 774,383 | 900,075 |
| Services | 897,659 | 1,193,036 | 1,169,774 | 1,259,502 | 1,252,552 |
| Signals | 1,127,295 | 1,441,767 | 1,540,463 | 1,507,398 | 1,529,644 |
| Signing | 1,522,107 | 1,319,539 | 1,099,421 | 1,341,195 | 1,345,273 |
| Streetlighting | 1,810,142 | 1,534,567 | 1,867,532 | 1,632,687 | 1,639,093 |
| Total Expense | \$ 7,106,576 | \$ 7,477,388 | \$ 7,641,921 | \$ 7,360,093 | \$ 7,480,009 |
| Net General Fund | \$ 5,809,975 | \$ 5,965,566 | \$ 6,278,432 | \$ 6,056,293 | \$ 6,176,209 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (719,676) | (789,126) | (719,845) | (550,000) | (550,000) |
| Charges for Services | (257,434) | (200,000) | (193,210) | (294,000) | (294,000) |
| Misc Revenue | (268,551) | (270,200) | (308,352) | (303,000) | (303,000) |
| Transfer In | (1,153) | (162,150) | (26,327) | (65,000) | (65,000) |
| Total Revenue | \$ (1,246,813) | \$ (1,421,476) | \$ (1,247,734) | \$ (1,212,000) | \$ (1,212,000) |
| Expense | | | | | |
| Salaries | 3,700,787 | 3,371,528 | 3,779,736 | 3,762,308 | 3,887,253 |
| Benefits | 1,258,440 | 1,480,065 | 1,528,839 | 1,499,911 | 1,503,152 |
| Supplies | 318,920 | 484,304 | 309,840 | 279,800 | 279,800 |
| Purchased Services | 1,822,807 | 1,872,808 | 1,805,414 | 1,805,300 | 1,805,300 |
| Inter Departmental Charges | 481,606 | 698,950 | 622,950 | 460,580 | 452,310 |
| Inter Departmental Billing | (546,108) | (538,613) | (538,613) | (557,966) | (557,966) |
| Transfer Out | 20,337 | 18,000 | 18,000 | 18,360 | 18,360 |
| Total Expense | \$ 7,056,789 | \$ 7,387,042 | \$ 7,526,166 | \$ 7,268,293 | \$ 7,388,209 |
| Net General Fund | \$ 5,809,975 | \$ 5,965,566 | \$ 6,278,432 | \$ 6,056,293 | \$ 6,176,209 |

Fund: Other Grants

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|---------------------|--------------------|--------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (29,450) | (72,000) | (90,000) | (73,440) | (73,440) |
| Transfer In | (20,337) | (18,346) | (25,755) | (18,360) | (18,360) |
| Total Revenue | \$ (49,787) | \$ (90,346) | \$ (115,755) | \$ (91,800) | \$ (91,800) |
| Expense | | | | | |
| Salaries | - | 90,346 | 90,000 | 91,800 | 91,800 |
| Benefits | - | - | 25,755 | - | - |
| Debt & Other Financing | 49,787 | - | - | - | - |
| Total Expense | \$ 49,787 | \$ 90,346 | \$ 115,755 | \$ 91,800 | \$ 91,800 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Service Overview

Service: Bicycle & Pedestrian Services

Service Description

This service manages bicycle and pedestrian infrastructure improvements and program administration. The primary customers of this service are all users of the bicycle and pedestrian facilities and school age children who receive bicycle safety education. The goals of this service are to continue to improve the accommodations for bicyclists, pedestrians and wheelchair users throughout the City and to provide leadership and expertise for bicycle and pedestrian issues in community.

2018 Planned Activities

- Continue to maintain pedestrian bicycle infrastructure.
- Review the use of new pedestrian and bicycle traffic control facilities to improve the City's transportation network.
- Continue to provide bicycle registration services and safety education.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|------------------|------------------|
| Revenue | (69,558) | (90,346) | (115,755) | (91,800) | (91,800) |
| Expense | 374,794 | 406,447 | 418,283 | 181,251 | 186,613 |
| Net Service Budget | \$ 305,236 | \$ 316,101 | \$ 302,528 | \$ 89,451 | \$ 94,813 |

Service: Communications

Service Description

This service is responsible for managing and operating the City's radio network. This service also plans, designs, modifies and installs communications equipment for the City, the 911 Center, and other public entities. The goals of this service are to support the City's first responder communications and radio communication for Public Works and other agencies.

2018 Planned Activities

- Increase repair and installation of emergency communication equipment for other entities (Dane County, other municipalities, state agencies, etc.), thereby accruing additional revenue.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (285,991) | (143,000) | (162,511) | (133,000) | (133,000) |
| Expense | 620,237 | 950,439 | 871,542 | 663,678 | 626,760 |
| Net Service Budget | \$ 334,246 | \$ 807,439 | \$ 709,031 | \$ 530,678 | \$ 493,760 |

Service: Pavement Markings

Service Description

This service performs an annual pavement marking inventory. The service is also responsible for the maintenance of the following: centerline, lane line, crosswalk, bike path, speed hump, and other similar markings. The goal of this service is to provide clear, concise and consistent guidance on, over, or adjacent to a street, pedestrian facility or bikeway by maintaining existing and installing new traffic control pavement markings.

2018 Planned Activities

- Install green-colored pavement marking to highlight the path crossing at several new locations.
- Install additional bike lane markings.
- Install additional crosswalk markings.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (13,286) | (8,608) | - | - | - |
| Expense | 754,343 | 631,593 | 674,908 | 774,383 | 900,075 |
| Net Service Budget | \$ 741,057 | \$ 622,985 | \$ 674,908 | \$ 774,383 | \$ 900,075 |

Service Overview

Service: Services

Service Description

This service, in conjunction with the Pedestrian Bicycle Motor Vehicle Commission, provides overall leadership for traffic safety programs and assists on the overall transportation and traffic planning, design and transportation engineering for the City. Staff assist neighborhoods and other government entities in planning transportation improvements. The goals of this service are to provide high quality transportation and traffic planning, design and engineering services for the City, collaborating with various stakeholders to achieve best development projects possible, minimizing the negative impact of private and public development impact on the City's transportation network, working closely with neighborhoods on neighborhood traffic management programs, and providing an analytical cost effective methodology to determine if traffic control improvements are necessary.

2018 Planned Activities

- Continue to provide transportation and traffic planning, design, and engineering services for the City.
- Work closely with neighborhoods on neighborhood traffic management programs.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Expense | 897,659 | 1,193,036 | 1,169,774 | 1,259,502 | 1,252,552 |
| Net Service Budget | \$ 897,659 | \$ 1,193,036 | \$ 1,169,774 | \$ 1,259,502 | \$ 1,252,552 |

Service: Signals

Service Description

This service is responsible for the installation, operation and upkeep of traffic signals. This service performs studies, planning and design associated with new installations as well as the regular review, revision and modernization for the signalized intersections maintained by Traffic Engineering and sixty-five signals owned and paid for by other units of government. This service is also responsible for installing and maintaining fiber optic infrastructure. The goals of this service are to have a safe, efficient transportation network and safer intersections by maintaining, repairing and adjusting traffic signals.

2018 Planned Activities

- Continue to add signal corridors onto the centralized Advanced Transportation Management System (ATMS).

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (689,371) | (657,126) | (867,003) | (735,000) | (735,000) |
| Expense | 1,127,295 | 1,441,767 | 1,540,463 | 1,507,398 | 1,529,644 |
| Net Service Budget | \$ 437,924 | \$ 784,641 | \$ 673,459 | \$ 772,398 | \$ 794,644 |

Service Overview

Service: Signing

Service Description

This service is responsible for fabricating, installing, replacing, repairing, and maintaining street signs. The service performs an annual sign inventory to evaluate the need for new signs or removal/alteration of existing signs; surveys and reports on sight distance problems and sign obstructions; and upkeep and maintenance of signs and guardrails. The service also installs and removes barricades and signs for special events and to individuals with street-use permits. The goals of this service are to provide clear, concise and consistent guidance on, over, or adjacent to a street, pedestrian facility or bikeway by maintaining existing and installing new traffic control signage.

2018 Planned Activities

- Install enhanced path crossing signage at several new locations.
- Add bike lanes signage.
- Add enhanced pedestrian crossing signage.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (76,998) | (213,542) | (67,227) | (99,000) | (99,000) |
| Expense | 1,522,107 | 1,319,539 | 1,099,421 | 1,341,195 | 1,345,273 |
| Net Service Budget | \$ 1,445,109 | \$ 1,105,997 | \$ 1,032,194 | \$ 1,242,195 | \$ 1,246,273 |

Service: Streetlighting

Service Description

This service manages all street lights within the City of Madison. Staff repair and maintain light poles, bases and luminaries, and repair all damage resulting from traffic accidents. This service is responsible for the design of new lighting installations and evaluates the need for changes in the existing systems and lighting units for specific neighborhood needs. The goals of this service are to have a safe, efficient transportation network.

