

CITY OF MADISON



2025

EXECUTIVE OPERATING BUDGET

Satya Rhodes-Conway, Mayor

CITY OF MADISON, WISCONSIN

Satya Rhodes-Conway, Mayor

FINANCE DEPARTMENT

David Schmiedicke, Finance Director

FINANCE COMMITTEE

Satya Rhodes-Conway, Mayor

Jael Currie, Common Council Member

Tag Evers, Common Council Member

Yannette Figueroa Cole, Common Council President

Sabrina Madison, Common Council Member

Marsha Rummel, Common Council Member

Michael Verveer, Common Council Member

COMMON COUNCIL

John Duncan, District 1, Vice President

Juliana Bennett, District 2

Derek Field, District 3

Michael Verveer, District 4

Regina Vidaver, District 5

Marsha Rummel, District 6

Nasra Wehelie, District 7

MGR Govindarajan, District 8

Nikki Conklin, District 9

Yannette Figueroa Cole, District 10, President

Bill Tishler, District 11

Amani Latimer Burris, District 12

Tag Evers, District 13

Isadore Knox Jr., District 14

Dina Nina Martinez-Rutherford, District 15

Jael Currie, District 16

Sabrina Madison, District 17

Charles Myadze, District 18

John Guequierre, District 19

Barbara Harrington-McKinney, District 20



Table of Contents

Section 1. Overview and Summaries

Vision	4
Operating Budget Overview	5
<i>The City's Structural Deficit & How the 2025 Budget was Developed</i>	6
<i>Option 1: Executive Budget if the Referendum Passes</i>	14
<i>Option 2: Executive Budget if the Referendum Does Not Pass</i>	16
<i>Five-Year Operating Budget Plan</i>	27
<i>How to Read Agency Budgets</i>	28
<i>Budgetary Fund Structure</i>	29
<i>Financial and Budget Policies</i>	30
City Tax Rate Computation	31
General Fund Revenue Summaries.....	32
Expenditure Summaries.....	35
General Obligation Debt Service Summary	37
Statement of Indebtedness and Debt Service	38

Section 2. Agency Operating Budgets (Grouped by Functional Area)

Administration

Assessor.....	42
Attorney	47
Civil Rights	55
Clerk	63
Employee Assistance Program	72
Finance	78
Human Resources	90
Information Technology.....	98

General Government

Common Council	111
Mayor	117
Municipal Court.....	124

Other

Debt Service	131
Direct Appropriations.....	136
Insurance.....	144
Room Tax Commission	150
Workers Compensation.....	154

Table of Contents

Planning and Development

Building Inspection	161
CDA Housing Operations	171
CDA Redevelopment	180
Community Development Division	186
Economic Development Division	203
PCED Office of the Director	215
Planning Division	221

Public Facilities

Library	236
Monona Terrace	251

Public Safety & Health

Fire Department	260
Office of Independent Monitor	272
Police Department	277
Public Health	291

Public Works

Engineering Division	310
Fleet Service	323
Golf	335
Landfill	343
Parks Division	350
Sewer Utility	364
Stormwater Utility	373
Streets Division	383
Water Utility	395

Transportation

Metro Transit	413
Parking Division	424
Traffic Engineering	438
Transportation Department	454

Section 3. Special Fund Statements

Room Tax Fund	460
Special Assessment Revolving Fund	464
Insurance Fund	465
Workers Compensation Fund	466

Appendix

Glossary	468
----------------	-----



Introduction & Summaries

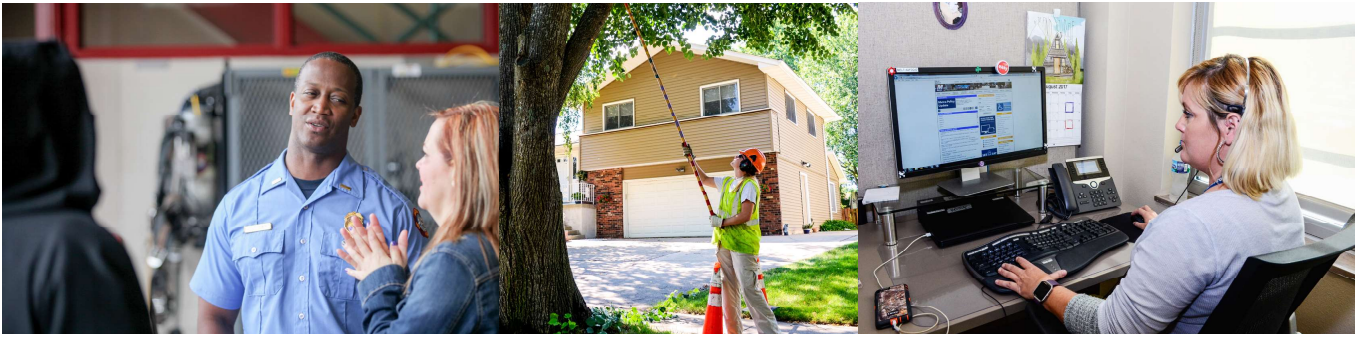
2025 Executive Operating Budget



OUR MADISON

INCLUSIVE, INNOVATIVE & THRIVING

OUR MISSION is to provide the highest quality service for the common good of our residents and visitors.



OUR VALUES



Equity

We are committed to fairness, justice, and equal outcomes for all.



Shared Prosperity

We are dedicated to creating a community where all are able to achieve economic success and social mobility.



Civic Engagement

We believe in transparency, openness, and inclusivity. We will protect freedom of expression and engagement.



Stewardship

We will care for our natural, economic, fiscal, and social resources.



Well-Being

We are committed to creating a community where all can thrive and feel safe.



OUR SERVICE PROMISE

I have the highest expectations for myself and my fellow employees. Every day, I will:

- Serve coworkers and members of the public in a kind and friendly manner.
- Listen actively and communicate clearly.
- Involve those who are impacted before making decisions.
- Collaborate with others to learn, improve, and solve problems.
- Treat everyone as they would like to be treated.



CITY OF MADISON

Operating Budget Overview

What is included in the Operating Budget?

The City of Madison’s Operating Budget is a planning and financial document that pays for daily services for City residents. The operating budget appropriates funding to City agencies (departments and divisions) to pay staff salaries, fund community-based organizations that deliver services on behalf of the City, and pay for other costs such as supplies and equipment. Core services funded by the operating budget include police, fire, emergency medical services, library and park programs, garbage and recycling collection, snow and ice removal, and more.

How is the budget funded and paid for?

The City of Madison’s budget is divided into funds. The **general fund (including the library fund)***, is the main operating fund. The general fund is primarily supported by property tax revenues. Other funding sources include charges for services, user fees, and state aid.

*The library fund is also primarily funded by the property tax. For the purpose of the budget summary, the library fund is included in general fund numbers unless explicitly stated otherwise. Information on the City’s other funds is included in the “Budgetary Fund Structure” section.

How much is the 2025 General Fund Budget?

\$431.7 million
Total Expenses

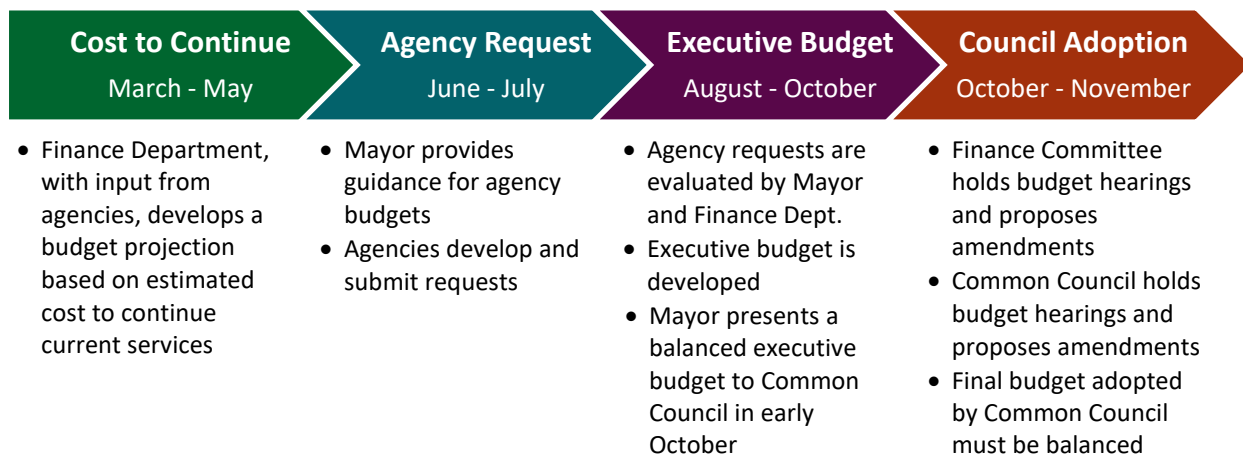
61.9%
Expenditures for personnel

Requirement for a Balanced Budget

Under state law, the City’s annual operating budget must be balanced. This means revenues (money coming in) must be equal to or greater than expenditures (money going out).

Annual Budget Development Timeline

The budget development timeline follows the same basic steps every year.



2025 Budget Outlook: Addressing a significant structural deficit

Madison has faced a budget deficit since 2011 when the Wisconsin state legislature placed strict levy limits on municipalities, which significantly restricted the City’s ability to raise revenues to keep pace with growth. This gap has been in place for over a decade and was made worse by the economic effects of the recent pandemic. Federal fiscal relief funding and other City funding helped maintain City services over the past few years. But these were short-term measures – longer-term action is now necessary to address the deficit.

The Finance Department has been engaging with the Common Council and public on the challenges facing the 2025 budget since February 2024. Informational materials, presentations, and frequently asked questions on this issue can be found on the 2025 Budget Outlook webpage: <https://www.cityofmadison.com/finance/budget/2025/outlook>

How much is the 2025 general fund deficit?

\$22 Million

This amount reflects the gap between expenses (the cost to provide services) and revenues (money received from property taxes and other sources to pay for services).

Note: The projected deficit has been updated throughout the year as information became available. Some informational materials on the City website may reflect numbers from preliminary estimates.

What is a structural deficit?

The City budget is facing a structural deficit. This means it will cost more to provide services than it will bring in through taxes and other revenues. The deficit is “structural” because there is a persistent gap between expenses and revenues that is not caused by external factors in the economy. In other words, we have a deficit even though Madison has a strong local economy with low unemployment and relatively high property values. Some of the causes for the deficit include:

Revenues: In 2011, the State Legislature placed strict limits on how much cities and other local governments can raise through property taxes and other revenues. These limits prevent our revenues from keeping pace with the cost to continue current services to residents. In addition, City revenues have not fully recovered from the economic effects of the COVID-19 pandemic.

Expenses: Costs go up every year because of cost-of-living adjustments, higher healthcare costs, and increasing costs of services and supplies (inflation). In addition to maintaining existing services, the budget reflects the fact that Madison is the fastest growing city in Wisconsin. The City needs to hire new staff each year to provide basic services, like public safety and public works, for a growing city.

What has Madison done so far to address the structural deficit?

Madison has used many of the limited options allowed under state law to maintain funding for current services. Some of the measures used to balance the budget since 2011 include:

- Increasing certain charges and fees (e.g. ambulance fee, building permits, room taxes, vehicle registration fees);
- Implementing special charges for city-wide services such as urban forestry and recycling; and
- Reducing expenditures through higher employee contributions to benefits and modest across-the-board reductions to agency budgets.

How does the recent change in State Aid impact the City Budget?

Wisconsin finances local government services through a combination of local property taxes and “sharing” of sales and income taxes collected by the state. Under this model, Wisconsin cities have very few local general revenue options and are under strict control by the State for the funding necessary to provide services to residents.

Starting over 20 years ago, the State Legislature made a series of cuts to “shared revenue” that totaled over \$100 million. These reductions, along with other measures over the past decades, have increased Madison’s reliance on property taxes, particularly those paid by homeowners and renters. Today, all state aid to the City, including “shared revenue”, represents less than 12 percent of the City General Fund budget. Property taxes represent almost 75 percent of the budget.

Recently, the State Legislature chose to use a small portion of a historic \$7 billion state budget surplus to increase “shared revenue” to Wisconsin cities. A total of \$207 million was provided to municipalities state-wide. Madison received less than \$3 million, or about 1.5 percent of that total (for comparison purposes, Madison’s population is about 5 percent of Wisconsin’s population). In distributing this increase in “shared revenue”, the State Legislature devised a formula that ensured Madison received the lowest amount on a per resident basis – about \$10. In total, Madison receives about \$29 per resident in “shared revenue” – the statewide average for cities is about \$195 per resident; Milwaukee receives about \$400 per resident.

As a condition for receiving this increase in “shared revenue”, the State Legislature mandated a “maintenance of effort” for police, fire and emergency medical services. Municipalities across the state, including Madison, are required to provide at least the same level of these services as in the prior year or lose 15 percent of “shared revenue.” Maintenance of effort requirements effectively limit local decision making on protective service budgets, which puts additional pressure on expenditures.

Property Tax Levy Referendum

One of the few options the City has to increase revenues to close the structural deficit is through a referendum to increase the property tax levy. On July 16, Mayor Rhodes-Conway introduced a resolution ([RES-24-00520](#)) to schedule a referendum on the November 5 general election ballot to exceed the property tax levy by \$22 million to continue City services. The Common Council approved this resolution on August 20. Voters will decide on the outcome of the referendum on November 5.

Below is a summary of key dates, presentations, and guidance related to the decision to approve inclusion of the referendum on the general election ballot. Copies of all presentations and materials can be found on the City’s [2025 Budget Outlook webpage](#) and [Referendum webpage](#).

- **February 13:** Common Council was briefed on key issues facing the budget and potential options for closing the budget gap. This presentation included broad options for reducing expenditures and increasing revenues through special charges or a property tax referendum.
- **March 3:** Common Council had a discussion as a Committee of the Whole to discuss priorities and strategies for the budget.
- **April 16:** Based on the discussion on March 3, the Common Council adopted a resolution ([RES-24-00266](#)) that established guidance for staff developing the budget and outlined the Council’s values and priorities

Common Council Guidance on the 2025 Budget (RES-24-00266)

Values and Priorities for the 2025 Budget

1. Maintaining services to residents
2. Preventing layoffs or furloughs of city staff.
3. Maintaining wage parity for general municipal employees
4. Meeting the needs of a growing city.
5. Choosing the most progressive revenue options that consider housing affordability.

Guidance on Developing 2025 Budget

1. Evaluate service levels, staffing and fiscal impact.
2. Seek ways to increase efficiencies in operations.
3. Explore a reduction in expenditures from cost-to-continue levels that does not compromise services to residents.
4. Develop referendum language to increase property tax to meet some or all of deficit, as well as options to replace existing non-property tax revenues.
5. Prepare options other than property tax, including special charges
6. Develop a multi-year plan, including options for new, or increasing existing, fees and charges.
7. Consider the level of overall general obligation borrowing in 2025 capital budget to reduce rate of growth in property taxes
8. Develop a community engagement plan to educate the public.

- **July 16:** Mayor Rhodes-Conway presented “A Sustainable Long-Term Plan for Madison’s Budget” to the Common Council and introduced a resolution authorize a municipal referendum to increase the property tax levy ([RES-24-00520](#)). The resolution proposed adding a question on the November ballot to increase the property tax levy by \$22 million to continue providing police, fire, garbage collection, parks and library operations and other City services and operations.
- **August 20:** The Common Council approved the Referendum Resolution by a vote of 17-2.
- **October 8:** The executive budget is introduced to the Common Council. The executive budget assumes passage of the property tax levy referendum and includes a detailed plan for an alternate budget if the referendum does not pass.
- **November 5:** The following question will be included on the general election ballot. Madison voters will decide the outcome of the municipal property tax referendum.

Municipal Property Tax Levy Referendum Ballot Question

"Under state law, the increase in the levy of the City of Madison for the tax to be imposed for the next fiscal year, 2025, is limited to 2.97%, which results in a levy of \$296,149,162. Shall the City of Madison be allowed to exceed this limit and increase the levy for the next fiscal year, 2025, for the purpose of funding police, fire, garbage collection, parks and library operations and other City services and operations, by a total of 7.4%, which results in a levy of \$318,149,462, and on an ongoing basis, include the increase of \$22,000,000 for each fiscal year going forward?"

Developing the 2025 Executive Budget

Cost to Continue Estimates



The budget process begins with a Cost to Continue analysis. This is a baseline estimate of how much it will cost to provide the same level of service in the upcoming year. The cost to continue estimate includes citywide adjustments, such as cost of living increases for wages and benefits; internal service costs for insurance and workers compensation rates; and other citywide expenses. Cost to continue also captures agency-specific changes, such as removing one-time funding, annualizing partial year commitments, and factoring in contractually required increases for purchased services.

Some estimates from cost to continue are revised throughout the year as more information becomes available. For example, the City receives health insurance rates and levy limit calculations in August – September. The summary table below reflects the final cost to continue estimates. The amounts reflect the difference between the 2024 adopted and 2025 executive budget.

Major Cost to Continue Changes in the 2025 Executive Budget (table 1 of 2) <i>General and Library Funds</i>		
Agency/ Category	Description	Increase/ (Decrease) from 2024
Revenue Adjustments		
Property Tax Levy	Allowable levy increase from net new construction and debt service	(\$9,626,500)
Investment Income	Increase in interest earnings	(\$6,000,000)
Other Local Revenues	Increase in ambulance conveyance fees (\$1.0 million), parking violations (\$800,000), and PILOT payments (\$500,000)	(\$2,300,000)
State Aid	Increase in personal property exempt aid (\$3.2m), highway aid (\$331,000), and shared revenue (\$200,000)	(\$4,000,000)
One-Time Sources	Remove one-time sources (\$9.2 million in fund balance, \$5.6 million ARPA, \$3.1 million TID proceeds)	\$17,900,000
Citywide Adjustments		
Reductions	Continues 1% reduction to all agencies; total savings of \$3.4 million in 2025; amount reflects change from prior year	(\$202,100)
	Continues 3% salary savings rate; total savings of \$5.6 million in 2025; amount reflects change from prior year	(\$12,200)
Personnel Adjustments	1% wage increase for steps and longevity (standard salary adjustment not related to cost of living adjustment)	\$2,000,000

Major Cost to Continue Changes in the 2025 Executive Budget (Table 2 of 2) General and Library Funds		
Agency/ Category	Description	Increase/ (Decrease)
Personnel Adjustments, Continued	3% Cost of Living Adjustment (COLA) for all general and library fund employees (GMEs and protective service)	\$6,100,000
	Health Insurance rate increase of 11%	\$2,300,000
	Wisconsin Retirement System (WRS) contribution	\$1,600,000
	Other miscellaneous benefits	\$565,800
Debt Service	Principal and interest on already issued general obligation debt	\$4,267,200
Direct Appropriations	Increase contingent reserve to maintain policy of having 0.05% of general fund expenditures in reserves	\$52,900
Technology costs	IT Software maintenance contracts, PCI compliance, credit card processing fees, and adjustments to software maintenance in other agencies	\$1,540,000
Utilities and maintenance	Increase natural gas by 15%, electricity by 5%, and building use charges by 10%	\$315,400
Internal Service Funds and Cost Allocations		
Insurance and Workers Comp	\$485,000 increase in Insurance, \$389,500 decrease in Worker's Compensation; changes related to premiums, claims and administrative costs.	\$95,400
Fleet Rate	General fund portion of fleet expenses related to increased costs for repairs and supplies and higher personnel costs	\$542,000
Cost Allocation Plan	Updated plan increases billings to enterprise agencies by \$469,000 to reflect higher central service agency costs.	(\$460,000)
Agency-Specific Changes		
Community Development Division	Adds \$1.2 million in general fund support for shelter operations. In 2024, these expenses were funded through the American Rescue Plan Act (ARPA). See the ARPA highlight below for additional details.	\$1,225,600
Clerk	Removes funding for odd-year election cycle	(\$1,224,500)
Metro Subsidy	Adds \$2.7m to Metro subsidy (2025 total: \$18,442,200) for salaries, fringe benefits, overtime, paratransit contracts, supplies/services, and revenue re-estimates.	\$2,717,200
Public Health Subsidy	Increases Public Health subsidy for salaries, fringe benefits, supplies/services, and updated equalized value.	\$545,000

American Rescue Plan Act (ARPA) Funding

The City of Madison received \$47.2 million of federal funding through the State and Local Fiscal Recovery Funds (SLFRF) component of the American Rescue Plan Act (ARPA) to recover from the negative public health and economic impacts caused by the COVID-19 pandemic. The City adopted a plan for ARPA funds in July 2021 ([RES-21-00487](#)). This included using approximately half (\$24.4 million) to replace lost revenues and continue funding government services. The remainder (\$22.8 million) was allocated for community investments to address critical needs related to the pandemic and to support an equitable recovery. Per U.S. Treasury rules, ARPA SLFRF funding must be obligated by December 2024 and fully expended by December 2026. All ARPA funding and expenditure reports can be found on the City's website: <https://www.cityofmadison.com/arpa>

Funding for Government Services (\$24.4 million)

The COVID-19 pandemic had significant and lasting impacts on local revenues, which have not fully recovered. It is estimated that budgeted revenues in 2024 are \$33 million (9%) less than pre-pandemic trends. ARPA funds for government services (also referred to as “revenue replacement”) has helped to offset this revenue loss. The City has used ARPA to balance the budget in 2021 (\$6.9 million), 2022 (\$13.1 million), and 2024 (\$4.4 million). The 2023 budget did not include ARPA funds because other one-time sources were available, as detailed in the [2023 Executive Summary](#).

Funding for Community Investments (\$22.8 million)

There were five priority areas for community investments: 1) homelessness support, 2) affordable housing, 3) violence prevention and youth engagement, 4) emerging needs, and 5) neighborhood and small business revitalization.

Homeless Support Programming

Of these priorities, the largest share of funding went toward homelessness support (\$11.8 million). The challenges around unsheltered homelessness were not new but, like in communities around the country, had been made worse by the pandemic. The pandemic exposed severe gaps in Madison's shelter system, which relied on spaces in downtown church basements that were not designed for such use. ARPA funding supported multiple strategies, including capital investments for a purpose-built shelter (currently under construction) and operational support for temporary shelter options.

The 2024 budget reallocated some ARPA funds from housing programs to other projects to ensure all funding was for operating projects was expended by December 2024. As part of this reallocation, the budget shifted \$1.2 million to a new project for Nonprofit Support. This project funded eligible costs for existing contracts with community-based organizations. This reallocation ensured funding would be expended in 2024. It also created a general fund savings in 2024 so that levy funding could be preserved for future needs. In 2025, the executive budget functionally utilizes these savings by adding \$1.2 million of general fund monies to continue funding temporary shelter operations.

Looking ahead to 2026, it will be important to plan for how to continue funding homeless services, especially when the permanent shelter on Bartillon Drive is fully operational. While ARPA provided a much-needed source of one-time funds, the City will need to identify strategies to sustain funding for these critical operations.

Agency Request Guidelines



Base Budget Target (All Funds)

Agencies were given a budget target consistent with the estimated cost to continue current services. From this base budget, agencies were allowed to reallocate funding across services so long as the overall amount was consistent with the budget target.

1% Budget Cut (General, Library, and Fleet Funds)

As part of the budget process, all General, Library, and Fleet fund agencies were required to take a 1% reduction in their base budget. This universal 1% budget cut was first implemented in 2024 based on an analysis of actual spending between 2019 and 2022, which showed that agencies have consistently underspent their budget by 2%-4%. Continuing the 1% reduction allows the City to recognize savings from these trends. The total on-going savings from the 1% budget cut is \$3.4 million in 2025.

3% Average Salary Savings (All Funds)

Salary savings is a budget tool that accounts for vacancy and turnover. Prior to 2024, salary savings was calculated at 2% of permanent wages for all agencies. The 2024 budget increased the salary savings rate to 3% of permanent wages based on an analysis of vacancy rates. In addition, the 2024 budget introduced a tiered structure with variable rates (from 0% to 4%). Agencies with more full time equivalent (FTE) positions have a higher rate because they typically have more turnover. Agencies are expected to be able to manage the reduction by slight delays in hiring without effecting operations. The total on-going salary savings from the general, library, and fleet fund is \$5.6 million in 2025.

5% Reduction Scenarios (General, Library, and Fleet Funds; GF Subsidies for Metro and Public Health)

Additional reductions in services were considered to close the 2025 budget gap. General, Library, Fleet, Metro Transit, and Public Health Madison Dane County (PHMDC) were required to complete a “Lower Priority Service Identification Form” to identify activities that could be eliminated. The form required department heads to identify **permanent cuts** to service levels.

General, Library, and Fleet fund agencies were required to identify service cuts **totaling at least 5% of the agency’s cost to continue budget**. Metro Transit and PHMDC were required to identify cuts totaling at least 5% of the general fund subsidy to their agency. Agencies were instructed to not submit temporary reductions, such as holding positions vacant, or marginal adjustments to non-personnel costs such as reductions to supplies or conferences. Agencies were allowed to propose fee or charge increases on service activities to meet the 5% target. Department heads were instructed to consider resident/ user ability to pay for revenue proposals. The Fleet fund is included in the 1% and 5% reductions because approximately 80% of fleet costs are paid by the general fund. This is because Police, Fire, and Streets are the largest users of Fleet services.

Supplemental Requests (All Funds)

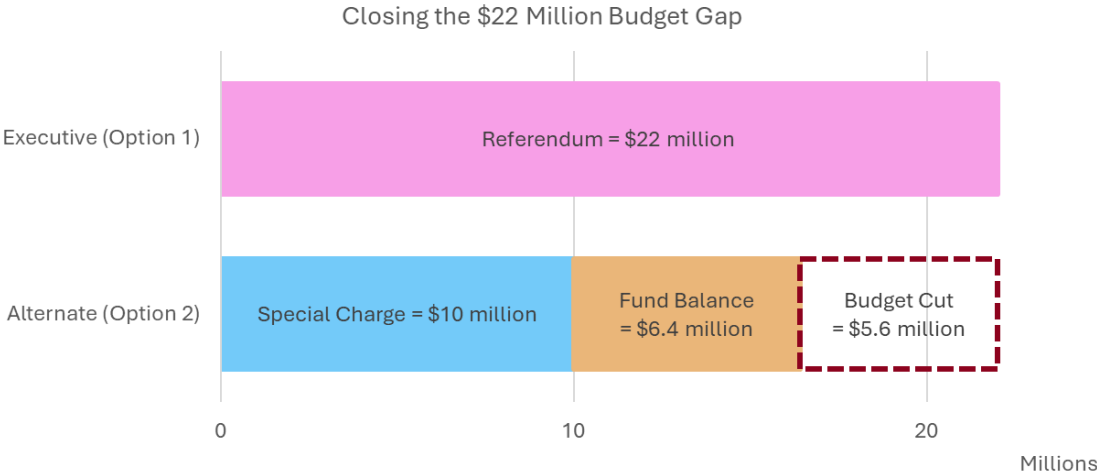
Unlike recent years, agencies were not permitted to submit supplemental requests for additional funding for positions or other priorities. This limitation applied to all agencies, including enterprise funds.

Executive Budget: Two Distinct Paths Forward



Due to the timing of the referendum vote in early November, the executive budget presents two options. Option 1 is the main executive budget, which assumes the property tax levy referendum passes and authorizes an additional \$22 million in property tax revenues to maintain current services. The main body of the budget, including all agency budgets presented in detail, assumes the referendum passes.

Option 2, or the “Alternate Executive Budget,” presents a plan if the referendum does not pass and results in a \$22 million gap between expenses and revenues. This plan includes a combination of new special charges, service and expenditure cuts, and the use of one-time fund balance. This option is consistent with a plan presented by Mayor Rhodes-Conway to the Common Council on July 16, 2024, “A Sustainable Long-Term Plan for Madison’s Budget” ([Presentation](#) | [Memo](#) | [Meeting Recording](#)).



Both Executive Budget Options Maintain a Commitment to Wage Parity

In 2011, the State Legislature effectively banned most public employee collective bargaining, except for Police and Fire commissioned staff (protective service) and Teamsters. Wage parity ensures general municipal employees (GMEs) benefit from the same wage increases as protective service.

Since 2011, pay increases for Madison protective service staff has increased at a faster pace than GMEs. Eventually, that gap in wage increases reached 6%. In 2020, the Common Council enacted [RES-20-00638](#), which recommended the City reach wage equity by 2024. In addition, the resolution included a provision that if a protective service employee group receives a wage increase prior to 2025, GMEs would be granted an identical wage increase (“me too” clause).

The 6% wage gap was closed in the 2023 and 2024 adopted budgets. These budgets also included additional cost of living adjustments (COLAs) to maintain pace with protective service increases, per the “me too” clause. Both versions of the 2025 executive budget include a 3% COLA for GMEs to reflect the increase in protective service and maintain a commitment to wage parity.

Option 1: Executive Budget if Referendum Passes

The body of the executive budget assumes the \$22 million property tax referendum passes in November and the City maintains core services. The executive budget funds the cost to continue budget to maintain level services, with modest reallocations based on the agency request process. These changes included 1) reallocations within an agency budget to a higher priority activity, 2) increases to revenues or charges to offset general fund expenses, and 3) reductions of lower priority services to lower the overall budget gap. Executive budget changes are detailed in the table below. This table excludes technical adjustments, such as position reclassifications that are approved under Personnel Rules.

Although agencies were not allowed to submit supplemental requests, the executive budget adds funding for three full time equivalent (FTE) positions (2 general fund FTEs, 1 non-general fund FTE). This includes one Community Development (CD) Technician 2 to support the creation of a new Finance and Compliance unit within the Community Development Division (CDD). This unit will provide financial oversight for CDD, especially around the management of state and federal funding and administration of the affordable housing fund, which has grown in size and complexity. The other positions are two Street Machine Operators (SMOs) for trash and recycling collection. These roles are needed to maintain current service levels as the City grows geographically. One SMO is funded by the General Fund, one SMO is funded by the Resource Recovery Special Charge.

Major Revenue and Expenditure Changes in the 2025 Executive Budget (Table 1 of 2) <i>General and Library Funds</i>		
Agency	Description	Increase/ (Decrease)
Building Inspection	Increase tourist room house application fee (from \$100 to \$300); increase first Certificate of Occupancy fee (from \$10 to \$50); and add \$25 application fee for sign permits to cover cost of services.	(\$50,000)
Community Development Division (CDD)	Reallocate \$10,000 for Driver's Education scholarships and \$38,000 for Northside Early Child Care Zone (NECZ) to Homeless Services and Housing Stability services.	\$0
	Reclassify the vacant Senior Center Director position to a Finance and Compliance Manager in the same comp group and range. The reclassified position will be used to support the creation of a Finance & Compliance unit.	\$0
	Add a CD Technician 2 position to support the new Finance & Compliance Unit.	\$89,339
Direct Appropriations	Cut memberships for subscriptions and networks, including: Wheeler Report (\$1,500), WI Coalition Against Homelessness (\$4,000), WI Diversity Procurement Network (\$10,000), League of Wisconsin Municipalities (LWM) (\$57,324).	(\$72,824)

Major Revenue and Expenditure Changes in the 2025 Executive Budget (Table 2 of 2)
General and Library Funds

Agency	Description	Increase/ (Decrease)
Finance	Direct charge to CDA Housing for administrative support team time that is currently funded by the general fund.	(\$23,000)
Library	Reallocate funding for start-up operational costs for the Reindahl Imagination Center, a co-location of a new library and park pavilion on the northeast side anticipated to open in mid-2026. Funding is reallocated from a reduction in OIM, detailed below.	\$195,000
Mayor	Reduce funding for conferences, training, and travel.	(\$9,156)
Office of the Independent Monitor (OIM)	Eliminate a vacant 1.0 FTE data analyst position.	(\$96,954)
	Remove funding for the Police Civilian Oversight Board (stipends, childcare, training, conferences, and IT support) (\$37,600); remove funding for legal services (\$50,000); and reduce other purchased services. Maintain \$3,000 for purchased services for basic expenses and \$15,000 for custodial charges.	(\$96,100)
	Reduce supply budget from \$4,000 to \$2,000 for basic expenses.	(\$2,000)
Public Health Madison Dane County (PHMDC)	Reallocate funding for the following contracts to violence prevention activities: Wellness mini-grants (\$7,000); Narcan for business (\$15,000); Vivent Health (\$27,394). Public Health indicated it would be feasible to reduce these programs without a significant impact to services, as there are other resources to meet these needs.	\$0
Streets	Close Olin Ave Drop Off Site on Sundays; reduction will save \$5,320 in hourly staffing and \$13,530 in fleet charges	(\$18,850)
	Add 2 FTE Street Machine Operator (SMO) positions to provide garbage and recycling services as the city grows. One position will be funded by the Resource Recovery Special Charge (RRSC).	\$72,927 <i>Reflects GF cost</i>

Policy Changes Recommended Under the Executive Budget

Finally, the executive budget recommends that staff pursue a policy and ordinance change in 2025 to raise the minimum thresholds for various procurement activities. This includes 1) changing the threshold for formal bids and Requests for Proposal (RFPs) from \$50,000 to \$75,000; 2) changing the threshold for purchase of service contracts from \$10,000 to \$20,000; and 3) changing the noncompetitive selection threshold from \$50,000 to \$75,000. Affirmative action thresholds for contracts may also need to be adjusted. These changes are expected to reduce the number of formal proposals by 10%. While these policy changes do not have a direct fiscal impact, it is expected that these changes will save staff time in the Finance Department and for all agencies that issue RFPs. This will create operational efficiencies and allow agencies to reallocate staff time to other priorities.

Option 2: Alternate Executive Budget if Referendum Does Not Pass

If the property tax levy referendum does not pass on November 5, 2024, the following changes to the main executive budget will be proposed as an **alternate executive budget**. This alternate plan is consistent with Mayor Rhodes-Conway’s July 16, 2024 presentation to the Common Council, “A Sustainable Long-Term Plan for Madison’s Budget.” The main components of the alternate executive budget are 1) implementation of a new special charge, 2) permanent budget cuts, including eliminating funding for 18.2 FTE positions, and 3) use of one-time fund balance.

Proposed service reductions are detailed in the table below, followed by a description of the new proposed special charge and use of fund balance.

Service Reductions and Budget Cuts

Proposed Changes if Referendum Fails (Table 1 of 4) <i>General and Library Funds (unless otherwise noted)</i>		
Agency	Description	Increase/ (Decrease)
Building Inspection	Eliminate 1.0 FTE vacant housing inspector.	\$(101,685)
	Eliminate 1.0 LTE info clerk.	\$(61,277)
Community Development Division	Reallocate 6 positions to charge time to Affordable Housing Fund in Capital Budget (reduces funding for affordable housing projects)	\$(127,000)
	Cut funding for driver’s education scholarships (\$10,000) and the Northside Early Child Care Zone (\$38,000) (Option 1 proposes reallocating these funds to homeless services).	\$(48,000)
	Reduce childcare stabilization funding for childcare centers serving low-income families	\$(10,000)
	Reduce tuition assistance for childcare at accredited centers; continue funding for families currently enrolled but do not take on new households in 2025.	\$(220,000)
	Cut funding for youth restorative justice programming with 4 contracted providers	\$(180,000)
	Cut funding for Severe Weather Hotel Program	\$(45,000)
	Reduce funding for Urban League Southwest Employment Center by 20%; continue funding 4 days of operations.	\$(55,800)
Clerk	Reduce the number of poll workers to the minimum required staffing levels. May result in longer wait times. Current target is to maintain wait times of no longer than 15 minutes. Reducing staffing could increase wait times to up to 30 minutes when there is higher voter turnout.	\$(149,969)
Common Council	Eliminate AASPIRE intern funding and Alder intern funding.	\$(11,700)
	Eliminate alder training and conflict resolution funds.	\$(21,176)

Proposed Changes if Referendum Fails (Table 2 of 4)
General and Library Funds (unless otherwise noted)

Agency	Description	Increase/ (Decrease)
Common Council, continued	Eliminate all funding for Council Office staff professional development and all funding for professional memberships.	\$(5,750)
	Reduce alder expense accounts by 43% (from \$1,900 per alder to \$1,088).	\$(16,240)
DCR	Reduce a filled Hearing Officer position from 1.0 FTE to 0.6 FTE.	\$(95,451)
Direct Appropriations	Cut funding for all memberships, including Dane County Cities & Villages (\$5,515), Mayor's Innovation Project (\$3,000), National League of Cities (\$13,400), US Conference of Mayors (\$12,242).	\$(34,157)
Economic Development Division	Eliminate city funding for the Downtown Business Improvement District's (BID) State Street programming.	\$(62,225)
	Eliminate city funding for the Madison Region Economic Partnership (MadREP).	\$(20,000)
Engineering	Eliminate the use of overtime for snow removal for arterial multi-use paths. Snow removal on multi-use paths would only occur during scheduled shifts.	\$(15,000)
Finance	Eliminate a filled 1.0 FTE program assistant position and reassign administrative/ reception duties across other staff.	\$(70,092)
Fire	Eliminate funding for a vacant 1.0 vacant CARES medic (\$102,400) and identify other cuts to meet a total reduction target of \$200,000. The Fire Chief will have discretion in how to meet the \$200,000 reduction target without impacting maintenance of effort or response times.	\$(200,000)
Fleet <i>Note: Amounts reflect General Fund cost of Fleet services, or 80% of total amount.</i>	Eliminate a vacant 1.0 FTE Automotive Maintenance Worker 2.	\$(60,071)
	Eliminate a vacant 1.0 FTE Parts Technician position.	\$(61,700)
	Reduce autobody repair service for minor body damage (e.g. cosmetic damage that does not compromise safety but does reduce vehicle value when sold by the city).	\$(104,000)
	Reduce the GPS program by eliminating GPS for off-road equipment (e.g. mowers) and select vehicles.	\$(28,000)
	Reduce frequency of preventive maintenance for trailers from annual maintenance to every two years.	\$(17,198)
Human Resources	Reduce a filled HR analyst from 1.0 FTE to 0.6 FTE, which will impact service levels by increasing time to fill vacant positions.	\$(39,151)
	Reduce funding for conferences and training, including eliminating executive team development and HR planning retreat funding	\$(13,500)

Proposed Changes if Referendum Fails (Table 3 of 4)
General and Library Funds (unless otherwise noted)

Agency	Description	Increase/ (Decrease)
Information Technology	Eliminate a vacant 1.0 FTE Media Team position, reducing the number of virtual meetings and public access.	\$(89,645)
Library	Reduce funding for programming (e.g. family story times, teen engagement programs, and job- and computer-training sessions), including reducing funding for positions (\$242,272) and contracted services and supplies (\$87,044). The Library Director has the discretion to identify full- and part-time positions to meet personnel target and may reassign duties so the reductions do not result in layoffs. Library would retain the position authority so the positions could be funded in the future.	\$(329,316)
	Eliminate Sunday hours at Lakeview and Goodman South branches	\$(40,693)
Mayor	Reduce a filled deputy mayor position from 1.0 FTE to 0.6 FTE	\$(69,679)
	Reallocate part of sustainability staff time to capital projects, reducing the amount of funding for projects.	\$(91,248)
	Reduce remaining conferences and trainings (\$15,000), memberships (\$2,250), and other services (\$5,448) budget	\$(22,698)
Metro <i>Note: Amounts reflect reduction of General Fund subsidy to Metro.</i>	Make permanent reductions to services beginning in mid-2025. Exact schedule changes are to be determined, but may include reducing early morning/ evening hours or weekend hours. Half-year reduction in 2025 will be annualized to a \$1.0 million reduction in 2026. This will likely result in reductions in FTE positions that are not included in the total position count under Option 2.	(\$500,000)
	Identify other one-time cuts in 2025 to meet a total reduction target of \$1.0 million. Reductions may include significantly slowing down hiring of new drivers or other changes. One-time reductions will be at the discretion of the Metro general manager.	\$(500,000)
Office of the Independent Monitor (OIM)	Eliminate remaining funding for the OIM. Eliminate funding for 2.0 filled FTE positions (\$251,531), supplies (\$2,000), purchased services (\$18,000) and interdepartmental charges (\$1,023). Pursue policy and ordinance changes to remove position and board.	\$(272,554)
Parks	Mall Maintenance: Remove work related to seasonal banners and fountains (\$54,000); increase the rate property owners pay for the mall special charge from 50% of expenses to 75% of expenses.	\$(464,411)
	Close all city ice rinks. Includes eliminating costs for maintenance, rentals, concessions, hourly staff, and other expenses.	\$(60,000)
PCED Office of the Director	Reduce a vacant 1.0 FTE program assistant position to 0.6 FTE	\$(33,500)

Proposed Changes if Referendum Fails (Table 4 of 4)
General and Library Funds (unless otherwise noted)

Agency	Description	Increase/ (Decrease)
Planning	Eliminate neighborhood grants program, which funds community organizations.	\$(30,000)
	Reduce funding for Arts Grants program from \$92,000 to \$11,500. Remaining funding would be used to support Wisconsin Arts Board grant match	\$(80,500)
Police	Eliminate a vacant 1.0 FTE civilian traffic position, eliminate a vacant 0.6 FTE civilian records position (\$146,050), and identify other cuts to meet a total reduction target of \$300,000. The Police Chief will have discretion in how to meet the \$300,000 reduction target without impacting maintenance of effort.	\$(300,000)
Public Health	Cut funding for wellness mini-grants (\$7,000), Narcan for businesses (\$15,000), and Vivent Health contract (\$27,394). (Option 1 proposes reallocating these funds to violence prevention).	\$(49,394)
	Eliminate funding for contracted services with the Safe Communities Coalition for injury prevention (\$20,000) and education and training on substance use, harm reduction, recovery (\$78,278)	\$(98,278)
Streets	Eliminate funding for all hourly staff in the general fund budget. Reduction will significantly decrease hours of operation at drop-off sites.	\$(125,473)
	Reduce brush collection from 5 to 3 citywide pick-ups and eliminate collection of brush at drop-off sites. Savings is generated from lower brush processing fees (\$130,000) and lower fleet costs (\$303,000) related to lower service levels.	\$(433,000)
	Eliminate a 1.0 vacant info clerk. Position is partially funded through allocations to other funds. Savings reflects general fund costs.	\$(48,825)
	Reallocate 1.0 FTE Street Machine Operator (SMO) from the general fund to the Resource Recovery Special Charge (RRSC). This reallocation is possible due to less general fund work associated with reduced brush collection. The change would eliminate the addition of 1.0 SMO funded by the RRSC, as proposed in the main Executive Budget.	\$(62,162)
Traffic Engineering	Eliminate a vacant 1.0 FTE Traffic Engineer position. The position is partially funded by Metro Transit. Savings reflects general fund costs.	\$(38,182)

Infrastructure Special Charge

The City's transportation and infrastructure is served by staff in several agencies, including the Streets Division and Traffic Engineering Division. Services include bicycle and pedestrian facilities, pavement markings, traffic signals, street signing, street lighting, communications, street repair and maintenance, as well as other services such as permits. A properly maintained transportation system and corresponding support infrastructure is a foundation for the city's economy, culture, and community.

Under Wis. Stat. Sec. 66.0627 and MGO Sec. 4.09(13), the City may impose special charges against real property for current services rendered by allocating all or part of the cost of the service to the property served. The total costs of these services in the 2025 executive budget are greater than \$10 million. Under the alternate executive budget, the City would seek to recover up to \$10 million in costs for transportation and infrastructure services through a special charge ("Infrastructure Special Charge").

The Infrastructure Special Charge would be imposed against all parcels in the City, including City owned parcels and tax-exempt parcels, based upon parcel classification (residential or non-residential). Within those classifications, a trip generation methodology is applied, which utilizes parking space counts as a reasonable proxy measure for trip generation. The estimated monthly charge for a single-family home is about \$6.35. This amount would be included on the monthly municipal services bill.

If the referendum does not pass on November 5, City staff will introduce an ordinance and policy that detail the apportionment methodology for the new special charge. The alternate executive budget proposes the infrastructure special charge go into effect on January 1, 2025. The alternate budget also authorizes the Finance Director to make administrative amendments to agency budgets to cover the cost of the infrastructure special charge for city-owned properties, which is estimated to be \$146,000.

Fund Balance

The remainder of the budget gap, \$6.4 million, will be closed by using one-time funding from the City's General Fund balance (also known as the "Rainy Day Fund" and "reserves"). Recent underspending in agency salary budgets due to staff turnover and retirements, along with the rapid rise in interest earnings due to Federal Reserve actions to quell inflation, have helped increase the City's reserves to \$83 million at the end of 2023, or about 21.5% of the budget. The City's policy goal is to maintain reserves at a minimum of 15% of the budget. Maintaining or exceeding this goal is a key element of the City's triple-A bond rating, which helps keep interest costs on City debt as low as possible.

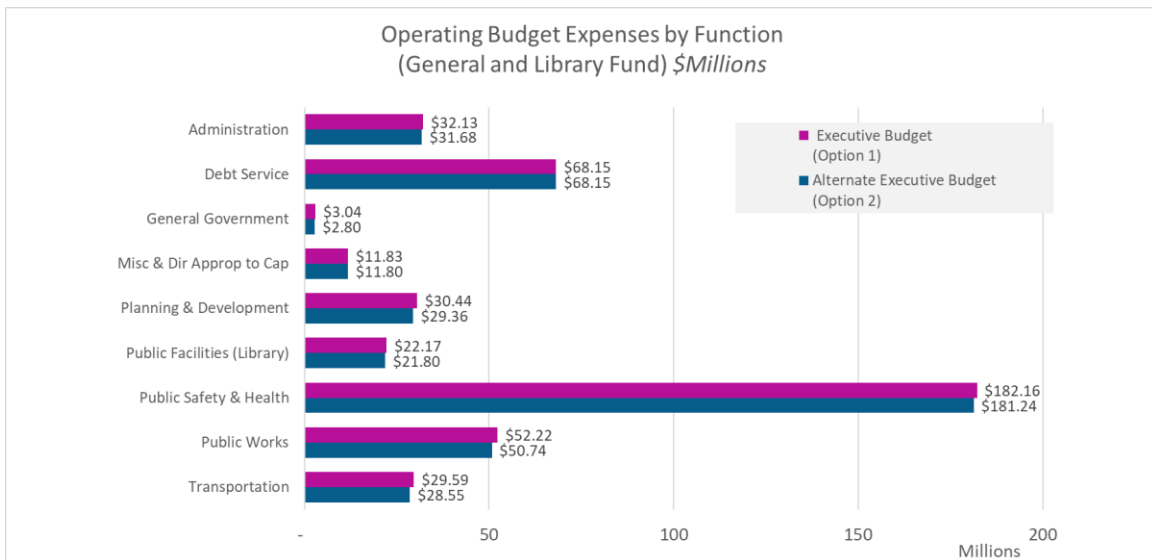
Use of reserves is a one-time source of funding. Paying for on-going operating expenses with reserves should be kept to as low a level as possible. The "Sustainable Long-Term Plan for Madison's Budget" includes the modest use of reserves above the 15% policy goal over several years.

Policy Changes Recommended Under the Alternate Executive Budget

The alternate executive budget would retain the recommendation for a policy change to raise the minimum thresholds for various procurement activities. In addition, the alternate executive budget would recommend the elimination of the Joint Campus Area Committee and Downtown Coordinating Committee and associated design work. Both committees are staffed by the Planning division and generate work for other City agencies. It is expected that eliminating these committees would save staff time that could be reallocated to other priorities. The business handled by these committees may be absorbed into other committees.

Snapshot of expenditures by function

Under both budget options, the overall distribution of expenses by functional area is similar. The largest expense is public safety and public health. This includes police, fire, emergency medical services, and public health. The second largest expense is debt service, which is how the city pays back borrowing for capital projects for long-lasting improvements in the city’s infrastructure. The third largest expense is public works, which includes services like street and facility maintenance, trash pickup, snow clearance, parks, and more. The chart below compares the budget by function under the two options.



Distribution of reductions

The table below summarizes the proposed reductions by function to show how the \$5.6 million in cuts are distributed (“Total proposed reductions” and “Reduction as a percentage of total cuts”). It also shows the functional area’s share of the total budget, excluding debt service (“Function as a percentage of budget”). This is included as a comparison point. Public Safety and Health make up 51.8% of the total budget (excluding debt service) but account for a proportionally lower share of reductions (16.4%). This reflects a commitment to meeting maintenance of effort requirements under state law. PCED agencies make up 8.7% of the total general fund budget, but account 19.1% of total reductions. Similarly, General Government agencies (Mayor’s Office and Common Council) and Transportation agencies have a higher proportion of reductions compared to their share of the total general fund budget.

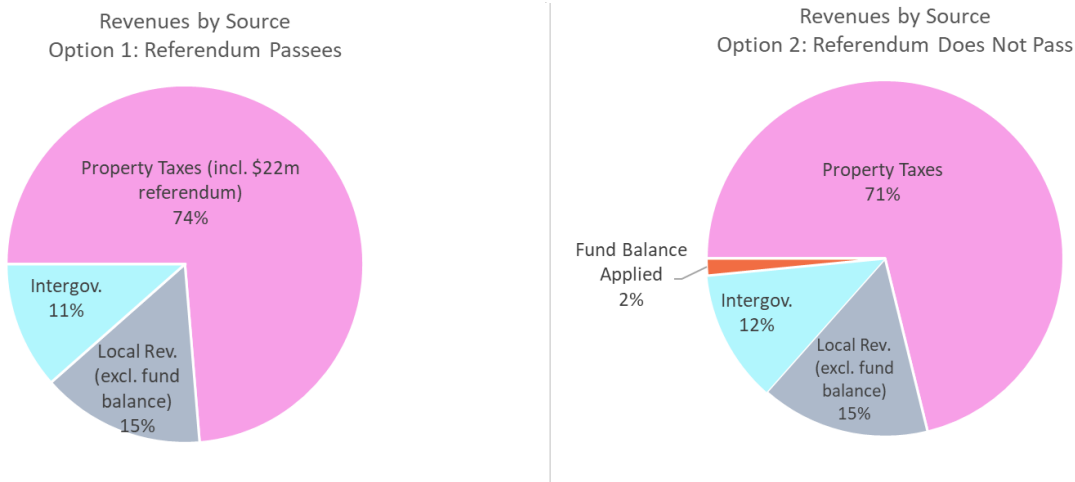
	Option 1: Executive Budget	Option 2: Alternate Budget	Total proposed reductions	Function as percentage of budget*	Reduction as a percentage of total cuts
Administration	32,134,805	31,676,997	(457,808)	9.1%	8.2%
General Government	3,037,505	2,799,014	(272,648)	0.9%	4.9%
Misc & Dir Approp.	11,831,683	11,797,526	(\$34,157)	3.3%	0.6%
Planning & Dev. (PCED)	30,438,522	29,363,535	(1,074,987)	8.7%	19.1%
Public Fac. (Library)	22,174,898	21,804,889	(370,009)	6.3%	6.6%
Public Safety & Health	182,158,977	181,238,751	(920,226)	51.8%	16.4%
Public Works	52,215,541	50,735,701	(1,479,840)	14.8%	26.4%
Transportation	29,588,622	28,550,440	(1,038,182)	8.4%	18.5%

*Excludes Debt Service from total.

Revenues in the Executive Budget

Revenues are money received from taxes and non-tax sources to pay for services. Under both budget options, the majority (more than 70%) of revenues are from property tax. Local revenues and state aid make up the remainder. The following graphs show the revenue sources under each option, followed by more detailed tables on each source.

Comparison of revenues by source in Option 1 and Option 2



Property Tax Levy

The largest source of revenue in the City budget is money collected from property taxes (property tax levy). State law limits the maximum allowable increase in the property tax levy (“levy limit”). That maximum increase is calculated based on a “net new construction” (NNC) factor, which is the percentage of the total property value in the City associated with net new construction along with other adjustments. The average rate of NNC between 2019 and 2023 was 2.1%. The average rate of inflation during the same time frame was 4.0%. The fact that the levy limit grows slower than the rate of inflation is a primary cause of the structural deficit.

It is important to note that debt service, or payments for money borrowed for capital investments, is excluded from the levy limit calculation. As a result, debt service is paid through the property tax but does not contribute to the structural deficit. Increasing property taxes above the levy limit requires voter approval through a referendum.

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
Maximum Allowable Levy	\$318.1 million <i>Includes \$22 million referendum</i>	\$296.1 million
Increase Compared to 2024 Adopted	\$31.6 million (11%)	\$9.6 million (3.4%)
Percentage of total GF Revenues	74%	71%

Local Revenues

Local revenues include charges for services (e.g. ambulance fees), licenses and permits (e.g. building permits), room taxes, vehicle registration fees, transfers from other funds (includes ARPA funding from Grants Fund), and investment income. Local revenues also include use of fund balance (\$9.2 million in 2024 budget and \$6.4 million in 2025 no referendum budget).

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
Total Local Revenues	\$64 million	\$70.4 million
Change Compared to 2024 Adopted	\$-9.2 million (-13%) <i>Uses no fund balance</i>	\$-2.8 million (-4%) <i>Includes use of fund balance</i>
Percentage of total GF Revenues	15%	17%

State Aid

The property tax levy referendum does not change total state aid. Both versions of the executive budget assume \$49.6 million in state aid, which is comprised primarily of:

State Aid Program	2025 Estimate
County and municipal aid (shared revenue)	\$8.3 million
Expenditure restraint incentive payments	6.9 million
General transportation aid	13.0 million
Aid for exempt property	8.1 million
Municipal services payments	8.0 million

This is an increase of \$3.9 million (8.6%) compared to the 2024 adopted budget. Most of the state aid increase (\$3.2 million) is related to the state’s recent repeal of taxes on personal property. The state provided funding to offset the loss of this tax base and avoid a shift of the property tax burden to residential and commercial property owners. The allowable increase in the property tax levy (the “levy limit”) is reduced by the amount of this state aid increase. In other words, most of the 8.6% increase in state aid does not help the City’s structural deficit. Excluding the aid increase for exempt personal property, the total state aid increase compared to 2024 is \$700,000, or about 1.5%.

Although the total amount of state aid is the same under both options, the percentage of state aid compared to total revenues does change based on the outcome of the referendum.

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
Percentage of total GF Revenues	11.5%	12%

Impact on the Average Value Home

When considering the impact of these two budget options on the average Madisonian, it is important to understand the difference between property taxes and assessed values.

First, it is important to note that when taxpayers receive their property tax bill in the mail, the City's portion of the tax bill is only around 35%. The rest of the bill goes to other taxing jurisdictions including the Madison Public Schools, Dane County, and the Madison Area Technical College.

Second, the increase in property values, or assessments, does not increase the property tax levy. Under state law, the levy can only increase by a net new construction factor or through a voter referendum. Madison benefits from a strong economy and growing property values. However, the increase in property values, or assessments, does not increase the levy capacity. Assessments do determine the tax rate and what proportion of the levy a property pays.

Finally, the property tax rate is calculated by simply dividing the total amount of taxes allowed by the total assessed value of taxable property in the city (Tax Rate = Levy ÷ Total Assessed Value).

The tax rate is often expressed in terms of dollars per thousand, or as a "mill rate." The mill rate multiplied by the value of property determines how much is owed in taxes, which is issued through a tax bill. (Taxes owed = Mill Rate x Assessed Value)

Property Tax Assessment

The property tax levy referendum does not change the total assessed value of city property. Current year assessment data is used as the basis for the upcoming budget. As of September 2024, the total net taxable value of assessed property is approximately \$40.3 billion (\$40,282,511,400). Residential real property accounts for most of the property in the City (\$25.8 billion; 61%), followed by commercial real property (\$15.6 billion; 37%). Manufacturing and agriculture account for the remaining 2% of property. In total, the net taxable value of assessed property is 13.5% higher than the basis for the 2024 budget. This increase is driven by the continued strength in residential and commercial valuations.

Growth in Property Taxes

The city's growth in the property tax base can be attributed to strong net new construction and debt service to pay for infrastructure and other capital projects.

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
Property Taxes	\$318.1 million	\$296.1 million
Change Compared to 2024 Adopted	11%	3.4%

2024 Mill Rate

The mill rate is the tax rate expressed in dollars per thousand. This is calculated by dividing the property tax levy by the total net taxable property value in the City. The mill rate in 2024 is 7.11.

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
Mill Rate	7.28	6.77
Change Compared to 2024 Adopted	+2.45%	-4.6%

Taxes on the Average Value Home (TOAH)

The average value home is currently assessed at \$457,300, up from \$424,400 (7.75%), in 2024. This growth continues recent trends in increased residential home assessments. The TOAH in 2024 was \$3,017.

	Option 1: Executive Budget (Referendum Passes)	Option 2: Alternate Budget (Referendum Does Not Pass)
TOAH	\$3,330	\$3,100
Increase Compared to 2024 Adopted	\$313 (10.4%)	\$83 (2.8%)

Under option 1, the additional TOAH due to the referendum is \$230 (\$3,330 minus \$3,100). This is an additional 7.6% increase compared to 2024 taxes on the average value home (11% minus 3.4%).

Under option 2, the TOAH will increase by an estimated \$83. This alternate budget would also implement a new infrastructure special charge that would add an estimated \$76 annually (\$6.35 monthly) to the municipal bill for a single-family home. The total increase in TOAH plus special charge would be approximately \$159.

Legislative Process:



Finance Committee Briefings

The Finance Committee will hold agency briefings on **October 14 and 15**. During the briefings, department and division heads will present their Executive Budget and discuss the impact of the Alternate Executive Budget if the referendum does not pass. The Finance Committee will have the opportunity to ask questions and discuss the proposals during these meetings.

The public will have the opportunity to [register to speak](#) on the first day of Finance Committee briefings and may [submit written public comment](#) to alders at any time.

Finance Committee Amendments

Members of the Finance Committee, or all alders through co-sponsorships, may propose amendments to both versions of the budget. Amendments are due to the Finance Department for analysis on **October 23** and will be published on **October 25**. The Finance Committee will hold a hybrid meeting on **October 28** to deliberate on amendments. At the end of the meeting, the Finance Committee will refer **both** the “Executive Budget as Amended by Finance” **and** the “Alternate Executive Budget as Amended by Finance” to the Common Council.

Common Council Deliberations & Amendments

The Common Council budget hearings are scheduled for **November 12, 13, and 14**. The Common Council will only deliberate on **one** version of the budget, depending on the outcome of the referendum vote on November 5.

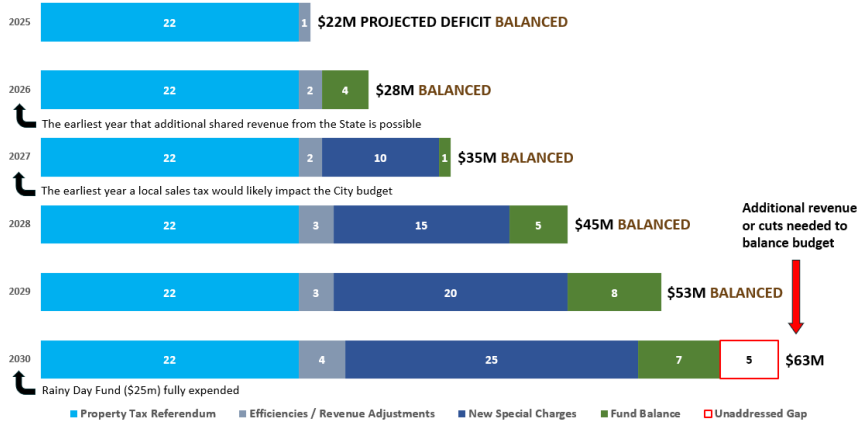
Regardless of the version that moves forward, alders will have the opportunity to propose additional amendments to the budget. Common Council amendments require two sponsors and are due to the Finance Department for analysis by November 7 (Thursday), and will be published by Friday, November 8. During the meetings on November 12 – 14, members of the Common Council will vote on amendments and adopt a resolution that authorizes the property tax levy to fund the adopted budget.

Five-Year Operating Budget Plan

Both budget options reflect the five-year plan included in the July 16, 2024 presentation, “A Sustainable Long-Term Plan for Madison’s Budget.” The executive budget proposes adopting this five-year plan as a framework for developing future budgets.

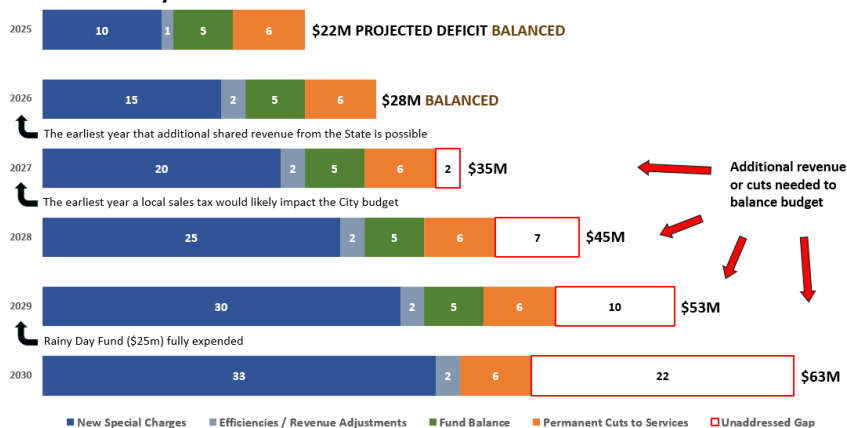
If the referendum passes, Madison will avoid significant cuts to services while minimizing new special charges in future years. This five-year plan proposes using a moderate amount of fund balance and delays new special charges until 2027. This plan will also provide more time for the State to approve additional revenue sources before the City faces an unaddressed budget gap beginning in 2030.

With A Referendum, Madison Can Avoid Significant Cuts or the Need for More Revenue for Another Five years



Without a referendum, Madison will increase special charges beginning in 2025 and will rely more heavily on one-time fund balance. This plan also requires additional cuts by 2027 – even with annual increases in special charges and significant cuts to services in 2025.

Without a Referendum, the City Would Need Additional Cuts and Revenue by 2027



How to Read Agency Budgets

The “Agency Operating Budgets” section includes all agency budgets. Budgets are organized by “Functional Area,” or, groupings of agencies that perform similar work. Within the Functional area, budgets are organized in alphabetical order by agency name. The presentation of each agency’s budget includes 2023 actuals, 2024 adopted budget and projected amounts (based on the mid-year projections), 2025 agency request, and the 2025 executive budget.

Each agency section includes the following components:

1. **Agency Overview:** High level summary of the agency including mission, overview, and highlights/ major changes for the 2025 budget.

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose changes to services as part of the Results Madison initiative (see “Results Madison” section for details. The Overview describes changes between 2024 and 2025.

2. **Budget Overview:** A summary of the agency’s budget by fund, service, and major category of expenditure. Revenues presented for General Fund agencies only include revenue budgeted within the General Fund; expenditure amounts represent all funds.
3. **Service Overview:** Presentation of the agency’s budget by service. Each service includes the following:
 - a. **Service Description:** High level overview of the service and its objectives
 - b. **Activities Performed by Service:** Description of activities that make of the service’s body of work
 - c. **Service Budget:** Presentation of the service’s budget by fund and expenditure type. In cases where services are funded by multiple sources, only revenues from the General Fund are presented.
4. **Line Item Detail:** Agency revenues and expenditures, grouped by major category (“major”). If an agency has budget in multiple funds (for example, the Streets Division includes budget in the General Fund, Restricted Fund, and Stormwater Fund), the line item detail table only shows the primary fund.
5. **Position Detail:** Includes the count and salary of full-time equivalent (FTE) positions funded in the Executive Budget.
 - a. Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.).

TIP: Refer to the Glossary at the end of the budget book for definitions of key budget terms. Common words like “fund,” “major,” and “service” have specific meanings in the budget book.

Budgetary Fund Structure

The City's budget is divided into separate funds. A fund is a sum of money segregated for specific activities. Individual funds may be subject to specific regulations or uses.

General Fund

The **General Fund** is primary focus of the budget. It is the City's main operating fund and pays for the cost of day-to-day City services. The General Fund is primarily supported by property tax revenues.

The **Library Fund** is also primarily supported by property tax revenues. For this reason, the Library Fund is also considered part of the General Fund throughout the budget book, unless specifically noted.

Other Funds

Enterprise Funds

Enterprise funds account for the city's business-like activities, such utilities. The operating budget includes the following Madison's enterprise funds:

- Golf Enterprise
- Monona Terrace
- Parking Utility
- Transit Utility (Metro Transit)
- Sewer Utility
- Stormwater Utility
- Water Utility

Enterprise funds are generally self-sustaining, meaning that the fund generates sufficient revenue to pay for its expenses. The exceptions are Monona Terrace and Transit Utility, which receive a subsidies from local sources. Monona Terrace receives a subsidy through the Room Tax Fund as authorized by the Room Tax Commission. The Transit Utility receives a General Fund subsidy outlined in the proposed budget for Metro Transit. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

Internal Service Funds

The Operating Budget includes three Internal Service Funds: Fleet Service, Insurance, and Workers Compensation. An Internal Service Fund is used to account for enterprise-like operations that provide services, on a user fee basis, primarily or exclusively to City agencies. Budgets for the internal service funds are presented in the Agency Operating Budgets section, and fund statements for Insurance and Workers Compensation are included in the Special Fund Statement section.

Other Funds

Other funds are separated for legal or other purposes. These include debt service, capital project, public health, room tax, and more. These other funds do not rely on property tax revenues. They pay for themselves through user fees, revenues that only for these projects, or money moved from other funds.

Financial and Budget Management Policies

The City's financial policies are codified under the [Madison General Ordinances](#) (Chapter 4) and the City's [Administrative Procedure Memoranda](#) (Section 1). In addition, the annual budget adoption resolution and budget book establish the following policies:

Use of one-time funds: To maintain a long-term balanced budget, the City of Madison will avoid using one-time revenue sources to fund ongoing operating expenses.

General Fund Balance: Consistent with recommended financial and budget management practices, the City of Madison has a goal of maintaining an unassigned general fund balance on December 31st equal to or greater than 15 percent of subsequent year's budgeted general fund appropriations. Excess balances will be used for one-time expenditures and actions will be taken to increase the balance if it falls below the 15 percent goal.

Appropriations outside of the budget process: The City will also seek to avoid appropriations outside of its regular budget process other than to respond to emergency situations (as expressed by the Mayor and Common Council through resolution) or to address mid-year and year-end budget sufficiency and expenditure restraint program requirements.

Transfers: The expenditures within each department for the various major objects of expenditure and capital projects shall not exceed the amounts specified in the budget. The Finance Director is authorized to approve all intradepartmental transfers of unencumbered balances of up to \$50,000, and the Mayor is authorized to approve interdepartmental transfers of up to \$50,000.

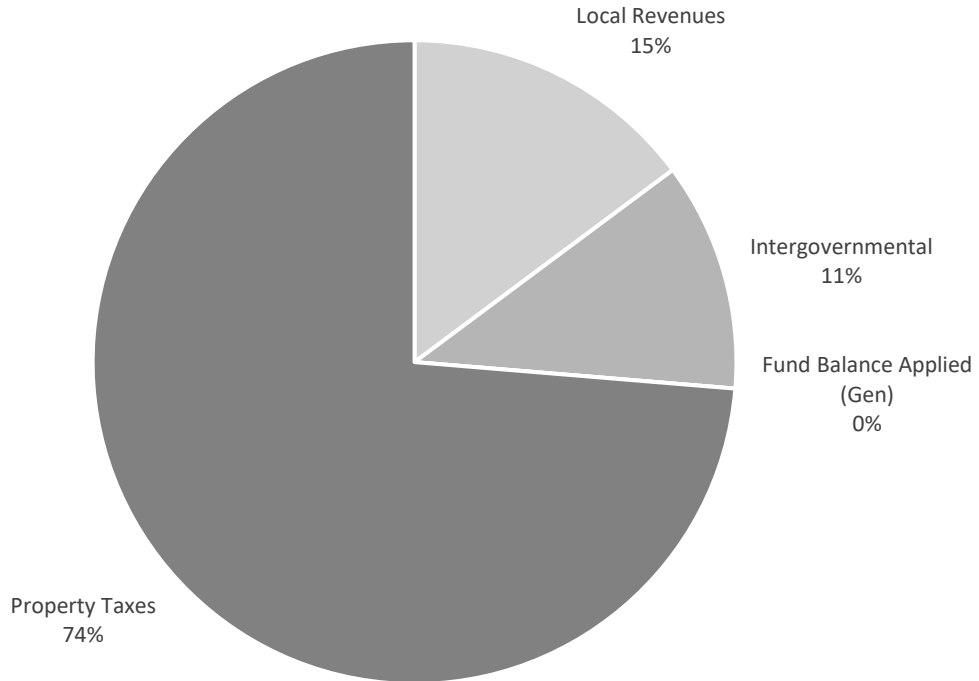
CITY TAX RATE COMPUTATION

	2024 Adopted	2025 Executive	2025 Adopted	\$ Change	Percent Change
ASSESSED VALUE					
Real Property:					
Residential	25,826,219,000	28,020,271,500	-	2,194,052,500	8.50%
Commercial	15,584,097,900	17,345,984,100	-	1,761,886,200	11.31%
Agricultural	14,673,400	15,481,700	-	808,300	5.51%
Manufacturing	446,985,300	469,787,600	-	22,802,300	5.10%
Total Real Property	\$ 41,871,975,600	\$ 45,851,524,900	\$ -	\$ 3,979,549,300	9.50%
Personal Property:					
Locally Assessed	458,276,100	-	-	(458,276,100)	-100.00%
Manufacturing	85,234,800	-	-	(85,234,800)	-100.00%
	543,510,900	-	-	(543,510,900)	-100.00%
Town of Madison Assessed Value in City	-	-	-	-	n/a
Manufacturing Adjustments	-	-	-	-	n/a
Board of Review Adjustments	-	(25,000,000)	-	(25,000,000)	n/a
Total Assessable Property	42,415,486,500	45,826,524,900	-	3,411,038,400	8.04%
Less TIF Increment Value	(2,111,709,500)	(2,141,925,900)	-	(30,216,400)	1.43%
Net Taxable Property	\$ 40,303,777,000	\$ 43,684,599,000	\$ -	\$ 3,380,822,000	8.39%
BUDGETED REVENUES AND EXPENDITURES					
General Fund Expenditures	384,620,273	409,747,759	-	25,127,486	6.53%
Net Library Fund Expenditures	20,748,476	21,979,898	-	1,231,422	5.94%
Total Budgeted Expenditures	405,368,750	431,727,657	-	26,358,908	6.50%
Net Expenditures	\$ 405,368,750	\$ 431,727,657	\$ -	\$ 26,358,908	6.50%
Total Revenues	109,671,051	113,603,436	-	3,932,385	3.59%
Fund Balance Applied	9,200,000	-	-	(9,200,000)	-100.00%
Total Revenues and Fund Balance	118,871,051	113,603,436	-	(5,267,615)	-4.43%
PROPERTY TAX LEVY	\$ 286,497,699	\$ 318,124,222	\$ -	\$ 31,626,523	11.04%
MILL RATE					
	<u>7.1085</u>	<u>7.2823</u>		<u>0.1738</u>	
General Fund Portion	6.5936	6.7791		0.1855	2.81%
Library Portion	0.5149	0.5032		-0.0117	-2.27%
Average Home Value	424,400	457,300		32,900	7.75%
Taxes on Average Home	3,016.85	3,330.20		313.35	10.39%

GENERAL FUND FUNDING SOURCE BY MAJOR CATEGORY

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Payments in Lieu of Tax/Transfer In	22,280,427	23,707,600	23,488,200	16,337,600	15,178,700
Other Local Taxes	2,382,782	1,907,000	2,136,400	1,907,000	2,407,000
Fines And Forfeitures	5,312,500	5,250,000	6,250,000	5,250,000	6,050,000
Licenses And Permits	8,662,256	8,382,120	8,932,120	8,182,120	8,532,120
Ungrouped Revenues	25,965,192	7,100,000	14,750,000	13,910,000	13,719,000
Charges for Services	17,265,707	17,666,455	17,005,000	18,481,455	18,081,455
<i>Local Revenues</i>	\$ 81,868,865	\$ 64,013,175	\$ 72,561,720	\$ 64,068,175	\$ 63,968,275
Intergovernmental	42,869,743	45,657,876	45,803,532	46,257,876	49,635,161
Total Revenues	\$ 124,738,608	\$ 109,671,051	\$ 118,365,252	\$ 110,326,051	\$ 113,603,436
Fund Balance Applied (Gen)	(31,129,515)	9,200,000	(5,182,332)	-	-
Total Revenue & Fund Bal	93,609,094	118,871,051	113,182,920	110,326,051	113,603,436
Property Taxes	273,417,608	286,497,699	286,497,664	299,048,640	318,124,223
Total Sources	\$ 367,026,702	\$ 405,368,750	\$ 399,680,583	\$ 409,374,691	\$ 431,727,659

General Fund Budget by Funding Source



GENERAL FUND REVENUES

Payments in Lieu of Tax/Transfer In

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Room Tax	6,288,337	6,350,000	6,350,000	7,100,000	6,540,500
CDA	-	219,400	-	199,400	-
Water Utility	6,639,371	6,400,000	6,400,000	7,000,000	6,600,000
Parking Utility	1,834,639	1,500,000	1,500,000	1,500,000	1,500,000
Monona Terrace	338,200	338,200	338,200	338,200	338,200
Capital (Finance)	-	-	-	-	-
Grants Fund (ARPA)	-	5,600,000	5,600,000	-	-
Tax Increment Districts	6,978,341	3,100,000	3,100,000	-	-
Golf Enterprise	201,539	200,000	200,000	200,000	200,000
Total	\$ 22,280,427	\$ 23,707,600	\$ 23,488,200	\$ 16,337,600	\$ 15,178,700

Other Local Taxes

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Penalties on Delinquent Taxes	712,852	700,000	700,000	700,000	700,000
Prior Year Taxes	201,506	55,000	55,000	55,000	55,000
Payment in Lieu of Taxes	1,276,088	1,000,000	1,219,400	1,000,000	1,500,000
Mobile Home Tax	184,022	142,000	142,000	142,000	142,000
Muni Svc Fee	8,313	10,000	20,000	10,000	10,000
Other	-	-	-	-	-
Total	\$ 2,382,782	\$ 1,907,000	\$ 2,136,400	\$ 1,907,000	\$ 2,407,000

Fines And Forfeitures

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Moving Violations	394,299	400,000	400,000	400,000	400,000
Uniform Citations	904,009	850,000	850,000	850,000	850,000
Parking Violations	4,014,117	4,000,000	5,000,000	4,000,000	4,800,000
Other	75	-	-	-	-
Total	\$ 5,312,500	\$ 5,250,000	\$ 6,250,000	\$ 5,250,000	\$ 6,050,000

Licenses And Permits

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Animal Licenses	129,625	130,000	130,000	130,000	130,000
Bicycle Licenses	750	-	-	-	-
Clerks Licenses	1,239,531	1,150,000	1,150,000	1,250,000	1,250,000
Other Licenses	18,123	20,000	20,000	20,000	20,000
Building Permits	5,827,611	5,700,000	6,250,000	5,400,000	5,722,000
Street Occupancy Permits	865,792	750,000	750,000	750,000	778,000
Weights and Measures Permits	207,265	225,000	225,000	225,000	225,000
Street Opening Permit	321,893	350,000	350,000	350,000	350,000
Fire Permit	23,208	18,000	18,000	18,000	18,000
Other Permits	28,458	39,120	39,120	39,120	39,120
Total	\$ 8,662,256	\$ 8,382,120	\$ 8,932,120	\$ 8,182,120	\$ 8,532,120

Ungrouped Revenues

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Interest on Investments	14,811,019	6,000,000	13,700,000	12,000,000	12,000,000
Other Interest	9,368,856	-	-	-	234,000
P-Card Rebates	306,789	325,000	325,000	325,000	325,000
Encroachment Revenue	420,091	460,000	460,000	420,000	420,000
Easement Revenue	13,500	15,000	75,000	15,000	15,000
Lease Revenues	579,717	-	-	600,000	575,000
Sale of Surplus Property	38,393	50,000	50,000	50,000	50,000
TIF Reimbursements	-	-	-	-	-
TOM Balance	96,222	-	-	-	-
Miscellaneous Revenues	330,606	250,000	140,000	500,000	100,000
Total	\$ 25,965,192	\$ 7,100,000	\$ 14,750,000	\$ 13,910,000	\$ 13,719,000

Intergovernmental Revenues

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
St Municipal Aid Program	4,992,233	8,104,976	7,995,522	8,354,976	8,291,006
St Utility Aid Payment	1,520,060	1,488,349	1,538,363	1,488,349	1,502,080
St Video Service Provider Aid	492,901	492,901	492,901	492,901	492,901
St Expenditure Restraint	7,468,562	6,904,080	6,904,080	6,904,080	6,904,080
St Pmt for Municipal Services	8,393,702	8,003,266	8,033,846	8,003,266	8,053,375
St Gen Transportation Aid	12,146,057	12,628,476	12,628,476	12,978,476	12,841,415
St Connecting Highway Aid	568,526	683,008	683,008	683,008	800,873
St Recycling Aid	811,225	810,000	813,516	810,000	810,000
St Exempt Computer Reimb	3,748,572	3,788,158	3,788,158	3,788,158	3,788,158
St Personal Property Exempt Aid	1,038,253	1,054,662	1,054,662	1,054,662	4,301,273
Fire Insurance Dues Pmt	1,554,017	1,700,000	1,700,000	1,700,000	1,700,000
Transmission Line Env Impact	135,636	-	171,000	-	150,000
Other	-	-	-	-	-
Total	\$ 42,869,743	\$ 45,657,876	\$ 45,803,532	\$ 46,257,876	\$ 49,635,161

Charges for Services

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Court Fees	(15,007)	-	-	-	-
Misc Charges	52,893	50,000	50,000	65,000	50,000
Fire Service	847,429	1,175,000	1,175,000	1,175,000	1,020,000
Ambulance Conveyance Fees	11,633,684	11,400,000	11,400,000	12,400,000	12,400,000
Police Service Fees	27,575	25,000	25,000	25,000	25,000
Engineering Service Charges	1,348,258	1,500,000	1,500,000	1,500,000	1,500,000
Inspection Fees	20,165	10,000	10,000	10,000	10,000
Cemetery Fees	319,170	300,000	300,000	300,000	300,000
Parks Use Charges	774,155	600,000	600,000	775,000	775,000
Program Principal/Appreciation	-	-	-	-	-
Reimbursement of Expenses	2	20,000	20,000	20,000	20,000
Application Fees	146,885	120,000	120,000	120,000	120,000
Cable Franchise Fees	1,716,706	1,801,455	1,700,000	1,821,455	1,821,455
Broadband Franchise Fees	119,644	105,000	105,000	-	-
Rental of City Property	274,149	560,000	-	270,000	40,000
Total	\$ 17,265,707	\$ 17,666,455	\$ 17,005,000	\$ 18,481,455	\$ 18,081,455

Operating Budget by Function

General & Library Funds

Budget by Function-General & Library Funds

	2024 Adopted	2025 Executive	Change	% Change
Administration	30,665,782	32,134,805	1,469,023	4.79%
Debt Service	63,879,900	68,147,105	4,267,205	6.68%
General Government	2,981,006	3,037,505	56,499	1.90%
Misc & Dir Approp to Cap	10,076,416	11,831,683	1,755,267	17.42%
Planning & Development	28,351,278	30,438,522	2,087,244	7.36%
Public Facilities	20,748,477	22,174,898	1,426,422	6.87%
Public Safety & Health	172,427,357	182,158,977	9,731,620	5.64%
Public Works	50,110,608	52,215,541	2,104,933	4.20%
Transportation	26,127,925	29,588,622	3,460,696	13.25%
TOTAL	405,368,750	431,727,659	26,358,909	6.50%

Operating Budget by Function

General & Library Funds

Budget by Function & Agency-General & Library Funds

	2024 Adopted	2025 Agency Request			2025 Executive			Overall Change	
	Amount	Amount	Δ from Adopted	% Δ	Amount	Δ from Request	% Δ	Δ (2024 to 2025)	% Δ
Administration	30,665,782	31,935,918	1,270,135	4%	32,134,805	198,887	1%	1,469,023	5%
Assessor	3,406,749	3,734,687	327,938	10%	3,772,896	38,208	1%	366,146	11%
Attorney	3,277,760	3,168,393	(109,367)	-3%	3,191,310	22,917	1%	(86,450)	-3%
Civil Rights	2,687,389	2,672,282	(15,107)	-1%	2,676,900	4,619	0%	(10,489)	0%
Clerk	3,810,472	2,645,254	(1,165,218)	-31%	2,657,481	12,227	0%	(1,152,991)	-30%
Employee Assistance Program	502,281	483,165	(19,116)	-4%	489,372	6,207	1%	(12,909)	-3%
Finance	5,333,063	6,060,340	727,277	14%	6,090,584	30,244	0%	757,521	14%
Human Resources	2,095,920	2,251,145	155,226	7%	2,275,002	23,856	1%	179,082	9%
Information Technology	9,552,148	10,920,652	1,368,504	14%	10,981,261	60,609	1%	1,429,113	15%
Debt Service	63,879,900	68,879,900	5,000,000	8%	68,147,105	(732,795)	-1%	4,267,205	7%
Gen Fund Debt Service	63,879,900	68,879,900	5,000,000	8%	68,147,105	(732,795)	-1%	4,267,205	7%
General Government	2,981,006	3,021,014	40,008	1%	3,037,505	16,491	1%	56,499	2%
Common Council	1,130,046	1,173,497	43,451	4%	1,177,689	4,192	0%	47,643	4%
Mayor	1,539,364	1,476,869	(62,495)	-4%	1,481,156	4,287	0%	(58,208)	-4%
Municipal Court	311,596	370,648	59,053	19%	378,660	8,012	2%	67,064	22%
Misc & Dir Approp to Cap	10,076,416	13,215,019	3,138,603	31%	11,831,683	(1,383,336)	-10%	1,755,267	17%
Capital Projects	1,233,000	1,233,000	-	0%	3,298,065	2,065,065	167%	2,065,065	167%
Citywide Miscellaneous	8,843,416	11,982,019	3,138,603	35%	8,533,618	(3,448,401)	-29%	(309,798)	-4%
Planning & Development	28,351,278	28,810,030	458,752	2%	30,438,522	1,628,492	6%	2,087,244	7%
Building Inspection	5,630,509	5,840,168	209,659	4%	5,896,003	55,835	1%	265,494	5%
Community Development	15,594,407	15,680,228	85,821	1%	17,200,640	1,520,412	10%	1,606,233	10%
Economic Development	2,500,710	2,595,194	94,484	4%	2,614,358	19,164	1%	113,648	5%
PCED Office of Director	703,296	716,436	13,140	2%	720,448	4,012	1%	17,153	2%
Planning	3,922,356	3,978,005	55,648	1%	4,007,073	29,068	1%	84,716	2%
Public Facilities	20,748,477	21,773,982	1,025,505	5%	22,174,898	400,916	2%	1,426,422	7%
Library	20,748,477	21,773,982	1,025,505	5%	22,174,898	400,916	2%	1,426,422	7%
Public Safety & Health	172,427,357	180,977,131	8,549,774	5%	182,158,977	1,181,846	1%	9,731,620	6%
Fire	70,567,692	74,432,130	3,864,438	5%	74,931,653	499,523	1%	4,363,961	6%
Police	91,033,353	95,222,141	4,188,788	5%	96,160,248	938,107	1%	5,126,896	6%
Office of Independent Monitor	509,420	467,608	(41,812)	-8%	272,554	(195,054)	-42%	(236,867)	-46%
Public Health	10,316,892	10,855,252	538,360	5%	10,794,522	(60,730)	-1%	477,630	5%
Public Works	50,110,608	52,948,067	2,837,459	6%	52,215,541	(732,525)	-1%	2,104,933	4%
Engineering	5,926,844	6,114,770	187,926	3%	6,061,661	(53,108)	-1%	134,817	2%
Parks	16,616,412	17,825,002	1,208,590	7%	17,295,303	(529,700)	-3%	678,890	4%
Streets	27,567,351	29,008,295	1,440,943	5%	28,858,578	(149,717)	-1%	1,291,226	5%
Transportation	26,127,925	29,514,543	3,386,617	13%	29,588,622	74,079	0%	3,460,696	13%
Metro Transit	15,725,000	18,442,237	2,717,237	17%	18,442,237	-	0%	2,717,237	17%
Traffic Engineering	9,796,878	10,371,959	575,081	6%	10,492,411	120,452	1%	695,533	7%
Transportation	606,048	700,347	94,299	16%	653,974	(46,373)	-7%	47,926	8%

GENERAL OBLIGATION DEBT SERVICE SUMMARY

	2024 ADOPTED			2025 EXECUTIVE		
	Principal	Interest	Total	Principal	Interest	Total
TYPE OF DEBT						
Promissory Notes	78,779,000	17,285,285	96,064,285	88,587,500	20,576,949	109,164,449
General Obligation Bonds	16,525,000	3,600,440	20,125,440	9,780,000	4,663,905	14,443,905
State Trust Fund Loans ¹	100,169	25,027	125,196	103,694	21,503	125,197
Paying Agent Fees	-	10,000	10,000	-	10,000	10,000
TOTAL	95,404,169	20,920,752	116,324,921	98,471,194	25,272,357	123,743,551
SOURCE OF FUNDS						
Transit Utility	3,207,876	582,930	3,790,806	2,752,113	666,041	3,418,154
Golf Courses	41,610	2,604	44,214	24,621	1,539	26,160
TIF Districts ²	8,533,684	1,714,297	10,247,981	9,061,449	2,559,788	11,621,237
Impact Fee Funds	62,956	296	63,252	-	-	-
Madison Public Library	2,190,966	348,661	2,539,627	2,023,778	304,384	2,328,162
Room Tax	373,560	136,208	509,768	534,848	229,285	764,133
CDBG	13,647	64	13,711	-	-	-
Fleet Service	9,464,459	2,292,275	11,756,734	9,480,191	2,449,074	11,929,265
Stormwater Utility	7,335,079	1,599,116	8,934,195	7,087,015	1,525,315	8,612,330
Water Utility	1,891,533	978,460	2,869,993	2,398,727	1,275,754	3,674,481
Monona Terrace	59,600	280	59,880	-	-	-
Affordable Housing ³	504,972	41,751	546,723	504,972	36,402	541,374
CDA Housing Operations	64,892	305	65,197	-	-	-
CDA Redevelopment ⁴	512,482	82,157	594,639	749,551	203,629	953,180
Madison/Dane Co Health	247,031	36,171	283,202	244,626	29,852	274,478
Special Revenue Fund	200,000	-	200,000	200,000	-	200,000
Special Assessment Fund	192,909	907	193,816	-	-	-
Debt Service Fund Reserves	(165,046)	(48,050)	(213,096)	59,277	(7,030)	52,247
General Debt Reserves	6,259,814	1,584,564	7,844,378	7,963,491	2,637,754	10,601,245
Interest Earnings ⁵	-	2,100,000	2,100,000	-	600,000	600,000
TOTAL NON-GENERAL FUND	40,992,026	11,452,994	52,445,020	43,084,659	12,511,787	55,596,446
General Fund Portion ⁶	54,412,143	9,467,758	63,879,900	55,386,535	12,760,570	68,147,105

1. State Trust Fund Loans is debt assumed by the City as part of the attachment of former Town of Madison area to the City of Madison.

