Water	Function:	Public Works

Budget Overview

Agency Budget by Fund

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Water Utility	45,882,963	45,232,406	45,619,591	45,600,921	45,582,700	46,453,823
TOTAL	\$ 45,882,963	\$ 45,232,406	\$ 45,619,591	\$ 45,600,921	\$ 45,582,700	\$ 46,453,823

Agency Budget by Service

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Water Quality	898,587	986,974	7,533,463	1,087,499	1,361,733	1,120,971
Water Engineering	2,253,257	2,006,758	2,096,144	2,193,586	1,988,540	2,716,208
Water Operations & Maintenance	10,122,867	9,908,211	10,891,511	12,815,340	12,608,348	12,377,546
Water Customer Service	2,601,328	3,031,380	2,885,349	3,070,915	2,935,122	3,181,643
Water Finance & Admin	30,006,926	29,299,083	22,213,123	26,433,581	26,688,957	27,057,455
TOTAL	\$ 45.882.963	\$ 45.232.406	\$ 45.619.591	\$ 45.600.921	\$ 45.582.700	\$ 46.453.823

Agency Budget by Major-Revenue

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Intergov Revenues	(133,361)	(138,000)	-	-	-	-
Charges For Services	(43,100,382)	(43,785,220)	(44,407,568)	(44,965,000)	(44,965,000)	(45,109,700)
Fine & Forfeiture	(251,660)	(242,300)	(179,540)	(59,000)	(59,000)	(222,200)
Investments & Other Contributions	(977,467)	(300,000)	(468,167)	(280,000)	(280,000)	(250,000)
Misc Revenue	(561,898)	(322,780)	(519,288)	(278,700)	(278,700)	(380,500)
Other Financing Source	(830,623)	(444,106)	(1,550)	(18,221)	-	(491,423)
Transfer In	(27,572)	-	(43,481)	-	-	-
TOTAL	\$ (45.882.963)	\$ (45,232,406)	(45.619.592)	\$ (45,600,921)	\$ (45,582,700)	\$ (46,453,823)

Agency Budget by Major-Expenses

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Salaries	8,677,134	9,039,183	9,253,672	9,586,202	9,489,720	9,548,742
Benefits	3,751,270	2,804,480	3,006,979	3,031,255	2,943,448	2,991,583
Supplies	1,026,036	2,322,500	956,387	2,462,300	2,462,300	2,238,100
Purchased Services	4,240,842	5,430,000	4,216,393	5,100,790	4,763,123	5,980,476
Debt & Other Financing	29,926,286	27,646,350	22,493,949	18,968,000	19,479,011	19,292,500
Inter Depart Charges	843,701	949,893	904,194	1,098,441	1,091,165	1,071,322
Inter Depart Billing	(2,582,305)	(2,960,000)	(2,546,360)	(2,385,000)	(2,385,000)	(2,511,000)
Transfer Out	-	-	7,334,378	7,738,933	7,738,933	7,842,100
TOTAL	\$ 45,882,963	\$ 45,232,406	\$ 45,619,591	\$ 45,600,921	\$ 45,582,700	\$ 46,453,823



www.madisonwater.org •

119 East Olin Avenue • Madison, WI 53713-1431 • TEL 608.266.4651 • FAX 608.266.4426

To:

Dave Schmiedicke, Finance Director

From:

Krishna Kumar, General Manager, Madison Water Utility

Date:

July 12, 2021

Subject:

2022 Operating Budget Transmittal Memo

Major Goals

Madison Water Utility (MWU) is comprised of 5 service lines; Water Quality, Water Engineering, Water Supply and Operations, Water Customer Service and Communication/Outreach and Water Finance and General Administration. Our 2022 operating budget request seeks to fund these service lines to enable them to meet their desired goals:

- Water Quality ensure the delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act
- Engineering use Asset Management and Water Master Plan to meet or exceed levels of service to our customers
- Water Supply and Operations maintain and upgrade the water supply system to ensure customers are provided with an adequate quantity of high quality water for consumption and fire protection
- Customer Service and Communication/Outreach generate accurate water consumption and billing data to ensure proper billing; provide communication and community outreach for conservation and sustainability education
- Finance and General Administration provide accurate, reliable and transparent financial information to internal and external stakeholders while exploring ways to make utility rates affordable for all customers

COVID Recovery

We anticipate our buildings being open to the public in 2022. We have prepared our 2022 operating budget request based on normal operations. We have experienced a change in consumption amongst our customer classes due to COVID in 2020 and 2021. Our 2022 budget assumes more people will return to work in 2022 thereby reducing our residential/multi-family/duplex revenues but increasing our commercial/industrial/governmental classes. We have begun charging late fees again per the PSC order and have included late fees in our 2022 operating budget.

2022 Request & Equity

MWU works with consultants and the PSC to set rates so that they are not overly burdensome on any one ratepayer. Our main replacement program is designed to replace and maintain our infrastructure on a consistent basis so that the cost is equally spread among all generations that receive the benefit of our distribution system. We are currently exploring potential ways to address water affordability issues while staying within regulatory guidelines.

2022 Request & Sustainability

MWU maintains a vehicle replacement program for over 100 vehicles and power equipment. This program has been updated to include green and energy efficient replacements as our fleet ages and replacements are required.

Major Changes in 2022 Operating Request

We have included an additional \$600,000 for tank painting in 2022. There was no tank painting included in our 2021 budget.

We are continuing to maintain or reduce expenses where applicable to build up our cash reserves.

We did not experience reduced revenues due to COVID. We did experience a change in consumption patterns amongst our classes. We have built our 2022 operating revenues based on a two year average in an attempt to account for the change in consumption patterns. We are projecting an overall revenue increase of \$560,000 in 2022 from 2021.

We closed 2020 with an operating cash balance of \$10.2 M; we anticipate an ending operating cash balance of \$9.4 M for 2021. The requested budget for 2022 is estimated to result in an operating cash balance of \$7.1 M.

Later this year, we are planning to submit a rate case to the WI Public Service Commission (PSC) to increase our water rates. We do not anticipate approval of this case and implementation of new rates until the end of 2022 at the earliest. As in years past, we have budgeted revenues based on current PSC approved rates.

c.c. Christie Baumel, Deputy Mayor
Christine Koh, Budget and Program Evaluation Manager
Stephanie Mabrey, Budget Analyst
Kathy Schwenn, Finance Manager

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Customer Service

SERVICE NUMBER:

864

SERVICE DESCRIPTION:

This service provides customer service for billing and meter operations to ensure accurate water consumption and billing data. This service also conducts the Water Utility's communication and community outreach for conservation and sustainability education, media relations, external communication, and promotion of the utility's water conservation initiatives. Communication and Community Outreach also develops Madison Water Utility's evolving crisis communication and strategic communication plans and oversees the Home Water Conservation, Water Wagon, and Got Water programs.