2018 Planned Activities

- Design and install LED lighting fixtures on all new arterial road and bike path construction projects where new lighting is to be installed.
- Work with MGE and Alliant Energy to include LED streetlights in new residential areas.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (161,397) | (399,200) | (150,992) | (245,000) | (245,000) |
| Expense | 1,810,142 | 1,534,567 | 1,867,532 | 1,632,687 | 1,639,093 |
| Net Service Budget | \$ 1,648,745 | \$ 1,135,367 | \$ 1,716,539 | \$ 1,387,687 | \$ 1,394,093 |

Traffic Engineering

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Federal Revenues Operating | (21,812) | (4,000) | (219) | (3,000) | (3,000) |
| State Revenues Operating | (58,576) | - | (88,603) | (90,000) | (90,000) |
| Payment for Muni Service | (27,400) | (313,000) | (63,179) | (30,000) | (30,000) |
| Local Revenues Operating | (354,100) | (157,126) | (446,502) | (332,000) | (332,000) |
| Local Revenues Capital | - | (9,000) | - | - | - |
| Other Unit of Gov Rev Op | (257,788) | (306,000) | (121,341) | (95,000) | (95,000) |
| TOTAL | \$ (719,676) | \$ (789,126) | \$ (719,845) | \$ (550,000) | \$ (550,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Misc Charges for Service | (602) | - | - | - | - |
| Engineering Services | (336) | - | - | - | - |
| Traffic Private Entity | (154,389) | (101,000) | (26,789) | (180,000) | (180,000) |
| Reimbursement Of Expense | (102,107) | (99,000) | (166,420) | (114,000) | (114,000) |
| TOTAL | \$ (257,434) | \$ (200,000) | \$ (193,210) | \$ (294,000) | \$ (294,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Miscellaneous Revenue | (268,551) | (270,200) | (308,352) | (303,000) | (303,000) |
| TOTAL | \$ (268,551) | \$ (270,200) | \$ (308,352) | \$ (303,000) | \$ (303,000) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|---------------------|--------------------|--------------------|--------------------|
| Transfer In From Capital | - | (152,150) | - | - | - |
| Transfer In From Fleet Service | - | (10,000) | - | - | - |
| Transfer In From Insurance | (1,153) | - | (26,327) | (65,000) | (65,000) |
| TOTAL | \$ (1,153) | \$ (162,150) | \$ (26,327) | \$ (65,000) | \$ (65,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 3,476,033 | 4,353,328 | 3,488,405 | 4,481,660 | 4,481,660 |
| Salary Savings | - | (100,000) | - | (100,000) | (100,000) |
| Salary Reimbursed | - | (1,217,261) | - | (647,408) | (647,408) |
| Pending Personnel | - | 78,480 | - | (91,800) | (91,800) |
| Premium Pay | 17,011 | 68,054 | 16,619 | 68,054 | 18,000 |
| Workers Compensation Wages | 2,082 | - | 6,222 | - | - |
| Compensated Absence | 41,940 | - | 86,091 | - | 49,999 |
| Hourly Wages | 122,539 | 137,125 | 137,125 | - | 125,000 |
| Overtime Wages Permanent | 41,150 | 51,802 | 45,274 | 51,802 | 51,802 |
| Overtime Wages Hourly | 31 | - | - | - | - |
| TOTAL | \$ 3,700,787 | \$ 3,371,528 | \$ 3,779,736 | \$ 3,762,308 | \$ 3,887,253 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 46,024 | - | 268,479 | - | - |
| Health Insurance Benefit | 684,938 | 802,644 | 678,667 | 805,362 | 814,718 |
| Wage Insurance Benefit | 15,075 | 17,150 | 14,614 | 16,732 | 16,732 |
| WRS | 234,256 | 296,025 | 245,943 | 304,758 | 300,272 |
| FICA Medicare Benefits | 277,919 | 327,184 | 287,089 | 338,541 | 336,912 |
| Licenses & Certifications | 228 | - | 39 | - | - |
| Post Employment Health Plans | - | 37,062 | 34,008 | 34,518 | 34,518 |
| TOTAL | \$ 1,258,440 | \$ 1,480,065 | \$ 1,528,839 | \$ 1,499,911 | \$ 1,503,152 |

Traffic Engineering

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Purchasing Card Unallocated | 154 | - | - | 100 | 100 |
| Office Supplies | 4,630 | 8,000 | 7,987 | 4,600 | 4,600 |
| Copy Printing Supplies | 3,833 | 5,000 | 2,359 | 4,100 | 4,100 |
| Furniture | 3,080 | 3,000 | 3,639 | 3,100 | 3,100 |
| Hardware Supplies | 16,266 | 14,000 | 21,339 | 800 | 800 |
| Software Lic & Supplies | 4,522 | - | - | 6,300 | 6,300 |
| Postage | 2,172 | 6,000 | 924 | 2,100 | 2,100 |
| Books & Subscriptions | 161 | 268 | 40 | 100 | 100 |
| Work Supplies | 163,936 | 311,000 | 163,189 | 148,900 | 148,900 |
| Janitorial Supplies | 4,671 | 4,000 | 3,656 | 4,700 | 4,700 |
| Medical Supplies | 469 | 600 | 75 | 500 | 500 |
| Safety Supplies | 10,122 | 15,000 | 2,980 | 11,100 | 11,100 |
| Snow Removal Supplies | 1,050 | - | - | - | - |
| Building | 200 | 500 | 401 | 200 | 200 |
| Building Supplies | 724 | 1,136 | 2,435 | 700 | 700 |
| Electrical Supplies | 1,629 | 500 | 112 | 1,500 | 1,500 |
| HVAC Supplies | 902 | 300 | - | 900 | 900 |
| Plumbing Supplies | 52 | - | 88 | 100 | 100 |
| Machinery And Equipment | 25,405 | 20,000 | 25,162 | - | - |
| Equipment Supplies | 39,429 | 6,000 | 39,685 | 39,500 | 39,500 |
| Street Light Supplies | 15,050 | 40,000 | 15,000 | 30,000 | 30,000 |
| Traffic Signal Supplies | 19,047 | 45,000 | 20,770 | 19,100 | 19,100 |
| Inventory | 1,417 | 4,000 | - | 1,400 | 1,400 |
| TOTAL | \$ 318,920 | \$ 484,304 | \$ 309,840 | \$ 279,800 | \$ 279,800 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 6,398 | 13,000 | 10,762 | 6,400 | 6,400 |
| Electricity | 1,409,951 | 1,510,000 | 1,409,739 | 1,429,800 | 1,429,800 |
| Water | 1,561 | 1,300 | 1,696 | 1,500 | 1,500 |
| Telephone | 9,543 | 10,000 | 9,533 | 9,400 | 9,400 |
| Cellular Telephone | 8,770 | 2,888 | 12,785 | 8,800 | 8,800 |
| Systems Comm Internet | 82,561 | 32,400 | 82,600 | 82,600 | 82,600 |
| Building Improv Repair Maint | 7,256 | 600 | 5,722 | 7,300 | 7,300 |
| Landfill | 1,899 | - | 716 | 2,000 | 2,000 |
| Landscaping | 564 | - | - | 600 | 600 |
| Comm Device Mntc | 28,111 | 35,000 | 13,903 | 15,400 | 15,400 |
| Equipment Mntc | 21,982 | 9,000 | 41,220 | 22,100 | 22,100 |
| Rental Of Equipment | 4,101 | 2,000 | 3,297 | 4,100 | 4,100 |
| Street Mntc | 155,831 | 170,000 | 160,000 | 170,000 | 170,000 |
| Mileage | 1,262 | 1,200 | 217 | 1,300 | 1,300 |
| Conferences & Training | 10,167 | 15,000 | 13,199 | 10,200 | 10,200 |
| Memberships | 4,843 | 2,500 | 4,300 | 4,900 | 4,900 |
| Delivery Freight Charges | 600 | 1,750 | - | 600 | 600 |
| Storage Services | 20 | 50 | 19 | - | - |
| Advertising Services | 41,916 | 39,920 | 195 | 2,800 | 2,800 |
| Printing Services | 3,967 | 5,000 | - | 4,000 | 4,000 |
| Locating Marking Services | 17,040 | 16,500 | 34,079 | 17,000 | 17,000 |
| Security Services | - | 1,700 | - | - | - |
| Other Services & Expenses | 3,997 | - | 1,432 | 4,000 | 4,000 |
| Permits & Licenses | 468 | 3,000 | - | 500 | 500 |
| TOTAL | \$ 1,822,807 | \$ 1,872,808 | \$ 1,805,414 | \$ 1,805,300 | \$ 1,805,300 |

Traffic Engineering

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Engineering | (28,859) | 54,540 | 54,540 | (28,859) | (28,859) |
| ID Charge From Fleet Services | 429,295 | 452,578 | 452,578 | 373,607 | 373,607 |
| ID Charge From Streets | - | 1,000 | - | - | - |
| ID Charge From Insurance | 26,241 | 39,497 | 39,497 | 39,497 | 28,937 |
| ID Charge From Workers Comp | 54,929 | 76,335 | 76,335 | 76,335 | 78,625 |
| ID Charge From Parking | - | 75,000 | - | - | - |
| TOTAL | \$ 481,606 | \$ 698,950 | \$ 622,950 | \$ 460,580 | \$ 452,310 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Billing To Clerk | (867) | - | - | (900) | (900) |
| ID Billing To Fire | (116,097) | (101,619) | (101,619) | (99,900) | (99,900) |
| ID Billing To Police | (212,444) | (200,000) | (200,000) | (221,000) | (221,000) |
| ID Billing To Public Health | (2,080) | (510) | (510) | (1,400) | (1,400) |
| ID Billing To Engineering | (11,477) | (15,092) | (15,092) | (4,698) | (4,698) |
| ID Billing To Fleet Services | (2,561) | (619) | (619) | (3,200) | (3,200) |
| ID Billing To Landfill | (265) | - | - | (229) | (229) |
| ID Billing To Streets | (35,364) | (35,354) | (35,354) | (39,800) | (39,800) |
| ID Billing To Library | (1,550) | (1,784) | (1,784) | (3,300) | (3,300) |
| ID Billing To Parks | (18,935) | (35,449) | (35,449) | (36,700) | (36,700) |
| ID Billing To Bldg Inspection | (2,057) | (2,116) | (2,116) | (900) | (900) |
| ID Billing To Planning | (98) | - | - | - | - |
| ID Billing To Tax Increment | (824) | - | - | - | - |
| ID Billing To Monona Terrace | (343) | - | - | - | - |
| ID Billing To Golf Courses | (1,181) | - | - | - | - |
| ID Billing To Parking | (44,852) | (57,771) | (57,771) | (46,400) | (46,400) |
| ID Billing To Sewer | (3,091) | - | - | (2,675) | (2,675) |
| ID Billing To Stormwater | (6,756) | - | - | (1,864) | (1,864) |
| ID Billing To Transit | (72,119) | (82,936) | (82,936) | (78,600) | (78,600) |
| ID Billing To Water | (12,658) | (5,363) | (5,363) | (16,400) | (16,400) |
| ID Billing To CDA Management | (490) | - | - | - | - |
| TOTAL | \$ (546,108) | \$ (538,613) | \$ (538,613) | \$ (557,966) | \$ (557,966) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------|------------------|------------------|------------------|------------------|
| Transfer Out To Grants | 20,337 | 18,000 | 18,000 | 18,360 | 18,360 |
| TOTAL | \$ 20,337 | \$ 18,000 | \$ 18,000 | \$ 18,360 | \$ 18,360 |