2. Tax Increment Districts (TID) 29, Allied Terrace, 39, Stoughton Road, and 47, Silicon Park, closed in 2024. The full 2024 debt service was transferred from each TID to the Debt Service Fund to pay off any outstanding debt.

3. The General Fund is paying the debt service for the Affordable Housing Fund.

4. The Debt Service Fund paid the Villager debt service on a 10 year amortization schedule and CDA Redevelopment is reimbursing the Debt Service Fund on a 20 year amortization schedule.

5. The General Fund transfer to the Debt Service Fund is taking place later in 2024 which will align the General Fund transfer with the annual principal payments. This results in higher interest earnings in the General Fund but lower interest earnings in the Debt Service Fund.

6. The General Fund is paying the debt service for the Parking Utility in 2025. Premium received from the 2024 debt sale will reimburse the General Fund and will pay the Parking Utility debt service in 2026.

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2025		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2025
General Fund G.O. Promissory Notes, G.O. Bonds, G.O. Refunding Bonds, & State Trust Fund Loan				
Streets	\$ 223,715,781	\$ 28,102,241	\$ 195,613,540	\$ 6,663,629
Parks Improvements	31,311,391	5,182,748	26,128,643	821,777
Land Acquisition	-	-	-	-
Public Buildings	38,428,835	6,145,514	32,283,320	1,301,805
Equipment Purchase	43,248,440	4,394,016	38,854,424	1,179,923
Planning & Development	30,340,460	4,190,455	26,150,006	1,118,620
Refuse Reduction & Landfill	1,588,426	397,107	1,191,320	51,624
Transportation	26,238,926	2,699,833	23,539,093	1,135,795
Police	7,746,020	2,014,641	5,731,379	219,572
Fire	9,539,237	2,259,980	7,279,256	257,824
Total General Purposes	\$ 412,157,514	\$ 55,386,535	\$ 356,770,980	\$ 12,750,570
Other Funds G.O. Promissory Notes				
TIF Districts	58,665,503	9,061,449	49,604,054	2,559,788
Library	2,894,609	874,218	2,020,391	78,224
Golf Enterprise	73,864	24,621	49,242	1,539
Fleet Service	45,936,754	8,025,443	37,911,311	1,849,942
Transit Utility	10,173,118	2,077,997	8,095,121	382,206
Stormwater Utility	40,218,959	7,087,015	33,131,944	1,525,315
Water	7,328,000	593,727	6,734,273	384,554
Public Health of Madison and Dane County	966,336	244,626	721,710	29,852
Affordable Housing	2,894,972	504,972	2,390,000	36,402
CDA Redevelopment	2,819,925	317,051	2,502,874	143,639
Room Tax	4,661,081	534,848	4,126,233	229,285
Brownfield Remediation Revolving Fund	400,000	200,000	200,000	-
Debt Service Reserves	2,071,032	491,777	1,579,255	52,961
General Debt Reserves	-	7,963,491	-	2,637,754
Interest Earnings	-	-	-	600,000
Total Other Funds G.O. Promissory Notes	\$ 179,104,152	\$ 38,001,235	\$ 149,066,408	\$ 10,511,461
Other Funds G.O. Bonds				
Library	5,117,033	341,136	4,775,897	160,334
Fleet Service	22,526,226	1,454,748	21,071,478	599,131
Transit Utility	10,386,741	674,116	9,712,625	283,835
Water Utility	18,615,000	1,805,000	16,810,000	891,200
Total Other Funds G.O. Bonds	\$ 56,645,000	\$ 4,275,000	\$ 52,370,000	\$ 1,934,499

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2025		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2025
Other Funds G.O. Refunding Bonds				
Library	6,048,213	808,425	5,239,789	65,827
Total Other Funds G.O. Refunding Bonds	\$ 6,048,213	\$ 808,425	\$ 5,239,789	\$ 65,827
Total Non-General Purposes	\$ 241,797,365	\$ 43,084,659	\$ 206,676,196	\$ 12,511,787
TOTAL G.O. Debt	\$ 653,954,879	\$ 98,471,194	\$ 563,447,176	\$ 25,262,357
Paying Agent Fees	-	-	-	10,000
	\$ 653,954,879	\$ 98,471,194	\$ 563,447,176	\$ 25,272,357
Revenue Debt	160,175,000	16,780,000	143,395,000	5,701,969
TOTAL	\$ 814,129,879	\$ 115,251,194	\$ 706,842,176	\$ 30,974,326



Agency Operating Budgets

2025 Executive Operating Budget



Administration

Assessor
Attorney
Civil Rights
Clerk
Employee Assistance Program
Finance
Human Resources
Information Technology

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real property and to maintain complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real property and maintains complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes. The Assessor's Office advances this goal by maintaining maps with accurate parcel and improvement data, maintaining accurate ownership records, and valuing all taxable property on an annual basis.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Assessor's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Assessor

2025 Budget Highlights

Service: Assessor

- No change from prior year.

Assessor

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	3,138,292	3,406,749	3,334,292	3,734,687	3,772,896
Total	\$ 3,138,292	\$ 3,406,749	\$ 3,334,292	\$ 3,734,687	\$ 3,772,896

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Assessor	3,138,292	3,406,749	3,334,292	3,734,687	3,772,896
Total	\$ 3,138,292	\$ 3,406,749	\$ 3,334,292	\$ 3,734,687	\$ 3,772,896

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	2,110,732	2,321,593	2,229,842	2,455,185	2,455,185
Benefits	726,050	806,005	774,557	822,410	860,618
Supplies	49,887	52,000	56,501	53,680	53,680
Purchased Services	220,124	209,107	255,348	385,707	385,707
Inter Depart Charges	31,499	18,044	18,044	17,706	17,706
Total	\$ 3,138,292	\$ 3,406,749	\$ 3,334,292	\$ 3,734,687	\$ 3,772,896

Assessor**Function:****Administration***Service Overview***Service:** Assessor*Service Description*

This service discovers, lists, and values all taxable property within the City of Madison. Activities performed by the service include (1) assessing residential and commercial properties, (2) listing real property and preparing tax rolls, (3) conducting Boards of Review and Boards of Assessment, and (4) property tax litigation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

Activities Performed by this Service

- **Discover Property:** Maintain accurate maps identifying each parcel of land in the city, ensure that the data is accurate and up-to-date, and monitor businesses that sell, move, or are created in the city to ensure all property receives an equitable assessment.
- **List Property:** Maintain accurate records of ownership, including contact information, property description, legal description, and the correct classification— Residential, Commercial, Agricultural, Agricultural Forest, Undeveloped, Forest, and Other.
- **Value Property:** Value all taxable property in the city on an annual basis. There are over 75,000 parcels in the city that require accurate valuation each year.
- **Communications and Required Reporting:** Provide effective communications to the public and through required state reporting that includes the Municipal Assessment Report and the Statement of Assessment.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	3,138,292	3,406,749	3,334,292	3,734,687	3,772,896
Other-Expenditures	-	-	-	-	-
Total	3,138,292	3,406,749	3,334,292	\$ 3,734,687	\$ 3,772,896

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	2,836,782	3,127,598	3,004,399	3,277,594	3,315,803
Non-Personnel	270,010	261,107	311,849	439,387	439,387
Agency Charges	31,499	18,044	18,044	17,706	17,706
Total	3,138,292	3,406,749	3,334,292	\$ 3,734,687	\$ 3,772,896

Assessor

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	2,044,786	2,348,861	2,229,842	2,490,211	2,490,211
Salary Savings	-	(11,632)	-	(12,451)	(12,451)
Pending Personnel	-	3,139	-	-	-
Compensated Absence	33,919	15,149	-	15,149	15,149
Hourly Wages	22,507	-	-	-	-
Overtime Wages Permanent	8,554	-	-	-	-
Election Officials Wages	967	-	-	-	-
Budget Efficiencies	-	(33,924)	-	(37,724)	(37,724)
Salaries Total	\$ 2,110,732	\$ 2,321,593	\$ 2,229,842	\$ 2,455,185	\$ 2,455,185
Benefits					
Health Insurance Benefit	405,902	446,103	426,152	437,553	474,961
Wage Insurance Benefit	6,729	6,114	8,391	8,387	8,387
WRS	140,794	162,072	155,528	171,825	173,070
FICA Medicare Benefits	155,769	174,019	166,090	185,146	184,701
Post Employment Health Plans	16,856	17,698	18,395	19,499	19,499
Benefits Total	\$ 726,050	\$ 806,005	\$ 774,557	\$ 822,410	\$ 860,618
Supplies					
Office Supplies	6,071	6,000	6,000	6,000	6,000
Copy Printing Supplies	3,462	5,000	5,000	5,000	5,000
Software Lic & Supplies	1,271	-	-	-	-
Postage	36,489	31,000	35,501	32,680	32,680
Books & Subscriptions	457	1,000	1,000	1,000	1,000
Work Supplies	2,136	9,000	9,000	9,000	9,000
Supplies Total	\$ 49,887	\$ 52,000	\$ 56,501	\$ 53,680	\$ 53,680
Purchased Services					
Telephone	994	1,415	1,415	1,415	1,415
Cellular Telephone	4,997	-	3,599	5,000	5,000
Systems Comm Internet	900	-	-	-	-
Custodial Bldg Use Charges	56,405	43,794	43,794	43,794	43,794
Equipment Mntc	-	100	100	100	100
System & Software Mntc	40,365	63,908	63,908	227,908	227,908
Recruitment	884	-	-	-	-
Mileage	7,420	5,000	5,000	5,000	5,000
Conferences & Training	25,991	20,000	20,000	20,000	20,000
Memberships	5,632	400	3,000	8,000	8,000
Storage Services	3,535	1,000	1,042	1,000	1,000
Consulting Services	20,665	30,000	70,000	30,000	30,000
Transcription Services	-	500	500	500	500
Other Services & Expenses	24,757	14,990	14,990	14,990	14,990
Taxes & Special Assessments	27,580	28,000	28,000	28,000	28,000
Purchased Services Total	\$ 220,124	\$ 209,107	\$ 255,348	\$ 385,707	\$ 385,707
Inter Depart Charges					
ID Charge From Insurance	18,694	5,099	5,099	6,348	6,348
ID Charge From Workers Comp	12,805	12,945	12,945	11,358	11,358
Inter Depart Charges Total	\$ 31,499	\$ 18,044	\$ 18,044	\$ 17,706	\$ 17,706

Assessor

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ADMIN ANAL 3-18	18	1.00	82,471	1.00	78,751	1.00	78,751
ADMIN CLK 1-20	20	1.00	68,357	1.00	70,855	1.00	70,855
ASSESS TECH 2-16	16	1.00	72,402	1.00	75,736	1.00	75,736
ASSESSMENT BUSINESS SYS MGR-18	18	1.00	119,320	1.00	127,391	1.00	127,391
ASSESSMENT OPERATIONS MGR-18	18	1.00	133,639	1.00	138,522	1.00	138,522
CITY ASSESSOR-21	21	1.00	147,288	1.00	166,966	1.00	166,966
DATA ANALYST 2	18	2.00	169,890	2.00	188,138	2.00	188,138
DATA ANALYST 3	18	1.00	80,846	1.00	87,194	1.00	87,194
PROPERTY APPRAISER 2-16	16	1.00	56,020	1.00	63,501	1.00	63,501
PROPERTY APPRAISER 3-16	16	8.00	694,398	8.00	733,043	8.00	733,043
PROPERTY APPRAISER 4-16	16	6.00	570,614	6.00	608,355	6.00	608,355
PROPERTY LISTER 2-20	20	1.00	71,551	1.00	74,166	1.00	74,166
PROPERTY LISTER 3-20	20	1.00	74,178	1.00	77,594	1.00	77,594
		26.00	\$2,340,975	26.00	\$2,490,211	26.00	\$2,490,211

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Attorney

Agency Overview

Agency Mission

The mission of the Attorney's Office is to provide legal services and representation to the City of Madison, including ordinance enforcement, legislative counsel services, and general counsel services.

Agency Overview

The Agency is responsible for drafting, revising, and enforcing City ordinances; providing legislative counsel to the City, Common Council, City Boards, Committees and Commissions; and providing representation to the City in legal matters. The goal of the Attorney's Office is to increase City-wide efficiency through its legal services. The Attorney's Office will advance this goal through the application of the City's Performance Excellence and Results Madison initiatives.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Attorney's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Counsel and Representation
- Legislative Services
- Ordinance Enforcement

The 2025 Executive Budget has been updated to the following services:

- Legal Counsel and Representation
- Legislative Services
- Ordinance Prosecution

2025 Budget Highlights

Service: Legal Counsel and Representation

- New service in 2025 budget. Service was renamed from Counsel and Representation.
- Budget maintains current activity levels.

Service: Legislative Services

- Budget maintains current activity levels.

Service: Ordinance Prosecution

- New service in 2025 budget. Service was renamed from Ordinance Enforcement.
- Budget maintains current activity levels.

Attorney

Function:

Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	3,330,628	3,277,760	3,048,145	3,168,393	3,191,310
Total	\$ 3,330,628	\$ 3,277,760	\$ 3,048,145	\$ 3,168,393	\$ 3,191,310

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Legal Counsel And Representation	<i>Service history not shown due to Results Madison service</i>			2,159,845	2,173,277
Legislative Services	<i>restructure. Services listed here will take effect January 1,</i>			322,930	324,649
Ordinance Prosecution		<i>2025.</i>		685,619	693,384
	\$ 3,330,628	\$ 3,277,760	\$ 3,048,145	\$ 3,168,393	\$ 3,191,310

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue	(6,411)	-	(32)	-	-
Total	\$ (6,411)	\$ -	\$ (32)	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	2,509,554	2,505,311	2,359,105	2,471,142	2,471,142
Benefits	743,020	691,931	627,622	633,418	656,335
Supplies	9,849	21,689	11,502	17,883	17,883
Purchased Services	141,903	176,838	167,957	176,838	176,838
Debt Othr Financing	24,850	-	-	-	-
Inter Depart Charges	6,083	6,914	6,914	7,628	7,628
Inter Depart Billing	(98,221)	(124,923)	(124,923)	(138,516)	(138,516)
Total	\$ 3,337,039	\$ 3,277,760	\$ 3,048,177	\$ 3,168,393	\$ 3,191,310

Attorney**Function:****Administration***Service Overview***Service:** Legal Counsel And Representation*Service Description*

This service assists City officials and agencies with implementing their policies in compliance with legal requirements by preparing, publishing, and distributing formal opinions and reports on legal issues affecting City policy. Specific functions of the service include (1) informing officials and agencies of current legal developments, (2) preparing and presenting formal and informal training sessions for City officials and staff, (3) answering informal legal questions from City officials, staff, and committees, (4) attending meetings of staff teams and public bodies to provide legal advice, and (5) assuring courts uphold the decisions of the Mayor and the Council and of authorized policy decisions made by City agencies that may result in potential liability. The goal of this service is to reduce the City's risk of legal liabilities.

Activities Performed by this Service

- Legal Advice: Provide legal advice to City staff regarding service delivery.
- City Training: Provide training to employees on various topics such as public records, open meetings, and how to conduct employee investigations.
- Contract Development and Review: Assist agencies in drafting of contracts and continuous review of City contracting.
- Labor Law/Equal Employment Opportunity/Affirmative Action: Attend to all aspects of any complaint filed against the City with the Equal Opportunities Commission, Equal Rights Division or Affirmative Action and advise departments regarding the discipline process.
- Public Records: Work with agency records coordinators regarding open records requests.
- Common Council and Mayor's Office Liaison: Attend Common Council, Board, committee and subcommittee meetings as needed.
- City Litigator: Attend to all aspects of lawsuits involving the City of Madison.
- Oversee Outside Counsel: Review documents filed by outside counsel, attend meetings and depositions regarding litigation matters, and assist with strategy.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,159,845	2,173,277
Other-Expenditures				-	-
Total				\$ 2,159,845	\$ 2,173,277

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				2,220,971	2,234,403
Non-Personnel				74,852	74,852
Agency Charges				(135,979)	(135,979)
Total				\$ 2,159,845	\$ 2,173,277

Attorney**Function:****Administration***Service Overview***Service:** Legislative Services*Service Description*

This service ensures that Madison ordinances accurately express Mayoral and Common Council policies, ensures public access to ordinances, advises City officials on legal issues with existing or proposed legislation, and provides parliamentary and procedural advice to the Common Council and other City bodies. The goal of this service is to reduce the City’s risk of legal liabilities and improve accessibility to online ordinances.

Activities Performed by this Service

- Write and Review Ordinances: Assist City departments with drafting ordinances.
- Maintain the Code of Ordinances: Provide ordinances for the online tracking system service.
- Legistar Data Entry: Enter legislative data in Legistar for committee and Common Council approval.
- Procedures: Train and advise City staff on proper procedures.
- Research and Analysis: Research ordinance history and provide drafter’s analysis on proposed ordinance changes.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				322,930	324,649
Other-Expenditures				-	-
Total				\$ 322,930	\$ 324,649

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				258,614	260,333
Non-Personnel				61,778	61,778
Agency Charges				2,538	2,538
Total				\$ 322,930	\$ 324,649

Attorney**Function:****Administration***Service Overview***Service:** Ordinance Prosecution*Service Description*

This service seeks to improve the quality of life for residents by helping enforcement agencies deter conduct that is dangerous or interferes with public health and welfare. Specific functions of this service include (1) prosecuting civil enforcement actions, including nuisance and injunctive actions, (2) providing advice and training to enforcement staff, (3) researching legal issues raised by new enforcement techniques, (4) reviewing recent case law developments and changes in state law, (5) identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments, and (6) conducting appellate proceedings. The goal of this service is to reduce the City's risk of legal liabilities and to maintain City services.

Activities Performed by this Service

- Alcohol Enforcement: Advise Alcohol License Review Committee and appear in Municipal and Circuit Court on alcohol related matters.
- Prosecution of Ordinance Violations: Attend to all aspects of prosecuting City of Madison ordinance violations in Municipal and Circuit Court.
- Diversion Programs: Appear in Homeless and Juvenile Courts and attend diversion program meetings.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				685,619	693,384
Other-Expenditures				-	-
Total				\$ 685,619	\$ 693,384

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				624,975	632,740
Non-Personnel				58,091	58,091
Agency Charges				2,553	2,553
Total				\$ 685,619	\$ 693,384

Attorney

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue					
Miscellaneous Revenue	(6,411)	-	(32)	-	-
Misc Revenue Total	\$ (6,411)	\$ -	\$ (32)	\$ -	\$ -
Salaries					
Permanent Wages	2,397,556	2,499,274	2,298,426	2,465,473	2,465,473
Salary Savings	-	(12,980)	-	(12,327)	(12,327)
Pending Personnel	-	13,194	-	-	-
Premium Pay	78	-	4,061	-	-
Compensated Absence	97,434	20,000	36,000	30,000	30,000
Hourly Wages	13,796	20,000	20,000	20,000	20,000
Election Officials Wages	691	-	618	-	-
Budget Efficiencies	-	(34,178)	-	(32,004)	(32,004)
Salaries Total	\$ 2,509,554	\$ 2,505,311	\$ 2,359,105	\$ 2,471,142	\$ 2,471,142
Benefits					
Comp Absence Escrow	66,000	-	-	-	-
Health Insurance Benefit	298,184	306,133	267,151	256,611	278,557
Wage Insurance Benefit	8,950	8,968	9,168	9,061	9,061
WRS	164,343	172,450	156,918	166,275	167,479
FICA Medicare Benefits	180,290	177,864	167,580	173,057	172,824
Post Employment Health Plans	25,253	26,516	26,806	28,414	28,414
Benefits Total	\$ 743,020	\$ 691,931	\$ 627,622	\$ 633,418	\$ 656,335
Supplies					
Office Supplies	2,162	3,611	2,162	3,611	3,611
Copy Printing Supplies	2,114	3,611	2,114	3,611	3,611
Furniture	-	3,661	-	3,661	3,661
Hardware Supplies	479	6,806	2,000	3,000	3,000
Postage	3,668	3,000	3,800	3,000	3,000
Books & Subscriptions	1,426	1,000	1,426	1,000	1,000
Supplies Total	\$ 9,849	\$ 21,689	\$ 11,502	\$ 17,883	\$ 17,883
Purchased Services					
Telephone	1,147	1,175	1,175	1,175	1,175
Cellular Telephone	1,180	-	1,180	-	-
Systems Comm Internet	26,970	28,350	26,970	28,350	28,350
Custodial Bldg Use Charges	57,143	50,859	55,737	50,859	50,859
Comm Device Mntc	-	200	-	200	200
System & Software Mntc	10,015	38,000	38,000	38,000	38,000
Mileage	1,306	-	99	-	-
Conferences & Training	17,064	16,528	18,000	16,528	16,528
Memberships	13,210	14,226	13,210	14,226	14,226
Legal Services	3,089	6,300	3,089	6,300	6,300
Delivery Freight Charges	72	500	-	500	500
Storage Services	4,406	4,200	4,200	4,200	4,200
Advertising Services	1,949	2,500	1,949	2,500	2,500
Transcription Services	4,264	9,000	4,264	9,000	9,000
Other Services & Expenses	86	5,000	83	5,000	5,000
Purchased Services Total	\$ 141,903	\$ 176,838	\$ 167,957	\$ 176,838	\$ 176,838

Attorney

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal SBITAS	22,602	-	-	-	-
Interest SBITAS	2,248	-	-	-	-
Debt Othr Financing Total	\$ 24,850	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Insurance	4,488	5,315	5,315	6,107	6,107
ID Charge From Workers Comp	1,595	1,599	1,599	1,521	1,521
Inter Depart Charges Total	\$ 6,083	\$ 6,914	\$ 6,914	\$ 7,628	\$ 7,628
Inter Depart Billing					
ID Billing To Monona Terrace	(48,256)	(33,147)	(33,147)	(51,416)	(51,416)
ID Billing To Golf Courses	(10,804)	-	-	-	-
ID Billing To Parking	(10,669)	(23,565)	(23,565)	(15,882)	(15,882)
ID Billing To Sewer	-	(2,524)	(2,524)	(3,106)	(3,106)
ID Billing To Stormwater	(341)	(6,855)	(6,855)	(6,093)	(6,093)
ID Billing To Transit	(23,710)	(49,625)	(49,625)	(53,419)	(53,419)
ID Billing To Water	(4,441)	(9,207)	(9,207)	(8,600)	(8,600)
Inter Depart Billing Total	\$ (98,221)	\$ (124,923)	\$ (124,923)	\$ (138,516)	\$ (138,516)

Attorney

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	81,479	1.00	84,456	1.00	84,456
ASST CITY ATTY-23	23	16.00	2,177,808	16.00	2,234,188	16.00	2,234,188
ATTY CITY-21	21	1.00	178,458	1.00	184,979	1.00	184,979
CLERK-TYP 2-20	20	1.00	62,384	1.00	64,664	1.00	64,664
DEPUTY CITY ATTY-18	18	1.00	182,403	1.00	192,636	1.00	192,636
LEGAL ADMIN ASST 2-20	20	3.00	203,051	3.00	213,143	3.00	213,143
LEGAL OFFICE ASST-20	20	1.00	54,282	1.00	57,736	1.00	57,736
ORD REVISIONS SPEC-20	20	1.00	64,461	1.00	68,589	1.00	68,589
PARALEGAL-18	18	1.00	87,731	1.00	90,937	1.00	90,937
		26.00	\$3,092,057	26.00	\$3,191,328	26.00	\$3,191,328

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Civil Rights

Agency Overview

Agency Mission

The Department of Civil Rights is responsible for ensuring that the rights of all people are respected and that all persons are given equal opportunities to succeed based upon their personal merits. To this end, the Department of Civil Rights vigorously pursues the policies and principles of affirmative action, equal opportunities, disability rights, racial equity, social justice, and environmental justice as an employer and as a community of people who respect the rights and the contributions of every community member.

Agency Overview

The goals of the Department of Civil Rights are to assist City agencies and contractors to further diversify their workforces and reduce underrepresentation among women, people of color, and individuals with disabilities; provide additional training venues, subjects, and opportunities for City employees, community members, contractors and their employees; provide more direct contact with under-served segments of the community; and reduce case processing time and increase the number of contracted cases from the Equal Employment Opportunity Commission (EEOC). The department will advance these goals by creating inclusion and meaningful access to resources for all; addressing discrimination by education, investigating, and taking corrective action; and advancing shared prosperity by leveraging resources equitably.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Civil Rights' 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service:

- Civil Rights

The 2025 Executive Budget has been updated to the following services:

- Access
- Accountability
- Education

2025 Budget Highlights

Service: Access

- New service in 2025 budget. Service was previously a portion of the budget in the former service.
- Budget maintains current activity levels.

Service: Accountability

- New service in 2025 budget. Service was previously a portion of the budget in the former service.
- Increases agency revenues and expenses by \$15,000 for equal opportunity investigation referrals from neighboring communities (Net neutral).

Service: Education

- New service in 2025 budget. Service was previously a portion of the budget in the former service.
- Budget maintains current activity levels.

Civil Rights

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	2,283,063	2,687,389	2,519,083	2,672,282	2,676,900
Other Grants	58,609	40,840	48,445	41,500	41,500
Total	\$ 2,341,672	\$ 2,728,229	\$ 2,567,528	\$ 2,713,782	\$ 2,718,400

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Access				556,313	561,236
Accountability				1,253,340	1,247,468
Education				904,129	909,696
	\$ 2,341,672	\$ 2,728,229	\$ 2,567,528	\$ 2,713,782	\$ 2,718,400

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib	(115,400)	-	-	-	-
Misc Revenue	-	-	-	-	(15,000)
Transfer In	(27,328)	-	-	-	-
Total	\$ (142,728)	\$ -	\$ -	\$ -	\$ (15,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,738,683	2,019,600	1,864,391	2,064,117	2,064,117
Benefits	514,479	537,780	497,132	519,951	539,569
Supplies	29,123	12,465	13,603	15,515	15,515
Purchased Services	401,191	380,659	414,677	375,814	375,814
Inter Depart Charges	8,209	8,094	8,094	8,459	8,459
Inter Depart Billing	(207,284)	(230,369)	(230,369)	(270,074)	(270,074)
Total	\$ 2,484,401	\$ 2,728,229	\$ 2,567,528	\$ 2,713,782	\$ 2,733,400

Civil Rights**Function:****Administration***Service Overview***Service:** Access*Service Description*

This service is responsible for providing and protecting access to employment; to services, programs, and facilities through eliminating barriers to inclusion; to housing and neighborhood resources; to entrepreneurship and government contracting; and to training to build skills and create awareness regarding individual and organizational rights, responsibilities, and opportunities.

Activities Performed by this Service

- Language Access: Implement city-wide language access program and coordinate all language requests.
- Disability Rights Compliance: Ensure Americans with Disabilities Act compliance for City assets including parking, playgrounds, polling places, and Metro Transit.
- Economic Equity: Sponsor diverse business development and workforce programming to assist City agencies and vendors to further diversify subcontracting, supply chain sourcing, and reduce under-representation among women, people of color, and individuals with disabilities.
- City Services: Facilitating more direct access to City services for under-served neighborhoods and community members.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				556,313	561,236
Other-Expenditures				-	-
Total				\$ 556,313	\$ 561,236

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				690,727	695,650
Non-Personnel				127,201	127,201
Agency Charges				(261,615)	(261,615)
Total				\$ 556,313	\$ 561,236

Civil Rights**Function:****Administration***Service Overview***Service:** Accountability*Service Description*

This service is responsible for providing accountability related to employment and government contracting; to services, programs, and facilities; to housing and neighborhood resources; and to individual and organizational rights, responsibilities, and opportunities.

Activities Performed by this Service

- **Discrimination Complaints:** Resolve complaints of harassment and discrimination through investigations and appeals, conducting mediations and hearings.
- **Disability Rights Compliance:** Ensure Americans with Disabilities Act compliance for City assets including parking, playgrounds, polling places, and Metro Transit.
- **Contractor Responsibilities:** Review Affirmative Action Plans, audit contractor compliance, and provide technical assistance on contract requirements.
- **Equal Employment Opportunity:** Collaborating with Human Resources and other City agencies to review and improve equitable hiring practices in City employment.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,211,840	1,205,968
Other-Expenditures				41,500	41,500
Total				\$ 1,253,340	\$ 1,247,468

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	(15,000)
Personnel				1,132,320	1,141,449
Non-Personnel				121,019	121,019
Agency Charges				-	-
Total				\$ 1,253,340	\$ 1,247,468

Civil Rights**Function:****Administration***Service Overview***Service:** Education*Service Description*

This service is responsible for providing education related to employment; to services, programs, and facilities design; to housing and neighborhood resources; to entrepreneurship and government contracting; and to skills and awareness regarding individual and organizational rights, responsibilities, and opportunities.

Activities Performed by this Service

- **Racial Equity and Social Justice:** Provide equity training to City employees and develop and maintain tools and policy to advance equity in the City.
- **Outreach and Public Information:** Create greater public awareness of civil rights policies, programs, projects, and events through partnerships with City agencies and community-based organizations.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				904,129	909,696
Other-Expenditures				-	-
Total				\$ 904,129	\$ 909,696

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				761,021	766,587
Non-Personnel				143,108	143,108
Agency Charges				-	-
Total				\$ 904,129	\$ 909,696

Civil Rights

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib					
Contributions & Donations	(115,400)	-	-	-	-
Invest Other Contrib Total	\$ (115,400)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	-	-	-	-	(15,000)
Misc Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ (15,000)
Transfer In					
Transfer In From Grants	(27,328)	-	-	-	-
Transfer In Total	\$ (27,328)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	1,652,993	1,906,832	1,774,996	2,021,276	2,021,276
Salary Savings	-	(9,495)	-	(10,106)	(10,106)
Pending Personnel	-	89,891	-	33,964	34,052
Premium Pay	2,690	-	3,730	-	-
Compensated Absence	22,546	7,533	15,000	7,759	7,759
Hourly Wages	31,762	38,489	39,000	39,644	39,644
Overtime Wages Permanent	28,490	-	20,000	-	-
Election Officials Wages	-	-	1,500	-	-
Budget Efficiencies	-	(25,235)	-	(27,394)	(27,394)
Salaries Total	\$ 1,738,603	\$ 2,008,015	\$ 1,854,226	\$ 2,065,143	\$ 2,065,232
Benefits					
Comp Absence Escrow	42,671	-	-	-	-
Health Insurance Benefit	218,379	253,759	227,439	219,391	238,179
Wage Insurance Benefit	7,015	6,720	7,319	7,324	7,324
WRS	115,420	131,571	124,401	139,468	140,478
FICA Medicare Benefits	126,962	140,483	132,678	149,486	149,217
Post Employment Health Plans	4,019	4,220	3,072	3,256	3,256
Benefits Total	\$ 514,466	\$ 536,754	\$ 494,909	\$ 518,925	\$ 538,455
Supplies					
Purchasing Card Unallocated	-	-	113	-	-
Office Supplies	1,932	1,700	846	1,700	1,700
Copy Printing Supplies	2,442	2,157	943	2,156	2,156
Hardware Supplies	3,190	3,600	-	818	818
Software Lic & Supplies	86	400	66	400	400
Postage	4,756	3,800	4,818	3,800	3,800
Books & Subscriptions	-	308	-	308	308
Work Supplies	1,295	500	152	333	333
Food And Beverage	4,124	-	5,200	6,000	6,000
Supplies Total	\$ 17,825	\$ 12,465	\$ 12,138	\$ 15,515	\$ 15,515

Civil Rights

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	1,086	820	764	820	820
Cellular Telephone	1,140	-	1,223	-	-
Custodial Bldg Use Charges	38,770	36,698	40,218	36,698	36,698
Comm Device Mntc	-	2,070	-	2,070	2,070
System & Software Mntc	731	7,000	1,000	5,000	5,000
Recruitment	84	-	34	-	-
Mileage	32	50	63	50	50
Conferences & Training	46,584	51,000	51,000	41,000	41,000
Memberships	8,544	4,450	8,500	9,450	9,450
Legal Services	-	-	15,000	-	-
Storage Services	7	150	150	100	100
Consulting Services	813	-	-	-	-
Advertising Services	250	1,193	-	1,193	1,193
Interpreters Signing Services	170,787	132,000	162,674	126,933	126,933
Program Services	-	85,000	85,000	85,000	85,000
Other Services & Expenses	10,144	32,000	14,459	26,000	26,000
Grants	75,000	-	-	-	-
Purchased Services Total	\$ 353,973	\$ 352,431	\$ 380,085	\$ 334,314	\$ 334,314
Inter Depart Charges					
ID Charge From Insurance	7,107	7,101	7,101	7,493	7,493
ID Charge From Workers Comp	1,102	993	993	966	966
Inter Depart Charges Total	\$ 8,209	\$ 8,094	\$ 8,094	\$ 8,459	\$ 8,459
Inter Depart Billing					
ID Billing To Landfill	(754)	(542)	(542)	(595)	(595)
ID Billing To Monona Terrace	(16,527)	(19,573)	(19,573)	(23,418)	(23,418)
ID Billing To Golf Courses	(2,262)	(2,841)	(2,841)	(14,253)	(14,253)
ID Billing To Parking	(27,851)	(29,679)	(29,679)	(34,418)	(34,418)
ID Billing To Sewer	(4,273)	(7,311)	(7,311)	(5,950)	(5,950)
ID Billing To Stormwater	(3,016)	(6,799)	(6,799)	(6,295)	(6,295)
ID Billing To Transit	(117,662)	(128,118)	(128,118)	(145,331)	(145,331)
ID Billing To Water	(34,939)	(35,506)	(35,506)	(39,814)	(39,814)
Inter Depart Billing Total	\$ (207,284)	\$ (230,369)	\$ (230,369)	\$ (270,074)	\$ (270,074)

Civil Rights

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
AA MGR-18	18	1.00	119,320	1.00	133,494	1.00	133,494
ADMIN CLK 1-20	20	1.00	54,282	1.00	56,266	1.00	56,266
ADMIN SUPV-18	18	1.00	74,932	1.00	77,670	1.00	77,670
AFF ACTION SPEC-18	18	1.00	111,009	1.00	85,484	1.00	85,484
CIVIL RIGHTS DIR-21	21	1.00	160,612	1.00	166,482	1.00	166,482
COMM RELATIONS SPEC-18 PT	18	1.80	153,182	1.80	141,752	1.80	141,752
CONTRACT COMP SPEC 3	18	3.00	236,895	3.00	259,302	3.00	259,302
DIS RGTS & SVS PRG COORD-18	18	1.00	94,638	1.00	102,737	1.00	102,737
EO INVESTIGATOR 1-18	18	1.00	64,585	1.00	70,661	1.00	70,661
EO INVESTIGATOR 3	18	3.00	231,492	3.00	242,500	3.00	242,500
EQT SOC JUSTICE MGR-18	18	1.00	119,320	1.00	129,606	1.00	129,606
EQUAL OPPT MGR-18	18	1.00	128,788	1.00	133,494	1.00	133,494
EQUITY COORD-18	18	1.00	105,062	1.00	108,901	1.00	108,901
HEARING EXAM-EOC-23	23	1.00	184,913	1.00	191,670	1.00	191,670
PARALEGAL-MEDIATOR 3	18	1.00	88,764	1.00	92,007	1.00	92,007
PROGRAM ASST 1-20	20	2.00	129,676	2.00	125,286	2.00	125,286
		21.80	\$2,057,471	21.80	\$2,117,310	21.80	\$2,117,310

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Clerk

Agency Overview

Agency Mission

The mission of the Clerk's Office is to provide equitable access to open government by promoting inclusion and full participation of all residents in the democratic process.

Agency Overview

The Agency facilitates the right to vote, provides access to open meetings and open records, offers impartial license administration, and supports the legislative process. The goal of the Clerk's Office is to increase access to open government. The Clerk's Office will advance this goal by remaining engaged in the Racial Equity and Social Justice Initiative (RESJI) and Neighborhood Resource Teams; streamlining City agency approvals of license applications; continuing computer-free voter registration at community centers, food pantries, and community events; developing informative materials to increase compliance with the City's lobbying ordinance; and posting committee meeting agendas more than 48 hours in advance.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Clerk's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service:

- Clerk

The 2025 Executive Budget has been updated to the following services:

- Clerk Elections
- Clerk Licensing
- Clerk Operations

2025 Budget Highlights

Agency-Wide Changes

- Reallocates all Clerk staff to an allocation of 70% Clerk Elections, 15% Clerk Licensing, and 15% Clerk Operations.
- Wisconsin Question 1, Prohibition on Non-Governmental Funding of Elections, passed in the April 2024 election. The passage of this amendment prohibits any level of government in the state from applying or accepting non-governmental funds or equipment for election administration. The Clerk's grant funds were fully allocated prior to the passage of Wisconsin Question 1.

Service: Clerk Elections

- New service in 2025 budget. Clerk Elections was previously a portion of the budget in the former Clerk service.
- Decreases personnel costs by \$993,000 and supplies costs by \$233,000 to account for two fewer elections in 2025 compared to 2024.
- Purchased Services increased by \$24,000 including funds for increased Facility Rental (\$3,400) and Systems Communication Internet (\$17,500) to reflect costs associated with the absentee ballot mailing system.

Service: Clerk Licensing

- o New service in 2025 budget. Clerk Licensing was previously a portion of the budget in the former Clerk service.
- o Budget maintains current activity levels.

Service: Clerk Operations

- o New service in 2025 budget. Clerk Operations was previously a portion of the budget in the former Clerk service.
- o Budget maintains current activity levels.

Clerk

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	2,310,159	3,810,472	3,543,271	2,645,254	2,657,481
Other Grants	-	1,004,800	1,500,000	-	-
Total	\$ 2,310,159	\$ 4,815,272	\$ 5,043,271	\$ 2,645,254	\$ 2,657,481

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Clerk Elections	<i>Service history not shown due to Results Madison</i>			2,137,310	2,145,869
Clerk Licensing	<i>service restructure. Services listed here will take effect</i>			237,376	239,211
Clerk Operations	<i>January 1, 2025.</i>			270,567	272,402
	\$ -	\$ -	\$ -	\$ 2,645,254	\$ 2,657,481

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,461,595	2,805,232	2,298,573	1,852,871	1,852,871
Benefits	258,490	289,024	316,249	281,365	293,592
Supplies	335,799	1,474,333	2,171,098	241,250	241,250
Purchased Services	168,923	235,594	246,263	255,102	255,102
Debt Othr Financing	73,341	-	-	-	-
Inter Depart Charges	12,013	11,088	11,088	14,665	14,665
Total	\$ 2,310,159	\$ 4,815,272	\$ 5,043,271	\$ 2,645,254	\$ 2,657,481

Clerk**Function:****Administration***Service Overview***Service:** Clerk Elections*Service Description*

The City Clerk’s Office facilitates the right to vote so each eligible voter is able to cast a ballot and have that ballot counted.

Activities Performed by this Service

- Voter Outreach & Education: Answering voter questions; Registering voters
- Absentee Voting: Processing absentee requests; Mailing absentee ballots upon request; Securing absentee ballot envelopes returned to the office; Training and scheduling poll workers to deliver absentee ballots to absentee voters in nursing homes and residential care facilities; Setting up and supporting in-person absentee voting sites; Coordinating absentee ballot couriers and chains-of-custody for absentee voting sites and drop boxes
- Elections Administration: Managing voter list maintenance; Certifying ballot access for city and school board candidates; Recruiting, training, scheduling, and paying poll workers; Conducting public test of election equipment; Securing ballots and election equipment; Establishing and equipping polling locations; Providing poll workers and voters with support, resources, and answers on Election Day; Certifying local and school district election results; Recording and reconciling voter participation in the state voter registration system; Conducting recounts as needed for local and school board elections; Training new municipal clerks from municipalities across the state

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,137,310	2,145,869
Other-Expenditures				-	-
Total				\$ 2,137,310	\$ 2,145,869

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,784,051	1,792,610
Non-Personnel				353,259	353,259
Agency Charges				-	-
Total				\$ 2,137,310	\$ 2,145,869

Clerk**Function:****Administration***Service Overview***Service:** Clerk Licensing*Service Description*

We serve the community by processing license applications for the City of Madison and Public Health Madison Dane County, administering license renewals for the Fire Department, and staffing the Alcohol License Review Committee.

Activities Performed by this Service

The Clerk's Office staffs the Alcohol License Review Committee and processes licenses applications for the City of Madison and certain licenses for Dane County. Activities include:

- Staffing the Alcohol License and Review Committee which includes oversight for: Liquor/Beer Sales; Operators (Alcohol Servers); Picnic Beer
- Intaking payment, processing applications, and receiving payments for Clerk Licenses, Health Licenses, Scrap & Recycling Licenses, Secondhand Dealer Licenses, and Transportation and Paratransit Licenses

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				237,376	239,211
Other-Expenditures				-	-
Total				\$ 237,376	\$ 239,211

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				176,937	178,772
Non-Personnel				59,489	59,489
Agency Charges				950	950
Total				\$ 237,376	\$ 239,211

Clerk**Function:****Administration***Service Overview***Service:** Clerk Operations*Service Description*

The City Clerk’s Office helps members of the community connect with their local government.

Activities Performed by this Service

Clerk Operations tasks include:

- Supporting transparent and open government: Posting meeting agendas; Preparing Common Council agendas; Staffing Common Council meetings; Compiling Common Council proceedings
- Legislative Support: Training city staff to use Legistar; Assisting City Agencies with entering resolutions into Legistar
- Miscellaneous Clerk Operations: Covering costs for the Police & Fire Commission; Routing city contracts; Filing annexations and attachments with the Register of Deeds; Providing the State with the annual certification of city boundaries; Serving as the custodian of many City records; Fulfilling open records requests; Processing lobbyist registrations; Collecting Statement of Interest filings from committee staff and certain city employees; Providing notary services; Accepting service of lawsuits against the City; Redirecting the public to the appropriate city, county, or state agency

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				270,567	272,402
Other-Expenditures				-	-
Total				\$ 270,567	\$ 272,402

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				173,248	175,083
Non-Personnel				83,604	83,604
Agency Charges				13,715	13,715
Total				\$ 270,567	\$ 272,402

Clerk

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	641,428	859,284	859,284	885,176	885,176
Pending Personnel	-	4,220	-	-	-
Premium Pay	1,604	-	6,000	3,689	3,689
Compensated Absence	16,176	-	-	-	-
Hourly Wages	191,205	350,000	368,444	175,000	175,000
Overtime Wages Permanent	68,429	30,000	88,958	33,432	33,432
Overtime Wages Hourly	18,010	-	15,000	-	-
Election Officials Wages	524,742	1,600,000	999,158	782,294	782,294
Budget Efficiencies	-	(38,271)	(38,271)	(26,720)	(26,720)
Salaries Total	\$ 1,461,595	\$ 2,805,232	\$ 2,298,573	\$ 1,852,871	\$ 1,852,871
Benefits					
Health Insurance Benefit	117,510	147,670	131,649	139,119	151,026
Wage Insurance Benefit	3,304	3,499	3,753	3,804	3,804
IATSE Health Benefit	5,860	5,000	13,101	5,000	5,000
WRS	51,317	59,291	65,952	61,077	61,520
FICA Medicare Benefits	71,077	63,673	95,612	65,813	65,690
Post Employment Health Plans	9,421	9,892	6,181	6,552	6,552
Benefits Total	\$ 258,490	\$ 289,024	\$ 316,249	\$ 281,365	\$ 293,592
Supplies					
Office Supplies	3,491	4,000	2,163	2,750	2,750
Copy Printing Supplies	45,147	85,830	85,830	37,000	37,000
Election Supplies	146,008	50,000	200,000	50,000	50,000
Hardware Supplies	3,988	1,500	48,315	1,500	1,500
Software Lic & Supplies	2,052	-	70,336	-	-
Postage	128,747	333,003	249,446	150,000	150,000
Work Supplies	107	-	-	-	-
Equipment Supplies	6,257	-	15,007	-	-
Supplies Total	\$ 335,799	\$ 474,333	\$ 671,098	\$ 241,250	\$ 241,250
Purchased Services					
Telephone	718	978	615	978	978
Cellular Telephone	8,814	13,310	6,581	13,310	13,310
Systems Comm Internet	-	-	-	17,460	17,460
Facility Rental	-	39,192	39,192	42,581	42,581
Custodial Bldg Use Charges	49,475	46,354	46,354	46,354	46,354
Equipment Mntc	18,390	20,015	20,015	20,015	20,015
System & Software Mntc	-	32,945	32,945	33,604	33,604
Rental Of Equipment	32,568	30,000	45,760	30,000	30,000
Mileage	1,620	-	4,647	-	-
Conferences & Training	15,610	12,000	6,060	12,000	12,000
Memberships	1,611	1,000	6,093	5,800	5,800
Delivery Freight Charges	3	-	-	-	-
Storage Services	6,901	3,000	3,000	3,000	3,000
Advertising Services	28,215	30,000	30,000	30,000	30,000
Other Services & Expenses	4,998	2,000	5,000	-	-
Purchased Services Total	\$ 168,923	\$ 230,794	\$ 246,263	\$ 255,102	\$ 255,102

Clerk

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal Leases	36,150	-	-	-	-
Principal SBITAS	31,440	-	-	-	-
Interest Leases	4,246	-	-	-	-
Interest SBITAS	1,505	-	-	-	-
Debt Othr Financing Total	\$ 73,341	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Traffic Eng	930	1,000	1,000	950	950
ID Charge From Insurance	10,237	8,754	8,754	12,831	12,831
ID Charge From Workers Comp	846	1,334	1,334	884	884
Inter Depart Charges Total	\$ 12,013	\$ 11,088	\$ 11,088	\$ 14,665	\$ 14,665

Clerk**Function: Administration***Position Summary*

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
CERT MUNI CLK-20	20	4.00	303,083	5.00	394,418	5.00	394,418
CITY CLERK-21	21	1.00	146,939	1.00	152,308	1.00	152,308
DEPUTY CITY CLERK-18	18	1.00	88,764	1.00	92,007	1.00	92,007
MUNI CLK 2-20	20	5.00	320,498	4.00	246,442	4.00	246,442
		11.00	\$859,284	11.00	\$885,176	11.00	\$885,176

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Employee Assistance Program

Agency Overview

Agency Mission

The mission of the Employee Assistance Program is to provide free, confidential services to help prevent or resolve personal, family, and workplace problems affecting employee wellbeing and job performance.

Agency Overview

The Agency offers confidential assistance through external and internal staff to provide coverage and resources for current and retired City of Madison employees, families of employees, and significant others of employees at no charge for use of services. Services provided by the agency include but are not limited to critical incident stress management services, consultation services for managers and union stewards, and ongoing education and training. The goal of the agency is to collaborate with other City agencies, insurance providers, and the external EAP provider to improve service delivery. The Employee Assistance Program will advance this goal by improving technological tools and data, continuing support of First Responder Peer Support Teams, and expanding training.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Employee Assistance Program's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- EAP Services

2025 Budget Highlights

Service: EAP Services

- Budget maintains current activity levels.

Employee Assistance Program

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	503,989	502,281	423,124	483,165	489,372
Total	\$ 503,989	\$ 502,281	\$ 423,124	\$ 483,165	\$ 489,372

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
EAP Services	503,989	502,281	423,124	483,165	489,372
Total	\$ 503,989	\$ 502,281	\$ 423,124	\$ 483,165	\$ 489,372

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	313,361	378,401	328,621	349,568	349,568
Benefits	198,805	119,298	111,136	123,107	129,314
Supplies	3,543	3,250	3,098	3,250	3,250
Purchased Services	43,867	71,045	49,980	71,446	71,446
Debt Othr Financing	6,757	-	-	-	-
Inter Depart Charges	932	1,008	1,008	1,119	1,119
Inter Depart Billing	(63,276)	(70,720)	(70,720)	(65,325)	(65,325)
Total	\$ 503,989	\$ 502,281	\$ 423,124	\$ 483,165	\$ 489,372

Employee Assistance Program

Function:

Administration

*Service Overview***Service:** EAP Services*Service Description*

This service provides 24-hour professional and confidential assistance, information, resource referral, and support. Key activities performed by the service include, but are not limited to, critical incident stress management services (CISM), consultation services for supervisors and union stewards, ongoing education and training, and supervision of Madison Police and Fire Peer Support Teams and the EAP Facilitator Network. The goals of this service are to increase employee productivity, attendance, and overall well-being, encourage a culture of wellness and prevention among Madison's First Responders, and provide equitable access to EAP service for city staff.

Activities Performed by this Service

- Employee Assistance Program (EAP): Provides 24-hour professional and confidential assistance, information, resource referral, and support to employees and their families. The purpose is to ensure a productive workforce that can do their best work for stakeholders and community members.
- Critical Incident Stress Management (CISM): Helps employees prepare for, and recover from, traumatic events at work. Activities include pre-incident education and training, defusing, debriefing, follow up, management consultation, and policy and procedure development.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	503,989	502,281	423,124	483,165	489,372
Other-Expenditures	-	-	-	-	-
Total	\$ 503,989	\$ 502,281	\$ 423,124	\$ 483,165	\$ 489,372

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	512,166	497,698	439,757	472,675	478,882
Non-Personnel	54,168	74,295	53,078	74,696	74,696
Agency Charges	(62,344)	(69,712)	(69,712)	(64,206)	(64,206)
Total	\$ 503,989	\$ 502,281	\$ 423,124	\$ 483,165	\$ 489,372

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	286,661	380,430	325,519	351,448	351,448
Compensated Absence	26,700	3,000	3,000	3,000	3,000
Overtime Wages Permanent	-	-	103	-	-
Budget Efficiencies	-	(5,029)	-	(4,880)	(4,880)
Salaries Total	\$ 313,361	\$ 378,401	\$ 328,621	\$ 349,568	\$ 349,568
Benefits					
Comp Absence Escrow	95,816	-	-	-	-
Health Insurance Benefit	58,679	62,950	69,120	71,500	77,612
Wage Insurance Benefit	1,267	1,265	382	382	382
WRS	19,571	26,250	19,600	24,250	24,426
FICA Medicare Benefits	22,713	28,037	21,267	26,162	26,081
Post Employment Health Plans	759	797	767	813	813
Benefits Total	\$ 198,805	\$ 119,298	\$ 111,136	\$ 123,107	\$ 129,314
Supplies					
Office Supplies	686	350	350	350	350
Copy Printing Supplies	310	500	310	500	500
Hardware Supplies	-	-	38	-	-
Postage	2,400	2,400	2,400	2,400	2,400
Work Supplies	101	-	-	-	-
Food And Beverage	47	-	-	-	-
Supplies Total	\$ 3,543	\$ 3,250	\$ 3,098	\$ 3,250	\$ 3,250
Purchased Services					
Telephone	147	-	152	-	-
Cellular Telephone	390	720	280	720	720
Systems Comm Internet	-	-	468	-	-
Facility Rental	(4)	6,757	6,957	7,158	7,158
Custodial Bldg Use Charges	2,284	2,280	2,283	2,280	2,280
Recruitment	21	-	7	-	-
Mileage	235	250	250	250	250
Conferences & Training	5,004	8,335	225	8,335	8,335
Memberships	957	1,365	800	1,365	1,365
Consulting Services	34,214	50,600	38,000	50,600	50,600
Security Services	558	558	558	558	558
Permits & Licenses	61	180	-	180	180
Purchased Services Total	\$ 43,867	\$ 71,045	\$ 49,980	\$ 71,446	\$ 71,446
Debt Othr Financing					
Principal Leases	6,236	-	-	-	-
Interest Leases	521	-	-	-	-
Debt Othr Financing Total	\$ 6,757	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Insurance	757	807	807	951	951
ID Charge From Workers Comp	175	201	201	168	168
Inter Depart Charges Total	\$ 932	\$ 1,008	\$ 1,008	\$ 1,119	\$ 1,119

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Landfill	(190)	(143)	(143)	(118)	(118)
ID Billing To Monona Terrace	(11,391)	(11,491)	(11,491)	(15,575)	(15,575)
ID Billing To Golf Courses	(570)	(749)	(749)	(2,830)	(2,830)
ID Billing To Parking	(7,744)	(8,511)	(8,511)	(6,982)	(6,982)
ID Billing To Sewer	(1,079)	(1,928)	(1,928)	(1,181)	(1,181)
ID Billing To Stormwater	(762)	(1,793)	(1,793)	(1,250)	(1,250)
ID Billing To Transit	(32,715)	(36,741)	(36,741)	(29,484)	(29,484)
ID Billing To Water	(8,825)	(9,364)	(9,364)	(7,905)	(7,905)
Inter Depart Billing Total	\$ (63,276)	\$ (70,720)	\$ (70,720)	\$ (65,325)	\$ (65,325)

Employee Assistance Program

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
EAP DIR-21	21	0.00	-	0.00	-	1.00	121,547
EAP PROG MGR-18	18	1.00	137,540	1.00	121,547	0.00	-
EAP SPECIALIST 3-18	18	2.00	172,627	2.00	159,077	2.00	159,077
PROGRAM ASST 1-20	20	1.00	70,262	1.00	70,825	1.00	70,825
		4.00	\$380,430	4.00	\$351,448	4.00	\$351,448

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Finance

Agency Overview

Agency Mission

The Agency's mission is to enhance the financial health of Madison and serve as the steward of the City's resources through financial information, advice and support to the public, employees, City agencies and policymakers.

Agency Overview

The Agency is responsible for citywide financial services including general accounting, financial reporting, budgeting, internal audit, risk management, purchasing, payroll, treasury services, investment management, and debt management. The goal of the Finance Department is to provide quality services to City agencies and facilitate processes that contribute to the quality of financial information for internal and external stakeholders. The Finance Department will advance this goal by continuing to support full implementation of enterprise resources planning system modules, fulfilling the reporting requirements of updated Governmental Accounting Standards Board (GASB) standards, continuing to transition to more transparent budget decision-making processes and equitable resource allocation, strengthening internal audit and grants management procedures, mitigating citywide risk and ensuring employee safety, and assisting agencies with administrative support and document service needs.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Finance's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Accounting
- Administrative Support
- Budget & Program Management
- Internal Audit
- Risk Management
- Treasury

2025 Budget Highlights

Service: Accounting

- Increases the ambulance billing provider's transaction fee based on estimated ambulance revenues. (Increase: \$73,000)

Service: Administrative Support

- Reduces personnel costs to reflect charging time to the Community Development Authority for Administrative Team support. (Decrease: \$23,000)

Service: Budget & Program Management

- Transfers \$25,000 from Hourly Wages for Data interns to Purchased Services for digital budget book and budget presentation software.

Service: Internal Audit and Grants

- Budget maintains current activity levels.

Service: Risk Management

- Funding for the Risk Management service is reflected in the Insurance and Workers Compensation budgets.
- Budget maintains current activity levels.

Service: Treasury

- Increases purchased services for credit card processing fees due to increases in card usage and more online payment options, investment reporting services which are based on higher portfolio balances, and an increase in the fee for the audit of the City's policies, procedures, and network protocols surrounding securing credit card data. (Increase: \$98,000)

Finance

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	4,378,154	5,333,063	5,367,755	6,060,340	6,090,584
Other Grants	-	-	178,200	-	-
Total	\$ 4,378,154	\$ 5,333,063	\$ 5,545,955	\$ 6,060,340	\$ 6,090,584

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Accounting	2,372,245	2,616,111	2,645,112	3,097,381	3,134,667
Administrative Support	382,283	472,611	471,303	504,741	487,651
Budget & Prgm Mgmt	608,512	807,525	819,192	929,127	941,719
Internal Audit	112,117	479,819	657,041	536,961	540,355
Risk Mgmt	4,741	-	1,766	12,129	-
Treasury	898,257	956,997	951,540	980,001	986,191
Total	\$ 4,378,154	\$ 5,333,063	\$ 5,545,955	\$ 6,060,340	\$ 6,090,584

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue	(16,500)	(36,500)	(16,500)	(16,500)	(16,500)
Transfer In	(213,200)	-	(20,000)	(20,000)	(20,000)
Total	\$ (229,700)	\$ (36,500)	\$ (36,500)	\$ (36,500)	\$ (36,500)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,655,421	4,173,463	4,220,256	4,705,707	4,672,214
Benefits	1,016,175	1,167,182	1,168,605	1,216,856	1,262,772
Supplies	140,378	125,610	121,226	124,210	124,210
Purchased Services	1,204,932	1,279,221	1,250,104	1,493,306	1,493,306
Debt Othr Financing	17,080	-	19,977	-	-
Inter Depart Charges	10,211	10,459	10,459	12,293	12,293
Inter Depart Billing	(1,436,342)	(1,386,372)	(1,386,372)	(1,455,532)	(1,437,711)
Transfer Out	-	-	178,200	-	-
Total	\$ 4,607,854	\$ 5,369,563	\$ 5,582,455	\$ 6,096,840	\$ 6,127,084

Service Overview

Service: Accounting

Service Description

This service is responsible for the accounting, payroll, and procurement operations of the City of Madison. The service develops and maintains accounting-related internal controls, oversees the annual financial statement and audit preparation, and develops, coordinates and implements the City’s accounting and financial reporting systems. The goal of the service is to mitigate risk for financial losses and to ensure adherence to Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board Statements (GASB).

Activities Performed by this Service

- **Accounting:** Responsible for overseeing, approving, and processing financial transactions according to GAAP and GASB reporting standards. Prepares the Annual Comprehensive Financial Report and liaisons to external audit teams. Ensure debt and arbitrage compliance for the governmental funds including payments for debt service principal and interest. Administer Tyler MUNIS city-wide.
- **Payroll Accounting:** Process bi-weekly payroll, approve time entry batches for agency staff. Assist HR staff to administer benefits and annual enrollments. Administer the Tyler MUNIS Employee Self Service portal.
- **Procurement and Contracting:** Assist city staff to procure and contract for goods and services. Administer the Vendor Self Service portal of the financial system.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	2,372,245	2,616,111	2,645,112	3,097,381	3,134,667
Other-Expenditures	-	-	-	-	-
Total	\$ 2,372,245	\$ 2,616,111	\$ 2,645,112	\$ 3,097,381	\$ 3,134,667

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(51,500)	(36,500)	(36,500)	(36,500)	(36,500)
Personnel	2,405,590	2,637,520	2,699,531	3,016,875	3,043,129
Non-Personnel	716,421	810,203	777,193	899,888	899,888
Agency Charges	(698,266)	(795,112)	(795,112)	(782,882)	(771,850)
Total	\$ 2,372,245	\$ 2,616,111	\$ 2,645,112	\$ 3,097,381	\$ 3,134,667

Finance**Function:****Administration***Service Overview***Service:** Administrative Support*Service Description*

This service provides clerical and office services to City agencies. In addition to the Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration, and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

Activities Performed by this Service

- Administrative Support Team: Centralized team that provides administrative support to City agencies upon request.
- Document Services: Provides assistance to City agencies in document presentation, database management, and website administration.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	382,283	472,611	471,303	504,741	487,651
Other-Expenditures	-	-	-	-	-
Total	\$ 382,283	\$ 472,611	\$ 471,303	\$ 504,741	\$ 487,651

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	376,263	451,568	444,941	484,009	466,919
Non-Personnel	27,938	23,779	29,098	23,779	23,779
Agency Charges	(21,918)	(2,736)	(2,736)	(3,047)	(3,047)
Total	\$ 382,283	\$ 472,611	\$ 471,303	\$ 504,741	\$ 487,651

Service Overview

Service: Budget & Prgm Mgmt

Service Description

This service is responsible for preparing the City's annual capital and operating budgets, providing assistance to City agencies with budget development and analysis, and leading citywide data governance and analytics. The service performs financial, compliance and performance reviews of City agencies, and supports city-wide efforts to coordinate, manage and use data effectively in support of racial equity, social justice, and performance goals. The goals of the service are to facilitate a transparent budget process, execute projects as part of the Data Governance work plan, and continue to expand data management, analysis and visualization tools allowing staff, policymakers and residents to understand and interact with data.

Activities Performed by this Service

- **Operating and Capital Budget Development:** Facilitate all phases of the budget planning and development process including: forecasting budget trends for the upcoming year, establishing processes for agency proposals, analyzing budget data to develop finance recommendations, and facilitating the legislative amendment process.
- **Budget Monitoring:** Conduct mid-year and year-end projections to monitor actual expenditures and revenues against the adopted budget. This work effort allows City policymakers and Managers to make necessary adjustments throughout the year based on actual budgetary trends. In addition to projections, review and approve budget amendments and transfers throughout the year to ensure agency compliance with the adopted budget and the State Expenditure Restraint Incentive Program.
- **Fiscal Analysis:** Perform fiscal analysis on all legislation introduced to the Common Council.
- **Data Governance:** Serve as staff to the City's Data Governance Team, lead efforts around citywide data collection and quality, and convene data users from City departments.
- **Ad Hoc Data Projects:** Perform ad hoc research at the request of policymakers and agencies. Examples of projects include analyzing the City CARES program, eviction trends, and housing data.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	608,512	807,525	819,192	929,127	941,719
Other-Expenditures	-	-	-	-	-
Total	\$ 608,512	\$ 807,525	\$ 819,192	\$ 929,127	\$ 941,719

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	944,586	1,071,062	1,071,937	1,120,466	1,126,669
Non-Personnel	52,996	60,009	70,801	85,009	85,009
Agency Charges	(389,070)	(323,546)	(323,546)	(276,348)	(269,959)
Total	\$ 608,512	\$ 807,525	\$ 819,192	\$ 929,127	\$ 941,719

Finance**Function:****Administration***Service Overview***Service:** Internal Audit*Service Description*

This service is responsible for developing and administering the City’s comprehensive internal audit and grant programs. This includes assessing the internal control systems, the efficiency and effectiveness of the City’s agencies programs as directed or approved by the Common Council, facilitating grants for programs, identifying ways to improve services and operations, making recommendations that strengthen and promote city government accountability, and overseeing the single audit preparation activities.

Activities Performed by this Service

- Plan, supervise and perform internal audit activities to assess the efficiency and effectiveness of the city’s internal controls.
- Perform the internal audits in accordance with the Generally Accepted Government Auditing Standards (GAGAS) and the annual audit work plan approved by the Finance Committee.
- Prepare audit risk assessment to identify and assess the City’s inherent risks, ensure that legal and procedural requirements are met to promote the financial accountability of city departments, manage grants applications to support funding of City operations, and confirm that programs are functioning as intended by the Common Council.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	112,117	479,819	478,841	536,961	540,355
Other-Expenditures	-	-	178,200	-	-
Total	\$ 112,117	\$ 479,819	\$ 657,041	\$ 536,961	\$ 540,355

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(178,200)	-	-	-	-
Personnel	280,383	464,819	470,441	521,961	525,355
Non-Personnel	9,933	15,000	186,600	15,000	15,000
Agency Charges	-	-	-	-	-
Total	\$ 112,117	\$ 479,819	\$ 657,041	\$ 536,961	\$ 540,355

Finance**Function:****Administration***Service Overview***Service:** Risk Mgmt*Service Description*

This service is responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs, and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Workers' Compensation programs.

Activities Performed by this Service

- Claim payment: Payment of City liability property and subrogation claims.
- Safety Program: Administer the City's Safety program focused on ensuring the City is providing a safe workspace for all employees.
- Workers' Compensation and Insurance Fund Administration: Administer funds including setting annual rates billed to agencies, and coordinate with insurers, agents, and outside providers.
- Risk Management Services: Contract review, employee trainings, policy development and other risk services.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	4,741	-	-	1,766	12,129
Other-Expenditures	-	-	-	-	-
Total	\$ 4,741	\$ -	\$ -	\$ 1,766	\$ 12,129

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	1,768	-	-	356	12,129
Non-Personnel	2,973	-	-	1,410	-
Agency Charges	-	-	-	-	-
Total	\$ 4,741	\$ -	\$ -	\$ 1,766	\$ 12,129

Service Overview

Service: Treasury

Service Description

This service processes over one million payments per year with an increasing number of payments received through electronic payment channels which requires the development of new processes and procedures. The primary customers of this service are the general public and City agencies that rely on the service. The goals of this service are to enhance the ability of the taxpayer to avoid delinquency, while at the same time maximizing the collection of delinquent taxes by July 31st; and to meet or exceed the budget goal for interest earnings. The major initiatives planned for this service include the continued development and expansion of electronic payments.

Activities Performed by this Service

- Revenue Processing: Calculate and receipt all revenue including personal and real estate tax bills.
- Citywide Investments and Reconciliation: Oversee citywide investments, reconciliation of bank accounts and report of investment holdings and revenue earnings.
- Parking Revenue Processing: Receive and count all Parking Utility receipts.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	898,257	956,997	951,540	980,001	986,191
Other-Expenditures	-	-	-	-	-
Total	\$ 898,257	\$ 956,997	\$ 951,540	\$ 980,001	\$ 986,191

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	663,006	715,676	701,654	767,123	772,913
Non-Personnel	552,128	495,840	504,405	593,840	593,840
Agency Charges	(316,878)	(254,519)	(254,519)	(380,962)	(380,562)
Total	\$ 898,257	\$ 956,997	\$ 951,540	\$ 980,001	\$ 986,191

Finance

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue					
Miscellaneous Revenue	(16,500)	(36,500)	(16,500)	(16,500)	(16,500)
Misc Revenue Total	\$ (16,500)	\$ (36,500)	\$ (16,500)	\$ (16,500)	\$ (16,500)
Transfer In					
Transfer In From Grants	(178,200)	-	-	-	-
Transfer In From Other Restric	(35,000)	-	(20,000)	(20,000)	(20,000)
Transfer In Total	\$ (213,200)	\$ -	\$ (20,000)	\$ (20,000)	\$ (20,000)
Salaries					
Permanent Wages	3,567,474	4,200,703	4,159,900	4,539,621	4,529,128
Salary Savings	-	(40,727)	-	(45,398)	(68,293)
Pending Personnel	-	8,220	-	224,500	224,500
Premium Pay	2	-	1,222	-	-
Compensated Absence	61,823	22,500	49,201	39,700	39,700
Hourly Wages	15,008	31,000	7,311	6,000	6,000
Overtime Wages Permanent	10,414	2,500	1,622	2,500	2,500
Election Officials Wages	700	-	1,000	-	-
Budget Efficiencies	-	(50,732)	-	(61,216)	(61,321)
Salaries Total	\$ 3,655,421	\$ 4,173,463	\$ 4,220,256	\$ 4,705,707	\$ 4,672,214
Benefits					
Health Insurance Benefit	467,546	539,110	537,440	538,320	583,960
Wage Insurance Benefit	14,177	13,401	14,475	14,725	14,686
WRS	246,470	289,848	292,040	313,234	314,774
FICA Medicare Benefits	269,311	311,519	312,660	337,868	336,643
Moving Expenses	6,000	-	-	-	-
Post Employment Health Plans	12,670	13,304	11,990	12,709	12,709
Benefits Total	\$ 1,016,175	\$ 1,167,182	\$ 1,168,605	\$ 1,216,856	\$ 1,262,772
Supplies					
Office Supplies	6,148	7,400	7,400	7,400	7,400
Copy Printing Supplies	9,801	19,375	10,410	17,975	17,975
Furniture	381	5,300	2,300	5,300	5,300
Hardware Supplies	5,338	1,845	1,000	1,845	1,845
Software Lic & Supplies	21,057	1,100	116	1,100	1,100
Postage	96,084	86,105	97,200	86,105	86,105
Books & Subscriptions	335	950	500	950	950
Work Supplies	1,234	3,535	2,300	3,535	3,535
Supplies Total	\$ 140,378	\$ 125,610	\$ 121,226	\$ 124,210	\$ 124,210

Finance

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	5,282	1,600	1,940	1,600	1,600
Cellular Telephone	-	-	600	-	-
Custodial Bldg Use Charges	119,372	116,158	116,158	116,158	116,158
Comm Device Mntc	-	555	500	555	555
Equipment Mntc	200	1,200	1,000	1,200	1,200
System & Software Mntc	63,833	54,550	62,929	89,690	89,690
Recruitment	413	1,000	14	1,000	1,000
Mileage	217	100	260	100	100
Conferences & Training	41,904	48,621	36,000	47,621	47,621
Memberships	12,092	3,033	4,609	3,033	3,033
Financial Actuary Services	9,250	4,300	4,150	11,500	11,500
Audit Services	87,827	103,455	103,455	105,200	105,200
Bank Services	103,141	95,000	95,000	105,000	105,000
Credit Card Services	213,942	200,000	215,000	230,000	230,000
Collection Services	61,970	92,400	70,460	92,400	92,400
Armored Car Services	15,277	13,000	17,000	16,000	16,000
Storage Services	8,143	6,135	4,460	6,135	6,135
Management Services	383,725	473,000	437,422	546,000	546,000
Consulting Services	51,636	25,000	52,612	80,000	80,000
Advertising Services	-	200	-	200	200
Printing Services	24,858	38,520	25,000	38,520	38,520
Other Services & Expenses	1,848	1,244	1,535	1,244	1,244
Permits & Licenses	-	150	-	150	150
Purchased Services Total	\$ 1,204,932	\$ 1,279,221	\$ 1,250,104	\$ 1,493,306	\$ 1,493,306
Debt Othr Financing					
Principal SBITAS	15,602	-	18,277	-	-
Interest SBITAS	1,478	-	1,700	-	-
Debt Othr Financing Total	\$ 17,080	\$ -	\$ 19,977	\$ -	\$ -
Inter Depart Charges					
ID Charge From Insurance	8,060	8,051	8,051	10,006	10,006
ID Charge From Workers Comp	2,151	2,408	2,408	2,287	2,287
Inter Depart Charges Total	\$ 10,211	\$ 10,459	\$ 10,459	\$ 12,293	\$ 12,293
Inter Depart Billing					
ID Billing to Capital	(370,000)	(443,911)	(443,911)	(443,911)	(426,090)
ID Billing To Landfill	(9,994)	(15,311)	(15,311)	(16,899)	(16,899)
ID Billing To Monona Terrace	(63,664)	(51,555)	(51,555)	(58,315)	(58,315)
ID Billing To Golf Courses	(40,677)	(39,485)	(39,485)	(48,337)	(48,337)
ID Billing To Parking	(257,150)	(160,094)	(160,094)	(162,645)	(162,645)
ID Billing To Sewer	(116,633)	(99,135)	(99,135)	(89,416)	(89,416)
ID Billing To Stormwater	(99,533)	(83,623)	(83,623)	(69,995)	(69,995)
ID Billing To Transit	(248,889)	(233,178)	(233,178)	(208,259)	(208,259)
ID Billing To Water	(229,802)	(260,080)	(260,080)	(357,755)	(357,755)
Inter Depart Billing Total	\$ (1,436,342)	\$ (1,386,372)	\$ (1,386,372)	\$ (1,455,532)	\$ (1,437,711)

Finance

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	2.00	162,905	2.00	175,005	3.00	231,271
ACCOUNTANT 3-18	18	3.00	244,624	3.00	271,067	3.00	271,067
ACCOUNTANT 4-18	18	8.00	861,692	8.00	933,020	8.00	933,020
ACCT CLERK 3-20	20	2.00	123,779	2.00	132,028	0.00	-
ACCT SERVICES MGR-18	18	1.00	152,402	1.00	157,971	1.00	157,971
ACCT TECH 2-20	20	0.00	-	0.00	-	4.00	251,558
ACCT TECH 3-20	20	5.00	368,090	5.00	382,171	5.00	382,171
ADMIN ANAL 3-18	18	2.00	174,360	2.00	184,662	2.00	184,662
ADMIN ANAL 4-18	18	2.00	188,682	2.00	207,356	2.00	207,356
ADMIN ASST-20	20	1.00	75,165	1.00	72,656	1.00	72,656
ADMIN CLK 1-20	20	2.00	113,288	2.00	112,532	0.00	-
ADMIN SUPPORT CLK 2-20	20	2.00	104,628	2.00	108,452	2.00	108,452
BUDGET/PROG EVAL MGR-18	18	1.00	137,299	1.00	142,317	1.00	142,317
BUYER 2-16	16	2.00	157,181	2.00	160,620	2.00	160,620
BUYER 3-16	16	1.00	92,533	1.00	98,707	1.00	98,707
DATA ANALYST 3	18	2.00	146,018	2.00	160,676	2.00	160,676
DATA ANALYST 4	18	1.00	108,843	1.00	116,204	1.00	116,204
DOC SERVS LDWKR-20	20	1.00	76,219	1.00	79,004	1.00	79,004
DOC SERVS SPEC 2-20	20	1.00	64,628	1.00	66,990	1.00	66,990
FIN OPER LDWKR-20	20	1.00	59,006	1.00	63,264	0.00	-
FINANCE DIR-21	21	1.00	202,457	1.00	209,855	1.00	209,855
GRANT WRITER-18	18	1.00	75,975	1.00	81,925	1.00	81,925
INTERNAL AUDIT MGR-18	18	1.00	113,847	1.00	123,680	1.00	123,680
PRINCIPAL ACCOUNTANT-18	18	3.00	377,053	3.00	392,067	3.00	392,067
PROGRAM ASST 1-20	20	2.00	131,295	2.00	133,992	2.00	133,992
RISK MANAGER-18	18	1.00	136,290	1.00	141,270	1.00	141,270
SAFETY COORDINATOR 2-18	18	1.00	88,764	1.00	101,039	1.00	101,039
TREASURY REV MGR-18	18	1.00	146,907	1.00	152,275	1.00	152,275
		51.00	\$4,683,933	51.00	\$4,960,806	51.00	\$4,960,806

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Human Resources

Agency Overview

Agency Mission

The mission of Human Resources is to move Our Madison forward by hiring, developing, and sustaining a diverse and engaged workforce.

Agency Overview

The Agency supports other City agencies in recruiting, hiring, training, and retaining the City's active workforce. Human Resources' goal is to support agencies in organizational development to ensure quality City services, oversee compliance with Madison's personnel rules, and support agencies in recruitment efforts. Human Resources works to advance this goal by continuing to build programs and cultivate relationships in order to develop city staff as well as make investments to reward and retain personnel.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Human Resource's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Employee & Labor Relations
- HR Services
- Organizational and Health Development

The 2025 Executive Budget has been updated to the following service(s):

- Employee & Labor Relations
- HR Services
- Organizational Development

2025 Budget Highlights

Service: Employee & Labor Relations

- Budget maintains the current level of service.

Service: HR Services

- Budget maintains the current level of service.

Service: Organizational Development

- Service was renamed from Organizational and Health Development.
- Budget maintains the current level of service.

Human Resources

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	1,851,119	2,095,920	2,079,514	2,251,145	2,275,002
Total	\$ 1,851,119	\$ 2,095,920	\$ 2,079,514	\$ 2,251,145	\$ 2,275,002

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Employee & Labor Relations	<i>Service history not shown due to Results Madison service</i>			824,190	830,296
HR Services	<i>restructure. Services listed here will take effect January 1,</i>			350,978	362,820
Organizational Development	<i>2025.</i>			1,075,978	1,081,885
Total	\$ 1,851,119	\$ 2,095,920	\$ 2,079,514	\$ 2,251,145	\$ 2,275,002

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Finance Source	(36,604)	-	-	-	-
Total	\$ (36,604)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,712,510	1,943,994	1,904,646	2,073,627	2,073,627
Benefits	467,666	528,221	550,621	574,680	598,536
Supplies	61,848	18,950	23,591	18,950	18,950
Purchased Services	197,271	253,151	249,053	254,951	254,951
Debt Othr Financing	7,428	-	-	-	-
Inter Depart Charges	71,253	70,599	70,599	77,535	77,535
Inter Depart Billing	(630,253)	(718,995)	(718,995)	(748,598)	(748,598)
Total	\$ 1,887,723	\$ 2,095,920	\$ 2,079,514	\$ 2,251,145	\$ 2,275,002

Human Resources**Function:****Administration***Service Overview***Service:** Employee & Labor Relations*Service Description*

This service fulfills the City’s obligations for contract negotiation and management; works with Employee Associations in developing and implementing employee handbooks; administers the Family and Medical Leave Act (FMLA), disability leave, layoffs, and occupational accommodations; and develops and implements the employee benefits program. The goals of this service are effective use of the Meet and Confer process with employee associations, successful negotiation of all outstanding labor contracts, and effective implementation of employee benefits programs.

Activities Performed by this Service

- Employee Benefits Planning and Implementation: Research, develop, and maintain the employee benefits package for City staff, including insurance, retirement, and wellness programs.
- Occupational Accommodations and Disability Leave: Administration of the occupational accommodations program and tracking employee leave and layoff processes due to disabilities.
- Administration of Family Medical Leave Act (FMLA) Requests: Consult with employees on the FMLA process, review FMLA requests for eligibility, contact medical providers for required information, and coordinate with employees and departments as staff resume their duties.
- Meet and Confer with Employee Groups: Negotiate with employee unions and work with employee associations to develop and implement employee handbooks and contracts.
- Coordinate Grievance Investigations: Review complaints and coordinate investigation of grievances filed against City employees and work with Attorney’s Office to negotiate separation agreements, when necessary.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				824,190	830,296
Other-Expenditures				-	-
Total				\$ 824,190	\$ 830,296

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				715,608	721,714
Non-Personnel				104,616	104,616
Agency Charges				3,966	3,966
Total				\$ 824,190	\$ 830,296

Human Resources**Function:****Administration***Service Overview***Service:** HR Services*Service Description*

This service provides Human Resources support to all City departments, helping them achieve their goals by developing and implementing recruitment and selection strategies; assisting in the implementation of organizational changes, including the classification and reclassification of employees and positions; working with the Personnel Board; and providing general human resources support. The goals of this service are to increase diversity of applicants for City jobs across all classifications, identify positions struggling to attract qualified applicants, and implement strategies to increase the number of qualified applicants.

