

Common Council

Agency Overview

Agency Mission

The mission of the Common Council is to represent the residents of Madison by promoting the safety, health, and general well-being of the community by incorporating the City's core values into their work with currently available resources. The Council Office staff supports the alders in these efforts.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and Council Vice President that are elected annually in the spring.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Common Council's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Common Council

2025 Budget Highlights

Service: Common Council

- Increases hourly wages to reflect a pay raise for Alders in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Increase: \$15,000)

Common CouncilFunction: **General Government***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
General	951,037	1,130,046	1,081,769	1,173,497	1,177,689	1,177,689
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689	\$ 1,177,689

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
Common Council	951,037	1,130,046	1,081,769	1,173,497	1,177,689	1,177,689
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689	\$ 1,177,689

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
Misc Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Total	\$ (18,208)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
Salaries	692,614	835,861	763,255	870,287	870,287	870,287
Benefits	131,582	117,196	141,746	121,369	125,560	125,560
Supplies	56,173	75,300	75,205	75,300	75,300	75,300
Purchased Services	42,531	59,311	59,185	59,311	59,311	59,311
Inter Depart Charges	46,345	62,378	62,378	67,230	67,230	67,230
Total	\$ 969,245	\$ 1,150,046	\$ 1,101,769	\$ 1,193,497	\$ 1,197,689	\$ 1,197,689

Common Council

Function:

General Government

*Service Overview***Service:** Common Council*Service Description*

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires. The Council Office includes administrative staff who perform various administrative, management, and clerical functions for Council members.

Activities Performed by this Service

- Policy and Budget Authorization: Adopt policies and budgets that support the Imagine Madison - Comprehensive Plan.
- Staff Committee and Work Group Meetings: Disseminate agendas and meeting information, schedule and mail notices for neighborhood meetings.
- Legislative Research and Analysis: Conducted by Council Chief of Staff and Council Legislative Analyst per the request of Council Members.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
General	951,037	1,130,046	1,081,769	1,173,497	1,177,689	1,177,689
Other-Expenditures	-	-	-	-	-	-
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689	\$ 1,177,689

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Personnel	824,196	953,057	905,001	991,656	995,848	995,848
Non-Personnel	98,704	134,611	134,390	134,611	134,611	134,611
Agency Charges	46,345	62,378	62,378	67,230	67,230	67,230
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689	\$ 1,177,689

Common Council

Function: General Government

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive	2025 Adopted
Misc Revenue						
Miscellaneous Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Misc Revenue Total	\$ (18,208)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)
Salaries						
Permanent Wages	373,264	435,416	442,000	461,890	461,890	461,890
Pending Personnel	-	80,000	-	84,625	84,625	84,625
Premium Pay	-	25	-	25	25	25
Compensated Absence	9,964	5,700	5,700	5,700	5,700	5,700
Hourly Wages	309,328	313,520	313,665	328,700	328,700	328,700
Overtime Wages Permanent	-	1,200	1,890	1,200	1,200	1,200
Overtime Wages Hourly	57	-	-	-	-	-
Budget Efficiencies	-	-	-	(11,853)	(11,853)	(11,853)
Salaries Total	\$ 692,614	\$ 835,861	\$ 763,255	\$ 870,287	\$ 870,287	\$ 870,287
Benefits						
Health Insurance Benefit	42,467	46,635	38,100	46,635	50,640	50,640
Wage Insurance Benefit	1,227	1,080	1,436	1,436	1,436	1,436
WRS	32,264	30,044	37,662	31,871	32,101	32,101
FICA Medicare Benefits	51,748	32,621	58,389	34,668	34,625	34,625
Moving Expenses	1,897	-	-	-	-	-
Tuition	250	5,000	4,500	5,000	5,000	5,000
Post Employment Health Plans	1,729	1,816	1,659	1,758	1,758	1,758
Benefits Total	\$ 131,582	\$ 117,196	\$ 141,746	\$ 121,369	\$ 125,560	\$ 125,560
Supplies						
Office Supplies	11,381	26,500	21,877	26,500	26,500	26,500
Copy Printing Supplies	10,707	5,800	8,800	5,800	5,800	5,800
Furniture	110	-	-	-	-	-
Hardware Supplies	765	2,800	1,400	2,800	2,800	2,800
Software Lic & Supplies	2,239	-	1,049	-	-	-
Postage	29,212	40,000	40,000	40,000	40,000	40,000
Books & Subscriptions	761	200	379	200	200	200
Food And Beverage	999	-	1,700	-	-	-
Supplies Total	\$ 56,173	\$ 75,300	\$ 75,205	\$ 75,300	\$ 75,300	\$ 75,300
Purchased Services						
Telephone	415	820	456	820	820	820
Cellular Telephone	1,395	-	1,140	-	-	-
Facility Rental	123	-	-	-	-	-
Custodial Bldg Use Charges	12,860	16,715	18,318	16,715	16,715	16,715
Mileage	214	-	143	-	-	-
Conferences & Training	9,333	19,500	23,852	19,500	19,500	19,500
Memberships	603	750	750	750	750	750
Delivery Freight Charges	383	250	250	250	250	250
Storage Services	79	100	100	100	100	100
Consulting Services	7,345	21,176	14,176	21,176	21,176	21,176
Advertising Services	165	-	-	-	-	-
Other Services & Expenses	9,616	-	-	-	-	-
Purchased Services Total	\$ 42,531	\$ 59,311	\$ 59,185	\$ 59,311	\$ 59,311	\$ 59,311
Inter Depart Charges						
ID Charge From Insurance	46,058	62,008	62,008	66,849	66,849	66,849
ID Charge From Workers Comp	287	370	370	381	381	381
Inter Depart Charges Total	\$ 46,345	\$ 62,378	\$ 62,378	\$ 67,230	\$ 67,230	\$ 67,230

Common Council

Function: General Government

Position Summary

Classification	CG	2024 Budget Adopted		Request		2025 Budget Executive		Adopted	
		FTEs	Amount	FTEs	Amount	FTEs	Amount	FTEs	Amount
CC CHIEF OF STAFF-21	21	1.00	142,493	1.00	147,700	1.00	147,700	1.00	147,700
COMM CO LEG ANAL-18	18	1.00	75,975	1.00	81,925	1.00	81,925	1.00	81,925
LEGIS MGMT SYSTEM SPEC-20	20	1.00	64,461	1.00	70,647	1.00	70,647	1.00	70,647
PROGRAM ASST 2-20	20	1.00	73,450	1.00	76,134	1.00	76,134	1.00	76,134
PUBLIC INFORMATION OFF 1-18	18	1.00	79,037	1.00	85,484	1.00	85,484	1.00	85,484
		5.00	\$435,416	5.00	\$461,890	5.00	\$461,890	5.00	\$461,890

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.