Traffic Engineering

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | 2018 Request | | 2018 Executive | |
|-------------------------|----|--------------|---------------------|--------------|---------------------|----------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCT TECH | 20 | 1.00 | 53,130 | 1.00 | 54,191 | 1.00 | 54,191 |
| ASST CITY TRAFFIC ENGR | 18 | 1.00 | 116,252 | 1.00 | 118,574 | 1.00 | 118,574 |
| BIC REGISTRATION COORD | 20 | 0.60 | 29,601 | 0.60 | 31,003 | 0.60 | 31,003 |
| CITY TRAFF ENGR/PKG MGR | 21 | 1.00 | 145,213 | 1.00 | 145,425 | 1.00 | 145,425 |
| CIVIL TECH | 16 | 2.00 | 103,229 | 2.00 | 104,025 | 2.00 | 104,025 |
| COM OPER LDWKR | 16 | 1.00 | 63,770 | 1.00 | 65,036 | 1.00 | 65,036 |
| COMMUNIC OPER SUPV | 18 | 1.00 | 97,374 | 1.00 | 99,319 | 1.00 | 99,319 |
| COMMUNIC TECH | 16 | 6.00 | 396,115 | 6.00 | 409,254 | 6.00 | 409,254 |
| COMMUNICATION WKR | 16 | 2.00 | 118,977 | 2.00 | 121,338 | 2.00 | 121,338 |
| COMP MAP/GIS COORD | 18 | 1.00 | 87,929 | 1.00 | 89,686 | 1.00 | 89,686 |
| ENGINEER | 18 | 1.00 | 59,627 | 1.00 | 63,615 | 1.00 | 63,615 |
| ENGR PROG SPEC | 16 | 5.00 | 331,710 | 5.00 | 330,847 | 5.00 | 330,847 |
| MAINT MECH | 16 | 1.00 | 62,786 | 1.00 | 58,745 | 1.00 | 58,745 |
| MAINT PAINTER | 16 | 3.00 | 170,348 | 3.00 | 186,032 | 3.00 | 186,032 |
| PED BICYCLE COORD | 18 | 1.00 | 73,781 | 1.00 | 75,255 | 1.00 | 75,255 |
| PED BICYCLE SAFETY ASST | 20 | 1.00 | 56,016 | 1.00 | 57,256 | 1.00 | 57,256 |
| PROG ASST | 20 | 1.00 | 34,869 | 1.00 | 54,698 | 1.00 | 54,698 |
| SECRETARY | 20 | 1.00 | 53,134 | 1.00 | 54,188 | 1.00 | 54,188 |
| SIGN PAINTER | 16 | 2.00 | 129,028 | 2.00 | 118,508 | 2.00 | 118,508 |
| STOREKEEPER | 16 | 1.00 | 61,126 | 1.00 | 62,339 | 1.00 | 62,339 |
| TRAFF CONT MAINT WKR | 16 | 6.00 | 325,848 | 6.00 | 315,869 | 6.00 | 315,869 |
| TRAFF ENGR | 18 | 7.00 | 567,855 | 7.00 | 569,836 | 7.00 | 569,836 |
| TRAFF OPER LDWKR | 16 | 2.00 | 131,021 | 2.00 | 134,249 | 2.00 | 134,249 |
| TRAFF OPER MGR | 18 | 1.00 | 111,862 | 1.00 | 114,097 | 1.00 | 114,097 |
| TRAFF OPER SUPV | 18 | 1.00 | 83,921 | 1.00 | 84,790 | 1.00 | 84,790 |
| TRAFF SIG ELECTR | 16 | 8.00 | 537,205 | 8.00 | 551,857 | 8.00 | 551,857 |
| TRAFF SIG MAINT WKR | 16 | 4.00 | 223,908 | 4.00 | 229,318 | 4.00 | 229,318 |
| TRAFF SIGNAL ELECT | 16 | 1.00 | 74,843 | 1.00 | 76,504 | 1.00 | 76,504 |
| TRAFF SYS/NET SPEC | 16 | 1.00 | 90,837 | 1.00 | 92,641 | 1.00 | 92,641 |
| TRANSP OPNS ANAL | 18 | 1.00 | 83,130 | 1.00 | 85,471 | 1.00 | 85,471 |
| TOTAL | | 65.60 | \$ 4,474,445 | 65.60 | \$ 4,553,969 | 65.60 | \$ 4,553,969 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Transportation

Agency Overview

Agency Mission

The agency's mission is to develop and maintain a safe, efficient, economical, equitable, and sustainable transportation system for Madison's residents and visitors in a way that is consistent with the City's land use system and regional transportation goals.

Agency Overview

The agency is responsible for planning and maintaining each element of the City's transportation system including bicycles, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit.

2018 Budget Highlights

The 2018 Executive Budget includes:

- Funding to support the recreation of the Department of Transportation. The Executive Budget reflects the projected General Fund portion for creating a Director position for half of 2018 (\$50,000).

Transportation

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | | | | | |
| Expense | | | | | |
| Public Works Transportation Mgt | - | - | - | - | 50,000 |
| Total Expense | \$ - | \$ - | \$ - | \$ - | 50,000 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | 50,000 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | | | | | |
| Expense | | | | | |
| Salaries | - | - | - | - | 50,000 |
| Total Expense | \$ - | \$ - | \$ - | \$ - | 50,000 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | 50,000 |

Transportation

Function: Public Works & Transportation

Service Overview

Service: Transportation Management

Service Description

The service is responsible for planning and maintaining each element of the City's transportation system including bicycles, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit. Organizationally, leadership within this department will be responsible for the oversight of Metro Transit, Parking Utility, and Traffic Engineering.

2018 Planned Activities

- Service activities for 2018 are not yet determined.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | - | - | - | - | - |
| Expense | - | - | - | - | 50,000 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | 50,000 |

Transportation

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: General

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------|-------------|--------------|----------------|--------------|----------------|
| Pending Personnel | - | - | - | - | 50,000 |
| TOTAL | \$ - | \$ - | \$ - | \$ - | 50,000 |

Treasurer

Agency Overview

Agency Mission

The mission of the City Treasurer's Office is to receipt, safeguard and invest all City revenues, and to maintain tax assessment and payment records.

Agency Overview

The Agency is responsible for the receipt and investment of all City revenues. The agency's goals are to provide a user friendly process for taxpayers to avoid the likelihood of delinquency, and to maximize the City's investment earnings.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- An increase in bank service charges and credit card service fees to align with prior year trends (\$138,000).
- An increase in overtime expenses based on prior year trends (\$11,000).

Treasurer

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|--------------------|--------------------|-------------------|--------------------|--------------------|
| Revenue | | | | | |
| Treasurer | (10,009) | (11,000) | - | (11,000) | (11,000) |
| Total Revenue | \$ (10,009) | \$ (11,000) | \$ - | \$ (11,000) | \$ (11,000) |
| Expense | | | | | |
| Treasurer | 625,923 | 550,941 | 715,468 | 575,521 | 706,828 |
| Total Expense | \$ 625,923 | \$ 550,941 | \$ 715,468 | \$ 575,521 | \$ 706,828 |
| Net General Fund | \$ 615,914 | \$ 539,941 | \$ 715,468 | \$ 564,521 | \$ 695,828 |

Budget by Fund & Major

Fund: General

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|--------------------|--------------------|-------------------|--------------------|--------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | - | (10,000) | - | (10,000) | (10,000) |
| Charges for Services | (10,009) | (1,000) | - | (1,000) | (1,000) |
| Total Revenue | \$ (10,009) | \$ (11,000) | \$ - | \$ (11,000) | \$ (11,000) |
| Expense | | | | | |
| Salaries | 217,343 | 194,660 | 214,897 | 206,854 | 206,854 |
| Benefits | 72,669 | 69,199 | 72,370 | 69,396 | 69,664 |
| Supplies | 40,503 | 123,850 | 75,893 | 66,350 | 66,350 |
| Purchased Services | 294,297 | 185,388 | 351,275 | 231,888 | 362,906 |
| Inter Departmental Charges | 1,111 | 1,033 | 1,033 | 1,033 | 1,054 |
| Inter Departmental Billing | - | (23,189) | - | - | - |
| Total Expense | \$ 625,923 | \$ 550,941 | \$ 715,468 | \$ 575,521 | \$ 706,828 |
| Net General Fund | \$ 615,914 | \$ 539,941 | \$ 715,468 | \$ 564,521 | \$ 695,828 |

Treasurer

Function: Administration

Service Overview

Service: Treasurer

Service Description

This service processes over one million payments annually through both physical and electronic payment channels. The service seeks to continue to utilize new forms of technology to improve efficiency for City taxpayers.