Activities Performed by this Service

- **Workforce Recruitment:** Developing and implementing strategies to recruit and select diverse and appropriately skilled new staff members.
- **Workforce Modification:** Assist City departments with modifications to their staffing structure through reclassifications, internal promotions, and development of new employment exams and position descriptions.
- **Maintain Position Control:** Assist the Personnel Board and Finance Committee with answers to inquiries and maintain control of positions allocated throughout the year, ensuring departments do not recruit for positions which have not been approved by the Personnel Board and Finance Committee.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				350,978	362,820
Other-Expenditures				-	-
Total				\$ 350,978	\$ 362,820

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,021,310	1,033,152
Non-Personnel				66,835	66,835
Agency Charges				(737,167)	(737,167)
Total				\$ 350,978	\$ 362,820

Human Resources**Function:****Administration***Service Overview***Service:** Organizational Development*Service Description*

This service works with key stakeholders to develop a healthy, high-performing, self-renewing organization that successfully manages change by integrating results oriented capacity building. This includes: systems decision making, continuous improvement, employee learning and development and growth and asset based best practices.

Activities Performed by this Service

- **Organizational Capacity:** Build and support organizational capacity through a focus on the organization's: health; effectiveness; ability to create a positive employee experience; ability to adapt, change and self-renew; and capacity to solve problems.
- **Employee & Leadership Development:** Build leadership through five key components: communicating and sharing a vision and framework for what good leadership (and followership) looks like within the City; build key management and supervisory skills; orienting and connecting leaders to the City's vision, mission, values, and service promise; cultivating leader identity and capacity; and creating support and growth networks for current and emerging leaders.
- **Employee Learning & Development:** Help employees become better at their job and improve confidence and performance throughout the entire employee lifecycle.
- **Performance Excellence:** Support Performance Excellence to collaboratively design the City of Madison's integrated approach to organizational performance management to deliver standardized processes that lead to organizational sustainability, improvement of overall organizational effectiveness, and improved organizational capacity for meeting its vision.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,075,978	1,081,885
Other-Expenditures				-	-
Total				\$ 1,075,978	\$ 1,081,885

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				911,390	917,297
Non-Personnel				102,450	102,450
Agency Charges				62,138	62,138
Total				\$ 1,075,978	\$ 1,081,885

Human Resources

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Finance Source					
Inception of Lease	(36,604)	-	-	-	-
Other Finance Source Total	\$ (36,604)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	1,642,420	1,924,472	1,871,528	2,066,520	2,066,520
Salary Savings	-	(9,530)	-	(10,332)	(10,332)
Pending Personnel	-	9,975	-	-	-
Premium Pay	3,413	8,661	1,869	8,661	8,661
Workers Compensation Wages	67	-	-	-	-
Compensated Absence	12,943	13,000	7,000	13,000	13,000
Hourly Wages	47,981	18,516	17,794	18,516	18,516
Overtime Wages Permanent	4,960	-	6,000	-	-
Election Officials Wages	727	-	455	-	-
Budget Efficiencies	-	(21,100)	-	(22,738)	(22,738)
Salaries Total	\$ 1,712,510	\$ 1,943,994	\$ 1,904,646	\$ 2,073,627	\$ 2,073,627
Benefits					
Health Insurance Benefit	220,575	244,822	269,687	269,687	292,764
Wage Insurance Benefit	5,435	5,498	5,218	5,218	5,218
WRS	112,804	132,789	131,420	142,590	143,623
FICA Medicare Benefits	126,845	143,005	141,130	153,829	153,576
Post Employment Health Plans	2,006	2,107	3,165	3,355	3,355
Benefits Total	\$ 467,666	\$ 528,221	\$ 550,621	\$ 574,680	\$ 598,536
Supplies					
Office Supplies	5,940	5,200	4,000	5,200	5,200
Copy Printing Supplies	5,858	5,500	5,858	5,500	5,500
Hardware Supplies	1,281	-	1,281	-	-
Software Lic & Supplies	167	-	191	-	-
Postage	2,624	1,000	2,931	1,000	1,000
Books & Subscriptions	45	1,750	45	1,750	1,750
Work Supplies	5,544	5,500	5,500	5,500	5,500
Food And Beverage	3,785	-	3,785	-	-
Lease Inception Cap Outlay	36,604	-	-	-	-
Supplies Total	\$ 61,848	\$ 18,950	\$ 23,591	\$ 18,950	\$ 18,950

Human Resources

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	2,116	2,700	2,242	2,700	2,700
Cellular Telephone	900	-	900	-	-
Facility Rental	828	10,456	7,688	10,456	10,456
Comm Device Mntc	934	6,500	1,000	6,500	6,500
Equipment Mntc	-	-	1,743	-	-
System & Software Mntc	22,833	74,300	74,300	76,100	76,100
Recruitment	6,670	1,000	1,000	1,000	1,000
Mileage	613	-	-	-	-
Conferences & Training	77,657	60,160	61,000	60,160	60,160
Memberships	8,979	4,200	8,979	4,200	4,200
Medical Services	31,040	36,000	30,000	36,000	36,000
Arbitrator	-	1,000	-	1,000	1,000
Storage Services	2,197	2,500	1,274	2,500	2,500
Consulting Services	41,038	50,835	57,460	50,835	50,835
Advertising Services	1,467	3,500	1,467	3,500	3,500
Purchased Services Total	\$ 197,271	\$ 253,151	\$ 249,053	\$ 254,951	\$ 254,951
Debt Othr Financing					
Principal Leases	6,278	-	-	-	-
Interest Leases	1,151	-	-	-	-
Debt Othr Financing Total	\$ 7,428	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	66,104	66,104	66,104	72,714	72,714
ID Charge From Insurance	4,118	3,453	3,453	3,913	3,913
ID Charge From Workers Comp	1,031	1,042	1,042	908	908
Inter Depart Charges Total	\$ 71,253	\$ 70,599	\$ 70,599	\$ 77,535	\$ 77,535
Inter Depart Billing					
ID Billing To Landfill	(904)	(1,435)	(1,435)	(1,384)	(1,384)
ID Billing To Monona Terrace	(98,265)	(52,981)	(52,981)	(55,672)	(55,672)
ID Billing To Golf Courses	(4,285)	(7,528)	(7,528)	(33,159)	(33,159)
ID Billing To Parking	(62,373)	(85,375)	(85,375)	(86,623)	(86,623)
ID Billing To Sewer	(5,124)	(19,370)	(19,370)	(13,843)	(13,843)
ID Billing To Stormwater	(3,617)	(18,014)	(18,014)	(14,646)	(14,646)
ID Billing To Transit	(374,019)	(433,477)	(433,477)	(444,691)	(444,691)
ID Billing To Water	(81,666)	(100,815)	(100,815)	(98,580)	(98,580)
Inter Depart Billing Total	\$ (630,253)	\$ (718,995)	\$ (718,995)	\$ (748,598)	\$ (748,598)

Human Resources

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	1.00	64,700	1.00	65,161	1.00	65,161
COMM RELATIONS SPEC-18	18	1.00	65,883	2.00	143,264	2.00	143,264
DATA ANALYST 3	18	1.00	102,089	1.00	105,819	1.00	105,819
EE & LABOR MGR-18	18	1.00	120,678	1.00	142,317	1.00	142,317
HR SERVS MGR-18	18	1.00	141,660	1.00	153,702	1.00	153,702
HRA 3-18	18	6.00	503,380	5.00	470,604	5.00	470,604
HRA 4-18	18	1.00	89,893	1.00	93,178	1.00	93,178
HUMAN RESOURCE DIR-21	21	1.00	176,460	1.00	182,909	1.00	182,909
LABOR RELATIONS SPEC-18	18	1.00	106,964	1.00	116,204	1.00	116,204
OCC/ACC SPEC 3-18	18	1.00	75,975	1.00	110,956	1.00	110,956
ORG HEALTH/DEV MGR-18	18	1.00	125,037	1.00	129,606	1.00	129,606
ORGAN DEV/TRAIN OFF-18	18	2.00	229,658	2.00	218,941	2.00	218,941
PROGRAM ASST 1-20	20	2.00	122,095	2.00	133,859	1.00	65,039
PROGRAM ASST 2-20	20	0.00	-	0.00	-	1.00	68,820
		20.00	\$1,924,472	20.00	\$2,066,520	20.00	\$2,066,520

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Information Technology

Agency Overview

Agency Mission

The mission of the Information Technology (IT) Department is to provide IT services to all City agencies and connect the public to City of Madison services and information through people-focused technology solutions.

Agency Overview

The Agency supports the City's hardware, software, and telecommunications network. The goal of the agency is to provide a forum for residents and IT customers to engage with the City in an efficient, equitable manner with positive outcomes. Information Technology will advance this goal by supporting the City's network operations, security, risk and compliance, fiber and wireless, workstation equipment, and database infrastructure and provide more opportunities for digital engagement and access to City services, creating a more connected, equitable Madison.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Information Technology's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Application Development and Support
- Technical Services

The 2025 Executive Budget has been updated to the following services:

- Business Solutions
- Collaboration & Portfolio Management
- Contracting & Procurement
- Digital Inclusion & Experience
- Network Infrastructure
- Security & Compliance

2025 Budget Highlights

Agency-Wide Changes

- Increases purchased services by approximately 7.9% across all services to account for annual increases in various system and software maintenance contracts (\$396,200). This amount does not include the increase in the Windows and Office365 contract (see Digital Inclusion & Experience service) or updated PCI compliance contracts (see Security & Compliance service).

Service: Business Solutions

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.

Service: Collaboration & Portfolio Management

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.

Service: Contracting & Procurement

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.

Service: Digital Inclusion & Experience

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.
- Increases system and software maintenance by \$400,000 due to contract renewal for Windows and Office applications.

Service: Network Infrastructure

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.

Service: Security & Compliance

- New service in 2025 budget. New service was previously a portion of the budget in the two former services.
- Increases purchased services by \$442,500 to meet PCI compliance standards in training, software, and quarterly scanning.

Information Technology

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	9,124,507	9,552,148	10,017,307	10,920,652	10,981,261
Total	\$ 9,124,507	\$ 9,552,148	\$ 10,017,307	\$ 10,920,652	\$ 10,981,261

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Business Solutions				3,415,181	3,433,922
Collaboration & Portfolio Mgmt				1,407,052	1,421,896
Contracting & Procurement				7,648	10,155
Digital Inclusion & Experience				3,148,170	3,158,398
Network Infrastructure				1,527,550	1,535,476
Security & Compliance				1,415,050	1,421,416
	\$ 9,124,507	\$ 9,552,148	\$ 10,017,307	\$ 10,920,652	\$ 10,981,261

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(7,575)	(5,000)	(10,000)	(13,000)	(13,000)
Charges For Services	(2,260)	(5,000)	(15,000)	(5,000)	(5,000)
Other Finance Source	(126,854)	(8,000)	-	-	-
Total	\$ (136,688)	\$ (18,000)	\$ (25,000)	\$ (18,000)	\$ (18,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	4,473,802	4,937,797	4,795,648	5,239,494	5,239,494
Benefits	1,297,774	1,416,986	1,387,863	1,459,407	1,520,235
Supplies	144,630	18,850	18,850	18,850	18,850
Purchased Services	2,651,366	5,025,768	5,669,201	6,264,507	6,264,507
Debt Othr Financing	1,918,379	-	-	-	-
Inter Depart Charges	25,276	28,317	28,317	28,805	28,586
Inter Depart Billing	(1,250,032)	(1,857,571)	(1,857,571)	(2,072,411)	(2,072,411)
Total	\$ 9,261,195	\$ 9,570,148	\$ 10,042,307	\$ 10,938,652	\$ 10,999,261

Information Technology**Function:****Administration***Service Overview***Service:** Business Solutions*Service Description*

This service supports enterprise business applications, system implementation, development, enhancements, and database systems. The goal of this service is to deliver and support the innovative, integrated, cost-effective enterprise solutions to our customers to support the City's growing technology needs.

Activities Performed by this Service

- Accela Code Enforcement, Licensing and Permitting, and Land Management: Provide services online, including initial application, fee calculations, renewals, and tracking.
- ESRI GIS: Support the City-wide GIS consortium and providing a foundation for mapping and analysis that is used in City-wide.
- CityWorks Work Order and Asset Management: Support the back-end of CityWorks which creates work order jobs and connects the assets to each work order.
- Financial and Billing System: Maintain the back end of the City-wide financial management software application which manages the City's accounting, billing, and procurement requirements.
- Website Content Management System (CMS): Develop, maintain, and upgrade the Drupal CMS for users to publish, edit, modify, organize and maintain content from the City's website.
- Reporting Tools: Support a set of graphical and scripting tools that support the development and use of reports City-wide.
- Camera Management System: Manage the Digital Security Camera infrastructure, including user roles, permissions, views and streams.
- Deploying and Installing Software Packages: Make software applications available for installation and use on various computers.
- Photo Library Management System: Manage and store the City's digital photos.
- Application Configuration and Administration: Manage City-wide applications' lifecycles (requirements, design, implement, test, build, deploy, operate, optimize).
- Application Programming Interfaces (APIs): Develop protocols that enables City software applications to communicate with each other to exchange data, features, and functionality.
- Cloud Strategies: Increase our flexibility, sustainability, and uptime by shifting to a cloud-first strategy.
- Online (ePayment System) Payments: Develop and maintain the City's 14 ePayment types.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,415,181	3,433,922
Other-Expenditures				-	-
Total				\$ 3,415,181	\$ 3,433,922

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				2,028,069	2,046,847
Non-Personnel				1,727,713	1,727,713
Agency Charges				(340,601)	(340,637)
Total				\$ 3,415,181	\$ 3,433,922

Service Overview

Service: Collaboration & Portfolio Mgmt

Service Description

This service supports increased access to shared online services, opportunities for collaboration and continuing the transition of modernizing paper-based processes to digital processes to meet the needs of our customers. The Portfolio Management service performs IT-to-business relationship management functions, owns and manages the City’s IT governance and project portfolio processes.

Activities Performed by this Service

- **Product Management:** Develop a better understanding of customers’ needs, goals, and values. Develop solutions based on the people who will use the technology.
- **Project Management:** Develop standard frameworks for project management across teams to give project managers the tools they need to complete successful projects.
- **Customer Lifecycle Management:** Tracking IT service delivery from multiple customer-related metrics to ensure service delivery is completed to an agreed upon level of satisfaction.
- **Agency Partnerships:** Develop a better understanding of customers’ needs, goals, and values.
- **Customer Experience:** Build trust with our customers to provide solutions that meet their needs and enhance their experience at the City of Madison.
- **IP Telephony Lifecycle Management:** Manage the City’s IP telephony system lifecycle including administering, managing, and maintaining.
- **Collaboration Tools and Digital Workplace Applications:** Support conferencing, collaboration, and file sharing technologies.
- **Adoption-Change Management:** Drive customer and staff adoption and satisfaction.
- **Training:** Improve the use and efficiency of technology by making sure our customers understand the systems they use.
- **Service Level Agreements (SLAs):** Develop clear expectations for IT, external partners, and customers to ensure that service delivery is completed to an agreed-upon level of satisfaction.
- **Vendor Coordination:** Oversee the third-party vendors providing IT products and services.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,407,052	1,421,896
Other-Expenditures				-	-
Total				\$ 1,407,052	\$ 1,421,896

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,555,792	1,570,672
Non-Personnel				191,861	191,861
Agency Charges				(340,601)	(340,637)
Total				\$ 1,407,052	\$ 1,421,896

Information Technology**Function:****Administration***Service Overview***Service:** Contracting & Procurement*Service Description*

This service manages more than 100 technology contracts and monitors the IT asset management lifecycle program, IT Request for Proposals (RFP), service level agreements, procurement activities, contract negotiations and enterprise license agreements. This service coordinates the citywide IT budget process, monitors and reports on IT expenditures and supports the payroll and personnel administration.

Activities Performed by this Service

- Contracts and Procurement Administration & Compliance: Procurement, contracts, and communication with vendors on service delivery, projections and fiscal impacts of new technology and applications.
- Administrative Procedural Memorandum (APM) Administration & Compliance: Manage all IT APM processes and policies and ensure compliance.
- Budget Development: Manage the gathering of data and preparation of the annual capital and operating budgets and financial reports.
- Strategic Planning and Work Planning: Develop objectives, policies, strategies and annual work plans for the IT Department to support the delivery of services to the city.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				7,648	10,155
Other-Expenditures				-	-
Total				\$ 7,648	\$ 10,155

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				301,308	303,851
Non-Personnel				46,941	46,941
Agency Charges				(340,601)	(340,637)
Total				\$ 7,648	\$ 10,155

Information Technology**Function:****Administration***Service Overview***Service:** Digital Inclusion & Experience*Service Description*

This service develops and supports new technology and online systems, which improve accessibility and interaction with City services. This service works to improve digital engagement tools and practices, user experience, accessibility, and language access for Madison residents.

Activities Performed by this Service

- **Digital Access:** Create opportunities for residents and City staff to access City services and engage in City government more comfortably, securely, and equitably through technology.
- **User Interface and Design:** Evaluate systems for ways to improve service design, website navigation, and user experience.
- **Resident Engagement Tools:** Transform how people participate in the democratic process by facilitating an interactive, safe, and accessible relationship between the government and the public through technology.
- **Board, Commission, and Committee Coverage:** Continue to encourage the ease of access to City information through technology solutions.
- **Digital Workplace:** Maintain a digital workplace by creating a framework for continual improvement of processes, tools, and operational efficiencies to meet our employees' needs and the City's goals.
- **ADA Digital Accessibility:** Increase equity and access to City services by improving the accessibility of the City's web presence.
- **Government Access Television:** Use technology to effectively connect the public to City government.
- **Audio/Visual Services:** Support video conferencing and collaboration technologies that allow employees to do their work efficiently and effectively.
- **Language Access:** Develop and support sites and applications that support multilingual content. Engage the City workforce in greater plain language adoption.
- **City of Madison website:** Continue to build a unified digital identity.
- **City Podcasts:** Continue to encourage the ease of access to City information through technology solutions.
- **City Streaming Video Services:** Continue to encourage the ease of access to City information through technology solutions.
- **Digital Signage:** Continue to encourage the ease of access to City information through technology solutions.
- **Communication Marketing Tool Lifecycle Management:** Develop and implement style guidelines shared across systems. Standardize infrastructure, functionality, user experience, and appearance using human-centered design.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,148,170	3,158,398
Other-Expenditures				-	-
Total				\$ 3,148,170	\$ 3,158,398

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(18,000)	(18,000)
Personnel				1,153,842	1,164,106
Non-Personnel				2,352,929	2,352,929
Agency Charges				(340,601)	(340,637)
Total				\$ 3,148,170	\$ 3,158,398

Information Technology

Function:

Administration

*Service Overview***Service:** Network Infrastructure*Service Description*

This service maintains the City's data network, data storage, systems hosting, fiber and wireless (Wi-Fi) network, and internet access, while minimizing downtime to City operations.

Activities Performed by this Service

- Network Lifecycle Management: Maintain the City's data network, data storage, systems hosting, fiber and wireless (Wi-Fi) network, and internet access.
- Access Control Lifecycle Management: Replace Keyscan readers on a rotating basis.
- Workstation Lifecycle Management: Evaluate the business needs of machine requests and make sure all City employees have access to a single device that fits their needs. Provide a dependable and secure end-user experience on all devices.
- Fiber and Wireless Lifecycle Management: Build and maintain a strong, connected fiber network that supports City operations.
- Enterprise Network Architect: Create a designed enterprise network to support a variety of users, devices, smart things, and applications to provide consistent service.
- Data Center Management: Management of the City's computer and server operations, supporting large amounts of data, services and applications, and the protection and security of the data.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,527,550	1,535,476
Other-Expenditures				-	-
Total				\$ 1,527,550	\$ 1,535,476

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				998,417	1,006,379
Non-Personnel				869,734	869,734
Agency Charges				(340,601)	(340,637)
Total				\$ 1,527,550	\$ 1,535,476

Information Technology

Function:

Administration

*Service Overview***Service:** Security & Compliance*Service Description*

This service protects the information contained, processed or transmitted by information technology systems. This service is responsible for developing and measuring compliance of security policies and procedures, minimizing risk through implementation of effective technical, administrative and physical security controls.

Activities Performed by this Service

- **Cybersecurity:** Responsible for developing and measuring compliance of security policies and procedures, minimizing cybersecurity risks through implementation of effective technical, administrative, and physical security controls. Educating and preparing staff to create a first line of defense and prevention.
- **Incident Management:** Detect, analyze, respond, report, and prevent incidents. Develop and maintain a Disaster Preparedness Plan in the case of an emergency.
- **Records Management:** Maintain the City's digital records to comply with state statutes. Respond to open records requests and assist other City agencies' in completing their open records requests.
- **Change Control:** Analyze the processes and make corrective and preventive changes to stop recurring issues in a project.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,415,050	1,421,416
Other-Expenditures				-	-
Total				\$ 1,415,050	\$ 1,421,416

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				661,472	667,874
Non-Personnel				1,094,179	1,094,179
Agency Charges				(340,601)	(340,637)
Total				\$ 1,415,050	\$ 1,421,416

Information Technology

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Other Unit Of Gov Revenues Oj	(7,575)	(5,000)	(10,000)	(13,000)	(13,000)
Intergov Revenues Total	\$ (7,575)	\$ (5,000)	\$ (10,000)	\$ (13,000)	\$ (13,000)
Charges For Services					
Miscellaneous Chrgs For Servic	(2,260)	(5,000)	(15,000)	(5,000)	(5,000)
Charges For Services Total	\$ (2,260)	\$ (5,000)	\$ (15,000)	\$ (5,000)	\$ (5,000)
Other Finance Source					
Sale Of Assets	-	(8,000)	-	-	-
Inception Of SBITA	(126,854)	-	-	-	-
Other Finance Source Total	\$ (126,854)	\$ (8,000)	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	4,334,820	4,916,081	4,610,834	5,230,527	5,230,527
Salary Savings	-	(48,742)	-	(52,305)	(52,305)
Pending Personnel	-	21,125	48,183	21,794	21,794
Premium Pay	11,293	14,000	12,563	14,420	14,420
Compensated Absence	76,313	43,400	43,400	44,702	44,702
Hourly Wages	27,212	53,025	43,357	54,616	54,616
Overtime Wages Permanent	23,764	35,000	35,000	36,050	36,050
Election Officials Wages	401	-	2,311	-	-
Budget Efficiencies	-	(96,092)	-	(110,310)	(110,310)
Salaries Total	\$ 4,473,802	\$ 4,937,797	\$ 4,795,648	\$ 5,239,494	\$ 5,239,494
Benefits					
Comp Absence Escrow	27,844	-	69,000	-	-
Health Insurance Benefit	621,706	692,289	648,758	688,014	746,892
Wage Insurance Benefit	16,311	15,238	17,139	17,124	17,124
WRS	298,783	339,211	313,765	360,906	363,521
FICA Medicare Benefits	328,394	365,275	334,740	388,635	387,969
Post Employment Health Plans	4,736	4,973	4,461	4,728	4,728
Benefits Total	\$ 1,297,774	\$ 1,416,986	\$ 1,387,863	\$ 1,459,407	\$ 1,520,235
Supplies					
Office Supplies	6,412	5,000	1,115	5,000	5,000
Copy Printing Supplies	396	1,050	28	1,050	1,050
Furniture	1,583	-	-	-	-
Hardware Supplies	4,386	4,500	6,840	5,000	5,000
Software Lic & Supplies	1,588	2,700	5,085	2,700	2,700
Postage	2,821	900	788	900	900
Books & Subscriptions	40	500	-	-	-
Work Supplies	551	4,200	4,993	4,200	4,200
SBITA Inception Cap Outlay	126,854	-	-	-	-
Supplies Total	\$ 144,630	\$ 18,850	\$ 18,850	\$ 18,850	\$ 18,850

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	11,908	17,625	17,625	17,800	17,800
Cellular Telephone	3,851	5,500	5,500	5,600	5,600
Television	1,012	1,500	1,500	1,800	1,800
Systems Comm Internet	7,270	8,500	7,270	8,500	8,500
Facility Rental	53,652	-	-	-	-
Custodial Bldg Use Charges	165,859	165,156	180,997	165,156	165,156
Process Fees Recyclables	6,565	-	-	-	-
System & Software Mntc	2,373,263	4,797,533	5,105,089	5,967,071	5,967,071
Recruitment	286	1,000	1,000	1,000	1,000
Conferences & Training	15,504	21,000	24,904	21,000	21,000
Memberships	3,297	3,080	3,080	3,080	3,080
Storage Services	87	500	50	500	500
Consulting Services	-	-	312,810	-	-
Other Services & Expenses	8,812	4,375	9,376	73,000	73,000
Purchased Services Total	\$ 2,651,366	\$ 5,025,768	\$ 5,669,201	\$ 6,264,507	\$ 6,264,507
Debt Othr Financing					
Principal Leases	1,744	-	-	-	-
Principal SBITAS	1,873,116	-	-	-	-
Interest Leases	22	-	-	-	-
Interest SBITAS	43,497	-	-	-	-
Debt Othr Financing Total	\$ 1,918,379	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	969	969	969	1,066	1,066
ID Charge From Fleet Services	4,495	6,278	6,278	6,321	6,103
ID Charge From Insurance	15,261	16,065	16,065	18,038	18,038
ID Charge From Workers Comp	4,551	5,005	5,005	3,380	3,380
Inter Depart Charges Total	\$ 25,276	\$ 28,317	\$ 28,317	\$ 28,805	\$ 28,586
Inter Depart Billing					
ID Billing To Landfill	(2,514)	(4,173)	(4,173)	(4,377)	(4,377)
ID Billing To Monona Terrace	(92,449)	(153,582)	(153,582)	(173,940)	(173,940)
ID Billing To Golf Courses	(18,328)	(25,789)	(25,789)	(101,626)	(101,626)
ID Billing To Parking	(227,229)	(263,911)	(263,911)	(274,925)	(274,925)
ID Billing To Sewer	(28,374)	(60,534)	(60,534)	(64,226)	(64,226)
ID Billing To Stormwater	(25,796)	(50,983)	(50,983)	(61,160)	(61,160)
ID Billing To Transit	(534,871)	(965,825)	(965,825)	(1,050,338)	(1,050,338)
ID Billing To Water	(320,471)	(332,774)	(332,774)	(341,819)	(341,819)
Inter Depart Billing Total	\$ (1,250,032)	\$ (1,857,571)	\$ (1,857,571)	\$ (2,072,411)	\$ (2,072,411)

Information Technology

Function: Administration

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ASSISTANT IT DIRECTOR-18	18	1.00	153,775	1.00	159,395	1.00	159,395
CC ENGR-16	16	1.00	77,011	1.00	70,228	1.00	70,228
DIGITAL MEDIA SPECIALIST-16	16	5.00	357,078	5.00	375,436	5.00	375,436
DIGITAL MEDIA SUPERVISOR-18	18	1.00	110,018	1.00	114,038	1.00	114,038
IT ADMIN SERVS MGR-18	18	1.00	112,108	1.00	125,087	1.00	125,087
IT DIRECTOR-21	21	1.00	165,699	1.00	190,209	1.00	190,209
IT PROJ & REC COORD	18	1.00	92,367	1.00	109,868	1.00	109,868
IT SPEC 2-18	18	10.00	887,352	10.00	881,234	9.00	800,909
IT SPEC 3-18	18	16.00	1,553,407	16.00	1,649,261	17.00	1,729,587
IT SPEC 4-18	18	15.00	1,557,479	15.00	1,619,125	15.00	1,619,125
IT TECH SERVS MGR-18	18	1.00	133,639	1.00	138,522	1.00	138,522
PRINCIPAL IT SPEC-18	18	4.00	526,203	4.00	546,668	4.00	546,668
PROGRAM ASST 2-20	20	1.00	66,172	1.00	70,647	1.00	70,647
		58.00	\$5,792,308	58.00	\$6,049,717	58.00	\$6,049,717

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



General Government

Common Council
Mayor
Municipal Court

Common Council

Agency Overview

Agency Mission

The mission of the Common Council is to represent the residents of Madison by promoting the safety, health, and general well-being of the community by incorporating the City's core values into their work with currently available resources. The Council Office staff supports the alders in these efforts.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and Council Vice President that are elected annually in the spring.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Common Council's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Common Council

2025 Budget Highlights

Service: Common Council

- Increases hourly wages to reflect a pay raise for Alders in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Increase: \$15,000)

Common Council

Function:

General Government

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	951,037	1,130,046	1,081,769	1,173,497	1,177,689
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Common Council	951,037	1,130,046	1,081,769	1,173,497	1,177,689
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)
Total	\$ (18,208)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	692,614	835,861	763,255	870,287	870,287
Benefits	131,582	117,196	141,746	121,369	125,560
Supplies	56,173	75,300	75,205	75,300	75,300
Purchased Services	42,531	59,311	59,185	59,311	59,311
Inter Depart Charges	46,345	62,378	62,378	67,230	67,230
Total	\$ 969,245	\$ 1,150,046	\$ 1,101,769	\$ 1,193,497	\$ 1,197,689

Common Council

Function:

General Government

*Service Overview***Service:** Common Council*Service Description*

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires. The Council Office includes administrative staff who perform various administrative, management, and clerical functions for Council members.

Activities Performed by this Service

- Policy and Budget Authorization: Adopt policies and budgets that support the Imagine Madison - Comprehensive Plan.
- Staff Committee and Work Group Meetings: Disseminate agendas and meeting information, schedule and mail notices for neighborhood meetings.
- Legislative Research and Analysis: Conducted by Council Chief of Staff and Council Legislative Analyst per the request of Council Members.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	951,037	1,130,046	1,081,769	1,173,497	1,177,689
Other-Expenditures	-	-	-	-	-
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)
Personnel	824,196	953,057	905,001	991,656	995,848
Non-Personnel	98,704	134,611	134,390	134,611	134,611
Agency Charges	46,345	62,378	62,378	67,230	67,230
Total	\$ 951,037	\$ 1,130,046	\$ 1,081,769	\$ 1,173,497	\$ 1,177,689

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Misc Revenue					
Miscellaneous Revenue	(18,208)	(20,000)	(20,000)	(20,000)	(20,000)
Misc Revenue Total	\$ (18,208)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)
Salaries					
Permanent Wages	373,264	435,416	442,000	461,890	461,890
Pending Personnel	-	80,000	-	84,625	84,625
Premium Pay	-	25	-	25	25
Compensated Absence	9,964	5,700	5,700	5,700	5,700
Hourly Wages	309,328	313,520	313,665	328,700	328,700
Overtime Wages Permanent	-	1,200	1,890	1,200	1,200
Overtime Wages Hourly	57	-	-	-	-
Budget Efficiencies	-	-	-	(11,853)	(11,853)
Salaries Total	\$ 692,614	\$ 835,861	\$ 763,255	\$ 870,287	\$ 870,287
Benefits					
Health Insurance Benefit	42,467	46,635	38,100	46,635	50,640
Wage Insurance Benefit	1,227	1,080	1,436	1,436	1,436
WRS	32,264	30,044	37,662	31,871	32,101
FICA Medicare Benefits	51,748	32,621	58,389	34,668	34,625
Moving Expenses	1,897	-	-	-	-
Tuition	250	5,000	4,500	5,000	5,000
Post Employment Health Plans	1,729	1,816	1,659	1,758	1,758
Benefits Total	\$ 131,582	\$ 117,196	\$ 141,746	\$ 121,369	\$ 125,560
Supplies					
Office Supplies	11,381	26,500	21,877	26,500	26,500
Copy Printing Supplies	10,707	5,800	8,800	5,800	5,800
Furniture	110	-	-	-	-
Hardware Supplies	765	2,800	1,400	2,800	2,800
Software Lic & Supplies	2,239	-	1,049	-	-
Postage	29,212	40,000	40,000	40,000	40,000
Books & Subscriptions	761	200	379	200	200
Food And Beverage	999	-	1,700	-	-
Supplies Total	\$ 56,173	\$ 75,300	\$ 75,205	\$ 75,300	\$ 75,300
Purchased Services					
Telephone	415	820	456	820	820
Cellular Telephone	1,395	-	1,140	-	-
Facility Rental	123	-	-	-	-
Custodial Bldg Use Charges	12,860	16,715	18,318	16,715	16,715
Mileage	214	-	143	-	-
Conferences & Training	9,333	19,500	23,852	19,500	19,500
Memberships	603	750	750	750	750
Delivery Freight Charges	383	250	250	250	250
Storage Services	79	100	100	100	100
Consulting Services	7,345	21,176	14,176	21,176	21,176
Advertising Services	165	-	-	-	-
Other Services & Expenses	9,616	-	-	-	-
Purchased Services Total	\$ 42,531	\$ 59,311	\$ 59,185	\$ 59,311	\$ 59,311

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Insurance	46,058	62,008	62,008	66,849	66,849
ID Charge From Workers Comp	287	370	370	381	381
Inter Depart Charges Total	\$ 46,345	\$ 62,378	\$ 62,378	\$ 67,230	\$ 67,230

Common Council

Function: General Government

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CC CHIEF OF STAFF-21	21	1.00	142,493	1.00	147,700	1.00	147,700
COMM CO LEG ANAL-18	18	1.00	75,975	1.00	81,925	1.00	81,925
LEGIS MGMT SYSTEM SPEC-20	20	1.00	64,461	1.00	70,647	1.00	70,647
PROGRAM ASST 2-20	20	1.00	73,450	1.00	76,134	1.00	76,134
PUBLIC INFORMATION OFF 1-18	18	1.00	79,037	1.00	85,484	1.00	85,484
		5.00	\$435,416	5.00	\$461,890	5.00	\$461,890

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Mayor

Agency Overview

Agency Mission

The mission of the Mayor's Office is to provide leadership for the organization to deliver the highest quality services and provide a fair and orderly system of governance for residents and visitors.

Agency Overview

The Agency ensures and directs the provision of municipal services by proposing, promoting, and reviewing policies to be adopted by the City, establishing administrative procedures, and providing direction for existing City procedures and policies.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Mayor Office 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Mayor
- Sustainability

2025 Budget Highlights

Service: Mayor

- In accordance with Madison General Ordinances Subchapter 3C, Section 3.50, there is no pay increase for the Mayor in 2025 based on a 0% pay increase for managerial employees in 2021.
- Billings to enterprise agencies were increased through the annual Cost Allocation Plan developed in the summer of 2024. (Revenue increase: \$49,400)
- The Conferences and Training budget was reduced in the Executive Budget. (Decrease: \$9,156)

Service: Sustainability

- Budget maintains current activity levels.

MayorFunction: **General Government***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	1,332,317	1,539,364	1,427,822	1,476,869	1,481,156
Other Grants	268,240	-	291,340	-	-
Total	\$ 1,600,557	\$ 1,539,364	\$ 1,719,162	\$ 1,476,869	\$ 1,481,156

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Mayor	1,187,446	1,253,933	1,257,394	1,275,975	1,279,708
Sustainability	413,111	285,431	461,769	200,894	201,448
Total	\$ 1,600,557	\$ 1,539,364	\$ 1,719,162	\$ 1,476,869	\$ 1,481,156

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,302,028	1,501,483	1,403,000	1,473,856	1,473,856
Benefits	313,299	355,931	362,894	369,719	383,162
Supplies	5,920	8,818	7,750	8,818	8,818
Purchased Services	55,434	74,502	55,548	74,502	65,346
Inter Depart Charges	30,038	3,163	3,163	3,913	3,913
Inter Depart Billing	(374,402)	(404,533)	(404,533)	(453,939)	(453,939)
Transfer Out	268,240	-	291,340	-	-
Total	\$ 1,600,557	\$ 1,539,364	\$ 1,719,162	\$ 1,476,869	\$ 1,481,156

Mayor**Function:****General Government***Service Overview***Service:** Mayor*Service Description*

This service provides overall administrative and policy guidance for City officers and agencies. The service submits an annual Executive Budget to the Common Council, encourages citizen participation in City government, monitors State and national issues that affect the welfare of City residents, and provides public information for various organizations and individuals.

Activities Performed by this Service

- Administration: Specific functions of this service include: (1) direct City officers in the performance of their duties and responsibilities, (2) supervise the development and implementation of operational goals, (3) appoint and evaluate agency heads as provided by ordinance, (4) review agency plans, policies and procedures for soundness and proper coordination, and (5) provide direct guidance to agencies on significant policy or organizational decisions.
- Inter-Agency Staff Teams: Direct inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency.
- Budget Development: Submit an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.
- Resident Participation: Specific functions include: (1) encouraging resident participation in City government by making resident appointments to City committees, (2) training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements, (3) maintaining a database of resident candidates interested in appointment to City committees, and (4) responding to concerns and initiatives presented by residents and assisting them in their relations with City agencies.
- State and Federal Monitoring: Monitor state and national issues that affect the welfare of City residents including representing the City's interests in the state budget process, legislation, and administration, acting as liaison with the City's state legislative delegation, and maintaining contact with state and federal legislators and administrators.
- Public Information: Provide public information through the preparation and distribution of press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations, and individuals.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	1,187,446	1,253,933	1,257,394	1,275,975	1,279,708
Other-Expenditures	-	-	-	-	-
Total	1,187,446	1,253,933	1,257,394	\$ 1,275,975	\$ 1,279,708

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	1,478,858	1,582,389	1,602,066	1,653,087	1,665,976
Non-Personnel	52,952	72,914	56,698	72,914	63,758
Agency Charges	(344,364)	(401,370)	(401,370)	(450,026)	(450,026)
Total	1,187,446	1,253,933	1,257,394	\$ 1,275,975	\$ 1,279,708

Service Overview

Service: Sustainability

Service Description

This service is for implementation of the City of Madison's sustainability and climate resilience projects. This program's goals include: (1) reaching the City's goal of 100% renewable energy and net zero carbon emissions for City operations by 2030 and communitywide by 2050; (2) improving the City's resilience to the direct and indirect impacts of climate change; (3) and reducing the City's overall environmental impact, all while centering equity and environmental justice. Projects funded in this program are included in the City's Comprehensive Plan, Sustainability Plan, recommendations of the 100% Renewable Madison Report, and the Climate Forward agenda.

Activities Performed by this Service

- Sustainability Policy and Program Development and Implementation: Plan and direct the programs, services, and staff to implement City sustainability, climate, and resilience goals. Oversee implementation of the Sustainability Plan and the 100% Renewable Energy Plan.
- Outreach, Engagement, and Citywide Programs: Coordinate with City staff and community partners to develop sustainability initiatives.
- Sustainable Madison Committee Administration: Provide staff support, including meeting minutes and agendas, for this Committee.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	144,871	285,431	170,429	200,894	201,448
Other-Expenditures	268,240	-	291,340	-	-
Total	413,111	285,431	461,769	\$ 200,894	\$ 201,448

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	136,469	275,025	163,829	190,488	191,042
Non-Personnel	276,642	10,406	297,940	10,406	10,406
Agency Charges	-	-	-	-	-
Total	413,111	285,431	461,769	\$ 200,894	\$ 201,448

Mayor

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	1,282,245	1,406,124	1,403,000	1,488,774	1,488,774
Pending Personnel	-	109,800	-	-	-
Compensated Absence	16,860	-	-	-	-
Overtime Wages Permanent	2,922	-	-	-	-
Budget Efficiencies	-	(14,441)	-	(14,918)	(14,918)
Salaries Total	\$ 1,302,028	\$ 1,501,483	\$ 1,403,000	\$ 1,473,856	\$ 1,473,856
Benefits					
Comp Absence Escrow	-	-	2,850	-	-
Health Insurance Benefit	128,318	149,346	151,600	149,346	162,154
Wage Insurance Benefit	4,860	4,353	5,452	5,518	5,518
WRS	82,749	97,023	96,807	102,726	103,470
FICA Medicare Benefits	96,774	104,581	105,506	111,409	111,300
Post Employment Health Plans	600	629	680	720	720
Benefits Total	\$ 313,299	\$ 355,931	\$ 362,894	\$ 369,719	\$ 383,162
Supplies					
Office Supplies	821	1,736	2,600	1,736	1,736
Copy Printing Supplies	828	3,082	1,000	3,082	3,082
Software Lic & Supplies	-	-	150	-	-
Postage	3,195	3,000	3,000	3,000	3,000
Books & Subscriptions	1,077	1,000	1,000	1,000	1,000
Supplies Total	\$ 5,920	\$ 8,818	\$ 7,750	\$ 8,818	\$ 8,818
Purchased Services					
Telephone	670	1,300	1,000	1,300	1,300
Custodial Bldg Use Charges	37,591	33,978	33,978	33,978	33,978
Office Equipment Repair	-	144	144	144	144
Comm Device Mntc	-	226	226	226	226
Recruitment	7	-	-	-	-
Conferences & Training	7,846	24,156	8,000	24,156	15,000
Memberships	6,850	6,250	6,600	6,250	6,250
Storage Services	104	500	100	500	500
Consulting Services	-	1,848	-	1,848	-
Advertising Services	150	-	-	-	-
Security Services	-	600	-	600	600
Other Services & Expenses	2,216	5,500	5,500	5,500	7,348
Purchased Services Total	\$ 55,434	\$ 74,502	\$ 55,548	\$ 74,502	\$ 65,346
Inter Depart Charges					
ID Charge From Insurance	29,355	2,413	2,413	3,190	3,190
ID Charge From Workers Comp	683	750	750	723	723
Inter Depart Charges Total	\$ 30,038	\$ 3,163	\$ 3,163	\$ 3,913	\$ 3,913

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Landfill	(1,362)	(951)	(951)	(1,000)	(1,000)
ID Billing To Monona Terrace	(29,851)	(34,371)	(34,371)	(39,361)	(39,361)
ID Billing To Golf Courses	(4,086)	(4,989)	(4,989)	(23,956)	(23,956)
ID Billing To Parking	(50,305)	(52,116)	(52,116)	(57,850)	(57,850)
ID Billing To Sewer	(7,718)	(12,838)	(12,838)	(10,001)	(10,001)
ID Billing To Stormwater	(5,448)	(11,940)	(11,940)	(10,581)	(10,581)
ID Billing To Transit	(212,524)	(224,978)	(224,978)	(244,272)	(244,272)
ID Billing To Water	(63,108)	(62,350)	(62,350)	(66,918)	(66,918)
Inter Depart Billing Total	\$ (374,402)	\$ (404,533)	\$ (404,533)	\$ (453,939)	\$ (453,939)

Mayor

Function: General Government

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DEPUTY MAYOR 2-19	19	5.00	718,689	5.00	760,338	5.00	760,338
FAC/SUS MGR-18	18	1.00	125,037	1.00	135,960	1.00	135,960
MAYOR-19	19	1.00	167,926	1.00	168,193	1.00	168,193
MAYORAL OFF CLK-17	17	1.00	64,609	1.00	66,970	1.00	66,970
MAYORAL OFF CLK-20	20	1.00	57,588	1.00	61,163	1.00	61,163
MAYOR'S OFF ADMIN COORD-18	18	1.00	95,566	1.00	100,927	1.00	100,927
PUBLIC INFORMATION OFF 3-18	18	1.00	88,380	1.00	95,320	1.00	95,320
SECY TO MAYOR-19	19	1.00	70,571	1.00	73,150	1.00	73,150
SUSTAIN PROG COORD-18	18	2.00	164,942	2.00	186,902	2.00	186,902
		14.00	\$1,553,307	14.00	\$1,648,923	14.00	\$1,648,923

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Municipal Court

Agency Overview

Agency Mission

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

Agency Overview

The Agency represents the judicial branch of government and provides a neutral setting for resolving alleged City ordinance violations. The goal of the Court is to provide an impartial forum for hearing cases brought by the City for violations of the Madison General Ordinances. The Court will advance this goal by using restorative practices to effect positive change with the individuals charged with violations and the community as a whole.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Municipal Court's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Court Services

2025 Budget Highlights

Service: Court Services

- Court fee revenue was decreased to reflect a decline in citations issued due to a purposeful equity driven shift in focus from issuing non-hazardous violations (such as expired registration citations) to a focus on hazardous moving violations (speeding, reckless driving, etc.) and the reduction and eventual removal of officers from the PM Traffic Enforcement Safety Team (TEST) during various budget reductions. (Revenue decrease: \$52,000)

Municipal CourtFunction: **General Government***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	325,118	311,596	294,077	370,648	378,660
Total	\$ 325,118	\$ 311,596	\$ 294,077	\$ 370,648	\$ 378,660

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Court Services	325,118	311,596	294,077	370,648	378,660
Total	\$ 325,118	\$ 311,596	\$ 294,077	\$ 370,648	\$ 378,660

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(368,259)	(430,000)	(408,000)	(378,000)	(378,000)
Fine Forfeiture Asmt	20,067	11,500	10,000	12,500	12,500
Misc Revenue	36	-	100	-	-
Total	\$ (348,156)	\$ (418,500)	\$ (397,900)	\$ (365,500)	\$ (365,500)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	413,913	427,336	426,273	442,747	442,747
Benefits	160,082	168,890	159,711	159,319	167,330
Supplies	24,628	30,000	27,000	35,000	35,000
Purchased Services	73,477	102,503	77,627	97,503	97,503
Inter Depart Charges	1,175	1,366	1,366	1,580	1,580
Total	\$ 673,275	\$ 730,096	\$ 691,977	\$ 736,148	\$ 744,160

Municipal Court

Function:

General Government

*Service Overview***Service:** Court Services*Service Description*

This service adjudicates, processes and maintains cases involving traffic and non-traffic violations including parking, first offense Operating While Intoxicated, disorderly conduct, trespass, retail theft, battery, building and health code violations and juvenile violations.

Activities Performed by this Service

- Court Appearances, Motions, and Trials: Provide a neutral forum for hearing ordinance violation cases.
- Court Administration: Respond to and manage communications relating to case dispositions and the tasks involved in the day-to-day operation of the court.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	325,118	311,596	294,077	370,648	378,660
Other-Expenditures	-	-	-	-	-
Total	\$ 325,118	\$ 311,596	\$ 294,077	\$ 370,648	\$ 378,660

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(348,156)	(418,500)	(397,900)	(365,500)	(365,500)
Personnel	573,994	596,227	585,984	602,065	610,077
Non-Personnel	98,105	132,503	104,627	132,503	132,503
Agency Charges	1,175	1,366	1,366	1,580	1,580
Total	\$ 325,118	\$ 311,596	\$ 294,077	\$ 370,648	\$ 378,660

Municipal Court

Function: **General Government**

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Court Fees	(368,259)	(430,000)	(408,000)	(378,000)	(378,000)
Charges For Services Total	\$ (368,259)	\$ (430,000)	\$ (408,000)	\$ (378,000)	\$ (378,000)
Fine Forfeiture Asmt					
Moving Violations	2,171	1,500	2,000	2,500	2,500
Uniform Citations	17,897	10,000	8,000	10,000	10,000
Fine Forfeiture Asmt Total	\$ 20,067	\$ 11,500	\$ 10,000	\$ 12,500	\$ 12,500
Misc Revenue					
Miscellaneous Revenue	36	-	100	-	-
Misc Revenue Total	\$ 36	\$ -	\$ 100	\$ -	\$ -
Salaries					
Permanent Wages	391,789	413,899	412,800	429,541	429,541
Pending Personnel	-	2,000	1,784	2,000	2,000
Premium Pay	1,713	2,015	-	2,075	2,075
Compensated Absence	19,641	11,000	11,000	11,330	11,330
Hourly Wages	770	1,000	689	1,030	1,030
Overtime Wages Permanent	-	500	-	515	515
Budget Efficiencies	-	(3,077)	-	(3,744)	(3,744)
Salaries Total	\$ 413,913	\$ 427,336	\$ 426,273	\$ 442,747	\$ 442,747
Benefits					
Health Insurance Benefit	97,702	104,916	92,484	92,484	100,387
Wage Insurance Benefit	1,916	2,004	1,703	1,703	1,703
WRS	27,468	28,559	29,365	29,638	29,853
FICA Medicare Benefits	29,943	30,206	32,610	31,731	31,625
Post Employment Health Plans	3,052	3,205	3,549	3,762	3,762
Benefits Total	\$ 160,082	\$ 168,890	\$ 159,711	\$ 159,319	\$ 167,330
Supplies					
Office Supplies	2,046	4,000	3,000	4,000	4,000
Copy Printing Supplies	1,990	4,000	3,000	4,000	4,000
Furniture	-	1,000	-	1,000	1,000
Postage	20,006	20,000	20,000	25,000	25,000
Books & Subscriptions	586	1,000	1,000	1,000	1,000
Supplies Total	\$ 24,628	\$ 30,000	\$ 27,000	\$ 35,000	\$ 35,000

Municipal Court

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	617	850	850	850	850
Custodial Bldg Use Charges	26,339	22,537	22,537	22,537	22,537
System & Software Mntc	25,573	27,000	26,340	30,000	30,000
Conferences & Training	860	1,500	1,500	1,500	1,500
Memberships	954	1,300	1,300	1,300	1,300
Legal Services	150	-	-	-	-
Collection Services	10,500	20,000	10,000	18,500	18,500
Storage Services	1,213	1,000	1,000	1,000	1,000
Security Services	7,270	26,216	12,000	19,716	19,716
Interpreters Signing Services	-	2,000	2,000	2,000	2,000
Transcription Services	-	100	100	100	100
Purchased Services Total	\$ 73,477	\$ 102,503	\$ 77,627	\$ 97,503	\$ 97,503
Inter Depart Charges					
ID Charge From Insurance	952	1,135	1,135	1,360	1,360
ID Charge From Workers Comp	223	231	231	220	220
Inter Depart Charges Total	\$ 1,175	\$ 1,366	\$ 1,366	\$ 1,580	\$ 1,580

Municipal Court

Function: General Government

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ADMIN ASST-20	20	1.00	77,949	1.00	80,797	1.00	80,797
JUD SUPPORT CLK 2-20	20	3.00	214,009	3.00	222,497	3.00	222,497
MUNI JUDGE-19	19	1.00	121,941	1.00	126,247	1.00	126,247
		5.00	\$413,899	5.00	\$429,541	5.00	\$429,541

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Other

Debt Service
Direct Appropriations
Insurance
Room Tax Commission
Workers Compensation

Debt Service

Agency Overview

Agency Overview

The agency accounts for citywide appropriations that support general obligation loan authorization principal and interest payments for the City other than Tax Increment District (TID) or enterprise debt. All general obligation notes and bonds payable are backed by the full faith and credit of the City. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund. General obligation long-term debt comprises the largest share of outstanding debt to the City.

The 2025 Executive Budget appropriation for general obligation borrowing for new projects is \$125.9 million, \$27.5 million less than the 2024 appropriation. The General Fund general obligation debt service for 2025 is \$55,386,535 in principal and \$12,760,570 in interest for a total of \$68,147,105, a \$4,267,205 increase from 2024, or 6.7%. The General Fund general obligation debt service for 2024 was \$54,412,143 in principal and \$9,467,758 in interest for a total of \$63,879,900.

As a result of the annual debt review by rating agencies, the City has a Aaa bond rating, the highest quality rating available with Moody's Investors Services.

The debt service fund has advanced amounts to various enterprise funds and component units to fund the repayment of long-term liabilities. Repayment schedules have been established and interest is being charged based on the repayment schedules.

The City of Madison has established a policy to remove from the Capital Budget those items with a useful life of less than the repayment term of General Obligation debt (usually ten years). Those items should be considered in the Operating Budget under MGO 4.02(6)(c)(3).

In December 2012, the Common Council created MGO 4.17 to prohibit the use of unused balances in the debt service fund for operating expenses. The Ordinance states: "In any year when general debt reserves are applied to reduce general fund debt service, an amount at least equal to the general debt reserves applied must be directly appropriated from the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds (2/3) of all members during approval of the budget, votes to do otherwise."

Under Wisconsin State Statutes, the outstanding general obligation long-term debt of a municipality may not exceed 5% of the equalized property value of all taxable property within the city's jurisdiction. At the end of 2023, applicable debt of the City totaled \$614.5 million or 28.8% of the maximum legal limit of \$2.1 billion.

Revenue bonds are payable only from revenues derived from the operation of the responsible fund. This agency does not include revenue obligations for the enterprise operations of the Water Utility or the Sewer Utility. Revenue obligations of the City's enterprise operations are provided in the respective budgets for these funds.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Debt Service's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Debt Service

2025 Budget Highlights

Service: Debt Service

- Includes General Fund general obligation debt service of \$55,386,535 in principal and \$12,760,570 in interest for a total of \$68,147,105.
- Under the General Obligation Debt Service Schedule, general debt reserves reflect \$10.6 million of reoffering premium received from the 2024 debt issuance. Under Wisconsin Statutes, reoffering premium amounts must be used to pay debt service. The \$10.6 million of 2024 premium is allocated in the Debt Service Schedule to pay General Fund debt service in 2025.
- Under MGO 4.17, whenever an amount is applied in general debt reserves to reduce general fund debt service, an equal amount must be directly appropriated in the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds of all members during approval of the budget, votes to do otherwise. The 2025 Executive Operating Budget appropriates \$3,298,065 from the general fund for capital projects (see Direct Appropriations). This is \$7.3 million less than the amount applied in general debt reserves to reduce general fund debt service. As such, approval of the lower direct appropriation amount for capital projects will need to be adopted by a separate two-thirds vote of the Council during adoption of the 2025 operating budget.

Debt Service

Function:

Other

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Service	83,319,165	116,324,921	116,424,921	116,324,921	123,743,551
Total	\$ 83,319,165	\$ 116,324,921	\$ 116,424,921	\$ 116,324,921	\$ 123,743,551

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Service	83,319,165	116,324,921	116,424,921	116,324,921	123,743,551
	\$ 83,319,165	\$ 116,324,921	\$ 116,424,921	\$ 116,324,921	\$ 123,743,551

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib	(511,632)	(2,100,000)	(2,100,000)	(2,100,000)	(600,000)
Other Finance Source	(8,449,569)	(7,631,282)	(7,731,282)	(7,631,282)	(10,653,492)
Transfer In	(74,357,963)	(106,593,639)	(106,593,639)	(106,593,639)	(112,490,059)
Total	\$(83,319,165)	\$(116,324,921)	\$(116,424,921)	\$(116,324,921)	\$(123,743,551)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services	158,208	-	-	-	-
Debt Othr Financing	83,160,957	116,324,921	116,424,921	116,324,921	123,743,551
Total	\$ 83,319,165	\$ 116,324,921	\$ 116,424,921	\$ 116,324,921	\$ 123,743,551

Debt Service

Function:

Other

*Service Overview***Service:** Debt Service*Service Description*

This service accounts for the interest and principal costs and payments of the general obligation notes and bonds issued by the City to fund capital projects other than TID or enterprise debt.

Activities Performed by this Service

- Details of the projects funded by the Debt Service Fund are included in the 2025 Executive Capital Budget.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	83,319,165	116,324,921	116,424,921	116,324,921	123,743,551
Total	\$ 83,319,165	\$ 116,324,921	\$ 116,424,921	\$ 116,324,921	\$ 123,743,551

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(83,319,165)	(116,324,921)	(116,424,921)	(116,324,921)	(123,743,551)
Personnel	-	-	-	-	-
Non-Personnel	83,319,165	116,324,921	116,424,921	116,324,921	123,743,551
Agency Charges	-	-	-	-	-
Total	\$ 0	\$ -	\$ -	\$ -	\$ -

Debt Service

Function: Other

Line Item Detail

Agency Primary Fund: Debt Service

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib					
Interest	(511,632)	(2,100,000)	(2,100,000)	(2,100,000)	(600,000)
Invest Other Contrib Total	\$ (511,632)	\$ (2,100,000)	\$ (2,100,000)	\$ (2,100,000)	\$ (600,000)
Other Finance Source					
General Obligation Bond Alloc	(208,591)	-	-	-	-
Premium On Bonds Sold	(8,154,248)	-	-	-	-
Fund Balance Applied	(86,730)	(7,631,282)	(7,731,282)	(7,631,282)	(10,653,492)
Other Finance Source Total	\$ (8,449,569)	\$ (7,631,282)	\$ (7,731,282)	\$ (7,631,282)	\$ (10,653,492)
Transfer In					
Transfer In From General	(62,129,436)	(63,879,900)	(63,879,900)	(63,879,900)	(68,147,105)
Transfer In From Library	(2,667,314)	(2,539,627)	(2,539,627)	(2,539,627)	(2,328,162)
Transfer In From CDBG	(13,038)	(13,711)	(13,711)	(13,711)	-
Transfer In From Loans	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Transfer In From Other Restrict	(551,072)	(1,056,491)	(1,056,491)	(1,056,491)	(1,305,507)
Transfer In From Impact Fees	(135,336)	(63,252)	(63,252)	(63,252)	-
Transfer In From Special Asses	(201,916)	(193,816)	(193,816)	(193,816)	-
Transfer In From Tax Incremen	(8,459,850)	(10,247,982)	(10,247,982)	(10,247,982)	(11,621,237)
Transfer In From Water Utility	-	(2,869,993)	(2,869,993)	(2,869,993)	(3,674,481)
Transfer In From Stormwater	-	(8,934,195)	(8,934,195)	(8,934,195)	(8,612,330)
Transfer In From Cnvt Center	-	(59,880)	(59,880)	(59,880)	-
Transfer In From Transit	-	(3,790,806)	(3,790,806)	(3,790,806)	(3,418,154)
Transfer In From Golf Courses	-	(44,214)	(44,214)	(44,214)	(26,160)
Transfer In From Fleet Service	-	(11,756,734)	(11,756,734)	(11,756,734)	(11,929,265)
Transfer In From CDA	-	(659,836)	(659,836)	(659,836)	(953,180)
Transfer In From Public Health	-	(283,202)	(283,202)	(283,202)	(274,478)
Transfer In Total	\$ (74,357,963)	\$ (106,593,639)	\$ (106,593,639)	\$ (106,593,639)	\$ (112,490,059)
Purchased Services					
Financial Actuary Services	86,500	-	-	-	-
Audit Services	2,000	-	-	-	-
Legal Services	69,708	-	-	-	-
Purchased Services Total	\$ 158,208	\$ -	\$ -	\$ -	\$ -
Debt Othr Financing					
Principal	69,849,320	95,404,169	95,404,169	95,404,169	98,471,194
Interest	12,964,317	20,910,752	20,910,752	20,910,752	25,262,357
Bond Notes Issuance Services	343,570	-	100,000	-	-
Paying Agent Services	3,750	10,000	10,000	10,000	10,000
Debt Othr Financing Total	\$ 83,160,957	\$ 116,324,921	\$ 116,424,921	\$ 116,324,921	\$ 123,743,551

Direct Appropriations

Agency Overview

Agency Overview

This Agency includes funding for various benefits that are not included in the individual agency budgets. These include Compensated Absence Escrow (sick leave payouts), Flexible Spending, Unemployment Insurance, Life Insurance, and the Bus Pass Subsidy. The Agency also includes funding for various costs that are not readily identifiable with a single agency, including the Contingent Reserve.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Direct Appropriations' 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Direct Appropriations

2025 Budget Highlights

Purchased Services

- Removes funding for the following City memberships: League of Wisconsin Municipalities, the Wheeler Report, WI Diversity Procurement, and the WI Coalition Against Homelessness. (Decrease: \$72,824)
- Removes funding for a compensation study to evaluate the City's compensation policies and procedures, including market and peer government comparisons, position reclassification, benefit structure, and administrative review processes. The study is expected to be completed in 2024. (Decrease: \$350,000)
- Increases the General Fund contribution for Henry Vilas Zoo due to an increase in the zoo's operating costs. (Increase: \$52,516)
- Maintains revenue sharing payments to other municipalities. (Neutral)
- Increases funding for the Federal and State Liaisons based on new rates. (Increase: \$12,000)

Contingent Reserve

- Increases the Contingent Reserve to maintain 0.5% of budgeted expenditures in accordance with City policy. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of these funds requires Common Council approval. (Increase: \$52,907)

Transfers Out to Other Funds

- Increases the transfer to Debt Service to reflect projected 2025 General Fund debt service payments (Increase: \$4.3 million).
- Includes a \$541,000 transfer to the Affordable Housing Fund to cover debt service payments in 2025. The 2024 Adopted budget included a \$551,000 transfer for debt service payments in 2024. GO debt issued for the Affordable Housing fund in 2021 does not have an on-going revenue source to support the debt service. Debt service for GO debt issued after 2021 has been General Fund-supported. (Decrease: \$9,625)
- Includes \$3.3 million for capital projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget. (Increase \$2.065 million)
- Includes a \$18.4 million General Fund subsidy to Metro Transit. In 2023, the transfer to Metro was reduced from \$9.7 million to \$2.0 million to allow Metro to utilize its remaining federal economic recovery funds in 2023. The 2025 Executive Budget includes year two of a three-year repayment of the 2023 reduction and increases the base amount for the subsidy to account for increasing expenses. (Increase: \$2.7 million)

Transfers Out to Other Funds (continued)

- Increases the transfer to Public Health for a total City contribution of \$10.8 million. City levy support reflects the City's share of expenses based on equalized values and fully funding City priorities, including funding for a Violence Prevention Team and community contracts for violence prevention programming.
- The 2025 Executive Budget changes the presentation of the General Fund subsidies to Metro Transit and Public Health. Prior to 2025, the subsidies were not shown in the Direct Appropriations agency budget and the subsidy presentation was handled differently in the Metro Transit and Public Health agency budgets. In 2025, both subsidies are presented in Direct Appropriations and the presentation of the agency budgets is consistent.

Direct Appropriations

Function: Other

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	79,863,472	99,998,208	93,366,818	111,392,409	109,215,548
Other Grants	788,433	-	-	-	-
Total	\$ 80,651,905	\$ 99,998,208	\$ 93,366,818	\$ 111,392,409	\$ 109,215,548

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Direct Appropriations	80,651,905	99,998,208	93,366,818	111,392,409	109,215,548
Total	\$ 80,651,905	\$ 99,998,208	\$ 93,366,818	\$ 111,392,409	\$ 109,215,548

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Finance Source	(204,940)	-	-	-	-
Transfer In	(45,753)	-	-	-	-
Total	\$ (250,693)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	25,278	-	-	-	-
Benefits	320,732	4,681,226	383,974	8,151,600	4,681,600
Supplies	1,937	-	1,200	-	-
Purchased Services	1,210,964	1,621,416	1,354,078	1,296,416	1,265,108
Debt Othr Financing	-	2,068,000	-	2,068,000	2,120,907
Inter Depart Billing	(120,500)	(128,226)	(128,226)	(125,372)	(125,372)
Transfer Out	79,464,186	91,755,792	91,755,792	100,001,765	101,273,305
Total	\$ 80,902,598	\$ 99,998,208	\$ 93,366,818	\$ 111,392,409	\$ 109,215,548

Direct Appropriations**Function:****Other***Service Overview***Service:** Direct Appropriations*Service Description*

This service provides funding for activities that do not relate to any specific agency or service. Highlights of what is included here are outlined below.

	2024 Adopted	2025 Executive	\$ Change
Misc Employee Compensation			
Compensated Absence Escrow	4,300,000	4,300,000	-
Flexible Spending	35,600	35,600	-
Unemployment	150,000	150,000	-
Life Insurance	45,626	46,000	374
Bus Pass Subsidy	150,000	150,000	-
Citywide Expenses			
City Memberships	106,981	34,157	(72,824)
Compensation Study	350,000	-	(350,000)
Cost Allocation Charges	(128,226)	(125,372)	2,854
Federal Liaison	36,000	42,000	6,000
Henry Vilas Zoo	491,352	543,868	52,516
Legal Services	100,000	100,000	-
License Suspension	55,000	55,000	-
Martin Luther King Awards	600	600	-
Martin Luther King Holiday	7,100	7,100	-
Prior Year Encumbrances	400,000	400,000	-
Revenue Sharing Payments	37,383	37,383	-
Special Assessments	50,000	50,000	-
State Liaison	37,000	45,000	8,000
Debt Service, Capital, & Contingent Reserve			
Debt Service	63,879,900	68,147,105	4,267,205
Transfer to Affordable Housing	551,000	541,375	(9,625)
Transfer to Capital	1,233,000	3,298,065	2,065,065
Transfer to Metro Transit	15,725,000	18,442,238	2,717,238
Transfer to Public Health	10,316,892	10,794,522	477,630
Contingent Reserve	2,068,000	2,120,907	52,907
TOTAL	\$ 99,998,208	\$ 109,215,548	\$ 9,217,340

Employee Benefits & Compensation

- **Compensated Absence Escrow:** These funds are for the City's contribution for retiree health insurance when employees retire converting sick leave into health insurance coverage. General Fund costs associated with this expense are budgeted centrally and distributed to agencies in the mid-year and year-end appropriation adjustments based on actual expenditures. Actual expenditures for this benefit appear in agency budgets. This amount was increased to reflect current trends.
- **Bus Pass Subsidy:** This funding represents the City share of providing bus passes for City employees.
- **Miscellaneous Benefits:** Flexible Spending, Unemployment and Life Insurance. This amount represents miscellaneous benefit charges that are budgeted centrally.

Citywide Expenses

- **City Memberships:** Specific memberships include: Dane County Cities and Villages Association, Mayor's Innovation Project, National League of Cities, and US Conference of Mayors. The 2025 Executive Budget removes membership funding for the League of Wisconsin Municipalities, the Wheeler Report, WI Diversity Procurement, and the WI Coalition Against Homelessness.
- **Compensation Study:** The 2024 Adopted Budget continued funding for a compensation study to evaluate the city's compensation policies and procedures, including market and peer government comparisons, position reclassification, benefit structure, and administrative review processes. The funding was originally included in the 2023 Adopted Budget. The study is expected to be completed in 2024.
- **Cost Allocation:** This represents interdepartmental billings charged to enterprise agencies for building and equipment depreciation. The 2025 amounts are based on the update to the cost allocation plan that was performed in 2024.
- **Federal & State Liaisons:** These funds support contracts with firms that represent the City's legislative interests at the state and federal levels.
- **Henry Vilas Zoo:** These funds are for the City's share of costs at the Henry Vilas Zoo. The annual amount is driven by a formula that shares costs between the City and Dane County. The change in 2025 is driven by an increase in 2025 operating costs.
- **Legal Services:** These funds are for legal services for the Police and Fire Commission and for appraisal consulting services for the Assessor's Office.
- **License Suspension:** The City pays fees to the Wisconsin Department of Transportation to suspend licenses as a method to collect on delinquent accounts.
- **Martin Luther King Awards:** The Rev. Dr. Martin Luther King Jr. Humanitarian Award is presented annually to the person or persons who have demonstrated leadership and volunteerism while making significant contributions in the areas of: promoting peace, understanding, and improving communication and cooperation between diverse populations in Dane County. The award process is overseen by the Department of Civil Rights.
- **Martin Luther King Holiday:** These funds provide transportation services and child care for the Martin Luther King Jr Holiday celebration.
- **Prior Year Encumbrances:** Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies.
- **Revenue Sharing Payments:** When municipalities are annexed to the City the agreements include revenue sharing for a period of time (usually five years) during which the City pays a portion of the city taxes to the annexed municipality.
- **Special Assessments:** Funding is for assessments levied on City-owned property. Funding is consistent with the 2024 Adopted Budget.

Debt Service, Contingent Reserve, & Capital

- **Debt Service:** This amount represents the estimated General Fund portion of debt service payments for 2025.
- **Transfer to Affordable Housing:** Funding for the Affordable Housing Fund's 2025 debt service.
- **Transfer to Capital:** The 2025 Executive Budget includes \$3,298,065 for projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget.
- **Contingent Reserve:** It is the City's policy to appropriate 0.5% of budget expenditures in the Contingent Reserve. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of these funds requires Common Council approval.
- **Transfer to Metro Transit:** These funds represent the General Fund subsidy to the Metro Transit Fund.
- **Transfer to Public Health:** The City and County share the department's costs based on the equalized values of each as outlined in the Intergovernmental Agreement for the Creation of a City-County Health Department. These funds represent the City's General Fund subsidy to the Department including the City's share of joint costs (\$10 million) and City-only supported initiatives (\$800,000).

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	79,863,472	99,998,208	93,366,818	111,392,409	109,410,548
Other-Expenditures	788,433	-	-	-	-
Total	\$ 80,651,905	\$ 99,998,208	\$ 93,366,818	\$ 111,392,409	\$ 109,410,548

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(250,693)	-	-	-	-
Personnel	346,010	4,681,226	383,974	8,151,600	4,681,600
Non-Personnel	80,677,088	95,445,208	93,111,070	103,366,181	104,854,320
Agency Charges	(120,500)	(128,226)	(128,226)	(125,372)	(125,372)
Total	\$ 80,651,905	\$ 99,998,208	\$ 93,366,818	\$ 111,392,409	\$ 109,410,548

Direct Appropriations

Function: Other

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Finance Source					
Sale Of Assets	(204,940)	-	-	-	-
Other Finance Source Total	\$ (204,940)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Grants	(45,753)	-	-	-	-
Transfer In Total	\$ (45,753)	\$ -	\$ -	\$ -	\$ -
Salaries					
Pending Personnel	50	-	-	-	-
Hourly Wages	25,228	-	-	-	-
Salaries Total	\$ 25,278	\$ -	\$ -	\$ -	\$ -
Benefits					
Comp Absence Escrow	-	4,300,000	-	4,300,000	4,300,000
Flexible Spending Benefits	-	35,600	32,800	35,600	35,600
Unemployment Benefits	50,279	150,000	150,000	150,000	150,000
Health Insurance Benefit	65,050	-	-	2,970,000	-
Life Insurance Benefit	40,020	45,626	37,714	46,000	46,000
Wage Insurance Benefit	(18,270)	-	260	-	-
Health Insurance Retiree	3,828	-	-	-	-
WRS	79,356	-	-	500,000	-
FICA Medicare Benefits	(41,261)	-	26,400	-	-
Bus Pass Subsidy	141,730	150,000	136,800	150,000	150,000
Benefits Total	\$ 320,732	\$ 4,681,226	\$ 383,974	\$ 8,151,600	\$ 4,681,600
Supplies					
Software Lic & Supplies	1,600	-	1,200	-	-
Work Supplies	337	-	-	-	-
Supplies Total	\$ 1,937	\$ -	\$ 1,200	\$ -	\$ -
Purchased Services					
Conferences & Training	530	-	-	-	-
Memberships	87,033	106,981	106,981	106,981	34,157
Legal Services	36,808	100,000	100,000	100,000	100,000
Collection Services	28,180	55,000	34,800	55,000	55,000
Consulting Services	81,000	423,000	309,130	87,000	87,000
Other Services & Expenses	51,526	400,000	277,502	400,000	400,000
Grants	725,152	499,052	493,352	499,052	551,568
Taxes & Special Assessments	168,422	-	-	-	-
Tax Revenue Sharing	32,313	37,383	32,313	48,383	37,383
Purchased Services Total	\$ 1,210,964	\$ 1,621,416	\$ 1,354,078	\$ 1,296,416	\$ 1,265,108
Debt Othr Financing					
Contingent Reserve	-	2,068,000	-	2,068,000	2,120,907
Debt Othr Financing Total	\$ -	\$ 2,068,000	\$ -	\$ 2,068,000	\$ 2,120,907

Direct Appropriations

Function: Other

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Landfill	(14,086)	(16,126)	(16,126)	(15,301)	(15,301)
ID Billing To Golf Courses	(10,724)	(11,394)	(11,394)	(11,394)	(11,394)
ID Billing To Parking	(53,836)	(57,341)	(57,341)	(57,052)	(57,052)
ID Billing To Sewer	(38,138)	(39,417)	(39,417)	(37,677)	(37,677)
ID Billing To Stormwater	(413)	(439)	(439)	(439)	(439)
ID Billing To Water	(3,303)	(3,509)	(3,509)	(3,509)	(3,509)
Inter Depart Billing Total	\$ (120,500)	\$ (128,226)	\$ (128,226)	\$ (125,372)	\$ (125,372)

Transfer Out

Transfer Out To Library	156,167	-	-	-	-
Transfer Out To CDBG	11,216	-	-	-	-
Transfer Out To Grants	6,009	-	-	-	-
Transfer Out To Other Restrict	1,145,491	551,000	551,000	541,375	541,375
Transfer Out To Debt Service	62,129,436	63,879,900	63,879,900	68,879,900	68,147,105
Transfer Out To Capital	1,114,578	1,233,000	1,233,000	1,233,000	3,298,065
Transfer Out To Special Assess	50,000	50,000	50,000	50,000	50,000
Transfer Out To Water	133,907	-	-	-	-
Transfer Out To Sewer	33,191	-	-	-	-
Transfer Out To Stormwater	13,734	-	-	-	-
Transfer Out To Parking	99,743	-	-	-	-
Transfer Out To Cnvt Center	58,302	-	-	-	-
Transfer Out To Transit	2,513,890	15,725,000	15,725,000	18,442,237	18,442,237
Transfer Out To Golf Courses	8,012	-	-	-	-
Transfer Out To Fleet Services	41,202	-	-	-	-
Transfer Out To Insurance	1,502,289	-	-	-	-
Transfer Out To Workers Comp	1,145	-	-	-	-
Transfer Out To Public Health	9,657,444	10,316,892	10,316,892	10,855,252	10,794,522
Transfer Out Total	\$ 78,675,753	\$ 91,755,792	\$ 91,755,792	\$ 100,001,765	\$ 101,273,305

Insurance

Agency Overview

Agency Mission

The mission of the Insurance Fund is to protect the assets of the City through the purchase of insurance and the utilization of other risk management techniques such as loss control, risk transfer, and avoidance.

Agency Overview

The Insurance Fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Through this fund the City purchases insurance and implements other risk management techniques to protect the assets of the City. The goal of the Insurance Fund is to provide a cost-effective manner of protecting the assets of the City. The Insurance Fund advances this goal through risk transfer, where the City shifts exposure/risk to another entity either through purchase of insurance or in a contract. If neither of those techniques are possible or reasonable, risk avoidance or loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Insurance Fund's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Insurance

2025 Budget Highlights

Service: Insurance

- Increases the rates charged to agencies based on anticipated claims. (Increase: \$700,000)
- Increases funding for general liability insurance, property, and other insurance premiums. (Increase: \$194,750)
- Assumes adding \$30,486 to fund balance in 2025.
- The Insurance Fund Cash Flow Statement indicates an increase in the net asset goal from \$1,875,000 to \$2,125,000 to reflect a higher annual aggregate deductible for the City from its insurer.

Insurance

Function: Other

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib	(116,103)	(88,000)	(88,000)	(88,000)	(88,000)
Misc Revenue	(151,823)	(200,000)	(200,000)	(200,000)	(200,000)
Other Finance Sourc	-	(492,636)	(250,136)	-	-
Transfer In	(1,502,289)	-	-	-	-
Total	\$ (1,770,214)	\$ (780,636)	\$ (538,136)	\$ (288,000)	\$ (288,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	215,290	225,215	231,703	215,970	226,462
Benefits	88,322	274,792	268,297	252,157	255,801
Supplies	713	10,250	10,250	10,250	10,250
Purchased Services	3,464,006	3,420,380	3,177,886	3,615,000	3,615,000
Debt Othr Financing	573,785	-	-	44,624	30,486
Transfer Out	178,099	-	-	-	-
Total	\$ 4,520,215	\$ 3,930,636	\$ 3,688,136	\$ 4,138,000	\$ 4,138,000

Agency Billings

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing	(2,750,000)	(3,150,000)	(3,150,000)	(3,850,000)	(3,850,000)
Total	\$ (2,750,000)	\$ (3,150,000)	\$ (3,150,000)	\$ (3,850,000)	\$ (3,850,000)

NET BUDGET \$ - \$ - \$ - \$ - \$ -

Insurance**Function:****Other***Service Overview***Service:** Insurance*Service Description*

This service purchases insurance and implements other risk management techniques to protect the assets of the City. Protection of City assets is accomplished by minimizing the City's exposure/risk by purchasing insurance or through a contract. If neither option is possible or reasonable, risk avoidance and loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

Activities Performed by this Service

- Insurance premiums: Payment of City property and liability premiums.
- Claim payment: Payment of City liability and departmental property claims.
- Administration: Administration of Insurance Fund.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(1,770,214)	(780,636)	(538,136)	(288,000)	(288,000)
Personnel	303,612	500,006	500,000	468,126	482,264
Non-Personnel	4,216,603	3,430,630	3,188,136	3,669,874	3,655,736
Total	\$ 2,750,000	\$ 3,150,000	\$ 3,150,000	\$ 3,850,000	\$ 3,850,000

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges	(2,750,000)	(3,150,000)	(3,150,000)	(3,850,000)	(3,850,000)
Total	\$ (2,750,000)	\$ (3,150,000)	\$ (3,150,000)	\$ (3,850,000)	\$ (3,850,000)

Insurance

Function: Other

Line Item Detail

Agency Primary Fund: Insurance

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib					
Interest	(7,925)	(8,000)	(8,000)	(8,000)	(8,000)
Dividend	(108,178)	(80,000)	(80,000)	(80,000)	(80,000)
Invest Other Contrib Total	\$ (116,103)	\$ (88,000)	\$ (88,000)	\$ (88,000)	\$ (88,000)
Misc Revenue					
Insurance Recoveries	(151,347)	(200,000)	(200,000)	(200,000)	(200,000)
Miscellaneous Revenue	(475)	-	-	-	-
Misc Revenue Total	\$ (151,823)	\$ (200,000)	\$ (200,000)	\$ (200,000)	\$ (200,000)
Other Finance Source					
Fund Balance Applied	-	(492,636)	(250,136)	-	-
Other Finance Source Total	\$ -	\$ (492,636)	\$ (250,136)	\$ -	\$ -
Transfer In					
Transfer In From General	(1,502,289)	-	-	-	-
Transfer In Total	\$ (1,502,289)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	201,681	215,125	207,613	205,880	216,372
Compensated Absence	13,609	-	14,000	-	-
Hourly Wages	-	10,090	10,090	10,090	10,090
Salaries Total	\$ 215,290	\$ 225,215	\$ 231,703	\$ 215,970	\$ 226,462
Benefits					
Health Insurance Benefit	39,482	42,821	34,829	19,588	21,738
Wage Insurance Benefit	685	633	1,126	1,085	1,124
WRS	14,122	14,844	14,325	14,206	15,038
FICA Medicare Benefits	15,249	15,655	16,352	15,514	16,137
Post Employment Health Plans	798	838	1,665	1,765	1,765
Other Post Emplmnt Benefit	2,820	-	-	-	-
Loss Runs	-	200,000	200,000	200,000	200,000
Pension Expense	15,166	-	-	-	-
Benefits Total	\$ 88,322	\$ 274,792	\$ 268,297	\$ 252,157	\$ 255,801
Supplies					
Office Supplies	452	2,250	2,250	2,250	2,250
Work Supplies	132	8,000	8,000	8,000	8,000
Safety Supplies	130	-	-	-	-
Supplies Total	\$ 713	\$ 10,250	\$ 10,250	\$ 10,250	\$ 10,250

Insurance

Function:

Other

Line Item Detail

Agency Primary Fund: Insurance

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	94	250	256	250	250
Cellular Telephone	115	130	130	-	-
Mileage	244	-	-	-	-
Conferences & Training	(4,945)	1,000	1,000	1,000	1,000
Memberships	308	1,000	1,000	1,000	1,000
Medical Services	4,555	7,500	7,500	7,500	7,500
Audit Services	1,000	-	-	-	-
Consulting Services	-	8,000	8,000	8,000	8,000
Other Services & Expenses	6,550	20,000	20,000	20,000	20,000
General Liability Insurance	1,063,461	1,265,000	1,100,000	1,265,000	1,265,000
Property Insurance	848,152	1,047,500	1,030,000	1,152,250	1,152,250
Other Insurance	143,491	120,000	60,000	60,000	60,000
Insurance Claims	1,400,981	950,000	950,000	1,100,000	1,100,000
Purchased Services Total	\$ 3,464,006	\$ 3,420,380	\$ 3,177,886	\$ 3,615,000	\$ 3,615,000
Debt Othr Financing					
Fund Balance Generated	573,785	-	-	44,624	30,486
Debt Othr Financing Total	\$ 573,785	\$ -	\$ -	\$ 44,624	\$ 30,486

Insurance

Function:

Other

Line Item Detail

Agency Primary Fund: Insurance

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Assessor	(18,694)	(5,099)	(5,099)	(6,348)	(6,348)
ID Billing To Attorney	(4,488)	(5,315)	(5,315)	(6,108)	(6,108)
ID Billing To Civil Rights	(7,107)	(7,101)	(7,101)	(7,493)	(7,493)
ID Billing To Clerk	(10,237)	(8,754)	(8,754)	(12,831)	(12,831)
ID Billing To Common Council	(46,058)	(62,008)	(62,008)	(66,849)	(66,849)
ID Billing To Finance	(8,060)	(8,051)	(8,051)	(10,006)	(10,006)
ID Billing To Human Resources	(4,118)	(3,453)	(3,453)	(3,913)	(3,913)
ID Billing To Information Tec	(15,261)	(16,065)	(16,065)	(18,037)	(18,037)
ID Billing To Mayor	(29,355)	(2,413)	(2,413)	(3,190)	(3,190)
ID Billing To Municipal Court	(952)	(1,135)	(1,135)	(1,360)	(1,360)
ID Billing To EAP	(757)	(807)	(807)	(951)	(951)
ID Billing To Fire	(197,822)	(205,995)	(205,995)	(217,550)	(217,550)
ID Billing To Police	(859,703)	(1,062,497)	(1,062,497)	(1,370,782)	(1,370,782)
ID Billing to OIM	(666)	(784)	(784)	(949)	(949)
ID Billing To Engineering	(123,719)	(124,466)	(124,466)	(124,985)	(124,985)
ID Billing To Fleet Services	(64,768)	(28,021)	(28,021)	(40,869)	(40,869)
ID Billing To Landfill	(5,284)	(4,740)	(4,740)	(3,015)	(3,015)
ID Billing To Public Works	(769)	(941)	(941)	(1,129)	(1,129)
ID Billing To Streets	(272,245)	(276,970)	(276,970)	(304,453)	(304,453)
ID Billing To Traffic Eng	(33,140)	(38,717)	(38,717)	(43,543)	(43,543)
ID Billing To Library	(95,900)	(109,530)	(109,530)	(125,238)	(125,238)
ID Billing To Parks	(120,775)	(132,006)	(132,006)	(151,017)	(151,017)
ID Billing To Bldg Inspection	(61,311)	(161,380)	(161,380)	(164,589)	(164,589)
ID Billing To Community Dev	(27,941)	(42,607)	(42,607)	(64,063)	(64,063)
ID Billing To Economic Dev	(4,255)	(9,614)	(9,614)	(12,531)	(12,531)
ID Billing To Office Of Dir Pl	(898)	(1,027)	(1,027)	(1,311)	(1,311)
ID Billing To Planning	(6,208)	(6,863)	(6,863)	(7,425)	(7,425)
ID Billing To Monona Terrace	(95,813)	(109,672)	(109,672)	(122,749)	(122,749)
ID Billing To Golf Courses	(9,872)	(11,371)	(11,371)	(14,160)	(14,160)
ID Billing To Parking	(101,073)	(113,693)	(113,693)	(138,100)	(138,100)
ID Billing To Sewer	(75,859)	(96,368)	(96,368)	(117,047)	(117,047)
ID Billing To Stormwater	(35,493)	(38,456)	(38,456)	(41,981)	(41,981)
ID Billing To Transit	(162,476)	(195,574)	(195,574)	(259,273)	(259,273)
ID Billing To Water	(161,740)	(173,978)	(173,978)	(303,534)	(303,534)
ID Billing To CDA Management	(87,183)	(84,529)	(84,529)	(82,621)	(82,621)
Inter Depart Billing Total	\$ (2,750,000)	\$ (3,150,000)	\$ (3,150,000)	\$ (3,850,000)	\$ (3,850,000)

Transfer Out

Transfer Out To General	55,121	-	-	-	-
Transfer Out To Capital	290	-	-	-	-
Transfer Out To Sewer	1,702	-	-	-	-
Transfer Out To Stormwater	25,527	-	-	-	-
Transfer Out To Parking	11,058	-	-	-	-
Transfer Out To Fleet Services	84,400	-	-	-	-
Transfer Out Total	\$ 178,099	\$ -	\$ -	\$ -	\$ -

Room Tax Commission

Agency Overview

Agency Mission

The agency's mission is to promote Madison as a destination through marketing and promotional efforts.