Part 1: Base Budget Proposal

BUDGET INFORMATION

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund	1					
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
Total	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
Budget by Major						
Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$1,285,230	\$1,831,980	\$1,386,484	\$1,935,311	\$1,893,715	\$1,969,662
Non-Personnel	\$1,224,093	\$1,199,400	\$1,381,394	\$1,135,604	\$1,041,407	\$1,211,981
Agency Billings	\$98,279	\$0	\$117,471	\$0	\$0	\$0
Total	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
FTEs	0.00	18.31		20.11	20.11	21.00

PRIORITY

Citywide Element Green and Resilient

Describe how this service advances the Citywide Element:

The Water Utility strives to conserve the limited water resources of Madison through our conservation programs. We offer toilet rebates to customers that replace high water usage toilets with more efficient units. Customers have the ability to view their water usage in real time through our "My Water" program and can monitor and adjust their usage accordingly. Educational programs are offered throughout the year to the community to educate and inform citizens of the limited water resources available in Madison. We monitor the water going through our distribution system to minimize water loss. Our Customer Billing area works with citizens of Madison to identify potential causes of high water usage and potential undected leaks.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Bill for Services to Customers	50	Manage meter reading and customer billing data to provide monthly billings to 78,000 active accounts.
Manage Customer Inquries	20	Conduct inquries into customer accounts to address billing questions from ratepayers and support the services of the water utility.
Install, Inspect and Monitor Customer Meters and Installations	15	Conduct on-site visits to customer properties to install, inspect and replace customer meters to enable accurate consumption readings and provide reliable billings.
Communicate Water Utility Current Events and Promotions	15	Inform and communicate with the community regarding current operational and promotional initiatives at the Water Utility.

Insert item

SERVICE BUDGET CHANGES

Service Impact	anasad shanga ta tha san	iso's budget from as	ost to continue to	to occupy request?
what is the pr	oposed change to the serv	vice's budget from co	ost to continue to	to agency request? \$246,521 increase
MWU is includ	service level impacts of the ding funding for an IT spec Service resulting in a pers	ialist. This position i	s housed in the I	IT budget but will be 100% funded by Water. 80% of this position is funded in
		-		er UB and the expected go live date is in 2022. With the switch over coming in bout the change and some added software expenses that are expected with the
Personnel-Perman	ent Positions			
Are you prop	osing an allocation chan	nge to the FTEs for	this service?	Yes 🗸
	Туре	Fund	Amou	unt Description
	Perm Wages	2100	\$57,00	IT Specialist 3 80% (18/10) IT position #5001
	Benefits	2100	\$14,00	000 IT Specialist 3 80% (18/10) IT position #5001
	Total		\$71,00	000
Explain the ass	sumptions behind the allo	cation change.		
Dollars were b	ased on job class for IT Sp	ecialist 3 using 2019	numbers.	
Water has sev are moving to funded by MV Personnel-Other Per	Tyler Utility Billing for our VU. sonnel Spending	at are used exclusive billing software and	this will require	IT does not have the manpower to support all of our systems. Additionally we additional IT support. This position will be in the IT budget but will be 100%
Are you reque	sting additional personnel	spending for non-ar	nnualized pay?	Yes 🗸
	Туре	Fund	Amoui	unt Description
	Overtime			
	Premium Pay			
	Hourly	2100	\$53,00	000 4 Meter Shop hourly workers
				1 Communications Intern
	Total		\$53,00	000
·	sumptions behind the req			
Meter Shop -	4 hourly @ \$16.67/hr for 6	600 hrs each		
Communication	on Intern - 700 hours @ \$1	18.57/hr		
What is the ju	stification behind the incre	eased funding?		
The meter sho	pp uses the additional wor	kers to enable them	to change out m	meters as required by the PSC schedule.
The summer o	communication intern wor	ks with our commun	ications section	n on the water wagon events.
Revenue Are you propo	osing a change to the servi	ice's budgeted reven	ue?	
7, 1, 1, 1, 1, 1	No 🕶	g		
Are vou propo	osing an increase or a decr	ease to the budgete	d revenue?	
. ,	Select ✓			
	Fund	Major	Amount	Description
Insert item				
Explain the as	ssumptions behind the ch	ange to budgeted re	venue.	
What is the i	ustification behind the pro	nosed change?		
What is the je	astineation benind the pro	posed change:		
Non-Personnel				
Are you requ	esting additional non-pers	onnel funding for th	is service?	
	Yes 🗸	Maio -	A ma a · · · · ·	Description
	Fund	Major	Amount	Description Budgeted additional expenditures due to conversion to Tyler UB
	2100	53	\$50,000	Daugeted additional experimitares and to conversion to Tyler Ob
	2100	54	\$50,000	Budgeted additional expenditure due to converstion to Tyler UB

■ Insert item

Explain the assumptions behind the requested funding. These increases are based on the assumption that MWU will be switching from CIS to Tyler UB in 2022.	
What is the justification behind the increased funding? In order to facilitate a smooth transition between the billing software programs there is a need for increased them about the change and the differences that they can expect to see as MWU transitions to a new softwar like, how they can make on-line payments, how they can retrieve their water use information).	
rt 2: Racial Equity and Social Justice	
We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budg following questions and incorporate these responses into your budget narrative to ensure racial equity is	· · · · · · · · · · · · · · · · · · ·
1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and p (because of gender, age, home language, etc.) would be affected by the proposed budget or budget charanswer this question:	
Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operationa PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for variannually showing the results. Notification of this report is mailed out to all residents and is available on languages.	ous contaminants and a report is issued
MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining causing our rates to increase. Water is an essential resource and keeping our rates affordable for all resi	
MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have services needed by MWU. Madison offers a local preference on the bid scoring.	the opportunity to bid on goods and
MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and following best practices in regards to hiring.	businesses that receive our dollars are
MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse point is diverse.	ool of candidates and that MWU's workford
a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their	None.
perspectives directly and, if so, how have you incorporated their feedback? c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specifineighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all resident are aware of our operations and how it might affect them. When a neighborhood is affected by MWU
	work (flushing program, main break repair etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?	We will continue to be transparent and poon social media and our website as well as continue to attend community and neighborhood meetings.
 Is the proposed budget or budget change related to a recommendation from any of the City's teams o with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WI 	
If so, please identify the respective group and recommendation.	○ Yes

3: Proposed Budget Reduction		
that to 50% of the account to a set had a set		
/hat is 5% of the agency's net budget?		\$0
/hat is the proposed reduction to this se	rvice's budget?	\$0
xplain how you would change the activit ctivity identified above. Add a separate I		as a result of implementing the funding decrease to this service. List changes by service
Activity	\$Amount	Description
Insert item		
Total	\$0	
valain the changes by year's year.	- cotogon, that is	would implement as a route of the first discussion to the control of the first discussion to the control of the
Name \$ Amount	e category that your agency	would implement as a result of the funding decrease to this service. Description
Personnel		
Non-Personnel		
Agency Billings		
Total \$0		
as this reduction been proposed in prior	years?	Select ✓
oes the proposed reduction result in eli	minating permanent position	ons?
If yes, what is the decreas		ns? Select ▼
in FTEs:		
oes the proposed reduction impact othe	er agencies (i.e. Fleet Service	es)?
If yes, which agencies:		
escribe why the proposed reduction wa	s chosen.	
xplain the impacts of the proposed redu ow can impacts of this reduction be mit		e service. Summarize these impacts in the context of the questions asked in Part 2 of this f
ion 4: Optional Supplemental Re	equest	
		2022 budget request. Please include the request in the most relevant service. If required to choose one to be presented for consideration for the Executive Budge
equests should only be submitted if	agencies identify a critical	I need. Agencies should first consider reallocating base resources within and amon
ervices before proposing budget incr	eases. Agencies should no	ot include Town of Madison requests in this section.
		d change the activities and the level of service as a result of implementing the fund
crease to this service. List changes b	y service activity identifie	ed above.