2018 Planned Activities

- Develop and expand Electronic Bill Payment & Presentment (EBPP) functions to enhance service of payments via internet, pay by phone, and other electronic methods.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (10,009) | (11,000) | - | (11,000) | (11,000) |
| Expense | 625,923 | 550,941 | 715,468 | 575,521 | 706,828 |
| Net Service Budget | \$ 615,914 | \$ 539,941 | \$ 715,468 | \$ 564,521 | \$ 695,828 |

Treasurer

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------|--------------------|----------------|--------------------|--------------------|
| Other Unit of Gov Rev Op | - | (10,000) | - | (10,000) | (10,000) |
| TOTAL | \$ - | \$ (10,000) | \$ - | \$ (10,000) | \$ (10,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|--------------------|-------------------|----------------|-------------------|-------------------|
| Misc Charges for Service | (10,009) | - | - | - | - |
| Reimbursement Of Expense | - | (1,000) | - | (1,000) | (1,000) |
| TOTAL | \$ (10,009) | \$ (1,000) | \$ - | \$ (1,000) | \$ (1,000) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Permanent Wages | 178,778 | 180,168 | 177,150 | 181,362 | 181,362 |
| Compensated Absence | 710 | - | - | - | - |
| Hourly Wages | - | 14,492 | - | 14,492 | 14,492 |
| Overtime Wages Permanent | 37,856 | - | 37,747 | 11,000 | 11,000 |
| TOTAL | \$ 217,343 | \$ 194,660 | \$ 214,897 | \$ 206,854 | \$ 206,854 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| Health Insurance Benefit | 41,699 | 39,430 | 37,587 | 39,281 | 39,814 |
| Wage Insurance Benefit | 909 | 837 | 831 | 811 | 811 |
| WRS | 14,362 | 12,253 | 14,826 | 12,332 | 12,155 |
| FICA Medicare Benefits | 15,699 | 13,424 | 15,981 | 13,780 | 13,692 |
| Post Employment Health Plans | - | 3,255 | 3,145 | 3,192 | 3,192 |
| TOTAL | \$ 72,669 | \$ 69,199 | \$ 72,370 | \$ 69,396 | \$ 69,664 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|------------------|-------------------|------------------|------------------|------------------|
| Office Supplies | 2,262 | 4,000 | 928 | 3,500 | 3,500 |
| Copy Printing Supplies | 4,287 | 24,000 | 1,349 | 10,000 | 10,000 |
| Postage | 33,773 | 93,000 | 73,465 | 50,000 | 50,000 |
| Books & Subscriptions | 180 | 350 | 150 | 350 | 350 |
| Work Supplies | - | 2,500 | - | 2,500 | 2,500 |
| TOTAL | \$ 40,503 | \$ 123,850 | \$ 75,893 | \$ 66,350 | \$ 66,350 |

Treasurer

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Telephone | 885 | 1,923 | 2,094 | 1,923 | 1,923 |
| Cellular Telephone | 548 | 700 | 548 | 700 | 700 |
| Facility Rental | - | 12,075 | - | - | - |
| Custodial Bldg Use Charges | 10,415 | - | 16,935 | 12,075 | 26,393 |
| Comm Device Mntc | - | 21,340 | - | - | - |
| Equipment Mntc | - | 1,200 | 346 | 1,200 | 1,200 |
| System & Software Mntc | 16,976 | - | 17,543 | 21,300 | 21,300 |
| Conferences & Training | 2,214 | 3,000 | 1,212 | 3,000 | 3,000 |
| Memberships | 55 | 1,000 | - | 1,000 | 1,000 |
| Bank Services | 135,123 | 94,000 | 132,873 | 94,000 | 135,000 |
| Credit Card Services | 111,974 | 44,300 | 120,000 | 44,300 | 120,000 |
| Armored Car Services | 6,201 | 2,450 | 4,421 | 6,200 | 6,200 |
| Storage Services | 656 | 1,000 | 781 | 800 | 800 |
| Printing Services | 8,259 | - | 54,226 | 42,990 | 42,990 |
| Other Services & Expenses | 991 | 2,400 | 297 | 2,400 | 2,400 |
| TOTAL | \$ 294,297 | \$ 185,388 | \$ 351,275 | \$ 231,888 | \$ 362,906 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| ID Charge From Insurance | 856 | 778 | 778 | 778 | 769 |
| ID Charge From Workers Comp | 255 | 255 | 255 | 255 | 285 |
| TOTAL | \$ 1,111 | \$ 1,033 | \$ 1,033 | \$ 1,033 | \$ 1,054 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------|--------------------|----------------|--------------|----------------|
| ID Billing To Treasurer | - | (23,189) | - | - | - |
| TOTAL | \$ - | \$ (23,189) | \$ - | \$ - | \$ - |

Treasurer

Function: Administration

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|----------------|----|----------------|-------------------|-------------|-------------------|-------------------|-------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCT CLERK | 20 | 2.00 | 115,352 | 2.00 | 117,641 | 2.00 | 117,641 |
| ADMIN ASST | 20 | 1.00 | 45,803 | 1.00 | 45,381 | 1.00 | 45,381 |
| CITY TREASURER | 21 | 1.00 | 110,710 | 1.00 | 110,872 | 1.00 | 110,872 |
| CLERK | 20 | 1.00 | 38,173 | 1.00 | 38,473 | 1.00 | 38,473 |
| FIN OPER LDWKR | 20 | 1.00 | 59,206 | 1.00 | 60,382 | 1.00 | 60,382 |
| TOTAL | | 6.00 | \$ 369,244 | 6.00 | \$ 372,749 | 6.00 | \$ 372,749 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Water Utility

Agency Overview

Agency Mission

The mission of the Madison Water Utility is to provide the essential supply of water for consumption and fire protection via quality service and price, for present and future generations.

Agency Overview

The agency seeks to maintain the City's water utility network by replacing and rehabilitating new and existing infrastructure.

2018 Budget Highlights

The 2018 Executive Budget:

- o Anticipates an 18% rate increase for 2018 attributed to projected debt service costs and implementation of an accelerated depreciation strategy for Water Utility assets.

Water Utility

Function: Public Works & Transportation

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Water Supply | (38,506,525) | (42,775,305) | (41,033,200) | (42,472,395) | (42,375,000) |
| Total Revenue | \$ (38,506,525) | \$ (42,775,305) | \$ (41,033,200) | \$ (42,472,395) | \$ (42,375,000) |
| Expense | | | | | |
| Water Supply | 38,506,525 | 42,775,305 | 41,033,200 | 42,472,395 | 42,375,000 |
| Total Expense | \$ 38,506,525 | \$ 42,775,305 | \$ 41,033,200 | \$ 42,472,395 | \$ 42,375,000 |
| Net General Fund | \$ - |

Budget by Fund & Major

Fund: Water Utility

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenue | | | | | |
| Intergovernmental Revenues | (33,269,717) | (41,914,422) | (39,933,187) | (41,640,000) | (41,640,000) |
| Charges for Services | (250,559) | (250,000) | (280,000) | (310,000) | (310,000) |
| Fine Forfeiture Assessments | (315,939) | (110,000) | (300,000) | - | - |
| Investments & Contributions | (331,330) | (200,000) | (255,336) | (200,000) | (200,000) |
| Misc Revenue | (198,306) | (160,000) | (191,777) | (225,000) | (225,000) |
| Other Finance Source | (4,132,245) | (140,883) | (72,900) | (97,395) | - |
| Transfer In | (8,428) | - | - | - | - |
| Total Revenue | \$ (38,506,525) | \$ (42,775,305) | \$ (41,033,200) | \$ (42,472,395) | \$ (42,375,000) |
| Expense | | | | | |
| Salaries | 7,985,093 | 8,966,785 | 8,165,036 | 8,984,519 | 8,984,519 |
| Benefits | 3,447,641 | 3,063,132 | 2,889,064 | 3,057,288 | 3,064,013 |
| Supplies | 3,018,371 | 3,292,000 | 3,023,398 | 2,912,000 | 2,912,000 |
| Purchased Services | 5,103,836 | 7,701,380 | 6,695,049 | 5,692,500 | 5,692,500 |
| Debt & Other Financing | 14,371,650 | 21,767,934 | 22,276,578 | 23,864,256 | 23,879,690 |
| Inter Departmental Charges | 827,076 | 803,870 | 803,870 | 724,978 | 605,424 |
| Inter Departmental Billing | (2,678,821) | (2,819,796) | (2,819,796) | (2,763,146) | (2,763,146) |
| Transfer Out | 6,431,680 | - | - | - | - |
| Total Expense | \$ 38,506,525 | \$ 42,775,305 | \$ 41,033,200 | \$ 42,472,395 | \$ 42,375,000 |
| Net General Fund | \$ - |

Water Utility

Function: Public Works & Transportation

Service Overview

Service: Water Supply

Service Description

This service provides approximately 10 billion gallons of water per year for more than 68,000 customers throughout Madison through the operation of 22 wells and 875 miles of water mains. The goal of the service is to maintain and upgrade the water supply system to provide the best quality water service for all customers in the City.

