

Parking Utility

Capital Improvement Plan

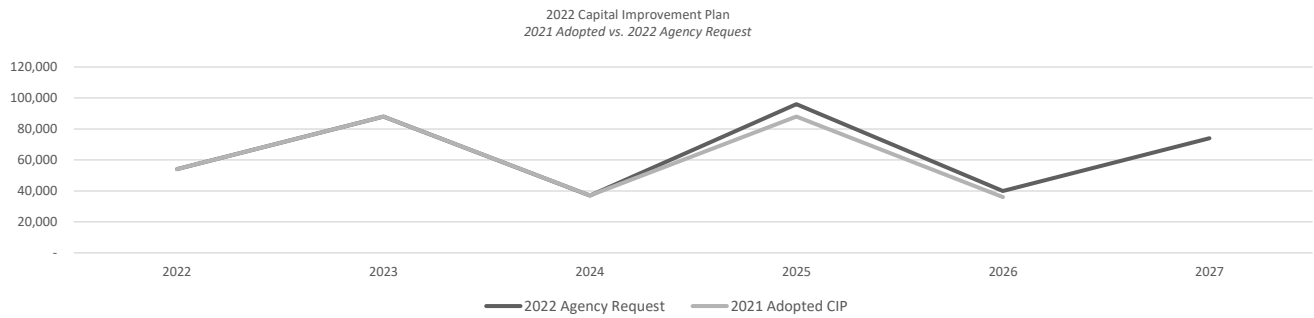
	2021 Adopted	2022 Request	Change
2022 Capital Budget	54,000	54,000	-
2022 Capital Improvement Plan*	303,000	315,000	12,000

*Years 2022 to 2026 used for comparison.

	2021 Adopted	2022 Request
Number of Projects	1	1

Project Summary: Agency Request

	2022	2023	2024	2025	2026	2027
Vehicle Replacement	54,000	88,000	37,000	96,000	40,000	74,000
Total	54,000	88,000	37,000	96,000	40,000	74,000



Major Changes/Decision Points

- Vehicle Replacement
 - Budget amounts in 2025 and 2026 increased by \$8,000 and \$4,000 respectively. These increases represent updated cost estimates for vehicle replacement.

TO: David Schmiedicke, Finance Department

FROM: Sabrina Tolley, Assistant Parking Utility Manager

DATE: May 25, 2021

SUBJECT: Parking Division 2022 Capital Budget Requests

Goals of Agency's Capital Budget

The Parking Division's 2022 Capital Budget request reflects the uncertainty of revenue recovery and Parking Reserve Fund balances, with no new project requests at this time, and prioritizes the replacement of vehicles and equipment necessary for daily operations. The replacement of aging vehicles with newer vehicles will reduce maintenance costs, fuel consumption and carbon emissions.

Prioritized List of Capital Requests

The Parking Division's request includes only the vehicle replacement program. The Lake Street Garage Replacement Project (#13128) is currently on the Horizon List. A Request for proposals has been issued for a mixed-use redevelopment project and inter-city bus terminal in conjunction with replacing the State Street Campus Lake Street public parking garage. Project costs and funding source options for the public component will vary depending on the development project proposals and selected project, and it is recommended to remain on the Horizon List until this additional information is available.

1. Vehicle Replacement Program, Project # 13128
 - Horizon List - Lake Street Garage Replacement, Project # 19015

Summary of Changes from 2021 Capital Improvement Plan

There are no significant changes in the Parking Division's 2022 submittal from the 2021 Capital Improvement Plan.

Potential for Scaling Capital Requests

There are currently no items in the Parking Division's request that could be completed on a smaller scale.

Impact of COVID-19 on Capital Funding

COVID-19 has had a significant impact on the Parking Division's ability to fund future capital projects. Parking demand and revenues continue to be less than half of pre-pandemic levels. Prior to the COVID-19 pandemic, parking revenues would typically generate annual Reserves of

\$2M-3M based on current operating expenditures. However, due to continued revenue losses from the impacts of COVID-19 on parking demands, approximately \$6M (about 40%) of the Parking Division's 2021 operating budget is expected to require funding from Parking Reserves, reducing the ability of the Parking Division to fund future capital projects. The Parking Reserve Fund Balance was \$21.5M at the beginning of 2020 and is expected to be reduced to about \$10M by the end of 2021 to cover operating deficits.

The primary impacts to parking revenues are related to the decline in parking demand due to teleworking and minimal activity/events in the downtown area.

2022 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency	Parking Utility	Proposal Name	Vehicle Replacement
Project Number	17600	Project Type	Program
Project Category	Facility	Priority:	1
2022 Project Number	13620		

Description

This program funds the replacement of Parking Utility vehicles. The goal of the program is to replace vehicles on a ten year cycle, realizing savings on maintenance, repairs, and fuel. Planned purchases in 2021 include three vehicles, snow blowers, a replacement trailer, and a scissor lift for the new Wilson Street garage that opened in 2020.