Description

Activity

Total

Insert item

\$Amount

0

Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
personnel would be nee	ded to support this inc	
personnel would be nee	ded to support this inc	r any administrative or internal service agencies (e.g., IT, Select
personnel would be need Does the proposed incre Finance, HR, Fleet)?	ease affect workload for	r any administrative or internal service agencies (e.g., IT, Select
personnel would be need Does the proposed incre Finance, HR, Fleet)?	ease affect workload for	r any administrative or internal service agencies (e.g., IT, Select
personnel would be nee	ease affect workload for	r any administrative or internal service agencies (e.g., IT, Select

IDENTIFYING INFORMATION		
SELECT YOUR AGENCY:		
Water Utility		
SELECT YOUR AGENCY'S SERVICE:		
Water Engineering		
SERVICE NUMBER:		
oca		

SERVICE DESCRIPTION:

This service provides technical support, mapping, long-term planning, and direction to the Water Utility capital improvement and infrastructure renewal program. The goal of this service is to use Asset Management and Master Plan technology to meet and maintain levels of service to customers.

Part 1: Base Budget Proposal

BUDGET INFORMATION

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund	1					
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$2,253,257	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
Total	\$2,253,257	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
Budget by Major	•					
Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$1,434,748	\$1,476,558	\$1,525,886	\$1,588,648	\$1,575,870	\$1,572,908
Non-Personnel	\$549,211	\$530,200	\$443,803	\$604,938	\$412,670	\$1,143,300
Agency Billings	\$269,297	\$0	\$126,455	\$0	\$0	\$0
Total	\$2,253,256	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
FTEs	0.00	10.87		11.87	11.87	17.00

PRIORITY

Citywide Element Effective Government

 $\label{lem:control} \mbox{Describe how this service advances the Citywide Element:} \\$

Water engineering provides a wide array of services associated with planning, developing, maintaining and managing the utility's asset infrastructure to ensure a desired level of service is provided to the community. Water engineering staff work closely with other city agencies in managing shared projects to improve efficiency and achieve shared goals.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Infrastructure Planning and Design	25	Internal development of infrastructure necessary to provide the utility's desired level of service.
Construction Project Management and Regulatory Compliance	35	Monitoring shared construction projects to determine specification requirements associated with the utility's infrastructure and maintain compliance with federal, state and local regulations.
GIS and Asset Management	20	Mapping systems infrastructure and monitoring conditions of water utility's system assets for planning and maintenance purposes.
Construction Inspection and Field Surveying	20	Monitor compliance with internal and contractor specifications to ensure facilities and systems are adequately constructed.

	e proposed change to the	service's budget fr	om cost to con	ntinue to agend	y request? \$736,111 increase
M/hat ara i	the consider level impacts of	of the proposed fun	nding changes?		
what are t	the service level impacts o	or the proposed fun	iding changes?		
and our de					o build on its asset managment plan. In addition to our Asset manag \$122,500 for Asset Management services, Master Plan services and
rsonnel-Perr	manent Positions				
Are you p	proposing an allocation of	change to the FTE	s for this serv	rice? No	
	Tuna	Eu	ınd	Amount	Description
	<i>Type</i> Perm Wages	ru	inu	Amount	Description
	Benefits				
	Total			ćo	
Explain the	e assumptions behind the	allocation change.		\$0	
What is th	e justification behind the	allocation change?			
vviide is til	ic justification befind the	anocation change:			
	. Dannan al Canadina				
	r Personnel Spending			yes	
Are you re	equesting additional perso	nnei spending for n	non-annualized	pay? les	
	Туре	Fu	ınd	Amount	Description
	Overtime				
	Premium Pay				
	Hourly	21	100	\$110,600	
					Construction inspectors, engineering intern and mapping intern
	Total				
				\$110,600	
Explain the	e assumptions behind the	requested funding	J .	\$110,600	
	e assumptions behind the		5 .	\$110,600	
2 partial y	e assumptions behind the rear interns at \$22,300 eac	ch.	3 .	\$110,600	
2 partial y	e assumptions behind the	ch.	Ţ.	\$110,600	
2 partial y	e assumptions behind the rear interns at \$22,300 eac	ch. 0 each		\$110,600	
2 partial your 3 construction What is the	e assumptions behind the year interns at \$22,300 each ction inspectors at \$22,000 me justification behind the	ch. 0 each increased funding?	?		The interns bring in highly qualified individuals that do excellent wor
2 partial y 3 construc What is th	e assumptions behind the year interns at \$22,300 each ction inspectors at \$22,000 me justification behind the	ch. O each increased funding? value and significant	t benefit to the	e Water Utility.	The interns bring in highly qualified individuals that do excellent wor summer.
2 partial y 3 construc What is th	e assumptions behind the rear interns at \$22,300 each ction inspectors at \$22,000 ne justification behind the se positions provide high v	ch. O each increased funding? value and significant	t benefit to the	e Water Utility.	
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2 partial y 3 construc What is th All of thes The consti	e assumptions behind the rear interns at \$22,300 each ction inspectors at \$22,000 ne justification behind the se positions provide high v	ch. 0 each increased funding? ralue and significant ed to cover our cor	t benefit to the nstruction proj	e Water Utility.	
2 partial y 3 construc What is th All of thes The consti	e assumptions behind the rear interns at \$22,300 each ction inspectors at \$22,000 me justification behind the se positions provide high varuction inspectors fill a ne	ch. 0 each increased funding? ralue and significant ed to cover our cor	t benefit to the nstruction proj	e Water Utility.	
2 partial y 3 construc What is th All of thes The constr	e assumptions behind the rear interns at \$22,300 each ction inspectors at \$22,000 me justification behind the see positions provide high varuction inspectors fill a new proposing a change to the second proposing an increase or a second proposin	ch. 0 each increased funding? value and significant ed to cover our cor service's budgeted	t benefit to the nstruction proj revenue?	e Water Utility. ects during the	
2 partial y 3 construc What is th All of thes The constr	e assumptions behind the rear interns at \$22,300 each cition inspectors at \$22,000 me justification behind the see positions provide high voluction inspectors fill a new proposing a change to the second proposing an increase or a select	ch. 0 each increased funding? ralue and significant ed to cover our cor service's budgeted decrease to the bud	t benefit to the nstruction proj revenue? dgeted revenu	e Water Utility. ects during the	summer.
2 partial y 3 construc What is th All of thes The constr	e assumptions behind the rear interns at \$22,300 each ction inspectors at \$22,000 me justification behind the see positions provide high varuction inspectors fill a new proposing a change to the second proposing an increase or a second proposin	ch. 0 each increased funding? value and significant ed to cover our cor service's budgeted	t benefit to the nstruction proj revenue?	e Water Utility. ects during the	
2 partial y 3 construct What is th All of thes The construction	e assumptions behind the rear interns at \$22,300 each cition inspectors at \$22,000 me justification behind the see positions provide high voluction inspectors fill a new proposing a change to the second proposing an increase or a select	ch. 0 each increased funding? ralue and significant ed to cover our cor service's budgeted decrease to the bud	t benefit to the nstruction proj revenue? dgeted revenu	e Water Utility. ects during the	summer.
2 partial y 3 construct What is the All of thes The construction enue Are you pu	e assumptions behind the rear interns at \$22,300 each cition inspectors at \$22,000 me justification behind the see positions provide high voluction inspectors fill a new proposing a change to the second proposing an increase or a select	ch. 0 each increased funding? value and significant ed to cover our cor service's budgeted decrease to the budgeted	t benefit to the nstruction proje revenue? dgeted revenu Amo	e Water Utility. ects during the	summer.
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What is the justification behind the increased funding?	
MWU trying to perform routine maintance to reduce overall costs and extend the life of our assets instead of	replacing them earlier.
2: Racial Equity and Social Justice	
Ve are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budge Ollowing questions and incorporate these responses into your budget narrative to ensure racial equity is	
. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and propecause of gender, age, home language, etc.) would be affected by the proposed budget or budget channswer this question:	
Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational SC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for varion unually showing the results. Notification of this report is mailed out to all residents and is available on anguages.	ous contaminants and a report is issued
IWU is exploring potential ways to address water affordability as the costs of replacing and maintaining ausing our rates to increase. Water is an essential resource and keeping our rates affordable for all residuals.	
IWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have ervices needed by MWU. Madison offers a local preference on the bid scoring.	the opportunity to bid on goods and
IWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and lallowing best practices in regards to hiring.	ousinesses that receive our dollars are
IWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse podiverse.	ool of candidates and that MWU's workf
a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following of mission of providing safe and affordable water to the residents and visitors of Madison.
 b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their 	None.
perspectives directly and, if so, how have you incorporated their feedback? c. List any community partners and other City agencies who are affected by, care about,	
or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specine ighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. Whave an informative website and social media presence to ensure that all reside are aware of our operations and how it might affect them.
	When a neighborhood is affected by M' work (flushing program, main break repetc) we communicate directly with each resident and/or leave material to inforn them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?	We will continue to be transparent and on social media and our website as well continue to attend community and