2018 Planned Activities

- Development of a Strategic Asset Management Plan and the Water Utility Master Plan.
- Continue the unidirectional flushing program for water quality improvement.

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|--------------|--------------|----------------|--------------|----------------|
| Revenue | (38,506,525) | (42,775,305) | (41,033,200) | (42,472,395) | (42,375,000) |
| Expense | 38,506,525 | 42,775,305 | 41,033,200 | 42,472,395 | 42,375,000 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Water Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Water Utility

Intergovernmental Revenues

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Federal Revenues Operating | (148,354) | (160,000) | (143,699) | (140,000) | (140,000) |
| Payment for Muni Service | (33,121,364) | (41,754,422) | (39,789,488) | (41,500,000) | (41,500,000) |
| TOTAL | \$ (33,269,717) | \$ (41,914,422) | \$ (39,933,187) | \$ (41,640,000) | \$ (41,640,000) |

Charges for Service

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Facility Rental | (216,882) | (250,000) | (250,000) | (310,000) | (310,000) |
| Utility Fee | (33,677) | - | (30,000) | - | - |
| TOTAL | \$ (250,559) | \$ (250,000) | \$ (280,000) | \$ (310,000) | \$ (310,000) |

Fine Forefeiture & Assessments

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|---------------------|---------------------|---------------------|--------------|----------------|
| Spec Assessments Service | (315,939) | - | (300,000) | - | - |
| Late Fees | - | (110,000) | - | - | - |
| TOTAL | \$ (315,939) | \$ (110,000) | \$ (300,000) | \$ - | \$ - |

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Interest | (340,560) | (200,000) | (200,000) | (200,000) | (200,000) |
| Net (Increase) Decr Fmv Invest | 9,230 | - | (55,336) | - | - |
| TOTAL | \$ (331,330) | \$ (200,000) | \$ (255,336) | \$ (200,000) | \$ (200,000) |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Insurance Recoveries | - | - | (2,207) | - | - |
| Miscellaneous Revenue | (198,306) | (160,000) | (189,570) | (225,000) | (225,000) |
| TOTAL | \$ (198,306) | \$ (160,000) | \$ (191,777) | \$ (225,000) | \$ (225,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|-----------------------|---------------------|--------------------|--------------------|----------------|
| Sale Of Assets | (14,854) | - | (20,900) | - | - |
| Trade In Allowance | (142,450) | - | (52,000) | - | - |
| Premium On Bonds Sold | (3,950,579) | - | - | - | - |
| Fund Balance Applied | (24,362) | (140,883) | - | (97,395) | - |
| TOTAL | \$ (4,132,245) | \$ (140,883) | \$ (72,900) | \$ (97,395) | \$ - |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|-------------------|--------------|----------------|--------------|----------------|
| Transfer In From Insurance | (8,428) | - | - | - | - |
| TOTAL | \$ (8,428) | \$ - | \$ - | \$ - | \$ - |

Water Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Water Utility

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Permanent Wages | 7,370,392 | 8,536,653 | 7,592,840 | 8,709,519 | 8,709,519 |
| Salary Savings | - | (400,000) | - | (440,000) | (440,000) |
| Salary Reimbursed | - | 54,928 | - | - | - |
| Pending Personnel | - | 98,972 | - | - | - |
| Premium Pay | 28,417 | 66,000 | 23,762 | 30,000 | 30,000 |
| Workers Compensation Wages | 14,484 | 50,000 | 8,629 | 35,000 | 35,000 |
| Compensated Absence | 63,137 | - | 39,818 | - | - |
| Hourly Wages | 138,712 | 225,232 | 150,523 | 300,000 | 300,000 |
| Overtime Wages Permanent | 361,337 | 325,000 | 340,000 | 340,000 | 340,000 |
| Overtime Wages Hourly | 7,225 | 10,000 | 8,929 | 10,000 | 10,000 |
| Election Officials Wages | 1,388 | - | 536 | - | - |
| TOTAL | \$ 7,985,093 | \$ 8,966,785 | \$ 8,165,036 | \$ 8,984,519 | \$ 8,984,519 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 249,651 | 125,347 | 129,740 | 90,000 | 90,000 |
| Unemployment Benefits | 11,434 | - | 11,521 | - | - |
| Health Insurance Benefit | 1,476,033 | 1,609,206 | 1,506,489 | 1,612,936 | 1,631,838 |
| Wage Insurance Benefit | 25,839 | 25,287 | 24,980 | 25,123 | 25,123 |
| WRS | 519,861 | 580,500 | 542,141 | 592,250 | 583,544 |
| FICA Medicare Benefits | 593,007 | 645,912 | 607,094 | 658,979 | 655,508 |
| Tuition | - | - | - | 10,000 | 10,000 |
| Licenses & Certifications | 484 | - | 410 | - | - |
| Post Employment Health Plans | - | 76,880 | 66,689 | 68,000 | 68,000 |
| Pension Expense | 571,333 | - | - | - | - |
| TOTAL | \$ 3,447,641 | \$ 3,063,132 | \$ 2,889,064 | \$ 3,057,288 | \$ 3,064,013 |

Water Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Water Utility

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Office Supplies | 8,422 | 20,000 | 10,803 | 10,000 | 10,000 |
| Copy Printing Supplies | 3,084 | 3,500 | 3,000 | 3,500 | 3,500 |
| Furniture | - | - | 1,685 | - | - |
| Hardware Supplies | 97,194 | 100,420 | 50,000 | 75,000 | 75,000 |
| Software Lic & Supplies | 20,300 | 15,000 | 10,000 | 63,000 | 63,000 |
| Postage | 323,977 | 375,000 | 320,094 | 340,000 | 340,000 |
| Program Supplies | - | - | 682 | - | - |
| Books & Subscriptions | 615 | 1,000 | 712 | 1,000 | 1,000 |
| Work Supplies | 947,636 | 1,200,000 | 1,244,719 | 800,000 | 800,000 |
| Asphalt Repair Materials | 58,101 | 70,000 | 71,229 | 65,000 | 65,000 |
| Janitorial Supplies | 11,136 | 10,000 | 12,805 | 12,000 | 12,000 |
| Lab And Photo Supplies | - | 22,900 | - | 21,000 | 21,000 |
| Safety Supplies | 39,538 | 43,930 | 30,000 | 40,000 | 40,000 |
| Snow Removal Supplies | 653 | - | - | - | - |
| Uniform Clothing Supplies | 9,982 | 47,500 | 6,603 | 10,000 | 10,000 |
| Food And Beverage | - | - | 88 | - | - |
| Building | 2,882 | 63,250 | 11,078 | 5,000 | 5,000 |
| Building Supplies | 1,857 | 4,000 | 14,455 | 5,000 | 5,000 |
| Electrical Supplies | 17,481 | 7,500 | 14,685 | 7,500 | 7,500 |
| HVAC Supplies | 17,507 | 5,000 | 8,020 | 10,000 | 10,000 |
| Plumbing Supplies | 16,830 | 5,000 | 12,830 | 10,000 | 10,000 |
| Easements & Encroachments | 500 | - | - | - | - |
| Landscaping Supplies | 122 | - | 3,985 | 3,000 | 3,000 |
| Fertilizers And Chemicals | 155,275 | 165,000 | 182,017 | 165,000 | 165,000 |
| Machinery And Equipment | 1,065,434 | 775,000 | 775,943 | 859,000 | 859,000 |
| Equipment Supplies | 172,581 | 148,000 | 170,008 | 200,000 | 200,000 |
| Tires | 30,074 | 25,000 | 28,014 | 30,000 | 30,000 |
| Gasoline | 3,484 | 120,000 | 18,850 | 110,000 | 110,000 |
| Diesel | 7,819 | 65,000 | 11,574 | 60,000 | 60,000 |
| Oil | 4,494 | - | 6,125 | 5,000 | 5,000 |
| Lubricants | 1,393 | - | 3,393 | 2,000 | 2,000 |
| TOTAL | \$ 3,018,371 | \$ 3,292,000 | \$ 3,023,398 | \$ 2,912,000 | \$ 2,912,000 |

