

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real and personal property and to maintain complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real and personal property as well as maintaining complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes. The Assessor will advance this goal by continuing commercial property revaluation to provide more equity with the residential class and establish assessments closer to market value.

2019 Budget Highlights

The 2019 Executive Budget includes funding for:

- Consulting for commercial assessments (\$45,000).

Assessor**Function:****Administration****Budget by Service (All Funds)**

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Revenue					
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Expense					
Assessor	2,491,810	2,597,181	2,635,397	2,619,868	2,667,024
Total Expense	\$ 2,491,810	\$ 2,597,181	\$ 2,635,397	\$ 2,619,868	\$ 2,667,024
Net General Fund	\$ 2,491,810	\$ 2,597,181	\$ 2,635,397	\$ 2,619,868	\$ 2,667,024

Budget by Fund & Major

Fund: General

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Revenue					
Expense					
Salaries	1,703,250	1,763,882	1,751,860	1,788,650	1,846,885
Benefits	570,655	580,042	630,035	577,091	563,528
Supplies	51,104	48,000	50,030	48,000	48,000
Purchased Services	147,426	186,915	185,131	186,915	189,399
Inter Departmental Charges	19,375	18,342	18,342	19,212	19,212
Total Expense	\$ 2,491,810	\$ 2,597,181	\$ 2,635,397	\$ 2,619,868	\$ 2,667,024
Net General Fund	\$ 2,491,810	\$ 2,597,181	\$ 2,635,397	\$ 2,619,868	\$ 2,667,024

Assessor

Function: Administration

Service Overview

Service: Assessor

Service Description

This service discovers, lists, and values all taxable property within the City of Madison. Subservices include assessing residential, personal, and commercial properties, listing real property, preparing tax rolls, conducting Boards of Review and Boards of Assessment, and property tax litigation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

2019 Planned Activities

- Continue commercial property revaluation to provide more equity with the residential class and establish assessments closer to market value.

Service Budget by Account Type

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Revenue	-	-	-	-	-
Expense	2,491,810	2,597,181	2,635,397	2,619,868	2,667,024
Net Service Budget	\$ 2,491,810	\$ 2,597,181	\$ 2,635,397	\$ 2,619,868	\$ 2,667,024

Assessor

Function:

Administration*Line Item Detail***Agency Primary Fund: General****Salaries**

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Permanent Wages	1,682,709	1,767,038	1,716,057	1,791,806	1,850,041
Salary Savings	-	(19,305)	-	(19,305)	(19,305)
Compensated Absence	14,293	15,149	30,000	15,149	15,149
Hourly Wages	1,831	-	834	-	-
Overtime Wages Permanent	4,290	1,000	4,969	1,000	1,000
Election Officials Wages	127	-	-	-	-
TOTAL	\$ 1,703,250	\$ 1,763,882	\$ 1,751,860	\$ 1,788,650	\$ 1,846,885

Benefits

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Comp Absence Escrow	-	-	65,525	-	-
Health Insurance Benefit	307,005	307,284	300,833	300,371	281,964
Wage Insurance Benefit	6,026	6,321	5,933	5,824	5,824
WRS	115,798	118,393	115,127	120,050	121,179
FICA Medicare Benefits	126,567	132,900	127,543	135,702	138,926
Tuition	40	-	-	-	-
Post Employment Health Plans	15,220	15,144	15,073	15,144	15,635
TOTAL	\$ 570,655	\$ 580,042	\$ 630,035	\$ 577,091	\$ 563,528

Supplies

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Purchasing Card Unallocated	-	-	50	-	-
Office Supplies	3,370	6,000	3,610	6,000	6,000
Copy Printing Supplies	6,120	5,000	6,000	5,000	5,000
Furniture	4,664	-	-	-	-
Hardware Supplies	13	-	23	-	-
Software Lic & Supplies	-	-	846	-	-
Postage	25,373	27,000	30,000	27,000	27,000
Books & Subscriptions	1,028	1,000	500	1,000	1,000
Work Supplies	10,229	9,000	9,000	9,000	9,000
Equipment Supplies	307	-	-	-	-
TOTAL	\$ 51,104	\$ 48,000	\$ 50,030	\$ 48,000	\$ 48,000

Purchased Services

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
Telephone	3,104	4,700	980	4,700	4,700
Cellular Telephone	2,496	2,796	2,496	2,796	2,796
Systems Comm Internet	125	-	315	-	-
Custodial Bldg Use Charges	44,447	53,043	53,043	53,043	55,527
Equipment Mntc	1,019	100	96	100	100
System & Software Mntc	-	-	2,068	-	-
Mileage	39,082	40,000	40,000	40,000	40,000
Conferences & Training	11,374	10,000	10,000	10,000	10,000
Memberships	250	400	400	400	400
Storage Services	1,086	1,000	1,052	1,000	1,000
Transcription Services	-	500	473	500	500
Other Services & Expenses	20,207	49,990	49,990	49,990	49,990
Taxes & Special Assessments	24,236	24,386	24,217	24,386	24,386
TOTAL	\$ 147,426	\$ 186,915	\$ 185,131	\$ 186,915	\$ 189,399

Assessor

Function: Administration

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive
ID Charge From Insurance	3,989	3,683	3,683	4,648	4,648
ID Charge From Workers Comp	15,386	14,659	14,659	14,564	14,564
TOTAL	\$ 19,375	\$ 18,342	\$ 18,342	\$ 19,212	\$ 19,212

Assessor**Function: Administration***Position Summary*

	CG	2018 Budget		Request		2019 Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLERK	20	2.00	109,894	2.00	110,816	2.00	114,417
ASSESS SERVS SUPV	18	1.00	82,268	1.00	82,585	1.00	85,269
ASSESS TECH	16	1.00	57,365	1.00	58,043	1.00	59,930
ASST CITY ASSESS	18	2.00	193,052	2.00	192,813	2.00	199,079
CITY ASSESSOR	21	1.00	121,551	1.00	124,459	1.00	128,504
PROG ASST	20	1.00	54,094	1.00	54,302	1.00	56,067
PROP LISTER	20	2.00	105,363	2.00	107,528	2.00	111,022
PROPERTY APPRAISER	16	14.00	1,043,451	14.00	1,061,259	14.00	1,095,750
TOTAL		24.00	\$ 1,767,036	24.00	\$ 1,791,804	24.00	\$ 1,850,038

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.