Agency Overview

Starting in 2017, Room Tax revenues are allocated through the Room Tax Commission. Under Wisconsin state law, 70% of total revenue must be utilized for tourism and marketing efforts and tangible municipal development. The budget outlined in the Executive Budget reflects the budget adopted by the Room Tax Commission.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Room Tax Commission's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Room Tax Commission

2025 Budget Highlights

The 2025 Executive Budget reflects funding allocations adopted by the Room Tax Commission. These adjustments reflect an overall \$635,000 increase in Room Tax revenues when compared to the 2024 Adopted Budget. Budget increases will be implemented by:

- Budgeting \$21.8 million in Room Tax receipts, a \$635,000 increase from the 2024 Adopted Budget.
- Allocating \$6.2 million to the Greater Madison Convention and Visitors Bureau, a \$335,200 increase from the 2024 Adopted Budget.
- Allocating \$307,500 for City Tourism Marketing Activities, a \$10,000 increase from the 2024 Adopted Budget.
- Allocating \$5.4 million to fund operating costs at Monona Terrace, which is the same as the 2024 Adopted Budget.
- Allocating \$2.2 million to the Overture Center, an \$20,000 increase from the 2024 Adopted Budget.
- Allocating \$1.5 million to the Alliant Energy Center, Henry Vilas Zoo, and Olbrich Gardens, an \$83,700 increase from the 2024 Adopted Budget.
- Budgeting \$6.5 million of Room Tax revenue to be retained by the General Fund, a \$190,000 increase from the 2024 Adopted Budget.
- See the Room Tax Fund in the Special Fund Statements section for a full breakout of 2025 expenditures authorized by the Room Tax Commission.

Room Tax Commission

Function:

Other

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Restricted	21,300,806	22,415,268	22,951,989	22,415,268	24,358,533
Total	\$ 21,300,806	\$ 22,415,268	\$ 22,951,989	\$ 22,415,268	\$ 24,358,533

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Room Tax Commission	21,300,806	22,415,268	22,951,989	22,415,268	24,358,533
	\$ 21,300,806	\$ 22,415,268	\$ 22,951,989	\$ 22,415,268	\$ 24,358,533

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General Revenues	(21,145,694)	(21,165,000)	(21,165,000)	(21,165,000)	(21,800,000)
Invest Other Contrib	(155,112)	(41,930)	(59,629)	(41,930)	(39,891)
Other Finance Source	-	(1,208,338)	(1,727,360)	(1,208,338)	(2,518,642)
Total	\$(21,300,806)	\$(22,415,268)	\$(22,951,989)	\$(22,415,268)	\$(24,358,533)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services	8,168,733	9,764,500	10,093,500	9,764,500	10,213,400
Debt Othr Financing	692,657	-	-	-	-
Transfer Out	12,439,417	12,650,768	12,858,489	12,650,768	14,145,133
Total	\$ 21,300,806	\$ 22,415,268	\$ 22,951,989	\$ 22,415,268	\$ 24,358,533

Room Tax Commission**Function:****Other***Service Overview***Service:** Room Tax Commission*Service Description*

This service is responsible for administering the Room Tax fund as prescribed by the Room Tax Commission, which is fully supported by revenues from Room Tax receipts. The goal of the service is to promote Madison as a destination through marketing and tourism related activities and tangible municipal development.

Activities Performed by this Service

- Support operations for Monona Terrace.
- Continue current contract with the Greater Madison Visitors Bureau, which was amended in 2020 in wake of reduced Room Tax revenue.
- Provide funding for tourism related efforts, including Sister Cities, firework events, civic conferences and fairs, and arts events.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	21,300,806	22,415,268	22,951,989	22,415,268	24,358,533
Total	\$ 21,300,806	\$ 22,415,268	\$ 22,951,989	\$ 22,415,268	\$ 24,358,533

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(21,300,806)	(22,415,268)	(22,951,989)	(22,415,268)	(24,358,533)
Personnel	-	-	-	-	-
Non-Personnel	21,300,806	22,415,268	22,951,989	22,415,268	24,358,533
Agency Charges	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Room Tax Commission

Function: Other

Line Item Detail

Agency Primary Fund: Other Restricted

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General Revenues					
Room Tax	(21,143,358)	(21,165,000)	(21,165,000)	(21,165,000)	(21,800,000)
Pen Int Delinq Other Tax	(2,336)	-	-	-	-
General Revenues Total	\$ (21,145,694)	\$ (21,165,000)	\$ (21,165,000)	\$ (21,165,000)	\$ (21,800,000)
Invest Other Contrib					
Interest	(155,112)	(41,930)	(59,629)	(41,930)	(39,891)
Invest Other Contrib Total	\$ (155,112)	\$ (41,930)	\$ (59,629)	\$ (41,930)	\$ (39,891)
Other Finance Source					
Fund Balance Applied	-	(1,208,338)	(1,727,360)	(1,208,338)	(2,518,642)
Other Finance Source Total	\$ -	\$ (1,208,338)	\$ (1,727,360)	\$ (1,208,338)	\$ (2,518,642)
Purchased Services					
Conferences & Training	458	35,000	35,000	35,000	35,000
Consulting Services	14,767	-	-	-	-
Advertising Services	451	-	-	-	-
Program Services	-	20,000	20,000	20,000	20,000
Other Services & Expenses	21,458	30,000	30,000	30,000	30,000
Grants	8,131,599	9,679,500	10,008,500	9,679,500	10,128,400
Purchased Services Total	\$ 8,168,733	\$ 9,764,500	\$ 10,093,500	\$ 9,764,500	\$ 10,213,400
Debt Othr Financing					
Fund Balance Generated	692,657	-	-	-	-
Debt Othr Financing Total	\$ 692,657	\$ -	\$ -	\$ -	\$ -
Transfer Out					
Transfer Out To General	6,648,337	6,350,000	6,350,000	6,350,000	6,540,000
Transfer Out To Debt Service	-	509,768	717,489	509,768	764,133
Transfer Out To Capital	467,321	399,000	399,000	399,000	1,449,000
Transfer Out To Cnvt Center	5,323,759	5,392,000	5,392,000	5,392,000	5,392,000
Transfer Out Total	\$ 12,439,417	\$ 12,650,768	\$ 12,858,489	\$ 12,650,768	\$ 14,145,133

Worker's Compensation

Agency Overview

Agency Mission

The mission of Worker's Compensation is to protect the interests of City workers who are injured or become ill on the job by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits, and assisting injured workers in returning to work as soon as is feasible.

Agency Overview

The Worker's Compensation fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Staff administering this fund are responsible for retaining a third party administrator to handle the City's workers' compensation claims, providing safety services, managing the City's return-to-work program, and purchasing of stop loss coverage. Staff manages the City's safety program and operates as the City liaison with its third party administrator. The goal of Worker's Compensation is to provide injured or ill employees with the provision of appropriate and timely benefits as provided under the Worker's Compensation laws of Wisconsin.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Worker's Compensation Fund's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Workers Compensation

2025 Budget Highlights

Service: Workers Compensation

- Decreases the rates charged to agencies based on anticipated claims. (Decrease: \$500,000)
- Assumes adding \$34,472 to fund balance in 2025.

Workers Compensation

Function: Other

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib	(902)	-	-	-	-
Misc Revenue	(25,137)	(40,000)	(20,000)	-	-
Other Finance Sourc	-	(127,196)	(147,196)	-	-
Transfer In	(1,145)	-	-	-	-
Total	\$ (27,184)	\$ (167,196)	\$ (167,196)	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	100,087	116,392	117,571	117,085	117,085
Benefits	42,966	37,016	35,832	34,698	36,204
Supplies	599	10,000	10,000	10,000	10,000
Purchased Services	2,209,916	4,003,788	4,003,793	3,302,238	3,302,238
Debt Othr Financing	1,423,617	-	-	35,979	34,472
Total	\$ 3,777,184	\$ 4,167,196	\$ 4,167,196	\$ 3,500,000	\$ 3,500,000

Agency Billings

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing	(3,750,000)	(4,000,000)	(4,000,000)	(3,500,000)	(3,500,000)
Total	\$ (3,750,000)	\$ (4,000,000)	\$ (4,000,000)	\$ (3,500,000)	\$ (3,500,000)

NET BUDGET \$ - \$ - \$ - \$ - \$ -

Workers Compensation**Function:****Other***Service Overview***Service:** Workers Comp*Service Description*

This service coordinates citywide programs with safety committees, managers, and employees to provide a safe working environment for City employees. If an employee becomes injured or ill on the job, staff work with providers to provide appropriate and timely benefits as provided under the Worker’s Compensation laws established by the State of Wisconsin.

Activities Performed by this Service

- Claim payments: Payment of worker's compensation claims.
- Administration: Insurance premiums, third-party administrator (TPA) fees, assessments, and administrative expenses.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(27,184)	(167,196)	(167,196)	-	-
Personnel	143,053	153,408	153,403	151,783	153,290
Non-Personnel	3,634,131	4,013,788	4,013,793	3,348,217	3,346,710
Total	\$ 3,750,000	\$ 4,000,000	\$ 4,000,000	\$ 3,500,000	\$ 3,500,000

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges	(3,750,000)	(4,000,000)	(4,000,000)	(3,500,000)	(3,500,000)
Total	\$ (3,750,000)	\$ (4,000,000)	\$ (4,000,000)	\$ (3,500,000)	\$ (3,500,000)

Workers Compensation

Function: Other

Line Item Detail

Agency Primary Fund: Worker's Compensation

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Invest Other Contrib					
Interest	(902)	-	-	-	-
Invest Other Contrib Total	\$ (902)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	(25,137)	(40,000)	(20,000)	-	-
Misc Revenue Total	\$ (25,137)	\$ (40,000)	\$ (20,000)	\$ -	\$ -
Other Finance Source					
Fund Balance Applied	-	(127,196)	(147,196)	-	-
Other Finance Source Total	\$ -	\$ (127,196)	\$ (147,196)	\$ -	\$ -
Transfer In					
Transfer In From General	(1,145)	-	-	-	-
Transfer In Total	\$ (1,145)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	101,548	108,392	109,571	109,085	109,085
Compensated Absence	(1,461)	-	-	-	-
Hourly Wages	-	8,000	8,000	8,000	8,000
Salaries Total	\$ 100,087	\$ 116,392	\$ 117,571	\$ 117,085	\$ 117,085
Benefits					
Health Insurance Benefit	19,925	21,411	18,924	18,497	20,077
Wage Insurance Benefit	493	431	646	607	607
WRS	7,033	7,479	7,860	7,527	7,581
FICA Medicare Benefits	7,485	7,695	8,402	8,068	7,939
Other Post Emplmnt Benefit	992	-	-	-	-
Pension Expense	7,037	-	-	-	-
Benefits Total	\$ 42,966	\$ 37,016	\$ 35,832	\$ 34,698	\$ 36,204
Supplies					
Office Supplies	337	1,000	1,000	1,000	1,000
Work Supplies	69	9,000	9,000	9,000	9,000
Safety Supplies	193	-	-	-	-
Supplies Total	\$ 599	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

Workers Compensation

Function:

Other

Line Item Detail

Agency Primary Fund: Worker's Compensation

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	77	250	255	250	250
Cellular Telephone	29	50	50	-	-
Custodial Bldg Use Charges	9,079	8,988	8,988	8,988	8,988
Conferences & Training	(7,047)	1,000	1,000	1,000	1,000
Memberships	502	1,000	1,000	1,000	1,000
Audit Services	1,000	-	-	-	-
Management Services	155,125	154,500	154,500	160,000	160,000
Consulting Services	119,800	123,000	123,000	126,000	126,000
Other Services & Expenses	3,580	5,000	5,000	5,000	5,000
Other Insurance	441,025	460,000	460,000	500,000	500,000
Insurance Claims	1,486,747	3,250,000	3,250,000	2,500,000	2,500,000
Purchased Services Total	\$ 2,209,916	\$ 4,003,788	\$ 4,003,793	\$ 3,302,238	\$ 3,302,238
Debt Othr Financing					
Fund Balance Generated	1,423,617	-	-	35,979	34,472
Debt Othr Financing Total	\$ 1,423,617	\$ -	\$ -	\$ 35,979	\$ 34,472

Workers Compensation

Function: Other

Line Item Detail

Agency Primary Fund: Worker's Compensation

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Assessor	(12,805)	(12,945)	(12,945)	(11,358)	(11,358)
ID Billing To Attorney	(1,595)	(1,599)	(1,599)	(1,521)	(1,521)
ID Billing To Civil Rights	(1,102)	(993)	(993)	(966)	(966)
ID Billing To Clerk	(846)	(1,334)	(1,334)	(884)	(884)
ID Billing To Common Council	(287)	(370)	(370)	(381)	(381)
ID Billing To Finance	(2,151)	(2,408)	(2,408)	(2,287)	(2,287)
ID Billing To Human Resources	(1,031)	(1,042)	(1,042)	(908)	(908)
ID Billing To Information Tec	(4,551)	(5,005)	(5,005)	(3,380)	(3,380)
ID Billing To Mayor	(683)	(750)	(750)	(723)	(723)
ID Billing To Municipal Court	(223)	(231)	(231)	(220)	(220)
ID Billing To EAP	(175)	(201)	(201)	(168)	(168)
ID Billing To Fire	(939,136)	(1,002,837)	(1,002,837)	(879,767)	(879,767)
ID Billing To Police	(790,269)	(880,387)	(880,387)	(792,951)	(792,951)
ID Billing to OIM	-	(2)	(2)	(74)	(74)
ID Billing To Engineering	(170,003)	(198,740)	(198,740)	(184,806)	(184,806)
ID Billing To Fleet Services	(30,679)	(31,035)	(31,035)	(22,195)	(22,195)
ID Billing To Landfill	-	(757)	(757)	(659)	(659)
ID Billing To Public Works	(200)	(217)	(217)	(604)	(604)
ID Billing To Streets	(417,321)	(380,492)	(380,492)	(317,594)	(317,594)
ID Billing To Traffic Eng	(90,750)	(101,043)	(101,043)	(72,075)	(72,075)
ID Billing To Library	(15,102)	(17,421)	(17,421)	(15,927)	(15,927)
ID Billing To Parks	(194,906)	(208,074)	(208,074)	(138,643)	(138,643)
ID Billing To Bldg Inspection	(24,433)	(26,775)	(26,775)	(22,593)	(22,593)
ID Billing To Community Dev	(3,002)	(2,666)	(2,666)	(2,241)	(2,241)
ID Billing To Economic Dev	(1,566)	(1,653)	(1,653)	(1,625)	(1,625)
ID Billing To Office Of Dir Pl	(171)	(196)	(196)	(229)	(229)
ID Billing To Planning	(2,629)	(2,791)	(2,791)	(2,525)	(2,525)
ID Billing To Monona Terrace	(25,363)	(37,422)	(37,422)	(35,486)	(35,486)
ID Billing To Golf Courses	(24,350)	(27,521)	(27,521)	(27,550)	(27,550)
ID Billing To Parking	(46,678)	(49,459)	(49,459)	(43,428)	(43,428)
ID Billing To Sewer	(35,357)	(37,637)	(37,637)	(32,498)	(32,498)
ID Billing To Stormwater	(14,666)	(14,908)	(14,908)	(12,305)	(12,305)
ID Billing To Transit	(708,686)	(752,959)	(752,959)	(686,789)	(686,789)
ID Billing To Water	(164,054)	(171,103)	(171,103)	(160,866)	(160,866)
ID Billing To CDA Management	(25,230)	(27,027)	(27,027)	(23,774)	(23,774)
Inter Depart Billing Total	\$ (3,750,000)	\$ (4,000,000)	\$ (4,000,000)	\$ (3,500,000)	\$ (3,500,000)



Planning & Development

Building Inspection
CDA Housing Operations
CDA Redevelopment
Community Development Division (CDD)
Economic Development Division (EDD)
PCED Office of the Director
Planning Division

Building Inspection

Agency Overview

Agency Mission

The mission of Building Inspection is to ensure the wellbeing of people through ensuring the safety of property. The agency seeks to maintain public trust and confidence by improving the construction and maintenance of structures and property, administering codes and ordinances, continually improving codes, procedures, and regulations, providing information to its customers, and providing high quality services.

Agency Overview

The Agency is responsible for inspection, zoning and code enforcement, and consumer protection. The goal of Building Inspection is to ensure services are efficiently delivered and accessible to residents. Building Inspection will advance this goal by reviewing and updating Madison General Ordinances, proactively completing field observations of blighted areas, maximizing capacity by utilizing inspectors for less traditional roles, and standardizing processes.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Building Inspection's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Consumer Protection
- Health and Welfare
- Inspection
- Systematic Code Enforcement
- Zoning and Signs

The 2025 Executive Budget has been updated to the following services:

- Building Permits & Inspections
- Home & Property
- Weights & Measures
- Zoning and Signs

2025 Budget Highlights

Agency-wide Changes

- Includes \$50,000 in new revenues related to three application/permit fees: Tourist/Rooming House applications (increase from \$100 to \$300), first Certificates of Occupancy (increase from \$10 to \$50), and sign permit applications (base application fee of \$25). The increased revenue is reflected in General Fund revenues rather than agency revenues, but are related to services performed by the Division.

Service: Building Permits & Inspections

- New service in 2025 budget. Service was renamed from Inspection.
- Budget maintains current activity levels.

Service: Home & Property

- New service in 2025 budget. Service consolidates Health and Welfare and Systematic Code Enforcement services.

- Budget maintains current activity levels.

Service: Weights & Measures

- New service in 2025 budget. Service was renamed from Consumer Protection.
- Budget maintains current activity levels.

Service: Zoning and Signs

- No change from prior year.
- Budget maintains current activity levels.

Building InspectionFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	4,948,032	5,630,509	5,448,036	5,840,168	5,896,003
Total	\$ 4,948,032	\$ 5,630,509	\$ 5,448,036	\$ 5,840,168	\$ 5,896,003

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Building Permits & Inspections	<i>Service history not shown due to Results Madison</i>			2,831,808	2,857,819
Home & Property	<i>service restructure. Services listed here will take</i>			1,738,650	1,758,576
Weights & Measures	<i>effect January 1, 2025.</i>			296,572	298,199
Zoning And Signs				973,138	981,409
	\$ 4,948,032	\$ 5,630,509	\$ 5,448,036	\$ 5,840,168	\$ 5,896,003

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(60,766)	(46,000)	(45,200)	(46,000)	(46,000)
Licenses And Permits	(9,339)	(10,000)	(10,000)	(10,000)	(10,000)
Transfer In	-	(6,000)	(6,000)	(6,000)	(6,000)
Total	\$ (70,105)	\$ (62,000)	\$ (61,200)	\$ (62,000)	\$ (62,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,436,098	3,855,084	3,736,195	4,024,590	4,024,590
Benefits	1,112,683	1,249,578	1,223,159	1,280,168	1,336,292
Supplies	49,253	71,273	43,988	71,273	71,273
Purchased Services	213,394	203,385	192,705	203,385	203,385
Inter Depart Charges	206,708	313,190	313,190	322,751	322,463
Total	\$ 5,018,136	\$ 5,692,509	\$ 5,509,236	\$ 5,902,168	\$ 5,958,003

Building Inspection

Function:

Planning and Development

*Service Overview***Service:** Building Permits & Inspections*Service Description*

This service ensures compliance with Madison's building and mechanical system ordinances by reviewing and inspecting construction projects, contractor licensing, permit records, preoccupancy inspections, and underground utilities. The process ensures buildings are constructed according to all applicable codes (zoning, building, plumbing, heating, and electrical) and the building is safe to occupy when the project is completed. This service also ensures copies of all building floor and elevation plans are attached to the building archives and provides access to plans for external customers, including home and building owners, builders, and realtors.

Activities Performed by this Service

- Plan Review and Approval: Review proposed construction projects for compliance with building code and issue permits for work to be completed.
- Building, Electrical, Plumbing, and HVAC Component Inspection: Inspect permitted work to verify construction is in accordance with the approved plans and conforms to applicable codes.
- Contractor Training: Provide contractors the ability to obtain continuing education credits required for maintaining state issued licenses and create a forum for educating individuals about developing industry practices.
- Complaint and Public Inquiry Response: Investigate and answer public questions regarding applicable code and construction practices.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,831,808	2,857,819
Other-Expenditures				-	-
Total				\$ 2,831,808	\$ 2,857,819

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(60,000)	(60,000)
Personnel				2,676,201	2,702,212
Non-Personnel				137,552	137,552
Agency Charges				78,055	78,055
Total				\$ 2,831,808	\$ 2,857,819

Service Overview

Service: Home & Property

Service Description

This service inspects commercial and residential properties and provides routine building services, ensuring properties and buildings are in compliance with the City's Minimum Housing and Property Maintenance Codes. This service is also responsible for heating problems, water leakage corrections, infestation/eradication, repair of broken railings, windows, and doors, and dozens of other problems associated with keeping the City's housing stock habitable and in good condition. This service addresses community standards in regard to property maintenance, to ensure a pleasant and safe setting for City residents and visitors. Responsibilities include enforcement and education efforts regarding sidewalk snow removal, trash, junk, and debris removal, tall grass and weed mitigation, and graffiti removal. This service provides property maintenance inspections for all buildings, including owner-occupied residential properties, rental residential properties, and commercial properties. The goal of this service is to preserve public health, safety, and general welfare of all residents, to help maintain property values by eliminating blighting influences and to enhance the public and private benefits resulting from safe and sanitary maintenance of properties.

Activities Performed by this Service

- **Snow Enforcement:** Inspect and issue tickets for violations of the snow removal ordinance, MGO 10.28. Coordinate snow and ice removal when the violation persists, resulting in the billing of the property owner.
- **Tall Grass and Weeds Enforcement:** Inspect and issue an official notice for violations of tall grass and noxious weeds ordinances, MGOs 27.05 (2)(f) and 23.29. Coordinate grass cutting on vacant properties when the violation persists, resulting in the billing of the property owner.
- **Erosion Control Enforcement:** Ensure compliance with MGO Chapter 37 and SPS 321.125 to prevent disturbed soils from leaving a construction site.
- **Junk, Trash, and Debris Enforcement:** Inspect and issue an official notice for violations of junk, trash, and debris ordinance, MGO 27.05 (2)(c). Continue with enforcement actions until the violation is corrected.
- **Miscellaneous:** Enforce vision clearance issues, tree concerns, graffiti, inoperable cars, and the abatement of public nuisances. Respond to complaints from residents and referrals from the Mayor's office, Alders, and other agencies regarding inspection and enforcement of the violations listed above; answer questions regarding violations and ordinance enforcement.
- **Tenant Complaint Response:** Inspect and issue official notice after verifying violations in tenant's apartment. Follow-up after due date to ensure compliance. Process rent abatement documents when appropriate.
- **General Building Condition Complaint Response:** Inspect and issue official notice after verifying violations. Follow-up after due date to ensure compliance.
- **Systematic Inspection:** Perform systematic inspections in a specified blighted area approved by Common Council in compliance with state requirements. Issue official notices when appropriate and follow-up to ensure compliance.
- **Community Team and Committee Staffing:** Serve as members and leaders on various teams including Neighborhood Resource Teams.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,738,650	1,758,576
Other-Expenditures				-	-
Total				\$ 1,738,650	\$ 1,758,576

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(2,000)	(2,000)
Personnel				1,501,480	1,521,406
Non-Personnel				106,384	106,384
Agency Charges				132,786	132,786
Total				\$ 1,738,650	\$ 1,758,576

Building Inspection

Function:

Planning and Development

*Service Overview***Service:** Weights & Measures*Service Description*

This service is responsible for inspecting packaging, weighing, and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. The goal of this service is to complete full inspection and licensure of every business and commerce operation under the City's authority in order to ensure Madison consumers receive the correct amount of product for which they pay.

Activities Performed by this Service

- Scanner Inspection: Annual review of scanners at the point of sale throughout Madison to ensure products are billed at the advertised price and totals calculated represent the correct amount.
- Gas Pump Inspection: Annual review of gas pumps throughout Madison to ensure pumps are delivering correct quantity of fuel and operating in a proper and secure manner.
- Weighing Scale Inspection: Annual review of scales for trade throughout Madison to ensure products weighed for sale are functioning correctly and within appropriate tolerance to be used for trade.
- Packaging Inspection: Continual review of packaging methods throughout establishments in Madison verifying store packaged products on site conform to the appropriate labeling and distribution standards.
- Miscellaneous: Respond to consumer complaints regarding products purchased and method of sale business operations. Interact with state and federal bodies to ensure uniformity in code regulation and enforcement.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				296,572	298,199
Other-Expenditures				-	-
Total				\$ 296,572	\$ 298,199

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				242,521	244,436
Non-Personnel				8,162	8,162
Agency Charges				45,889	45,601
Total				\$ 296,572	\$ 298,199

Building Inspection

Function:

Planning and Development

*Service Overview***Service:** Zoning And Signs*Service Description*

This service reviews and regulates Madison's Zoning and Sign Control ordinances. The goal of the service is to provide timely resolution of land use issues for developers, property owners and the general public. This service provides approvals, inspections, investigation, and maintenance of records, zoning changes, and street sign ordinance administration. The service provides review and approvals prior to issuance of a permit as well as post-construction inspection services to ensure the project was completed in accordance with the approvals.

Activities Performed by this Service

- Zoning Code Review for Proposed Projects: Serve as intake point for Plan Commission and Zoning Board of Appeals requests. Review minor alteration requests for zoning compliance and process director approvals. Review commercial and residential building permit requests along with minor improvements not requiring permits but requiring zoning compliance.
- Citywide Site Plan Review Management: Intake requests, copies, and digital plans for site plan review and process fees. Coordinate plan distribution and approval to other City agencies.
- Zoning and Sign Complaint Response: Investigate complaints, prepare and send notices of violation. Facilitate the process to resolve violations, including re-inspection, citations, and legal intervention when necessary.
- Sign Application Review: Intake and process sign permit requests and review for compliance with sign code. Collect fees, issue permits, and inspect for installation compliance.
- Requests for Information Response, Records Research, and Zoning Letters: Records research for open records and similar requests, prepare zoning letters, process requests, and collect fees.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				973,138	981,409
Other-Expenditures				-	-
Total				\$ 973,138	\$ 981,409

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				884,557	892,828
Non-Personnel				22,560	22,560
Agency Charges				66,021	66,021
Total				\$ 973,138	\$ 981,409

Building InspectionFunction: **Planning and Development**

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(59,666)	(44,000)	(44,000)	(44,000)	(44,000)
Graffiti Removal	(1,100)	(2,000)	(1,200)	(2,000)	(2,000)
Charges For Services Total	\$ (60,766)	\$ (46,000)	\$ (45,200)	\$ (46,000)	\$ (46,000)
Licenses And Permits					
Other Permits	(9,339)	(10,000)	(10,000)	(10,000)	(10,000)
Licenses And Permits Total	\$ (9,339)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)
Transfer In					
Transfer In From CDBG	-	(6,000)	(6,000)	(6,000)	(6,000)
Transfer In Total	\$ -	\$ (6,000)	\$ (6,000)	\$ (6,000)	\$ (6,000)
Salaries					
Permanent Wages	3,363,645	3,876,312	3,666,559	4,040,838	4,040,838
Salary Savings	-	(19,195)	-	(20,204)	(20,204)
Pending Personnel	-	592	-	7,996	7,996
Premium Pay	2,077	16,796	2,122	17,300	17,300
Compensated Absence	25,706	30,000	30,000	30,900	30,900
Overtime Wages Permanent	42,946	6,555	36,643	6,752	6,752
Election Officials Wages	1,725	-	870	-	-
Budget Efficiencies	-	(55,976)	-	(58,992)	(58,992)
Salaries Total	\$ 3,436,098	\$ 3,855,084	\$ 3,736,195	\$ 4,024,590	\$ 4,024,590
Benefits					
Health Insurance Benefit	576,323	644,290	638,590	644,290	699,401
Wage Insurance Benefit	15,533	15,450	15,437	14,906	14,906
WRS	234,161	267,466	256,318	278,817	280,837
FICA Medicare Benefits	251,912	285,879	271,782	298,660	297,652
Post Employment Health Plans	34,755	36,493	41,033	43,495	43,495
Benefits Total	\$ 1,112,683	\$ 1,249,578	\$ 1,223,159	\$ 1,280,168	\$ 1,336,292
Supplies					
Office Supplies	8,184	13,363	8,132	13,363	13,363
Copy Printing Supplies	13,117	13,960	8,410	13,960	13,960
Furniture	-	2,500	-	2,500	2,500
Hardware Supplies	532	4,500	761	4,500	4,500
Postage	18,262	20,000	10,855	20,000	20,000
Books & Subscriptions	751	1,450	1,000	1,450	1,450
Work Supplies	-	3,500	4,956	3,500	3,500
Safety Supplies	462	2,000	335	2,000	2,000
Inventory	7,946	10,000	9,539	10,000	10,000
Supplies Total	\$ 49,253	\$ 71,273	\$ 43,988	\$ 71,273	\$ 71,273

Building Inspection

Function: **Planning and Development**

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Telephone	1,355	3,856	1,110	3,856	3,856
Cellular Telephone	11,155	7,362	13,996	7,362	7,362
Graffiti Removal	6,676	6,500	6,452	6,500	6,500
Comm Device Mntc	-	3,400	-	3,400	3,400
Equipment Mntc	1,455	-	-	-	-
System & Software Mntc	2,031	7,183	124	7,183	7,183
Recruitment	63	-	17	-	-
Mileage	124,336	128,860	112,062	128,860	128,860
Conferences & Training	3,603	6,750	6,978	6,750	6,750
Memberships	1,830	1,200	4,148	1,200	1,200
Legal Services	13,510	6,500	19,309	6,500	6,500
Storage Services	4,407	1,500	3,483	1,500	1,500
Consulting Services	-	1,221	-	1,221	1,221
Advertising Services	1,915	7,808	1,202	7,808	7,808
Interpreters Signing Services	-	500	-	500	500
Other Services & Expenses	41,059	19,795	23,823	19,795	19,795
Permits & Licenses	-	950	-	950	950
Purchased Services Total	\$ 213,394	\$ 203,385	\$ 192,705	\$ 203,385	\$ 203,385
Inter Depart Charges					
ID Charge From Engineering	113,620	113,620	113,620	124,982	124,982
ID Charge From Fleet Services	5,328	9,199	9,199	8,368	8,080
ID Charge From Traffic Eng	2,016	2,216	2,216	2,216	2,216
ID Charge From Insurance	61,311	161,380	161,380	164,590	164,590
ID Charge From Workers Comp	24,433	26,775	26,775	22,595	22,595
Inter Depart Charges Total	\$ 206,708	\$ 313,190	\$ 313,190	\$ 322,751	\$ 322,463

Building Inspection

Function: **Planning and Development**

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	5.00	300,052	5.00	310,510	5.00	310,510
ADMIN SUPV-18	18	1.00	74,932	1.00	77,670	1.00	77,670
BLDG INSPECT DIV DIR-21	21	1.00	146,796	1.00	152,161	1.00	152,161
CODE ENFORCE OFF 3-16	16	12.00	1,028,391	12.00	1,081,332	12.00	1,081,332
CODE ENFORCE OFF 4-16	16	1.00	92,533	1.00	98,707	1.00	98,707
ELEC/HEAT INSPECTOR-16	16	4.00	354,596	4.00	370,482	4.00	370,482
HSG INSPECTION SUPV-18	18	1.00	115,373	1.00	119,589	1.00	119,589
INFORMATION CLERK-20	20	1.00	61,047	1.00	63,278	1.00	63,278
PLAN REV & INSP SUPV-18	18	1.00	132,539	1.00	137,382	1.00	137,382
PLAN REVIEW SPEC 2-16	16	1.00	68,416	1.00	79,524	1.00	79,524
PLAN REVIEW SPEC 3-16	16	1.00	99,719	1.00	103,363	1.00	103,363
PLAN REVIEW SPEC 4-16	16	1.00	84,614	1.00	98,707	1.00	98,707
PLUMB/HEAT INSPECTOR-16	16	3.00	282,988	3.00	293,327	3.00	293,327
PROPERTY CODE INSP 1-16	16	2.00	142,147	2.00	147,341	2.00	147,341
PROPERTY CODE INSP 3-16	16	1.00	74,266	1.00	76,981	1.00	76,981
WGTS MEASURES INSP 3-16	16	2.00	180,048	2.00	186,627	2.00	186,627
ZONING ADMIN ASST-16	16	2.00	194,049	2.00	201,139	2.00	201,139
ZONING ADMINISTRATOR-18	18	1.00	113,847	1.00	129,606	1.00	129,606
ZONING CODE OFF 2-16	16	4.00	329,959	4.00	313,114	4.00	313,114
		45.00	\$3,876,312	45.00	\$4,040,838	45.00	\$4,040,838

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Housing Operations

Agency Overview

Agency Mission

The mission of the Community Development Authority (CDA) Housing Operations is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community.

Agency Overview

The Agency provides property management, maintenance, and resident supportive services to CDA Public Housing units. The CDA also administers the Section 8 Housing Choice Voucher program. The goal of Housing Operations is to provide stable and safe housing to low-income families throughout the city. This goal is accomplished by increasing the Section 8 Housing Choice Voucher participation to the maximum level as supported by HUD funding and maintaining high public housing occupancy.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. CDA Housing Operation's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following services:

- Housing Vouchers
- Public Housing

2025 Budget Highlights

Service: Housing Vouchers

- Increases interest income to closer reflect actuals (\$20,500).
- Decreases intergovernmental revenues due to Section 8 Housing Assistance Payment recalculation at the federal level (\$1.2 million). Corresponding decrease to housing assistance payments in purchased services based on previous year's demonstrated housing assistance program need. Program participation size will be maintained.
- Increases supplies major expenses to address vehicle needs and other general supply needs (\$98,000).

Service: Public Housing

- Increases federal government funding based on Department of Housing and Urban Development (HUD)-approved increase of rent at Parkside property (\$140,200).
- Increases overall charges for services based on the previous 3 years' trend (\$35,600).
- Increases interest income to closer reflect actuals (\$62,500).
- Increases transfer in due to an updated federal Capital Grant Fund award amount (\$494,700).
- Increases personnel costs to reflect the Administrative Support Team's time spent supporting the Community Development Authority (\$23,000). A corresponding decrease is reflected in the Finance Department's budget.
- Decreases consulting services based on moving the remainder of the contract for the Triangle redevelopment to CDA Redevelopment agency (\$1.0 million).
- Increases utilities, property insurance, property taxes, construction rates, and contractual services (\$450,000).
- Increases contingent reserve for Parkside property due to HUD-approved rent increase (\$584,800).
- Decreases charges and corresponding billings to CDA properties due to the decrease in HUD's allowed Management Rate fee (\$51,300).
- Increase Public Housing Central Operating Cost Center reserve support of all Public Housing properties to support personnel and operational cost increases (\$230,800).

CDA Housing OperationsFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
CDA	35,533,940	33,688,445	32,140,116	32,657,158	32,726,352
Total	\$ 35,533,940	\$ 33,688,445	\$ 32,140,116	\$ 32,657,158	\$ 32,726,352

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Housing Vouchers	19,473,319	21,735,602	21,521,613	20,288,600	20,292,947
Public Housing	16,060,620	11,952,842	10,618,503	12,368,558	12,433,405
Total	\$ 35,533,940	\$ 33,688,445	\$ 32,140,116	\$ 32,657,158	\$ 32,726,352

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(21,094,366)	(26,682,485)	(26,682,485)	(26,044,738)	(26,044,738)
Charges For Services	(3,832,353)	(4,023,371)	(3,391,121)	(4,059,334)	(4,059,334)
Invest Other Contrib	(287,053)	(58,317)	(121,168)	(141,279)	(141,279)
Misc Revenue	(368,996)	(60,529)	(125,895)	(102,751)	(102,751)
Other Finance Source	(8,058,460)	(2,161,305)	(1,126,708)	(1,111,875)	(1,181,069)
Transfer In	(1,892,712)	(702,438)	(692,738)	(1,197,181)	(1,197,181)
Total	\$ (35,533,940)	\$ (33,688,445)	\$ (32,140,116)	\$ (32,657,158)	\$ (32,726,352)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,478,525	4,217,458	3,713,274	4,253,004	4,284,352
Benefits	1,318,185	1,414,576	1,265,876	1,327,480	1,388,812
Supplies	549,057	710,426	509,183	804,866	804,866
Purchased Services	21,500,496	25,606,472	24,912,231	23,777,421	23,777,421
Debt Othr Financing	6,512,941	490,541	490,580	996,607	981,751
Inter Depart Charges	948,884	1,057,112	1,057,112	1,018,583	1,015,105
Inter Depart Billing	(666,860)	(774,312)	(774,312)	(717,816)	(722,968)
Transfer Out	1,892,712	966,172	966,172	1,197,013	1,197,013
Total	\$ 35,533,940	\$ 33,688,445	\$ 32,140,116	\$ 32,657,158	\$ 32,726,352

Service Overview

Service: Housing Vouchers

Service Description

This service provides Section 8 Housing Vouchers across the City of Madison. The housing vouchers provide rental assistance to fill the gap between what low-income tenants can afford to pay and the actual cost of decent, safe, and sanitary housing. The voucher program serves households with incomes below the area median income: priority is given to the elderly, disabled, families with minor children, chronically homeless veterans, and other targeted groups. The number of households receiving Section 8 housing varies based on the area’s market rate rent and HUD’s available funding. It has been averaging upwards of 1900 households. The goal of this service is to help those individuals and families who are at risk of becoming homeless or who are currently rent burdened afford stable housing.

Activities Performed by this Service

- **Housing Assistance Payments:** Direct Payments made to landlords to subsidize the market rent to an affordable level based on the participant's income.
- **Voucher Administration:** Expenses incurred to administer the Section 8 program.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	19,473,319	21,735,602	21,521,613	20,288,600	20,292,947
Total	\$ 19,473,319	\$ 21,735,602	\$ 21,521,613	\$ 20,288,600	\$ 20,292,947

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(19,473,319)	(21,708,725)	(21,521,613)	(20,288,600)	(20,292,947)
Personnel	1,341,233	1,683,856	1,356,466	1,523,426	1,542,699
Non-Personnel	18,064,059	19,985,460	20,098,861	18,699,909	18,685,053
Agency Charges	68,027	66,287	66,287	65,265	65,195
Total	\$ (0)	\$ 26,877	\$ 0	\$ -	\$ (0)

Service Overview

Service: Public Housing

Service Description

This service provides public housing assistance across the City of Madison through Community Development Authority (CDA) owned and operated developments. The CDA owns, manages, and maintains 742 units of Low Rent Public Housing with funding from the Federal Department of Housing and Urban Development (HUD). It also owns, manages, and maintains 114 multi-family units with funding from Wisconsin Housing and Economic Development Authority (WHEDA) and 24 Project-Based Voucher Units. This service is available to residents with income below 80 percent of area median income, with priority given to the elderly, disabled, and families with minor children and operates within strict compliance of the Fair Housing Act. Residents in CDA housing pay 30 percent of adjusted gross income for rent and utilities.

Activities Performed by this Service

- Central Operating Cost Center (COCC): Provides administrative support to the Public Housing program. The COCC collects and screens all program applications and provides policy, procurement, and financial oversight.
- The East Asset Management Project (AMP) comprises 163 units at 4 different physical locations. This activity includes all expenses to manage and maintain the physical property in accordance with federal regulations.
- The West AMP is made up of 269 units in 15 different physical locations. This activity includes all expenses to manage and maintain these properties in accordance with federal regulations.
- The Triangle AMP comprises 224 units in 7 buildings at 1 physical location. This activity includes all expenses to manage and maintain these properties in accordance with federal regulations.
- Karabis Apartments comprises 20 units in 1 building located at the Triangle Site. All of the units in this building are handicapped accessible. This activity includes all expenses needed to manage and maintain this building in accordance with the contract agreement with the Wisconsin Housing and Economic Development Authority (WHEDA).
- Parkside Apartments is made up of 94 units and 1 commercial space in 5 buildings at the Triangle Site. The commercial space is currently leased to Asian Foods. This activity includes all expenses needed to manage and maintain these buildings in accordance with contract agreements with WHEDA.
- The Truax Phase 1 AMP is made up of 71 units in 6 buildings located on the East site and bordering Wright and Straubel Streets. This property includes 47 public housing units and 24 Project Based Section 8 voucher units, all of which are managed by the East Site Manager. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal regulations.
- The Truax Phase 2 AMP comprises 48 units in 3 buildings located on the East Site. This property includes 40 public housing units and 8 Project Based Section 8 Voucher units. The CDA manages 40 units and Porchlight manages 8 units. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal regulations.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	16,060,620	11,952,842	10,618,503	12,368,558	12,433,405
Total	\$ 16,060,620	\$ 11,952,842	\$ 10,618,503	\$ 12,368,558	\$ 12,433,405

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(16,060,620)	(11,979,719)	(10,618,503)	(12,368,558)	(12,433,405)
Personnel	3,455,476	3,948,178	3,622,684	4,057,058	4,130,465
Non-Personnel	12,391,146	7,788,151	6,779,305	8,075,998	8,075,998
Agency Charges	213,998	216,514	216,514	235,503	226,943
Total	\$ (0)	\$ (26,877)	\$ (0)	\$ (0)	\$ 0

CDA Housing Operations

Function: Planning and Development

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(20,423,395)	(23,188,024)	(23,188,024)	(22,221,209)	(22,221,209)
Federal Revenues Capital	-	(2,891,461)	(2,891,461)	(2,426,736)	(2,426,736)
State Revenues Operating	(659,238)	(598,000)	(598,000)	(1,395,560)	(1,395,560)
Local Revenues Operating	(3,997)	(1,000)	(1,000)	(233)	(233)
Other Unit Of Gov Revenues OI	(7,736)	(4,000)	(4,000)	(1,000)	(1,000)
Intergov Revenues Total	\$ (21,094,366)	\$ (26,682,485)	\$ (26,682,485)	\$ (26,044,738)	\$ (26,044,738)
Charges For Services					
Miscellaneous Chrgs For Servic	(82,378)	(105,600)	(38,749)	(66,597)	(66,597)
Reimbursement Of Expense	(8,533)	(1,000)	(1,240)	(1,350)	(1,350)
Dwelling Rent	(3,589,296)	(3,764,210)	(3,198,571)	(3,880,445)	(3,880,445)
Non Dwelling Rent	(152,146)	(152,561)	(152,561)	(110,942)	(110,942)
Charges For Services Total	\$ (3,832,353)	\$ (4,023,371)	\$ (3,391,121)	\$ (4,059,334)	\$ (4,059,334)
Invest Other Contrib					
Interest	(287,053)	(58,317)	(121,168)	(141,279)	(141,279)
Invest Other Contrib Total	\$ (287,053)	\$ (58,317)	\$ (121,168)	\$ (141,279)	\$ (141,279)
Misc Revenue					
Insurance Recoveries	(105,124)	-	(25,628)	-	-
Lease Revenue	(29,475)	-	(46,000)	(46,360)	(46,360)
Miscellaneous Revenue	(234,397)	(60,529)	(54,267)	(56,391)	(56,391)
Misc Revenue Total	\$ (368,996)	\$ (60,529)	\$ (125,895)	\$ (102,751)	\$ (102,751)
Other Finance Source					
Sale Of Assets	(1,870)	-	(16,200)	-	-
(Gain) Loss On Sale Of Asset	-	(350,925)	-	(393,197)	(393,197)
Tax Credit Funding	(25,394)	(25,394)	(25,394)	(25,394)	(25,394)
Oper Contribution Municipal	(64,480)	-	-	-	-
Fund Balance Applied	(7,966,716)	(1,784,986)	(1,085,114)	(693,283)	(762,478)
Other Finance Source Total	\$ (8,058,460)	\$ (2,161,305)	\$ (1,126,708)	\$ (1,111,875)	\$ (1,181,069)
Transfer In					
Transfer In From CDA	(1,892,712)	(702,438)	(692,738)	(1,197,181)	(1,197,181)
Transfer In Total	\$ (1,892,712)	\$ (702,438)	\$ (692,738)	\$ (1,197,181)	\$ (1,197,181)

CDA Housing Operations

Function: Planning and Development

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	3,388,568	3,970,519	3,616,991	4,152,002	4,152,002
Salary Savings	-	(41,020)	-	(41,520)	(41,520)
Pending Personnel	-	176,115	-	44,846	76,194
Premium Pay	9,614	12,900	8,652	9,225	9,225
Workers Compensation Wages	1,578	700	-	-	-
Compensated Absence	1,576	20,000	23,032	20,600	20,600
Hourly Wages	3,194	34,493	10,000	31,290	31,290
Overtime Wages Permanent	73,994	43,600	54,600	36,511	36,511
Overtime Wages Hourly	-	100	-	-	-
Election Officials Wages	-	50	-	50	50
Salaries Total	\$ 3,478,525	\$ 4,217,458	\$ 3,713,274	\$ 4,253,004	\$ 4,284,352
Benefits					
Comp Absence Escrow	99,377	-	-	-	-
Health Insurance Benefit	684,906	752,891	703,249	703,066	763,253
Wage Insurance Benefit	12,154	11,131	11,719	11,309	11,309
WRS	237,581	273,966	255,523	286,489	288,563
FICA Medicare Benefits	257,280	290,721	269,969	305,943	305,014
Post Employment Health Plans	26,886	25,866	25,416	20,673	20,673
Other Post Emplymnt Benefit	-	60,000	-	-	-
Benefits Total	\$ 1,318,185	\$ 1,414,576	\$ 1,265,876	\$ 1,327,480	\$ 1,388,812
Supplies					
Office Supplies	17,593	18,375	16,299	18,524	18,524
Copy Printing Supplies	17,789	23,998	14,318	20,580	20,580
Furniture	5,976	5,900	-	3,608	3,608
Hardware Supplies	27,973	77,747	18,620	64,483	64,483
Software Lic & Supplies	11,719	28,115	12,072	13,320	13,320
Postage	53,187	57,206	42,655	56,670	56,670
Program Supplies	1,285	1,200	1,200	257	257
Books & Subscriptions	478	125	100	100	100
Work Supplies	30,547	21,700	33,084	30,150	30,150
Asphalt Repair Materials	-	400	-	500	500
Janitorial Supplies	22,182	29,550	18,541	28,000	28,000
Safety Supplies	10,396	17,550	12,741	17,380	17,380
Snow Removal Supplies	3,727	10,500	805	10,500	10,500
Uniform Clothing Supplies	6,510	8,200	7,807	9,920	9,920
Food And Beverage	178	1,720	1,961	3,045	3,045
Building Supplies	77,033	84,500	79,399	75,500	75,500
Electrical Supplies	25,004	25,490	27,572	30,500	30,500
HVAC Supplies	26,891	26,250	33,766	33,450	33,450
Plumbing Supplies	97,070	94,100	111,059	105,100	105,100
Landscaping Supplies	2,616	3,800	2,054	4,000	4,000
Machinery And Equipment	17,550	53,600	25,923	131,270	131,270
Equipment Supplies	93,353	120,400	49,207	148,009	148,009
Supplies Total	\$ 549,057	\$ 710,426	\$ 509,183	\$ 804,866	\$ 804,866

CDA Housing Operations

Function: Planning and Development

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	220,085	368,302	232,468	333,620	333,620
Electricity	423,086	383,693	299,212	391,709	391,709
Water	279,529	283,915	285,335	345,056	345,056
Sewer	225,615	268,483	228,797	278,820	278,820
Stormwater	67,005	82,116	72,490	86,834	86,834
Telephone	44,668	43,713	37,191	45,279	45,279
Cellular Telephone	28,112	33,340	24,177	36,019	36,019
Systems Comm Internet	5,726	3,070	5,504	4,420	4,420
Building Improv Repair Maint	486,842	1,880,403	964,815	1,915,714	1,915,714
Waste Disposal	174,105	187,036	169,175	210,000	210,000
Fire Protection	50,147	35,700	33,915	50,000	50,000
Pest Control	147,297	125,740	69,523	121,500	121,500
Elevator Repair	86,588	60,600	60,600	51,200	51,200
Grounds Improv Repair Maint	14,160	5,500	5,500	-	-
Landscaping	47,868	69,300	72,265	84,500	84,500
Equipment Mntc	28,021	20,500	27,364	24,700	24,700
System & Software Mntc	60,274	92,414	80,169	82,529	82,529
Rental Of Equipment	1,123	-	203	225	225
Recruitment	698	450	250	379	379
Mileage	1,020	1,864	666	1,177	1,177
Conferences & Training	51,767	94,450	94,450	86,913	86,913
Memberships	11,368	17,250	15,289	17,992	17,992
Audit Services	44,270	46,460	47,350	49,164	49,164
Bank Services	57	60	60	60	60
Legal Services	1,046	4,875	4,062	5,100	5,100
Credit Card Services	7,314	-	4,358	3,010	3,010
Collection Services	-	100	100	100	100
Storage Services	3,310	5,140	7,075	6,290	6,290
Consulting Services	601,963	1,008,100	1,138,817	11,416	11,416
Advertising Services	-	500	500	500	500
Inspection Services	389	5,315	5,315	750	750
Investigative Services	71,106	22,800	50,000	43,012	43,012
Security Services	227,687	226,905	240,277	235,844	235,844
Interpreters Signing Services	-	650	650	-	-
Transportation Services	1,931	350	830	800	800
Program Services	1,100	990	296,826	-	-
Other Services & Expenses	45,704	63,210	56,184	56,175	56,175
Comm Agency Contracts	523,407	550,000	550,268	1,140,928	1,140,928
Port Housing Assistance Pmts	572,720	550,000	550,000	1,212,788	1,212,788
Housing Assistance Payments	16,576,319	18,700,000	18,535,185	15,987,887	15,987,887
Portable Voucher Adm Fees	40,045	30,000	40,000	85,000	85,000
Bad Debt Expense	33,193	44,500	44,500	164,582	164,582
Property Insurance	216,964	227,329	250,631	278,181	278,181
Taxes & Special Assessments	76,870	60,000	307,995	323,048	323,048
Permits & Licenses	-	1,350	1,890	4,200	4,200
Purchased Services Total	\$ 21,500,496	\$ 25,606,472	\$ 24,912,231	\$ 23,777,421	\$ 23,777,421

CDA Housing Operations

Function: **Planning and Development**

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal	-	64,892	64,892	-	-
Interest	168,640	165,305	165,344	167,463	167,463
Paying Agent Services	15,403	14,880	14,880	14,880	14,880
PILOT	197,226	229,400	229,400	198,544	198,544
Fund Balance Generated	6,131,673	-	-	14,856	-
Contingent Reserve	-	16,064	16,064	600,864	600,864
Debt Othr Financing Total	\$ 6,512,941	\$ 490,541	\$ 490,580	\$ 996,607	\$ 981,751
Inter Depart Charges					
ID Charge From Engineering	80,430	80,430	80,430	88,473	88,473
ID Charge From Fleet Services	88,860	90,814	90,814	100,747	97,269
ID Charge From Traffic Eng	321	-	-	-	-
ID Charge From Insurance	87,183	84,529	84,529	82,621	82,621
ID Charge From Workers Comp	25,230	27,027	27,027	23,774	23,774
ID Charge From CDA Managem	600,920	706,752	706,752	656,958	656,958
ID Charge From CDA Bookkeep	65,940	67,560	67,560	66,010	66,010
Inter Depart Charges Total	\$ 948,884	\$ 1,057,112	\$ 1,057,112	\$ 1,018,583	\$ 1,015,105
Inter Depart Billing					
ID Billing To CDA Management	(600,920)	(706,752)	(706,752)	(651,806)	(656,958)
ID Billing To CDA Bookkeeping	(65,940)	(67,560)	(67,560)	(66,010)	(66,010)
Inter Depart Billing Total	\$ (666,860)	\$ (774,312)	\$ (774,312)	\$ (717,816)	\$ (722,968)
Transfer Out					
Transfer Out To CDA	1,892,712	966,172	966,172	1,197,013	1,197,013
Transfer Out Total	\$ 1,892,712	\$ 966,172	\$ 966,172	\$ 1,197,013	\$ 1,197,013

CDA Housing Operations

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	102,089	1.00	105,819	1.00	105,819
ACCT TECH 2-20	20	-	-	1.00	63,264	1.00	63,264
ADMIN SUPV-18	18	3.00	197,642	3.00	223,450	3.00	223,450
BUILDING MAINT COORD-16	16	3.00	249,336	3.00	264,773	3.00	264,773
CDA ADMISSION-ELIGIBILITY SUP	18	1.00	81,408	1.00	84,383	1.00	84,383
CLIENT SERVICES MANAGER-18	18	1.00	97,162	1.00	95,320	1.00	95,320
CUSTODIAL WKR 2-16	16	4.00	243,900	4.00	254,295	4.00	254,295
HEARINGS/ACCOM SPEC2-18	18	1.00	82,471	1.00	89,328	1.00	89,328
HSG ASST PROGRAM SUPV-18	18	1.00	98,271	1.00	81,925	1.00	81,925
HSG MOD GRTS MGR-18	18	1.00	90,157	1.00	93,451	1.00	93,451
HSG OPER ANALYST-18	18	1.00	120,815	1.00	125,230	1.00	125,230
HSG OPER PROG MGR-18	18	1.00	131,167	1.00	142,317	1.00	142,317
HSG SITE MGR-18	18	3.00	286,989	3.00	290,838	3.00	290,838
HSG SPEC 2-20	20	6.00	376,214	6.00	400,992	6.00	400,992
HSG SPEC 3-20	20	1.00	62,746	1.00	66,339	1.00	66,339
HSG SPEC OUTREACH COORD-20	20	0.50	37,818	0.50	39,200	0.50	39,200
INFORMATION CLERK-20	20	4.00	209,730	4.00	223,431	4.00	223,431
MAINT MECH 1-16	16	6.00	423,024	6.00	442,051	6.00	442,051
MAINT MECH 2-16	16	3.00	185,303	3.00	197,629	3.00	197,629
PAINTER-71	71	1.00	74,640	1.00	77,368	1.00	77,368
PROGRAM ASST 1-20	20	5.00	333,776	4.00	264,233	4.00	264,233
PROP OPERATIONS MGR	18	1.00	99,115	1.00	119,589	1.00	119,589
SECTION 8 INSPECTOR-16	16	2.00	154,406	2.00	165,172	2.00	165,172
TENANT SOC SERV COORD-18	18	1.00	65,883	1.00	88,201	1.00	88,201
TENANT SVS AIDE-20	20	4.00	263,520	4.00	264,842	4.00	264,842
		55.50	\$4,067,580	55.50	\$4,263,440	55.50	\$4,263,440

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Redevelopment

Agency Overview

Agency Mission

The mission of Community Development Authority (CDA) Redevelopment is to carry out various housing and redevelopment initiatives on behalf of the City, with powers and duties provided by State Statutes.

Agency Overview

The Agency provides housing development, management, financing, redevelopment, and rehabilitation as well as neighborhood revitalization. As the City's Housing Authority the CDA is charged with redeveloping areas of unsafe housing to provide appropriate dwelling accommodations for people of various income levels.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. CDA Redevelopment's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Redevelopment

2025 Budget Highlights

Service: Redevelopment

- Increases charges for services due to the allowable asset management fees across CDA Redevelopment-owned properties (\$64,600).
- Increases interest income based on 3-year average growth (\$19,100).
- Increases sales of assets income by \$2.2 million due to Allied Drive, LLC dissolution. Income offset by payment of debt principal for Allied Drive, LLC.
- Increases miscellaneous revenue to the Redevelopment general fund due to collection of tax credit origination loans related to dissolution of Allied Drive, LLC (\$2.2 million).
- Increases fund balance applied to offset anticipated expenses (\$568,000).
- Increases pending personnel due to anticipated reclassifications (\$21,000).
- Increases purchased services due to the remainder of the contract for the Triangle redevelopment being moved from the CDA Housing Operations agency (\$300,000) and various small development projects and modernization projects at Redevelopment properties (\$1.2 million).
- Increases property insurance by 15% over 2024 to account for expected increases (\$25,000).
- Increase in debt principal and interest payments on Village on Park and Triangle redevelopment projects (\$984,200).
- Increase in paying agent fees due to one-time accrued management fee payment for Allied Drive, LLC (\$405,000) and reimbursable payment of Triangle Redevelopment development fee at closing (Net neutral).
- Decreases transfer out to debt due to expiration of various redevelopment loans (\$200,000).

CDA RedevelopmentFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
CDA	365,797	1,441,470	2,033,306	6,595,941	6,567,523
Total	\$ 365,797	\$ 1,441,470	\$ 2,033,306	\$ 6,595,941	\$ 6,567,523

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Redevelopment	365,797	1,441,470	2,033,306	6,595,941	6,567,523
	\$ 365,797	\$ 1,441,470	\$ 2,033,306	\$ 6,595,941	\$ 6,567,523

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(184,922)	(536,403)	(545,619)	(601,005)	(601,005)
Invest Other Contrib	(144,829)	(70,000)	(68,843)	(89,091)	(89,091)
Misc Revenue	(21,000)	(59,236)	-	(2,368,331)	(2,368,331)
Other Finance Source	(15,045)	(775,831)	(1,418,845)	(3,537,514)	(3,509,096)
Total	\$ (365,797)	\$ (1,441,470)	\$ (2,033,306)	\$ (6,595,941)	\$ (6,567,523)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	203,007	387,813	265,841	485,873	485,873
Benefits	49,772	97,903	78,891	132,397	138,021
Supplies	-	1,500	1,500	-	-
Purchased Services	25,779	109,115	841,935	1,624,494	1,624,494
Debt Othr Financing	87,239	645,139	645,139	4,353,177	4,319,136
Transfer Out	-	200,000	200,000	-	-
Total	\$ 365,797	\$ 1,441,470	\$ 2,033,306	\$ 6,595,941	\$ 6,567,523

CDA Redevelopment

Function:

Planning and Development

*Service Overview***Service:** Redevelopment*Service Description*

This service is responsible for the Community Development Authority's (CDA) housing, economic, and redevelopment initiatives in the City of Madison. CDA Redevelopment is the managing member for Burr Oaks Senior Housing and Revival Ridge Apartments. The CDA is the sole owner of Monona Shores Apartments, Reservoir Apartments, and the Village on Park. The CDA Redevelopment also undertakes Public Housing redevelopment activities through its non-profit arm, Madison Revitalization and Community Development Corporation (MRCDC). The goal of this service is to provide high-quality housing for low income households to strengthen low and moderate income neighborhoods.

Activities Performed by this Service

- Housing Asset Management: Oversee contracts with property managers to administer housing projects.
- Commercial Asset Management: Oversee operations at The Village on Park by managing a contract with a property management company.
- Staffing the CDA Board: As a separate public entity, the CDA is governed by a Board of Commissioners. CDA staff and assigned City staff support the operation of the Board and its committees.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	365,797	1,441,470	2,033,306	6,595,941	6,567,523
Total	\$ 365,797	\$ 1,441,470	\$ 2,033,306	\$ 6,595,941	\$ 6,567,523

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(365,797)	(1,441,470)	(2,033,306)	(6,595,941)	(6,567,523)
Personnel	252,779	485,716	344,732	618,270	623,893
Non-Personnel	113,018	955,754	1,688,574	5,977,671	5,943,630
Agency Charges	-	-	-	-	-
Total	\$ -	\$ -	\$ 0	\$ -	\$ -

CDA Redevelopment

Function: Planning and Development

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(174,840)	(276,403)	(276,403)	(281,005)	(281,005)
Development Fees	(10,082)	-	(9,216)	(120,000)	(120,000)
Reimbursement Of Expense	-	(260,000)	(260,000)	(200,000)	(200,000)
Charges For Services Total	\$ (184,922)	\$ (536,403)	\$ (545,619)	\$ (601,005)	\$ (601,005)
Invest Other Contrib					
Interest	(144,829)	(70,000)	(68,843)	(89,091)	(89,091)
Invest Other Contrib Total	\$ (144,829)	\$ (70,000)	\$ (68,843)	\$ (89,091)	\$ (89,091)
Misc Revenue					
Miscellaneous Revenue	(21,000)	(59,236)	-	(2,368,331)	(2,368,331)
Misc Revenue Total	\$ (21,000)	\$ (59,236)	\$ -	\$ (2,368,331)	\$ (2,368,331)
Other Finance Source					
Sale Of Assets	-	-	-	(2,165,293)	(2,165,293)
Oper Contribution Municipal	(1,145)	-	-	-	-
Fund Balance APplied	(13,901)	(775,831)	(1,418,845)	(1,372,221)	(1,343,803)
Other Finance Source Total	\$ (15,045)	\$ (775,831)	\$ (1,418,845)	\$ (3,537,514)	\$ (3,509,096)
Salaries					
Permanent Wages	195,642	383,091	260,641	464,674	464,674
Pending Personnel	-	4,472	-	20,949	20,949
Premium Pay	0	50	-	50	50
Compensated Absence	6,656	-	5,000	-	-
Hourly Wages	710	-	-	-	-
Overtime Wages Permanent	-	200	200	200	200
Salaries Total	\$ 203,007	\$ 387,813	\$ 265,841	\$ 485,873	\$ 485,873
Benefits					
Health Insurance Benefit	20,440	41,475	40,333	63,877	69,338
Wage Insurance Benefit	1,138	1,353	1,561	1,865	1,865
WRS	13,463	26,433	17,984	32,062	32,295
FICA Medicare Benefits	14,731	28,643	19,014	34,594	34,523
Benefits Total	\$ 49,772	\$ 97,903	\$ 78,891	\$ 132,397	\$ 138,021
Supplies					
Copy Printing Supplies	-	500	500	-	-
Hardware Supplies	-	1,000	1,000	-	-
Supplies Total	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -

CDA Redevelopment

Function: Planning and Development

Line Item Detail

Agency Primary Fund: CDA

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Water	1,015	200	200	-	-
Stormwater	1,830	600	664	-	-
Cellular Telephone	45	195	50	195	195
Landscaping	-	3,000	3,000	-	-
System & Software Mntc	-	2,000	2,028	2,050	2,050
Recruitment	-	200	-	-	-
Conferences & Training	5,007	15,500	15,500	5,000	5,000
Appraisal Services	-	5,000	-	-	-
Audit Services	13,500	14,420	14,420	15,862	15,862
Consulting Services	5,465	-	800,000	300,000	300,000
Other Services & Expenses	3,242	-	2,098	5,000	5,000
Grants	-	-	-	1,202,887	1,202,887
Property Insurance	(4,326)	68,000	3,975	93,500	93,500
Purchased Services Total	\$ 25,779	\$ 109,115	\$ 841,935	\$ 1,624,494	\$ 1,624,494
Debt Othr Financing					
Principal	-	512,482	512,482	3,032,776	2,914,844
Interest	55,779	132,157	132,157	795,401	879,292
Interest SBITAS	164	-	-	-	-
Paying Agent Services	-	500	500	525,000	525,000
SBITA Amortization	1,912	-	-	-	-
Fund Balance Generated	29,384	-	-	-	-
Debt Othr Financing Total	\$ 87,239	\$ 645,139	\$ 645,139	\$ 4,353,177	\$ 4,319,136
Transfer Out					
Transfer Out To Debt Service	-	200,000	200,000	-	-
Transfer Out Total	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -

CDA Redevelopment

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
CDA EXECUTIVE DIR-21	21	1.00	103,849	1.00	109,797	1.00	109,797
REAL ESTATE DEV SPEC 4-18	18	1.00	103,849	1.00	112,820	1.00	112,820
		2.00	\$207,697	2.00	\$222,616	2.00	\$222,616

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Community Development Division

Agency Overview

Agency Mission

The mission of the Community Development Division (CDD) is to collaborate with residents, neighborhoods, and other community stakeholders to remove barriers to opportunity in order to support a more vibrant community, shared prosperity, and resident and community wellbeing.

Agency Overview

The Agency accomplishes this mission by helping to expand access to affordable housing, improving economic opportunities, promoting and supporting healthy, thriving neighborhoods; expanding access to quality childcare for all children; supporting programming designed to enhance the quality of life for children and families; and promoting successful aging of Madison's older adults.

Previous Services

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Community Development Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Affordable Housing
- Community Support Services
- Economic Development & Employment Opportunities
- Overall Program Administration
- Strong Healthy Neighborhoods

The 2025 Executive Budget has been updated to the following services:

- CD Division Administration
- Child & Youth Services
- Crisis Intervention & Prevention
- Employment & Career Development
- Homeless Services & Housing Stability
- Housing Development & Financing
- Neighborhood Support
- Older Adult Services
- Small Business Assistance

2025 Budget Highlights

Service: CD Division Administration

- New service in 2025 budget. Service was renamed from Overall Program Administration.
- Creates new Finance & Compliance Unit within the service. Reclassifies the vacant Senior Center Director position to Finance & Compliance Manager (Net neutral). Creates one new Community Development Tech 2 position within the Finance & Compliance Unit (Ongoing: \$89,300).

Service: Child & Youth Services

- New service in 2025 budget. Service was previously a portion of the budget in Community Support Services.
- Reallocates \$48,000 to Homeless Services & Housing Stability to support shelter operations.

Service: Crisis Intervention & Prevention

- New service in 2025 budget. Service was previously a portion of the budget in Community Support Services.
- Budget maintains current activity levels.

Service: Employment & Career Development

- New service in 2025 budget. Service was previously a portion of the budget in Economic Development & Employment Opportunities.
- Increases purchased services by \$110,000 to account for anticipated youth employment activities in purchased services funded by the Cities for Financial Empowerment (CFE) and the National League of Cities (NLC) grants.

Service: Homeless Services & Housing Stability

- New service in 2025 budget. Service was previously a portion of the budget in Affordable Housing.
- Reallocates \$48,000 from Child & Youth Services to support shelter operations.
- Adds \$1.2 million to support continued shelter operations. The 2024 Adopted Operating Budget utilized an equal amount of American Rescue Plan Act (ARPA) funds to support neighborhood center contracts historically funded by the General Fund. Utilizing ARPA for these contracts in 2024 allowed for the preservation of General Fund resources for use in 2025. For more information regarding ARPA allocation history, see Overview section.
- Includes \$174,500 of revenues and corresponding expenses from Dane County to support shelter operations.
- Decrease of \$16.8 million in the Other Grants fund between 2025 Request and 2025 Executive. Emergency Rental Assistance 2 (ERA 2) funds were entered during request for reauthorization, but reauthorization is not required for the Other Grants fund because it is a multi-year fund.

Service: Housing Development & Financing

- New service in 2025 budget. Service was previously a portion of the budget in Affordable Housing.
- Budget maintains current activity levels.

Service: Neighborhood Support

- New service in 2025 budget. Service was renamed from Strong Healthy Neighborhoods.
- Budget maintains current activity levels.

Service: Older Adult Services

- New service in 2025 budget. Service was previously a portion of the budget in Community Support Services.
- Budget maintains current activity levels.

Service: Small Business Assistance

- New service in 2025 budget. Service was previously a portion of the budget in Economic Development & Employment Opportunities.
- Budget maintains current activity levels.

Community DevelopmentFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	14,363,313	15,594,407	15,344,020	15,680,228	17,200,640
Community Development Grants	10,755,238	13,643,608	10,272,993	14,040,322	14,186,323
Other Grants	4,520,839	183,008	34,321,904	16,798,489	75,031
Total	\$ 29,639,390	\$ 29,421,023	\$ 59,938,918	\$ 46,519,039	\$ 31,461,994

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
CD Division Administration				1,556,677	1,696,168
Child & Youth Services				4,530,333	4,495,437
Crisis Intervention & Prevention				2,403,532	2,405,895
Employment & Career Development				2,285,356	2,287,197
Homeless Svcs & Housing Stability				23,519,322	8,341,102
Housing Development & Financing				7,822,725	7,826,254
Neighborhood Support				2,044,316	2,045,829
Older Adult Services				1,563,801	1,570,773
Small Business Assistance				792,976	793,339
	\$ 29,639,390	\$ 29,421,023	\$ 59,938,918	\$ 46,519,039	\$ 31,461,994

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(84,643)	(84,643)	(258,643)	(258,643)	(259,143)
Charges For Services	(6,540)	(21,000)	(14,096)	(21,000)	(21,000)
Invest Other Contrib	(144,141)	(98,480)	(91,000)	(210,480)	(210,480)
Misc Revenue	(97,057)	(73,000)	(73,000)	(73,000)	(73,000)
Transfer In	(54,675)	(100,000)	(50,000)	(50,000)	(50,000)
Total	\$ (387,057)	\$ (377,123)	\$ (486,739)	\$ (613,123)	\$ (613,623)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,247,450	3,651,255	3,315,857	3,700,596	3,884,624
Benefits	970,597	1,118,989	954,660	1,072,408	1,118,457
Supplies	178,954	55,950	4,246,733	59,950	59,950
Purchased Services	23,690,515	24,878,847	51,815,303	42,221,357	26,895,362
Debt Othr Financing	1,831,698	48,959	48,959	40,248	40,248
Debt Other Financing	4,306	-	-	-	-
Inter Depart Charges	328,692	441,384	441,384	1,028,934	1,068,306
Inter Depart Billing	(294,879)	(415,644)	(415,644)	(1,003,737)	(1,003,737)
Transfer Out	69,113	18,406	18,406	12,406	12,406
Total	\$ 30,026,447	\$ 29,798,146	\$ 60,425,658	\$ 47,132,162	\$ 32,075,617

Community Development

Function:

Planning and Development*Service Overview***Service:** CD Division Administration*Service Description*

This service supports general management and administrative functions within the Community Development Division, including staff's participation in citywide efforts and initiatives not specifically tied to one of the other services. The goal of this service is to respond to community needs by strengthening collaboration among community partners and providing effective and efficient coordination of City funding and resources.

Activities Performed by this Service

- **Direct Administration & Support Services:** Provide overall staffing, budgeting, regulatory and operational support across the Division's various units.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,077,753	1,169,992
Other-Expenditures				478,924	526,176
Total				\$ 1,556,677	\$ 1,696,168

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,155,583	1,255,611
Non-Personnel				275,473	275,473
Agency Charges				125,621	165,084
Total				\$ 1,556,677	\$ 1,696,168

Community Development

Function:

Planning and Development*Service Overview***Service:** Child & Youth Services*Service Description*

This service expands access to affordable, high quality early childcare, and programs for children and youth. It does so by offering direct support to a network of service providers and promoting their adherence to best practice standards. CDD's role varies in this work and includes funding programs and initiatives, collaborating with partners in the child and youth field, and convening groups of stakeholders.

Activities Performed by this Service

- Child and Youth Development: Provide financial and other support to community partners that offer programming serving middle- and high school-aged youth.
- Early Childhood Care and Education: Provide financial and other support to community partners that offer programs and services focused on early childhood and elementary school-aged children.
- Child Care Tuition Assistance and Stabilization: Provide financial subsidies to eligible households to help them pay for quality child care, and provide financial assistance to support child care centers that serve children in lower-income households.
- Child Care Center Support and Professional Development: Work with local child care providers to improve the quality and capacity of early childhood care services through on-site accreditation, support and training.
- Madison Out-of-School Time (MOST): In collaboration with the Madison Metropolitan School District, collaborate with the network of community partners to promote and support evidence-based out-of-school-time programming available to youth, and work to ensure it is accessible to all Madison households.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				4,530,333	4,495,437
Other-Expenditures				-	-
Total				\$ 4,530,333	\$ 4,495,437

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(60,000)	(60,000)
Personnel				1,227,096	1,240,200
Non-Personnel				3,358,237	3,310,237
Agency Charges				5,000	5,000
Total				\$ 4,530,333	\$ 4,495,437

Community Development

Function:

Planning and Development*Service Overview***Service:** Crisis Intervention & Prevention*Service Description*

This service provides financial and technical assistance to organizations in three key areas: crisis intervention, recovery and stabilization, and prevention services and activities. The range of programming and services seeks to provide safety and stability to individuals and households in crisis and help to those seeking pathways out of poverty.

Activities Performed by this Service

- **Crisis Intervention Support Services:** Provide support to community partners that offer 24-hour emergency response and shelter services specific to interpersonal violence, sexual assault, human trafficking, and run-away youth.
- **Prevention Services and Activities:** Provide support to community partners that provide outreach, engagement, and information to the community on available programs and services that support pathways out of poverty.
- **Recovery and Stabilization Services:** Provide support to community partners that provide case management, resource facilitation and support in youth restorative justice.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,403,532	2,405,895
Other-Expenditures				-	-
Total				\$ 2,403,532	\$ 2,405,895

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				271,528	273,891
Non-Personnel				2,132,004	2,132,004
Agency Charges				-	-
Total				\$ 2,403,532	\$ 2,405,895

Community Development

Function:

Planning and Development*Service Overview***Service:** Employment & Career Development*Service Description*

This service provides support for youth, young adults, and adults facing barriers to employment by supporting a network of local partners that offer a continuum of job training, career exploration and support programs. This continuum seeks to improve economic opportunities for job seekers and meet workforce needs.

Activities Performed by this Service

- **Adult Employment & Training:** Support community partners that offer a range of employment training, job readiness and career development services to adults who face obstacles to gainful employment.
- **Young Adult Employment & Training:** Support community partners that provide young adults (ages 18-26) with age-appropriate employment, employment training, and job coaching opportunities.
- **Youth Employment & Training:** Support community partners that provide youth (ages 14-21) with age-appropriate employment, employment training, job coaching and career exploration opportunities.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,210,356	2,212,197
Other-Expenditures				75,000	75,000
Total				\$ 2,285,356	\$ 2,287,197

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(150,000)	(150,000)
Personnel				181,356	183,197
Non-Personnel				2,417,710	2,417,710
Agency Charges				(163,710)	(163,710)
Total				\$ 2,285,356	\$ 2,287,197

Community Development

Function:

Planning and Development*Service Overview***Service:** Homeless Svcs & Housing Stability*Service Description*

The City of Madison, along with our partners, supports a coordinated homeless services and tenant support system that seeks to improve housing stability and access, providing resources for households at risk of losing housing and making homelessness a rare, brief, and non-recurring experience.

Activities Performed by this Service

- Assist Homeless and Special Needs Populations: Provide financial and technical support to the network of community partners that work to prevent homelessness, provide shelter and include case management services in housing opportunities.
- Support Housing Resources: Assist community partners that provide housing counseling, mediation, and other related services to both tenants and property owners.
- Provide Financial Assistance (Rental / TBRA): Support community partners that provide rental subsidies and other assistance to previously homeless tenants.
- Promote Fair Housing: Support community partners that are involved in efforts to educate and train local property managers on issues related to fair housing and ensuring equitable access to housing, and that respond to discrimination complaints.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,328,921	3,776,862
Other-Expenditures				21,190,401	4,564,240
Total				\$ 23,519,322	\$ 8,341,102

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(308,643)	(309,143)
Personnel				399,464	497,084
Non-Personnel				23,425,880	8,150,630
Agency Charges				2,621	2,531
Total				\$ 23,519,322	\$ 8,341,102

Service Overview

Service: Housing Development & Financing

Service Description

This service funds and administers programs to preserve, improve, and expand the supply of affordable housing for renters and homeowners while supporting neighborhood health and vitality. This is done by providing financial assistance to developers, administering direct lending programs, and by supporting a network of service providers for rehabilitation, down payment assistance and homebuyer education.

Activities Performed by this Service

- **Rehab & Accessibility (Owner-Occupied / Rental):** Provide grants and loans to help finance major rehabilitation projects and minor home repairs, for example, to make accessibility improvements, to both rental and owner-occupied housing units.
- **Housing Development (Owner-Occupied / Rental):** Provide loans to help finance the development of new rental and owner-occupied housing units.
- **Financial Assistance (Homebuyer):** Provide secondary financing, in the form of mortgage reduction assistance, needed to enable low-to-moderate income homebuyers purchase properties.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				255,474	258,266
Other-Expenditures				7,567,251	7,567,988
Total				\$ 7,822,725	\$ 7,826,254

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(5,000)	(5,000)
Personnel				646,575	652,849
Non-Personnel				7,181,150	7,178,405
Agency Charges				-	-
Total				\$ 7,822,725	\$ 7,826,254

Community Development

Function:

Planning and Development*Service Overview***Service:** Neighborhood Support*Service Description*

This service supports vibrant, healthy neighborhoods by providing financial support to a network of neighborhood centers and other community facilities and through planning and implementing projects/strategies called for in neighborhood revitalization plans and other neighborhood-based initiatives.

Activities Performed by this Service

- Neighborhood Centers: Provide non-program specific support to neighborhood centers and support for other community focal points.
- Capital Improvements for Community Facilities: Offer loans to non-profit community partners to help finance capital projects involving the creation, expansion or improvement of community spaces that benefit public users.
- Neighborhood Revitalization Plans and Projects: Work with neighborhood residents to develop specialized neighborhood plans that contribute to revitalization efforts and/or community improvements.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,310,057	1,311,218
Other-Expenditures				734,259	734,611
Total				\$ 2,044,316	\$ 2,045,829

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(23,000)	(23,000)
Personnel				200,249	201,762
Non-Personnel				1,820,067	1,820,067
Agency Charges				47,000	47,000
Total				\$ 2,044,316	\$ 2,045,829

Community Development

Function:

Planning and Development*Service Overview***Service:** Older Adult Services*Service Description*

This service support older adults through the Madison Senior Center's programs and activities as well as by funding agencies that provide case management, volunteer services (providing community members with the opportunity to give or receive services that support aging in place), and senior activities and education.

Activities Performed by this Service

- Older Adults and Aging: Offer financial and other assistance to community-based organizations that provide needed services or resources to older adults in Madison.
- Madison Senior Center: Operate a facility devoted to supporting activities, events, and services that promote successful aging to Madison's population of older adults.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,563,801	1,570,773
Other-Expenditures				-	-
Total				\$ 1,563,801	\$ 1,570,773

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(66,480)	(66,480)
Personnel				667,899	674,871
Non-Personnel				953,717	953,717
Agency Charges				8,665	8,665
Total				\$ 1,563,801	\$ 1,570,773

Community Development

Function:

Planning and Development*Service Overview***Service:** Small Business Assistance*Service Description*

This service provides support to small businesses and entrepreneurs through the provision of technical assistance and loans. This service seeks to support job creation and improve economic opportunities for job seekers and business owners with a growing focus on economic and racial equity.