Water Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Water Utility

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 36,007 | 63,000 | 77,699 | 63,000 | 63,000 |
| Electricity | 2,326,591 | 2,600,000 | 2,429,318 | 2,600,000 | 2,600,000 |
| Stormwater | 38,022 | 35,000 | 38,000 | 42,000 | 42,000 |
| Steam | 119,583 | 165,000 | 98,919 | 125,000 | 125,000 |
| Telephone | 18,061 | 20,000 | 17,154 | 20,000 | 20,000 |
| Cellular Telephone | 13,305 | 15,000 | 12,140 | 18,000 | 18,000 |
| Television | 663 | 750 | 950 | 1,500 | 1,500 |
| Systems Comm Internet | 844 | 600 | - | - | - |
| Building Improv Repair Maint | 589,411 | 1,906,550 | 1,697,174 | 48,500 | 48,500 |
| Waste Disposal | 419 | 500 | - | 500 | 500 |
| Pest Control | - | - | 431 | 1,500 | 1,500 |
| Custodial Bldg Use Charges | 4,788 | - | - | 5,000 | 5,000 |
| Landfill | 1,741 | 5,000 | 1,296 | 2,000 | 2,000 |
| Grounds Improv Repair Maint | 16,429 | 20,000 | 690 | 5,000 | 5,000 |
| Landscaping | - | - | - | 2,500 | 2,500 |
| Office Equipment Repair | 10,955 | - | - | 250 | 250 |
| Equipment Mntc | 23,430 | - | 47,432 | 40,000 | 40,000 |
| System & Software Mntc | 279,184 | 558,170 | 325,039 | 375,000 | 375,000 |
| Vehicle Repair & Mntc | 31,350 | 25,000 | 27,021 | 25,000 | 25,000 |
| Rental Of Equipment | 10,322 | - | 5,422 | 10,000 | 10,000 |
| Street Mntc | 436,046 | 700,000 | 671,094 | 440,000 | 440,000 |
| Sidewalk Mntc | 113,601 | 10,000 | - | 120,000 | 120,000 |
| Plant In Service Mntc | 25,111 | - | - | - | - |
| Recruitment | 199 | - | 50 | 250 | 250 |
| Mileage | 2,085 | 3,500 | 979 | 2,500 | 2,500 |
| Conferences & Training | 56,839 | 158,810 | 57,722 | 160,000 | 160,000 |
| Memberships | 38,831 | 45,000 | 42,298 | 40,000 | 40,000 |
| Uniform Laundry | 3,658 | 4,000 | 2,922 | 4,000 | 4,000 |
| Audit Services | 14,976 | 15,000 | 11,000 | 16,000 | 16,000 |
| Bank Services | 56,754 | 72,854 | 52,059 | 61,000 | 61,000 |
| Credit Card Services | 131,307 | 25,000 | 107,470 | 25,000 | 25,000 |
| Delivery Freight Charges | 207 | 1,000 | 351 | 1,000 | 1,000 |
| Mortgage & Title Services | 300 | - | 400 | - | - |
| Consulting Services | 68,170 | 40,000 | 255,163 | 650,000 | 650,000 |
| Advertising Services | 6,728 | 15,000 | 6,364 | 20,000 | 20,000 |
| Printing Services | 132,858 | 140,000 | 130,000 | 140,000 | 140,000 |
| Inspection Services | 5,808 | 7,500 | 4,000 | 1,000 | 1,000 |
| Locating Marking Services | 17,040 | 17,000 | 17,040 | 18,000 | 18,000 |
| Lab Services | 32,773 | 128,270 | 67,652 | 130,000 | 130,000 |
| Parking Towing Services | 1,070 | 100 | 2,765 | 1,500 | 1,500 |
| Other Services & Expenses | 292,423 | 598,776 | 351,168 | 300,000 | 300,000 |
| Grants | 79,658 | 250,000 | 80,000 | 115,000 | 115,000 |
| Taxes & Special Assessments | 10,605 | - | - | 2,500 | 2,500 |
| Permits & Licenses | 55,687 | 55,000 | 55,870 | 60,000 | 60,000 |
| TOTAL | \$ 5,103,836 | \$ 7,701,380 | \$ 6,695,049 | \$ 5,692,500 | \$ 5,692,500 |

Water Utility

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Water Utility

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Principal | 6,120,000 | 8,219,040 | 8,219,040 | 9,055,000 | 9,055,000 |
| Interest | 6,129,959 | 6,570,264 | 6,570,264 | 7,300,000 | 7,300,000 |
| Bond Notes Issuance Services | 186,317 | - | - | 140,000 | 140,000 |
| Paying Agent Services | 3,475 | 66,531 | 66,531 | 5,000 | 5,000 |
| PILOT | - | 6,912,099 | 6,912,099 | 7,364,256 | 7,364,256 |
| Fund Balance Generated | 1,931,900 | - | 508,644 | - | 15,434 |
| TOTAL | \$ 14,371,650 | \$ 21,767,934 | \$ 22,276,578 | \$ 23,864,256 | \$ 23,879,690 |

Inter-Departmental Charges

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| ID Charge From Human Resources | 55,842 | 55,842 | 55,842 | 58,867 | 58,867 |
| ID Charge From Information Tec | 107,868 | 111,504 | 111,504 | 119,700 | 119,700 |
| ID Charge From Public Health | 45,461 | - | - | - | - |
| ID Charge From Fleet Services | 160,459 | 69,571 | 69,571 | 49,386 | 49,386 |
| ID Charge From Streets | - | 15,000 | 15,000 | - | - |
| ID Charge From Traffic Eng | 12,243 | 20,000 | 20,000 | 20,000 | 20,000 |
| ID Charge From Com Dev Blk Gnt | - | 54,928 | 54,928 | - | - |
| ID Charge From Insurance | 80,147 | 119,370 | 119,370 | 119,370 | 123,223 |
| ID Charge From Workers Comp | 365,056 | 357,655 | 357,655 | 357,655 | 234,248 |
| TOTAL | \$ 827,076 | \$ 803,870 | \$ 803,870 | \$ 724,978 | \$ 605,424 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| ID Billing To Landfill | (18,009) | - | - | - | - |
| ID Billing To Parks | (34,447) | (35,800) | (35,800) | (63,180) | (63,180) |
| ID Billing To Sewer | (2,321,763) | (2,485,976) | (2,485,976) | (2,419,396) | (2,419,396) |
| ID Billing To Stormwater | (304,602) | (298,020) | (298,020) | (280,570) | (280,570) |
| TOTAL | \$ (2,678,821) | \$ (2,819,796) | \$ (2,819,796) | \$ (2,763,146) | \$ (2,763,146) |

Transfer Out

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|---------------------|--------------|----------------|--------------|----------------|
| Transfer Out To General | 6,415,680 | - | - | - | - |
| Transfer Out To Capital | 16,000 | - | - | - | - |
| TOTAL | \$ 6,431,680 | \$ - | \$ - | \$ - | \$ - |

Water Utility

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | 2018 Request | | 2018 Executive | |
|---------------------------|----|-------------|-----------|--------------|-----------|----------------|-----------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT | 18 | 3.00 | 214,733 | 3.00 | 229,907 | 3.00 | 229,907 |
| ADMIN ASST | 20 | 7.00 | 360,622 | 7.00 | 370,151 | 7.00 | 370,151 |
| ASSET MGR | 18 | 1.00 | 79,171 | 1.00 | 80,753 | 1.00 | 80,753 |
| AUTO MECH | 16 | 2.00 | 105,011 | 2.00 | 108,448 | 2.00 | 108,448 |
| CIVIL TECH | 16 | 6.00 | 360,503 | 6.00 | 385,560 | 6.00 | 385,560 |
| COMP MAP/GIS COORD | 18 | 1.00 | 84,611 | 1.00 | 94,610 | 1.00 | 94,610 |
| CROSS CONNECT CTRL INSPEC | 16 | 3.00 | 213,629 | 3.00 | 217,870 | 3.00 | 217,870 |
| CTRL SYS PROG | 18 | 1.00 | 57,376 | 1.00 | 88,678 | 1.00 | 88,678 |
| DISPATCHER | 16 | 1.00 | 57,309 | 1.00 | 59,080 | 1.00 | 59,080 |
| ELECTRICIAN FOREPERS | 71 | 1.00 | 80,730 | 1.00 | 82,343 | 1.00 | 82,343 |
| ELECTRONIC MTN TECH | 16 | 1.00 | 69,354 | 1.00 | 71,572 | 1.00 | 71,572 |
| ENGINEER | 18 | 4.00 | 344,387 | 4.00 | 325,402 | 4.00 | 325,402 |
| ENGR AIDE | 16 | 1.00 | 56,214 | 1.00 | 59,085 | 1.00 | 59,085 |
| ENGR PROG SPEC | 16 | 1.00 | 63,310 | 1.00 | 67,788 | 1.00 | 67,788 |
| EQPT OPR | 16 | 18.00 | 1,023,775 | 18.00 | 1,019,779 | 18.00 | 1,019,779 |
| FIELD SERV LDWKR | 16 | 2.00 | 120,582 | 2.00 | 122,975 | 2.00 | 122,975 |
| FIELD SERV REP | 16 | 5.00 | 293,993 | 5.00 | 302,803 | 5.00 | 302,803 |
| FIELD SERVICE ANALYST | 16 | 3.00 | 185,665 | 3.00 | 190,021 | 3.00 | 190,021 |
| FIN OPER LDWKR | 20 | 1.00 | 58,678 | 1.00 | 59,843 | 1.00 | 59,843 |
| MAINT MECH | 16 | 5.00 | 305,113 | 5.00 | 320,684 | 5.00 | 320,684 |
| MAINT WORKER | 16 | 2.00 | 97,942 | 2.00 | 99,824 | 2.00 | 99,824 |
| MASTER MECHANIC | 16 | 1.00 | 68,894 | 1.00 | 70,261 | 1.00 | 70,261 |
| OPERATIONS CLERK | 16 | 1.00 | 56,248 | 1.00 | 57,365 | 1.00 | 57,365 |
| PAINTER | 71 | 1.00 | 55,583 | 1.00 | 59,173 | 1.00 | 59,173 |
| PRINCIPAL ENGR WATER | 18 | 1.00 | 114,204 | 1.00 | 117,915 | 1.00 | 117,915 |
| PROG ASST | 20 | 2.00 | 107,530 | 2.00 | 110,814 | 2.00 | 110,814 |
| PUB WKS GEN FORE | 18 | 3.00 | 210,931 | 3.00 | 227,774 | 3.00 | 227,774 |
| PUB WKS GEN SUPV | 18 | 1.00 | 88,672 | 1.00 | 89,636 | 1.00 | 89,636 |
| PUB WKS LEADWKR | 16 | 1.00 | 60,465 | 1.00 | 62,046 | 1.00 | 62,046 |
| PUB WKS MAINT WKR | 16 | 17.00 | 920,516 | 17.00 | 922,993 | 17.00 | 922,993 |
| SURVEYOR | 18 | 1.00 | 72,015 | 1.00 | 73,454 | 1.00 | 73,454 |
| WATER COMM OUTREACH SPE | 18 | 1.00 | 62,345 | 1.00 | 65,402 | 1.00 | 65,402 |
| WATER CONSTR SUPV | 18 | 1.00 | 67,852 | 1.00 | 78,393 | 1.00 | 78,393 |
| WATER HYDRANT INSPEC | 16 | 3.00 | 183,632 | 3.00 | 187,846 | 3.00 | 187,846 |
| WATER ONE CALL COORD | 16 | 3.00 | 182,832 | 3.00 | 183,121 | 3.00 | 183,121 |
| WATER QUAL SAMPLER | 16 | 2.00 | 110,295 | 2.00 | 113,334 | 2.00 | 113,334 |
| WATER QUALITY MGR | 18 | 1.00 | 101,029 | 1.00 | 103,047 | 1.00 | 103,047 |
| WATER SUPPLY MGR | 18 | 1.00 | 106,433 | 1.00 | 108,880 | 1.00 | 108,880 |
| WATER UTIL ACCT/COMP SPEC | 20 | 1.00 | 54,950 | 1.00 | 57,785 | 1.00 | 57,785 |
| WATER UTIL FIN MGR | 18 | 1.00 | 110,662 | 1.00 | 114,097 | 1.00 | 114,097 |