2. Is the proposed budget or budget change related to a recommendation from any of the City's teams or initiatives that connect community need with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WIC, Equitable Workforce Plans)? ○ Yes

neighborhood meetings.

:. FO/ -f.b			
iat is 5% of the a	gency's net budget?		\$0
at is the propos	ed reduction to this serv	rice's budget?	\$0
	ould change the activitie bove. Add a separate lin		sult of implementing the funding decrease to this service. List changes by service
P	Activity	\$Amount	Description
	Total	\$0	
olain the changes	s by major expenditure o	category that your agency would i	implement as a result of the funding decrease to this service.
Name	\$ Amount		Description
Personnel			
Non-Personnel Agency Billings			
Total	\$0		
	d to perform the activiti ing these activities.	ies of this service? If so, explain th	he mandate and mandated service level. If not, are there other local organization
olved in perform			he mandate and mandated service level. If not, are there other local organization Select
olved in perform	ing these activities.		
olved in perform s this reduction be es the proposed If ye	peen proposed in prior y reduction result in elimins, what is the decrease	vears?	Select
olved in perform s this reduction b es the proposed If ye in F	peen proposed in prior y reduction result in elimins, what is the decrease TES:	rears? inating permanent positions?	Select
olved in perform s this reduction be es the proposed If ye in F	peen proposed in prior y reduction result in elimins, what is the decrease TES:	vears?	Select
olved in perform s this reduction be es the proposed If ye in Frest the proposed	peen proposed in prior y reduction result in elimins, what is the decrease res: reduction impact other es, which agencies:	rears? inating permanent positions? agencies (i.e. Fleet Services)?	Select
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es the proposed If ye in F es the proposed If ye scribe why the p	peen proposed in prior y reduction result in elimins, what is the decrease res: reduction impact other es, which agencies:	rears? inating permanent positions? agencies (i.e. Fleet Services)? chosen.	Select
es the proposed If ye in Frest the proposed If ye is the proposed	peen proposed in prior y reduction result in elimins, what is the decrease result in impact other es, which agencies: roposed reduction was of	rears? inating permanent positions? agencies (i.e. Fleet Services)? chosen. ion on the end user of the service ated?	Select Select

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Total	0	
lotai	U	

Explain the changes by major expenditure category that your agency would implement as a result of the funding increase to this service.

	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
U 17	ns of this service increas	snalyst if you are uncertain. se over the next five years? Identify if this increase is ongoing and if additional increases to funding lease.
Does the proposed incre Finance, HR, Fleet)?		any administrative or internal service agencies (e.g., IT, Select
	ase affect workload for	, colonia
	If yes, which agenci	, and a second
Finance, HR, Fleet)?	If yes, which agenci	, and a second
Finance, HR, Fleet)?	If yes, which agenci	, containing
Finance, HR, Fleet)?	If yes, which agenci	, and a second

2022 Operating Budget

Service Budget Proposal IDENTIFYING INFORMATION SELECT YOUR AGENCY: Water Utility SELECT YOUR AGENCY'S SERVICE: Water Finance & Admin SERVICE NUMBER: 865 SERVICE DESCRIPTION: This service is responsible for financial services including general accounting, financial reporting, regulatory reporting / compliance, budgeting, debt management and utility-rate management. The goal of this service is to provide accurate, reliable and transparent financial information to internal and external stakeholders while managing utility rates. Part 1: Base Budget Proposal **BUDGET INFORMATION**

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund						
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	\$27,057,455
Total	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	\$27,057,455
Budget by Major						
Revenue	\$0	\$0	\$0	\$0	\$0	(\$46,453,823)
Personnel	\$4,003,776	\$719,440	\$3,189,241	\$742,696	\$535,821	\$785,106
Non-Personnel	\$15,247,579	\$30,625,750	\$21,212,042	\$27,009,563	\$27,471,814	\$27,717,027
Agency Billings	(\$2,205,031)	(\$2,046,107)	(\$2,188,160)	(\$1,318,678)	(\$1,318,678)	(\$1,444,678)
Total	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	(\$19,396,368)
FTEs		6.06		6.26	5.26	6.00