Activities Performed by this Service

- Job Creation and Small Business Expansion: Offer loans to small businesses to help finance projects that create new jobs.
- Small Business (Micro-enterprise) Development: Provide technical assistance and small loans to entrepreneurs seeking to start new businesses.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				792,976	793,339
Total				\$ 792,976	\$ 793,339

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				23,253	23,616
Non-Personnel				769,723	769,723
Agency Charges				-	-
Total				\$ 792,976	\$ 793,339

Community Development

Function: Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Other Unit Of Gov Revenues Oj	(84,643)	(84,643)	(258,643)	(258,643)	(259,143)
Intergov Revenues Total	\$ (84,643)	\$ (84,643)	\$ (258,643)	\$ (258,643)	\$ (259,143)
Charges For Services					
Facility Rental	(4,580)	(16,000)	(9,096)	(16,000)	(16,000)
Application Service Fees	(1,960)	(5,000)	(5,000)	(5,000)	(5,000)
Charges For Services Total	\$ (6,540)	\$ (21,000)	\$ (14,096)	\$ (21,000)	\$ (21,000)
Invest Other Contrib					
Contributions & Donations	(144,141)	(98,480)	(91,000)	(210,480)	(210,480)
Invest Other Contrib Total	\$ (144,141)	\$ (98,480)	\$ (91,000)	\$ (210,480)	\$ (210,480)
Misc Revenue					
Miscellaneous Revenue	(97,057)	(73,000)	(73,000)	(73,000)	(73,000)
Misc Revenue Total	\$ (97,057)	\$ (73,000)	\$ (73,000)	\$ (73,000)	\$ (73,000)
Transfer In					
Transfer In From Grants	(4,675)	-	-	-	-
Transfer In From Capital Proj	(50,000)	(100,000)	(50,000)	(50,000)	(50,000)
Transfer In Total	\$ (54,675)	\$ (100,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Salaries					
Permanent Wages	2,377,937	2,768,855	2,419,866	2,915,899	2,915,899
Salary Savings	-	(17,691)	-	(14,579)	(14,579)
Pending Personnel	-	695	-	20,384	109,723
Premium Pay	4,156	-	4,214	-	-
Compensated Absence	27,264	-	25,000	-	-
Hourly Wages	22,681	55,000	45,256	56,650	56,650
Overtime Wages Permanent	1,717	7,618	2,000	7,847	7,847
Election Officials Wages	321	-	-	-	-
Budget Efficiencies	-	(151,146)	-	(161,582)	(161,582)
Salaries Total	\$ 2,434,076	\$ 2,663,331	\$ 2,496,336	\$ 2,824,618	\$ 2,913,957
Benefits					
Health Insurance Benefit	375,391	427,285	371,426	412,253	447,564
Wage Insurance Benefit	8,924	8,888	8,791	8,820	8,820
WRS	163,775	191,051	167,708	201,196	202,656
FICA Medicare Benefits	179,578	205,433	181,822	216,624	216,277
Post Employment Health Plans	7,204	7,564	2,281	2,418	2,418
Benefits Total	\$ 734,872	\$ 840,220	\$ 732,027	\$ 841,311	\$ 877,735

Community Development

Function: Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	2,672	2,350	2,350	2,550	2,550
Copy Printing Supplies	7,829	2,700	3,550	3,600	3,600
Furniture	150	250	300	250	250
Hardware Supplies	12,563	14,500	14,500	12,200	12,200
Software Lic & Supplies	900	-	29	1,000	1,000
Postage	7,683	3,000	4,611	3,000	3,000
Program Supplies	7,183	2,200	2,684	2,300	2,300
Books & Subscriptions	735	900	749	4,800	4,800
Work Supplies	605	1,200	1,237	1,200	1,200
Janitorial Supplies	2,779	3,200	3,200	3,200	3,200
Food And Beverage	3,133	1,200	2,223	1,400	1,400
Building Supplies	439	17,150	17,150	17,150	17,150
Supplies Total	\$ 46,672	\$ 48,650	\$ 52,584	\$ 52,650	\$ 52,650

Purchased Services					
Natural Gas	2,354	3,059	2,387	3,518	3,518
Electricity	21,090	27,866	21,220	29,259	29,259
Water	4,611	3,930	3,429	3,930	3,930
Stormwater	912	-	203	-	-
Telephone	2,315	1,000	1,993	1,000	1,000
Cellular Telephone	2,820	-	2,538	-	-
Building Improv Repair Maint	23,277	11,000	19,630	24,500	24,500
Waste Disposal	1,149	2,313	1,255	1,200	1,200
Pest Control	384	360	360	360	360
Elevator Repair	3,393	1,920	1,920	1,920	1,920
Facility Rental	-	86,113	64,466	89,291	89,291
Custodial Bldg Use Charges	14,400	14,400	14,400	14,400	14,400
Process Fees Recyclables	1,154	-	1,261	1,200	1,200
Equipment Mntc	3,730	4,000	4,478	4,000	4,000
System & Software Mntc	2,048	5,290	5,290	5,490	5,490
Rental Of Equipment	49	80	80	80	80
Recruitment	35	4,100	500	4,000	4,000
Mileage	30	-	915	10,000	10,000
Conferences & Training	31,536	22,994	18,615	32,994	32,994
Memberships	353	900	1,075	1,000	1,000
Credit Card Services	299	180	300	180	180
Storage Services	1,684	1,200	1,035	1,200	1,200
Consulting Services	145,263	290	5,307	290	290
Advertising Services	1,910	4,000	2,500	4,000	4,000
Printing Services	3,158	1,600	2,028	1,600	1,600
Parking Towing Services	181	750	697	750	750
Transportation Services	-	3,000	453	3,000	3,000
Catering Vending Services	801	1,700	1,000	1,700	1,700
Program Services	382,941	550,500	555,030	530,500	530,500
Other Services & Expenses	36,745	11,700	20,565	318,026	318,026
Grants	153,945	181,007	186,647	177,007	139,007
Comm Agency Contracts	10,595,899	11,353,539	11,527,539	11,228,539	12,666,689
Loans	-	100,000	50,000	-	-
Taxes & Special Assessments	12,570	-	10,160	13,000	13,000
Permits & Licenses	(111)	1,050	1,050	1,050	1,050
Purchased Services Total	\$ 11,450,924	\$ 12,399,841	\$ 12,530,325	\$ 12,508,984	\$ 13,909,134

Community Development

Function: Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Debt Othr Financing					
Principal Leases	61,120	-	-	-	-
Interest	35,248	35,248	35,248	40,248	40,248
Interest Leases	2,082	-	-	-	-
Debt Othr Financing Total	\$ 98,450	\$ 35,248	\$ 35,248	\$ 40,248	\$ 40,248
Inter Depart Charges					
Inter Depart Charges					
ID Charge From Engineering	97,677	102,677	102,677	112,945	112,945
ID Charge from Parks	-	-	-	5,000	5,000
ID Charge From Community De	-	-	-	5,000	-
ID Charge From Insurance	27,941	42,607	42,607	64,063	64,063
ID Charge From Workers Comp	3,002	2,666	2,666	2,241	2,241
Inter Depart Charges Total	\$ 128,620	\$ 147,950	\$ 147,950	\$ 189,249	\$ 184,249
Inter Depart Billing					
Inter Depart Billing					
ID Billing To Stormwater	(143,245)	(163,710)	(163,710)	(163,710)	(163,710)
Inter Depart Billing Total	\$ (143,245)	\$ (163,710)	\$ (163,710)	\$ (163,710)	\$ (163,710)

Community Development

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCT TECH 3-20	20	1.00	83,670	1.00	86,727	1.00	86,727
ADMIN CLK 1-20	20	-	-	1.00	68,957	1.00	68,957
ADMIN SUPV-18	18	1.00	80,752	1.00	67,453	1.00	67,453
CHILD CARE PROG SPEC 2-18	18	4.00	364,856	4.00	381,532	4.00	381,532
CHILD CARE PROG SPEC 3-18	18	2.00	185,723	2.00	192,509	2.00	192,509
CLERK-TYP 2-20	20	1.00	60,714	-	-	-	-
COM DEV TECH 2-20	20	3.00	243,538	3.00	236,446	4.00	306,407
COMM DEV DIV DIR-21	21	1.00	160,281	1.00	166,139	1.00	166,139
COMM DEV GRTS SUPV-18	18	1.00	135,040	-	-	-	-
COMM DEV MANAGER-18	18	-	-	2.00	267,365	2.00	267,365
COMM DEV PROG MGR-18	18	2.00	222,689	1.00	118,007	1.00	118,007
COMM DEV SPEC 1-18	18	2.00	146,018	2.00	148,110	2.00	148,110
COMM DEV SPEC 2-18	18	10.00	841,554	10.00	901,975	9.00	822,444
COMM DEV SPEC 3-18	18	3.00	261,861	3.00	283,561	3.00	283,561
COMM DEV SPEC 4-18	18	1.00	121,904	1.00	126,358	1.00	126,358
CUSTODIAL WKR 2-16	16	1.00	56,031	1.00	60,036	1.00	60,036
FINANCE & COMPLIANCE MGR-18	18	-	-	-	-	1.00	95,320
HSG REHAB SPEC-18	18	2.00	180,012	2.00	198,116	2.00	198,116
MENTAL HEALTH SPECIALIST	18	1.00	90,157	1.00	98,096	1.00	98,096
PLANNER 2-18	18	1.00	92,861	1.00	96,255	1.00	96,255
PROGRAM ASST 1-20	20	3.00	193,303	3.00	204,245	3.00	204,245
S.C. VOLUNTEER COORD-20	20	1.00	68,157	-	-	-	-
SENIOR CTR DIR-18	18	1.00	90,157	1.00	95,320	-	-
SR CTR PROG COORD-18	18	1.00	78,254	2.00	150,769	2.00	150,769
		43.00	\$3,757,532	43.00	\$3,947,977	43.00	\$3,938,407

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Economic Development Division

Agency Overview

Agency Mission

The mission of the Economic Development Division is to serve a successful City by supporting our residents, businesses, and property owners; and, by managing our real estate assets and transactions in a responsible manner.

Agency Overview

The Agency is responsible for overseeing all City real estate transactions and projects, providing financial and technical assistance to businesses and developers, and managing other economic development initiatives.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Economic Development Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Food Policy & Programming
- Office of Business Resources
- Office of Real Estate Services

The 2025 Executive Budget has been updated to the following services:

- Administration
- Business & Real Estate Development Finance
- Business Resources & Outreach
- Policy, Planning & Project Management
- Real Estate Assets & Infrastructure
- Street Vending & Sidewalk Cafes

2025 Budget Highlights

Service: Administration

- New service in 2025 budget. Service was previously a portion of the budget in each of the three former services.
- Budget maintains current activity levels.

Service: Business & Real Estate Development Finance

- New service in 2025 budget. Service was previously a portion of the budget in Office of Real Estate Services.
- Budget maintains current activity levels.

Service: Business Resources & Outreach

- New service in 2025 budget. Service was renamed from Office of Business Resources. It was a portion of the budget in that former service.
- Budget maintains current activity levels.

Service: Policy, Planning & Project Management

- New service in 2025 budget. Service was previously a portion of the budget in each of the three former services.
- Budget maintains current activity levels.

Service: Real Estate Assets & Infrastructure

- New service in 2025 budget. Service was previously a portion of the budget in Office of Real Estate Services.
- Budget maintains current activity levels.

Service: Street Vending & Sidewalk Cafes

- New service in 2025 budget. Service was previously a portion of the budget in Office of Business Resources.
- Budget maintains current activity levels.

Economic DevelopmentFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	2,058,220	2,500,710	2,113,987	2,595,194	2,614,358
Other Grants	1,506,829	-	19,758	-	-
Total	\$ 3,565,049	\$ 2,500,710	\$ 2,133,745	\$ 2,595,194	\$ 2,614,358

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Administration				190,116	191,326
Bus & Real Estate Dev Finance				458,558	460,841
Business Resources & Outreach				442,409	445,326
Policy, Planning & Project Mgmt				205,670	207,430
Real Estate Assets & Infrastructure				1,043,271	1,053,187
Street Vending & Sidewalk Cafes				255,170	256,247
	\$ 3,565,049	\$ 2,500,710	\$ 2,133,745	\$ 2,595,194	\$ 2,614,358

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,266,787	1,643,503	1,366,031	1,726,381	1,726,381
Benefits	364,598	464,195	359,693	467,372	486,536
Supplies	11,516	14,100	7,070	14,100	14,100
Purchased Services	1,860,931	312,250	334,289	312,250	312,250
Inter Depart Charges	61,216	66,662	66,662	75,091	75,091
Total	\$ 3,565,049	\$ 2,500,710	\$ 2,133,745	\$ 2,595,194	\$ 2,614,358

Economic Development

Function:

Planning and Development*Service Overview***Service:** Administration*Service Description*

This service manages the budget and staff of the Economic Development Division. The goal of the service is to effectively allocate the resources of the Economic Development Division.

Activities Performed by this Service

- Budget: Development and management of annual budget.
- Work Plan: Development and management of annual work plan.
- Oversight: Results Madison service indicator data and the Economic Development Committee staffing.
- Staffing: Professional development.
- Engagement: Neighborhood Resource Teams and Equity Team support.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				190,116	191,326
Other-Expenditures				-	-
Total				\$ 190,116	\$ 191,326

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				156,461	157,671
Non-Personnel				21,160	21,160
Agency Charges				12,495	12,495
Total				\$ 190,116	\$ 191,326

Economic Development

Function:

Planning and Development*Service Overview***Service:** Bus & Real Estate Dev Finance*Service Description*

This service oversees small business grants, food program funding, and the City's Tax Increment Finance (TIF) program. The goals of this service are to promote small business development, increase food access, support the construction of affordable housing and other development projects, and expand the tax base.

Activities Performed by this Service

- Small Business Development Programs: Façade Grants, Building Improvement Grants, Commercial Ownership Assistance Grants, and Small Cap TIF Loan management.
- Tax Incremental Finance (TIF): Underwriting TIF applications, creating and amending Tax Increment Districts, and staffing TIF Joint Review Board.
- Food Access Programs: Healthy Retail Access Program, Double Dollars and SEED Grant management.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				458,558	460,841
Other-Expenditures				-	-
Total				\$ 458,558	\$ 460,841

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				276,328	278,611
Non-Personnel				168,320	168,320
Agency Charges				13,910	13,910
Total				\$ 458,558	\$ 460,841

Economic Development

Function:

Planning and Development*Service Overview***Service:** Business Resources & Outreach*Service Description*

This service helps businesses locate, open, or expand within the City of Madison by directing them to financial and technical assistance available through the City and other sources, and by connecting them to other City agencies. The goal of this service is to help grow the Madison economy.

Activities Performed by this Service

- Business Inquiries: Individual business questions and formal site selection requests.
- Business Outreach Materials: Website and brochure maintenance.
- Business Organizations: Cultivating relationships with area business organizations.
- City Project Support: Road construction assistance and business support for other projects.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				442,409	445,326
Other-Expenditures				-	-
Total				\$ 442,409	\$ 445,326

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				319,734	322,651
Non-Personnel				108,765	108,765
Agency Charges				13,910	13,910
Total				\$ 442,409	\$ 445,326

Economic Development

Function:

Planning and Development*Service Overview***Service:** Policy, Planning & Project Mgmt*Service Description*

This service leads policy, planning, and project management work. The goal of this service is to grow the City's economy through policy, planning, and project work.

Activities Performed by this Service

- Plan Preparation: Area Plans and Economic Development Strategy development.
- Grant Funding: Completion of applications for Wisconsin Economic Development Corporation (WEDC) funding.
- Study Management: South Madison Reinvestment Strategy for Equity (RiSE) Study.
- Project Promotion: Associates in Commercial Real Estate (ACRE) and small business tours.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				205,670	207,430
Other-Expenditures				-	-
Total				\$ 205,670	\$ 207,430

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				197,304	199,064
Non-Personnel				1,410	1,410
Agency Charges				6,955	6,955
Total				\$ 205,670	\$ 207,430

Economic Development

Function:

Planning and Development*Service Overview***Service:** Real Estate Assets & Infrastructure*Service Description*

This service completes all real estate work needed by the City for public projects, as well as City real estate work needed to support private projects. This service also manages the City's real estate assets. The goal of this service is to help grow the Madison economy through public facilities and infrastructure as well as private real estate development.

Activities Performed by this Service

- Acquisition: Purchase and lease real estate needed by the City.
- Disposal: Sell surplus property not needed by the City.
- Land Banking: Purchase, manage, and sell property through a Request for Proposals (RFP) process.
- Asset Management: Easements, encroachment agreements, and licenses for private buildings, infrastructure, and equipment using City property.
- Redevelopment Project Management: Park Badger, Brayton Lot, and the Triangle.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,043,271	1,053,187
Other-Expenditures				-	-
Total				\$ 1,043,271	\$ 1,053,187

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				997,601	1,007,517
Non-Personnel				24,805	24,805
Agency Charges				20,865	20,865
Total				\$ 1,043,271	\$ 1,053,187

Service Overview

Service: Street Vending & Sidewalk Cafes

Service Description

This service manages the licensing and code compliance of the Street Vending and Sidewalk Café Programs. Through this work, this service provides entrepreneurship support to small business owners and placemaking support for Madison’s commercial districts. The goal of this service is to grow Madison’s economy through entrepreneurship and thriving business districts.

Activities Performed by this Service

- Administration: Licensing, monitoring, enforcing, and advising the city’s street vendors and sidewalk café operators; staffing the Vending Oversight Committee.
- Program Management: Improving the Street Vending and Sidewalk Café programs through Madison General Ordinances and other policy changes.
- Education: Providing business planning guidance and connections to external resources.
- Outreach: Accommodating the intersection of street vending and sidewalk cafés with road construction, special events, and new development throughout the community.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				255,170	256,247
Other-Expenditures				-	-
Total				\$ 255,170	\$ 256,247

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				246,325	247,402
Non-Personnel				1,890	1,890
Agency Charges				6,955	6,955
Total				\$ 255,170	\$ 256,247

Economic Development

Function:

Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	1,268,320	1,657,209	1,352,169	1,708,766	1,708,766
Salary Savings	-	(8,206)	-	(8,544)	(8,544)
Pending Personnel	-	213	-	32,394	32,394
Compensated Absence	9,015	-	2,500	11,603	11,603
Hourly Wages	74	-	193	-	-
Overtime Wages Permanent	7,477	2,108	10,308	7,171	7,171
Election Officials Wages	388	-	831	-	-
Budget Efficiencies	-	(24,911)	-	(26,008)	(26,008)
Salaries Total	\$ 1,285,293	\$ 1,643,503	\$ 1,366,031	\$ 1,726,381	\$ 1,726,381
Benefits					
Wage Insurance Benefit	3,343	3,967	3,225	3,978	3,978
IATSE Health Benefit	9	-	23	-	-
WRS	85,115	114,348	87,556	117,905	118,759
FICA Medicare Benefits	96,246	123,165	93,757	127,228	127,064
Post Employment Health Plans	3,894	4,089	2,510	2,661	2,661
Benefits Total	\$ 367,917	\$ 464,195	\$ 359,693	\$ 467,372	\$ 486,536
Supplies					
Office Supplies	474	3,750	936	3,750	3,750
Copy Printing Supplies	591	2,350	1,064	2,350	2,350
Furniture	-	1,500	-	1,500	1,500
Hardware Supplies	-	1,100	590	1,100	1,100
Software Lic & Supplies	597	700	200	700	700
Postage	9,855	4,700	4,281	4,700	4,700
Supplies Total	\$ 11,516	\$ 14,100	\$ 7,070	\$ 14,100	\$ 14,100
Purchased Services					
Stormwater	497	-	44	-	-
Telephone	707	-	587	-	-
Cellular Telephone	350	480	216	480	480
System & Software Mntc	7,563	6,300	11,590	7,300	7,300
Recruitment	427	1,000	400	-	-
Mileage	567	325	967	325	325
Conferences & Training	23,276	19,425	16,316	19,425	19,425
Memberships	28,774	24,400	24,400	24,400	24,400
Storage Services	4,831	3,000	3,718	3,000	3,000
Mortgage & Title Services	5,235	6,000	6,360	6,000	6,000
Management Services	905	1,275	1,275	1,275	1,275
Consulting Services	21,760	-	-	-	-
Advertising Services	6,603	7,820	8,000	7,820	7,820
Printing Services	649	2,500	700	2,500	2,500
Other Services & Expenses	117,341	189,725	189,725	189,725	189,725
Purchased Services Total	\$ 332,277	\$ 312,250	\$ 314,531	\$ 312,250	\$ 312,250

Economic Development

Function:

Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	55,395	55,395	55,395	60,935	60,935
ID Charge From Insurance	4,255	9,614	9,614	12,531	12,531
ID Charge From Workers Comp	1,566	1,653	1,653	1,625	1,625
Inter Depart Charges Total	\$ 61,216	\$ 66,662	\$ 66,662	\$ 75,091	\$ 75,091

Economic Development

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCT TECH 3-20	20	1.00	81,428	1.00	72,656	1.00	72,656
BUSINESS DEV SPEC 2-18	18	1.00	85,360	1.00	88,480	1.00	88,480
BUSINESS DEV SPEC 3-18	18	1.00	107,044	1.00	110,956	1.00	110,956
BUSINESS DEV SPEC 4-18	18	1.00	115,373	1.00	119,589	1.00	119,589
CLERK-TYP 2-20	20	1.00	57,372	1.00	59,468	1.00	59,468
ECON DEV DIV DIR-21	21	1.00	155,431	1.00	161,111	1.00	161,111
ECON DEV SPEC-18	18	1.00	112,108	1.00	116,204	1.00	116,204
FOOD POLICY ADMIN-18	18	1.00	102,089	1.00	105,819	1.00	105,819
PRINCIPAL PLANNER-18	18	1.00	125,037	1.00	133,494	1.00	133,494
REAL ESTATE DEV SPEC 3-18	18	1.00	102,089	-	-	-	-
REAL ESTATE DEV SPEC 4-18	18	2.00	240,542	3.00	337,883	3.00	337,883
REAL ESTATE SPECIALIST 2-18	18	4.00	368,740	1.00	93,451	1.00	93,451
REAL ESTATE SPECIALIST 3-18	18	-	-	3.00	291,567	3.00	291,567
REAL ESTATE SPECIALIST 4-18	18	1.00	115,373	1.00	95,320	1.00	95,320
REAL ESTATE SUPERV-18	18	2.00	186,320	2.00	268,387	2.00	268,387
STREET VENDING MONITOR-16	16	1.00	68,582	1.00	60,036	1.00	60,036
		20.00	\$2,022,888	20.00	\$2,114,420	20.00	\$2,114,420

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

PCED Office of the Director

Agency Overview

Agency Mission

The mission of the Office of the Director (OOD) is to provide leadership to the Department of Planning, Community, and Economic Development (PCED).

Agency Overview

The Agency is responsible for the overall leadership and management of PCED divisions (Building Inspection, CDA Housing Operations, CDA Redevelopment, Community Development, Economic Development, and Planning). The PCED Director also serves as the Executive Director of the Community Development Authority (CDA). The Office supports the Director and Department initiatives with a particular focus on communications, process improvement, and management of cross-division projects. The goal of PCED Office of the Director is to enhance the efficient, effective, and equitable operation of the department. The agency will advance this goal by assisting divisions with implementing the City's Performance Excellence system, advancing the community priorities defined in the Comprehensive Plan, supporting racial equity initiatives, and providing transparent and timely public communications about work done across the Department.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. PCED Office of the Director's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- PL CDD EDD Admin and Support

2025 Budget Highlights

Service: PL CDD EDD Admin and Support

- No change in service, but prior years' budget books abbreviated the name of the service to "PCED Administration."

PCED Office Of DirectorFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	486,914	703,296	501,769	716,436	720,448
Total	\$ 486,914	\$ 703,296	\$ 501,769	\$ 716,436	\$ 720,448

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
PL CDD EDD Admin & Support	486,914	703,296	501,769	716,436	720,448
Total	\$ 486,914	\$ 703,296	\$ 501,769	\$ 716,436	\$ 720,448

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Transfer In	(182)	-	-	-	-
Total	\$ (182)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	378,908	481,640	376,039	505,463	505,463
Benefits	102,868	131,758	86,233	119,219	123,232
Supplies	1,297	5,604	1,721	5,137	5,137
Purchased Services	(12,435)	67,683	21,166	68,150	68,150
Inter Depart Charges	16,457	16,611	16,611	18,467	18,467
Total	\$ 487,096	\$ 703,296	\$ 501,769	\$ 716,436	\$ 720,448

Service Overview

Service: PL CDD EDD Admin & Support

Service Description

The Office of the Director (OOD) is responsible for the overall leadership and management of the Department and aligning the activities of the agency’s divisions in the pursuit of the Department’s mission and community-building goals set by the Mayor and Common Council. The Director of Planning, Community and Economic Development leads this Division and serves as the Executive Director of the Community Development Authority. The goal is to reduce the time that department heads and professional staff spend on administrative functions such as marketing and communications support, consultation, consolidated administrative services and engagement activities.

Activities Performed by this Service

- Communications and Marketing Support: Support the communication and design needs for DPCED divisions, prioritizing projects that engage residents, improve access to City services, and increase transparency.
- Department Leadership: The DPCED Director leads, facilitates, and coordinates the strategic direction and vision of the five divisions. This activity includes staff administrative support for the director.
- Supporting DPCED Projects and Activities: As needed, Office of the Director (OOD) staff provide additional administrative support for projects led by DPCED divisions. This may include meeting scheduling, clerical responsibilities, communication, and meeting logistics.
- Operations and Development: This category includes efforts invested in professional development, new employee on boarding, processing financial transactions, and other professional activities.
- Supporting Citywide Initiatives: The OOD provides coordination, leadership, and staff to support citywide initiatives like the annual budget process, Results Madison, Performance Excellence, Data Governance, and Recovery efforts.
- Racial Equity and Social Justice Initiative (RESJI) Team and Civil Rights Coordinators: OOD will continue its work on this initiative and look to further incorporate equity into the work it performs.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	486,914	703,296	501,769	716,436	720,448
Other-Expenditures	-	-	-	-	-
Total	\$ 486,914	\$ 703,296	\$ 501,769	\$ 716,436	\$ 720,448

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(182)	-	-	-	-
Personnel	481,777	613,398	462,271	624,682	628,695
Non-Personnel	(11,138)	73,287	22,887	73,287	73,287
Agency Charges	16,457	16,611	16,611	18,467	18,467
Total	\$ 486,914	\$ 703,296	\$ 501,769	\$ 716,436	\$ 720,448

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Transfer In					
Transfer In From Grants	(182)	-	-	-	-
Transfer In Total	\$ (182)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	362,587	452,782	368,665	504,095	504,095
Pending Personnel	-	28,571	-	1,093	1,093
Compensated Absence	12,190	2,935	2,935	3,023	3,023
Hourly Wages	4,130	3,358	3,439	3,459	3,459
Overtime Wages Permanent	-	1,000	1,000	1,030	1,030
Budget Efficiencies	-	(7,005)	-	(7,237)	(7,237)
Salaries Total	\$ 378,908	\$ 481,640	\$ 376,039	\$ 505,463	\$ 505,463
Benefits					
Health Insurance Benefit	48,740	65,205	30,845	44,222	48,005
Wage Insurance Benefit	1,435	1,809	1,310	1,720	1,720
WRS	25,079	31,242	25,438	34,782	35,034
FICA Medicare Benefits	27,074	32,933	27,500	37,287	37,265
Post Employment Health Plans	541	568	1,139	1,207	1,207
Benefits Total	\$ 102,868	\$ 131,758	\$ 86,233	\$ 119,219	\$ 123,232
Supplies					
Office Supplies	88	1,604	40	1,000	1,000
Copy Printing Supplies	48	400	18	300	300
Furniture	-	400	-	300	300
Hardware Supplies	917	2,250	1,428	2,000	2,000
Software Lic & Supplies	244	400	-	1,000	1,000
Postage	-	150	235	150	150
Food And Beverage	-	400	-	387	387
Supplies Total	\$ 1,297	\$ 5,604	\$ 1,721	\$ 5,137	\$ 5,137
Purchased Services					
Telephone	236	-	350	500	500
Cellular Telephone	1,098	900	688	1,000	1,000
Facility Rental	-	-	1,500	1,500	1,500
System & Software Mntc	1,310	2,450	1,600	2,500	2,500
Recruitment	-	2,000	500	2,000	2,000
Conferences & Training	685	5,000	4,352	5,000	5,000
Memberships	2,527	165	800	1,000	1,000
Appraisal Services	3,330	-	-	-	-
Storage Services	117	76	81	150	150
Consulting Services	(17,659)	47,477	11,294	45,000	45,000
Printing Services	(6,879)	-	-	1,500	1,500
Other Services & Expenses	2,800	9,615	-	8,000	8,000
Purchased Services Total	\$ (12,435)	\$ 67,683	\$ 21,166	\$ 68,150	\$ 68,150

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	15,388	15,388	15,388	16,927	16,927
ID Charge From Insurance	898	1,027	1,027	1,311	1,311
ID Charge From Workers Comp	171	196	196	229	229
Inter Depart Charges Total	\$ 16,457	\$ 16,611	\$ 16,611	\$ 18,467	\$ 18,467

PCED Office Of Director

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	61,033	1.00	65,039	1.00	65,039
DIRECTOR PLAN COMM ECON DEV-21	21	1.00	176,155	1.00	182,593	1.00	182,593
DPCED ADMIN SERVS MGR-18	18	1.00	125,037	1.00	141,270	1.00	141,270
GRAPHICS TECH-20	20	1.00	59,831	1.00	65,161	1.00	65,161
PUBLIC INFORMATION OFF 2-18	18	1.00	99,115	1.00	98,096	1.00	98,096
		5.00	\$521,172	5.00	\$552,159	5.00	\$552,159

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Planning Division

Agency Overview

Agency Mission

The mission of the Planning Division is to develop and recommend urban development policies, improve the quality of the downtown and existing neighborhoods, and plan for new neighborhoods and peripheral growth management.

Agency Overview

The Agency compiles and analyzes statistical data relating to urban planning and management and implements adopted City land-use and development policies through maintaining development regulations and reviewing specific development proposals. The goal of the Planning Division is to prepare and maintain plan elements as guidance and management for City growth and development and to manage long-range transportation planning and programming for the City and metropolitan area. Planning will advance this goal by monitoring progress on Comprehensive Plan recommendations and continuing a Citywide long-range facilities plan.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Planning Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Comprehensive Planning and Development Review
- Metropolitan Planning Organization
- Neighborhood Planning, Preservation and Design

The 2025 Executive Budget has been updated to the following services:

- Administration
- Community Connections
- Data & Mapping
- Development Review
- Metropolitan Planning Organization
- Plan Creation
- Plan Implementation and Design
- Support for the Arts

2025 Budget Highlights

Service: Administration

- New service in 2025 budget. Service was previously a portion of the budget in each of the three former services.
- Budget maintains current activity levels.

Service: Community Connections

- New service in 2025 budget. Service was previously a portion of the budget in Neighborhood Planning, Preservation and Design.
- Budget maintains current activity levels.

Service: Data & Mapping

- New service in 2025 budget. Service was previously a portion of the budget in Comprehensive Planning and Development Review.
- Budget maintains current activity levels.

Service: Development Review

- New service in 2025 budget. Service was previously a portion of the budget in Comprehensive Planning and Development Review.
- Increases postage expenses due to higher number of mailings, higher postage costs, and higher fees for PO boxes (\$14,000).

Service: Metropolitan Planning Organization

- No service update from prior year.
- Reflects higher contributions from other municipalities that are in the MPO area (\$19,800). This increase lowers the City's share of the local contribution to the MPO.
- Increases grant fund revenue and commensurate purchased services and personnel expenses to reflect a higher federal award (\$45,000) and reimbursement of approximately 25% of the salary and benefits of the Public Information Officer position from the Capital Area Regional Planning Commission (CARPC) (\$20,000).

Service: Plan Creation

- New service in 2025 budget. Service was previously a portion of the budget in Neighborhood Planning, Preservation and Design.
- Reduced consulting services by \$30,000 due to the end of the State Street pedestrian mall experiment authorized in the 2024 Adopted Operating Budget.

Service: Plan Implementation and Design

- New service in 2025 budget. Service was previously a portion of the budget in Neighborhood Planning, Preservation and Design.
- Budget maintains current activity levels.

Service: Support for the Arts

- New service in 2025 budget. Service was previously a portion of the budget in Neighborhood Planning, Preservation and Design.
- Budget maintains current activity levels.

PlanningFunction: **Planning and Development***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	3,518,919	3,922,356	3,888,474	3,978,005	4,007,073
Other Grants	1,725,919	1,553,232	1,437,769	1,553,732	1,618,723
Total	\$ 5,244,838	\$ 5,475,588	\$ 5,326,243	\$ 5,531,737	\$ 5,625,796

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Administration				828,287	833,925
Community Connections				163,188	164,122
Data & Mapping				378,097	380,580
Development Review				1,091,242	1,102,271
Metropolitan Planning Org				1,745,812	1,810,803
Plan Creation				592,779	597,166
Plan Implementation & Design				426,482	429,727
Support for the Arts				305,849	307,201
	\$ 5,244,838	\$ 5,475,588	\$ 5,326,243	\$ 5,531,737	\$ 5,625,796

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(13,000)	(36,748)	-	-	-
Charges For Services	(56,317)	-	(56,000)	(56,568)	(56,568)
Invest Other Contrib	(546)	(1,500)	(556)	(1,500)	(1,500)
Transfer In	(632)	-	-	-	-
Total	\$ (70,495)	\$ (38,248)	\$ (56,556)	\$ (58,068)	\$ (58,068)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,133,892	3,395,848	3,311,998	3,597,510	3,560,043
Benefits	936,452	942,792	915,209	964,899	1,002,937
Supplies	77,904	77,130	83,679	88,630	88,630
Purchased Services	808,467	790,029	763,874	622,400	715,888
Debt Othr Financing	116,250	-	-	-	-
Inter Depart Charges	87,072	89,958	89,958	98,286	98,286
Inter Depart Billing	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
Transfer Out	196,796	259,580	259,580	259,580	259,580
Total	\$ 5,315,333	\$ 5,513,836	\$ 5,382,799	\$ 5,589,805	\$ 5,683,864

Planning

Function:

Planning and Development*Service Overview***Service:** Administration*Service Description*

Planning Division Administration includes work common to most City agencies ranging from budget preparation and work planning to payroll processing, hiring processes, and employee professional development. It also includes Citywide efforts such as Results Madison. Each employee in the Planning Division allocates a portion of their time to this service.

Activities Performed by this Service

- Payroll: Review and processing of timesheets, submitting and managing payroll and associated tasks.
- Hiring and On-boarding: Time spent by a range of staff to support recruitment and interview processes and on-boarding new colleagues within and beyond the Planning Division.
- Staff Meetings: Periodic meetings of individual sections, full staff team, or leadership team to maintain open lines of communication throughout the Planning Division.
- Budget: Develops, monitors and maintains annual capital and operating budgets, including processing of invoices and purchasing.
- Grant Management: Coordinates contracts, invoices, and activities related to grants administered by the Planning Division.
- Records Management: Maintains the Division's records, including coordinating timely responses to open records requests.
- Work Planning & Data Indicators: Maintaining the Planning Division Work Plan and tracking Results Madison data indicators over time.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				828,287	833,925
Other-Expenditures				-	-
Total				\$ 828,287	\$ 833,925

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,500)	(1,500)
Personnel				665,376	671,014
Non-Personnel				66,125	66,125
Agency Charges				98,286	98,286
Total				\$ 828,287	\$ 833,925

Planning

Function:

Planning and Development*Service Overview***Service:** Community Connections*Service Description*

This service includes efforts to create and strengthen relationships with community and neighborhood organizations, institutions, and units of government in the greater Madison region. Many staff in the Planning Division allocate a portion of their time to this service as part of their core work.

Activities Performed by this Service

- Support for Neighborhood Resource Teams (NRT): Staff attendance and leadership at regularly scheduled NRT meetings across the City associated with the Department of Civil Rights NRT program
- Neighborhood Grant Program Administration: Annual opportunity for small grants to community organizations to support physical improvements, leadership and capacity-building, or other innovative community projects. Budgeted for a total of \$30,000, the program usually involves approximately 10 grants each year with on-going staff support to complete community projects.
- Support for the Joint Campus Area Committee: Pursuant to MGO 33.32, administrative support for 6-8 meetings per year of this committee comprised of City Alders, UW-Madison staff, and representatives of nearby neighborhoods to coordinate and communicate upcoming development and major changes on the UW-Madison campus.
- Regional Cooperation: Communication, presentations to, and occasional meetings with area school districts, colleges and universities, Dane County, other municipalities, and community organizations regarding shared goals, issues, and challenges.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				163,188	164,122
Other-Expenditures				-	-
Total				\$ 163,188	\$ 164,122

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				133,188	134,122
Non-Personnel				30,000	30,000
Agency Charges				-	-
Total				\$ 163,188	\$ 164,122

Planning

Function:

Planning and Development*Service Overview***Service:** Data & Mapping*Service Description*

This service includes maintenance, analysis, and communication of a wide variety of geographic and demographic data for use by City agencies, policymakers, and the public. With a focus on improving data clarity and usability, mapping services rely on data inputs from the US Census and other agencies and community partners.

Activities Performed by this Service

- **Geographic Information Systems (GIS) Maintenance:** Ongoing maintenance of GIS layers/data related to development activity, zoning, political districts, City services and other topics. These updates populate core City databases and online resources, including the Assessor’s Office Property Lookup webpage.
- **Development Pipeline Data Maintenance:** Ongoing updates to a geographic database of proposed and approved developments that are not yet constructed. Knowledge of these expected developments, which do not yet appear in other city databases, can be useful for other city agencies and community partners (school districts, etc.) engaging in near-term planning.
- **Data & Mapping Support and Requests:** Support the needs of PCED Divisions. Support several City agencies beyond PCED that have GIS needs but lack GIS staff. This ranges from ongoing support for the Clerk’s Office (e.g. polling places, wards, Alder Districts) to occasional support for agencies such as the Mayor’s Office and Common Council Office.
- **Madison Neighborhood Indicators Project (NIP):** The NIP is updated biennially through a contract with the UW-Madison Applied Population Lab. It brings together data from a variety of sources in a user-friendly interface, focusing on topic areas such as demographics, housing, public safety, health, education, economics, and transportation.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				378,097	380,580
Other-Expenditures				-	-
Total				\$ 378,097	\$ 380,580

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				338,097	340,580
Non-Personnel				40,000	40,000
Agency Charges				-	-
Total				\$ 378,097	\$ 380,580

Service Overview

Service: Development Review

Service Description

This service supports the City’s decisions related to development and redevelopment, pursuant to relevant Wisconsin statutes and local ordinances in MGO Chapters 16 (General Planning), 28 (Zoning Code), 33.24 (Urban Design Commission), and 41 (Historic Preservation). Development review activities summarized below include facilitation of meetings with elected officials, community groups, development teams, and interagency staff teams leading up to the preparation of recommendations to appointed and elected officials related to development proposals. Staff must ensure compliance with commission decisions prior to (re)development moving forward. Further, as provided by ordinance, administratively reviewed changes also involve staff support to property owners, contractors, and designers.

Activities Performed by this Service

- Plan Commission Support: Review and make recommendations to the City’s Plan Commission on development proposals including demolition, conditional uses, rezonings, and land divisions, following policies and procedures in MGO Chapters 16 and 28 and relevant Wisconsin statutes. This activity typically supports roughly 200 annual development requests, including many requiring final decisions by the Common Council.
- Urban Design Commission Support: Review and make recommendations to the City’s Urban Design Commission regarding development proposals within eight (8) Urban Design Districts, design of public buildings, and other items consistent with MGO Chapter 33.24. This activity supports over 70 annual development requests to the UDC and a significant amount of additional administrative review.
- Landmarks Commission Support: Review and make recommendations to the City’s Landmarks Commission regarding proposed development and change within five (5) Local Historic Districts, to local Landmark sites, and other items consistent with MGO Chapters 33.19 and 41. This activity has typically supported 40 - 50 annual development requests to the Landmarks Commission. In 2023, this number dropped to 29 due in large part to a comprehensive ordinance update adopted in 2022 that allowed for more administrative approvals. This service also provides a significant amount of support to contractors and residents working to update and maintain historic buildings.
- Interagency Coordination: In supporting the commissions listed above and for other development proposals a significant amount of work for this service includes coordinating with various agencies involved in the development review/approval process, including pre- and post- approval on a variety of issues to provide guidance to development teams throughout the process, including coordinating the Development Assistance Team.
- Community Meeting Support: Attend meetings about specific development/redevelopment projects, often at the request of alders, resident groups, or the development team.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,091,242	1,102,271
Other-Expenditures				-	-
Total				\$ 1,091,242	\$ 1,102,271

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,053,242	1,064,271
Non-Personnel				38,000	38,000
Agency Charges				-	-
Total				\$ 1,091,242	\$ 1,102,271

Planning**Function:****Planning and Development***Service Overview***Service:** Metropolitan Planning Org*Service Description*

This service provides staff for the Metropolitan Planning Organization (MPO), which is the designated policy body responsible for cooperative and comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The responsibilities of the MPO include conducting a planning process for making transportation investment decisions in the metropolitan area, preparing and maintaining a long-range multi-modal transportation plan, and preparing a five-year transportation improvement program to provide transportation investments that meet metropolitan transportation needs. The role of the MPO is to facilitate coordinated and comprehensive regional transportation planning and decision-making that is fair and impartial.

Activities Performed by this Service

- Long-range Multimodal System Wide Planning: Maintain and refine the Regional Transportation Plan through more detailed studies, including sub-elements of the plan such as the Bicycle Transportation Plan, as part of the continuing, comprehensive, multimodal transportation process for the metro area in accordance with federal rules.
- Data Collection and Analysis: Collect, monitor, and analyze data related to land use development, socioeconomic characteristics of the population, travel patterns, and other factors affecting travel, as well as environmental indicators and issues.
- Transportation System/Congestion Management Planning: Monitor transportation system performance and plan and prioritize investments to improve overall system efficiency and safety with an emphasis on use of technology and lower cost strategies.
- Short-range Transit and Specialized Transportation Planning: Plan near term (5-10 years) improvements to the public transit system as well as specialized transportation services designed to meet the needs of the elderly and persons with disabilities. Assist in coordinating transit and specialized transportation services provided by Metro Transit, Dane County, and other public and private providers.
- Transportation Improvement Program: Approve use of federal funding for transportation projects and services in the metro area through the TIP, which is updated annually. Monitor other major transportation projects and assist in coordinating projects where needed.
- Roadway and Transit Corridor and Special Studies: Lead or assist in planning for roadway and transit investments in major corridors or undertaking special studies that result in more detailed, project specific recommendations that refine the Regional Transportation Plan.
- Ridesharing/Travel Demand Management: Coordinate and implement programs and services designed to promote and encourage increased use of transit, car/vanpooling, bicycling, and walking.
- Administration: Manage the transportation planning program, including program development, administration, and reporting, staffing the MPO Board and committees, and involving policymakers and the public in the planning process.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				203,580	203,580
Other-Expenditures				1,542,232	1,607,223
Total				\$ 1,745,812	\$ 1,810,803

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(56,568)	(56,568)
Personnel				1,167,895	1,139,398
Non-Personnel				634,485	727,973
Agency Charges				-	-
Total				\$ 1,745,812	\$ 1,810,803

Planning

Function:

Planning and Development*Service Overview***Service:** Plan Creation*Service Description*

This service results in the production and maintenance of the Comprehensive Plan, more detailed plans for twelve (12) sub-areas, Community Action Strategies for certain areas with low- and moderate-income households, and citywide plans focused on special topics. Plan creation involves analysis and communication of the City's population projections and other demographic, housing, and economic data, as well as robust engagement with residents, City staff and officials, community partners, and other stakeholders. Plans adopted by the Common Council serve as the City's long-term development and growth management policies, guiding Madison toward an efficient, equitable, and sustainable future, and setting priorities for City investment in infrastructure, community facilities, and programs.

Activities Performed by this Service

- Comprehensive Planning: Production of the City's Comprehensive Plan every ten years, consistent with state law, as well as on-going monitoring and publication and distribution of biennial progress updates.
- Area Planning: Production of twelve (12) more detailed plans covering the entire city to guide future land use and use of city resources. Once adopted, these plans will be updated every ten years to ensure that they remain consistent with the Comprehensive Plan and City policies.
- Community Action Planning: Within the Area Plan processes, focused work with residents in low- and moderate-income areas to prioritize efforts and expenditures of federal funds for impactful community projects and programs.
- Citywide Special Topic Plans: Occasional strategic planning efforts focused on topics such as Arts and Culture, Historic Preservation, and Community Facilities.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				592,779	597,166
Other-Expenditures				-	-
Total				\$ 592,779	\$ 597,166

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				584,279	588,666
Non-Personnel				50,000	50,000
Agency Charges				(41,500)	(41,500)
Total				\$ 592,779	\$ 597,166

Planning**Function:****Planning and Development***Service Overview***Service:** Plan Implementation & Design*Service Description*

This service focuses on collaborative efforts to implement recommendations in adopted plans ranging from updates to City ordinances to design of public spaces and facilities. Planning Division staff often lead or share project management roles in a number of these efforts. Initiatives almost always involve contributions from multiple City agencies, and sometimes involve community partners and/or ad hoc City committees.

Activities Performed by this Service

- **Ordinance Updates:** Manage or participate in public processes to update ordinances, often related to development review and approval processes, consistent with recommendations in adopted plans and/or pursuant to initiatives sponsored by elected officials.
- **Plan Implementation:** Lead or facilitate the implementation of Common Council adopted plans, such as the Comprehensive Plan and area plans.
- **Intergovernmental Agreements:** Lead processes with other municipalities to work toward mutually beneficial agreements related to long term growth and public investment.
- **Design of Public Projects:** Manage or participate in the design of City or Community Development Authority (CDA) facilities such as specific parts of the public right-of-way or buildings. Often includes significant public engagement efforts.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				426,482	429,727
Other-Expenditures				-	-
Total				\$ 426,482	\$ 429,727

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				417,982	421,227
Non-Personnel				8,500	8,500
Agency Charges				-	-
Total				\$ 426,482	\$ 429,727

Service Overview

Service: Support for the Arts

Service Description

This service maintains and expands Madison’s public art collection and ensures thoughtful incorporation of art throughout the community, including into public facilities. It also supports a wide variety of local artists and cultural activities, such as music and poetry. Staff and the Madison Arts Commission strive for equitable distribution of art and cultural activities and financial support for that are representative of Madison’s rich racial, ethnic, and cultural diversity.

Activities Performed by this Service

- **Public Art Administration:** Ongoing maintenance, conservation, and expansion of the City’s public art collection, including administering art spaces in City buildings, with support from the Municipal Art Fund and Percent for the Arts commitment.
- **Art Grants Program:** Administer annual program awarding over \$100,000 to local arts non-profits and artists completing art projects, performances, and other activities, with support from the operating budget and the State Arts Board.
- **Support for the Madison Arts Commission (MAC):** Pursuant to MGO 33.35, staff provide administrative support for the 11-member MAC and their regularly scheduled meetings, as well subcommittees.
- **Poet Laureate:** Administer the City’s Poet Laureate program, including support for both the Adult & Youth Poets Laureate, with support from the operating budget and the Madison Community Foundation.
- **Artist-in-Residence Program:** Support a neighborhood-based program that embeds an artist-in-residence in the Darbo neighborhood, who engages the community, activates public spaces, and produces a public art piece.
- **Greater Madison Music City (GMMC):** Strengthen Madison’s music ecosystem. Also supports free-to-consumers, live, outdoor music in the summer months through grants, with funding from Room Tax.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				294,349	295,701
Other-Expenditures				11,500	11,500
Total				\$ 305,849	\$ 307,201

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				202,349	203,701
Non-Personnel				103,500	103,500
Agency Charges				-	-
Total				\$ 305,849	\$ 307,201

Planning

Function:

Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(13,000)	-	-	-	-
Local Revenues Operating	-	(36,748)	-	-	-
Intergov Revenues Total	\$ (13,000)	\$ (36,748)	\$ -	\$ -	\$ -
Charges For Services					
Reimbursement Of Expense	(56,317)	-	(56,000)	(56,568)	(56,568)
Charges For Services Total	\$ (56,317)	\$ -	\$ (56,000)	\$ (56,568)	\$ (56,568)
Invest Other Contrib					
Contributions & Donations	(546)	(1,500)	(556)	(1,500)	(1,500)
Invest Other Contrib Total	\$ (546)	\$ (1,500)	\$ (556)	\$ (1,500)	\$ (1,500)
Transfer In					
Transfer In From Grants	(632)	-	-	-	-
Transfer In Total	\$ (632)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	2,349,791	2,563,847	2,484,572	2,673,064	2,673,064
Salary Savings	-	(12,582)	-	(13,365)	(13,365)
Pending Personnel	-	39,059	-	5,695	5,695
Premium Pay	1,823	-	1,621	-	-
Compensated Absence	30,869	24,001	31,540	24,743	24,743
Hourly Wages	11,909	14,000	12,538	14,433	14,433
Overtime Wages Permanent	2,322	-	3,428	-	-
Election Officials Wages	718	-	683	-	-
Budget Efficiencies	-	(35,865)	-	(40,576)	(40,576)
Salaries Total	\$ 2,397,432	\$ 2,592,460	\$ 2,534,381	\$ 2,663,993	\$ 2,663,993
Benefits					
Health Insurance Benefit	316,141	339,055	334,190	326,623	354,594
Wage Insurance Benefit	11,148	11,408	11,373	11,414	11,414
WRS	162,624	176,906	171,901	184,442	185,778
FICA Medicare Benefits	175,769	196,781	183,283	205,625	205,385
Post Employment Health Plans	2,062	2,165	2,405	2,550	2,550
Benefits Total	\$ 667,743	\$ 726,315	\$ 703,152	\$ 730,653	\$ 759,721

Planning

Function:

Planning and Development

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	1,176	2,500	1,051	2,500	2,500
Copy Printing Supplies	3,695	7,500	4,828	7,500	7,500
Furniture	150	500	-	500	500
Hardware Supplies	1,736	3,500	1,500	2,000	2,000
Software Lic & Supplies	1,002	1,000	1,301	-	-
Postage	32,008	24,000	34,000	38,000	38,000
Books & Subscriptions	-	250	-	250	250
Work Supplies	85	-	-	-	-
Food And Beverage	572	500	276	500	500
Building Supplies	-	1,500	1,000	1,500	1,500
Supplies Total	\$ 40,425	\$ 41,250	\$ 43,956	\$ 52,750	\$ 52,750
Purchased Services					
Telephone	1,060	2,450	1,186	2,450	2,450
Cellular Telephone	536	500	465	500	500
Facility Rental	530	3,000	550	3,000	3,000
System & Software Mntc	10,834	13,000	11,950	15,500	15,500
Recruitment	483	1,200	795	1,200	1,200
Mileage	14	-	-	-	-
Conferences & Training	12,507	15,500	13,756	15,000	15,000
Memberships	7,202	6,435	7,800	8,435	8,435
Storage Services	2,834	725	492	725	725
Consulting Services	83,062	120,000	120,227	90,000	90,000
Advertising Services	6,374	5,000	7,050	6,500	6,500
Other Services & Expenses	25,154	7,000	11,750	7,000	7,000
Grants	91,514	122,000	183,750	122,000	122,000
Purchased Services Total	\$ 242,104	\$ 296,810	\$ 359,771	\$ 272,310	\$ 272,310
Inter Depart Charges					
ID Charge From Engineering	80,304	80,304	80,304	88,334	88,334
ID Charge From Insurance	4,139	2,828	2,828	7,426	7,426
ID Charge From Workers Comp	1,972	2,558	2,558	2,526	2,526
Inter Depart Charges Total	\$ 86,415	\$ 85,690	\$ 85,690	\$ 98,286	\$ 98,286
Inter Depart Billing					
ID Billing To Community Dev	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
Inter Depart Billing Total	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)
Transfer Out					
Transfer Out To Grants	196,796	259,580	259,580	259,580	259,580
Transfer Out Total	\$ 196,796	\$ 259,580	\$ 259,580	\$ 259,580	\$ 259,580

Planning

Function: Planning and Development

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	2.00	122,639	2.00	128,591	2.00	128,591
ADMIN CLK 1-20 PT	20	0.50	54,282	0.50	57,391	0.50	28,660
ARTS & CULTURE ADMINISTRATOR	18	1.00	118,638	1.00	124,102	1.00	124,102
GIS SPECIALIST 2-18	18	1.00	100,073	1.00	103,731	1.00	103,731
GIS SPECIALIST 3-18	18	1.00	94,638	1.00	98,096	1.00	98,096
GIS SPECIALIST 4-18	18	1.00	120,815	1.00	126,358	1.00	126,358
PLANNER 2-18	18	5.00	450,125	5.00	472,550	5.00	472,550
PLANNER 3-18	18	11.00	1,044,279	11.00	1,157,805	11.00	1,157,805
PLANNER 4-18	18	5.00	526,981	5.00	551,709	5.00	551,709
PLANNING DIV DIR-21	21	1.00	155,431	1.00	161,376	1.00	161,376
PRINCIPAL PLANNER-18	18	3.00	412,622	3.00	393,633	3.00	393,633
PROGRAM ASST 2-20	20	1.00	70,142	1.00	72,705	1.00	72,705
PUBLIC INFORMATION OFF 2-18	18	1.00	82,471	1.00	68,290	1.00	68,290
TRANSP PLANNING MGR-18	18	1.00	112,108	1.00	135,960	1.00	135,960
		34.50	\$3,465,245	34.50	\$3,652,298	34.50	\$3,623,566

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Public Facilities

Library
Monona Terrace

Library

Agency Overview

Agency Mission

The mission of Madison Public Library is to spark literacy, foster curiosity and support community. It provides equitable access to experiences, ideas and resources necessary to thrive.

Agency Overview

The Agency is responsible for the operation of Madison's nine libraries and the Library Maintenance Support Center. The Agency's goal is to support literacy and community engagement opportunities. The Library will advance this goal by providing programming, including maintaining book collections and reference services, access to technology and training, online collections and services, and literacy programming.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Library's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Admin & Marketing
- Col Res & Access
- Community Engagement
- Facilities
- Public Service

The 2025 Executive Budget has been updated to the following service(s):

- Admin & Marketing
- Borrower Services
- Digital Access
- Information Connection & Referral
- Programming and Partnerships
- Resources and Materials
- Spaces

2025 Budget Highlights

Agency-Wide Changes

- The elimination of the vacant Library Business Operations Manager position. Savings from the position will be used to fund two days of operations at the Monroe Street Library (funded by reserves since 2021) and Dream Bus operations (previously funded by private donations). (Net neutral: \$129,000)

Service: Admin & Marketing

- No change from prior year.
- Reflects the completion of the Librarian's Toolkit federal grant from the Institute for Museum and Library Services in 2024. (Net neutral: \$50,000)

Service: Borrower Services

- New service in 2025 budget. New service was previously a portion of the budget in the Public Service and Col Res & Access services.
- Decrease in revenue from Dane County, other adjacent counties, and the Southwest Wisconsin Library Service contracts received for their patrons using City libraries (Revenue decrease: \$72,000)
- Increase in contract expense with Dane County for City of Madison residents using other Dane County libraries. (Increase: \$350,000)

Service: Digital Access

- New service in 2025 budget. New service was previously a portion of the budget in Public Service and Facilities.
- Budget maintains current activity levels.

Service: Information Connection & Referral

- New service in 2025 budget. New service was previously a portion of the budget in Public Service.
- Budget maintains current activity levels.

Service: Programming and Partnerships

- Service was renamed from Community Engagement.
- Decrease in donation revenue and services. (Net neutral: \$100,000)

Service: Resources and Materials

- New service in 2025 budget. New service was previously a portion of the budget Col Res & Access.
- Includes funding for start-up operational costs for the Reindahl Imagination Center, a co-location of a new library and park pavilion on Madison's northeast side. The Imagination Center is anticipated to open in mid-2026. Funding in 2025 establishes a base budget for the new facility and allows the library to begin making purchases for start-up expenses. (\$195,000).

Service: Spaces

- Service was renamed from Facilities.
- Reflects the completion of the Rosen-Weston donation funds for the Lakeview branch, fully used in 2024. (Net neutral: \$50,000)

Library

Function:

Public Facilities

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Library	19,862,912	20,748,477	20,641,238	21,773,982	22,174,898
Permanent	8,890	9,000	9,000	9,000	9,000
Total	\$ 19,871,801	\$ 20,757,477	\$ 20,650,238	\$ 21,782,982	\$ 22,183,898

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Admin & Marketing				4,854,224	4,663,517
Borrower Services				5,523,817	5,767,023
Digital Access				607,428	610,069
Information Connection And Ref				3,739,169	3,782,253
Programming and Partnerships				2,353,687	2,427,842
Resources and Materials				2,089,391	2,308,356
Spaces				2,615,264	2,624,837
	\$ 19,871,801	\$ 20,757,477	\$ 20,650,238	\$ 21,782,982	\$ 22,183,898

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(1,353,980)	(1,389,148)	(1,419,175)	(1,316,945)	(1,316,945)
Charges For Services	(784,766)	(758,439)	(768,053)	(772,439)	(772,439)
Fine Forfeiture Asmt	(42,417)	(38,700)	(40,551)	(40,000)	(40,000)
Invest Other Contrib	(617,341)	(558,800)	(754,818)	(445,334)	(445,334)
Misc Revenue	(139)	(100)	(60)	-	-
Other Finance Source	-	(70,000)	(120,120)	-	-
Transfer In	(260,698)	(65,048)	(65,048)	(15,000)	(15,000)
Total	\$ (3,059,341)	\$ (2,880,235)	\$ (3,167,825)	\$ (2,589,718)	\$ (2,589,718)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	11,077,088	11,927,873	11,762,068	12,376,815	12,271,754
Benefits	3,294,292	3,531,192	3,735,942	3,447,252	3,758,884
Supplies	1,237,409	1,054,372	1,124,601	1,062,811	1,062,811
Purchased Services	4,311,302	4,422,961	4,494,139	4,769,708	4,964,708
Debt Othr Financing	207,444	-	-	-	211,465
Inter Depart Charges	127,593	152,986	152,986	167,786	167,132
Transfer Out	2,676,014	2,548,327	2,548,327	2,548,327	2,336,862
Total	\$ 22,931,142	\$ 23,637,712	\$ 23,818,063	\$ 24,372,700	\$ 24,773,617

Library**Function:****Public Facilities***Service Overview***Service:** Admin & Marketing*Service Description*

This service provides for the system-wide leadership of the library across all departments, along with marketing and web services promoting the library's nine locations. The goal of this service is to provide strategic direction, fiscal responsibility, and general leadership and management to all areas of library operations.

Activities Performed by this Service

- **Budget and Fiscal Management:** Prepare and monitor the capital and operating budgets for the Library; prepare financial reports for the Library Board, management staff, and the Madison Public Library Foundation; process billing, receipts, and payroll; and review and maintain Library projects.
- **System-wide and Neighborhood Library Management:** Oversee system-wide services; participate in City programs and committees; oversee Library policies and procedures; oversee personnel, including hiring, training, and performance management; and represent Madison in the South Central Library System and Statewide projects and services.
- **Marketing and Web Services:** Prepare print and online marketing of Library services, programs, and events; maintain Library public and internal websites and social media outlets; and perform in-house printing for advertising and marketing purposes.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				4,854,224	4,663,517
Other-Expenditures				-	-
Total				\$ 4,854,224	\$ 4,663,517

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(43,410)	(43,410)
Personnel				2,109,388	2,130,146
Non-Personnel				2,647,082	2,435,617
Agency Charges				141,165	141,165
Total				\$ 4,854,224	\$ 4,663,517

Library**Function:****Public Facilities***Service Overview***Service:** Borrower Services*Service Description*

This service includes all activities associated with the circulation of library materials.

Activities Performed by this Service

- Circulation: Check materials in and out, fill holds, shelve, and manage problem items.
- Account Management: Help customers with library cards and any library card account-related issues. Assess and collect fees for lost or damaged items and other library service fees.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				5,523,817	5,767,023
Other-Expenditures				-	-
Total				\$ 5,523,817	\$ 5,767,023

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,347,019)	(1,347,019)
Personnel				4,210,404	4,242,145
Non-Personnel				2,660,433	2,871,898
Agency Charges				-	-
Total				\$ 5,523,817	\$ 5,767,023

Library**Function:****Public Facilities***Service Overview***Service:** Digital Access*Service Description*

This service includes all aspects of library technology, including hardware and software that is used by both staff and the public. The goal of this service is to provide access to Wi-Fi and devices to residents in need and to support the daily work and operations of library facilities and staff.

Activities Performed by this Service

- Maintenance of library computers, both public and staff.
- Maintenance of public Wi-Fi.
- Public printing, faxing, and copying.
- Library Technology Infrastructure: Maintain and replace library technology infrastructure and systems.
- Management and maintenance of AV equipment.
- Management and maintenance of other devices used for providing service to the public.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				607,428	610,069
Other-Expenditures				-	-
Total				\$ 607,428	\$ 610,069

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(105,000)	(105,000)
Personnel				325,901	328,542
Non-Personnel				386,527	386,527
Agency Charges				-	-
Total				\$ 607,428	\$ 610,069

Library**Function:****Public Facilities***Service Overview***Service:** Information Connection And Ref*Service Description*

As the statutory resource library for the system, this service is responsible for all activities associated with providing connection to information and resources for the residents of Madison, Dane County and the South Central Library System. Staff at nine library locations integrate information concepts into the full range of library services, including instruction, basic needs support, technology, literacy and research support, community programs and one-on-one reference interactions. Staff develop and maintain partnerships beyond the library profession to strengthen and assess services to users.

Activities Performed by this Service

- Connect users to resources state and nation-wide through Outer-Library Loan Service.
- Connect homebound individuals and assisted living and care facilities to materials and information through Home Service Program.
- Promote intellectual freedom.
- Partner with service providers in the information seeking process.
- Provide support for housing, food assistance, and employment.
- Provide support for literacy competencies; digital, informational and in reading.
- Provide business and entrepreneur support.
- Provide Readers Advisory to connect user of all ages with materials for educational and recreational needs.
- Provide reference consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help users meet particular information needs.
- Maintain awareness of community organizations and governmental agencies to provide meaningful referrals to users seeking additional assistance.
- Assess and respond to diversity in user needs, user communities, and user preferences.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,739,169	3,782,253
Other-Expenditures				-	-
Total				\$ 3,739,169	\$ 3,782,253

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(212,398)	(212,398)
Personnel				3,851,221	3,894,304
Non-Personnel				100,347	100,347
Agency Charges				-	-
Total				\$ 3,739,169	\$ 3,782,253

Library**Function:****Public Facilities***Service Overview***Service:** Programming and Partnerships*Service Description*

This service is responsible for providing programs for all ages both within and outside of library facilities and for developing partnerships with community organizations, other branches of government, private businesses, and individuals. The goal of the service is to foster a diverse patron and partner base and develop programs and services that are based directly on residents' needs and wants.

Activities Performed by this Service

- Programming: Develop, plan, implement and assess library programs for all ages.
- Partnership Development: Develop, manage, and nurture partnerships with local artists, entrepreneurs, experts, organizations, and others to provide services, resources, and/or programs to fit community needs.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,353,687	2,427,842
Other-Expenditures				-	-
Total				\$ 2,353,687	\$ 2,427,842

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(208,600)	(208,600)
Personnel				2,160,632	2,234,787
Non-Personnel				401,655	401,655
Agency Charges				-	-
Total				\$ 2,353,687	\$ 2,427,842

Library**Function:****Public Facilities***Service Overview***Service:** Resources and Materials*Service Description*

This service is responsible for the selection, acquisition, evaluation, cataloging, and processing of all materials in all formats in the physical library collection. This service also provides access to, selection of, and maintenance of digital library resources. The Madison Public Library is the resource library and largest member of the South Central Library System (SCLS). SCLS libraries share their collection resources through an integrated library system that provides access to the public through the LINKcat online library catalog.

Activities Performed by this Service

- Collection Selection: Select materials using data from a variety of sources following criteria outlined in the Collection Development Policy, SCLS Member Purchasing Responsibilities, and within parameters and specified budgets for acquiring collection items.
- Collection Ordering: Prepare and maintain bibliographic data for local acquisitions system and GetIt (the SCLS system for ordering, receiving, and cataloging collections materials) and place orders with vendors.
- Collection Cataloging: Provide access to the collection through cataloging and classification according to national and local standards.
- Collection Processing: Perform online receipt, linking and invoicing of collection items and prepare the items for lending by applying jackets, cases, labels, etc.
- Collection Evaluation: Provide oversight for collection performance, weeding and deaccessioning of items.
- Access and Use: Develop and oversee types of access provided to different library materials and digital resources and evaluate use.
- Policy Review and Revision: Oversee Collection Development Policy and work associated with defending the library collection.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,080,391	2,299,356
Other-Expenditures				9,000	9,000
Total				\$ 2,089,391	\$ 2,308,356

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(645,291)	(645,291)
Personnel				2,015,013	2,038,978
Non-Personnel				719,670	914,670
Agency Charges				-	-
Total				\$ 2,089,391	\$ 2,308,356

Library**Function:****Public Facilities***Service Overview***Service:** Spaces*Service Description*

This service is responsible for all activities and services associated with the operation of Madison Public Library’s nine public library facilities and the Library Maintenance Support Center. The goal of this service is to provide a safe, pleasant, and welcoming environment at the Central and neighborhood libraries.

Activities Performed by this Service

- **Building Maintenance:** Perform repairs, respond to user requests, coordinate preventative maintenance, and coordinate vendor assistance.
- **Custodial Tasks:** Clean Central Library, maintain janitorial supplies, and respond to custodial emergencies at Central and neighborhood libraries.
- **Building Projects:** Schedule, coordinate, and complete major building projects such as renovations, refurbishments, and new construction.
- **Planning:** Plan and design new facilities and engage the public and staff on future library facility needs.
- **Central Library Events Management and Planning:** Manage paid and unpaid events at Central Library.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,615,264	2,624,837
Other-Expenditures				-	-
Total				\$ 2,615,264	\$ 2,624,837

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(28,000)	(28,000)
Personnel				1,151,509	1,161,737
Non-Personnel				1,465,134	1,465,134
Agency Charges				26,621	25,967
Total				\$ 2,615,264	\$ 2,624,837

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(26,457)	(15,000)	(15,000)	(15,000)	(15,000)
State Revenues Operating	(2,500)	-	-	-	-
Other Unit Of Gov Revenues Oj	(1,325,023)	(1,374,148)	(1,404,175)	(1,301,945)	(1,301,945)
Intergov Revenues Total	\$ (1,353,980)	\$ (1,389,148)	\$ (1,419,175)	\$ (1,316,945)	\$ (1,316,945)
Charges For Services					
Reproduction Services	(80,274)	(57,000)	(75,405)	(74,000)	(74,000)
Catering Concessions	(4,090)	(7,000)	(4,090)	(5,000)	(5,000)
Facility Rental	(23,191)	(24,000)	(18,000)	(23,000)	(23,000)
Southcentral Library Services	(271,184)	(266,184)	(266,184)	(266,184)	(266,184)
Cataloging Services	(404,255)	(404,255)	(404,255)	(404,255)	(404,255)
Reimbursement Of Expense	(1,772)	-	(119)	-	-
Charges For Services Total	\$ (784,766)	\$ (758,439)	\$ (768,053)	\$ (772,439)	\$ (772,439)
Fine Forfeiture Asmt					
Library Lost And Damaged Fees	(42,417)	(38,700)	(40,551)	(40,000)	(40,000)
Fine Forfeiture Asmt Total	\$ (42,417)	\$ (38,700)	\$ (40,551)	\$ (40,000)	\$ (40,000)
Invest Other Contrib					
Contributions & Donations	(617,341)	(558,800)	(754,818)	(445,334)	(445,334)
Invest Other Contrib Total	\$ (617,341)	\$ (558,800)	\$ (754,818)	\$ (445,334)	\$ (445,334)
Misc Revenue					
Miscellaneous Revenue	(139)	(100)	(60)	-	-
Misc Revenue Total	\$ (139)	\$ (100)	\$ (60)	\$ -	\$ -
Other Finance Source					
Sale Of Assets	-	-	(120)	-	-
Fund Balance Applied	-	(70,000)	(120,000)	-	-
Other Finance Source Total	\$ -	\$ (70,000)	\$ (120,120)	\$ -	\$ -
Transfer In					
Transfer In From General	(156,167)	-	-	-	-
Transfer In From Grants	(95,831)	(56,348)	(56,348)	-	-
Transfer In From Permanent	(8,700)	(8,700)	(8,700)	(15,000)	(15,000)
Transfer In Total	\$ (260,698)	\$ (65,048)	\$ (65,048)	\$ (15,000)	\$ (15,000)

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	9,325,064	10,304,925	9,926,883	10,068,941	10,791,009
Salary Savings	-	(385,214)	-	(323,730)	(323,730)
Pending Personnel	-	371,694	-	927,743	100,614
Premium Pay	53,043	53,100	58,263	55,000	55,000
Workers Compensation Wages	4,483	-	-	-	-
Compensated Absence	72,502	76,500	72,345	79,000	79,000
Hourly Wages	1,531,816	1,619,766	1,608,407	1,691,800	1,691,800
Overtime Wages Permanent	89,994	95,000	93,140	98,000	98,000
Overtime Wages Hourly	187	-	12	-	-
Election Officials Wages	-	-	3,019	-	-
Budget Efficiencies	-	(207,898)	-	(219,939)	(219,939)
Salaries Total	\$ 11,077,088	\$ 11,927,873	\$ 11,762,068	\$ 12,376,815	\$ 12,271,754
Benefits					
Comp Absence Escrow	-	101,338	218,505	101,338	101,338
Unemployment Benefits	1,624	-	229	-	-
Health Insurance Benefit	1,657,328	1,816,677	1,786,497	1,756,985	1,962,817
Wage Insurance Benefit	23,333	21,634	21,572	21,513	21,513
Health Insurance Retiree	-	7,330	-	7,330	7,330
WRS	688,820	711,024	734,181	695,848	751,069
FICA Medicare Benefits	814,642	759,039	863,061	745,722	796,301
Post Employment Health Plans	108,544	114,150	111,897	118,517	118,517
Benefits Total	\$ 3,294,292	\$ 3,531,192	\$ 3,735,942	\$ 3,447,252	\$ 3,758,884
Supplies					
Office Supplies	7,115	10,235	4,807	8,800	8,800
Copy Printing Supplies	48,523	59,951	70,365	61,200	61,200
Furniture	65,964	5,756	9,983	7,400	7,400
Hardware Supplies	99,259	138,950	152,743	140,900	140,900
Software Lic & Supplies	18,723	23,055	19,803	27,059	27,059
Postage	41,456	32,344	33,241	41,200	41,200
Program Supplies	228,989	152,075	178,342	142,609	142,609
Work Supplies	77,448	85,852	106,658	96,100	96,100
Janitorial Supplies	49,818	48,790	37,293	45,900	45,900
Library Materials	538,059	382,143	423,795	407,883	407,883
Safety Supplies	8,475	13,730	5,448	11,300	11,300
Uniform Clothing Supplies	-	317	-	-	-
Food And Beverage	10,837	7,080	14,675	9,000	9,000
Building Supplies	14,723	18,000	26,281	13,600	13,600
Electrical Supplies	7,850	20,385	7,136	16,400	16,400
HVAC Supplies	1,638	8,440	1,638	2,000	2,000
Plumbing Supplies	2,181	5,825	7,624	5,305	5,305
Machinery And Equipment	8,170	7,500	8,917	7,500	7,500
Equipment Supplies	7,448	33,944	14,357	16,250	16,250
Inventory	733	-	1,494	2,405	2,405
Supplies Total	\$ 1,237,409	\$ 1,054,372	\$ 1,124,601	\$ 1,062,811	\$ 1,062,811

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	50,812	62,025	45,699	71,329	71,329
Electricity	271,833	279,373	273,830	274,532	274,532
Water	14,647	14,940	15,298	16,714	16,714
Sewer	11,704	11,000	11,351	11,690	11,690
Stormwater	6,896	6,500	6,861	10,457	10,457
Telephone	6,185	5,606	7,930	6,919	6,919
Cellular Telephone	11,692	8,456	8,115	11,507	11,507
Systems Comm Internet	624,172	630,533	632,697	643,782	643,782
Building Improv Repair Maint	330,544	333,170	326,506	329,170	329,170
Waste Disposal	12,445	13,555	14,098	14,370	14,370
Fire Protection	11,281	10,835	18,465	9,599	9,599
Pest Control	3,070	3,795	4,515	9,480	9,480
Elevator Repair	4,145	4,645	4,269	4,400	4,400
Facility Rental	22,917	251,283	244,009	256,876	256,876
Custodial Bldg Use Charges	157,034	180,589	182,640	188,640	188,640
Process Fees Recyclables	9,658	11,100	9,614	10,748	10,748
Office Equipment Repair	-	170	-	-	-
Comm Device Mntc	22,668	23,710	23,745	24,356	24,356
Equipment Mntc	226,956	114,670	120,386	129,773	129,773
System & Software Mntc	2,760	-	2,760	-	-
Rental Of Equipment	498	525	654	550	550
Recruitment	5,763	2,000	3,370	2,000	2,000
Mileage	7,437	6,944	6,434	8,624	8,624
Conferences & Training	58,605	65,900	59,400	36,000	36,000
Memberships	12,586	13,960	14,489	13,327	13,327
Uniform Laundry	7,908	7,700	8,464	8,600	8,600
Audit Services	2,000	2,000	2,000	2,000	2,000
Credit Card Services	1,749	2,500	1,357	3,900	3,900
Consulting Services	131,926	4,000	142,431	-	-
Advertising Services	41,390	26,500	25,928	29,500	29,500
Printing Services	-	-	12	-	-
Parking Towing Services	(32)	500	280	500	500
Security Services	7,756	5,250	7,735	5,635	5,635
Transportation Services	5,400	7,200	7,800	12,000	12,000
Program Services	377,763	311,141	276,297	214,379	214,379
Other Services & Expenses	3,358	8,000	3,470	3,500	198,500
Comm Agency Contracts	1,805,294	1,948,115	1,948,115	2,366,682	2,366,682
Taxes & Special Assessments	39,661	43,840	32,183	37,240	37,240
Permits & Licenses	630	630	630	630	630
Purchased Services Total	\$ 4,311,112	\$ 4,422,661	\$ 4,493,839	\$ 4,769,408	\$ 4,964,408
Debt Othr Financing					
Principal Leases	193,476	-	-	-	-
Interest Leases	13,968	-	-	-	-
Fund Balance Generated	-	-	-	-	211,465
Debt Othr Financing Total	\$ 207,444	\$ -	\$ -	\$ -	\$ 211,465

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	3,537	3,537	3,537	3,891	3,891
ID Charge From Fleet Services	9,358	18,732	18,732	18,965	18,310
ID Charge From Traffic Eng	3,696	3,766	3,766	3,766	3,766
ID Charge From Insurance	95,900	109,530	109,530	125,238	125,238
ID Charge From Workers Comp	15,102	17,421	17,421	15,927	15,927
Inter Depart Charges Total	\$ 127,593	\$ 152,986	\$ 152,986	\$ 167,786	\$ 167,132
Transfer Out					
Transfer Out To Debt Service	2,667,314	2,539,627	2,539,627	2,539,627	2,328,162
Transfer Out Total	\$ 2,667,314	\$ 2,539,627	\$ 2,539,627	\$ 2,539,627	\$ 2,328,162

Library

Function: Public Facilities

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	102,205	1.00	110,956	1.00	110,956
ACCT TECH 2-32	32	1.00	69,750	1.00	74,319	1.00	74,319
ADMIN CLK 1-32	32	4.00	252,508	4.00	267,198	4.00	267,198
ADMIN CLK 1-32 PT	32	0.70	50,541	0.70	52,388	0.70	52,388
CLERK 2-32	32	14.00	749,254	13.80	812,639	13.80	812,639
CLERK 2-32 PT	32	5.60	320,966	5.60	323,703	5.60	323,703
CUSTODIAL WORKER 2-15	15	3.00	176,090	3.00	182,338	3.00	182,338
CUSTODIAL WORKER 2-15 PT	15	0.60	31,502	0.60	36,327	0.60	36,327
CUSTODIAL WORKER 3-15	15	1.00	68,984	1.00	71,504	1.00	71,504
FACILITY MAINT WKR-15	15	1.00	70,900	1.00	73,490	1.00	73,490
LIB COMP TECH-32	32	2.00	130,401	2.00	135,166	2.00	135,166
LIB COMPT SPEC 2-33	33	1.00	84,892	1.00	87,994	1.00	87,994
LIB FACILITY & MAINT COORD-15	15	1.00	87,984	1.00	91,200	1.00	91,200
LIB MEDIA COORD-18	18	1.00	111,009	1.00	115,065	1.00	115,065
LIB PROG COORD-18	18	1.00	64,091	1.00	78,751	1.00	78,751
LIBRARIAN 1-33	33	0.00	-	1.00	79,881	1.00	79,881
LIBRARIAN 2-33	33	31.00	2,545,307	31.00	2,663,388	31.00	2,663,388
LIBRARIAN 2-33 PT	33	5.45	462,689	4.50	397,403	4.50	397,403
LIBRARIAN 3-18	18	6.00	577,412	6.00	606,497	6.00	606,497
LIBRARIAN 3-33	33	2.00	165,503	2.00	171,550	2.00	171,550
LIBRARIAN SUPV-18	18	3.00	324,106	3.00	339,031	3.00	339,031
LIBRARY ASSOC DIR-18	18	1.00	142,972	1.00	115,076	1.00	115,076
LIBRARY ASST 1-32	32	27.00	1,706,819	27.00	1,774,157	27.00	1,774,157
LIBRARY ASST 1-32 PT	32	7.95	509,979	7.95	530,269	7.95	530,269
LIBRARY BUS OPER MGR-18	18	1.00	133,639	0.00	-	0.00	-
LIBRARY DIRECTOR-21	21	1.00	177,076	1.00	165,593	1.00	165,593
LIBRARY FACILITIES MGR-18	18	1.00	119,727	1.00	125,230	1.00	125,230
LIBRARY IT SPEC 2-33	33	1.00	68,941	1.00	81,875	1.00	81,875
LIBRARY IT SPEC 3-33	33	1.00	74,884	1.00	89,328	1.00	89,328
LIBRARY PRESS OPR-32	32	1.00	67,908	1.00	70,389	1.00	70,389
LIBRARY PROG ADMINISTRATOR-33	33	1.00	66,082	1.00	74,734	1.00	74,734
LIBRARY PROGRAM SUPV-18	18	2.00	218,053	2.00	228,076	2.00	228,076
MAINT MECH 1-15	15	1.00	63,991	1.00	68,631	1.00	68,631
MAINT MECH 2-15	15	1.00	70,661	1.00	77,515	1.00	77,515
MKTG/COMMUN SPEC-18	18	1.00	72,749	1.00	81,113	1.00	81,113
PLANNER 2-18	18	1.00	90,157	1.00	93,451	1.00	93,451
PROG ASST 1-32	32	4.00	258,068	4.00	271,171	4.00	271,171
PROGRAM ASST 1-20	20	1.00	66,394	1.00	68,820	1.00	68,820
		139.30	\$10,354,196	138.15	\$10,686,217	138.15	\$10,686,217

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Monona Terrace

Agency Overview

Agency Mission

The mission of the Monona Terrace Community and Convention Center is to deliver exceptional and inspirational experiences for visitors and event attendees.

Agency Overview

The Agency strives to be a high quality, customer-focused convention and meeting facility that serves as a community gathering place, a tourism destination, and a catalyst for economic activity for the City of Madison, Dane County, and the State of Wisconsin. The goals for Monona Terrace include efficiency in operations, optimization of revenue, and cost management.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Monona Terrace's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Community Convention Center

2025 Budget Highlights

Service: Community Convention Center

- Assumes facility rental revenues of \$4.2 million, which is a \$155,700 increase from the 2024 Adopted Budget.
- Keeps the Room Tax net operating subsidy the same as 2024 at \$5.4 million.
- Includes position changes that result in a .5 FTE decrease in authorized positions and \$76,100 in salary savings:
 - Eliminates an Associate Director position (Reduction: \$135,000)
 - Reclasses a 1.0 FTE Operations Manager and 1.0 FTE Gift Shop Manager to 2.0 FTE QI & Oper Manager positions. Duties of the eliminated Associate Director position will be allocated to these two reclassified positions. (Increase: \$26,000)
 - Creates a .5 FTE Gift Shop Sales Clerk position (Increase: \$32,900)
- Premium pay increased \$29,500 to adequately account for sales staff quarterly incentives.

Monona Terrace Comm Conv Ctr

Function:

Public Facilities*Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Convention Center	16,123,666	14,701,064	14,959,827	14,922,506	14,854,825
Total	\$ 16,123,666	\$ 14,701,064	\$ 14,959,827	\$ 14,922,506	\$ 14,854,825

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Community Convention Center	16,123,666	14,701,064	14,959,827	14,922,506	14,854,825
Total	\$ 16,123,666	\$ 14,701,064	\$ 14,959,827	\$ 14,922,506	\$ 14,854,825

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(9,709,884)	(9,142,625)	(9,388,426)	(9,299,325)	(9,299,325)
Invest Other Contrib	(7)	(23,700)	-	(23,700)	(23,700)
Misc Revenue	(93,561)	(139,800)	(90,000)	(139,800)	(139,800)
Other Finance Source	(938,154)	(2,939)	(89,401)	(67,681)	-
Transfer In	(5,382,060)	(5,392,000)	(5,392,000)	(5,392,000)	(5,392,000)
Total	\$(16,123,666)	\$(14,701,064)	\$(14,959,827)	\$(14,922,506)	\$(14,854,825)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	4,591,878	4,811,418	5,047,287	4,975,130	4,902,981
Benefits	1,393,703	1,497,336	1,537,101	1,475,574	1,540,212
Supplies	2,288,729	436,129	407,340	438,129	438,129
Purchased Services	6,906,932	7,041,569	7,053,486	7,041,269	7,041,269
Debt Othr Financing	96,407	-	-	-	-
Inter Depart Charges	507,818	516,532	516,532	594,324	594,034
Transfer Out	338,200	398,080	398,080	398,080	338,200
Total	\$ 16,123,666	\$ 14,701,064	\$ 14,959,827	\$ 14,922,506	\$ 14,854,825

Service Overview

Service: Community Convention Center

Service Description

This service is responsible for operating the Monona Terrace Community and Convention Center. Specific activities provided by this service include maintenance, sales and marketing, and event services. The goal of this service is to host hundreds of events annually and function as an economic catalyst for downtown Madison, the City of Madison, Dane County, and the State of Wisconsin.