Water Utility

Function: Public Works & Transportation

Position Summary

| | CG | 2017 Budget | | Request | | 2018 Executive | |
|-----------------------|----|----------------|---------------------|---------------|---------------------|-------------------|---------------------|
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| WATER UTIL GEN MGR | 21 | 1.00 | 142,034 | 1.00 | 142,241 | 1.00 | 142,241 |
| WATER UTIL MAINT SUPV | 18 | 1.00 | 83,109 | 1.00 | 88,434 | 1.00 | 88,434 |
| WATER UTIL OPR LDWKR | 16 | 5.00 | 326,047 | 5.00 | 340,068 | 5.00 | 340,068 |
| WATER UTIL OPR MGR | 18 | 1.00 | 111,862 | 1.00 | 114,097 | 1.00 | 114,097 |
| WATER UTIL PUB INFO | 18 | 1.00 | 72,532 | 1.00 | 75,657 | 1.00 | 75,657 |
| WATERWKS OPR | 16 | 9.00 | 581,134 | 9.00 | 572,870 | 9.00 | 572,870 |
| TOTAL | | 130.00 | \$ 8,284,514 | 130.00 | \$ 8,493,879 | 130.00 | \$ 8,493,879 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Worker's Compensation

Agency Overview

Agency Mission

The mission of Workers Compensation is to protect the interests of City workers who are injured or become ill on the job by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits, and assisting injured workers in returning to work as soon as is feasible.

Agency Overview

The Agency is responsible for retaining a third party administrator to handle the City's workers' compensation claims, providing safety services, managing the City's return-to-work program, and purchasing of stop loss coverage. Staff manages the City's safety program and operates as the City liaison with its third party administrator. The goal of Workers' Compensation is to provide injured or ill employees with the provision of appropriate and timely benefits as provided under the Workers' Compensation laws of Wisconsin.

2018 Budget Highlights

The 2018 Executive Budget includes funding for:

- o Anticipates a 95 percent increase in insurance coverage and claims over 2017, the General Fund impact of this increase is \$250,000.

Workers Compensation

Function: Administration

Budget Overview

Budget by Service (All Funds)

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Workers Comp | (42,653) | (308,078) | (307,622) | (308,078) | (308,078) |
| Total Revenue | \$ (42,653) | \$ (308,078) | \$ (307,622) | \$ (308,078) | \$ (308,078) |
| Expense | | | | | |
| Workers Comp | 42,653 | 308,078 | 307,622 | 308,078 | 308,078 |
| Total Expense | \$ 42,653 | \$ 308,078 | \$ 307,622 | \$ 308,078 | \$ 308,078 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Budget by Fund & Major

Fund: Workers Compensation

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | | | | | |
| Investments & Contributions | (2) | - | (20) | - | - |
| Misc Revenue | (42,651) | (75,000) | (75,000) | (75,000) | (75,000) |
| Other Finance Source | - | (476) | - | (476) | (476) |
| Transfer In | - | (232,602) | (232,602) | (232,602) | (232,602) |
| Total Revenue | \$ (42,653) | \$ (308,078) | \$ (307,622) | \$ (308,078) | \$ (308,078) |
| Expense | | | | | |
| Salaries | 87,574 | 146,909 | 103,115 | 77,640 | 77,640 |
| Benefits | 20,659 | 3,621,167 | 399,823 | 4,263,953 | 3,013,950 |
| Supplies | - | - | 2,650 | 10,000 | 10,000 |
| Purchased Services | 1,709,039 | 540,000 | 2,754,347 | 552,000 | 1,052,000 |
| Debt & Other Financing | 2,075,384 | - | 1,151,587 | 404,167 | 404,488 |
| Inter Departmental Billing | (3,850,002) | (3,999,998) | (4,103,900) | (4,999,682) | (4,250,000) |
| Total Expense | \$ 42,653 | \$ 308,078 | \$ 307,622 | \$ 308,078 | \$ 308,078 |
| Net General Fund | \$ - | \$ - | \$ - | \$ - | \$ - |

Workers Compensation

Function: Administration

Service Overview

Service: Workers Comp

Service Description

Through its work with safety committees, managers, and employees, staff assist in providing a safe working environment for City employees. If an employee becomes injured or ill on the job, staff work with providers to provide appropriate and timely benefits as provided under the Workers' Compensation laws of Wisconsin.

2018 Planned Activities

- Enter into a pilot program with the Madison Fire Department on workers' compensation injuries (\$42,000)
- Development of a loss control fund for the Safety Coordinator (\$10,000)
- Continue working with the City Attorney's office on workers' compensation subrogation (i.e., the right for an insurer to legally pursue a third party who has caused an insurance loss to the insured)

Service Budget by Account Type

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|-------------|--------------|----------------|--------------|----------------|
| Revenue | (42,653) | (308,078) | (307,622) | (308,078) | (308,078) |
| Expense | 42,653 | 308,078 | 307,622 | 308,078 | 308,078 |
| Net Service Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

Workers Compensation

Function: Administration

Line Item Detail

Agency Primary Fund: Workers Compensation

Investments & Contributions

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------|---------------|--------------|----------------|--------------|----------------|
| Interest | (2) | - | (20) | - | - |
| TOTAL | \$ (2) | \$ - | \$ (20) | \$ - | \$ - |

Misc Revenue

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (42,651) | (75,000) | (75,000) | (75,000) | (75,000) |
| TOTAL | \$ (42,651) | \$ (75,000) | \$ (75,000) | \$ (75,000) | \$ (75,000) |

Other Finance Sources

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|----------------------|-------------|-----------------|----------------|-----------------|-----------------|
| Fund Balance Applied | - | (476) | - | (476) | (476) |
| TOTAL | \$ - | \$ (476) | \$ - | \$ (476) | \$ (476) |

Transfer In

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|-------------|---------------------|---------------------|---------------------|---------------------|
| Transfer In From General | - | (232,602) | (232,602) | (232,602) | (232,602) |
| TOTAL | \$ - | \$ (232,602) | \$ (232,602) | \$ (232,602) | \$ (232,602) |

Salaries

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------|-------------------|-------------------|------------------|------------------|
| Permanent Wages | 82,397 | 146,909 | 97,938 | 77,640 | 77,640 |
| Compensated Absence | 5,078 | - | 5,078 | - | - |
| Overtime Wages Permanent | 99 | - | 99 | - | - |
| TOTAL | \$ 87,574 | \$ 146,909 | \$ 103,115 | \$ 77,640 | \$ 77,640 |

Benefits

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------|------------------|---------------------|-------------------|---------------------|---------------------|
| Comp Absence Escrow | - | - | 46,096 | - | - |
| Health Insurance Benefit | 16,744 | 16,590 | 5,057 | 2,517 | 2,552 |
| Wage Insurance Benefit | 367 | 370 | 291 | 323 | 323 |
| WRS | 5,656 | 5,565 | 6,661 | 5,280 | 5,202 |
| FICA Medicare Benefits | 6,216 | 6,042 | 7,442 | 5,833 | 5,828 |
| Loss Runs | - | 3,250,000 | - | 3,250,000 | 3,000,045 |
| Workers Comp Reserve | - | 342,600 | 342,600 | 1,000,000 | - |
| Pension Expense | (8,324) | - | (8,324) | - | - |
| TOTAL | \$ 20,659 | \$ 3,621,167 | \$ 399,823 | \$ 4,263,953 | \$ 3,013,950 |

Supplies

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|-------------------------|-------------|--------------|-----------------|------------------|------------------|
| Work Supplies | - | - | - | 10,000 | 10,000 |
| Machinery And Equipment | - | - | 2,650 | - | - |
| TOTAL | \$ - | \$ - | \$ 2,650 | \$ 10,000 | \$ 10,000 |

Purchased Services

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|---------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| Cellular Telephone | 14 | - | 14 | - | - |
| Conferences & Training | 125 | - | - | - | - |
| Audit Services | 600 | - | - | - | - |
| Management Services | 159,211 | 190,000 | 121,448 | 180,000 | 180,000 |
| Consulting Services | - | - | - | 42,000 | 42,000 |
| Other Services & Expenses | 4,475 | - | 8,257 | - | - |
| Other Insurance | 288,022 | 350,000 | 250,340 | 330,000 | 330,000 |
| Insurance Claims | 1,256,591 | - | 2,374,289 | - | 500,000 |
| TOTAL | \$ 1,709,039 | \$ 540,000 | \$ 2,754,347 | \$ 552,000 | \$ 1,052,000 |