PRIORITY

Citywide Element Effective Government

Describe how this service advances the Citywide Element: This service supports City-wide finance through the financial management of the water utility and the day to day processing of financial transactions, strategic planning and development of reliable reporting mechanisms to maintain equitable rates for its ratepayers. Water Utility finance also completes regulatory reporting and filing requirements.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Process Daily Financial Transactions (A/P, A/R, Payroll, Revenue, Reconciliations)	35	Complete daily entry of A/P invoices, utility payroll transactions, A/R and revenue reconciliations, daily approvals of MUNIS work, troubleshoot transactional processing issues.
Complete Month and Year-End Closing Activities	35	Process all activity that relates to the closing monthly transactional activities including reconciliations, coordinating wiht City Finance to make adjustments, reclassifying data and creation assets and monthly reports.
Creation of Periodic Reporting Including Annual Financia Statements and Annual PSC Report	20	Creation of monthly/quarterly/annual financial reports for use in decision making and analysis and presentaion to the Water Board.
Budget Creation/Monitoring, Debt Management and PSC Rate Studies	10	Activities associated with the financial management of the water utility including establishing and maintaining earning and spending targets, financing of facility and infrastructure projects and the analysis and completion of rate studies with the PSC.

vice Impact What is the proposed cha	ange to the service's hude	et from cost to	continue to agen	ry request?	¢269 409 increase
what is the proposed the	ange to the service's budg	get mom cost to	continue to agent	Ly request:	\$368,498 increase
What are the service leve	el impacts of the propose	d funding chang	es?		
	•	•		•	6 funded by Water. 20% of this position is funded in
(\$200,000) due to potent				-	itional consulting services in 2022 for rate case bility funding.
sonnel-Permanent Position					,
Are you proposing an a	llocation change to the	FTEs for this s	ervice? Yes	~	
		_			
Type Porm W	'agos	Fund	Amount	Description	200/ /19/10) IT position #5001
Perm W	ages	2100	\$14,000	11 Specialist 3	20% (18/10) IT position #5001
Benefits	i	2100	\$4,000	IT Specialist 3	20% (18/10) IT position #5001
Total			\$18,000		
Explain the assumptions I					
Dollars were based on jol	b class for IT Specialist 3	using 2019 numl	oers.		
Mark and the state of the state	and a district of the second				
Water has several compu			Nater and IT door	not have the man	power to support all of our systems. Additionally w
· ·	•				is position will be in the IT budget but it will be 100
funded by MWU.	,		•		
sonnel-Other Personnel Spe	nding				
Are you requesting additi	onal personnel spending	for non-annuali	zed pay? Yes	~	
_					
<i>Type</i> Overtim	0	Fund	Amount	Description	
Premiun	n Pay				
Hourly		2100	\$120,000	Accounting he	elp at year-end to close books. Special project help
Total			\$120,000		
Explain the assumptions	behind the requested fur	nding.			
Explain the assumptions 1 additional accountant 6		nding.			
		nding.			
	550 hours @ \$30/hr	-			
1 additional accountant (What is the justification b MWU requires more mar	550 hours @ \$30/hr behind the increased fund power in the first quarte	ding? er to close the pr			
1 additional accountant (What is the justification b MWU requires more man it has been our practice t	550 hours @ \$30/hr behind the increased fund power in the first quarte	ding? er to close the pr			
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What is the justification be MWU requires more man it has been our practice to Report on time. MWU is exploring work of the following work of the followi	pehind the increased function of the increased function of the first quarter or hire an hourly to assist allow efficienies which maining to the service's budg vertices or a decrease to the will be w	ding? er to close the pr with year-end c y result in the ne eted revenue? A udgeted revenue classes of consumptions ange? WWU is expectin	eed for part-time enue? mount 674,700 e. umption.	Description Changes in consu	and prepare the financial statements and PSC Ann project basis. umption classes mption back to other types of consumption. A two
What is the justification be MWU requires more man it has been our practice to Report on time. MWU is exploring work of the following work of the followi	pehind the increased function of the increased function of the first quarter or hire an hourly to assist allow efficienies which maining to the service's budg vertices or a decrease to the will be w	ding? er to close the pr with year-end c y result in the ne eted revenue? A udgeted revenue classes of consumptions ange? WWU is expectin	eed for part-time enue? mount 674,700 e. umption.	Description Changes in consu	and prepare the financial statements and PSC Ann project basis. umption classes mption back to other types of consumption. A two
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Explain the assumptions behind the requested funding.

These are the expected principal payments that MWU will expect for 2022.	
What is the justification behind the increased funding?	
During a given year MWU sets aside the cash that will be needed for the bond payment that is going to occur bond and interest payment schedules this will be the cost that MWU will be experiencing during 2022.	on 1/1 of the following year. Based on the
Part 2: Racial Equity and Social Justice We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budge following questions and incorporate these responses into your budget narrative to ensure racial equity is 1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and pe (because of gender, age, home language, etc.) would be affected by the proposed budget or budget chan answer this question: Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for variannually showing the results. Notification of this report is mailed out to all residents and is available on a languages.	eople who are otherwise marginalized ge(s)? Please consider the following to work is done following the guidelines of the ous contaminants and a report is issued
MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residuals.	
MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have services needed by MWU. Madison offers a local preference on the bid scoring.	·
MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and following best practices in regards to hiring.	ousinesses that receive our dollars are
MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pois diverse.	ool of candidates and that MWU's workforce
	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	None.
c. List any community partners and other City agencies who are affected by, care about,	MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.
	When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?	We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.
2. Is the proposed budget or budget change related to a recommendation from any of the City's teams of with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WIG	C, Equitable Workforce Plans)?
If so, please identify the respective group and recommendation.	○ Yes No
Part 3: Proposed Budget Reduction	