Activities Performed by this Service

- Community Center: Host community based events, including rooftop concerts and educational and health related events at Monona Terrace and within Madison schools.
- Conferences and Conventions: Host conventions, conferences, consumer shows, banquets, meetings, entertainment events, and community use events.
- Tourism: Operate a Frank Lloyd Wright facility, which includes promotion of the history of the building, providing tours, and operating a themed gift shop for clients, visitors, and event attendees.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	16,123,666	14,701,064	14,959,827	14,922,506	14,854,825
Total	\$ 16,123,666	\$ 14,701,064	\$ 14,959,827	\$ 14,922,506	\$ 14,854,825

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(16,123,666)	(14,701,064)	(14,959,827)	(14,922,506)	(14,854,825)
Personnel	5,985,581	6,308,754	6,584,389	6,450,704	6,443,193
Non-Personnel	9,630,267	7,875,778	7,858,907	7,877,478	7,817,598
Agency Charges	507,818	516,532	516,532	594,324	594,034
Total	\$ 0	\$ 0	\$ 0	(0) \$	(0)

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Catering Concessions	(4,949,619)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)
Facility Rental	(4,647,266)	(4,012,625)	(4,258,426)	(4,168,325)	(4,168,325)
Gift Shop Sales	(103,861)	(120,000)	(120,000)	(120,000)	(120,000)
Building Tours	(9,138)	(10,000)	(10,000)	(11,000)	(11,000)
Charges For Services Total	\$ (9,709,884)	\$ (9,142,625)	\$ (9,388,426)	\$ (9,299,325)	\$ (9,299,325)
Invest Other Contrib					
Interest	(7)	-	-	-	-
Contributions & Donations	-	(23,700)	-	(23,700)	(23,700)
Invest Other Contrib Total	\$ (7)	\$ (23,700)	\$ -	\$ (23,700)	\$ (23,700)
Misc Revenue					
Miscellaneous Revenue	(93,561)	(139,800)	(90,000)	(139,800)	(139,800)
Misc Revenue Total	\$ (93,561)	\$ (139,800)	\$ (90,000)	\$ (139,800)	\$ (139,800)
Other Finance Source					
Fund Balance Applied	(938,154)	(2,939)	(89,401)	(67,681)	-
Other Finance Source Total	\$ (938,154)	\$ (2,939)	\$ (89,401)	\$ (67,681)	\$ -
Transfer In					
Transfer In From General	(58,302)	-	-	-	-
Transfer In From Other Restrict	(5,323,759)	(5,392,000)	(5,392,000)	(5,392,000)	(5,392,000)
Transfer In Total	\$ (5,382,060)	\$ (5,392,000)	\$ (5,392,000)	\$ (5,392,000)	\$ (5,392,000)
Salaries					
Permanent Wages	3,517,079	4,210,970	3,782,155	4,351,782	4,351,782
Salary Savings	-	(41,705)	-	(43,518)	(178,509)
Pending Personnel	-	7,303	-	-	58,866
Premium Pay	43,908	22,050	60,000	51,550	51,550
Workers Compensation Wages	2,306	-	-	-	-
Compensated Absence	59,734	45,201	78,000	37,716	37,716
Hourly Wages	767,892	536,000	894,000	546,000	549,976
Overtime Wages Permanent	48,533	31,600	55,154	31,600	31,600
Overtime Wages Hourly	152,426	-	177,979	-	-
Salaries Total	\$ 4,591,878	\$ 4,811,418	\$ 5,047,287	\$ 4,975,130	\$ 4,902,981
Benefits					
Comp Absence Escrow	-	54,531	54,531	54,531	54,531
Unemployment Benefits	5,846	-	4,563	-	-
Health Insurance Benefit	672,057	792,747	708,543	738,348	801,573
Wage Insurance Benefit	11,635	11,509	11,333	10,710	10,710
IATSE Health Benefit	71,278	21,780	84,000	21,780	21,780
WRS	269,346	278,763	286,345	296,505	298,651
FICA Medicare Benefits	338,505	311,718	359,205	323,403	322,670
Post Employment Health Plans	25,036	26,287	28,582	30,297	30,297
Benefits Total	\$ 1,393,703	\$ 1,497,336	\$ 1,537,101	\$ 1,475,574	\$ 1,540,212

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	16,241	11,044	16,241	12,544	12,544
Copy Printing Supplies	2,582	2,500	2,582	2,500	2,500
Hardware Supplies	38,492	1,500	10,000	1,500	1,500
Software Lic & Supplies	21,456	11,720	29,100	11,720	11,720
Postage	5,736	7,650	5,000	6,150	6,150
Books & Subscriptions	422	450	450	450	450
Work Supplies	29,070	34,858	38,000	34,858	34,858
Janitorial Supplies	58,625	62,000	58,625	62,000	62,000
Safety Supplies	2,469	2,000	2,469	2,000	2,000
Uniform Clothing Supplies	4,734	6,400	4,500	6,400	6,400
Food And Beverage	15,217	23,875	24,755	25,875	25,875
Building Supplies	1,365,872	34,017	34,017	34,017	34,017
Electrical Supplies	46,881	35,103	22,000	35,103	35,103
HVAC Supplies	481,627	20,000	45,000	20,000	20,000
Plumbing Supplies	10,568	10,000	13,000	10,000	10,000
Trees Shrubs Plants	8,435	10,000	5,500	10,000	10,000
Equipment Supplies	125,123	76,112	45,102	76,112	76,112
Inventory	55,180	86,900	51,000	86,900	86,900
Supplies Total	\$ 2,288,729	\$ 436,129	\$ 407,340	\$ 438,129	\$ 438,129

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	6,874	9,000	7,700	9,000	9,000
Fuel Oil	99	4,500	99	4,500	4,500
Electricity	403,145	380,000	410,750	390,000	390,000
Water	65,958	55,000	76,912	65,000	65,000
Steam	151,839	200,000	200,000	200,000	200,000
Telephone	12,349	10,000	8,050	10,000	10,000
Cellular Telephone	6,101	5,000	6,489	5,000	5,000
Building Improv Repair Maint	143,446	90,000	142,000	90,000	90,000
Waste Disposal	58,650	55,000	55,000	55,000	55,000
Pest Control	2,280	3,000	5,100	3,000	3,000
Elevator Repair	87,142	95,000	78,000	95,000	95,000
Facility Rental	-	30,000	27,844	30,000	30,000
Landscaping	16,785	20,000	16,785	20,000	20,000
Comm Device Mntc	50,538	60,000	50,538	60,000	60,000
Equipment Mntc	52,045	37,208	41,000	37,208	37,208
System & Software Mntc	18,904	129,450	107,284	104,450	104,450
Rental Of Equipment	126,526	68,000	68,000	68,000	68,000
Recruitment	1,043	300	481	1,000	1,000
Mileage	-	150	-	150	150
Conferences & Training	21,225	26,670	21,225	21,920	21,920
Memberships	11,714	8,555	11,714	9,005	9,005
Uniform Laundry	49,398	80,000	46,000	80,000	80,000
Audit Services	4,000	4,000	4,000	4,000	4,000
Credit Card Services	83,941	75,000	86,000	80,000	80,000
Delivery Freight Charges	208	400	208	400	400
Storage Services	440	500	500	500	500
Management Services	94,301	90,000	91,350	90,000	90,000
Consulting Services	80,485	32,500	49,513	32,500	32,500
Advertising Services	204,866	235,986	240,986	238,726	238,726
Printing Services	1,305	12,550	6,337	12,550	12,550
Security Services	83,621	75,000	83,621	75,000	75,000
Catering Vending Services	4,949,619	5,000,000	5,000,000	5,000,000	5,000,000
Other Services & Expenses	117,560	144,300	110,000	144,860	144,860
Permits & Licenses	525	4,500	-	4,500	4,500
Purchased Services Total	\$ 6,906,932	\$ 7,041,569	\$ 7,053,486	\$ 7,041,269	\$ 7,041,269
Debt Othr Financing					
Interest	65,565	-	-	-	-
Interest Leases	2,681	-	-	-	-
Lease Amortization	28,161	-	-	-	-
Debt Othr Financing Total	\$ 96,407	\$ -	\$ -	\$ -	\$ -

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Attorney	48,256	33,147	33,147	51,416	51,416
ID Charge From Civil Rights	16,527	19,573	19,573	23,418	23,418
ID Charge From Finance	63,664	51,555	51,555	58,316	58,316
ID Charge From Human Resour	98,265	52,981	52,981	55,672	55,672
ID Charge From Information Te	92,449	153,582	153,582	173,940	173,940
ID Charge From Mayor	29,851	34,371	34,371	39,361	39,361
ID Charge from EAP	11,391	11,491	11,491	15,575	15,575
ID Charge From Fleet Services	16,239	2,738	2,738	8,391	8,101
ID Charge From Streets	10,000	10,000	10,000	10,000	10,000
ID Charge From Insurance	95,813	109,672	109,672	122,749	122,749
ID Charge From Workers Comp	25,363	37,422	37,422	35,486	35,486
Inter Depart Charges Total	\$ 507,818	\$ 516,532	\$ 516,532	\$ 594,324	\$ 594,034
Transfer Out					
Transfer Out To General	338,200	338,200	338,200	338,200	338,200
Transfer Out To Debt Service	-	59,880	59,880	59,880	-
Transfer Out Total	\$ 338,200	\$ 398,080	\$ 398,080	\$ 398,080	\$ 338,200

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	2.00	132,840	2.00	137,184	2.00	137,184
ADMIN ASST-20	20	1.00	72,127	1.00	77,594	1.00	77,594
ADMIN CLK 1-20	20	2.00	122,029	2.00	127,614	2.00	127,614
COMM EVENTS COORD-18	18	1.00	78,449	1.00	81,315	1.00	81,315
CUSTODIAL WKR 2-16	16	5.00	310,602	5.00	325,386	5.00	325,386
CUSTODIAL WKR 2-16 PT	16	0.50	54,600	0.50	57,727	0.50	57,727
FACILITY MAINT WKR-16	16	2.00	124,561	2.00	121,549	2.00	121,549
GARDENER-16	16	1.00	69,876	1.00	73,100	1.00	73,100
IT SPEC 2-18	18	1.00	68,316	1.00	72,420	1.00	72,420
IT SPEC 3-18	18	1.00	110,018	1.00	114,038	1.00	114,038
M.T. ASSOC DIRECTOR-18	18	2.00	243,890	2.00	254,955	1.00	145,158
M.T. ASST OPERATIONS MGR-18	18	1.00	88,522	1.00	91,756	1.00	91,756
M.T. BLDG MAINT SUPV-18	18	1.00	90,157	1.00	96,255	1.00	96,255
M.T. BOOKING COORD-20	20	1.00	72,196	1.00	74,834	1.00	74,834
M.T. COM.REL.SUPV-18	18	1.00	92,861	1.00	96,255	1.00	96,255
M.T. COMMAND CTR OPER-16	16	4.00	272,616	4.00	282,577	4.00	282,577
M.T. DIRECTOR-21	21	1.00	155,431	1.00	161,111	1.00	161,111
M.T. EVENT COORD-20	20	3.00	208,708	3.00	219,010	3.00	219,010
M.T. EVENT SERVS MGR-18	18	1.00	91,543	1.00	81,925	1.00	81,925
M.T. GIFT SHOP MGR-18	18	1.00	84,332	1.00	87,413	0.00	-
M.T. OPER LDWKR-16	16	4.00	276,916	4.00	288,377	4.00	288,377
M.T. OPERATIONS MGR-18	18	1.00	100,975	1.00	104,665	0.00	-
M.T. OPERS WKR-16	16	6.00	366,300	6.00	373,512	6.00	373,512
M.T. SALES ASSOC-19	19	2.00	137,595	2.00	137,238	2.00	137,238
M.T. SALES MGR-19	19	1.00	101,736	1.00	105,453	1.00	105,453
M.T. TECH SERVS SPEC 2-16	16	1.00	79,308	1.00	84,601	1.00	84,601
M.T. VOL/TOUR COORD-18	18	1.00	80,752	1.00	83,702	1.00	83,702
MAINT MECH 1-16	16	2.00	146,459	2.00	141,657	2.00	141,657
MAINT MECH 1-16 PT	16	0.50	64,700	0.50	68,405	0.50	68,405
MAINT MECH 2-16	16	1.00	71,685	1.00	76,981	1.00	76,981
MKTG/COMMUN SPEC-18	18	1.00	78,254	1.00	83,476	1.00	83,476
QI & OPER MGR-18	18	1.00	111,009	1.00	115,065	3.00	307,144
SALES CLERK-20 PT	20	1.00	51,608	1.00	54,633	1.50	79,372
		55.00	\$4,210,970	55.00	\$4,351,782	54.50	\$4,266,724

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Public Safety & Health

Fire Department
Office of the Independent Monitor
Police Department
Public Health

Fire Department

Agency Overview

Agency Mission

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster through education, prevention, and emergency service delivery to all members of the community.

Agency Overview

The Agency is responsible for emergency responses to fires and other disasters, emergency medical services, fire safety education, fire and elevator inspection, and fire investigation. The goal of the Department is to ensure quality emergency response services across the City of Madison. The department will advance this goal by seeking to: (1) meet the standards established by the National Fire Protection Association Standard 1710, “For Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations”; (2) ensure buildings comply with local and state regulations to confine fires, reduce losses, ensure proper exiting, and provide early warning for occupants; and (3) change unsafe behaviors through education and by providing individuals with the information to make safe decisions.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Fire Department’s 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Fire Operations
- Fire Prevention

The 2025 Executive Budget has been updated to the following service(s):

- CARES & Community Paramedicine
- Emergency Management
- Fire and EMS Operations
- Prevent, Inspect, & Safety Education
- Specialized Operations

2025 Budget Highlights

Service: CARES & Community Paramedicine

- New service in 2025 budget. This service was previously a portion of the Fire Operations budget.
- Transfers a previously grant-funded community paramedic position to the general fund. (Increase: \$101,000)
- Removes one-time funding for an additional CARES vehicle. (Decrease: \$100,000)

Service: Emergency Management

- New service in 2025 budget. This service was previously a portion of the Fire Prevention budget.
- Budget maintains current activity levels.

Service: Fire and EMS Operations

- Service was renamed from Fire Operations.
- Funds one Firefighter recruit class of 24 recruits in January 2025. The class may include additional recruits for commissioned positions vacant at the time the class begins. (Increase: \$943,500)

Service: Prevent, Inspect, & Safety Education

- Service was renamed from Fire Prevention.
- Budget maintains current activity levels.

Service: Specialized Operations

- New service in 2025 budget. This service was previously a portion of the Fire Operations budget.
- Budget maintains current activity levels.

Grants: The Executive Budget includes \$232,126 in anticipated grant and restricted revenues and expenditures.

- HAZMAT Team: The Dane County and the State of Wisconsin Emergency Management Division HAZMAT Team provides specialized response to incidents involving hazardous materials. (\$160,086)
- Metropolitan Medical Response System: This federal grant from the Department of Homeland Security supports and enhances the integration of local emergency management, health, and medical systems into a coordinated, sustained local capability to respond effectively to a mass casualty incident. (\$28,000)
- Emergency Departments Leading the Transformation of Alzheimer's and Dementia Care (ED-LEAD): The University Wisconsin School of Medicine and Public Health, Department of Emergency Medicine has agreed to pay for and train three Madison Fire Department (MFD) community paramedics in CPTI and to compensate MFD for home visits to UW Health patients for research related to ED-LEAD. (\$44,040)

Fire

Function:

Public Safety & Health

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	68,649,645	70,567,692	73,070,754	74,432,130	74,931,653
Other Grants	242,667	186,085	197,269	188,086	232,126
Total	\$ 68,892,312	\$ 70,753,777	\$ 73,268,023	\$ 74,620,216	\$ 75,163,779

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
CARES & Community Paramedicine				1,862,025	1,872,049
Emergency Management				194,758	197,088
Fire and EMS Operations				70,180,855	70,767,780
Prevent, Inspect, & Safety Education				1,200,610	1,223,121
Specialized Operations				1,181,968	1,103,741
	\$ 68,892,312	\$ 70,753,777	\$ 73,268,023	\$ 74,620,216	\$ 75,163,779

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(307,730)	(223,408)	(360,253)	(224,836)	(224,836)
Charges For Services	(536,370)	(349,070)	(544,454)	(530,570)	(530,570)
Licenses And Permits	(1,308,909)	(1,379,843)	(1,363,092)	(1,379,843)	(1,379,843)
Invest Other Contrib	(13,661)	(5,250)	(750)	(5,250)	(5,250)
Misc Revenue	(126,076)	(113,100)	(126,077)	(113,100)	(113,100)
Transfer In	(340,016)	-	-	-	-
Total	\$ (2,632,762)	\$ (2,070,671)	\$ (2,394,626)	\$ (2,253,599)	\$ (2,253,599)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	45,867,199	47,059,754	47,788,204	50,185,586	50,181,417
Benefits	17,679,539	17,166,009	19,524,324	17,995,204	18,621,819
Supplies	1,346,622	1,267,664	1,257,869	1,158,725	1,202,765
Purchased Services	1,851,027	2,347,694	2,195,992	2,405,757	2,405,757
Debt Othr Financing	36,707	-	-	-	-
Inter Depart Charges	4,739,136	4,983,327	4,896,261	5,128,542	5,005,619
Transfer Out	4,843	-	-	-	-
Total	\$ 71,525,073	\$ 72,824,448	\$ 75,662,649	\$ 76,873,815	\$ 77,417,378

Fire**Function:****Public Safety & Health***Service Overview***Service:** CARES & Community Paramedicine*Service Description*

This service is responsible for patient-centered and human-focused pathways designed to improve the health and well-being of the Madison Community. The CARES team works to de-escalate acute, non-violent behavioral health crises throughout the community. CARES and Community Paramedicine are invested in building strong collaborations with multiple community partners to strengthen the connection of our patients to local resources, improving their ownership of their healthcare, and improving health outcomes. This work further serves to reduce law enforcement responses to non-violent behavioral health incidents and proactively reduces the burden of ER visits and 911 calls.

Activities Performed by this Service

- Community Alternative Response Emergency Services (CARES) and Community Paramedicine: Provides an additional resource for behavioral health emergencies that occur in the community by ensuring that behavioral healthcare is addressed primarily as a medical situation, by medical personnel, increasing patient satisfaction, and diverting patients away from emergency rooms and jails.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,862,025	1,872,049
Other-Expenditures				-	-
Total				\$ 1,862,025	\$ 1,872,049

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(70,000)	(70,000)
Personnel				1,299,685	1,309,709
Non-Personnel				632,340	632,340
Agency Charges				-	-
Total				\$ 1,862,025	\$ 1,872,049

Fire**Function:****Public Safety & Health***Service Overview***Service:** Emergency Management*Service Description*

This service is responsible for the City’s mitigation, preparation, response, and recovery of large-scale emergencies and disasters through training, planning, coordination, and managing the emergency operations center (EOC). During emergencies, the EOC identifies needs, sets strategies, coordinates resources, and ensures everyone, including the public, has updated information.

Activities Performed by this Service

- **Emergency Management Coordination:** Develop, oversee, and coordinate the City’s comprehensive emergency management system. The work includes mitigation, preparedness, response, and recovery from natural and man-made emergencies and disasters consistent with Madison General Ordinance 3.20.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				194,758	197,088
Other-Expenditures				-	-
Total				\$ 194,758	\$ 197,088

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				194,758	197,088
Non-Personnel				-	-
Agency Charges				-	-
Total				\$ 194,758	\$ 197,088

Fire**Function:****Public Safety & Health***Service Overview***Service:** Fire and EMS Operations*Service Description*

This service is primarily responsible for emergency 911 response to medical incidents, motor vehicle crashes, structural fires, automotive fires, and other disasters. Specific non-emergency functions also include semi-annual fire inspections of commercial properties, community education on fire safety and medical emergencies, community events and outreach, and departmental training. The goal of this service to ensure equitable and high-quality emergency response services across the City of Madison.

Activities Performed by this Service

- Fire Suppression and Emergency Medical Service: Respond to emergency Fire and EMS incidents including field operations for Fire and EMS service, 14 fire stations, and fire maintenance.
- Fire Administration: Provide overall leadership (Fire Chiefs) and manage budget and fiscal services, including payroll, purchasing, billing, receipts, information technology, and grant management.
- Public Information: Disseminate information through news releases, public reports, and social media, and connect affected individuals with resources through the occupant services unit.
- Training and Recruitment: Provide ongoing fire and EMS education, drills, and competencies to ensure professional excellence and firefighter safety. Recruit and hire new employees, oversee fitness and wellness of personnel, and provide Fire and EMS training for recruits and personnel.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				70,152,855	70,695,740
Other-Expenditures				28,000	72,040
Total				\$ 70,180,855	\$ 70,767,780

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(631,006)	(631,006)
Personnel				63,079,271	63,745,079
Non-Personnel				2,604,048	2,648,088
Agency Charges				5,128,542	5,005,619
Total				\$ 70,180,855	\$ 70,767,780

Fire**Function:****Public Safety & Health***Service Overview***Service:** Prevent, Inspect, & Safety Education*Service Description*

This service is responsible for fire prevention, community risk reduction, and community education. The fundamental goal is to proactively reduce overall risk and prevent emergencies through education, fire protection engineering, and code enforcement. Specific functions of the service include fire and safety inspections of public buildings and events, public education on fire and life safety measures, review and inspection of fire protection and life safety systems, and review and inspection of elevators.

Activities Performed by this Service

- Fire Safety and Community Education: Provide presentations, community events, scheduled programs, and information seminars focused on fire safety to reduce fires and related injuries through education.
- Fire Inspection: Verify all commercial buildings in the City are operated and maintained safely through fire safety inspections in all multi-residential and commercial properties.
- Code Enforcement: Mitigate code violations through the issuance of orders, referrals to the City Attorney, and citations.
- Fire Protection Engineering: Ensure site development, new construction, and alteration projects comply with building and fire codes and Madison General Ordinances, work with owners, developers, and contractors during design to review construction documents, and inspect and test installation of site access, fire suppression, fire alarm, smoke control, and fire command centers.
- Elevator Inspections: Ensure safe installation, alteration, and operation of conveyances including elevators, escalators, chair lifts, and dumbwaiters through timely plan review, annual inspections, and permitting.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,200,610	1,223,121
Other-Expenditures				-	-
Total				\$ 1,200,610	\$ 1,223,121

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,495,093)	(1,495,093)
Personnel				2,540,698	2,563,209
Non-Personnel				155,005	155,005
Agency Charges				-	-
Total				\$ 1,200,610	\$ 1,223,121

Fire**Function:****Public Safety & Health***Service Overview***Service:** Specialized Operations*Service Description*

This service is responsible for unique response capabilities and capacities to the City of Madison and to the surrounding region. Services include our specialized teams of Lake Rescue, Hazardous Incident, Heavy Urban Rescue, Fire/Arson Investigation, and Tactical EMS.

Activities Performed by this Service

- Lake Rescue: Open water, ice, swift-water, dive rescues.
- Hazardous Incident: Hazardous materials response.
- Heavy Urban Rescue: High angle, technical, confined spaces rescues.
- Fire/Arson Investigation: Consults with crews in the field on investigative inquiries, working closely with the Fire Prevention Division and Madison Police, along with other investigative services to determine the cause and origin of fires.
- Tactical EMS: A group of 12 Paramedics who have been trained specifically to accompany the Madison Police Department Special Weapons and Tactics (SWAT) Team when they are deployed to high-level risk calls such as high-risk warrants, standoffs, etc.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,021,882	943,655
Other-Expenditures				160,086	160,086
Total				\$ 1,181,968	\$ 1,103,741

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(57,500)	(57,500)
Personnel				1,066,379	988,152
Non-Personnel				173,089	173,089
Agency Charges				-	-
Total				\$ 1,181,968	\$ 1,103,741

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(81,118)	(55,308)	(55,308)	(65,651)	(65,651)
State Revenues Operating	(44,412)	(30,000)	(166,845)	(21,085)	(21,085)
Payment For Municipal Service	(21,200)	(20,600)	(20,600)	(20,600)	(20,600)
Local Revenues Operating	(105,000)	(70,000)	(70,000)	(70,000)	(70,000)
Other Unit Of Gov Revenues OI	(56,000)	(47,500)	(47,500)	(47,500)	(47,500)
Intergov Revenues Total	\$ (307,730)	\$ (223,408)	\$ (360,253)	\$ (224,836)	\$ (224,836)
Charges For Services					
Reproduction Services	(45)	(2,100)	(45)	(100)	(100)
Special Duty	(261,010)	(170,500)	(261,010)	(244,000)	(244,000)
Inspect & Reinspect Fees	(15,850)	(10,000)	(12,720)	(10,000)	(10,000)
Reimbursement Of Expense	(259,465)	(166,470)	(270,679)	(276,470)	(276,470)
Charges For Services Total	\$ (536,370)	\$ (349,070)	\$ (544,454)	\$ (530,570)	\$ (530,570)
Licenses And Permits					
Elevator Permits And Inspects	(832,444)	(869,828)	(839,859)	(869,828)	(869,828)
Fire Permits	(476,465)	(510,015)	(523,233)	(510,015)	(510,015)
Licenses And Permits Total	\$ (1,308,909)	\$ (1,379,843)	\$ (1,363,092)	\$ (1,379,843)	\$ (1,379,843)
Invest Other Contrib					
Contributions & Donations	(13,661)	(5,250)	(750)	(5,250)	(5,250)
Invest Other Contrib Total	\$ (13,661)	\$ (5,250)	\$ (750)	\$ (5,250)	\$ (5,250)
Misc Revenue					
Miscellaneous Revenue	(126,076)	(113,100)	(126,077)	(113,100)	(113,100)
Misc Revenue Total	\$ (126,076)	\$ (113,100)	\$ (126,077)	\$ (113,100)	\$ (113,100)
Transfer In					
Transfer In From Grants	(340,016)	-	-	-	-
Transfer In Total	\$ (340,016)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	37,679,141	42,429,809	40,356,461	44,019,814	44,015,644
Salary Savings	-	(1,692,272)	-	(1,757,755)	(1,757,755)
Pending Personnel	-	1,155,861	-	2,383,680	2,383,680
Premium Pay	1,324,543	1,475,000	1,658,199	1,475,000	1,475,000
Workers Compensation Wages	230,594	-	353,639	-	-
Compensated Absence	1,456,932	1,225,000	1,542,892	1,469,940	1,469,940
Hourly Wages	16,931	3,010	11,460	3,010	3,010
Overtime Wages Permanent	5,063,483	3,074,743	3,766,251	3,258,226	3,258,226
Election Officials Wages	-	-	71	-	-
Budget Efficiencies	-	(700,831)	-	(751,840)	(751,840)
Salaries Total	\$ 45,771,622	\$ 46,970,320	\$ 47,688,973	\$ 50,100,075	\$ 50,095,905

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Comp Absence Escrow	904,904	-	1,225,619	-	-
Health Insurance Benefit	6,476,270	7,211,651	6,966,794	6,917,133	7,522,810
Wage Insurance Benefit	161,727	156,679	165,763	158,429	158,782
Health Insurance Retiree	506,043	484,791	562,707	499,046	499,046
Health Ins Police Fire Retiree	160,660	130,000	222,836	285,000	285,000
Accident Death Dismember Ins	504,768	490,000	528,898	560,000	560,000
WRS	7,953,966	7,763,549	8,886,680	8,547,888	8,569,900
WRS-Prior Service	10,976	10,000	10,976	10,000	10,000
FICA Medicare Benefits	868,274	783,265	816,188	879,633	878,207
Tuition	77,437	80,000	80,000	80,000	80,000
Post Employment Health Plans	21,499	22,574	26,401	27,985	27,985
Benefits Total	\$ 17,646,524	\$ 17,132,509	\$ 19,492,862	\$ 17,965,114	\$ 18,591,730

Supplies					
Office Supplies	7,009	8,400	7,009	8,477	8,477
Copy Printing Supplies	9,814	9,950	9,814	9,950	9,950
Furniture	31,018	19,000	24,399	19,000	19,000
Hardware Supplies	87,008	26,200	22,342	22,700	22,700
Software Lic & Supplies	6,460	9,700	6,598	9,700	9,700
Postage	15,853	11,500	12,978	11,500	11,500
Books & Subscriptions	26,148	16,200	21,691	16,200	16,200
Work Supplies	109,649	147,764	151,166	147,764	147,764
Medical Supplies	486,902	350,500	417,451	400,500	400,500
Safety Supplies	98,024	168,145	101,612	89,961	89,961
Uniform Clothing Supplies	307,740	243,691	336,189	271,875	271,875
Food And Beverage	35,346	14,070	14,070	14,070	14,070
Building Supplies	28,776	-	33,767	-	-
Landscaping Supplies	525	-	-	-	-
Machinery And Equipment	8,785	-	21,532	-	-
Equipment Supplies	55,488	222,544	63,345	122,544	122,544
Supplies Total	\$ 1,314,545	\$ 1,247,664	\$ 1,243,963	\$ 1,144,241	\$ 1,144,241

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	71,553	88,608	75,616	101,899	101,899
Electricity	200,268	198,450	200,268	208,373	208,373
Water	72,479	81,093	74,065	81,093	81,093
Telephone	8,905	14,893	11,074	14,893	14,893
Cellular Telephone	50,889	63,547	64,132	63,547	63,547
Building Improv Repair Maint	86,526	126,434	86,174	121,434	121,434
Facility Rental	500	18,200	1,584	18,200	18,200
Comm Device Mntc	8,407	60,000	55,000	60,000	60,000
Equipment Mntc	86,446	96,000	97,609	101,000	101,000
System & Software Mntc	121,056	127,838	129,645	127,838	127,838
Rental Of Equipment	503	-	-	-	-
Recruitment	-	-	1,560	-	-
Mileage	32,981	32,260	36,140	32,260	32,260
Conferences & Training	33,462	42,151	46,439	42,151	42,151
In Service Training	133,856	144,118	130,402	175,340	175,340
Memberships	8,037	6,160	9,553	6,160	6,160
Uniform Laundry	62,433	60,000	87,718	89,000	89,000
Medical Services	137,872	103,000	143,954	119,000	119,000
Storage Services	3,175	1,500	2,086	1,500	1,500
Consulting Services	196,635	374,450	283,880	327,228	327,228
Advertising Services	2,430	3,102	12,118	3,102	3,102
Printing Services	-	-	240	-	-
Parking Towing Services	(290)	5,200	6,135	5,200	5,200
Investigative Services	-	-	1,920	-	-
Other Services & Expenses	77,072	54,540	61,702	45,540	45,540
Comm Agency Contracts	410,541	601,500	519,500	601,500	601,500
Permits & Licenses	-	1,500	4,807	1,500	1,500
Purchased Services Total	\$ 1,805,736	\$ 2,304,543	\$ 2,143,321	\$ 2,347,757	\$ 2,347,757
Inter Depart Charges					
ID Charge From Engineering	326,905	335,133	335,133	368,646	368,646
ID Charge From Fleet Services	3,200,530	3,337,810	3,271,054	3,561,027	3,438,104
ID Charge From Traffic Eng	74,744	101,552	81,242	101,552	101,552
ID Charge From Insurance	197,822	205,995	205,995	217,550	217,550
ID Charge From Workers Comp	939,136	1,002,837	1,002,837	879,767	879,767
Inter Depart Charges Total	\$ 4,739,136	\$ 4,983,327	\$ 4,896,261	\$ 5,128,542	\$ 5,005,619
Transfer Out					
Transfer Out To Grants	4,843	-	-	-	-
Transfer Out Total	\$ 4,843	\$ -	\$ -	\$ -	\$ -

Fire

Function: Public Safety & Health

Position Summary

Civilian Positions

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	68,157	1.00	85,178	1.00	85,178
ACCT TECH 2-20	20	1.00	64,461	1.00	74,772	1.00	74,772
ADMIN CLK 1-20	20	2.00	128,780	2.00	133,486	2.00	133,486
ADMIN SUPV-18	18	1.00	80,752	1.00	84,456	1.00	84,456
CLERK-TYP 2-20	20	1.00	44,384	1.00	48,946	1.00	48,946
COMM PARA 2-16	16	8.00	537,763	8.00	619,999	8.00	619,999
DATA ANALYST 3-18	18	1.00	80,846	1.00	87,194	1.00	87,194
ELEVATOR CODE ENFC OFF 1-16	16	2.00	174,023	2.00	181,978	2.00	181,978
ELEVATOR CODE ENFC OFF 2-16	16	2.00	176,151	2.00	188,656	2.00	188,656
EMERGENCY MGMT COORD	18	1.00	86,179	1.00	98,096	1.00	98,096
FIRE ADM SERV MGR-18	18	1.00	112,108	1.00	116,204	1.00	116,204
FIRE CODE ENFORCE 3-16	16	8.00	711,630	8.00	747,136	8.00	747,136
FIRE CODE ENFORCE 4-16	16	2.00	209,485	2.00	217,140	2.00	217,140
FIRE ED/ENFC OFF 2-16	16	1.00	89,404	1.00	92,671	1.00	92,671
FIRE MARSHAL-18	18	1.00	136,290	1.00	148,196	1.00	148,196
FIRE PROTECTION ENGR-18	18	2.00	180,313	2.00	176,411	2.00	176,411
HRA 2-18	18	1.00	66,827	1.00	80,326	1.00	80,326
IT SPEC 3-18	18	1.00	107,044	1.00	111,983	1.00	111,983
PROGRAM ASST 1-20	20	2.00	125,833	2.00	131,902	2.00	131,902
PUBLIC INFORMATION OFF 2-18	18	1.00	102,089	1.00	105,819	1.00	105,819
		40.00	\$3,282,518	40.00	\$3,530,549	40.00	\$3,530,549

Sworn Positions

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DIVISION FIRE CHIEF-14	14	6.00	831,106	6.00	869,827	6.00	869,827
FIRE APPARATUS ENGR 2-13	13	3.00	305,295	3.00	322,972	3.00	322,972
FIRE APPARATUS ENGR-13	13	66.00	6,312,779	66.00	6,510,582	66.00	6,510,582
FIRE CAPT-13	13	6.00	589,076	6.00	569,974	6.00	569,974
FIRE CHIEF-21	21	1.00	193,790	1.00	200,872	1.00	200,872
FIRE CHIEF-ASST-14	14	5.00	797,359	5.00	839,559	5.00	839,559
FIRE LIEUTENANT-13	13	71.00	7,663,394	71.00	8,033,533	71.00	8,033,533
FIREFIGHTER PARAMEDIC-13	13	81.00	7,143,994	81.00	7,604,459	81.00	7,604,459
FIREFIGHTER/PARAMEDIC 2-13	13	25.00	2,642,688	25.00	2,764,920	25.00	2,764,920
FIREFIGHTER-13	13	141.00	12,238,489	141.00	12,710,202	141.00	12,710,202
		405.00	\$38,717,971	405.00	\$40,426,900	405.00	\$40,426,900

TOTAL FTEs **445.00** **\$42,000,489** **445.00** **\$43,957,449** **445.00** **\$43,957,449**

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Office of the Independent Monitor

Agency Overview

Agency Mission

The mission of the Office of the Independent Monitor (OIM) is to provide oversight on behalf of the community to the Madison Police Department.

Agency Overview

This Office will work to ensure the Madison Police Department (MPD) is accountable and responsive to the needs and concerns of all segments of the community, thereby building and strengthening trust in the MPD throughout the community. This Office also includes the Police Civilian Oversight Board to serve as an independent body authorized to hire and supervise the Independent Police Monitor. The Board also works collaboratively with the OIM and the community to review and make recommendations regarding police discipline, use of force, and other policies and activities, including related to rules, hiring, training, community relations, and complaint processes.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Independent Monitor's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Independent Monitor

2025 Budget Highlights

Service: Independent Monitor

- The Office of the Independent Monitor originated in the 2021 operating budget. The budget amounts were determined based on a template the Finance Department had created for new agencies. The intent was to provide a base budget until the agency was established and appropriate budget levels could be set. Given delays in staffing and setting up the office, the 2025 budget was the first opportunity to “right-size” the budget for ongoing operations and remove one-time funding. (Decrease: \$71,560)
- Removes the funding and position authority for the vacant Data Analyst position and reduces non-personnel costs. The budget maintains funding for the Independent Monitor and Program Assistant positions (filled) and a minimum supplies and services budget. (Decrease: \$109,750)
- Removes funding for the Police Civilian Oversight Board. (Decrease: \$37,600)
- Removes funding for legal services to provide representation to aggrieved individuals in presenting and litigating complaints against Madison Police Department personnel with the Police and Fire Commission. (Decrease: \$50,000)

Office Of Independent MonitorFunction: **Public Safety & Health***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	203,701	509,420	331,375	467,608	272,554
Total	\$ 203,701	\$ 509,420	\$ 331,375	\$ 467,608	\$ 272,554

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Independent Monitor	203,701	509,420	331,375	467,608	272,554
Total	\$ 203,701	\$ 509,420	\$ 331,375	\$ 467,608	\$ 272,554

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	148,442	268,260	173,026	281,426	203,071
Benefits	29,292	56,774	45,361	67,058	48,460
Supplies	1,209	8,000	5,450	4,000	2,000
Purchased Services	24,092	175,600	106,752	114,100	18,000
Inter Depart Charges	666	786	786	1,023	1,023
Total	\$ 203,701	\$ 509,420	\$ 331,375	\$ 467,608	\$ 272,554

Office Of Independent Monitor

Function:

Public Safety & Health*Service Overview***Service:** Independent Monitor*Service Description*

This service is responsible for providing oversight of the Madison Police Department. Creation of this Office was approved by the Common Council in September 2020.

Activities Performed by this Service

- Office of the Independent Police Monitor: Provide civilian oversight of the Madison Police Department and provide support to the Civilian Oversight Board.
- Police Civilian Oversight Board: The mission of the Civilian Oversight Board is to provide support to the Office of the Independent Monitor, facilitate community input into the operations of the Madison Police Department, and provide oversight on behalf of the community.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	203,701	509,420	331,375	467,608	272,554
Other-Expenditures	-	-	-	-	-
Total	\$ 203,701	\$ 509,420	\$ 331,375	\$ 467,608	\$ 272,554

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	177,734	325,034	218,387	348,485	251,531
Non-Personnel	25,300	183,600	112,202	118,100	20,000
Agency Charges	666	786	786	1,023	1,023
Total	\$ 203,701	\$ 509,420	\$ 331,375	\$ 467,608	\$ 272,554

Office Of Independent Monitor

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	144,670	273,362	167,000	286,149	205,824
Premium Pay	11	-	-	-	-
Hourly Wages	3,760	-	6,026	-	-
Budget Efficiencies	-	(5,102)	-	(4,723)	(2,753)
Salaries Total	\$ 148,442	\$ 268,260	\$ 173,026	\$ 281,426	\$ 203,071
Benefits					
Health Insurance Benefit	7,955	17,101	19,051	25,652	18,577
Wage Insurance Benefit	164	231	888	-	-
WRS	9,914	18,862	11,939	19,744	14,305
FICA Medicare Benefits	11,223	20,542	13,236	21,400	15,317
Post Employment Health Plans	36	38	247	262	262
Benefits Total	\$ 29,292	\$ 56,774	\$ 45,361	\$ 67,058	\$ 48,460
Supplies					
Office Supplies	71	2,000	500	500	500
Copy Printing Supplies	-	1,000	500	500	500
Furniture	-	1,000	-	1,000	-
Hardware Supplies	1,055	2,000	1,500	1,000	-
Software Lic & Supplies	83	1,000	750	500	500
Program Supplies	-	-	1,700	-	-
Books & Subscriptions	-	1,000	500	500	500
Supplies Total	\$ 1,209	\$ 8,000	\$ 5,450	\$ 4,000	\$ 2,000
Purchased Services					
Cellular Telephone	900	1,000	1,000	1,000	1,000
Custodial Bldg Use Charges	-	8,941	9,798	15,000	15,000
Office Equipment Repair	-	500	500	500	500
Comm Device Mntc	-	500	500	500	500
System & Software Mntc	-	1,000	1,000	1,000	500
Conferences & Training	4,512	15,000	5,544	7,500	-
Memberships	500	1,000	500	1,000	500
Legal Services	-	50,000	50,000	50,000	-
Advertising Services	-	-	280	-	-
Program Services	18,180	37,600	37,600	37,600	-
Other Services & Expenses	-	60,059	30	-	-
Purchased Services Total	\$ 24,092	\$ 175,600	\$ 106,752	\$ 114,100	\$ 18,000
Inter Depart Charges					
ID Charge From Insurance	666	784	784	949	949
ID Charge From Workers Comp	-	2	2	74	74
Inter Depart Charges Total	\$ 666	\$ 786	\$ 786	\$ 1,023	\$ 1,023

Office Of Independent Monitor

Function: Public Safety & Health

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DATA ANALYST 2	18	1.00	75,975	1.00	80,326	0.00	-
INDEPENDENT POLICE AUDITOR	21	1.00	138,381	1.00	143,438	1.00	143,438
PROGRAM ASST 2-20	20	1.00	59,006	1.00	62,386	1.00	62,386
		3.00	\$273,362	3.00	\$286,149	2.00	\$205,824

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Police Department

Agency Overview

Agency Mission

The mission of the Madison Police Department is to provide high-quality police services that are responsive to and accessible by all members of the community.

Agency Overview

The Agency believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. The department is committed to the core values of integrity, human dignity, service, community partnerships, proficiency and continuous improvement, diversity and leadership.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Police Department's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Police Field
- Police Support

The 2025 Executive Budget has been updated to the following service(s):

- Administrative Services
- Community Support Services
- Criminal Investigative Services
- Patrol Operations & Traffic Services
- Training

2025 Budget Highlights

Service: Administrative Services

- Service was renamed from Police Support.
- Budget maintains current activity levels.

Service: Community Support Services

- New service in 2025 budget. New service was previously a portion of the budget in the Police Field service.
- Budget maintains current activity levels.

Service: Criminal Investigative Service

- New service in 2025 budget. New service was previously a portion of the budget in the Police Field service.
- Budget maintains current activity levels.

Service: Patrol Operations & Traffic Services

- Service was renamed from Police Field and a portion of the budget was reallocated to new services (Community Support, Criminal Investigative Service, and Training).
- Increases Special Duty revenue and associated expenses to align with current trends. (Net neutral: \$100,000)

Service: Training

- New service in 2025 budget. New service was previously a portion of the budget in the Police Field service.
- Includes funding for the 2025 Preservice Academy. Each year the Academy includes recruits hired to fill all commissioned positions vacant at that time, as well as an estimated overhire for anticipated vacancies based on an average three-year attrition, which is 37 for 2025. (Increase: \$256,000)

Grants and Other Restricted Funding: The Executive Budget includes \$2,375,300 in anticipated grant and restricted revenues and expenditures. The Police Department is authorized to spend the grant funds in accordance with the grant application, with modifications upon appropriate approvals from the funder. Budget modifications to the Dane County Narcotics Task Force budget may be made administratively subject to available fund balance, if applied, and with the approval of the Chief of Police and Finance Director or their designees.

- The Wisconsin Department of Justice Beat Patrol grant (\$294,443) which annually covers \$126,714 in personnel expenditures. The General Fund budget includes \$167,729 as the match for non-grant eligible expenses.
- Dane County Narcotics Task Force (\$227,800).
- Federal equitable sharing funds as part of the asset forfeiture program (\$520,950).
- The Wisconsin Department of Justice Officer Recertification program (\$231,945).
- Wisconsin Department of Transportation traffic enforcement grants (\$360,000).
- Community Oriented Policing Services (COPS) 2021 COPS Hiring Program: This three-year grant funds six police officer positions to help the Department enhance and improve upon the existing legitimacy and trust building efforts in the community. The grant will pay \$750,000 toward the officers' salaries and benefits over a 36 month period and requires a 25% match of City funds. After the grant period, the full cost of the six positions would be borne by the City. In 2025, the grant will fund \$202,842 with the City match of \$383,365 for a total of \$586,207.
- Other Federal and State grants, Including a Wisconsin Department of Health Services Opioid Abatement Efforts by Law Enforcement grant which funds a limited term Program Assistant position added in 2024 to coordinate community outreach by the Addiction Resource Team and perform administrative duties to serve the Madison Area Recovery Initiative (MARI) participants, support efforts to provide continuous MARI refresher training for current MPD patrol officers, and assist in the expansion of the MARI protocol to other interested agencies in Dane County (\$153,939).

Police

Function:

Public Safety & Health

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	86,403,470	91,033,353	92,033,888	95,222,141	96,160,248
Other Grants	2,948,085	2,052,772	2,287,035	2,135,683	2,147,484
Other Restricted	185,404	312,828	206,285	227,800	227,800
Total	\$ 89,536,959	\$ 93,398,952	\$ 94,527,208	\$ 97,585,624	\$ 98,535,533

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Administrative Services				14,556,693	14,650,897
Community Support Services	<i>Service history not shown due to Results Madison</i>			2,049,598	2,876,914
Criminal Investigative Service	<i>service restructure. Services listed here will take effect</i>			18,096,045	18,355,570
Patrol Ops & Traffic Services				59,729,931	59,461,760
Training				3,153,357	3,190,392
Total	\$ 89,536,959	\$ 93,398,952	\$ 94,527,208	\$ 97,585,624	\$ 98,535,533

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(318,071)	(357,680)	(357,680)	(359,764)	(359,764)
Charges For Services	(1,081,303)	(833,350)	(1,038,640)	(925,350)	(925,350)
Invest Other Contrib	(27,503)	(214,252)	(69,252)	(213,701)	(213,701)
Misc Revenue	(9,528)	(21,700)	(10,400)	(21,700)	(21,700)
Other Finance Source	(31,336)	-	-	-	-
Transfer In	(123,814)	-	-	-	-
Total	\$ (1,591,555)	\$ (1,426,982)	\$ (1,475,972)	\$ (1,520,515)	\$ (1,520,515)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	58,210,386	62,530,575	60,778,985	65,457,489	65,457,229
Benefits	22,026,832	21,066,933	23,899,646	21,823,919	22,880,815
Supplies	2,023,094	1,614,991	1,577,820	1,679,650	1,679,650
Purchased Services	2,996,123	3,114,629	3,340,432	3,232,740	3,232,740
Debt Othr Financing	297,227	87,569	-	-	-
Inter Depart Charges	5,446,554	6,043,811	6,038,873	6,372,286	6,254,521
Transfer Out	128,298	367,425	367,425	540,056	551,094
Total	\$ 91,128,514	\$ 94,825,934	\$ 96,003,180	\$ 99,106,139	\$ 100,056,048

Police**Function:****Public Safety & Health***Service Overview***Service:** Administrative Services*Service Description*

The purpose of Administrative Services is to provide department support services, to provide guidance on policy and personnel questions, and to provide services to the citizens we serve. The goal is to handle these services in a thorough, professional, and expeditious manner to retain the trust and confidence in the department employees and the public.

Activities Performed by this Service

- **Records & Public Records:** Process police records and external requests for public records.
- **Technology:** Responsible for operations, maintenance and support of all systems and applications centric to policing.
- **Property:** Provides accurate, secure and efficient storage of police property and evidence for internal and external clients.
- **Data and Crime Analysis:** Supports crime reduction and community engagement, comprising Evidence-based Policing, Problem-Oriented Policing, Stratified Policing, and Community-Oriented Policing.
- **Executive Administration:** Comprised of the Chief’s executive team and senior departmental administration responsible for overall direction of Madison Police Department (MPD) operations.
- **Court Services:** Assists processing of municipal court cases (e.g. traffic tickets, municipal citations, parking tickets) and provides a secure court atmosphere for court hearings to occur safely and without incident.
- **Professional Standards and Internal Affairs:** Ensures proper, timely, objective, thorough, and ethical fact-finding investigations into complaints against department employees, policies, and procedures.
- **Finance and Human Resources:** Processes payroll, purchasing, grants, accounting, budget development and management, and human resources services.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				14,556,693	14,650,897
Other-Expenditures				-	-
Total				\$ 14,556,693	\$ 14,650,897

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(214,959)	(214,959)
Personnel				11,030,659	11,124,864
Non-Personnel				1,577,260	1,577,260
Agency Charges				2,163,733	2,163,733
Total				\$ 14,556,693	\$ 14,650,897

Service Overview

Service: Community Support Services

Service Description

The purpose of Community Support Services is to provide a broad range of coordinated and collaborative support resources to the department and the public. The goal of Community Support Services is to provide district- specific complaint and incident response, mental health support and response, individual neighborhood service and support, community outreach initiatives and trust building, public high school service and support, crime prevention and use of force documentation. In emergent situations, these units supplement patrol resources, special operations services, and investigative services.

Activities Performed by this Service

- **Community Policing Teams:** Engage in collaborative problem solving with community stakeholders, enhance responsiveness to resident complaints, and improve accessibility to police services.
- **Neighborhood Officers:** Work collaboratively to create positive change within the specific neighborhood in which they are assigned.
- **Neighborhood Resource Officers:** Work collaboratively to create positive change within the multiple neighborhoods or areas in which they are assigned.
- **Mental Health Services:** Collaborates with partner agencies to achieve improved outcomes for individuals affected by mental illnesses or suffering a crisis by connecting them to needed services and diverting them away from the criminal justice system whenever possible.
- **Emergency Preparedness:** Coordinates all aspects of emergency preparedness planning and response for MPD.
- **Community Outreach Research Education (CORE):** Enhances MPD’s efforts to reduce disproportionate arrests related to racial disparities and improve trust and perception of fairness through procedural justice, community outreach, education and problem solving.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,971,422	2,797,975
Other-Expenditures				78,176	78,939
Total				\$ 2,049,598	\$ 2,876,914

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(10,000)	(10,000)
Personnel				2,015,950	2,843,266
Non-Personnel				43,648	43,648
Agency Charges				-	-
Total				\$ 2,049,598	\$ 2,876,914

Police**Function:****Public Safety & Health***Service Overview***Service:** Criminal Investigative Service*Service Description*

The purpose of Criminal Investigative Services is to apply a broad range of professional investigative and analytical skills toward examining nefarious activities with the goal of holding offenders accountable to promote public safety and prevent further harm to victims.

Activities Performed by this Service

- Detectives in the Districts and Investigative Services Bureau: Provide investigative follow-up and services to crime victims as specialized teams and within each police district. Some of these investigations include violent crimes, burglaries and theft, sensitive crimes, and crimes involving children.
- Dane County Narcotics Task Force: Multi-jurisdictional law enforcement unit that combats gangs and the illegal distribution and sale of controlled substances within Dane County.
- Forensics: Provide forensic analysis and investigative information through the application of various scientific techniques during criminal investigations.
- Pawn Tracking: Monitor pawn activity to aid criminal investigations.
- Criminal Intelligence: Provide investigative support to entire department.
- Gang Neighborhood Crime Abatement Team (GNCAT): Prevents and reduces crime by employing a centralized, community-policing and problem-solving approach to address emerging gang and crime trends and targeted enforcement efforts.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				17,272,295	17,531,820
Other-Expenditures				823,750	823,750
Total				\$ 18,096,045	\$ 18,355,570

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				17,426,848	17,686,373
Non-Personnel				654,197	654,197
Agency Charges				15,000	15,000
Total				\$ 18,096,045	\$ 18,355,570

Service Overview

Service: Patrol Ops & Traffic Services

Service Description

Patrol Operations and Traffic Services is responsible for general field operations, community engagement, traffic safety and enforcement, parking safety and enforcement, and pedestrian safety and enforcement. The goal is to provide first police responses to public safety concerns and emergencies.

Activities Performed by this Service

- **Patrol Services:** Provide emergency call response, engage in problem-solving and community policing activities throughout Madison.
- **Traffic Enforcement:** Addresses dangerous behaviors that compromise traffic safety on the City’s streets and highways using both enforcement and education.
- **Mounted Patrol:** Represents MPD while on horseback as ambassadors of goodwill, to build and strengthen community partnerships, and deter criminal activity through high visibility engagement.
- **Canine:** Provides a team of highly trained, dual-purpose canines to support the work of MPD operations through narcotics detection and patrol work (building searches, tracking, evidence location, etc.), in addition to enhancing community engagement and education efforts and training opportunities.
- **SWAT:** Safely resolve high-risk situations through the professional utilization of specialized equipment, negotiation and tactics.
- **Special Events Team:** Responsible for the planning, implementation, and analysis of police services required to manage planned or spontaneous events which are beyond the capabilities and staffing of patrol.
- **Honor Guard:** Represents the department at funerals, ceremonial functions, and other special events.
- **Unmanned Aircraft Systems (UAS):** Aid in the location of missing and endangered persons and suspects who attempt to evade, using technology.
- **Dignitary Protection:** Provide security and protection to visiting dignitaries.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				58,500,319	58,221,110
Other-Expenditures				1,229,612	1,240,650
Total				\$ 59,729,931	\$ 59,461,760

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,066,801)	(1,066,801)
Personnel				54,224,634	54,063,190
Non-Personnel				2,378,545	2,389,583
Agency Charges				4,193,553	4,075,788
Total				\$ 59,729,931	\$ 59,461,760

Police**Function:****Public Safety & Health***Service Overview***Service:** Training*Service Description*

The purpose of Training is to provide training to, and continuously improve, all internal personnel as well as external customers in law enforcement and the community at large. It includes improving and maintaining the MPD Forward Policing Training Center, recruiting a diverse officer pool, developing leadership skills at all levels, and keeping personnel proficient across a host of topics such as deescalation and use of force. Training also strives to keep the Madison Police Department at the forefront of “trust-based” community policing, problem solving, quality improvement and nationally recognized for innovation and leadership.

Activities Performed by this Service

- Pre-service Academy: Providing classroom and hands-on instruction to recruit probationary police officers to prepare them for solo-patrol and Madison-centric police services.
- Mentoring & Instruction: Pairing veteran mentor officers with younger mentee officers, and the internal provided instruction of multiple law enforcement topics.
- Recruitment: Recruitment efforts aimed at identifying high-quality and diverse candidates for police officer vacancies.
- Departmental In-services: Professional development for all members of the department and ensuring state certification compliance.
- Specialized Training: Professional development opportunities outside of the MPD.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,921,412	2,958,447
Other-Expenditures				231,945	231,945
Total				\$ 3,153,357	\$ 3,190,392

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(228,755)	(228,755)
Personnel				2,583,317	2,620,352
Non-Personnel				798,795	798,795
Agency Charges				-	-
Total				\$ 3,153,357	\$ 3,190,392

Police

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
State Revenues Operating	(150,055)	(150,055)	(150,055)	(150,055)	(150,055)
Local Revenues Operating	(168,016)	(207,625)	(207,625)	(209,709)	(209,709)
Intergov Revenues Total	\$ (318,071)	\$ (357,680)	\$ (357,680)	\$ (359,764)	\$ (359,764)
Charges For Services					
Police Services	(489,914)	(321,100)	(468,615)	(321,100)	(321,100)
Special Duty	(519,532)	(442,000)	(506,525)	(542,000)	(542,000)
Background Checks	-	(250)	-	(250)	(250)
Facility Rental	(56,201)	(65,000)	(50,000)	(57,000)	(57,000)
Reimbursement Of Expense	(15,655)	(5,000)	(13,500)	(5,000)	(5,000)
Charges For Services Total	\$ (1,081,303)	\$ (833,350)	\$ (1,038,640)	\$ (925,350)	\$ (925,350)
Invest Other Contrib					
Contributions & Donations	(27,503)	(214,252)	(69,252)	(213,701)	(213,701)
Invest Other Contrib Total	\$ (27,503)	\$ (214,252)	\$ (69,252)	\$ (213,701)	\$ (213,701)
Misc Revenue					
Miscellaneous Revenue	(9,528)	(21,700)	(10,400)	(21,700)	(21,700)
Misc Revenue Total	\$ (9,528)	\$ (21,700)	\$ (10,400)	\$ (21,700)	\$ (21,700)
Other Finance Source					
Inception of Lease	(31,336)	-	-	-	-
Other Finance Source Total	\$ (31,336)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Grants	(116,580)	-	-	-	-
Transfer In From Insurance	(7,234)	-	-	-	-
Transfer In Total	\$ (123,814)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	49,544,932	54,262,037	51,477,897	55,100,629	55,100,368
Salary Savings	-	(2,152,400)	-	(2,203,625)	(2,203,625)
Pending Personnel	-	2,060,816	-	4,427,650	4,427,650
Premium Pay	1,265,950	1,310,000	1,355,888	1,350,000	1,350,000
Workers Compensation Wages	225,413	-	225,413	-	-
Compensated Absence	1,501,094	1,968,500	1,660,000	1,700,000	1,700,000
Hourly Wages	48,788	55,400	40,772	57,000	57,000
Overtime Wages Permanent	4,512,599	4,375,000	4,871,111	4,606,000	4,606,000
Election Officials Wages	725	-	1,699	-	-
Budget Efficiencies	-	(906,907)	-	(961,840)	(961,840)
Salaries Total	\$ 57,099,501	\$ 60,972,445	\$ 59,632,780	\$ 64,075,814	\$ 64,075,553

Police

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Comp Absence Escrow	831,095	-	940,183	-	-
Health Insurance Benefit	7,483,015	7,876,882	8,154,719	8,058,160	8,738,339
Wage Insurance Benefit	197,499	192,656	191,455	196,347	196,346
Health Insurance Retiree	592,617	585,000	593,665	614,804	603,762
Health Ins Police Fire Retiree	375,009	300,000	315,004	375,000	375,000
Accident Death Dismember Ins	707,106	665,000	729,280	750,000	750,000
WRS	7,218,351	7,293,240	8,005,161	7,380,141	7,765,876
WRS-Prior Service	13,415	12,000	13,416	14,000	14,000
FICA Medicare Benefits	4,233,248	3,950,144	4,561,908	4,098,723	4,088,947
Tuition	17,354	51,290	40,130	51,290	51,290
Post Employment Health Plans	41,454	43,525	44,189	46,841	46,841
Benefits Total	\$ 21,710,163	\$ 20,969,737	\$ 23,589,110	\$ 21,585,306	\$ 22,630,401
Supplies					
Office Supplies	32,527	40,000	30,000	36,768	36,768
Copy Printing Supplies	37,480	54,000	44,000	50,000	50,000
Hardware Supplies	25,693	26,500	17,790	26,000	26,000
Software Lic & Supplies	-	-	3,710	-	-
Postage	67,670	63,000	76,500	63,400	63,400
Books & Subscriptions	930	560	180	560	560
Work Supplies	255,747	266,367	206,367	264,492	264,492
Gun Ammunition Supplies	143,086	168,050	173,584	168,050	168,050
Lab And Photo Supplies	24,550	24,775	24,775	24,775	24,775
Medical Supplies	2,375	10,000	2,375	8,000	8,000
Uniform Clothing Supplies	486,239	524,950	524,950	537,950	537,950
Food And Beverage	7,014	9,060	7,060	9,060	9,060
Building Supplies	-	800	500	800	800
Trees Shrubs Plants	553	800	240	800	800
Machinery And Equipment	43,762	44,000	44,000	44,000	44,000
Equipment Supplies	198,273	209,225	167,225	214,000	214,000
Gasoline	8,624	7,000	7,000	7,000	7,000
Lease Inception Cap Outlay	31,336	-	-	-	-
Supplies Total	\$ 1,365,858	\$ 1,449,087	\$ 1,330,256	\$ 1,455,655	\$ 1,455,655

Police

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	42,037	40,687	32,000	46,790	46,790
Electricity	146,129	141,528	137,000	148,605	148,605
Water	37,069	41,606	39,000	41,606	41,606
Stormwater	250	-	-	-	-
Telephone	23,151	26,430	25,000	26,430	26,430
Cellular Telephone	147,331	138,880	178,880	138,880	138,880
Systems Comm Internet	63,771	91,220	89,000	92,434	92,434
Building Improv Repair Maint	49,140	48,345	57,000	48,385	48,385
Pest Control	881	1,125	1,400	1,125	1,125
Facility Rental	54,819	153,515	145,000	155,076	155,076
Custodial Bldg Use Charges	560,538	586,844	586,844	586,844	586,844
Equipment Mntc	11,047	16,702	16,000	17,605	17,605
System & Software Mntc	360,216	517,376	460,000	514,695	514,695
Vehicle Repair & Mntc	14,041	2,300	14,500	16,700	16,700
Rental Of Equipment	11,062	50,150	71,000	66,740	66,740
Conferences & Training	90,757	135,090	85,090	135,090	135,090
Memberships	7,931	7,990	8,311	9,375	9,375
Medical Services	62,497	65,475	74,000	71,215	71,215
Delivery Freight Charges	175	1,000	375	500	500
Storage Services	3,589	1,800	3,500	3,000	3,000
Consulting Services	15,365	10,315	5,235	315	315
Advertising Services	13,267	13,000	13,000	13,000	13,000
Printing Services	8,040	14,000	13,000	14,000	14,000
Prisoner Holding Services	20,434	20,500	20,500	20,500	20,500
Investigative Services	10,552	17,000	10,000	17,000	17,000
Security Services	-	30,000	22,830	25,000	25,000
Interpreters Signing Services	-	500	-	-	-
Transcription Services	-	500	-	500	500
Transportation Services	49,100	100,000	100,000	115,000	115,000
Other Services & Expenses	265,318	314,951	274,951	315,130	315,130
Comm Agency Contracts	60,000	60,000	60,000	60,000	60,000
Taxes & Special Assessments	17,861	19,500	19,500	19,500	19,500
Permits & Licenses	4,057	7,500	6,500	7,500	7,500
Purchased Services Total	\$ 2,150,427	\$ 2,675,829	\$ 2,569,416	\$ 2,728,540	\$ 2,728,540
Debt Othr Financing					
Principal Leases	84,945	-	-	-	-
Principal SBITAS	9,748	-	-	-	-
Interest Leases	2,340	-	-	-	-
Interest SBITAS	633	-	-	-	-
Debt Othr Financing Total	\$ 97,667	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	579,674	579,674	579,674	637,641	637,641
ID Charge From Fleet Services	2,936,477	3,218,253	3,218,253	3,270,912	3,153,147
ID Charge From Traffic Eng	276,988	285,000	280,062	285,000	285,000
ID Charge From Insurance	859,703	1,062,497	1,062,497	1,370,782	1,370,782
ID Charge From Workers Comp	790,269	880,387	880,387	792,951	792,951
Inter Depart Charges Total	\$ 5,443,111	\$ 6,025,811	\$ 6,020,873	\$ 6,357,286	\$ 6,239,521

Police

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Transfer Out					
Transfer Out To Grants	128,298	367,425	367,425	540,056	551,094
Transfer Out Total	\$ 128,298	\$ 367,425	\$ 367,425	\$ 540,056	\$ 551,094

Police

Function: Public Safety & Health

Position Summary

Civilian Positions

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	89,069	1.00	93,178	1.00	93,178
ACCT TECH 2-20	20	1.00	69,597	1.00	74,304	1.00	74,304
ADMIN ASSIST-20	20	1.00	68,328	1.00	76,469	1.00	76,469
ADMIN CLK 1-20	20	4.00	244,819	4.00	267,339	4.00	267,339
ADMIN SUPV-18	18	2.00	140,914	2.00	148,222	2.00	148,222
COMM RELATIONS SPEC-18	18	1.00	75,975	1.00	78,751	1.00	78,751
CRIME ANALYST 2-18	18	2.00	190,230	2.00	198,116	2.00	198,116
CRIME ANALYST 3-18	18	1.00	75,975	1.00	110,956	1.00	110,956
DATA ANALYST 2	18	1.00	70,043	1.00	81,925	1.00	81,925
FORENSIC LAB TECH-16	16	1.00	60,055	1.00	64,770	1.00	64,770
FORENSIC VIDEO ANALYST-18	18	1.00	100,074	1.00	103,731	1.00	103,731
GRANTS ADMIN 4-18	18	1.00	117,550	1.00	121,846	1.00	121,846
HRA 2-18	18	1.00	92,861	1.00	96,255	1.00	96,255
INFORMATION CLERK-20	20	5.00	277,278	5.00	285,733	5.00	285,733
IT SPEC 2-18	18	4.00	362,129	4.00	377,052	4.00	377,052
IT SPEC 3-18	18	1.00	92,861	1.00	108,901	1.00	108,901
PO RECORDS CUSTOD-18	18	1.00	102,089	1.00	87,194	1.00	87,194
POLICE ADMIN SERVS MGR-18	18	1.00	128,788	1.00	133,494	1.00	133,494
POLICE CASE PROCESS SUPV-18	18	1.00	94,797	1.00	98,261	1.00	98,261
POLICE CASE REPORT LEADWKR-20	20	2.00	137,301	2.00	142,318	2.00	142,318
POLICE COURT SERVS SUPV-18	18	1.00	88,764	1.00	92,007	1.00	92,007
POLICE DIRECTOR-18	18	1.00	125,037	1.00	135,960	1.00	135,960
POLICE INFO SYS COORD-18	18	1.00	119,727	1.00	124,102	1.00	124,102
POLICE PROPERTY CLK 2-16	16	5.00	304,950	5.00	319,854	5.00	319,854
POLICE PROPERTY SUPERVISOR-18	18	1.00	100,074	1.00	88,049	1.00	88,049
POLICE RCDS SVS CLK-20	20	15.00	915,329	15.00	920,042	15.00	920,042
POLICE RECORDS SEC MGR-18	18	1.00	125,037	1.00	129,606	1.00	129,606
POLICE RECORDS SVCS CLERK PT	20	0.60	32,569	0.60	55,726	0.60	55,726
POLICE RPT TYPIST 2-20	20	20.00	1,211,115	20.00	1,234,970	20.00	1,234,970
POLICE RPT TYPIST 2-20 PT	20	0.50	25,205	0.50	27,352	0.50	27,352
PROGRAM ASST 1-20	20	9.00	621,618	9.00	632,915	9.00	632,915
PROGRAM ASST 2-20	20	1.00	71,551	2.00	150,968	2.00	150,968
PUBLIC INFORMATION OFF 2-18	18	1.00	99,115	1.00	102,737	1.00	102,737
TRAINING CTR COORD-18	18	1.00	81,408	1.00	84,383	1.00	84,383
		91.10	\$6,512,232	92.10	\$6,847,483	92.10	\$6,847,483

Police

Function: Public Safety & Health

Position Summary

Sworn Positions

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ASST POLICE CHIEF-12	12	3.00	465,806	3.00	493,500	3.00	493,500
DETECTIVE 1-11	11	67.00	6,708,741	67.00	6,998,083	67.00	6,998,083
DETECTIVE SERGEANT	11	5.00	531,990	5.00	561,978	5.00	561,978
POLICE CAPT-12	12	11.00	1,494,676	11.00	1,566,877	11.00	1,566,877
POLICE CHIEF-21	21	1.00	202,457	1.00	209,855	1.00	209,855
POLICE INVESTIGATOR-11	11	13.00	1,314,647	13.00	1,376,727	13.00	1,376,727
POLICE LT.-12	12	23.00	2,752,503	23.00	2,892,683	23.00	2,892,683
POLICE OFFICER-11	11	321.00	27,630,682	321.00	29,048,801	321.00	29,048,801
POLICE SGT-11	11	48.00	4,945,350	48.00	5,240,790	48.00	5,240,790
		492.00	\$46,046,853	492.00	\$48,389,294	492.00	\$48,389,294
TOTAL		583.10	\$52,559,085	584.10	\$55,236,778	584.10	\$55,236,778

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Public Health

Agency Overview

Agency Mission

The mission of Public Health Madison and Dane County (PHMDC) is to work with the community to enhance, protect, and promote the health of the environment and the well-being of all people.

Agency Overview

The Agency is a joint venture between the City of Madison and Dane County with funding divided between the City and County based on equalized value. The Agency is responsible for promoting wellness, preventing disease and fostering a healthful environment. The goal of Public Health is to reduce the incidence and prevalence of death, injury, and disease. The Department advances this goal by providing services that focus on decreasing the transmission of disease and engaging with clients and community to increase their capacity to achieve optimal health and wellbeing.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Public Health's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Administration
- Animal Services
- Community Health
- Emergency Response Planning
- Environmental Protection
- Laboratory
- Licensed Establishments
- Policy Planning and Eval

The 2025 Executive Budget has been updated to the following service(s):

- Administration
- Animal Services
- Disease Control and Prevention
- Emergency Response Planning
- Environmental Protection
- Healthy Beginnings
- Licensing Regulation & Enforcement
- Policy Planning and Eval
- Population Health Strategies

2025 Budget Highlights

Agency-Wide Changes

- Jointly funds \$23.0 million net of revenues received from grants and fees. The City levy support is \$10.0 million (43%); County general purpose revenue is \$13.0 million (57%). The City has elected to fund additional priorities, described below, totaling \$803,173. The County funds additional priorities totaling \$478,508 to provide naloxone to agencies that have staff and volunteers trained on overdose education and who serve people that use drugs or people who are most likely to witness and respond to an overdose, violence prevention activities, the Healthy Communities grant, a PFAS initiative, and the Black Women’s Wellness Center.
- Assumes utilizing unassigned fund balance to fund the continuation of COVID response limited term employees (\$496,982) and to support operations (\$691,276).
- Continues funding for Covering Wisconsin, a program to match federal Medicaid funding so that as long as the Affordable Care Act Insurance Marketplace continues as per Federal Law, Navigators are available to Dane County residents to support them choosing health plans (\$50,000).
- Fully funds the following City priorities including the Violence Prevention Team (\$215,725), equity tools (\$10,000), and PFAS initiatives (\$28,778) and the following contracts:
 - Violence prevention programming for which the contractor(s) will be determined through a request for proposal (RFP) process. The 2024 adopted budget included an additional \$7,000 for wellness initiatives, \$27,394 for Vivent Health, and \$15,000 for Narcan for Business. These funds have been reallocated to violence prevention programming in the 2025 executive budget. (\$259,394)
 - Access Community Health Center (\$188,000)
 - Safe Communities Coalition (\$20,000)
 - Safe Communities Substance Use Prevention and Injury Prevention (\$78,276)
 - Wellness initiatives (\$3,000)
- The 2025 Executive Budget changes the presentation of the General Fund levy support to Public Health. In 2025, the General Fund levy is included in the Public Health Madison Dane line of the Agency Budget by Fund table. The amount of the General Fund levy is reflected in the Transfer In line of the Agency Budget by Major-Revenue table.

Service: Administration

- Service consolidates Administration and portions of the Community Health service.
- Budget maintains current activity levels.

Service: Animal Services

- Increases in dog license fees: altered dogs raised from \$11 to \$16 and unaltered dogs raised from \$11 to \$26. (Revenue increase: \$169,000)

Service: Disease Control and Prevention

- New service was previously a portion of the budget in the Community Health service.
- Removes grant funding and related expenses for the WI Department of Health HIV grant which ended in 2024. (Net neutral: \$354,000)
- Adds a WI Department of Health Services grant extension to June 30, 2025 to provide an expanded vaccination outreach model, including the administration of COVID and routine vaccines. The grant funds a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to support immunizations and outreach efforts. (Net neutral: \$142,000)

Service: Emergency Response Planning

- No service change from prior year.
- Removes grant funding and related expenses for the WI Department of Health ARPA grant which ended in 2024. (Net neutral: \$1.3 million)

Service: Environmental Protection

- Service consolidates Environmental Protection and portions of Laboratory services.
- Budget maintains current activity levels.

Service: Healthy Beginnings

- New service was previously a portion of the budget in Community Health service.
- Adds a WI Department of Health Services (DHS) grant due to increased caseload in the Women, Infants, and Children (WIC) program. The grant funds a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager and program supplies and services. (Net neutral: \$246,200)

Service: Licensing Regulation & Enforcement

- Service was renamed from Licensed Establishments and includes portions of the Environmental Protection and Laboratory services.
- Increases in fees to cover the cost of services including re-inspection fees (\$50,000), plan review/ pre-inspection fees (\$90,000), penalty/ late fees (\$30,000), and other type of fees such as operating without a license, operating without a certified food manager, special conditions inspections, consultations, HACCP plan inspections (\$10,000). (Revenue increase: \$180,000)
- Increases revenue due to new staff working up to capacity in 2025. (Revenue increase: \$100,000)

Service: Policy Planning and Evaluation

- Portions of the service were moved to Population Health Strategies.
- Budget maintains current activity levels.

Service: Population Health Strategies

- New service was previously a portion of the budget in Policy Planning and Evaluation service.
- Removes American Rescue Plan Act (ARPA) funding from the City of Madison for PFAS Education, Outreach and Coordination (\$50,000) and Violence Prevention Initiatives (\$433,020) which ended in 2024. (Net neutral: \$483,020)

Public Health Madison Dane

Function: Public Safety & Health

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Public Health Madison Dane	34,989,427	34,938,681	34,499,242	34,378,251	34,745,922
Permanent	75,575	-	-	-	-
Total	\$ 35,065,002	\$ 34,938,681	\$ 34,499,242	\$ 34,378,251	\$ 34,745,922

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Administration				9,073,909	9,024,951
Animal Services				1,456,648	1,456,687
Disease Control and Prevention				6,633,952	6,748,758
Emergency Response Planning				1,768,964	1,768,964
Environmental Protection				1,163,335	1,163,417
Healthy Beginnings				5,722,872	5,969,072
Licensing Regulation & Enforce				4,382,111	4,382,029
Policy Planning and Eval				672,471	672,471
Population Health Strategies				3,503,989	3,559,573
	\$ 35,065,002	\$ 34,938,681	\$ 34,499,242	\$ 34,378,251	\$ 34,745,922

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(20,704,815)	(18,269,381)	(18,384,426)	(17,209,213)	(17,646,338)
Charges For Services	(798,923)	(1,084,379)	(1,010,507)	(1,118,009)	(1,118,009)
Licenses And Permits	(3,031,524)	(3,244,529)	(3,246,104)	(3,695,794)	(3,695,794)
Invest Other Contrib	(422,090)	(289,000)	(337,245)	(289,000)	(289,000)
Misc Revenue	(10,857)	(12,500)	(8,928)	(14,000)	(14,000)
Other Finance Source	349,085	(1,238,980)	(712,121)	(1,196,982)	(1,188,258)
Transfer In	(10,445,877)	(10,799,912)	(10,799,911)	(10,855,252)	(10,794,523)
Total	\$(35,065,002)	\$(34,938,681)	\$(34,499,242)	\$(34,378,251)	\$(34,745,922)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	18,297,507	20,405,692	19,408,494	20,219,293	20,607,693
Benefits	7,328,465	8,325,230	7,758,672	8,821,919	8,821,994
Supplies	762,744	1,383,389	1,540,018	1,090,687	1,075,687
Purchased Services	3,507,516	4,310,837	5,388,525	3,740,279	3,835,279
Debt Othr Financing	4,981,606	283,202	283,202	283,202	274,478
Inter Depart Charges	120,497	120,331	120,331	112,871	130,791
Transfer Out	66,667	110,000	-	110,000	-
Total	\$ 35,065,002	\$ 34,938,681	\$ 34,499,242	\$ 34,378,251	\$ 34,745,922

Service Overview

Service: Administration

Service Description

This service provides overall leadership and administrative support for Public Health. The goal of this service is clear, accessible, and efficient systems and well documented processes for all administrative functions.

Activities Performed by this Service

- **Budget and Finance:** Manage all budgeting and accounting functions including development and monitoring of budgets, purchasing, payroll, billing, and contract monitoring.
- **Administrative and Facilities Support:** Manage operations, administrative support, and overhead expenses for all office locations.
- **Communications:** Develop and implement internal and external communications
- **Strategic Initiatives:** Lead quality improvement and performance management activities and provide project management in pursuit of Public Health Accreditation Board accreditation for the department.
- **Epidemiology and Data Science:** Collect, analyze, and translate health-related data to assess community health status, track trends, prevent diseases, and inform policies and programs to improve health.
- **Workforce Development:** Manage all human resources and workforce development functions, including the hiring process, orientation, on boarding, professional development, and employee evaluation processes.
- **Health and Racial Equity:** Develop, implement, and support a framework to build agency capacity so that (1) Public Health will be a highly effective organization that operates with health and racial equity as a guiding principle; and (2) health outcomes in Dane County will not be determined by race, class, gender, income, or other group status.
- **Language Access:** Develop policies and lead processes to provide access to Public Health services for people whose primary language is other than English.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				9,073,909	9,024,951
Total				\$ 9,073,909	\$ 9,024,951

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(25,073,961)	(25,053,233)
Personnel				6,923,744	6,923,780
Non-Personnel				2,038,881	1,993,157
Agency Charges				111,285	108,015
Total				\$ (16,000,052)	\$ (16,028,281)

Service Overview

Service: Animal Services

Service Description

This service is responsible for enforcing animal-related laws, educating the public about responsible animal ownership, and providing pickup services for the stray, abandoned, impounded, injured, and orphaned animals of Madison and Dane County. The goals of the service are immediate follow-up on all reported bites, mitigation and prevention of dangerous animal issues, reduced numbers of stray cats and dogs in the community, and prevention of animal neglect and cruelty.

Activities Performed by this Service

- Domestic Animal Bite Investigation and Quarantine: Respond to reports of bites to people or other domestic animals to ensure proper rabies vaccination, quarantine, in home observation, and enforcement of laws related to controlling animal behavior and licensing.
- Stray animal response: Collect domestic animals found running at large and return them to their owner or deliver them to the shelter for care until they are claimed. Enforce regulations on licensing and containing domestic animals as appropriate.
- Wild Animal Bites and Rabies Exposure: Respond to calls related to bites or potential exposure to potentially rabid wild animals. Advise victims and medical providers on rabies risk. Facilitate testing of wild animals for rabies.
- Animal Welfare Complaints: Respond to complaints of mistreatment of domestic and wild animals. Response includes investigation, education of persons involved and enforcement of local and state laws as appropriate.
- Dangerous Animals: Act to eliminate the threat to public health and safety from dangerous animals by investigating potential dangerous animals and ordering restrictions or euthanasia of the animal as appropriate.
- Other Response: Respond to general complaints and requests for information from the public.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				1,456,648	1,456,687
Total				\$ 1,456,648	\$ 1,456,687

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(654,178)	(654,178)
Personnel				1,043,553	1,043,592
Non-Personnel				411,508	411,508
Agency Charges				1,586	1,586
Total				\$ 802,470	\$ 802,509

Service Overview

Service: Disease Control and Prevention

Service Description

This service incorporates program areas which work collectively to minimize the impacts and incidence of infectious and communicable disease as well as work to reduce the prevalence of chronic disease.

Activities Performed by this Service

- Immunizations: Provide immunizations to reduce the spread of disease in our community and to protect the health of current and future generations.
- Sexual and Reproductive Health: Provide testing and treatment for sexually transmitted infections in an inclusive, stigma-free environment for people of all ages, gender identities, gender expressions, and sexual orientations.
- Communicable Disease: Monitor, treat and prevent the spread of infectious diseases.
- Well Woman Program: Breast and cervical cancer screening and prevention program.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				6,633,952	6,748,758
Total				\$ 6,633,952	\$ 6,748,758

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(545,686)	(687,886)
Personnel				6,008,452	6,150,652
Non-Personnel				625,500	598,106
Agency Charges				-	-
Total				\$ 6,088,266	\$ 6,060,872

Service Overview

Service: Emergency Response Planning

Service Description

This service plans for and implements response activities during an emergency or disaster using existing emergency operations, plans, procedures, guidelines, resources, assets and incident management systems. The service coordinates trainings and exercises and disseminates information to the public and incident management responders in the case of a public health emergency using a whole community approach. COVID response efforts, including contact tracing and community testing, are managed by this service.

Activities Performed by this Service

- **Emergency Plan and Policy Creation:** Create and update mass care, medical counter measure dispensing and administration, medical material management and distribution, and medical surge plans.
- **Emergency Response Training and Exercises:** Participate in exercises and trainings with community partners and hold exercises for Public Health staff to test response plans.
- **Risk Communications Planning and Response:** Coordinate and disseminate information to the public regarding emergency response.
- **Coordinate with Community Agencies/Businesses:** Work with businesses and community partners to leverage their resources in an emergency response to improve overall response to the entire community and to ensure the businesses and critical infrastructure agencies are prepared for public health emergencies.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				1,768,964	1,768,964
Total				\$ 1,768,964	\$ 1,768,964

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(748,733)	(748,733)
Personnel				1,546,230	1,546,230
Non-Personnel				222,734	222,734
Agency Charges				-	-
Total				\$ 1,020,231	\$ 1,020,231

Service Overview

Service: Environmental Protection

Service Description

This service protects environmental health. The goals of the service include: (1) prevention of groundwater contamination by improperly installed, abandoned or neglected wells and private wastewater treatment systems in Dane County; (2) clean up and prevention of human health hazards such as household hygiene, mold, PFAS, lead and radon; (3) monitoring public beaches to prevent waterborne illness (4) prevention of disease or illness by surveilling common vectors such as mosquitoes and ticks.

Activities Performed by this Service

- Environmental Nuisance and Hazardous Materials Investigation: Investigate childhood lead hazard, household hygiene, mold, indoor air quality, PFAS, Legionella, etc.
- PFAS Education and Outreach: Provide community outreach and support community engagement about PFAS and opportunities to minimize exposure.
- Other Environmental Health Education and Outreach: Heat Warnings, air advisories, illicit discharge reporting, and other environmental health concerns as requested by community partners and stakeholders.
- Water Sampling: Sample and analyze private water well samples, sample public water, sample and monitor beaches.
- Illicit Discharge Detection and Elimination program: Monitor and sample outfalls, respond to illicit discharge complaints, and elimination of illicit discharges.
- Hazardous Spills/Application Follow up: Respond to complaints of hazardous spills, PAH applications, and sales/use of phosphorus containing materials.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				1,163,335	1,163,417
Total				\$ 1,163,335	\$ 1,163,417

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(177,085)	(177,085)
Personnel				998,096	998,096
Non-Personnel				165,239	165,321
Agency Charges				-	-
Total				\$ 986,250	\$ 986,332

Service Overview

Service: Healthy Beginnings

Service Description

This service incorporates a variety of program areas which work collectively to improve birth outcomes by supporting pregnant people and their families. This includes providing nurse home visiting services, administering the county’s WIC program, and working with partners to reduce birth outcome disparities.

Activities Performed by this Service

- Women Infants and Children (WIC) Supplemental Nutrition Program: Improve the health of women, infants and children who may be nutritionally at risk by providing nutrition education, access to healthy foods, and referrals to health care.
- Perinatal: Provide home visiting programs for people who are pregnant that give support and information needed to have a healthy pregnancy, birth outcome and successful start to early childhood development.
- Fetal and Infant Mortality: Coordinate a Fetal and Infant Mortality Review (FIMR) process to improve understanding of the conditions that contribute to stillbirth and infant death. Work with community partners to implement strategies to disrupt inequities.
- Maternal and Child Health: Address barriers and inequities the population may face by specifically implementing strategies to advance equity and racial justice, assure access to quality health services, cultivate supportive social connections and community environments, improve perinatal outcomes, and foster positive mental health and associated factors.
- Community Based Public Health Nursing Team: works in partnership with community based service providers. Builds connections and relationships with community organizations and partners to assist in the assessment, policy development and assurance in identifying and linking neighborhoods and community members with needed resources to improve health outcomes.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				5,722,872	5,969,072
Total				\$ 5,722,872	\$ 5,969,072

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(2,520,778)	(2,766,978)
Personnel				4,965,674	5,211,874
Non-Personnel				757,198	757,198
Agency Charges				-	-
Total				\$ 3,202,094	\$ 3,202,094

Service Overview

Service: Licensing Regulation & Enforce

Service Description

This service licenses, educates, consults, regulates and inspects all restaurants, retail food stores, school food programs, public pools, hotels, motels, bed and breakfasts, short term rentals, recreational-educational camps, campgrounds, body art establishments, beaches and mobile home parks in Madison and Dane County. The goal of this service is prevention of foodborne and other communicable disease outbreaks.