Workers Compensation

Function: Administration

Line Item Detail

Agency Primary Fund: Workers Compensation

Debt & Other Financing

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|------------------------|---------------------|--------------|---------------------|-------------------|-------------------|
| Fund Balance Generated | 2,075,384 | - | 1,151,587 | 404,167 | 404,488 |
| TOTAL | \$ 2,075,384 | \$ - | \$ 1,151,587 | \$ 404,167 | \$ 404,488 |

Inter-Departmental Billings

| | 2016 Actual | 2017 Adopted | 2017 Projected | 2018 Request | 2018 Executive |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| ID Billing To Assessor | (17,262) | (15,386) | (15,386) | (17,246) | (14,659) |
| ID Billing To Attorney | (1,753) | (1,744) | (1,744) | (2,214) | (1,882) |
| ID Billing To Civil Rights | (705) | (700) | (700) | (1,012) | (861) |
| ID Billing To Clerk | (740) | (615) | (615) | (1,520) | (1,292) |
| ID Billing To Common Council | (235) | (277) | (277) | (359) | (306) |
| ID Billing To Finance | (2,297) | (2,550) | (2,550) | (3,136) | (2,666) |
| ID Billing To Human Resources | (1,207) | (1,287) | (1,287) | (1,552) | (1,319) |
| ID Billing To Information Tec | (8,428) | (8,580) | (8,580) | (4,902) | (4,167) |
| ID Billing To Mayor | (802) | (726) | (726) | (869) | (738) |
| ID Billing To Municipal Court | (266) | (243) | (243) | (302) | (257) |
| ID Billing To Treasurer | (255) | (255) | (255) | (335) | (285) |
| ID Billing To EAP | - | - | - | 159 | (135) |
| ID Billing To Fire | (715,123) | (761,487) | (761,487) | (1,011,350) | (859,647) |
| ID Billing To Police | (831,336) | (742,780) | (742,783) | (982,461) | (835,092) |
| ID Billing To Public Health | - | - | (103,900) | - | - |
| ID Billing To Engineering | (140,328) | (156,659) | (156,659) | (219,646) | (102,690) |
| ID Billing To Fleet Services | (80,731) | (109,929) | (109,929) | (144,925) | (123,186) |
| ID Billing To Landfill | - | - | - | - | (2,637) |
| ID Billing To Streets | (400,293) | (374,521) | (374,520) | (469,081) | (398,719) |
| ID Billing To Traffic Eng | (54,929) | (76,335) | (76,335) | (92,501) | (78,625) |
| ID Billing To Library | (14,324) | (12,936) | (12,936) | (18,121) | (15,403) |
| ID Billing To Parks | (198,392) | (228,904) | (228,904) | (321,537) | (273,306) |
| ID Billing To Bldg Inspection | (27,439) | (30,627) | (30,628) | (40,104) | (34,088) |
| ID Billing To Community Dev | (5,911) | (8,077) | (8,077) | (9,790) | (8,321) |
| ID Billing To Economic Dev | (2,113) | (1,238) | (1,238) | (1,455) | (1,237) |
| ID Billing To Office Of Dir Pl | (775) | (819) | (819) | (1,035) | (880) |
| ID Billing To Planning | (4,356) | (2,974) | (2,973) | (3,509) | (2,982) |
| ID Billing To Monona Terrace | (39,288) | (46,159) | (46,159) | (53,102) | (45,137) |
| ID Billing To Golf Courses | (15,091) | (16,186) | (16,186) | (22,525) | (19,146) |
| ID Billing To Parking | (58,828) | (73,079) | (73,079) | (90,209) | (76,678) |
| ID Billing To Sewer | - | - | - | - | (58,168) |
| ID Billing To Stormwater | - | - | - | - | (23,204) |
| ID Billing To Transit | (812,908) | (876,154) | (876,154) | (1,129,220) | (959,837) |
| ID Billing To Water | (365,056) | (357,655) | (357,655) | (275,586) | (234,248) |
| ID Billing To CDA | - | (91,116) | - | - | - |
| ID Billing To CDA Management | (48,831) | - | (91,116) | (80,237) | (68,202) |
| TOTAL | \$ (3,850,002) | \$ (3,999,998) | \$ (4,103,900) | \$ (4,999,682) | \$ (4,250,000) |



Glossary

2018 Operating Budget:
Executive Budget

Glossary

AGENCY: A unit of organization within the City. Agencies include departments, divisions, and utilities. Each agency is responsible for submitting to the Finance Director capital and operating budget requests outlining projected costs of operation for the upcoming fiscal year.

APPROPRIATION: The legislative authority to spend and obligate a specified amount from a designated fund account for a specific purpose.

COMPENSATION GROUP: A grouping of classifications based on shared attributes of classifications, professional/supervisory requirements, and work functions assigned to established salary ranges in the Compensation Plan.

DEBT SERVICE: Principal and interest payments on debt incurred by the City.

DIRECT APPROPRIATION: Budget appropriations made for a specific activity or initiative but not housed within a specific agency. These appropriations fall under the purview of the Mayor.

EXECUTIVE BUDGET: The Mayor's plan for expenditures and funding sources during the fiscal year. The plan reflects potential appropriations and is presented to the Common Council for their amendments and adoption, at which time the funds are legally appropriated.

EXPENDITURE RESTRAINT PROGRAM: A state aid program that provides funding to municipalities that keep growth in spending from funds supported by property taxes to no more than the consumer price index plus 60% of net new construction.

EXPENDITURE TYPE: The category that describes the type of expenditure being made, for example, Building, Machinery and Equipment, or Fiber Network.

FULL TIME EQUIVALENT POSITION (FTE): A term used to express the position count. A person working in a half-time position is considered to be working at 0.5 FTE.

FUNCTION: A grouping of agencies that provide like services. The functions identified within Madison's operating budget include: Administration, General Government, Library, Planning and Development, Public Safety and Health, and Public Works and Transportation.

FUND: A sum of money segregated for specific activities. Use of this money requires adherence to special regulations established for each fund. The funds identified within the City of Madison's Adopted Budget include: Capital Projects Fund, General Fund, Community Development Grants, Convention Center, Debt Service, Fleet Services, Golf Courses, Impact Fees, Insurance, Library, Loans, Metro Transit, Other Grants, Other Restricted, Parking Utility, Public Health Madison & Dane County, Sewer Utility, Stormwater Utility, Water Utility, Worker's Compensation, and Community Development Authority.

GENERAL FUND: A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic City operations.

HOLDING COSTS: Expenses for upkeep and maintenance of the unoccupied areas of the Tax Increment Financing (TIF) district properties throughout Madison.

LEVY (PROPERTY TAX): Taxes levied on all taxable property within the City of Madison. The annual levy is determined by the amount of funding needed to support ongoing operating functions of the City. The property tax represents 73% of Madison’s total General Fund budget.

LEVY LIMIT: A state law requirement that a municipality’s property tax levy, net of general obligation debt service, does not increase more than the increase in net new construction.

MAJOR: A set of like accounts defining the nature of expenditures. Major objects within the City of Madison’s chart of accounts include:

- Revenue
- Salaries
- Fringe
- Supplies
- Purchased Services
- Debt & Other Financing
- Inter-Departmental Billings
- Inter-Departmental Charges
- Transfer Out

MILL RATE: A figure used to represent the amount per \$1,000 of the assessed property used to determine the amount of property tax.

NET NEW CONSTRUCTION: Used for state levy limits and expenditure restraint program; it’s the percentage calculated from the ratio of new construction value to the total equalized property value in the City.

OPERATING BUDGET: A plan, approved by the Mayor and Common Council, appropriating funds to agencies for operating costs during the upcoming year. This plan establishes legal expenditure authority for agencies to carry out business as authorized in the adopted budget. Amendments to the operating budget that exceed \$5,000 are subject to super majority approval by the Common Council.

PAYMENT IN LIEU OF TAX: A payment made by entities exempt from the property tax to reflect services received from the City.

RACIAL EQUITY AND SOCIAL JUSTICE (RESJI): An initiative within the City of Madison focused on establishing racial equity and social justice as core principles in all decisions, policies, and functions of the City of Madison.

SERVICE: An activity or set of activities performed by an agency that has identifiable costs for budgetary purposes and a clear purpose with measurable objectives.

SPECIAL ASSESSMENTS: Charges designated for improvements and services provided to real property within the City and charged to the property owners. Examples of improvements funded by special assessments include sewer repair and sidewalk replacement.

TAXES ON AVERAGE VALUE HOME (TOAH): A calculation used to reflect the impact of budgetary decisions on the property tax levy by calculating the impact on the average assessed property value of a single family home.

VALUE INCREMENT: The equalized value of all taxable property in a TID in any year minus the tax incremental base. In any year, “value increment” is positive if the tax incremental base is less than the aggregate value of taxable property as equalized by the Wisconsin Department of Revenue; it is negative if that base exceeds the aggregate value.

FINANCE DEPARTMENT

OFFICE OF BUDGET & PROGRAM EVALUATION

FINANCE DIRECTOR
David Schmiedicke

BUDGET & PROGRAM EVALUATION MANAGER
Laura Larsen

BUDGET POLICY ANALYST
Elizabeth York
Travis Martin
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DATA PROJECTS COORDINATOR
Karalyn Kratowicz

GRANT WRITER
Judy Olson

INTERNAL AUDITOR
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City of Madison
Finance Department
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