Vhat is 5% of the ag	gency's net budget?		\$0	
What is the propose	d reduction to this serv	rice's budget?	\$0	
	uld change the activitie		as a result of implementing the funding decrease to	this service. List changes by service
A	ctivity	\$Amount	Description	
Insert item	Total	\$0		
		30		
xplain the changes	by major expenditure	category that your agenc	y would implement as a result of the funding decreas	se to this service.
Name	\$ Amount		Description	
Personnel	***************************************			
Non-Personnel				
Agency Billings		_		
Total	\$0			
as this reduction b	een proposed in prior y	ears?		Select ✓
		ears? inating permanent positi	ons?	Select ✓
oes the proposed r	reduction result in elim		ons?	
loes the proposed r If yes in FT	reduction result in elim s, what is the decrease Es:			
ooes the proposed r If yes in FT ooes the proposed r	reduction result in elim s, what is the decrease Es:	nating permanent positi		Select 🕶
oes the proposed r If yes in FT oes the proposed r If ye	reduction result in elim s, what is the decrease Es: reduction impact other	nating permanent positi		Select 🕶
loes the proposed region of the proposed region of the proposed region of the proposed region of the proposed rescribe why the proposed rescribe why the proposed region of the propose	reduction result in elim s, what is the decrease Es: reduction impact other s, which agencies: oposed reduction was o	agencies (i.e. Fleet Servi		Select ✓ Select ✓
poes the proposed region FT poes the proposed region FT poes the proposed region of the pro	reduction result in elim s, what is the decrease Es: reduction impact other s, which agencies: oposed reduction was of of the proposed reduct this reduction be mitig Supplemental Rec ay submit one supple and requests are sub- inly be submitted if ag oposing budget increases seed funding increases	agencies (i.e. Fleet Servi chosen. ion on the end user of the ated? quest mental request in thei mitted, agencies will be tencies identify a critic ises. Agencies should in	r 2022 budget request. Please include the reque e required to choose one to be presented for coal need. Agencies should first consider reallocatinot include Town of Madison requests in this second change the activities and the level of service a	Select Select Select Select If the questions asked in Part 2 of this is the most relevant service. If insideration for the Executive Budging base resources within and amortion.
roes the proposed reference in FT roes the proposed roes t	reduction result in elim s, what is the decrease Es: reduction impact other s, which agencies: oposed reduction was of of the proposed reduct this reduction be mitig Supplemental Rec ay submit one supple intal requests are sub inly be submitted if ag oposing budget increased sed funding increased	agencies (i.e. Fleet Servi chosen. ion on the end user of the ated? puest mental request in their mitted, agencies will be tencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases.	r 2022 budget request. Please include the reque e required to choose one to be presented for coal need. Agencies should first consider reallocatinot include Town of Madison requests in this second change the activities and the level of service a led above.	Select Select Select Select If the questions asked in Part 2 of this is the most relevant service. If insideration for the Executive Budging base resources within and amortion.
poes the proposed region FT poes the proposed region FT poes the proposed region of the pro	reduction result in elim s, what is the decrease Es: reduction impact other s, which agencies: roposed reduction was of the proposed reduction be mitig Supplemental Receive and submit one supplemental requests are submit one supplemental requests are submit be submitted if agroposing budget increased funding increases seed funding increases arvice. List changes by	agencies (i.e. Fleet Servi chosen. ion on the end user of the ated? puest mental request in their mitted, agencies will be tencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases.	r 2022 budget request. Please include the reque e required to choose one to be presented for coal need. Agencies should first consider reallocatinot include Town of Madison requests in this second change the activities and the level of service a	Select Select Select Select If the questions asked in Part 2 of this is the most relevant service. If insideration for the Executive Budging base resources within and amortion.
roes the proposed reservices why the proposed reservices may be seen to this see the this see	reduction result in elim s, what is the decrease Es: reduction impact other s, which agencies: roposed reduction was of the proposed reduction be mitig Supplemental Receive and submit one supplemental requests are submit one supplemental requests are submit be submitted if agroposing budget increased funding increases seed funding increases arvice. List changes by	agencies (i.e. Fleet Servi chosen. ion on the end user of the ated? puest mental request in their mitted, agencies will be tencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases. Agencies should in the atencies identify a critic ases.	r 2022 budget request. Please include the reque e required to choose one to be presented for coal need. Agencies should first consider reallocatinot include Town of Madison requests in this second change the activities and the level of service a led above.	Select Select Select Select If the questions asked in Part 2 of this is the most relevant service. If insideration for the Executive Budging base resources within and amortion.
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Description

Name

\$Amount

Personnel		
Non-Personnel		
Agency Billings		
Total	0	
How will this increase be fun funding source(s). Follow up		Fund, Library Fund, Capital Fund, Enterprise Fund, Grant Fund, etc.)? Please list the most applicable nalyst if you are uncertain.
What are the implications of personnel would be needed		e over the next five years? Identify if this increase is ongoing and if additional increases to funding or ease.
Finance, HR, Fleet)?	affect workload for a	any administrative or internal service agencies (e.g., IT, Select
Describe why the proposed i	ncrease is critical.	
		Submit V2 06282

IDEI	NTIFYING INFORMATION						
SELE	CT YOUR AGENCY:						
Wa	ter Utility						~
CELE	CT YOUR AGENCY'S SERVIC	· -					
	ter Operations & Maintena						~
	/ICE NUMBER:	TICC .					
863							
This	•	ilities/properties. The	goal of this service	is to maintain and		maintenance, repair, and rep upply system to insure custor	· ·
Par	t 1: Base Budget Prop	osal					
BUE	OGET INFORMATION						
		2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Вис	get by Fund						
	General-Net	\$0	\$0	\$0	<u> </u>	\$0 \$0	\$0
	Other-Expenditures	\$10,457,247	\$9,908,211	\$10,891,511	\$12,815,34	\$12,608,348	\$12,377,546
Tota		\$10,457,247	\$9,908,211	\$10,891,511	\$12,815,34	\$12,608,348	\$12,377,546
Bud	get by Major Revenue	40	¢0	ģ0		٥	40
	Personnel	\$0	\$0	\$0	·	\$0 \$0	\$0
	Non-Personnel	\$5,162,680	\$7,066,711	\$5,573,555	\$7,515,41		\$7,429,046
		\$5,217,329	\$2,805,500	\$5,036,236	\$5,267,80		\$4,943,500
Total	Agency Billings	\$77,237	\$36,000	\$281,720	\$32,11		\$5,000
Toto	FTEs	\$10,457,246	\$9,908,211	\$10,891,511	\$12,815,34		\$12,377,546
	ITILS		74.58		75.5	8 73.58	79.00
PRI	ORITY						
Cit	ywide Element Green	and Resilient					~
De	scribe how this service ac	dvances the Citywid	e Element:				
	erations and maintenance a preservation of utility infra				service through prov	iding the natural resource to	the community and
	·		acion racinales provi	amb and service.			
AC	TIVITIES PERFORMED BY	THIS SERVICE					
Act	ivity		% of Effort		D	escription	_
	Operation and Monitoring of Wells, Booster Stations and Reservoirs Labor and materials associated with managing infrastructure that draws water from its source and distributes it timely and efficiently throughout the distribution system for its intended use of consumption and fire protection.					er from its source and ently throughout the inded use of	
Water Testing, Treatment			25		v a	Labor and materials associated with treating raw water from its source and testing it to monitor that a quality product enters the distribution system before delivery to the community.	
	aintenance of Electrical/Mecha cilities	anical Equipment and	25		r	abor, materials and transport epair and replace operationa illows supply facilities to oper imely.	l equipment that
	intenance of Pipes/Mains/Bu Insert item	ried Assets	25		c a	abor and materials necessary listribution facilities that allow I high level of service with mi ervice to the community.	w the utility to provide