Activities Performed by this Service

- **Food Program:** License, regulate, and enforce all restaurant and retail food establishments; promote health and racial equity within the program, with operators, and within the community; and administer support for licensing, complaints, and operator inquiries.
- **Pool Program:** License, regulate, and enforce all public pools, including sampling and testing of pool water; promote health and racial equity within program, with operators, and within community; administer support for licensing, complaints, and operator inquiries.
- **Lodging Program:** License, regulate, and enforce hotels, motels, bed and breakfast, and tourist rooming houses; promote health and racial equity within program, with operators, and within community; and administer support for licensing, complaints, and operator inquiries.
- **Tattoo and Body Piercing:** License, regulate, and enforce tattoo and body piercing establishments; promote health and racial equity within program, with operators, and within community; and administer support for licensing, complaints, and operator inquiries.
- **Other Licensed Establishments:** License and regulate campgrounds, recreational and educational camps, manufactured home communities and beaches; promote health and racial equity within program, with operators, and within community, and administer support for licensing, complaints, and operator inquiries.
- **Sanitary Permit Review and Inspection:** Review permits and perform onsite inspections to ensure systems are built to comply with state laws.
- **Onsite Soil Test:** Perform onsite evaluation and review of soil test reports to confirm proper wastewater disposal for the site.
- **Well Location Permitting and Inspection:** Review permits and perform onsite inspections to ensure wells are constructed in appropriate locations and follow-up on complaints of unused or contaminated wells that require abandonment.
- **Transient Non-community Well Regulation:** Inspect wells and monitor private wells that serve the community through churches, commercial establishments, and other public facilities.
- **Tobacco Compliance:** Implement the statewide WI Wins campaign using a science-based strategy to decrease youth access to tobacco products and help retailers avoid fines.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				4,382,111	4,382,029
Total				\$ 4,382,111	\$ 4,382,029

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(3,775,283)	(3,775,283)
Personnel				4,248,979	4,248,979
Non-Personnel				133,133	133,051
Agency Charges				-	-
Total				\$ 606,828	\$ 606,746

Service Overview

Service: Policy Planning and Eval

Service Description

This service provides program planning, policy analysis, evaluation, and support to internal PHMDC stakeholders in service of program, agency, and community goals.

Activities Performed by this Service

- Policy Analysis/Planning/Evaluation: Provide policy analysis and position statement support, program planning, and evaluation services to Public Health staff, other government entities and community stakeholders.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				672,471	672,471
Total				\$ 672,471	\$ 672,471

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				594,547	594,547
Non-Personnel				77,924	77,924
Agency Charges				-	-
Total				\$ 672,471	\$ 672,471

Service Overview

Service: Population Health Strategies

Service Description

This service includes program areas that work to improve the conditions that support positive health outcomes by providing direct services, working in partnership with internal and community stakeholders and leveraging our community assets and resources to address the emerging health concerns of the community.

Activities Performed by this Service

- **Violence Prevention:** Provide strategy, planning, and prevention services to reduce and prevent violence in our community.
- **Community Health Assessment/Health Improvement Plan:** Gather input from community on health issues, analyze health data, and prioritize health issues to guide development of a Community Health Improvement Plan (CHIP).
- **Access to Care:** Assure an effective system that enables equitable access to individual services and care needed to promote health. PHMDC is not a provider of comprehensive health care services, but rather, has a role in ensuring that people who live in Dane County have access to the care and services they need. Activities include assessing, developing, and improving systems that support the delivery of services to improve health outcomes.
- **Substance Use Prevention and Harm Reduction:** Provide harm reduction and overdose prevention primary prevention strategies by working with partners on trainings and providing supplies to reduce infections and prevent overdose. Supplies include safer use equipment, fentanyl and xylazine test strip kits, injectable naloxone, nasal Narcan, sharps disposal boxes, among others.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				3,503,989	3,559,573
Total				\$ 3,503,989	\$ 3,559,573

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(882,546)	(882,546)
Personnel				2,711,937	2,711,937
Non-Personnel				792,052	826,446
Agency Charges				-	21,190
Total				\$ 2,621,443	\$ 2,677,027

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(8,036,185)	(2,944,223)	(3,059,654)	(2,652,681)	(2,652,681)
State Revenues Operating	(1,044,482)	(2,545,926)	(2,495,539)	(495,885)	(884,285)
Payment For Municipal Service	(19,563)	(14,500)	(14,500)	(14,500)	(14,500)
Local Revenues Operating	(27,174)	-	-	-	-
Other Unit Of Gov Revenues OI	(11,577,411)	(12,764,732)	(12,814,733)	(14,046,147)	(14,094,872)
Intergov Revenues Total	\$ (20,704,815)	\$ (18,269,381)	\$ (18,384,426)	\$ (17,209,213)	\$ (17,646,338)
Charges For Services					
Miscellaneous Chrgs For Servic	-	(100,000)	(100,000)	-	-
Lab Fees	(148,023)	(150,150)	(162,994)	(132,150)	(132,150)
Clinic Fees	(427,394)	(267,000)	(176,600)	(261,000)	(261,000)
Inspect & Reinspect Fees	(82,675)	(137,349)	(137,349)	(287,349)	(287,349)
Reimbursement Of Expense	(26,160)	(14,370)	(18,055)	(22,000)	(22,000)
Application Service Fees	(114,672)	(415,510)	(415,510)	(415,510)	(415,510)
Charges For Services Total	\$ (798,923)	\$ (1,084,379)	\$ (1,010,507)	\$ (1,118,009)	\$ (1,118,009)
Licenses And Permits					
Animal Licenses	(392,244)	(485,073)	(485,073)	(654,178)	(654,178)
Clerks Licenses	(2,111,222)	(2,386,680)	(2,386,680)	(2,630,840)	(2,630,840)
Other Licenses	(18,375)	(21,000)	(21,000)	(21,000)	(21,000)
Other Permits	(509,683)	(351,776)	(353,351)	(389,776)	(389,776)
Licenses And Permits Total	\$ (3,031,524)	\$ (3,244,529)	\$ (3,246,104)	\$ (3,695,794)	\$ (3,695,794)
Invest Other Contrib					
Contributions & Donations	(346,515)	(289,000)	(337,245)	(289,000)	(289,000)
Invest Other Contrib Total	\$ (346,515)	\$ (289,000)	\$ (337,245)	\$ (289,000)	\$ (289,000)
Misc Revenue					
Miscellaneous Revenue	(10,857)	(12,500)	(8,928)	(14,000)	(14,000)
Misc Revenue Total	\$ (10,857)	\$ (12,500)	\$ (8,928)	\$ (14,000)	\$ (14,000)
Other Finance Source					
Sale Of Assets	(2,513)	-	(19,961)	-	-
General Obligation Bond Issue	87,382	-	-	-	-
General Obligation Bond Alloc	(87,382)	-	(150,000)	-	-
Inception of Lease	351,597	-	-	-	-
Fund Balance Applied	-	(1,238,980)	(542,160)	(1,196,982)	(1,188,258)
Other Finance Source Total	\$ 349,085	\$ (1,238,980)	\$ (712,121)	\$ (1,196,982)	\$ (1,188,258)
Transfer In					
Transfer In From General	(9,657,444)	(10,316,892)	(10,316,891)	(10,855,252)	(10,794,523)
Transfer In From Grants	(788,433)	(483,020)	(483,020)	-	-
Transfer In Total	\$ (10,445,877)	\$ (10,799,912)	\$ (10,799,911)	\$ (10,855,252)	\$ (10,794,523)

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	16,582,089	19,542,773	18,416,821	19,261,443	19,261,443
Salary Savings	-	(478,928)	-	(390,190)	(390,190)
Pending Personnel	-	469,301	-	685,213	1,073,613
Compensated Absence	2,400	-	-	-	-
Hourly Wages	1,652,199	872,546	977,417	659,828	659,828
Overtime Wages Permanent	60,819	-	14,256	3,000	3,000
Salaries Total	\$ 18,297,507	\$ 20,405,692	\$ 19,408,494	\$ 20,219,293	\$ 20,607,693
Benefits					
Unemployment Benefits	29,767	500	(290)	500	500
Health Insurance Benefit	3,903,404	4,858,768	4,284,493	5,328,484	5,328,521
Dental Insurance Benefit	242,513	284,607	250,147	270,396	270,396
Life Insurance Benefit	5,482	3,884	3,248	4,279	4,279
Wage Insurance Benefit	7,376	9,480	8,753	75,069	75,069
Health Insurance Retiree	424,651	288,200	301,705	288,200	288,200
WRS	1,207,792	1,267,742	1,309,915	1,304,730	1,304,768
FICA Medicare Benefits	1,381,767	1,488,350	1,476,899	1,418,061	1,418,060
Tuition	113	-	102	-	-
Workers Compensation	125,600	123,700	123,700	132,200	132,200
Benefits Total	\$ 7,328,465	\$ 8,325,230	\$ 7,758,672	\$ 8,821,919	\$ 8,821,994
Supplies					
Office Supplies	24,283	24,257	25,569	29,092	29,092
Copy Printing Supplies	16,460	35,820	36,041	21,887	21,887
Furniture	24,028	10,000	10,000	8,000	8,000
Hardware Supplies	78,096	60,924	61,616	52,672	52,672
Software Lic & Supplies	80,137	158,146	308,240	140,320	140,320
Postage	43,487	43,446	43,446	44,228	44,228
Program Supplies	327,807	402,305	412,886	248,636	248,636
Books & Subscriptions	7,072	8,020	8,209	7,135	7,135
Work Supplies	53,951	76,537	80,914	87,887	72,887
Janitorial Supplies	1,745	2,980	2,980	2,840	2,840
Lab And Photo Supplies	54,854	39,700	39,700	35,000	35,000
Medical Supplies	286,191	487,944	466,763	322,389	322,389
Uniform Clothing Supplies	-	500	500	1,000	1,000
Food And Beverage	20,310	17,410	27,754	30,251	30,251
Building	-	100	100	-	-
Building Supplies	28	-	-	-	-
Machinery And Equipment	35,661	4,800	4,800	11,000	11,000
Equipment Supplies	60,230	10,500	10,500	48,350	48,350
Lease Inception Cap Outlay	(351,597)	-	-	-	-
Supplies Total	\$ 762,744	\$ 1,383,389	\$ 1,540,018	\$ 1,090,687	\$ 1,075,687

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	5,254	6,981	6,981	7,324	7,324
Electricity	42,478	47,844	48,101	44,257	44,257
Water	816	383	383	881	881
Sewer	914	483	483	965	965
Telephone	16,414	18,165	21,852	12,872	12,872
Cellular Telephone	92,543	101,103	102,634	91,423	91,423
Systems Comm Internet	-	-	185	-	-
Building Improv Repair Maint	115,776	13,035	13,035	12,485	12,485
Waste Disposal	4,240	4,215	4,629	7,502	7,502
Fire Protection	518	500	500	555	555
Facility Rental	15,613	553,100	561,305	459,110	459,110
Custodial Bldg Use Charges	220,026	238,508	257,522	225,338	225,338
Office Equipment Repair	160	-	-	-	-
Comm Device Mntc	1,142	1,142	1,142	-	-
Equipment Mntc	9,993	10,650	10,650	7,281	7,281
System & Software Mntc	120,126	113,959	113,959	246,070	246,070
Vehicle Repair & Mntc	260	500	500	500	500
Recruitment	363	515	546	500	500
Mileage	114,114	143,439	145,116	136,113	136,113
Conferences & Training	229,217	279,454	284,465	255,999	255,999
In Service Training	-	10,000	10,000	3,500	3,500
Memberships	12,665	32,455	32,455	25,020	25,020
Medical Services	25,455	28,200	28,200	40,200	40,200
Audit Services	7,800	7,800	7,800	7,800	7,800
Credit Card Services	181	-	-	200	200
Storage Services	1,901	1,186	1,186	1,675	1,675
Consulting Services	351,663	337,513	597,144	377,831	370,831
Advertising Services	33,874	21,840	21,840	26,021	26,021
Printing Services	26,057	9,903	10,753	15,220	15,220
Lab Services	74,634	224,429	386,748	20,500	20,500
Interpreters Signing Services	145,846	28,565	59,421	175,623	175,623
Transcription Services	7,211	20,479	20,714	17,650	17,650
Transportation Services	14,184	18,661	18,661	16,900	16,900
Catering Vending Services	6,695	10,500	10,500	500	500
Program Services	74,440	103,000	106,653	120,857	120,857
Other Services & Expenses	223	104,000	83,089	113,226	113,226
Comm Agency Contracts	1,689,884	1,792,290	2,392,408	1,242,100	1,344,100
Housing Assistance Payments	3,597	5,000	5,925	5,000	5,000
General Liability Insurance	23,100	20,500	20,500	20,500	20,500
Permits & Licenses	1,170	540	540	780	780
Purchased Services Total	\$ 3,490,549	\$ 4,310,837	\$ 5,388,525	\$ 3,740,279	\$ 3,835,279
Debt Othr Financing					
Principal	257,073	247,031	247,031	247,031	244,626
Principal Leases	293,326	-	-	-	-
Principal SBITAS	1,731	-	-	-	-
Interest	45,749	36,171	36,171	36,171	29,852
Interest Leases	55,636	-	-	-	-
Interest SBITAS	164	-	-	-	-
Fund Balance Generated	4,269,320	-	-	-	-
Debt Othr Financing Total	\$ 4,922,999	\$ 283,202	\$ 283,202	\$ 283,202	\$ 274,478

Public Health Madison Dane

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	23,680	34,320	34,320	16,562	37,752
ID Charge From Fleet Services	94,747	84,425	84,425	94,723	91,453
ID Charge From Traffic Eng	2,069	1,586	1,586	1,586	1,586
Inter Depart Charges Total	\$ 120,497	\$ 120,331	\$ 120,331	\$ 112,871	\$ 130,791
Transfer Out					
Transfer Out To General	-	110,000	-	110,000	-
Transfer Out To Grants	66,667	-	-	-	-
Transfer Out Total	\$ 66,667	\$ 110,000	\$ -	\$ 110,000	\$ -

Public Health Madison Dane

Function: Public Safety & Health

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
CHEMICAL ANALYST	-	1.00	112,736	1.00	115,696	1.00	115,696
CHRONIC DISEASE SPECIALIST	-	1.00	80,845	1.00	80,534	1.00	80,534
CLERK	-	11.50	817,014	11.50	828,968	11.50	828,968
COMMUNICABLE DISEASE OUTREACH	-	1.00	98,405	1.00	100,666	1.00	100,666
COMMUNICATIONS MANAGER	-	1.00	132,580	1.00	132,066	1.00	132,066
DIETETIC SPECIALIST	-	5.80	417,939	5.80	419,823	6.80	486,323
DISEASE INTRVN SPEC	-	11.00	771,386	9.00	644,866	9.00	644,866
ENV HEALTH PROGRAM MANAGER	-	1.00	90,300	1.00	97,526	1.00	97,526
*ENV HEALTH SCIENTIST	-	1.00	109,341	1.00	248,095	1.00	248,095
ENV HEALTH SERVICES SUPER	-	3.00	377,874	3.00	384,255	3.00	384,255
ENV HEALTH SPECIALIST	-	1.00	73,791	1.00	75,994	1.00	75,994
ENV HEALTH TECHNICIAN	-	1.00	86,117	1.00	88,343	1.00	88,343
GRANTS MANAGER	-	1.00	87,695	1.00	91,531	2.00	131,931
GRANTS & BILLING SPECIALIST	-	3.00	231,138	3.00	231,893	3.00	231,893
HEALTH EDUCATION COOR	-	4.85	493,235	3.85	402,393	4.65	436,993
HEALTH EQUITY COOR	-	2.00	222,843	2.00	221,996	2.00	221,996
HUMANE OFFICER	-	6.00	469,818	6.00	478,099	6.00	478,099
LEADWORKER	-	12.00	1,227,291	12.00	1,265,756	12.00	1,265,756
MEDICAL INTERPRETER	-	4.00	296,634	4.00	166,393	4.00	166,393
NURSE FAMILY PRTRNSP COOR	-	1.00	107,691	1.00	107,284	1.00	107,284
NURSE PRACTITIONER	-	1.00	141,713	1.00	141,170	1.00	141,170
OUTREACH AND RESPONSE SPEC	-	1.50	107,337	1.50	110,168	1.50	110,168
PUBLIC HEALTH AIDE	-	8.50	630,516	8.50	646,205	8.50	646,205
PUBLIC HEALTH ANALYST	-	1.00	90,497	1.00	86,882	1.00	86,882
PH COMMUNICATIONS COOR	-	1.00	99,064	1.00	101,969	1.00	101,969
PH DEPUTY DIRECTOR	-	1.00	120,962	1.00	120,522	1.00	120,522
PUBLIC HEALTH BUDGET & FIN MGR	-	1.00	134,518	1.00	141,880	1.00	141,880
PUBLIC HEALTH DIRECTOR	-	1.00	200,918	1.00	200,156	1.00	200,156
PUBLIC HEALTH DIRECTOR OF COVID F	-	1.00	120,962	0.00	-	0.00	-
PUBLIC HEALTH DIV DIRECTOR	-	4.00	645,355	4.00	647,760	4.00	647,760
PH EPIDEMIOLOGIST	-	5.00	564,166	5.00	569,270	5.00	569,270
PH INFECTION PREVENTIONIST	-	2.00	195,654	2.00	204,233	2.00	204,233
PUBLIC HEALTH NURSE	-	35.75	3,536,291	36.75	3,668,767	36.75	3,668,767
PUBLIC HEALTH PLANNER	-	7.00	766,971	7.00	763,939	7.00	763,939
PH PREPAREDNESS COOR	-	3.00	307,760	3.00	311,085	3.00	311,085
PH PROGRAM COORDINATOR	-	2.00	203,233	2.00	209,462	2.00	209,462
PUBLIC HEALTH SPECIALIST	-	13.00	1,028,059	9.00	710,942	9.00	710,942
PUBLIC HEALTH SUPERVISOR	-	15.00	1,771,799	14.00	1,708,538	14.00	1,708,538
SANITARIAN	-	21.00	2,137,424	21.00	2,169,414	21.00	2,169,414
SENIOR ACCOUNTANT	-	1.00	90,497	1.00	93,425	1.00	93,425
VIOLENCE INTVNT OUTREACH COOR	-	1.00	98,049	1.00	102,252	1.00	102,252
VIOLENCE PREV GRANT PRG SPECT	-	1.00	97,342	1.00	100,857	1.00	100,857
VIOLENCE PREVENTION SUPERVISOR	-	1.00	119,789	2.00	215,904	2.00	215,904
WELL WOMAN PRG SPEC	-	1.00	89,365	1.00	80,595	1.00	80,595
WIC PROGRAM MANAGER	-	0.00	-	0.00	-	1.00	95,000
		202.90	\$19,602,915	195.90	\$19,287,572	199.70	\$19,524,072

* The Environmental Health Scientist position was formerly titled Microbiologist.

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Public Works

Engineering
Fleet Service
Golf
Landfill
Parks Division
Sewer Utility
Stormwater Utility
Streets Division
Water Utility

Engineering Division

Agency Overview

Agency Mission

The mission of the Engineering Division is to provide Public Works services to the City's residents and visitors in a fair and consistent manner that encourages public input.

Agency Overview

The Agency is responsible for: (1) design, supervision, inspection, and construction of the City's transportation system infrastructure; (2) construction, maintenance, repair, and energy efficient retrofits to City-owned facilities; and (3) City surveying and mapping operations. The goal of the Engineering Division is to ensure the effective delivery of Public Works services to the City. The Engineering Division will advance this goal by investing in critical transportation infrastructure, public buildings, and records management to ensure consistent provision of Public Works services to City residents and visitors.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Engineering Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Engineering and Administration
- Facilities Management
- Facilities Operations & Maintenance

The 2025 Executive Budget has been updated to the following services:

- Engineering and Administration
- Facilities Management
- Facilities Operations & Maintenance
- Private Development

2025 Budget Highlights

Agency-Wide Changes

- Beginning in 2025, Engineering Division agencies (Engineering, Landfill, Sewer Utility, Stormwater Utility) positions are reflected in the Engineering Division position page. The Engineering Division allocates employees across all four agencies. This change is designed to simplify position pages and better reflect how the Engineering Division allocates FTEs.
- Includes a package of position changes and reclassifications of existing positions that are cost-neutral based upon the agency's cost to continue budget target. These changes are general-fund neutral by charging time to the capital budget, Landfill, Sewer Utility, Stormwater Utility, reducing hourly wages, and making other allocation changes. The list of all Engineering position changes, including changes to Landfill, Sewer, and Stormwater, are listed below. All changes are net neutral to the General Fund.

- Recreate an Engineering Public Works General Supervisor to an Engineering Operations Manager.
- Recreate a Surveyor 2 as a GIS Specialist 3
- Recreate a Water Resources Specialist 2 as a Water Resources Specialist 3.
- Recreate a Program Assistant 2-17 as a Program Assistant 2-20.
- Recreate an Engineer 2 as an Architect 2.
- Recreate an Engineer 3 as an Architect 3.
- Recreate an Engineer 3 as an Engineer 4.

Service: Engineering and Administration

- Reduce salaries by \$34,100 through reduction in premium pay for seasonal workers (\$6,000), elimination of the AASPIRE PIO intern position (\$7,000), and reduction in overtime for arterial path snow removal (\$21,100). A portion of the decrease in the Engineering and Administration service was reallocated to the Facilities Operations & Maintenance service.
- Reduce purchased services by \$203,300. The majority of the purchased service reduction was re-allocated to the new Private Development service.

Service: Facilities Management

- No change from prior year.

Service: Facilities Operations & Maintenance

- Increase supplies budget by \$31,800 to reflect higher costs of materials and supplies. This change is net neutral and offset by a decrease in the Engineering and Administration service.

Service: Private Development

- New service in 2025 budget. Private Development was previously a portion of the budget in the Engineering and Administration service.
- Budget maintains current activity levels.

Engineering

Function: Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	5,412,668	5,926,844	5,697,039	6,114,770	6,061,661
Other Restricted	6,679	-	-	-	-
Total	\$ 5,419,347	\$ 5,926,844	\$ 5,697,039	\$ 6,114,770	\$ 6,061,661

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Engineering And Administration	<i>Service history not shown due to Results Madison</i>			3,785,971	3,735,731
Facilities Management	<i>service restructure. Services listed here will take effect</i>			688,689	694,762
Facilities Operations & Maintenance	<i>January 1, 2025.</i>			506,624	488,749
Private Development				1,133,486	1,142,419
Total	\$ 5,419,347	\$ 5,926,844	\$ 5,697,039	\$ 6,114,770	\$ 6,061,661

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(101,414)	(52,500)	(58,800)	(58,000)	(58,000)
Misc Revenue	(204,125)	(210,000)	(204,125)	(210,000)	(210,000)
Other Finance Source	(267,075)	-	-	-	-
Transfer In	(2,224)	-	-	-	-
Total	\$ (574,838)	\$ (262,500)	\$ (262,925)	\$ (268,000)	\$ (268,000)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	4,358,754	4,818,208	4,466,427	5,091,215	4,991,828
Benefits	1,491,257	1,576,562	1,579,902	1,718,951	1,766,689
Supplies	587,372	273,570	371,454	308,680	308,680
Purchased Services	645,175	847,262	868,438	856,427	856,427
Debt Othr Financing	266,919	-	-	-	-
Inter Depart Charges	533,028	603,688	603,688	590,457	588,998
Inter Depart Billing	(1,894,999)	(1,929,945)	(1,929,945)	(2,182,961)	(2,182,961)
Transfer Out	6,679	-	-	-	-
Total	\$ 5,994,185	\$ 6,189,344	\$ 5,959,964	\$ 6,382,770	\$ 6,329,661

Engineering**Function:****Public Works***Service Overview***Service:** Engineering And Administration*Service Description*

This service is responsible for design, management, contract administration, and administrative support to the Engineering Division's transportation infrastructure projects. This service oversees projects pertaining to: 1) streets and bridges, 2) sidewalks, 3) multi-use paths, 4) on and off-street bike facilities, 5) environmental improvements for remediating soil and groundwater contamination, 6) land records management and official map, and 7) engineering technology.

Activities Performed by this Service

- Division Management & Administration: Plan, direct, and implement the City public works design, construction, operations, and maintenance.
- Public Works Design, Project Management & Construction Inspection: Plan, design, and manage new and reconstructed transportation infrastructure, including public engagement. Oversee the annual process to inspect and rate infrastructure. Coordinate and manage projects including on-site construction inspection activities.
- Operations and Maintenance: Support the Streets Division in snow and ice control during winter weather events, and site work and construction for in-house facilities projects.
- Madison Infrastructure Training Engineering (MI-TE): Training program that completes sidewalk work, casting adjustments, and other minor street repairs while also providing an opportunity for trainees to gain valuable public works related experience.
- Environmental Remediation: Perform site inspections, provide technical assistance in clean-up negotiations, and apply for and manage Environmental Protection Agency and Department of Natural Resources grants.
- Land Management: Provide land management support services to City agencies and private developers including plan review, address validation, and Public Land Survey System.
- GIS: Create and maintain the City's map data, including land base, parcels, easements, and assets, and fulfill requests for data, analysis, and maps.
- Official Map: Maintain the official City map per requirements of Madison General Ordinance 16.25.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,785,971	3,735,731
Other-Expenditures				-	-
Total				\$ 3,785,971	\$ 3,735,731

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				3,084,787	3,034,791
Non-Personnel				317,518	317,518
Agency Charges				383,666	383,421
Total				\$ 3,785,971	\$ 3,735,731

Engineering**Function:****Public Works***Service Overview***Service:** Facilities Management*Service Description*

This service is responsible for the design and project management of City-owned facilities, including supervision of remodeling and construction projects. The goal of this service is to implement projects that decrease energy use, conserve water, use renewable sources of energy, and provide high quality facilities.

Activities Performed by this Service

- **Project Management and Design:** Project planning, site selection, design, budget, and procurement, including oversight of design consultants, project management, and directing projects through City approval processes.
- **Construction Management:** Manage the construction portion of the projects to assure they are constructed per plans and specifications.
- **Energy Analysis:** Identify opportunities for energy savings and renewable energy utilization, perform site assessments and design for energy efficiency projects, and oversee energy efficiency activities for new and existing buildings.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				688,689	694,762
Other-Expenditures				-	-
Total				\$ 688,689	\$ 694,762

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				607,982	614,055
Non-Personnel				69,758	69,758
Agency Charges				10,949	10,949
Total				\$ 688,689	\$ 694,762

Engineering

Function:

Public Works

*Service Overview***Service:** Facilities Operations & Maintenance*Service Description*

This service is responsible for the maintenance and operational oversight of City-owned facilities including: the Madison Municipal Building (MMB), the Fairchild Building, six district police stations, the police training center, 14 fire stations, seven Public Works facilities, the Madison Senior Center, six parking ramps, three leased facilities, and various storage buildings. The goals of this service are to 1) improve the operational efficiency of the facilities by implementing energy savings components to the scheduled facility improvements and 2) optimize municipal investment by increasing the useful life of the City's facilities.

Activities Performed by this Service

- Custodial Services: Provide green cleaning services for the Engineering Operations Facility, Madison Municipal Building, six police stations, Police Training Facility, and Fire Administration.
- Preventative Maintenance & Repairs: Perform scheduled preventative maintenance and repair of building systems and components to assure reliable operation, maximize energy efficiency, and maximize useful life.
- GreenPower Solar Installer Training Program: Install solar power systems on City facilities while providing employment training.
- Service Requests: Respond to customer service requests for repairs at City-owned buildings.
- Systems Administration and Maintenance: Manage and administer the system used to track maintenance activities, including providing training and assistance to users.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				506,624	488,749
Other-Expenditures				-	-
Total				\$ 506,624	\$ 488,749

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(58,000)	(58,000)
Personnel				1,984,412	1,967,751
Non-Personnel				567,331	567,331
Agency Charges				(1,987,119)	(1,988,333)
Total				\$ 506,624	\$ 488,749

Engineering

Function:

Public Works

*Service Overview***Service:** Private Development*Service Description*

This service is responsible for design, management, contract administration and administrative support for public infrastructure required to be constructed by private development projects to serve those developments.

Activities Performed by this Service

- Private Development Review: Review and evaluate private development proposals to ensure infrastructure can adequately serve new developments, protect the City's land rights, and provide for public utility easements needed for maintenance and operations.
- Contract Administration: Negotiate developer's agreements for public infrastructure needed to serve development. Administer contract through final acceptance of public infrastructure assets and contract close out.
- Design: Planning, technical design, preparation of construction plans and specifications, and project management for new or upgraded infrastructure needed to serve the private development.
- Construction Inspection: Manage construction of public infrastructure required by private developments, ensuring construction complies with City plans and specifications.
- GIS: Create infrastructure assets in GIS for asset and work order management.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,133,486	1,142,419
Other-Expenditures				-	-
Total				\$ 1,133,486	\$ 1,142,419

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(210,000)	(210,000)
Personnel				1,132,986	1,141,919
Non-Personnel				210,500	210,500
Agency Charges				-	-
Total				\$ 1,133,486	\$ 1,142,419

Engineering

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Sale Of Recyclables	(9,472)	(2,500)	(8,800)	(8,000)	(8,000)
Reimbursement Of Expense	(91,943)	(50,000)	(50,000)	(50,000)	(50,000)
Charges For Services Total	\$ (101,414)	\$ (52,500)	\$ (58,800)	\$ (58,000)	\$ (58,000)
Misc Revenue					
Miscellaneous Revenue	(204,125)	(210,000)	(204,125)	(210,000)	(210,000)
Misc Revenue Total	\$ (204,125)	\$ (210,000)	\$ (204,125)	\$ (210,000)	\$ (210,000)
Other Finance Source					
Sale Of Assets	(156)	-	-	-	-
Inception Of SBITA	(266,919)	-	-	-	-
Other Finance Source Total	\$ (267,075)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Grants	(2,224)	-	-	-	-
Transfer In Total	\$ (2,224)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	3,941,047	4,478,329	4,120,636	4,972,766	4,873,379
Salary Savings	-	(139,010)	-	(149,183)	(149,183)
Pending Personnel	-	174,985	-	1,187	1,187
Premium Pay	31,850	38,000	28,685	32,000	32,000
Workers Compensation Wages	9,906	-	-	-	-
Compensated Absence	153,749	80,000	80,000	80,000	80,000
Hourly Wages	69,289	93,200	72,754	86,200	86,200
Overtime Wages Permanent	147,818	143,530	155,209	122,395	122,395
Overtime Wages Hourly	3,090	8,200	3,245	8,200	8,200
Election Officials Wages	2,004	-	5,899	-	-
Budget Efficiencies	-	(59,027)	-	(62,350)	(62,350)
Salaries Total	\$ 4,358,754	\$ 4,818,208	\$ 4,466,427	\$ 5,091,215	\$ 4,991,828
Benefits					
Comp Absence Escrow	108,332	65,000	108,313	65,000	65,000
Health Insurance Benefit	689,836	755,800	763,556	819,114	880,421
Wage Insurance Benefit	16,158	14,623	15,857	16,144	15,649
WRS	289,733	319,323	294,078	352,197	347,776
FICA Medicare Benefits	320,004	350,030	314,939	380,921	372,269
Licenses & Certifications	207	500	2,810	1,000	1,000
Post Employment Health Plans	66,986	71,285	80,349	84,575	84,575
Benefits Total	\$ 1,491,257	\$ 1,576,562	\$ 1,579,902	\$ 1,718,951	\$ 1,766,689

Engineering

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	3,818	3,500	4,314	3,500	3,500
Copy Printing Supplies	4,139	4,000	2,621	4,000	4,000
Furniture	-	1,500	1,500	500	500
Hardware Supplies	18,210	7,500	7,500	7,500	7,500
Software Lic & Supplies	4,966	5,000	5,000	5,000	5,000
Postage	21,149	15,000	23,263	20,000	20,000
Books & Subscriptions	687	500	525	500	500
Work Supplies	46,828	46,540	61,576	50,180	50,180
Janitorial Supplies	40,183	52,500	36,808	52,500	52,500
Safety Supplies	5,982	6,000	8,174	6,000	6,000
Snow Removal Supplies	110	1,000	1,000	500	500
Uniform Clothing Supplies	7,030	3,000	5,060	7,000	7,000
Food And Beverage	287	-	617	-	-
Building Supplies	12,782	28,530	4,181	15,000	15,000
Electrical Supplies	14,457	20,000	42,434	20,000	20,000
HVAC Supplies	79,101	40,000	105,426	60,000	60,000
Plumbing Supplies	36,008	20,000	37,445	30,000	30,000
Landscaping Supplies	3,711	2,000	3,896	3,500	3,500
Machinery And Equipment	1,421	3,000	3,084	3,000	3,000
Equipment Supplies	19,585	14,000	17,030	20,000	20,000
SBITA Inception Cap Outlay	266,919	-	-	-	-
Supplies Total	\$ 587,372	\$ 273,570	\$ 371,454	\$ 308,680	\$ 308,680

Engineering

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	43,378	67,753	45,546	40,240	40,240
Electricity	108,457	133,430	113,880	119,880	119,880
Water	6,009	7,450	6,309	6,690	6,690
Sewer	3,089	5,760	3,243	3,750	3,750
Stormwater	28,966	31,400	30,630	32,070	32,070
Telephone	2,132	2,007	2,173	1,931	1,931
Cellular Telephone	11,522	16,288	14,303	17,838	17,838
Systems Comm Internet	4,569	27,600	27,588	27,600	27,600
Building Improv Repair Maint	53,326	41,810	110,609	61,810	61,810
Waste Disposal	4,951	4,000	4,947	5,000	5,000
Pest Control	8,106	7,660	8,511	8,060	8,060
Elevator Repair	9,469	6,830	9,942	6,830	6,830
Custodial Bldg Use Charges	45,198	38,610	42,315	38,610	38,610
Grounds Improv Repair Maint	2,880	2,900	2,900	2,900	2,900
Equipment Mntc	11,385	7,000	10,841	25,000	25,000
System & Software Mntc	19,898	136,648	136,648	147,732	147,732
Vehicle Repair & Mntc	-	-	250	-	-
Rental Of Equipment	-	3,000	3,000	1,000	1,000
Street Mntc	(679)	-	-	-	-
Recruitment	2,228	1,000	1,000	500	500
Mileage	1,482	1,000	1,704	1,150	1,150
Conferences & Training	8,254	10,000	10,000	10,750	10,750
Memberships	8,587	8,226	8,226	8,306	8,306
Delivery Freight Charges	369	600	585	300	300
Storage Services	1,868	1,320	519	600	600
Consulting Services	74,439	74,175	78,161	73,675	73,675
Advertising Services	3,408	3,800	3,578	3,800	3,800
Inspection Services	3,500	6,915	3,676	6,925	6,925
Parking Towing Services	116	-	173	-	-
Security Services	1,845	1,760	1,937	1,900	1,900
Other Services & Expenses	136,642	153,900	143,474	153,900	153,900
Taxes & Special Assessments	36,912	42,370	38,757	44,730	44,730
Permits & Licenses	2,869	2,050	3,013	2,950	2,950
Purchased Services Total	\$ 645,175	\$ 847,262	\$ 868,438	\$ 856,427	\$ 856,427

Engineering

Function: Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal SBITAS	266,919	-	-	-	-
Debt Othr Financing Total	\$ 266,919	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	25,409	27,639	27,639	30,403	30,403
ID Charge From Fleet Services	34,894	42,052	42,052	42,272	40,813
ID Charge From Landfill	5,988	9,300	9,300	6,500	6,500
ID Charge From Traffic Eng	5,009	26,491	26,491	26,491	26,491
ID Charge From Insurance	123,719	124,466	124,466	124,985	124,985
ID Charge From Workers Comp	170,003	198,740	198,740	184,806	184,806
ID Charge From Parking	2,144	-	-	-	-
ID Charge From Sewer	103,240	100,000	100,000	100,000	100,000
ID Charge From Stormwater	62,624	75,000	75,000	75,000	75,000
Inter Depart Charges Total	\$ 533,028	\$ 603,688	\$ 603,688	\$ 590,457	\$ 588,998
Inter Depart Billing					
ID Billing To Human Resources	(66,104)	(66,104)	(66,104)	(72,714)	(72,714)
ID Billing To Information Tec	(969)	(969)	(969)	(1,066)	(1,066)
ID Billing To Fire	(325,313)	(335,133)	(335,133)	(368,646)	(368,646)
ID Billing To Police	(579,674)	(579,674)	(579,674)	(637,641)	(637,641)
ID Billing To Public Health	(23,680)	(34,320)	(34,320)	(37,752)	(37,752)
ID Billing To Engineering	(25,409)	(27,639)	(27,639)	(30,403)	(30,403)
ID Billing To Fleet Services	(66,942)	(66,942)	(66,942)	(73,636)	(73,636)
ID Billing To Landfill	(16,327)	(14,543)	(14,543)	(15,342)	(15,342)
ID Billing To Public Works	(10,236)	(10,236)	(10,236)	(11,260)	(11,260)
ID Billing To Streets	(55,153)	(55,153)	(55,153)	(60,668)	(60,668)
ID Billing To Traffic Eng	(62,060)	(62,060)	(62,060)	(68,266)	(68,266)
ID Billing To Library	(3,537)	(3,537)	(3,537)	(3,891)	(3,891)
ID Billing To Parks	(14,111)	(14,111)	(14,111)	(15,522)	(15,522)
ID Billing To Bldg Inspection	(113,620)	(113,620)	(113,620)	(124,982)	(124,982)
ID Billing To Community Dev	(102,677)	(102,677)	(102,677)	(112,945)	(112,945)
ID Billing To Economic Dev	(55,395)	(55,395)	(55,395)	(60,935)	(60,935)
ID Billing To Office Of Dir PI	(15,388)	(15,388)	(15,388)	(16,927)	(16,927)
ID Billing To Planning	(80,304)	(80,304)	(80,304)	(88,334)	(88,334)
ID Billing To Parking	(55,570)	(88,950)	(88,950)	(148,918)	(148,918)
ID Billing To Sewer	(86,451)	(71,729)	(71,729)	(81,652)	(81,652)
ID Billing To Stormwater	(55,648)	(51,031)	(51,031)	(56,134)	(56,134)
ID Billing To Transit	-	-	-	(6,853)	(6,853)
ID Billing To CDA	(80,430)	(80,430)	(80,430)	(88,473)	(88,473)
Inter Depart Billing Total	\$ (1,894,999)	\$ (1,929,945)	\$ (1,929,945)	\$ (2,182,961)	\$ (2,182,961)

Engineering

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 1-18	18	1.00	62,746	1.00	70,661	1.00	70,661
ACCOUNTANT 3-18	18	1.00	104,857	1.00	105,819	1.00	105,819
ACCOUNTANT 4-18	18	1.00	113,100	1.00	119,589	1.00	119,589
ADMIN ASST-20	20	1.00	77,253	1.00	59,692	1.00	59,692
ARCHITECT 2-18	18	1.00	87,015	2.00	173,932	2.00	173,932
ARCHITECT 3-18	18	2.00	222,018	3.00	335,949	3.00	335,949
ARCHITECT 4-18	18	1.00	120,815	1.00	125,230	1.00	125,230
ASST CITY ENGINEER-18	18	4.00	602,744	4.00	629,040	4.00	629,040
BUILDING & TRADES FOREPERS-71	71	2.00	188,599	2.00	192,952	2.00	192,952
CCTV INSPEC TECH	15	3.00	220,938	3.00	242,958	3.00	242,958
CITY ENGINEER-21	21	1.00	167,571	1.00	173,695	1.00	173,695
COMP MAP/GIS COORD-18	18	2.00	236,051	2.00	250,174	2.00	250,174
CONSERVATION TECH-16	16	1.00	64,700	1.00	70,916	1.00	70,916
CONSTRUCT INSP 1-15	15	5.00	357,991	5.00	378,969	5.00	378,969
CONSTRUCT INSP 2-15	15	8.00	689,864	8.00	703,205	8.00	703,205
CONSTRUCTION MGR 2-18	18	2.00	198,287	2.00	204,407	2.00	204,407
CUSTODIAL WKR 1-16	16	0.50	48,432	0.50	51,206	0.50	51,206
CUSTODIAL WKR 2-16	16	10.00	550,871	10.00	557,576	10.00	557,576
ELECTRICIAN-71	71	4.00	304,495	4.00	333,179	4.00	333,179
ENG OPER MGR-18	18	0.00	-	1.00	105,819	1.00	105,819
ENGINEER 2-18	18	10.00	799,480	9.00	782,437	9.00	782,437
ENGINEER 3-18	18	7.00	638,798	5.00	484,257	5.00	484,257
ENGINEER 4-18	18	13.00	1,438,533	14.00	1,539,685	14.00	1,539,685
ENGR FIELD AIDE-15	15	3.00	221,317	3.00	217,933	3.00	217,933
ENGR FINANCIAL MGR	18	1.00	132,446	1.00	150,916	1.00	150,916
ENGR OPER MAINT WKR-15	15	2.00	135,055	2.00	148,648	2.00	148,648
ENGR OPR LDWKR 1-15	15	4.00	279,022	4.00	293,762	4.00	293,762
ENGR OPR LDWKR 2-15	15	1.00	77,027	1.00	79,841	1.00	79,841
ENGR OPR LDWKR 3-15	15	3.00	231,143	3.00	242,816	3.00	242,816
ENGR PROG SPEC 1-16	16	1.00	87,846	1.00	91,057	1.00	91,057
ENGR PROG SPEC 2-16	16	2.00	201,235	2.00	208,589	2.00	208,589
FACILITY MAINT WKR-16	16	4.00	228,677	4.00	241,710	4.00	241,710
GIS SPECIALIST 1-18	18	1.00	68,663	1.00	74,781	1.00	74,781
GIS SPECIALIST 2-18	18	1.00	70,043	1.00	75,408	1.00	75,408
GIS SPECIALIST 3-18	18	0.00	-	1.00	103,731	1.00	103,731
HRA 1-18	18	1.00	66,394	1.00	68,290	1.00	68,290
HYDROGEOLOGIST 3-18 PT	18	0.60	64,227	0.60	66,574	0.60	66,574
IT SPEC 3-18	18	1.00	102,089	1.00	105,819	1.00	105,819
LANDSCAPE ARCHITECT 2-18	18	1.00	92,861	1.00	96,255	1.00	96,255
LANDSCAPE ARCHITECT 4-18	18	1.00	115,373	1.00	121,846	1.00	121,846
MAINT MECH 1-16	16	2.00	144,735	2.00	156,644	2.00	156,644
MAINT MECH 2-15	15	1.00	83,757	1.00	86,817	1.00	86,817
MAINT MECH 2-16	16	3.00	233,194	3.00	230,834	3.00	230,834
PRINCIPAL ARCHITECT 1-18	18	1.00	132,379	1.00	121,846	1.00	121,846
PRINCIPAL ENGR 1-18	18	3.00	389,192	3.00	394,857	3.00	394,857
PRINICPAL ENGR 2-18	18	2.00	292,503	2.00	303,191	2.00	303,191
PROGRAM ASST 1-20	20	2.00	120,334	2.00	120,855	2.00	120,855
PROGRAM ASST 2-17	17	1.00	70,262	0.00	-	0.00	-
PROGRAM ASST 2-20	20	1.00	70,142	2.00	146,203	2.00	146,203

Engineering

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
PROGRAM ASST 3-20	20	1.00	75,539	1.00	79,004	1.00	79,004
PUB WKS DEV MGR 2-18	18	3.00	329,610	3.00	341,655	3.00	341,655
PUB WKS FORE 2-18	18	3.00	257,583	3.00	272,695	3.00	272,695
PUB WKS GEN FORE-18	18	2.00	183,561	2.00	182,944	2.00	182,944
PUB WKS GEN SUPV-18	18	3.00	273,013	2.00	205,679	2.00	205,679
PUBLIC INFORMATION OFF 2-18	18	1.00	99,115	1.00	105,819	1.00	105,819
S/D MAINT TECH 2	15	13.00	964,913	13.00	997,333	13.00	997,333
SIDEWALK PROG SUPERV-18	18	1.00	103,155	1.00	107,906	1.00	107,906
SSMO 1-15	15	22.00	1,347,238	22.00	1,412,263	22.00	1,412,263
SSMO 2-15	15	7.00	419,736	7.00	440,202	7.00	440,202
SSMO 3-15	15	4.00	290,263	4.00	300,870	4.00	300,870
SURVEYOR 1-15	15	1.00	93,110	1.00	96,512	1.00	96,512
SURVEYOR 2-18	18	3.00	285,796	2.00	197,182	2.00	197,182
WATER RES SPEC 2-18	18	1.00	77,480	0.00	-	0.00	-
WATER RES SPEC 3-18	18	0.00	-	1.00	81,925	1.00	81,925
		189.10	\$15,805,183	189.10	\$16,462,559	189.10	\$16,462,559

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Fleet Service

Agency Overview

Agency Mission

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment for all user agencies and to provide a concentrated effort toward a comprehensive preventative maintenance program at a competitive cost.

Agency Overview

The Agency manages and administers the municipal fleet through maintenance, inspection, repair, and replacement of vehicles for City agencies. The goal of the Fleet Service Division is to purchase and maintain the most reliable, efficient, safest, and environmentally sustainable vehicles and equipment for all City agencies. Fleet will advance this goal with state-of-the-art systems analysis.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Fleet Service's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service:

- Fleet Maintenance and Procurement

The 2025 Executive Budget has been updated to the following services:

- Administration
- Equipment Planning & Procurement
- Fueling
- Maintenance & Repair

2025 Budget Highlights

Agency-Wide Changes

- Under the new Results Madison service structure, interdepartmental billings for fleet services are allocated to the Maintenance & Repair service (80%) and to the Fueling service (20%).

Service: Administration

- New service in 2025 budget. Administration was a portion of the budget in the former Fleet Maintenance and Procurement service.
- Reclassifies the compensation group/ range (CG/R) for the Fleet Operations Manager and the Fleet Program Manager from an 18/12 to 18/13. The anticipated cost is \$15,153 in 2025.
- Budget maintains current activity levels.

Service: Equipment Planning & Procurement

- New service in 2025 budget. Equipment Planning & Procurement was a portion of the budget in the former Fleet Maintenance and Procurement service.
- Budget maintains current activity levels.

Service: Fueling

- o New service in 2025 budget. Fueling was a portion of the budget in the former Fleet Maintenance and Procurement service.
- o Fuel costs decreased by \$207,000 due to fuel price projections, comprised of Gasoline (-\$87,700), Diesel (-\$118,200), and B100 (-\$1,100). Fleet Service does not employ any financial instruments to hedge against risk of changing fuel prices.
- o Budget maintains current activity levels.

Service: Maintenance & Repair

- o New service in 2025 budget. Maintenance & Repair was a portion of the budget in the former Fleet Maintenance and Procurement service.
- o Increase of \$433,000 for Equipment Supplies (\$183,400) and Vehicle Repair and Maintenance (\$249,600) to more accurately reflect Fleet's cost of supplies and repairs based upon analysis of 4-year actuals and previous mid-year and year-end appropriations to Fleet Service.

Fleet Service

Function:

Public Works

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	-	(35,500)	-	(35,500)	(35,500)
Charges For Services	(31,806)	(25,000)	(13,679)	(25,000)	(25,000)
Invest Other Contrib	(4,147)	-	-	-	-
Misc Revenue	(39,455)	(155,000)	(40,978)	(130,000)	(130,000)
Other Finance Source	(1,593,764)	(1,823,914)	(1,825,512)	(955,780)	(1,581,400)
Transfer In	(125,602)	-	(14,308)	-	-
Total	\$ (1,794,774)	\$ (2,039,414)	\$ (1,894,478)	\$ (1,146,280)	\$ (1,771,900)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	2,680,640	2,854,136	2,689,664	2,979,918	3,003,120
Benefits	1,095,638	1,093,338	910,136	1,099,931	1,142,915
Supplies	6,809,241	6,216,374	6,031,379	6,192,748	6,192,748
Purchased Services	1,474,671	1,328,150	1,714,825	1,596,129	1,596,129
Debt Othr Financing	10,735,837	12,050,090	12,050,090	12,166,613	11,929,265
Inter Depart Charges	228,288	177,573	178,632	193,381	193,381
Total	\$ 23,024,315	\$ 23,719,662	\$ 23,574,726	\$ 24,228,720	\$ 24,057,558

Agency Billings

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing	(21,229,541)	(21,680,248)	(21,680,248)	(23,082,440)	(22,285,658)
Total	\$ (21,229,541)	\$ (21,680,248)	\$ (21,680,248)	\$ (23,082,440)	\$ (22,285,658)

NET BUDGET \$ - \$ - \$ - \$ - \$ -

Fleet Service**Function:****Public Works***Service Overview***Service:** Administration*Service Description*

This service is responsible for the planning and administration of all fleet service operations. The goal of this service is to provide the safest, cleanest, and most efficient fleet for using agencies.

Activities Performed by this Service

- **Planning and Administration:** Develop and oversee the fleet capital and operating budgets; allocate costs to using agencies; and review and implement technology advancements to improve fleet operations and advance sustainability goals.
- **Fleet Human Resources:** Hire, train, and provide ongoing professional development support for all Fleet Service employees.
- **Data Analysis:** Maintain and analyze fleet data metrics to evaluate and adjust service.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(36,500)	(36,500)
Personnel				708,140	727,119
Non-Personnel				12,470,521	12,233,173
Total				\$ 13,142,161	\$ 12,923,792

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges				136,700	136,700
Total				\$ 136,700	\$ 136,700

Fleet Service**Function:****Public Works***Service Overview***Service:** Equipment Planning & Procurement*Service Description*

This service is responsible for the procurement of new and replacement equipment for the general city fleet and facilitating the auction of retired equipment. The goal of this service is to develop a comprehensive equipment replacement plan, ensuring the most efficient use of budgeted capital resources while equitably supporting city agencies and their operations.

Activities Performed by this Service

- **Equipment Planning:** Coordinate with city agencies to develop an equipment replacement schedule and develop equipment specifications.
- **Equipment Procurement:** Solicit quotes and execute the acquisition of new and replacement equipment.
- **Equipment Set-Up:** Prepare incoming assets and equipment to go into service.
- **Equipment Auction:** Coordinate the sale of retired and decommissioned assets.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(955,780)	(955,780)
Personnel				188,265	190,991
Non-Personnel				3,875	3,875
Total				\$ (763,640)	\$ (760,914)

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges				4,999	4,999
Total				\$ 4,999	\$ 4,999

Fleet Service**Function:****Public Works***Service Overview***Service:** Fueling*Service Description*

This service is responsible for fueling the general city fleet. It involves purchasing fuel and providing administrative support for twelve fuel sites across the city. This service is also responsible for regular inspections and maintenance of seven fuel sites. The goal of this service is to maintain adequate fueling support for city-wide operations.

Activities Performed by this Service

- Fuel System Operations: Maintain electronic fueling system to support the general city fleet.
- Fuel Procurement: Purchase fuel for the general fleet fuel operations.
- Fuel Site Maintenance: Inspection, maintenance, and repair of fuel sites.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(129,000)	(129,000)
Personnel				112,624	113,542
Non-Personnel				3,551,043	3,551,043
Total				\$ 3,534,667	\$ 3,535,585

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges				(4,616,488)	(4,457,132)
Total				\$ (4,616,488)	\$ (4,457,132)

Fleet Service**Function:****Public Works***Service Overview***Service:** Maintenance & Repair*Service Description*

This service is responsible for the development and execution of a comprehensive maintenance and repair program of the general city fleet. The goals of this service are to provide a safe and reliable fleet, keep equipment running successfully for the duration of its life cycle, and minimize any time out of service.

Activities Performed by this Service

- Fleet Asset Maintenance and Repair: Develop preventative maintenance schedule, and maintain and repair the city fleet, including vendor repairs, to ensure a safe and reliable fleet.
- Procure Parts and Equipment: Procurement of replacement parts.

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(25,000)	(25,000)
Personnel				3,070,820	3,114,382
Non-Personnel				3,930,052	3,930,052
Total				\$ 6,975,872	\$ 7,019,434

Agency Billings

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Agency Charges				(18,414,270)	(17,776,844)
Total				\$ (18,414,270)	\$ (17,776,844)

Fleet Service

Function:

Public Works

Line Item Detail

Agency Primary Fund: Fleet Service

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	-	(35,500)	-	(35,500)	(35,500)
Intergov Revenues Total	\$ -	\$ (35,500)	\$ -	\$ (35,500)	\$ (35,500)
Charges For Services					
Reimbursement Of Expense	(31,806)	(25,000)	(13,679)	(25,000)	(25,000)
Charges For Services Total	\$ (31,806)	\$ (25,000)	\$ (13,679)	\$ (25,000)	\$ (25,000)
Invest Other Contrib					
Interest	(4,147)	-	-	-	-
Invest Other Contrib Total	\$ (4,147)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Fuel Tax Refund	(22,898)	(70,000)	(22,898)	(45,000)	(45,000)
Miscellaneous Revenue	(16,557)	(85,000)	(18,080)	(85,000)	(85,000)
Misc Revenue Total	\$ (39,455)	\$ (155,000)	\$ (40,978)	\$ (130,000)	\$ (130,000)
Other Finance Source					
Sale Of Assets	(860,252)	(520,000)	(661,636)	(520,000)	(520,000)
Trade In Allowance	(117,632)	(435,780)	(117,632)	(435,780)	(435,780)
(Gain) Loss On Sale Of Asset	102,249	-	-	-	-
Capital Contributions	(9,665)	-	-	-	-
Fund Balance Applied	(708,464)	(868,134)	(1,046,244)	-	(625,620)
Other Finance Source Total	\$ (1,593,764)	\$ (1,823,914)	\$ (1,825,512)	\$ (955,780)	\$ (1,581,400)
Transfer In					
Transfer In From General	(41,202)	-	-	-	-
Transfer In From Insurance	(84,400)	-	(14,308)	-	-
Transfer In Total	\$ (125,602)	\$ -	\$ (14,308)	\$ -	\$ -

Fleet Service

Function:

Public Works

Line Item Detail

Agency Primary Fund: Fleet Service

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	2,541,809	2,925,126	2,553,308	3,053,252	3,053,252
Salary Savings	-	(14,100)	-	(2,405,783)	(15,266)
Pending Personnel	-	40,496	-	2,447,161	71,797
Premium Pay	21,038	22,090	26,843	22,090	22,090
Compensated Absence	13,400	25,400	13,400	25,400	25,400
Hourly Wages	67,307	45,955	60,223	45,955	45,955
Overtime Wages Permanent	37,018	25,000	35,890	25,000	25,000
Overtime Wages Hourly	68	-	-	-	-
Budget Efficiencies	-	(215,831)	-	(233,156)	(225,108)
Salaries Total	\$ 2,680,640	\$ 2,854,136	\$ 2,689,664	\$ 2,979,918	\$ 3,003,120
Benefits					
Comp Absence Escrow	2,878	100,000	2,878	100,000	100,000
Health Insurance Benefit	458,650	501,289	466,243	492,739	534,889
Wage Insurance Benefit	13,622	14,549	11,155	11,109	11,109
WRS	179,493	201,833	180,557	210,675	212,202
FICA Medicare Benefits	199,705	216,258	198,967	227,279	226,586
Licenses & Certifications	113	-	113	-	-
Post Employment Health Plans	35,783	38,288	35,248	37,010	37,010
Tool Allowance	20,800	21,120	14,976	21,120	21,120
Other Post Emplmnt Benefit	(58,106)	-	-	-	-
Pension Expense	242,700	-	-	-	-
Benefits Total	\$ 1,095,638	\$ 1,093,338	\$ 910,136	\$ 1,099,931	\$ 1,142,915
Supplies					
Office Supplies	1,418	2,000	1,588	2,000	2,000
Copy Printing Supplies	847	2,000	236	2,000	2,000
Hardware Supplies	-	-	2,580	-	-
Software Lic & Supplies	15,210	24,388	15,000	24,388	24,388
Postage	2,490	2,450	2,480	2,450	2,450
Work Supplies	120,101	86,000	123,611	86,000	86,000
Safety Supplies	2,470	3,100	2,470	3,100	3,100
Building Supplies	4,492	5,900	5,900	5,900	5,900
Machinery And Equipment	212,385	-	-	-	-
Equipment Supplies	2,398,617	1,853,737	2,132,558	2,037,111	2,037,111
Tires	392,719	335,689	322,281	335,689	335,689
Gasoline	1,301,494	1,372,728	1,143,176	1,285,047	1,285,047
Diesel	2,010,510	2,146,885	1,949,902	2,028,715	2,028,715
Oil	158,655	186,497	113,597	185,348	185,348
Lubricants	187,833	195,000	216,000	195,000	195,000
Supplies Total	\$ 6,809,241	\$ 6,216,374	\$ 6,031,379	\$ 6,192,748	\$ 6,192,748

Fleet Service

Function:

Public Works

Line Item Detail

Agency Primary Fund: Fleet Service

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	26,200	89,930	36,896	89,930	89,930
Electricity	74,660	126,788	81,065	126,788	126,788
Water	17,482	32,750	18,465	32,750	32,750
Telephone	625	535	509	535	535
Cellular Telephone	3,916	3,300	3,260	3,300	3,300
Building Improv Repair Maint	5,416	10,000	10,184	10,000	10,000
Process Fees Recyclables	3,690	4,320	7,572	4,320	4,320
Comm Device Mntc	23,200	24,500	23,200	24,500	24,500
Equipment Mntc	55,608	25,000	12,943	25,000	25,000
System & Software Mntc	108,237	210,331	59,388	228,718	228,718
Vehicle Repair & Mntc	1,111,513	713,121	1,329,994	962,713	962,713
Rental Of Equipment	-	3,500	-	3,500	3,500
Recruitment	7	-	-	-	-
Conferences & Training	13,759	13,000	14,677	13,000	13,000
Memberships	2,120	2,500	2,212	2,500	2,500
Uniform Laundry	13,771	11,600	16,813	11,600	11,600
Medical Services	1,825	-	-	-	-
Arbitrator	-	200	-	200	200
Audit Services	2,000	2,000	2,000	2,000	2,000
Delivery Freight Charges	-	2,000	2,000	2,000	2,000
Consulting Services	1,375	1,375	1,375	1,375	1,375
Advertising Services	-	400	4,400	400	400
Inspection Services	1,264	2,000	1,264	2,000	2,000
Parking Towing Services	9	45,000	80,976	45,000	45,000
Other Services & Expenses	1,089	-	-	-	-
Permits & Licenses	6,904	4,000	5,630	4,000	4,000
Purchased Services Total	\$ 1,474,671	\$ 1,328,150	\$ 1,714,825	\$ 1,596,129	\$ 1,596,129
Debt Othr Financing					
Principal	-	757,815	757,815	757,815	-
Interest	1,949,732	2,292,275	2,292,275	2,318,798	2,449,074
Depreciation	8,786,106	9,000,000	9,000,000	9,000,000	9,480,191
Fund Balance Generated	-	-	-	90,000	-
Debt Othr Financing Total	\$ 10,735,837	\$ 12,050,090	\$ 12,050,090	\$ 12,166,613	\$ 11,929,265

Fleet Service

Function:

Public Works

Line Item Detail

Agency Primary Fund: Fleet Service

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	66,942	66,942	66,942	73,636	73,636
ID Charge From Fleet Services	62,466	46,576	46,576	51,682	51,682
ID Charge From Traffic Eng	4,124	4,999	6,058	4,999	4,999
ID Charge From Insurance	64,768	28,021	28,021	40,869	40,869
ID Charge From Workers Comp	29,988	31,035	31,035	22,195	22,195
Inter Depart Charges Total	\$ 228,288	\$ 177,573	\$ 178,632	\$ 193,381	\$ 193,381

Inter Depart Billing					
ID Billing To Information Tec	(4,495)	-	-	-	-
ID Billing To Fire	(3,202,680)	-	-	-	-
ID Billing To Police	(2,936,477)	-	-	-	-
ID Billing To Public Health	(94,747)	-	-	-	-
ID Billing To Engineering	(34,894)	-	-	-	-
ID Billing To Fleet Services	(62,466)	(21,680,248)	(21,680,248)	(23,082,440)	(22,285,658)
ID Billing To Landfill	(49,760)	-	-	-	-
ID Billing To Streets	(11,542,967)	-	-	-	-
ID Billing To Traffic Eng	(392,078)	-	-	-	-
ID Billing To Library	(9,358)	-	-	-	-
ID Billing To Parks	(1,896,626)	-	-	-	-
ID Billing To Bldg Inspection	(5,328)	-	-	-	-
ID Billing To Monona Terrace	(16,239)	-	-	-	-
ID Billing To Golf Courses	(199,970)	-	-	-	-
ID Billing To Parking	(151,231)	-	-	-	-
ID Billing To Sewer	(370,372)	-	-	-	-
ID Billing To Stormwater	(167,347)	-	-	-	-
ID Billing To Water	(3,646)	-	-	-	-
ID Billing To CDA	(7,929)	-	-	-	-
ID Billing To CDA Management	(80,931)	-	-	-	-
Inter Depart Billing Total	\$ (21,229,541)	\$ (21,680,248)	\$ (21,680,248)	\$ (23,082,440)	\$ (22,285,658)

Fleet Service

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
AUTO MAINT WKR 2-15	15	1.00	55,499	1.00	57,527	1.00	57,527
DATA ANALYST 2	18	1.00	70,043	1.00	75,408	1.00	75,408
FACILITY MAINT WKR-15	15	1.00	69,622	1.00	72,166	1.00	72,166
FLEET MAINT PROG ADMIN-15	15	1.00	83,605	1.00	81,961	1.00	81,961
FLEET OPER MGR-18	18	1.00	121,904	1.00	126,358	1.00	134,799
FLEET PARTS TECH-15	15	3.00	218,079	3.00	209,582	3.00	209,582
FLEET PROG MGR-18	18	1.00	91,031	1.00	96,255	1.00	102,967
FLEET SERVICE PARTS LDWKR-15	15	1.00	73,755	1.00	78,677	1.00	78,677
FLEET SERVS SUPT-21	21	1.00	161,083	1.00	166,969	1.00	166,969
FLEET TECH-15	15	22.00	1,624,122	22.00	1,657,871	22.00	1,657,871
MASTER AUTO BODY TEC-15	15	1.00	82,261	1.00	85,267	1.00	85,267
OPERATIONS CLERK-15	15	1.00	57,925	1.00	62,139	1.00	62,139
PUB WKS GEN FORE-18	18	2.00	177,528	2.00	184,015	2.00	184,015
PUB WKS GEN SUPV-18	18	1.00	92,014	1.00	99,058	1.00	99,058
		38.00	\$2,978,472	38.00	\$3,053,252	38.00	\$3,068,405

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Golf Enterprise

Agency Overview

Agency Mission

The mission of the Golf Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play.

Agency Overview

The Agency is responsible for golf course maintenance and operations at Madison's four golf courses. The goal of the agency is to operate a golf system that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities while maintaining a high level of customer service. The Golf Enterprise will advance this goal by working with The First Tee to improve the lives and opportunities for Madison's youth who participate in their programming and stakeholders to develop an actionable plan to ensure the mission of the Golf Enterprise is met.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Golf Enterprise's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Golf Operations

2025 Budget Highlights

Agency-Wide Changes

- The Golf Enterprise will complete a 25% phased reduction from 72 holes to 54 holes by the start of the 2026 season due to the land sale to Dane County for a portion of the Yahara Hills Golf Course.

Service: Golf Operations

- Increased revenue by \$210,000 to reflect 4-year average revenue for Golf Course greens fees (\$150,000) and Facility Rental (\$60,000).

Golf Courses

Function:

Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Golf Courses	10,383,223	4,081,829	4,669,740	4,291,829	4,292,604
Total	\$ 10,383,223	\$ 4,081,829	\$ 4,669,740	\$ 4,291,829	\$ 4,292,604

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Golf Operations	10,383,223	4,081,829	4,669,740	4,291,829	4,292,604
	\$ 10,383,223	\$ 4,081,829	\$ 4,669,740	\$ 4,291,829	\$ 4,292,604

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(5,083,979)	(4,028,829)	(4,633,890)	(4,238,829)	(4,238,829)
Invest Other Contrib	(29,182)	(5,000)	(97,249)	(5,000)	(5,000)
Misc Revenue	61,398	(48,000)	61,398	(48,000)	(48,000)
Other Finance Source	(5,323,291)	-	-	-	(775)
Transfer In	(8,170)	-	-	-	-
Total	\$ (10,383,223)	\$ (4,081,829)	\$ (4,669,740)	\$ (4,291,829)	\$ (4,292,604)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	1,548,095	1,627,570	1,470,138	1,592,431	1,592,431
Benefits	387,022	322,827	228,254	273,258	281,515
Supplies	617,082	624,329	679,483	624,329	624,329
Purchased Services	644,718	814,781	949,434	814,781	814,781
Debt Othr Financing	6,570,987	174,585	438,158	301,506	301,213
Inter Depart Charges	326,136	317,737	364,273	485,524	478,335
Transfer Out	289,182	200,000	540,000	200,000	200,000
Total	\$ 10,383,223	\$ 4,081,829	\$ 4,669,740	\$ 4,291,829	\$ 4,292,604

Golf Courses

Function:

Public Works

*Service Overview***Service:** Golf Operations*Service Description*

The Agency is responsible for the operation and maintenance of the Yahara Hills, Odana Hills and Monona Golf Courses along with The Glen Golf Park, which provide a total of 72 holes of play, with a plan for phased 25% reduction from 72 holes to 54 holes by the start of the 2026 season. The goal of the service is a golf enterprise fund that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities in addition to serving year-round recreational needs of residents.

Activities Performed by this Service

- **Golf Course Maintenance:** Maintain the four golf courses by irrigating, mowing and performing Integrated Pest Management of the greens, tees, fairways and roughs; repairing and caring for mowing equipment and vehicles; and providing tee and green supplies necessary for play.
- **Golf Clubhouses:** Maintain clubhouses and provide customer services staff that set up tee times, check in players, rent golf carts, and process payment of purchases for greens fees, concessions at the snack bars, and golf accessories at the pro shops.
- **Golf Park Programming:** Plan, coordinate and host various mixed use recreational activities at The Glen Golf Park, including movies, fitness activities, performing arts and other community-focused activities.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	10,383,223	4,081,829	4,669,740	4,291,829	4,292,604
Total				\$ 4,291,829	\$ 4,292,604

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(10,383,223)	(4,081,829)	(4,669,740)	(4,291,829)	(4,292,604)
Personnel	1,935,117	1,950,397	1,698,392	1,865,689	1,873,946
Non-Personnel	8,121,970	1,813,695	2,607,076	1,940,616	1,940,323
Agency Charges	326,136	317,737	364,273	485,524	478,335
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Catering Concessions	(604,350)	(504,000)	(583,913)	(504,000)	(504,000)
Facility Rental	(1,160,775)	(775,000)	(1,079,181)	(835,000)	(835,000)
Memberships	(377,076)	(307,600)	(345,345)	(307,600)	(307,600)
Reimbursement Of Expense	(1,650)	(2,000)	(1,572)	(2,000)	(2,000)
Golf Courses	(2,940,128)	(2,440,229)	(2,623,878)	(2,590,229)	(2,590,229)
Charges For Services Total	\$ (5,083,979)	\$ (4,028,829)	\$ (4,633,890)	\$ (4,238,829)	\$ (4,238,829)
Invest Other Contrib					
Interest	(29,182)	-	(92,249)	-	-
Contributions & Donations	-	(5,000)	(5,000)	(5,000)	(5,000)
Invest Other Contrib Total	\$ (29,182)	\$ (5,000)	\$ (97,249)	\$ (5,000)	\$ (5,000)
Misc Revenue					
Miscellaneous Revenue	61,398	(48,000)	61,398	(48,000)	(48,000)
Misc Revenue Total	\$ 61,398	\$ (48,000)	\$ 61,398	\$ (48,000)	\$ (48,000)
Other Finance Source					
Sale Of Assets	(5,544,678)	-	-	-	-
(Gain) Loss On Sale Of Asset	221,387	-	-	-	-
Fund Balance Applied	-	-	-	-	(775)
Other Finance Source Total	\$ (5,323,291)	\$ -	\$ -	\$ -	\$ (775)
Transfer In					
Transfer In From General	(8,012)	-	-	-	-
Transfer In From Grants	(158)	-	-	-	-
Transfer In Total	\$ (8,170)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	476,887	728,565	458,395	658,632	658,632
Pending Personnel	-	76,155	-	-	-
Premium Pay	83,433	2,709	79,491	66,709	66,709
Workers Compensation Wages	508	-	508	-	-
Compensated Absence	21,616	16,467	16,534	16,467	16,467
Hourly Wages	855,860	764,569	808,366	811,518	811,518
Overtime Wages Permanent	73,267	14,375	76,487	14,375	14,375
Overtime Wages Hourly	36,524	24,730	30,358	24,730	24,730
Salaries Total	\$ 1,548,095	\$ 1,627,570	\$ 1,470,138	\$ 1,592,431	\$ 1,592,431

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Unemployment Benefits	46,922	71,183	-	71,183	71,183
Health Insurance Benefit	91,629	130,568	75,907	93,271	101,279
Wage Insurance Benefit	1,787	2,017	1,759	1,530	1,530
WRS	61,195	50,271	55,309	45,446	45,775
FICA Medicare Benefits	122,540	53,802	83,270	49,098	49,017
Licenses & Certifications	578	-	-	-	-
Post Employment Health Plans	14,272	14,985	12,010	12,730	12,730
Other Post Emplmnt Benefit	(15,569)	-	-	-	-
Pension Expense	63,667	-	-	-	-
Benefits Total	\$ 387,022	\$ 322,827	\$ 228,254	\$ 273,258	\$ 281,515
Supplies					
Office Supplies	10,798	12,500	12,500	12,500	12,500
Copy Printing Supplies	701	400	2,301	400	400
Hardware Supplies	1,440	1,929	3,016	1,929	1,929
Software Lic & Supplies	1,999	-	-	-	-
Work Supplies	35,856	43,900	43,900	43,900	43,900
Janitorial Supplies	13,317	7,300	9,398	7,300	7,300
Safety Supplies	8,274	3,500	3,500	3,500	3,500
Uniform Clothing Supplies	-	-	417	-	-
Building	-	300	300	300	300
Building Supplies	2,612	11,650	15,667	11,650	11,650
Landscaping Supplies	23,515	16,150	16,150	16,150	16,150
Fertilizers And Chemicals	130,211	141,000	144,101	141,000	141,000
Machinery And Equipment	13,020	67,000	69,596	67,000	67,000
Equipment Supplies	133,295	91,600	96,742	91,600	91,600
Oil	563	100	638	100	100
Inventory	241,483	227,000	261,257	227,000	227,000
Supplies Total	\$ 617,082	\$ 624,329	\$ 679,483	\$ 624,329	\$ 624,329

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	16,813	15,870	15,912	15,870	15,870
Electricity	84,588	76,971	76,971	76,971	76,971
Water	332,546	238,340	332,546	238,340	238,340
Stormwater	21,257	74,500	74,500	74,500	74,500
Telephone	501	2,515	2,692	2,515	2,515
Cellular Telephone	479	470	578	470	470
Systems Comm Internet	5,864	2,000	5,234	2,000	2,000
Building Improv Repair Maint	2,954	5,100	5,100	5,100	5,100
Pest Control	3,375	2,280	2,280	2,280	2,280
Equipment Mntc	14,694	18,620	18,620	18,620	18,620
System & Software Mntc	-	10,039	10,039	10,039	10,039
Rental Of Equipment	2,652	180,064	203,089	180,064	180,064
Memberships	188	-	176	-	-
Uniform Laundry	-	700	700	700	700
Audit Services	1,525	1,525	1,525	1,525	1,525
Credit Card Services	137,158	139,000	150,799	139,000	139,000
Management Services	3,600	9,850	9,850	9,850	9,850
Consulting Services	7,056	-	1,178	-	-
Advertising Services	24	14,500	14,500	14,500	14,500
Printing Services	-	-	470	-	-
Security Services	1,793	1,670	1,815	1,670	1,670
Other Services & Expenses	4,322	18,000	18,094	18,000	18,000
Permits & Licenses	3,328	2,767	2,767	2,767	2,767
Purchased Services Total	\$ 644,718	\$ 814,781	\$ 949,434	\$ 814,781	\$ 814,781
Debt Othr Financing					
Principal	-	41,610	41,610	41,610	24,621
Interest	3,633	2,603	3,088	2,603	1,539
Interest Leases	17,439	-	-	-	-
Depreciation	136,629	-	136,629	-	-
Lease Amortization	158,978	-	-	-	-
Fund Balance Generated	6,254,307	130,372	256,831	257,293	275,053
Debt Othr Financing Total	\$ 6,570,987	\$ 174,585	\$ 438,158	\$ 301,506	\$ 301,213

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From GF	10,724	11,394	17,091	11,394	11,394
ID Charge From Attorney	10,804	-	-	-	-
ID Charge From Civil Rights	2,262	2,841	4,262	14,253	14,253
ID Charge From Finance	40,677	39,485	59,228	48,336	48,336
ID Charge From Human Resour	4,285	7,528	11,292	33,159	33,159
ID Charge From Information Te	18,328	25,788	38,683	101,627	101,627
ID Charge From Mayor	4,086	4,989	7,484	23,956	23,956
ID Charge from EAP	570	749	1,124	2,830	2,830
ID Charge From Fleet Services	199,970	186,071	186,071	208,258	201,069
ID Charge From Traffic Eng	206	-	-	-	-
ID Charge From Insurance	9,872	11,371	11,519	14,161	14,161
ID Charge From Workers Comp	24,350	27,521	27,521	27,550	27,550
Inter Depart Charges Total	\$ 326,136	\$ 317,737	\$ 364,273	\$ 485,524	\$ 478,335
Transfer Out					
Transfer Out To General	201,539	200,000	200,000	200,000	200,000
Transfer Out To Capital	87,643	-	340,000	-	-
Transfer Out Total	\$ 289,182	\$ 200,000	\$ 540,000	\$ 200,000	\$ 200,000

Golf Courses

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
EQPT OPR 3-16	16	1.00	57,184	1.00	67,064	1.00	67,064
GOLF CLUB OPER SUPV 2-18	18	1.00	84,129	1.00	72,603	1.00	72,603
GOLF OPER DIRECTOR-18	18	1.00	92,773	1.00	98,096	1.00	98,096
GREENSKEEPER 1-16	16	2.00	140,156	2.00	133,173	2.00	133,173
GREENSKEEPER 2-16	16	1.00	80,035	1.00	82,960	1.00	82,960
GREENSKEEPER 3-16	16	1.00	82,992	1.00	83,700	1.00	83,700
MAINT MECH 1-16	16	1.00	80,035	1.00	83,707	1.00	83,707
PKS EQUIP MECH 1-16	16	1.00	77,872	1.00	80,717	1.00	80,717
PKS MAINT WKR-16	16	2.00	115,839	2.00	121,549	2.00	121,549
PKS OPR LDWKR-16	16	1.00	81,860	1.00	70,813	1.00	70,813
PROGRAM ASST 1-20	20	2.00	115,176	2.00	121,773	2.00	121,773
		14.00	\$1,008,051	14.00	\$1,016,154	14.00	\$1,016,154

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Landfill

Agency Overview

Agency Mission

The mission of the Landfill is to protect the City's public health and the environment by monitoring the operation and maintenance of Madison's five closed landfills.

Agency Overview

The Agency is responsible for the maintenance of the City's five closed landfill sites at Mineral Point, Greentree, Demetral, Sycamore, and Olin. The Agency's goal is to control and eliminate gas and groundwater contamination to maintain a clean environment in the City.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Landfill's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Landfill Management and Maintenance

2025 Budget Highlights

Agency-Wide Changes

- Beginning in 2025, Engineering Division agencies (Engineering, Landfill, Sewer Utility, Stormwater Utility) positions are reflected in the Engineering Division position page. The Engineering Division allocates employees across all four agencies. This change is designed to simplify position pages and better reflect how the Engineering Division allocates FTEs.

Service: Landfill Management and Maintenance

- Budget maintains current level of service with no anticipated change to the Landfill Remediation Fee.
- Inter-Department Charges increased \$195,000 (Landfill to Water) to reflect a revised Memorandum of Understanding between the Water Utility and the Landfill to more equitably share the costs of billing customers.

LandfillFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Restricted	1,079,992	1,014,434	936,576	1,211,164	1,229,848
Total	\$ 1,079,992	\$ 1,014,434	\$ 936,576	\$ 1,211,164	\$ 1,229,848

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Landfill Management Maintenance	1,079,992	1,014,434	936,576	1,211,164	1,229,848
Total	\$ 1,079,992	\$ 1,014,434	\$ 936,576	\$ 1,211,164	\$ 1,229,848

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(680,891)	(660,000)	(680,706)	(660,000)	(660,000)
Fine Forfeiture Asmt	(3,110)	(3,000)	(3,000)	(3,000)	(3,000)
Invest Other Contrib	(194,754)	(102,000)	(197,157)	(182,000)	(182,000)
Other Finance Source	(200,092)	(249,434)	(55,713)	(366,164)	(384,848)
Transfer In	(1,145)	-	-	-	-
Total	\$ (1,079,992)	\$ (1,014,434)	\$ (936,576)	\$ (1,211,164)	\$ (1,229,848)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	351,429	365,976	368,529	374,752	385,949
Benefits	125,478	127,704	128,275	128,293	137,384
Supplies	43,498	49,000	23,767	46,550	46,550
Purchased Services	370,293	332,891	277,142	319,579	319,579
Inter Depart Charges	263,753	142,163	142,163	338,489	336,886
Inter Depart Billing	(82,208)	(109,300)	(109,300)	(106,500)	(106,500)
Transfer Out	7,750	106,000	106,000	110,000	110,000
Total	\$ 1,079,992	\$ 1,014,434	\$ 936,576	\$ 1,211,164	\$ 1,229,848

Landfill**Function:****Public Works***Service Overview***Service:** Landfill Management Maintenance*Service Description*

This service manages the five closed landfills overseen by the City. The goal of this service is to eliminate the migration of landfill contamination and gas to protect the health and safety of our residents and environment.