Budget Information

Prior Appropriation* \$635,997 **Prior Year Actual** \$532,866

*Based on Fiscal Years 2015-2020

Budget by Funding Source

Funding Source	2022	2023	2024	2025	2026	2027
Reserves Applied	54,000	88,000	37,000	96,000	40,000	74,000
Total	\$54,000	\$88,000	\$37,000	\$96,000	\$40,000	\$74,000

Insert Funding Source

Budget by Expenditure Type

Expense Type	2022	2023	2024	2025	2026	2027
Machinery and Equipment	54,000	88,000	37,000	96,000	40,000	74,000
Total	\$54,000	\$88,000	\$37,000	\$96,000	\$40,000	\$74,000

Insert Expense Type

Explain any changes from the 2021 CIP in the proposed funding for this program.

There are no significant changes from the 2021 CIP in the proposed funding. Changes to the proposed funding in 2025 and 2026 reflect updated cost estimates for the future replacement vehicle purchases.

Priority & Justification

Citywide Element Green and Resilient

Strategy Increase the use and accessibility of energy efficiency upgrades and renewable energy.

Describe how this project advances the Citywide Element:

Vehicles are replaced on a 10-yr life-cycle on average. Replacing older vehicles reduces maintenance, repair, and fuel costs. As vehicles are replaced, the Parking Division will continue to explore vehicle replacement options with the goal of reducing fuel consumption and emissions, and replacing with new electric vehicles when possible.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Describe how Black, Indigenous, and People of Color, people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)?

This program provides City Parking Utility employees with the vehicles and equipment to perform maintenance, revenue collection, and customer service duties necessary for public parking garages, lots, and metered operations. No direct impacts from the proposed program budget on communities of color or people who are marginalized have been identified.

What City agencies or community partners are affected by, care about, or already working on issues related to this project/program?

City Fleet provides services to the Parking Utility for selection, procurement, and maintenance of the Division's vehicles in conjunction with their City-wide efforts to reduce fuel use and emissions and improve efficiency.

Have we asked for their perspectives directly and, if so, how have we incorporated their feedback?

How will we continue to communicate with them in this process?

Have we used any data related to the project/program that details race, non-binary and transgender people, people with disabilities, those experiencing homelessness, or undocumented status?

- Yes
 No
 Some, not all

Is the proposed budget or budget change related to a recommendation from any of the City's teams or initiatives that connect community need with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WIC, Equitable Workforce Plans)?

- Yes
 No

If so, please identify the respective group and recommendation.

Project Schedule & Location

2022 Projects

Project Name	Est Cost	Location
2022 Vehicle Replacement	\$54,000	

Insert item

Explain the justification for selecting projects planned for 2022:

Replace vehicle #2317 (2011 truck) @ \$50,000 and vehicle #5613A (2011 snow blower) @ \$4,000.

2023 Projects

Project Name	Est Cost	Location
2023 Vehicle Replacement	\$88,000	

Insert item

Explain the justification for selecting projects planned for 2023:

Replace vehicle #2322 (2012 truck) @ \$55,000 and vehicle #8067 (2014 utility vehicle) @ \$33,000.

2024 Projects

Project name	Est Cost	Location
2024 Vehicle Replacement	\$37,000	

Insert item

Explain the justification for selecting projects planned for 2024:

Replace vehicle #8068 (2015 utility vehicle) @ \$37,000

2025 Projects

Project name	Est Cost	Location
2025 Vehicle Replacement	\$96,000	

Insert item

Explain the justification for selecting projects planned for 2025:

Replace vehicle #2323 (truck) @\$56,000 and vehicle #1703 (2016 SUV) with electric vehicle @ \$40,000.

2026 Projects

Project name	Est Cost	Location
2026 Vehicle Replacement	\$40,000	

Insert item

Explain the justification for selecting projects planned for 2026:

Replace vehicle #1708 (2017 SUV) with electric vehicle @ \$40,000.

2027 Projects

Project Name	Est Cost	Location
2027 Vehicle Replacement	74,000	

Insert item

Explain the justification for selecting projects planned for 2027:

Replace vehicle #8079 (2017 utility vehicle) @ \$34,000 and vehicle #2869 (2016 truck) with electric vehicle @ \$40,000.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

# of FTEs	Annual Cost	Description
	2022 Capital Budget	Agency Requests

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Non-Personnel

<i>Major</i>	<i>Amount</i>	<i>Description</i>

Insert item

Save

Submit

Notes

Notes:

v1.03/15/2021

Save and Close