SERVICE BUDGET CHANGES

What is the proposed change to the service's What are the service level impacts of the pro	nosed funding char	nges?	
	costs over the year		e to cut our costs in work supplies and consultanting leading
onnel-Permanent Positions			
Are you proposing an allocation change to	the FTEs for this	service? No	•
<i>Type</i> Perm Wages	Fund	Amount	Description
Benefits			
Total		\$0	
Explain the assumptions behind the allocation	n change.	ŞU	
What is the justification behind the allocation	change?		
nnel-Other Personnel Spending			
Are you requesting additional personnel spen	iding for non-annua	alized pay? Yes	•
-			0
<i>Type</i> Overtime	Fund	Amount	Description
Premium Pay			
Hourly	2100	¢40,000	Hydrant painters and a lawn crew employees
·	2100	\$40,000	nyurant painters and a lawn crew employees
Total		\$40,000	
Explain the assumptions behind the requeste 5 hydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not be successful.	00 hours	er months as our cre	ews are husier in these months with street projects. flushing progra
5 hydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased	00 hours	er months as our cre	ews are busier in these months with street projects, flushing progra
5 hydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are no and repairs.	00 hours I funding? eeded in the summ		ews are busier in these months with street projects, flushing progra
5 hydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs.	00 hours I funding? eeded in the summ		ews are busier in these months with street projects, flushing progra
5 hydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The are you proposing a change to the service's beautiful to the service of	00 hours I funding? eeded in the summ oudgeted revenue?		ews are busier in these months with street projects, flushing progra
Shydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The Are you proposing a change to the service's to No Are you proposing an increase or a decrease Select Select	On hours I funding? Reded in the summ Roudgeted revenue? To the budgeted re		ews are busier in these months with street projects, flushing progra
Shydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The Are you proposing a change to the service's to No Are you proposing an increase or a decrease Select Select	On hours I funding? Reded in the summ Roudgeted revenue? To the budgeted re	venue?	
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What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The Are you proposing a change to the service's by No Are you proposing an increase or a decrease Select Fund Mosert item Explain the assumptions behind the change What is the justification behind the propose Personnel Are you requesting additional non-personners.	on hours I funding? Reded in the summoudgeted revenue? Ito the budgeted revenue Ito budgeted revenue Ito budgeted revenue	venue? Amount ue.	
Shydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The Are you proposing a change to the service's by No Are you proposing an increase or a decrease Select Fund Mosert item Explain the assumptions behind the change What is the justification behind the propose Personnel Are you requesting additional non-personnel No No	I funding? eeded in the summ oudgeted revenue? to the budgeted re lajor to budgeted revenue d change?	venue? Amount ue.	Description
Shydrant painters/lawn crew at \$16/hr for 50 What is the justification behind the increased Hourly hydrant painters and lawn crew are not and repairs. The Are you proposing a change to the service's by No Are you proposing an increase or a decrease Select Fund Mosert item Explain the assumptions behind the change What is the justification behind the propose Personnel Are you requesting additional non-personnel No No	I funding? eeded in the summ oudgeted revenue? to the budgeted re lajor to budgeted revenue d change?	venue? Amount ue.	
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Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

> a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?

All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.

- b. What information or data do you have about how this service is accessed by or affects None. BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?
- c. List any community partners and other City agencies who are affected by, care about, MWU regularly works with community or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?

groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.

When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.

- d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be No. considered an "action" and could affect populations differently.
- e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?

We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.

2. Is the proposed budget or budget change related to a recommendation from any of the City's teams or initiatives that connect community need with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WIC, Equitable Workforce Plans)?

If so, please identify the respective group and recommendation.

○ Yes	No

Part 3: Proposed Budget Reduction

What is 5% of the agency's net budget?

\$0

Explain how you would change the activities and the level of service as a result of implementing the funding decrease to this service. List changes by service activity identified above. Add a separate line for each reduction.

Activity	\$Amount	Description
■ Insert item		
Total	ćo	
istai	\$0	

Explain the changes by major expenditure category that your agency would implement as a result of the funding decrease to this service.

Name	\$ Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	\$0	

Is the City mandated to perform the activities of this service? If so, explain the mandate and mandated service level. If not, are there other local organizations also involved in performing these activities.

Has this reduction been proposed in prior years?	Select ✓
Does the proposed reduction result in eliminating permanent positions?	Select ▼
If yes, what is the decrease in FTEs:	
Does the proposed reduction impact other agencies (i.e. Fleet Services)?	Select ➤
If yes, which agencies:	
Describe why the proposed reduction was chosen.	
Explain the impacts of the proposed reduction on the end user of the service. Summarize these impacts in the context of	f the questions asked in Part 2 of this form.

Section 4: Optional Supplemental Request

How can impacts of this reduction be mitigated?

NOTE: Agencies may submit one supplemental request in their 2022 budget request. Please include the request in the most relevant service. If multiple supplemental requests are submitted, agencies will be required to choose one to be presented for consideration for the Executive Budget. Requests should only be submitted if agencies identify a critical need. Agencies should first consider reallocating base resources within and among services before proposing budget increases. Agencies should not include Town of Madison requests in this section.

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity \$Amount		Description		
■ Insert item		,		
Total	0			

Explain the changes by major expenditure category that your agency would implement as a result of the funding increase to this service.

Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		

Total	0	
How will this increase be fu funding source(s). Follow u		und, Library Fund, Capital Fund, Enterprise Fund, Grant Fund, etc.)? Please list the most applicable lalyst if you are uncertain.
What are the implications personnel would be neede		e over the next five years? Identify if this increase is ongoing and if additional increases to funding or ase.
Does the proposed increas Finance, HR, Fleet)?	e affect workload for a	any administrative or internal service agencies (e.g., IT, Select
Describe why the proposed	If yes, which agencie	s?
		Submit
		Submit V2 0621

IDENTIFYING INFORMATION						
SELECT YOUR AGENCY:						
Water Utility						
SELECT YOUR AGENCY'S SERVICE:						
Water Quality						
SERVICE NUMBER:						
861						
SERVICE DESCRIPTION: This service provides field testing, repotential chemical and biological cocomply with requirements of the Sa abandonment, and cross connection Part 1: Base Budget Proposal	ntaminants in dr fe Drinking Wate n control.	inking water. The go	oal of the service is	to ensure delivery of	f safe, high-quality water to	customers and to
BUDGET INFORMATION						
	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
	2013 / (ctdd)	2020 / (dopted	2020 / 101001	202171000100	2022 020	
Budget by Fund General-Net	\$0	\$0	\$0		50 \$0	\$0
Other-Expenditures	\$898,587	\$986,974	\$7,533,463	\$1,087,4	· .	\$1,120,971
Total	\$898,587	\$986,974	\$7,533,463	\$1,087,4		\$1,120,971
Budget by Major	7070,307	\$380,374	\$7,555,465	71,007,4	75,301,733	71,120,571
Revenue	\$0	\$0	\$0		\$0 \$0	\$0
Personnel	\$541,970	\$748,974	\$585,486	\$835,39	90 \$1,109,258	\$783,603
Non-Personnel	\$335,003	\$238,000	\$6,927,631	\$252,10	9 \$252,475	\$337,368
Agency Billings	\$21,614	\$0	\$20,346		50 \$0	\$0
Total	\$898,587	\$986,974	\$7,533,463	\$1,087,49	9 \$1,361,733	\$1,120,971
FTEs		10.00		8.0	00 12.00	7.00
PRIORITY Citywide Element Healthy and Describe how this service advan This service provides the necessary designed to provides safe, clean dr	ces the Citywic	eet and maintain est		ality goals while prot	ecting Madison's water supp	ly and infrastructure
ACTIVITIES PERFORMED BY TH	IS SERVICE					
Activity		% of Effort			escription	
Water Quality Regulation Objectives		35			Activities necessary to monite compliance with current fede water quality requirements.	
Water Quality Scheduling		15		ı	Activities necessary to manag monitoring techniques at all v nfrastructure assets.	
Well Operation Permits & Private Plur	mbing Inspections	35		ı	Activities necessary to manag maintain quality at non-utility the utility's distribution syste	y assets connected to
		15				

Manage Data for Long Term Planning

Identifying current and potential sources of contamination and determining the resources

necessary to mitigate those sources.

What is the proposed char	nge to the service's budg	get from cost to c	continue to a	gency request?	\$240,762 decrease
What are the service level	impacts of the proposed	d funding change	es?		
This decrease is due to the These positions have beer			o our old org	code of 86100 and we	re added, in error, to Water Quality's service line.
onnel-Permanent Positio	ns				
Are you proposing an al	ocation change to the	FTEs for this se	ervice? No		
Туре		Fund	Amount	Description	
Perm Wa	ges				
Benefits					
Total			\$0		
Explain the assumptions b	ehind the allocation cha	nge.	7.5		
What is the justification be	ehind the allocation char	nge?			
nnel-Other Personnel Sper	ding				
Are you requesting addition	-	for non-annualiz	red pay? Yes		
<i>Type</i> Overtime		Fund	Amount	Description	
Premium	ray	2400	410.000		
Hourly		2100	\$18,000	Cross connec	tion inspector.
1000 hours @ \$18/hr					
What is the justification be	ehind the increased fund	ding?			
Additional cross connection	on inspector is needed to	o ensure no cross	s contaminati	on in our water supply	<i>.</i>
nue		-4			
Are you proposing a chan	ge to the service's budge	etea revenue?			
Are you proposing an incr	ease or a decrease to th	e hudgeted reve	nue?		
Select	case of a decrease to th	e buugeteu revel	nuc:		
Fund	Major	An	mount	Description	
	-				
Explain the assumptions	behind the change to bu	ıdgeted revenue.	•		
What is the justification b	pehind the proposed cha	ange?			
Personnel					
Are you requesting addit	onal non-personnel fun	ding for this serv	rice?		
Yes		-			
Fund	Major	Amo		Description	
2100	53	\$30			eased expenses related to new requirement to delive
			1	the consumer confider	nce report semi-annually instead of annually.
2100	54	\$69	,600	Added budget feeting	acced augustees related to a consequence of the dark
			1	the consumer confider	eased expenses related to new requirement to deliv ace report semi-annually instead of annually. Also aminant source inventories, monitoring well

installation, and well investigation at Well 14. One other area that increased was for lab services in order to offer additional lead testing for customers.

Explain the assumptions behind the requested funding.

DNR requirement to provide a consumer confidence report (CCR) changed from annually to semi-annually, offering more lead testing to customers in 2022 and increased costs for contaminant source inventories.

What is the justification behind the increased funding?

Change in the DNR requirements for the CCR. Increasing consumer confidence by offering more lead testing at the consumer end and better monitoring of contaminants in the water supply.

Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services? from the 2022 operating budget. The

All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.

- b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?
- c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?

None

MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.

When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.

- d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.
- e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?

We will continue to be transparent and post on social media and our website as well as

				eighborhood meetings.
			nendation from any of the City's teams or i justice (e.g., NRTs, RESJI, LCET, MAC, WIC,	Equitable Workforce Plans)?
ı	f so, please identify t	he respective group and		○ Yes
3: Proposed Bu	udget Reduction			
/hat is 5% of the ag	gency's net budget?		Ş	60
/hat is the propose	ed reduction to this serv	vice's budget?	[\$0
	uld change the activitie love. Add a separate lin		s a result of implementing the funding decreas	se to this service. List changes by service
А	ctivity	\$Amount	Descriptio	n
	Total	\$0		
xplain the changes	by major expenditure	category that your agency v	would implement as a result of the funding dec	crease to this service.
Name	\$ Amount		Description	
Personnel				
Non-Personnel				
Agency Billings				
1.601.07 565				
Total	\$0			
Total the City mandated		ies of this service? If so, exp	plain the mandate and mandated service level.	. If not, are there other local organizations al
Total the City mandated volved in performi	to perform the activit		plain the mandate and mandated service level.	. If not, are there other local organizations al
Total the City mandated volved in performing the control of the c	d to perform the activiting these activities.			
the City mandated volved in performi	d to perform the activiting these activities. een proposed in prior yreduction result in elims, what is the decrease	years?		Select
the City mandated volved in performing as this reduction boos the proposed reference in FT	d to perform the activiting these activities. een proposed in prior y reduction result in elim s, what is the decrease Es:	years?	ıs?	Select
the City mandated volved in performing as this reduction but oes the proposed reference in FT oes the proposed reference to the proposed reference t	d to perform the activiting these activities. een proposed in prior y reduction result in elim s, what is the decrease Es:	years? inating permanent position	ıs?	Select
the City mandated volved in performing as this reduction because the proposed of the proposed	d to perform the activiting these activities. een proposed in prior yellow the decrease the dec	years? inating permanent position agencies (i.e. Fleet Service	ıs?	Select
the City mandated volved in performing as this reduction because the proposed of the proposed	d to perform the activiting these activities. een proposed in prior yeduction result in elimes, what is the decrease Es: reduction impact other is, which agencies: oposed reduction was	years? inating permanent position agencies (i.e. Fleet Services) chosen.	ıs?	Select Select
the City mandated volved in performing as this reduction because the proposed of the proposed	d to perform the activiting these activities. een proposed in prior yellow the decrease Es: reduction impact other is, which agencies: oposed reduction was	years? inating permanent position agencies (i.e. Fleet Services) chosen.	s)?	Select Select

NOTE: Agencies may submit one supplemental request in their 2022 budget request. Please include the request in the most relevant service. If multiple supplemental requests are submitted, agencies will be required to choose one to be presented for consideration for the Executive Budget. Requests should only be submitted if agencies identify a critical need. Agencies should first consider reallocating base resources within and among $services\ before\ proposing\ budget\ increases.\ Agencies\ should\ not\ include\ Town\ of\ Madison\ requests\ in\ this\ section.$

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Total	0	
Explain the changes by m	ajor expenditure catego	ory that your agency would implement as a result of the funding increase to this service.
Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
oersonnel would be need		e over the next five years? Identify if this increase is ongoing and if additional increases to funding ease.
Does the proposed increa	ase affect workload for a	any administrative or internal service agencies (e.g., IT, Select
, , ,	If yes, which agencie	es?
Describe why the propose	ed increase is critical.	