Activities Performed by this Service

- **Monitoring & Sampling:** Monitor landfill gas extraction and migration control systems and perform sampling.
- **Maintenance & Repair:** Perform scheduled maintenance and repair to Landfill systems to assure reliable operation, maximize energy efficiency, and protect taxpayers investment by maximizing useful life.
- **Landfill Management and Regulatory Compliance:** Plan, direct, and implement landfill management programs per the WI-DNR-approved plan, and prepare and submit reports demonstrating regulatory compliance.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	1,079,992	1,014,434	936,576	1,211,164	1,229,848
Total	1,079,992	1,014,434	936,576	1,211,164	1,229,848

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(1,079,992)	(1,014,434)	(936,576)	(1,211,164)	(1,229,848)
Personnel	476,907	493,680	496,804	503,045	523,333
Non-Personnel	421,540	487,891	406,909	476,129	476,129
Agency Charges	181,545	32,863	32,863	231,989	230,386
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Landfill

Function:

Public Works

Line Item Detail

Agency Primary Fund: Other Restricted

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Landfill Remediation	(675,618)	(660,000)	(678,919)	(660,000)	(660,000)
Reimbursement Of Expense	(5,273)	-	(1,787)	-	-
Charges For Services Total	\$ (680,891)	\$ (660,000)	\$ (680,706)	\$ (660,000)	\$ (660,000)
Fine Forfeiture Asmt					
Late Fees	(3,110)	(3,000)	(3,000)	(3,000)	(3,000)
Fine Forfeiture Asmt Total	\$ (3,110)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)
Invest Other Contrib					
Interest	(194,754)	(102,000)	(197,157)	(182,000)	(182,000)
Invest Other Contrib Total	\$ (194,754)	\$ (102,000)	\$ (197,157)	\$ (182,000)	\$ (182,000)
Other Finance Source					
Sale Of Assets	(1,188)	-	2,048	-	-
Trade In Allowance	(750)	-	-	-	-
Fund Balance Applied	(198,155)	(249,434)	(57,760)	(366,164)	(384,848)
Other Finance Source Total	\$ (200,092)	\$ (249,434)	\$ (55,713)	\$ (366,164)	\$ (384,848)
Transfer In					
Transfer In From General	(1,145)	-	-	-	-
Transfer In Total	\$ (1,145)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	335,348	348,708	351,914	358,397	369,594
Pending Personnel	-	944	-	-	-
Premium Pay	1,370	1,335	874	1,365	1,365
Workers Compensation Wages	1	-	-	-	-
Compensated Absence	2,575	3,000	3,000	3,000	3,000
Hourly Wages	262	890	275	890	890
Overtime Wages Permanent	11,872	11,100	12,466	11,100	11,100
Overtime Wages Hourly	0	-	0	-	-
Salaries Total	\$ 351,429	\$ 365,976	\$ 368,529	\$ 374,752	\$ 385,949
Benefits					
Comp Absence Escrow	5,841	-	-	-	-
Health Insurance Benefit	67,127	73,440	74,211	73,016	80,374
Wage Insurance Benefit	1,649	1,692	1,136	1,101	1,106
WRS	23,927	24,816	25,076	25,500	26,458
FICA Medicare Benefits	25,745	26,484	26,569	27,328	28,099
Post Employment Health Plans	1,189	1,272	1,283	1,347	1,347
Benefits Total	\$ 125,478	\$ 127,704	\$ 128,275	\$ 128,293	\$ 137,384

Landfill

Function:

Public Works

Line Item Detail

Agency Primary Fund: Other Restricted

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	241	500	291	500	500
Copy Printing Supplies	268	500	172	500	500
Furniture	-	50	2	50	50
Hardware Supplies	129	500	4	500	500
Software Lic & Supplies	8,000	500	57	500	500
Postage	1,458	1,000	1,752	1,500	1,500
Books & Subscriptions	3	-	-	-	-
Work Supplies	3,294	10,000	2,069	10,000	10,000
Safety Supplies	217	1,500	106	1,500	1,500
Uniform Clothing Supplies	-	100	-	-	-
Food And Beverage	20	-	43	-	-
Building Supplies	-	3,850	1,975	1,000	1,000
Electrical Supplies	-	500	-	500	500
Landscaping Supplies	384	-	-	-	-
Machinery And Equipment	-	5,000	-	5,000	5,000
Equipment Supplies	29,484	25,000	17,297	25,000	25,000
Supplies Total	\$ 43,498	\$ 49,000	\$ 23,767	\$ 46,550	\$ 46,550

Purchased Services

Natural Gas	2,369	2,710	2,487	3,050	3,050
Electricity	73,090	72,865	76,744	84,335	84,335
Water	330	430	346	390	390
Sewer	119,210	156,200	125,170	130,040	130,040
Stormwater	14,967	15,800	15,715	16,770	16,770
Telephone	89	90	92	337	337
Cellular Telephone	1,146	1,186	1,090	1,074	1,074
Building Improv Repair Maint	537	1,000	589	1,000	1,000
Facility Rental	-	-	20	-	-
Custodial Bldg Use Charges	2,804	2,396	2,396	2,396	2,396
Grounds Improv Repair Maint	84,840	-	-	-	-
Equipment Mntc	4,581	10,000	6,272	10,000	10,000
System & Software Mntc	308	1,540	1,540	1,559	1,559
Vehicle Repair & Mntc	-	500	180	500	500
Rental Of Equipment	-	500	-	500	500
Recruitment	75	100	-	100	100
Conferences & Training	289	500	142	500	500
Memberships	218	239	54	233	233
Uniform Laundry	902	780	1,407	900	900
Medical Services	258	1,000	822	500	500
Delivery Freight Charges	116	50	53	50	50
Storage Services	116	85	32	85	85
Consulting Services	10,800	1,000	-	1,000	1,000
Inspection Services	117	60	20	120	120
Lab Services	40,732	50,000	38,256	50,000	50,000
Parking Towing Services	12	50	173	50	50
Program Services	257	2,400	447	2,400	2,400
Other Services & Expenses	7,536	5,000	43	5,000	5,000
Grants	2,133	2,500	-	2,500	2,500
Bad Debt Expense	122	400	34	400	400
Taxes & Special Assessments	2,322	3,110	2,556	3,390	3,390
Permits & Licenses	17	400	460	400	400
Purchased Services Total	\$ 370,293	\$ 332,891	\$ 277,142	\$ 319,579	\$ 319,579

Landfill

Function:

Public Works

Line Item Detail

Agency Primary Fund: Other Restricted

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From GF	14,086	16,126	16,126	15,301	15,301
ID Charge From Civil Rights	754	542	542	595	595
ID Charge From Finance	9,994	15,311	15,311	16,899	16,899
ID Charge From Human Resour	904	1,435	1,435	1,384	1,384
ID Charge From Information Te	2,514	4,174	4,174	4,377	4,377
ID Charge From Mayor	1,362	951	951	1,000	1,000
ID Charge From EAP	190	143	143	118	118
ID Charge From Engineering	16,327	14,543	14,543	15,342	15,342
ID Charge From Fleet Services	49,760	45,081	45,081	46,441	44,838
ID Charge From Traffic Eng	407	360	360	360	360
ID Charge From Insurance	5,284	4,740	4,740	3,016	3,016
ID Charge From Workers Comp	691	757	757	656	656
ID Charge From Sewer	20,408	20,000	20,000	20,000	20,000
ID Charge From Stormwater	9,905	10,000	10,000	10,000	10,000
ID Charge From Water	131,168	8,000	8,000	203,000	203,000
Inter Depart Charges Total	\$ 263,753	\$ 142,163	\$ 142,163	\$ 338,489	\$ 336,886
Inter Depart Billing					
ID Billing To Engineering	(5,988)	(9,300)	(9,300)	(6,500)	(6,500)
ID Billing To Sewer	(58,213)	(70,000)	(70,000)	(70,000)	(70,000)
ID Billing To Stormwater	(18,008)	(30,000)	(30,000)	(30,000)	(30,000)
Inter Depart Billing Total	\$ (82,208)	\$ (109,300)	\$ (109,300)	\$ (106,500)	\$ (106,500)
Transfer Out					
Transfer Out To Capital	7,750	106,000	106,000	110,000	110,000
Transfer Out Total	\$ 7,750	\$ 106,000	\$ 106,000	\$ 110,000	\$ 110,000

Landfill

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request	Executive		
		FTEs	Amount	FTEs	Amount	FTEs	Amount
For all Engineering Division Agency positions (Engineering, Sewer Utility, Stormwater Utility, Landfill), please refer to the Engineering position page.							

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parks Division

Agency Overview

Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources, and recreational opportunities, improve connectivity, and ensure equitable access to quality park amenities while investing in our natural environment.

Agency Overview

The Agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. The goal of the Division is a safe, accessible, affordable and equitable park system. The Parks Division will advance this goal by managing and maintaining park-owned facilities and planning for future park investment.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Parks Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Community Recreation Services
- Olbrich Botanical Gardens
- Park Maintenance
- Planning and Development
- Warner Park & Community Center

The 2025 Executive Budget has been updated to the following services:

- Community Connection and Rec
- Olbrich Botanical Gardens
- Parks Land & Facilities Maintenance
- Planning and Development

2025 Budget Highlights

Service: Community Connection and Rec

- Service was renamed from Community Recreation Services.
- Warner Park Community Recreation Center has been incorporated into Community Connection and Rec.

Service: Olbrich Botanical Gardens

- Budget maintains current activity levels.

Service: Parks Land & Facilities Maintenance

- Service was renamed from Park Maintenance.
- Increases a Parks Worker position from 0.75 FTE to 1.0 FTE. This change is net neutral to the General Fund and offset by a decrease in hourly wages and allocating a portion of the position to the Parks Division's Capital Budget.
- Increases Special Assessment by \$128,800 to reflect the updated special assessment charge for the State Street Mall/Capitol Concourse District. The charge reflects a continuation of the 50/50 split between business owners and the City.

Service: Planning and Development

- Budget maintains current activity levels.

Restricted Funds:

- Dogs in Parks: Increases transfer out to capital by \$50,000 for dog park projects in the 2025 Executive Capital Budget.
- Disc Golf: Budget maintains current activity levels.
- Madison Ultimate Frisbee Association (MUFA): Budget maintains current activity levels.

Parks

Function:

Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	15,719,812	16,616,412	15,738,511	17,825,002	17,295,303
Other Restricted	292,966	446,954	67,917	497,738	497,738
Permanent	236,179	237,300	162,119	237,300	237,300
Total	\$ 16,248,957	\$ 17,300,667	\$ 15,968,547	\$ 18,560,041	\$ 18,030,341

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Community Connection and Rec	<i>Service history not shown due to Results Madison</i>			3,574,330	2,390,029
Olbrich Botanical Gardens	<i>service restructure. Services listed here will take effect</i>			1,279,662	891,704
Parks Land & Facilities Mainte	<i>January 1, 2025.</i>			13,227,873	13,814,665
Planning And Development				478,176	933,943
Total	\$ 16,248,957	\$ 17,300,667	\$ 15,968,547	\$ 18,560,041	\$ 18,030,341

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(103,783)	(96,000)	(103,783)	(104,000)	(104,000)
Charges For Services	(1,507,484)	(1,587,970)	(1,587,970)	(1,588,720)	(1,587,870)
Licenses And Permits	(29,579)	(70,500)	(70,500)	(70,500)	(70,500)
Fine Forfeiture Asmt	(702,112)	(773,000)	(773,000)	(773,000)	(901,822)
Invest Other Contrib	(33,690)	(115,000)	(130,156)	(127,000)	(127,000)
Misc Revenue	(234,002)	(52,500)	(234,365)	(60,500)	(60,500)
Other Finance Source	(36,618)	-	-	-	-
Transfer In	(531,218)	(997,363)	(1,001,437)	(997,363)	(997,363)
Total	\$ (3,178,487)	\$ (3,692,333)	\$ (3,901,212)	\$ (3,721,083)	\$ (3,849,055)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	10,229,253	11,467,642	10,736,018	12,290,402	11,894,804
Benefits	3,259,785	3,335,215	3,179,420	3,587,610	3,624,348
Supplies	1,029,297	1,067,289	1,028,159	1,143,062	1,143,062
Purchased Services	2,322,207	2,322,394	2,332,280	2,435,045	2,435,045
Debt Othr Financing	32,056	29,863	4,582	-	29,003
Inter Depart Charges	2,238,423	2,408,896	2,408,896	2,418,305	2,346,434
Inter Depart Billing	-	-	-	(5,000)	(5,000)
Transfer Out	316,423	361,700	180,403	411,700	411,700
Total	\$ 19,427,444	\$ 20,993,000	\$ 19,869,758	\$ 22,281,124	\$ 21,879,396

Parks**Function:****Public Works***Service Overview***Service:** Community Connection and Rec*Service Description*

This service is responsible for programming, volunteers, aquatics, rangers, permits, and community and Street Use events across the entire city. This service includes City-provided services as well as regulating private and non-profit services and events. In addition, this service is responsible for operations and multi-generational programming specific to Warner Park Community Recreation Center (WPCRC), a 31,750 square foot community recreational facility serving youth, families and senior citizens through a variety of recreation and social services. The overall goal of the service is to ensure a safe, accessible, affordable, and equitable park system.

Activities Performed by this Service

- Park Facility Rental: Manage Park reservations, permits and usage for athletic, recreational, cultural, musical, culinary, and other event purposes, along with maintenance and set-up of the WPCRC reservable spaces.
- Pool and Beaches: Manage beach, pool, and splash park usage for the community.
- Park & Recreation Programs: Oversee recreational programming for all residents provided by community partners, coordinate parks-sponsored movies, activities and events, including Parks Alive program.
- WPCRC Specific Programming: Provide programming for individuals of all ages and abilities through private, public and other partnerships including senior, teen activities, after-school, family fun night, and various recreational, social, and cultural programs that reach some of the community's most vulnerable populations.
- Ranger Services: provide outreach, education and enforcement of park rules to all park users and manage dog parks and disc golf courses.
- Volunteer Coordination: Recruit, onboard, train, support and retain volunteers supporting division-wide programmatic needs.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,574,330	2,390,029
Other-Expenditures				-	-
Total				\$ 3,574,330	\$ 2,390,029

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,294,170)	(1,294,170)
Personnel				4,219,181	3,037,500
Non-Personnel				541,725	541,725
Agency Charges				107,593	104,974
Total				\$ 3,574,330	\$ 2,390,029

Parks**Function:****Public Works***Service Overview***Service:** Olbrich Botanical Gardens*Service Description*

This service is responsible for all operations at Olbrich Botanical Gardens, particularly as it relates to gardens, buildings and guest experience. The City works in partnership with the Olbrich Botanical Society to provide a well maintained facility that includes 16 acres of gardens and a diverse array of educational, experiential and cultural programming. The goal of the service is to provide a quality and well-maintained public garden, learning center and conservatory.

Activities Performed by this Service

- Native Plant Conservation: Maintain sustainable design and plant collections hardy to the American Midwest for study, enjoyment, and public benefit.
- Community Programs: Provide enrichment, cultural and interpretive opportunities centered around the gardens in clean, safe, and accessible public spaces provided for visitors.
- Exotic Plant Conservation: Maintain plant collections native to the world's tropical forests for study, enjoyment, and public benefit.
- Guest Experience: Provide a welcoming and inclusive experience for all who visit the gardens through dedicated staff focused on the guest experience, facility rental program, and a comprehensive volunteer management program.
- Facility Maintenance: Ensure specialty buildings, public spaces and garden infrastructure is safe, operational and well-maintained.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,279,662	891,704
Other-Expenditures				-	-
Total				\$ 1,279,662	\$ 891,704

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,229,863)	(1,229,863)
Personnel				2,010,182	1,623,561
Non-Personnel				447,018	447,018
Agency Charges				52,324	50,987
Total				\$ 1,279,662	\$ 891,704

Parks**Function:****Public Works***Service Overview***Service:** Parks Land & Facilities Mainte*Service Description*

This service is responsible for the maintenance of all park facilities, parkland including open spaces, conservation land and natural areas, dog parks, and disc golf courses. Specific functions of this service include (1) general park maintenance, (2) facilities maintenance, (3) sustainability work and maintenance in conservation lands and the natural areas in general parks, (4) Mall/Concourse park maintenance, (5) park construction, and (6) the operation of the Forest Hill Cemetery. The goal of the service is create an inclusive, sustainable, well-maintained and safe park system.

Activities Performed by this Service

- **Maintain Parks Infrastructure:** Maintain parks buildings, pool, splash pads, refuse/recycling management, amenities, electrical and plumbing needs throughout the systems. Amenities include playgrounds, sport courts, athletic fields, drinking fountains, beaches, field lighting, irrigation, and ice rinks as well as snow removal from streets, bike paths, bus stops, sidewalks and parking lots. Other infrastructure includes year-round maintenance of Mall Concourse Maintenance Service area.
- **Land Stewardship:** Maintain parkland open spaces, conservation and general park natural areas, manage turf on medians and other city-owned property. Support sustainability efforts to reduce the impact of climate change.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				12,492,834	13,079,627
Other-Expenditures				735,038	735,038
Total				\$ 13,227,873	\$ 13,814,665

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,195,550)	(1,323,522)
Personnel				9,243,632	9,997,037
Non-Personnel				2,937,286	2,966,289
Agency Charges				2,242,505	2,174,861
Total				\$ 13,227,873	\$ 13,814,665

Parks**Function:****Public Works***Service Overview***Service:** Planning And Development*Service Description*

This service is responsible for all park planning, design, and construction of park improvements for over 6,000 acres of parks and open space in the City's park system. Specific functions of this service include (1) developing the Capital Improvement Plan for the parks system, (2) assessing and managing park impact fees on new residential development, (3) maintaining data on park inventory, and (4) preparing the five-year Park and Open Space Plan that is required by the Wisconsin Department of Natural Resources. The goal of the service is a quality, equitably planned and developed park system.

Activities Performed by this Service

- Capital Improvement Program: Prepare the capital improvement program for Parks and complete projects in the capital budget each year.
- Planning: Develop park master plans and park policies; participate in City Planning efforts such as neighborhood plan updates and Planning grants; update the Capital Improvement Program as part of the capital budget process; manage and coordinate requests for use of parkland including Temporary Land Use permits; and participate on Neighborhood Resource Teams.
- Development Review: Review development designs and plans to assess park impact fees, including evaluating potential parkland dedication and coordinating with developers regarding phasing and potential park development.
- Land Records Management: Maintain accurate records for city land administered by Parks and coordinate and maintain Diggers Hotline information and utility marking in parks.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				478,176	933,943
Other-Expenditures				-	-
Total				\$ 478,176	\$ 933,943

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,500)	(1,500)
Personnel				405,016	861,054
Non-Personnel				63,777	63,777
Agency Charges				10,883	10,612
Total				\$ 478,176	\$ 933,943

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Local Revenues Operating	(103,783)	(96,000)	(103,783)	(104,000)	(104,000)
Intergov Revenues Total	\$ (103,783)	\$ (96,000)	\$ (103,783)	\$ (104,000)	\$ (104,000)
Charges For Services					
Parks Use Charges	(87,599)	(91,000)	(91,000)	(91,000)	(91,000)
Boat Launch	(234,968)	(260,000)	(260,000)	(260,000)	(260,000)
Catering Concessions	(109,884)	(160,000)	(160,000)	(160,000)	(160,000)
Facility Rental	(482,311)	(579,420)	(579,420)	(582,670)	(582,670)
Admissions	(275,093)	(282,500)	(282,500)	(282,500)	(282,500)
Lessons	(20,635)	(40,000)	(40,000)	(40,000)	(40,000)
Program Revenue	(1,491)	-	-	-	-
Memberships	(42,754)	(45,000)	(45,000)	(45,000)	(45,000)
Reimbursement Of Expense	(252,748)	(129,200)	(129,200)	(126,700)	(126,700)
Service Charges Commissions	-	(850)	(850)	(850)	-
Charges For Services Total	\$ (1,507,484)	\$ (1,587,970)	\$ (1,587,970)	\$ (1,588,720)	\$ (1,587,870)
Licenses And Permits					
Other Permits	(29,579)	(70,500)	(70,500)	(70,500)	(70,500)
Licenses And Permits Total	\$ (29,579)	\$ (70,500)	\$ (70,500)	\$ (70,500)	\$ (70,500)
Fine Forfeiture Asmt					
Spec Assessments Service	(702,112)	(773,000)	(773,000)	(773,000)	(901,822)
Fine Forfeiture Asmt Total	\$ (702,112)	\$ (773,000)	\$ (773,000)	\$ (773,000)	\$ (901,822)
Invest Other Contrib					
Interest on Leases	(15,156)	-	(15,156)	-	-
Contributions & Donations	(18,534)	(115,000)	(115,000)	(127,000)	(127,000)
Invest Other Contrib Total	\$ (33,690)	\$ (115,000)	\$ (130,156)	\$ (127,000)	\$ (127,000)
Misc Revenue					
Lease Revenue	(192,792)	-	(192,792)	-	-
Miscellaneous Revenue	(41,210)	(52,500)	(41,574)	(60,500)	(60,500)
Misc Revenue Total	\$ (234,002)	\$ (52,500)	\$ (234,365)	\$ (60,500)	\$ (60,500)
Other Finance Source					
Inception Of SBITA	(36,618)	-	-	-	-
Other Finance Source Total	\$ (36,618)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Grants	(2,840)	-	-	-	-
Transfer In From Other Restrict	(325,000)	(795,863)	(795,863)	(795,863)	(795,863)
Transfer In From Permanent	(201,466)	(201,500)	(201,500)	(201,500)	(201,500)
Transfer In From Insurance	(1,913)	-	(4,074)	-	-
Transfer In Total	\$ (531,218)	\$ (997,363)	\$ (1,001,437)	\$ (997,363)	\$ (997,363)

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	8,700,078	10,015,314	9,172,573	10,860,322	10,504,704
Salary Savings	-	(297,742)	-	(325,810)	(444,226)
Pending Personnel	-	309,598	-	186,409	283,059
Premium Pay	96,050	77,849	59,789	77,885	77,885
Workers Compensation Wages	1,050	-	2,370	-	-
Compensated Absence	120,619	90,268	47,217	90,268	90,268
Hourly Wages	1,129,106	1,124,908	1,146,703	1,233,094	1,233,094
Overtime Wages Permanent	61,824	155,831	155,617	155,762	155,762
Overtime Wages Hourly	5,125	3,464	3,897	3,464	3,464
Election Officials Wages	1,195	600	1,018	600	600
Budget Efficiencies	-	(170,715)	-	(170,439)	(170,439)
Salaries Total	\$ 10,115,047	\$ 11,309,376	\$ 10,589,184	\$ 12,111,556	\$ 11,734,171
Benefits					
Comp Absence Escrow	175,070	-	-	-	-
Benefit Savings	-	(6,127)	-	(6,127)	(6,127)
Health Insurance Benefit	1,564,640	1,744,793	1,778,848	1,856,093	1,951,955
Wage Insurance Benefit	30,550	29,592	31,575	30,869	30,856
WRS	611,541	686,696	671,414	749,364	730,076
FICA Medicare Benefits	744,636	739,578	744,913	803,434	774,400
Moving Expenses	9,382	-	-	-	-
Licenses & Certifications	309	-	-	-	-
Post Employment Health Plans	85,649	89,958	88,740	94,063	94,063
Benefits Total	\$ 3,221,777	\$ 3,284,490	\$ 3,315,489	\$ 3,527,695	\$ 3,575,223

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	13,574	15,250	10,132	15,250	15,250
Copy Printing Supplies	26,644	39,800	39,800	39,800	39,800
Furniture	7,085	3,200	-	6,400	6,400
Hardware Supplies	14,466	11,800	9,165	11,800	11,800
Software Lic & Supplies	7,520	5,700	12,520	3,700	3,700
Postage	57,817	37,458	40,470	37,658	37,658
Program Supplies	14,910	19,500	12,730	19,500	19,500
Books & Subscriptions	457	-	431	-	-
Work Supplies	155,079	144,075	141,566	142,001	142,001
Janitorial Supplies	65,767	61,278	53,690	72,923	72,923
Medical Supplies	1,513	1,500	1,500	1,500	1,500
Safety Supplies	31,473	23,580	23,003	24,580	24,580
Snow Removal Supplies	14,880	17,000	21,416	17,000	17,000
Uniform Clothing Supplies	15,840	20,190	15,841	20,190	20,190
Food And Beverage	26,261	35,900	25,801	36,900	36,900
Building	1,690	-	50	-	-
Building Supplies	45,634	62,500	50,130	65,300	65,300
HVAC Supplies	9,591	13,000	11,459	13,000	13,000
Plumbing Supplies	6,657	7,500	8,022	7,500	7,500
Landscaping Supplies	101,765	97,850	91,601	86,000	86,000
Trees Shrubs Plants	41,285	73,983	70,295	74,163	74,163
Fertilizers And Chemicals	46,119	52,000	48,387	69,000	69,000
Machinery And Equipment	41,545	31,930	47,235	44,098	44,098
Equipment Supplies	178,993	204,480	209,998	251,302	251,302
Tires	6,078	6,000	4,521	10,333	10,333
Gasoline	48	1,000	-	1,000	1,000
Diesel	-	1,000	-	1,000	1,000
Propane Gas	10,393	16,600	14,300	11,600	11,600
Oil	4,751	4,900	4,482	4,900	4,900
Inventory	30,280	25,415	23,382	25,415	25,415
SBITA Inception Cap Outlay	36,618	-	-	-	-
Supplies Total	\$ 1,014,733	\$ 1,034,389	\$ 991,925	\$ 1,113,813	\$ 1,113,813

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	172,547	162,932	172,547	187,472	187,472
Electricity	558,253	513,371	558,253	538,787	538,787
Water	576,201	655,956	659,104	657,056	657,056
Stormwater	452,832	350,000	452,832	350,000	350,000
Telephone	13,511	14,965	13,411	14,800	14,800
Cellular Telephone	15,102	12,413	15,194	12,413	12,413
Systems Comm Internet	5,411	6,930	5,850	6,930	6,930
Building Improv Repair Maint	6,102	12,247	4,220	26,849	26,849
Pest Control	4,830	4,770	4,963	4,770	4,770
Elevator Repair	13,866	11,800	11,800	11,800	11,800
Facility Rental	-	5,500	2,759	5,500	5,500
Landfill	24,021	29,000	24,021	29,000	29,000
Grounds Improv Repair Maint	-	4,872	-	4,872	4,872
Landscaping	419	2,400	419	2,400	2,400
Equipment Mntc	35,732	41,160	28,131	41,160	41,160
System & Software Mntc	38,295	66,555	53,890	64,102	64,102
Rental Of Equipment	106,453	103,150	106,446	129,150	129,150
Recruitment	2,154	2,420	2,420	2,420	2,420
Mileage	1,624	2,200	2,349	2,200	2,200
Conferences & Training	18,045	22,520	23,460	27,520	27,520
Memberships	12,057	11,950	10,552	13,450	13,450
Uniform Laundry	2,875	2,150	2,247	2,150	2,150
Bank Services	71	30	71	-	-
Credit Card Services	-	910	-	755	755
Storage Services	647	630	630	630	630
Consulting Services	1,596	1,500	1,070	1,500	1,500
Advertising Services	1,640	3,100	1,440	4,100	4,100
Printing Services	-	680	680	680	680
Engineering Services	25,443	34,277	25,443	34,277	34,277
Security Services	6,424	7,703	7,711	7,703	7,703
Program Services	11,179	16,600	11,179	16,600	16,600
Other Services & Expenses	91,798	153,353	113,248	166,920	166,920
Comm Agency Contracts	9,000	9,000	9,000	7,000	7,000
Taxes & Special Assessments	64,617	-	5,221	-	-
Permits & Licenses	3,667	4,550	3,667	4,750	4,750
Purchased Services Total	\$ 2,276,411	\$ 2,271,594	\$ 2,334,228	\$ 2,379,716	\$ 2,379,716

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal SBITAS	31,985	-	-	-	-
Interest SBITAS	70	-	-	-	-
Debt Othr Financing Total	\$ 32,056	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	14,111	14,111	14,111	15,522	15,522
ID Charge From Fleet Services	1,896,880	2,023,662	2,023,662	2,082,082	2,010,211
ID Charge From Traffic Eng	24,553	31,043	31,043	31,043	31,043
ID Charge From Insurance	107,826	132,006	132,006	151,015	151,015
ID Charge From Workers Comp	194,906	208,074	208,074	138,643	138,643
Inter Depart Charges Total	\$ 2,238,277	\$ 2,408,896	\$ 2,408,896	\$ 2,418,305	\$ 2,346,434
Inter Depart Billing					
ID Billing To Community Dev	-	-	-	(5,000)	(5,000)
Inter Depart Billing Total	\$ -	\$ -	\$ -	\$ (5,000)	\$ (5,000)

Parks

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCT CLERK 3-20	20	1.00	68,328	0.00	-	0.00	-
ADMIN ASST-20	20	1.00	69,597	2.00	145,129	2.00	145,129
ADMIN CLK 1-20	20	4.00	239,984	4.00	257,649	4.00	257,649
ADMIN SUPV-18	18	1.00	79,297	1.00	82,194	1.00	82,194
ARBORIST 1-16	16	2.00	136,833	2.00	145,875	2.00	145,875
ARBORIST 2-16	16	1.00	77,552	1.00	82,212	1.00	82,212
ASST PKS SUPERINTENDENT-18	18	2.00	264,074	2.00	280,078	2.00	280,078
BOTANICAL CENTER DIR-18	18	1.00	108,843	1.00	118,007	1.00	118,007
BUILDING & TRADES FOREPERS-71	71	1.00	95,653	1.00	83,271	1.00	83,271
CARPENTER-71	71	2.00	146,576	2.00	155,950	2.00	155,950
CEMETERY OPRS LDWKR-16	16	1.00	77,011	1.00	82,150	1.00	82,150
CONS CURATOR ASST-16	16	1.00	66,641	1.00	69,076	1.00	69,076
CONS RESOURCE SUPV-18	18	1.00	92,861	1.00	96,255	1.00	96,255
CONSERVATION TECH-16	16	3.00	177,703	3.00	190,311	3.00	190,311
CUSTODIAL WKR 1-16	16	1.00	53,467	1.00	56,602	1.00	56,602
DATA ANALYST 2-18	18	1.00	74,478	1.00	80,326	1.00	80,326
ENGINEER 3-18	18	1.00	108,036	1.00	113,011	1.00	113,011
EQPT OPR 2-16	16	3.00	198,170	3.00	208,776	3.00	208,776
EQPT OPR 3-16	16	4.00	292,842	4.00	318,648	4.00	318,648
FACILITY MAINT WKR-16	16	4.00	235,021	4.00	255,603	4.00	255,603
GARDENER-16	16	6.00	361,864	6.00	375,039	6.00	375,039
GARDENER-LEAD-16	16	1.00	78,251	1.00	81,110	1.00	81,110
HORTICULTURE SUPV-18	18	1.00	100,975	1.00	89,328	1.00	89,328
HORTICULTURIST-16	16	1.00	79,308	1.00	82,206	1.00	82,206
LANDSCAPE ARCHITECT 2-18	18	1.00	92,861	0.00	-	0.00	-
LANDSCAPE ARCHITECT 3-18	18	1.00	102,089	2.00	205,156	2.00	205,156
LANDSCAPE ARCHITECT 4-18	18	2.00	201,552	2.00	213,040	2.00	213,040
LANDSCAPE CONSTR SUP-18	18	1.00	97,369	1.00	101,862	1.00	101,862
MAINT MECH 2-16	16	3.00	234,747	3.00	250,192	3.00	250,192
MAINT PAINTER-16	16	1.00	76,430	1.00	79,223	1.00	79,223
OLBR FAC/VOL COORD-18	18	1.00	63,799	1.00	79,932	1.00	79,932
PARKS PROG COORD-18	18	3.00	199,936	3.00	222,015	3.00	222,015
PARKS SUPT-21	21	1.00	171,709	1.00	177,984	1.00	177,984
PARKS WORKER-16	16	2.00	106,321	3.00	172,860	3.00	172,860
PARKS WORKER16-PT	16	2.25	129,399	1.50	89,419	1.50	89,419
PKS COMM SERVS MGR-18	18	1.00	120,478	1.00	127,391	1.00	127,391
PKS EQUIP MECH 1-16	16	2.00	155,743	2.00	162,183	2.00	162,183
PKS EQUIP MECH 2-16	16	1.00	86,239	1.00	89,390	1.00	89,390
PKS FAC/MAINT SUPV-18	18	1.00	102,089	1.00	105,819	1.00	105,819
PKS FIN/ADMIN MGR-18	18	1.00	112,108	1.00	108,887	1.00	108,887
PKS GEN SUPV-18	18	4.00	356,560	4.00	355,455	4.00	355,455
PKS MAINT MECHANIC-16	16	4.00	309,855	4.00	325,243	4.00	325,243
PKS MAINT WKR-16	16	39.00	2,615,987	39.00	2,713,001	39.00	2,713,001
PKS OPER MGR-18	18	1.00	122,900	1.00	110,956	1.00	110,956
PKS OPR LDWKR-16	16	3.00	232,961	3.00	246,574	3.00	246,574
PKS PLAN/DEV MGR-18	18	1.00	122,900	1.00	127,391	1.00	127,391
PKS RANGER LDWKR-16	16	1.00	71,963	1.00	74,593	1.00	74,593
PKS RANGER-16	16	3.00	181,868	3.00	194,032	3.00	194,032
PLAN GIS SPECIALIST-18	18	1.00	79,037	1.00	85,484	1.00	85,484

Parks

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
PLAYGROUND TECH-16	16	1.00	77,011	1.00	79,825	1.00	79,825
PLUMBER-71	71	1.00	80,756	1.00	86,992	1.00	86,992
PROGRAM ASST 1-20	20	2.00	132,789	2.00	139,645	2.00	139,645
PROGRAM ASST 1-20 PT	20	1.60	105,212	1.60	109,056	1.60	109,056
PROGRAM ASST 2-20	20	2.00	144,254	2.00	149,525	2.00	149,525
PUB WKS LEADWKR-16	16	4.00	290,745	4.00	293,842	4.00	293,842
PUBLIC INFORMATION OFF 2-18	18	1.00	102,089	1.00	108,901	1.00	108,901
RECR SERVS COORD-18	18	4.00	315,745	4.00	369,886	4.00	369,886
WARNER PK FACILTY MGR-18	18	1.00	82,471	1.00	89,328	1.00	89,328
WELDER-16	16	1.00	77,011	1.00	79,825	1.00	79,825
		144.85	\$10,838,349	145.10	\$11,373,709	145.10	\$11,373,709

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Sewer Utility

Agency Overview

Agency Mission

The mission of the Sewer Utility is to provide waste water collection for the City of Madison.

Agency Overview

The Agency oversees the collection, conveyance, and treatment of City wastewater. The Sewer Utility transfers the wastewater via design, construction, and maintenance of the sewer and lift station system throughout the City.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Sewer Utility's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following services:

- Sewer Engineering and Administration
- Sewer Operations

2025 Budget Highlights

Agency-Wide Changes

- Anticipates a 6.5% rate increase (\$3.7 million) primarily due to increased Madison Metropolitan Sewerage District (MMSD) charges and debt service for capital projects. The anticipated 6.5% rate increase will add approximately \$2.28 per month for the average customer. The average customer bill will be \$448.60 annually (\$37.38 monthly) up from \$421.24 (\$35.10 monthly) in 2024.
- The Sewer Utility is a partner in the Madison Customer Assistance Program (MadCAP), and the goal of this program is to help reduce utility rates for residents with lower incomes. The Sewer Utility will continue to draw awareness to this program in 2025 in hopes to reach as many eligible residents as possible.
- Beginning in 2025, Engineering Division agencies (Engineering, Landfill, Sewer Utility, Stormwater Utility) positions are reflected in the Engineering Division position page. The Engineering Division allocates employees across all four agencies. This change is designed to simplify position pages and better reflect how the Engineering Division allocates FTEs.

Service: Sewer Engineering and Administration

- Reflects an estimated \$1.3 million increase in debt service to reflect higher Principal (\$910,000) and Interest (\$410,000) due to Sewer's Revenue Bond sale. This estimate will be updated after the Revenue Bond sale occurs in December 2024.

Service: Sewer Operations

- Reflects a \$2.9 million increase in Purchased Services due to projected increased from the MMSD for sewerage treatment charges and lift station maintenance charges.
- Reflects a \$79,500 increase in Purchased Services for a contract with SEWERAI to use artificial intelligence for automated defect recognition analysis of televised pipe inspections.

Sewer

Function:

Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Sewer Utility	61,532,079	59,056,110	56,761,502	63,020,990	63,020,990
Total	\$ 61,532,079	\$ 59,056,110	\$ 56,761,502	\$ 63,020,990	\$ 63,020,990

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Sewer Engineering And Admin	24,218,995	17,901,737	15,221,763	18,731,167	18,651,455
Sewer Operations	37,313,084	41,154,372	41,539,739	44,289,823	44,369,535
Total	\$ 61,532,079	\$ 59,056,110	\$ 56,761,502	\$ 63,020,990	\$ 63,020,990

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(11,216)	-	-	-	-
Charges For Services	(55,414,261)	(57,313,410)	(54,500,092)	(61,011,490)	(61,011,490)
Licenses And Permits	(21,919)	(12,700)	(23,015)	(19,500)	(19,500)
Fine Forfeiture Asmt	53,896	(780,000)	(816,920)	(790,000)	(790,000)
Invest Other Contrib	(1,675,252)	(900,000)	(1,371,474)	(1,150,000)	(1,150,000)
Misc Revenue	(9)	-	-	-	-
Other Finance Source	(4,428,424)	(50,000)	(50,000)	(50,000)	(50,000)
Transfer In	(34,893)	-	-	-	-
Total	\$ (61,532,079)	\$ (59,056,110)	\$ (56,761,502)	\$ (63,020,990)	\$ (63,020,990)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,096,513	3,735,057	3,548,775	3,828,025	3,959,484
Benefits	1,357,231	1,661,485	1,503,669	1,672,452	1,766,287
Supplies	324,716	375,500	381,507	380,500	380,500
Purchased Services	35,356,761	37,757,740	38,018,168	40,765,273	40,765,273
Debt Othr Financing	18,605,745	11,574,298	9,357,353	12,548,803	12,345,939
Inter Depart Charges	3,034,553	3,409,830	3,409,830	3,320,937	3,298,507
Inter Depart Billing	(408,053)	(495,000)	(495,000)	(495,000)	(495,000)
Transfer Out	164,614	1,037,200	1,037,200	1,000,000	1,000,000
Total	\$ 61,532,079	\$ 59,056,110	\$ 56,761,502	\$ 63,020,990	\$ 63,020,990

Sewer**Function:****Public Works***Service Overview***Service:** Sewer Engineering And Admin*Service Description*

This service is responsible for the inspection, planning, design, evaluation, and construction of the City's sanitary sewer collection system. The sanitary sewer collection system includes 813 miles of sewer main, 33 lift stations, and approximately 22,000 sanitary sewer access structures. The Sanitary Sewer Utility reviews and inspects permits related to sanitary sewer system excavation and plugging. The Sanitary Sewer Utility also collects sewer area connection fees as well as impact fees related to municipal sewer improvements. The Sanitary Sewer Utility also administers the billing for both restaurant properties and industrial properties, which produce higher strength wastewater and are therefore customers paying higher rates. The Sanitary Sewer Utility consistently implements measures to reduce inflow and infiltration (I&I); one of these measures is lining of approximately 9 miles of sanitary sewer per year. The Sanitary Sewer Utility also completes all regulatory reporting requirements with City's Capacity, Management, Operation and Maintenance (CMOM) for the Wisconsin Department of Natural Resources (WDNR).

Activities Performed by this Service

- Utility Management & Administration: Plan, direct, and implement sanitary sewer infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Sewer Design: Planning, technical design, preparation of construction plans and specifications, and project management for new, replacement, or rehabilitation of aging sanitary sewer infrastructure.
- Construction Inspection: Ensure sanitary sewer construction complies with plans and specifications for Public Works projects.
- GIS: Create and maintain sanitary sewer infrastructure assets in GIS for asset and work order management.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	24,218,995	17,901,737	15,221,763	18,731,167	18,651,455
Total	24,218,995	17,901,737	15,221,763	\$ 18,731,167	\$ 18,651,455

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(21,277,137)	(18,008,886)	(17,629,611)	(18,731,167)	(18,651,455)
Personnel	1,583,187	2,265,691	1,901,390	2,266,056	2,411,639
Non-Personnel	20,346,103	13,076,526	10,760,853	14,003,419	13,800,555
Agency Charges	2,289,705	2,559,520	2,559,520	2,461,692	2,439,262
Total	2,941,858	(107,148)	(2,407,849)	\$ -	\$ -

Service Overview

Service: Sewer Operations

Service Description

This service is responsible for the operation and maintenance of the City's sanitary sewer system, which consists of 813 miles of sewer main and approximately 22,000 sanitary sewer access structures. This system is supported by 33 lift stations and transports 23 million gallons of raw sewage per day from Madison homes and businesses to the Nine Springs Wastewater Treatment Plant (WWTP).

Activities Performed by this Service

- Preventative Maintenance: Scheduled sewer main cleaning to maintain existing system functionality and eliminate preventable sewer main backups.
- Repair: Pipe and structure repairs to maintain existing system functionality, reduce inflow and infiltration, and extend useful life.
- Inspection & Condition Assessment: Internal pipeline and structure inspection to assess condition and develop asset condition rating score.
- Trenchless Rehab: Provide onsite inspection of trenchless rehab projects.
- Flow Monitoring & Sampling - Perform flow monitoring, testing, and sampling to support capacity and determine billing rates.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground sanitary sewer utilities to prevent damage during excavation.
- Contracted Services: Provide sewer cleaning and inspection services for other City agencies and external customers.
- Emergency Response: Respond to reports of sewer backups, sanitary sewer overflows, sewer gas odors, missing covers, etc.
- Public Response and Oversight: Respond to calls from residents reporting dead animals on roadsides or sinkholes, and inspect and oversee maintenance of public waste oil site.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	37,313,084	41,154,372	41,539,739	44,289,823	44,369,535
Total	37,313,084	41,154,372	41,539,739	\$ 44,289,823	\$ 44,369,535

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(40,254,942)	(41,047,224)	(39,131,891)	(44,289,823)	(44,369,535)
Personnel	2,870,556	3,130,851	3,151,054	3,234,421	3,314,133
Non-Personnel	34,105,732	37,668,211	38,033,375	40,691,157	40,691,157
Agency Charges	336,796	355,310	355,310	364,245	364,245
Total	(2,941,858)	107,148	2,407,849	\$ -	\$ -

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Other Unit Of Gov Revenues C&	(11,216)	-	-	-	-
Intergov Revenues Total	\$ (11,216)	\$ -	\$ -	\$ -	\$ -
Charges For Services					
Miscellaneous Chrgs For Servic	(145,938)	(150,000)	(65,321)	(150,000)	(150,000)
Engineering Services	(78,765)	(65,000)	(65,000)	(71,500)	(71,500)
Sale Of Recyclables	(4,386)	(5,000)	(7,002)	(5,000)	(5,000)
Reimbursement Of Expense	(525,225)	(300,000)	(300,000)	(300,000)	(300,000)
Utility Fee	(12,040,079)	(11,383,000)	(12,085,660)	(12,122,900)	(12,122,900)
Customer Credits	35,337	-	26,240	-	-
Residential	(23,989,118)	(28,277,910)	(23,854,890)	(30,115,970)	(30,115,970)
Commercial	(10,603,196)	(9,431,500)	(10,416,710)	(10,044,550)	(10,044,550)
Industrial	(2,122,209)	(1,792,000)	(2,091,070)	(1,908,480)	(1,908,480)
Public Authorities	(5,940,682)	(5,909,000)	(5,640,680)	(6,293,090)	(6,293,090)
Charges For Services Total	\$ (55,414,261)	\$ (57,313,410)	\$ (54,500,092)	\$ (61,011,490)	\$ (61,011,490)
Licenses And Permits					
Building Permits	(1,845)	(2,200)	(1,937)	(2,000)	(2,000)
Street Opening Permits	(2,600)	(3,000)	(2,730)	(2,500)	(2,500)
Other Permits	(17,474)	(7,500)	(18,348)	(15,000)	(15,000)
Licenses And Permits Total	\$ (21,919)	\$ (12,700)	\$ (23,015)	\$ (19,500)	\$ (19,500)
Fine Forfeiture Asmt					
Spec Assessments Capital	198,713	(650,000)	(650,000)	(650,000)	(650,000)
Late Fees	(144,817)	(130,000)	(166,920)	(140,000)	(140,000)
Fine Forfeiture Asmt Total	\$ 53,896	\$ (780,000)	\$ (816,920)	\$ (790,000)	\$ (790,000)
Invest Other Contrib					
Interest	(1,675,252)	(900,000)	(1,371,474)	(1,150,000)	(1,150,000)
Invest Other Contrib Total	\$ (1,675,252)	\$ (900,000)	\$ (1,371,474)	\$ (1,150,000)	\$ (1,150,000)
Misc Revenue					
Miscellaneous Revenue	(9)	-	-	-	-
Misc Revenue Total	\$ (9)	\$ -	\$ -	\$ -	\$ -
Other Finance Source					
Sale Of Assets	(20,658)	(50,000)	(50,000)	(50,000)	(50,000)
Trade In Allowance	(129,296)	-	-	-	-
(Gain) Loss On Sale Of Asset	275,727	-	-	-	-
Capital Contributions	(4,554,198)	-	-	-	-
Other Finance Source Total	\$ (4,428,424)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Transfer In					
Transfer In From General	(33,191)	-	-	-	-
Transfer In From Insurance	(1,702)	-	-	-	-
Transfer In Total	\$ (34,893)	\$ -	\$ -	\$ -	\$ -

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	2,839,678	3,375,454	3,175,644	3,473,815	3,605,274
Salary Savings	-	(32,723)	-	(34,738)	(34,738)
Pending Personnel	-	10,031	-	1,103	1,103
Premium Pay	16,911	11,240	12,983	16,790	16,790
Workers Compensation Wages	79	-	-	-	-
Compensated Absence	(22,745)	84,000	84,000	84,000	84,000
Hourly Wages	12,274	27,005	12,888	27,005	27,005
Overtime Wages Permanent	250,171	258,460	262,680	258,460	258,460
Overtime Wages Hourly	144	1,590	151	1,590	1,590
Election Officials Wages	-	-	430	-	-
Salaries Total	\$ 3,096,513	\$ 3,735,057	\$ 3,548,775	\$ 3,828,025	\$ 3,959,484
Benefits					
Comp Absence Escrow	44,893	100,000	-	100,000	100,000
Health Insurance Benefit	544,037	583,154	576,358	585,065	658,823
Wage Insurance Benefit	9,542	9,689	10,015	9,808	10,155
WRS	215,380	252,319	232,095	259,535	270,407
FICA Medicare Benefits	234,392	271,872	248,792	279,740	288,598
Licenses & Certifications	443	500	173	500	500
Post Employment Health Plans	36,418	38,952	31,235	32,805	32,805
Other Post Emplmnt Benefit	(17,745)	155,000	155,000	155,000	155,000
Pension Expense	289,871	250,000	250,000	250,000	250,000
Benefits Total	\$ 1,357,231	\$ 1,661,485	\$ 1,503,669	\$ 1,672,452	\$ 1,766,287
Supplies					
Office Supplies	2,711	6,000	3,330	6,000	6,000
Copy Printing Supplies	3,079	6,000	1,967	6,000	6,000
Furniture	-	1,000	1,000	1,000	1,000
Hardware Supplies	7,270	10,000	91	10,000	10,000
Software Lic & Supplies	989	1,000	1,000	1,000	1,000
Postage	16,428	15,000	18,071	16,500	16,500
Books & Subscriptions	30	500	500	500	500
Work Supplies	175,781	195,000	238,737	195,000	195,000
Safety Supplies	11,287	10,000	14,199	12,000	12,000
Uniform Clothing Supplies	6,307	5,000	2,599	6,500	6,500
Food And Beverage	319	-	480	-	-
Building Supplies	-	5,000	5,000	5,000	5,000
Landscaping Supplies	1,897	1,000	1,992	1,000	1,000
Machinery And Equipment	171,340	20,000	20,000	20,000	20,000
Equipment Supplies	58,875	100,000	72,542	100,000	100,000
Contra Expense	(131,596)	-	-	-	-
Supplies Total	\$ 324,716	\$ 375,500	\$ 381,507	\$ 380,500	\$ 380,500

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	13,263	20,252	13,926	15,450	15,450
Electricity	108,789	115,790	114,228	123,440	123,440
Water	32,530	50,880	34,157	41,100	41,100
Sewer	1,903	2,230	1,998	2,030	2,030
Stormwater	5,037	5,400	5,320	5,480	5,480
Telephone	1,042	1,015	1,072	1,314	1,314
Cellular Telephone	9,329	10,496	10,189	11,046	11,046
Building Improv Repair Maint	2,293	10,000	2,516	10,000	10,000
Waste Disposal	33,037,925	36,550,710	36,824,000	39,444,228	39,444,228
Facility Rental	-	-	228	-	-
Custodial Bldg Use Charges	32,698	27,933	30,612	27,933	27,933
Landfill	2,047	3,500	2,150	3,500	3,500
Equipment Mntc	40,647	50,000	33,044	64,000	64,000
System & Software Mntc	41,774	78,267	80,020	81,528	81,528
Vehicle Repair & Mntc	1,302	1,500	2,996	1,500	1,500
Rental Of Equipment	-	500	500	500	500
Street Mntc	135,682	175,000	150,925	175,000	175,000
Plant In Service Mntc	1,691,416	360,000	399,537	360,000	360,000
Recruitment	850	1,000	1,000	1,000	1,000
Mileage	-	100	3	100	100
Conferences & Training	6,606	15,000	15,000	27,500	27,500
Memberships	1,363	1,477	1,477	1,464	1,464
Uniform Laundry	4,963	5,000	4,792	5,000	5,000
Medical Services	3,114	2,800	2,800	3,200	3,200
Audit Services	4,200	4,350	4,300	4,450	4,450
Credit Card Services	925	-	971	-	-
Delivery Freight Charges	323	1,000	1,000	1,000	1,000
Storage Services	1,352	960	375	960	960
Consulting Services	67,318	25,000	101,500	95,000	95,000
Advertising Services	1,196	1,500	2,496	1,500	1,500
Inspection Services	1,200	600	202	1,200	1,200
Locating Marking Services	9,421	20,000	9,296	20,000	20,000
Lab Services	3,636	8,500	8,500	8,500	8,500
Parking Towing Services	210	500	173	500	500
Program Services	15,754	100,000	38,940	100,000	100,000
Other Services & Expenses	51,292	35,300	53,857	54,000	54,000
Bad Debt Expense	13,553	45,000	45,000	45,000	45,000
Taxes & Special Assessments	5,954	13,680	6,570	14,350	14,350
Permits & Licenses	5,856	12,500	12,500	12,500	12,500
Purchased Services Total	\$ 35,356,761	\$ 37,757,740	\$ 38,018,168	\$ 40,765,273	\$ 40,765,273

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal	-	5,500,000	5,500,000	6,410,000	6,410,000
Interest	1,997,142	1,870,000	1,870,000	2,280,000	2,280,000
Interest SBITAS	776	-	1,962	-	-
Amortization	(445,167)	(445,170)	(445,170)	(445,170)	(445,170)
Paying Agent Services	2,750	3,000	3,000	3,500	3,500
Depreciation	3,313,176	-	-	-	-
SBITA Amortization	28,743	-	41,471	-	-
Contingent Reserve	13,708,325	4,646,468	2,386,090	4,300,473	4,097,609
Debt Othr Financing Total	\$ 18,605,745	\$ 11,574,298	\$ 9,357,353	\$ 12,548,803	\$ 12,345,939
Inter Depart Charges					
ID Charge From GF	38,138	39,417	39,417	37,677	37,677
ID Charge From Attorney	-	2,524	2,524	3,106	3,106
ID Charge From Civil Rights	4,273	7,311	7,311	5,950	5,950
ID Charge From Finance	116,633	99,135	99,135	89,417	89,417
ID Charge From Human Resour	5,124	19,370	19,370	13,843	13,843
ID Charge From Information Te	28,374	60,534	60,534	64,225	64,225
ID Charge From Mayor	7,718	12,838	12,838	10,001	10,001
ID Charge from EAP	1,079	1,928	1,928	1,181	1,181
ID Charge From Engineering	86,451	71,729	71,729	81,652	81,652
ID Charge From Fleet Services	370,372	361,883	361,883	378,831	365,754
ID Charge From Landfill	58,213	70,000	70,000	70,000	70,000
ID Charge From Traffic Eng	4,030	4,156	4,156	13,509	4,156
ID Charge From Insurance	75,859	96,368	96,368	117,047	117,047
ID Charge From Workers Comp	35,357	37,637	37,637	32,498	32,498
ID Charge From Stormwater	288,753	300,000	300,000	300,000	300,000
ID Charge From Water	1,914,179	2,225,000	2,225,000	2,102,000	2,102,000
Inter Depart Charges Total	\$ 3,034,553	\$ 3,409,830	\$ 3,409,830	\$ 3,320,937	\$ 3,298,507
Inter Depart Billing					
ID Billing To Engineering	(103,240)	(100,000)	(100,000)	(100,000)	(100,000)
ID Billing To Landfill	(20,408)	(20,000)	(20,000)	(20,000)	(20,000)
ID Billing To Stormwater	(284,405)	(375,000)	(375,000)	(375,000)	(375,000)
Inter Depart Billing Total	\$ (408,053)	\$ (495,000)	\$ (495,000)	\$ (495,000)	\$ (495,000)
Transfer Out					
Transfer Out To Capital	316	1,037,200	1,037,200	1,000,000	1,000,000
Transfer Out To Water	164,298	-	-	-	-
Transfer Out Total	\$ 164,614	\$ 1,037,200	\$ 1,037,200	\$ 1,000,000	\$ 1,000,000

Sewer

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request	Executive		Amount
		FTEs	Amount	FTEs	Amount	FTEs	Amount
For all Engineering Division Agency positions (Engineering, Sewer Utility, Stormwater Utility, Landfill), please refer to the Engineering position page.							

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Stormwater Utility

Agency Overview

Agency Mission

The mission of the Stormwater Utility is to provide stormwater management services to the City of Madison with an equitable rate structure.

Agency Overview

The Agency is responsible for reducing flooding, improving the water quality of the lakes and waterways, and complying with the Wisconsin Pollutant Discharge Elimination System discharge permit. The goals of the agency include reducing the total suspended solids and total phosphorous within the City's stormwater runoff by working with neighboring municipalities, regulatory agencies, and public watershed organizations.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Stormwater Utility's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following services:

- Stormwater Engineering and Administration
- Stormwater Operations

2025 Budget Highlights

Agency-Wide Changes

- Anticipates a 2% rate increase (\$264,300) primarily due to increased staff salaries and street sweeping charges. The anticipated 2% rate increase will add approximately \$0.25 per month for the average customer. The average customer bill will be \$153.37 annually (\$12.78 monthly) up from \$150.36 (\$12.53 monthly) in 2024.
- The Stormwater Utility is a partner in the Madison Customer Assistance Program (MadCAP), and the goal of this program is to help reduce utility rates for residents with lower incomes. The Stormwater Utility will continue to draw awareness to this program in 2025 in hopes to reach as many eligible residents as possible.
- Beginning in 2025, Engineering Division agencies (Engineering, Landfill, Sewer Utility, Stormwater Utility) positions are reflected in the Engineering Division position page. The Engineering Division allocates employees across all four agencies. This change is designed to simplify position pages and better reflect how the Engineering Division allocates FTEs.

Service: Stormwater Engineering and Administration

- Reduces Consulting Services by \$407,100 due to the conclusion of watershed studies. These funds were allocated to the Stormwater Operations Service.
- Reflects a \$321,865 decrease in Principal and Interest due to lower borrowing in 2024.

Service: Stormwater Operations

- Increases Plant in Service Improvement Repair by \$390,000 for pond dredging. This increase is from reallocated funds within the Stormwater Engineering and Administration service.

Stormwater

Function:

Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Stormwater Utility	45,846,038	21,999,025	22,788,205	22,540,563	22,540,563
Total	\$ 45,846,038	\$ 21,999,025	\$ 22,788,205	\$ 22,540,563	\$ 22,540,563

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Stormwater Engineering And Adm	42,128,618	17,420,096	18,631,564	17,464,703	17,477,775
Stormwater Operations	3,717,420	4,578,928	4,156,641	5,075,860	5,062,789
Total	\$ 45,846,038	\$ 21,999,025	\$ 22,788,205	\$ 22,540,563	\$ 22,540,563

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(1,122,481)	-	-	(1,250)	(1,250)
Charges For Services	(20,094,631)	(20,881,985)	(21,021,647)	(21,116,298)	(21,116,298)
Licenses And Permits	(700)	(2,000)	(2,000)	(2,000)	(2,000)
Fine Forfeiture Asmt	(302,020)	(555,040)	(555,040)	(555,040)	(555,040)
Invest Other Contrib	(806,760)	(360,000)	(995,196)	(715,000)	(715,000)
Misc Revenue	(33,389)	-	(14,323)	(975)	(975)
Other Finance Source	(21,479,411)	(200,000)	(200,000)	(150,000)	(150,000)
Transfer In	(2,006,646)	-	-	-	-
Total	\$ (45,846,038)	\$ (21,999,025)	\$ (22,788,205)	\$ (22,540,563)	\$ (22,540,563)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	3,282,082	4,198,867	3,578,461	4,323,720	4,308,552
Benefits	1,488,703	1,622,748	1,518,607	1,690,895	1,738,333
Supplies	395,278	398,200	337,953	430,000	430,000
Purchased Services	2,508,071	2,886,428	2,742,633	2,882,546	2,882,546
Debt Othr Financing	37,556,631	11,026,512	12,744,282	11,221,424	11,195,399
Inter Depart Charges	1,040,953	1,254,071	1,254,071	1,216,978	1,210,733
Inter Depart Billing	(425,996)	(425,000)	(425,000)	(425,000)	(425,000)
Transfer Out	316	1,037,200	1,037,200	1,200,000	1,200,000
Total	\$ 45,846,038	\$ 21,999,025	\$ 22,788,205	\$ 22,540,563	\$ 22,540,563

Stormwater**Function:****Public Works***Service Overview***Service:** Stormwater Engineering And Adm*Service Description*

The Stormwater Utility Engineering and Admin service provides services for planning, design, review, construction, and maintenance of the City's storm system. The storm system includes 500-plus miles of storm sewer pipe and box culverts, 26,000+ inlets, 88 miles of open channels (both ditches and greenways), approximately 300 wet and dry detention ponds, and more than 600 biofiltration devices and raingardens. Additionally, the storm system includes a number of additional treatment devices such as catchbasins, screen structures, pervious pavement, pervious sidewalks, proprietary stormwater quality devices, and also includes land management practices for 1,300 acres of land. The Stormwater Utility is responsible for compliance with the Wisconsin Pollutant Discharge Elimination System discharge permit and enforcement of the technical aspects of the City's Municipal General Ordinance, Chapter 37.

Activities Performed by this Service

- Flood Mitigation & Resiliency: Watershed study management including data collection, modeling, development, and prioritization of engineering solutions.
- Green infrastructure design, construction, management, and community engagement.
- Utility Management & Administration: Plan, direct, and implement storm water infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Design: Planning, technical design, project management, and preparation of construction plans and specifications for replacement or rehabilitation of aging storm sewer infrastructure and implementation of flood mitigation solutions, including public engagement and outreach.
- Construction Inspection: Manage storm sewer construction of Public Works projects.
- GIS: Create and maintain stormwater infrastructure assets in GIS for asset and work order management and create and maintain data for stormwater billing, land management, green infrastructure tracking, permitting, analysis, public and internal web mapping applications and flood and water quality modeling.
- Permit Compliance: Manage and track the Stormwater Utility requirements for compliance with the WPDE/ MS4 permit and provide report and modeling efforts.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	42,128,618	17,420,096	18,631,564	17,464,703	17,477,775
Total	42,128,618	17,420,096	18,631,564	\$ 17,464,703	\$ 17,477,775

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(43,074,480)	(17,413,812)	(17,376,588)	(17,464,703)	(17,477,775)
Personnel	2,543,892	2,998,921	2,587,631	3,134,479	3,179,821
Non-Personnel	39,360,141	14,125,375	15,748,133	14,082,335	14,056,310
Agency Charges	224,585	295,801	295,801	247,889	241,644
Total	(945,862)	6,284	1,254,976	\$ -	\$ -

Stormwater

Function:

Public Works

*Service Overview***Service:** Stormwater Operations*Service Description*

This service is responsible for operating and maintaining Stormwater Utility system infrastructure of storm sewer system including 500-plus miles of storm sewer pipe and box culverts, more than 26,000 inlets, 88 miles of open channels (both ditches and greenways), approximately 300 wet and dry detention ponds, 600+ biofiltration devices and raingardens, and cleaning, sediment and pollutant removal from the various treatment structures such as catchbasins, screen structures, proprietary stormwater quality devices, and maintenance and land management practices for 1,300 acres of land.

Activities Performed by this Service

- Storm Sewer Cleaning: Scheduled pipe and structure cleaning to maintain existing system capacity and prevent sediment and embedded pollutants from reaching surface waters.
- New Construction, Upgrades, and Retrofits: Construct new stormwater infrastructure to address local drainage issues, and upgrade and retrofit existing infrastructure to improve water quality.
- Storm Sewer Repair: Pipe and structure repair to maintain existing system functionality and extend useful life.
- Greenway & Pond Maintenance and Repair: Vegetation maintenance, including mowing, tree removal, smallscale dredging, cleaning and repair, and post-storm debris removal.
- Land Management: Maintain vegetation within distributed green infrastructure system including ponds, greenways, bioretention basins, and raingardens.
- Inspection and Condition Assessment: Internal pipe and structure inspection and condition assessment, dry weather inspections, and pond depth surveys.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground stormwater utilities to prevent damage during excavation.
- Emergency Response: Respond to reports of flooding, spills, missing covers, and plugged inlets, and stock sandbag sites.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	-	-	-	-	-
Other-Expenditures	3,717,420	4,578,928	4,156,641	5,075,860	5,062,789
Total	3,717,420	4,578,928	4,156,641	\$ 5,075,860	\$ 5,062,789

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	(2,771,558)	(4,585,212)	(5,411,617)	(5,075,860)	(5,062,789)
Personnel	2,226,893	2,822,694	2,509,437	2,880,136	2,867,065
Non-Personnel	1,100,155	1,222,965	1,113,934	1,651,635	1,651,635
Agency Charges	390,373	533,270	533,270	544,089	544,089
Total	945,862	(6,284)	(1,254,976)	\$ -	\$ -

Stormwater

Function:

Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Capital	(199,249)	-	-	-	-
State Revenues Operating	(2,502)	-	-	(1,250)	(1,250)
State Revenues Capital	(305,730)	-	-	-	-
Other Unit Of Gov Revenues Ca	(615,000)	-	-	-	-
Intergov Revenues Total	\$ (1,122,481)	\$ -	\$ -	\$ (1,250)	\$ (1,250)
Charges For Services					
Engineering Services	(1,700)	(2,000)	(2,000)	(2,000)	(2,000)
Sale Of Recyclables	(4,569)	(4,500)	(7,002)	(4,500)	(4,500)
Reimbursement Of Expense	(275,813)	(150,000)	(150,000)	(150,000)	(150,000)
Utility Fee	(674,352)	-	-	-	-
Erosion Control Fee	(117,303)	(120,000)	(109,427)	(120,000)	(120,000)
Customer Credits	1,988,515	-	2,094,200	-	-
Stormwater Mgmt Fee	(87,516)	(120,000)	(60,083)	(90,000)	(90,000)
Stormwater Only	(1,331,919)	-	-	-	-
Residential	(2,047,427)	-	-	-	-
Commercial	(1,757,399)	-	-	-	-
Industrial	(65,933)	-	-	-	-
Public Authorities	(747,229)	-	-	-	-
Stormwater Charges	(14,971,987)	(20,485,485)	(22,787,335)	(20,749,798)	(20,749,798)
Charges For Services Total	\$ (20,094,631)	\$ (20,881,985)	\$ (21,021,647)	\$ (21,116,298)	\$ (21,116,298)
Licenses And Permits					
Street Opening Permits	(700)	(2,000)	(2,000)	(2,000)	(2,000)
Licenses And Permits Total	\$ (700)	\$ (2,000)	\$ (2,000)	\$ (2,000)	\$ (2,000)
Fine Forfeiture Asmt					
Spec Assessments Capital	(254,485)	(500,000)	(500,000)	(500,000)	(500,000)
Late Fees	(47,536)	(55,040)	(55,040)	(55,040)	(55,040)
Fine Forfeiture Asmt Total	\$ (302,020)	\$ (555,040)	\$ (555,040)	\$ (555,040)	\$ (555,040)
Invest Other Contrib					
Interest	(805,760)	(360,000)	(995,196)	(715,000)	(715,000)
Contributions & Donations	(1,000)	-	-	-	-
Invest Other Contrib Total	\$ (806,760)	\$ (360,000)	\$ (995,196)	\$ (715,000)	\$ (715,000)
Misc Revenue					
Awards and Damages	(32,414)	-	-	-	-
Easements	-	-	(13,900)	-	-
Lease Revenue	(975)	-	(422)	(975)	(975)
Miscellaneous Revenue	-	-	(1)	-	-
Misc Revenue Total	\$ (33,389)	\$ -	\$ (14,323)	\$ (975)	\$ (975)

Stormwater

Function: Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Other Finance Source					
Sale Of Assets	(106,875)	(200,000)	(200,000)	(150,000)	(150,000)
Trade In Allowance	(44,415)	-	-	-	-
(Gain) Loss On Sale Of Asset	405,628	-	-	-	-
Capital Contributions	(16,315,713)	-	-	-	-
Cap Contr Municipal	(5,418,035)	-	-	-	-
Other Finance Source Total	\$ (21,479,411)	\$ (200,000)	\$ (200,000)	\$ (150,000)	\$ (150,000)
Transfer In					
Transfer In From General	(11,445)	-	-	-	-
Transfer In From Grants	(46,172)	-	-	-	-
Transfer In From Impact Fees	(1,413,201)	-	-	-	-
Transfer In From Tax Incremen	(527,490)	-	-	-	-
Transfer In From Insurance	(8,338)	-	-	-	-
Transfer In Total	\$ (2,006,646)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	2,868,843	3,709,279	3,163,779	3,877,303	3,862,135
Pending Personnel	-	20,208	-	5,357	5,357
Premium Pay	13,100	6,920	10,040	13,100	13,100
Workers Compensation Wages	23,012	-	41,056	-	-
Compensated Absence	130,866	103,000	103,000	120,000	120,000
Hourly Wages	44,060	106,960	46,263	106,960	106,960
Overtime Wages Permanent	201,844	250,000	211,936	200,000	200,000
Overtime Wages Hourly	6	2,500	6	1,000	1,000
Election Officials Wages	350	-	2,380	-	-
Salaries Total	\$ 3,282,082	\$ 4,198,867	\$ 3,578,461	\$ 4,323,720	\$ 4,308,552

Stormwater

Function:

Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Comp Absence Escrow	22,446	50,000	39,441	50,000	50,000
Health Insurance Benefit	497,547	569,595	581,920	622,594	670,981
Wage Insurance Benefit	10,340	10,520	10,928	11,586	11,730
WRS	213,667	280,214	231,547	288,869	289,752
FICA Medicare Benefits	235,217	302,710	248,746	311,225	309,249
Licenses & Certifications	415	350	159	450	450
Post Employment Health Plans	8,768	9,359	5,864	6,171	6,171
Other Post Emplmnt Benefit	9,419	100,000	100,000	100,000	100,000
Pension Expense	490,884	300,000	300,000	300,000	300,000
Benefits Total	\$ 1,488,703	\$ 1,622,748	\$ 1,518,607	\$ 1,690,895	\$ 1,738,333

Supplies					
Office Supplies	2,666	5,000	3,186	5,000	5,000
Copy Printing Supplies	11,235	19,500	1,653	18,000	18,000
Furniture	-	1,000	1,000	1,000	1,000
Hardware Supplies	9,716	10,000	90	10,000	10,000
Software Lic & Supplies	989	5,000	5,000	5,000	5,000
Postage	65,482	69,900	72,030	79,900	79,900
Books & Subscriptions	29	500	500	500	500
Work Supplies	216,611	180,000	164,809	220,000	220,000
Safety Supplies	10,977	10,000	14,937	10,000	10,000
Uniform Clothing Supplies	6,307	4,500	6,328	6,300	6,300
Food And Beverage	217	500	466	500	500
Building Supplies	-	5,800	5,800	5,800	5,800
Landscaping Supplies	6,578	10,000	6,907	6,500	6,500
Trees Shrubs Plants	7,431	9,500	7,802	9,500	9,500
Fertilizers And Chemicals	983	-	1,032	-	-
Machinery And Equipment	66,014	12,000	14,346	12,000	12,000
Equipment Supplies	33,908	55,000	32,068	40,000	40,000
Contra Expense	(43,865)	-	-	-	-
Supplies Total	\$ 395,278	\$ 398,200	\$ 337,953	\$ 430,000	\$ 430,000

Stormwater

Function:

Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	5,889	9,281	6,183	5,090	5,090
Electricity	18,093	21,179	18,998	21,810	21,810
Water	11,669	17,397	12,252	12,960	12,960
Sewer	547	610	575	590	590
Stormwater	157,629	167,700	167,630	172,180	172,180
Telephone	726	990	746	1,278	1,278
Cellular Telephone	9,139	10,346	9,941	10,562	10,562
Building Improv Repair Maint	1,336	5,000	1,465	5,000	5,000
Waste Disposal	-	-	500	-	-
Facility Rental	300	300	374	300	300
Custodial Bldg Use Charges	22,774	19,456	21,322	19,456	19,456
Landfill	18,021	30,000	18,922	30,000	30,000
Grounds Improv Repair Maint	3,210	35,000	21,858	35,000	35,000
Landscaping	45,252	70,000	42,460	45,000	45,000
Equipment Mntc	11,405	15,000	11,073	15,000	15,000
System & Software Mntc	75,873	115,740	115,987	117,305	117,305
Vehicle Repair & Mntc	951	1,000	1,707	1,000	1,000
Rental Of Equipment	696	-	-	-	-
Plant In Service Mntc	234,072	10,000	10,000	400,000	400,000
Recruitment	1,252	1,500	1,500	1,500	1,500
Mileage	-	500	3	-	-
Conferences & Training	9,638	15,000	15,000	27,500	27,500
Memberships	22,362	23,475	23,475	25,395	25,395
Uniform Laundry	3,158	3,100	3,049	3,200	3,200
Audit Services	3,500	3,625	3,600	3,750	3,750
Credit Card Services	16	-	17	-	-
Delivery Freight Charges	284	550	550	550	550
Storage Services	941	660	261	660	660
Consulting Services	708,978	1,128,670	1,241,843	721,560	721,560
Advertising Services	1,189	1,500	2,496	1,500	1,500
Engineering Services	-	7,500	-	7,500	7,500
Inspection Services	557	280	94	560	560
Surveying Services	-	-	4,740	-	-
Locating Marking Services	9,421	10,000	9,296	10,000	10,000
Lab Services	1,092	6,500	6,500	3,000	3,000
Parking Towing Services	175	500	503	500	500
Program Services	5,566	42,000	14,240	42,000	42,000
Other Services & Expenses	709,870	797,150	700,934	811,600	811,600
Grants	1,378	15,000	16,908	15,000	15,000
Bad Debt Expense	1,214	50,000	50,000	50,000	50,000
Taxes & Special Assessments	383,369	217,420	153,130	231,740	231,740
Permits & Licenses	26,529	32,500	32,500	32,500	32,500
Purchased Services Total	\$ 2,508,071	\$ 2,886,428	\$ 2,742,633	\$ 2,882,546	\$ 2,882,546

Stormwater

Function:

Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal	-	7,335,079	7,335,079	7,135,000	7,087,015
Interest	1,381,393	1,599,116	1,599,116	1,500,000	1,525,315
Interest SBITAS	446	-	1,040	-	-
Depreciation	4,894,195	-	-	-	-
SBITA Amortization	27,498	-	34,506	-	-
Contingent Reserve	31,253,099	2,092,317	3,774,540	2,586,424	2,583,069
Debt Othr Financing Total	\$ 37,556,631	\$ 11,026,512	\$ 12,744,282	\$ 11,221,424	\$ 11,195,399
Inter Depart Charges					
ID Charge From GF	413	439	439	439	439
ID Charge From Attorney	341	6,855	6,855	6,093	6,093
ID Charge From Civil Rights	3,016	6,799	6,799	6,295	6,295
ID Charge From Finance	99,533	83,623	83,623	69,994	69,994
ID Charge From Human Resour	3,617	18,014	18,014	14,646	14,646
ID Charge From Information Te	25,796	50,983	50,983	61,159	61,159
ID Charge From Mayor	5,448	11,940	11,940	10,581	10,581
ID Charge from EAP	762	1,793	1,793	1,250	1,250
ID Charge From Engineering	55,648	51,031	51,031	56,134	56,134
ID Charge From Fleet Services	167,347	178,274	178,274	180,909	174,664
ID Charge From Landfill	18,008	30,000	30,000	30,000	30,000
ID Charge From Traffic Eng	4,842	4,246	4,246	4,246	4,246
ID Charge From Community De	143,245	163,710	163,710	163,710	163,710
ID Charge From Insurance	7,808	38,456	38,456	25,217	25,217
ID Charge From Workers Comp	14,666	14,908	14,908	12,305	12,305
ID Charge From Sewer	284,405	375,000	375,000	375,000	375,000
ID Charge From Water	206,058	218,000	218,000	199,000	199,000
Inter Depart Charges Total	\$ 1,040,953	\$ 1,254,071	\$ 1,254,071	\$ 1,216,978	\$ 1,210,733
Inter Depart Billing					
ID Billing To Engineering	(62,624)	(75,000)	(75,000)	(75,000)	(75,000)
ID Billing To Landfill	(9,905)	(10,000)	(10,000)	(10,000)	(10,000)
ID Billing To Sewer	(288,753)	(300,000)	(300,000)	(300,000)	(300,000)
ID Billing To Transit	(64,714)	(40,000)	(40,000)	(40,000)	(40,000)
Inter Depart Billing Total	\$ (425,996)	\$ (425,000)	\$ (425,000)	\$ (425,000)	\$ (425,000)
Transfer Out					
Transfer Out To Capital	316	1,037,200	1,037,200	1,200,000	1,200,000
Transfer Out Total	\$ 316	\$ 1,037,200	\$ 1,037,200	\$ 1,200,000	\$ 1,200,000

Stormwater

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request	Executive		
		FTEs	Amount	FTEs	Amount	FTEs	Amount
For all Engineering Division Agency positions (Engineering, Sewer Utility, Stormwater Utility, Landfill), please refer to the Engineering position page.							

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Streets Division

Agency Overview

Agency Mission

The mission of the Streets Division is to provide a clean, safe, welcoming atmosphere for the City of Madison residents, businesses, and guests by providing high quality, cost-effective, and essential public works services.

Agency Overview

The Agency is responsible for the City's recycling program, roadside clean up, snow and ice control, solid waste management, and street maintenance. The Agency's goal is to effectively provide these services for the City of Madison with an emphasis on customer service and reduced environmental impact.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Streets Division's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Forestry
- Recycling
- Roadside Cleanup
- Snow and Ice Control
- Solid Waste Management
- Street Repair and Maintenance
- Street Sweeping

The 2025 Executive Budget has been updated to the following services:

- Forestry
- Recycling
- Right of Way Maintenance
- Snow and Ice Control
- Solid Waste Management

2025 Budget Highlights

Service: Forestry (Including Urban Forestry Special Charge)

- Anticipates a 6.4% increase (\$452,500) in the Urban Forestry Special Charge (UFSC) due to increased personnel costs and inter-departmental charges from Fleet Service and the Water Utility. This reflects an average monthly charge of \$7.58 per residential customer (\$7.12 in 2024).

Service: Recycling (Including Resource Recovery Special Charge)

- Anticipates a 9.1% decrease (\$308,200) in the Resource Recovery Special Charge due to the City receiving payments from its recycling contract. This reflects an average monthly charge of \$3.56 per customer (\$3.95 in 2024).
- Adds 1.0 FTE SMO 1 for increased recycling collection needs as the City continues to grow (\$72,900).

Service: Right of Way Maintenance

- o New service in 2025 budget. Right of Way Maintenance consolidates the Roadside Cleanup, Street Repair and Maintenance, and Street Sweeping former services.
- o Budget maintains current activity levels.

Service: Snow and Ice Control

- o Budget maintains current activity levels.

Service: Solid Waste Management

- o Adds 1.0 FTE SMO 1 for increased trash collection needs as the City continues to grow (\$72,900).
- o Increases landfill tipping fees by \$51,000 (1.8%).

Streets

Function:

Public Works

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	27,314,587	27,567,351	28,233,944	29,008,295	28,858,578
Other Restricted	9,649,129	10,690,182	10,188,651	10,903,759	10,903,759
Stormwater Utility	3,912,027	4,393,583	3,989,306	4,558,642	4,544,490
Total	\$ 40,875,742	\$ 42,651,116	\$ 42,411,902	\$ 44,470,695	\$ 44,306,826

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Forestry				6,105,760	6,325,880
Recycling				11,402,069	11,313,895
Right Of Way Maintenance				7,706,134	7,747,096
Snow And Ice Control				8,641,341	8,588,159
Solid Waste Management				10,615,392	10,617,809
	\$ 40,875,742	\$ 42,651,116	\$ 42,411,902	\$ 44,470,695	\$ 44,306,826

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(10,400)	(5,000)	(5,000)	(5,000)	(5,000)
Charges For Services	(384,574)	(265,000)	(150,000)	(265,000)	(265,000)
Misc Revenue	(113,892)	(89,990)	(89,990)	(89,990)	(89,990)
Total	\$ (508,866)	\$ (359,990)	\$ (244,990)	\$ (359,990)	\$ (359,990)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	16,090,412	17,522,159	17,260,294	18,070,467	18,291,384
Benefits	6,143,654	6,312,966	6,351,474	6,450,764	6,498,006
Supplies	1,901,638	2,043,501	2,042,743	2,069,104	2,069,104
Purchased Services	4,103,855	4,772,216	4,642,116	4,645,812	4,645,812
Inter Depart Charges	12,918,251	12,370,264	12,370,264	13,604,539	13,172,510
Inter Depart Billing	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Transfer Out	236,798	-	-	-	-
Total	\$ 41,384,608	\$ 43,011,106	\$ 42,656,892	\$ 44,830,685	\$ 44,666,816

Streets**Function:****Public Works***Service Overview***Service:** Forestry*Service Description*

This service is responsible for all forestry activities associated with maintaining Madison’s urban forest. This service was new in 2020 and reflects transferring the Forestry team from the Parks Division to Streets and combining with the stump grubbing activities performed by Streets. The goal of the service is to maintain a vibrant and thriving urban forest.

Activities Performed by this Service

- Forestry operations: Maintain the City's urban canopy and care for street trees through activities including terrace tree planting, maintenance, storm clean-up, stump removal, and Emerald Ash Borer eradication.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				6,105,760	6,325,880
Total				\$ 6,105,760	\$ 6,325,880

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				4,613,888	4,864,642
Non-Personnel				394,176	394,176
Agency Charges				1,097,695	1,067,062
Total				\$ 6,105,760	\$ 6,325,880

Streets**Function:****Public Works***Service Overview***Service:** Recycling*Service Description*

This service is responsible for the City's recycling program. Specific functions of the service include: (1) bi-weekly curbside collection of recyclables, (2) curbside yard waste and leaf collection, (3) operating three City yard waste drop-off sites, and (4) curbside brush collection. The goal of this service is to collect recyclables and yard waste on a timely basis for City residents and promote processes that work towards achieving zero waste.

Activities Performed by this Service

- Recycling collection: Bi-weekly curbside recycling collection.
- Brush Collection: Curbside brush collection.
- Leaf/Yard Waste Collection: Spring and fall curbside collection (expense shared 50-50 with Stormwater).
- Drop Off Sites: Operation of three drop-off locations for residents to bring materials.
- Brush Processing: Brush processing at the Transfer Station.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				6,322,324	6,241,634
Other-Expenditures				5,079,745	5,072,261
Total				\$ 11,402,069	\$ 11,313,895

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(250,000)	(250,000)
Personnel				6,182,438	6,245,660
Non-Personnel				743,326	743,326
Agency Charges				4,726,305	4,574,909
Total				\$ 11,402,069	\$ 11,313,895

Streets**Function:****Public Works***Service Overview***Service:** Right Of Way Maintenance*Service Description*

The primary purpose of this service is to provide safe travel and maintained infrastructure throughout the City by providing minor street repairs as well as medians and Right-of-Ways free of vision hazards and accumulating debris.

Activities Performed by this Service

- Filling Potholes: Filling problematic potholes to maintain roadways and create safe roads for transportation.
- Sealcoating/Chip Sealing: Sealcoating unimproved streets on a rotating basis to maintain roadways and create safe roads for transportation.
- Hand Sweeping: Removing excess sand, salt, debris, and leaves from medians to prevent these contaminants from entering the water supply.
- Street Sweeping & Leaf Collection: Conduct street sweeping and leaf collection.
- Removal of Noxious Weeds: Remove weeds in violation of Madison General Ordinance 23.29 and Wisconsin State Statute 66.0517(3)(a).
- Eradication of Graffiti: Removal of graffiti from City, utility, and railroad property.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				3,429,239	3,410,976
Other-Expenditures				4,276,895	4,336,120
Total				\$ 7,706,134	\$ 7,747,096

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(5,000)	(5,000)
Personnel				5,296,474	5,402,268
Non-Personnel				375,037	375,037
Agency Charges				2,039,624	1,974,791
Total				\$ 7,706,134	\$ 7,747,096

Streets**Function:****Public Works***Service Overview***Service:** Snow And Ice Control*Service Description*

This service is responsible for the removal of snow and ice from all City streets and bicycle paths. The goal of the service is to maintain the desired response times for salting, sanding, and snow plowing through the Streets Division's use of 90 pieces of equipment and private contractors. This service provides community safety on the City's roadways and paths. The service budget funds staffing, contractors, supplies, and equipment costs for 5.5 general plow snow events of 3 inches or more.

Activities Performed by this Service

- **Plowing & Spreading:** Snow removal efforts during snow events, and salting, sanding, and brining streets.
- **Crosswalks:** Clearing crosswalks, sidewalks, and handicap-accessible areas.
- **Sand Barrels:** Placing sand strategically around the City for residents, including in piles in parks and sand barrels at intersections throughout the City.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				8,641,341	8,588,159
Other-Expenditures				-	-
Total				\$ 8,641,341	\$ 8,588,159

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				4,258,533	4,286,308
Non-Personnel				1,944,086	1,944,086
Agency Charges				2,438,722	2,357,765
Total				\$ 8,641,341	\$ 8,588,159

Streets**Function:****Public Works***Service Overview***Service:** Solid Waste Management*Service Description*

This service is responsible for the collection and disposal of solid waste materials. The goal of this service is to collect all City refuse in accordance with the scheduled pick-up days throughout the City.

Activities Performed by this Service

- Solid Waste Collection: Weekly refuse route service.
- Large Item Collection: Collect large items from the curbside to be disposed of properly.
- Transfer Station Operations: Sort refuse for hauling to the appropriate location.
- Transfer Station Hauling: Remove refuse from the transfer station and bring it to the appropriate final destination.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				10,615,392	10,617,809
Other-Expenditures				-	-
Total				\$ 10,615,392	\$ 10,617,809

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(104,990)	(104,990)
Personnel				4,169,898	4,276,525
Non-Personnel				3,258,291	3,258,291
Agency Charges				3,292,192	3,187,983
Total				\$ 10,615,392	\$ 10,617,809

Streets

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Local Revenues Operating	(400)	-	-	-	-
Other Unit Of Gov Revenues Oj	(10,000)	(5,000)	(5,000)	(5,000)	(5,000)
Intergov Revenues Total	\$ (10,400)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)

Charges For Services					
Miscellaneous Chrgs For Servic	(5,777)	-	-	-	-
Appliance Collection	(181,535)	-	-	-	-
Refuse Collection	(174,757)	(260,000)	(145,000)	(260,000)	(260,000)
Graffiti Removal	(16,940)	(5,000)	(5,000)	(5,000)	(5,000)
Reimbursement Of Expense	(5,565)	-	-	-	-
Charges For Services Total	\$ (384,574)	\$ (265,000)	\$ (150,000)	\$ (265,000)	\$ (265,000)

Misc Revenue					
Miscellaneous Revenue	(113,892)	(89,990)	(89,990)	(89,990)	(89,990)
Misc Revenue Total	\$ (113,892)	\$ (89,990)	\$ (89,990)	\$ (89,990)	\$ (89,990)

Salaries					
Permanent Wages	8,630,200	9,790,499	9,270,769	10,160,449	10,106,506
Salary Savings	-	(570,072)	-	(588,081)	(593,401)
Pending Personnel	-	19,707	19,707	3,128	76,055
Premium Pay	72,726	85,000	85,000	85,000	85,000
Workers Compensation Wages	28,493	-	-	-	-
Compensated Absence	139,505	89,781	89,781	89,781	89,781
Hourly Wages	154,271	130,793	130,793	130,793	130,793
Overtime Wages Permanent	449,140	542,399	542,399	542,399	542,399
Overtime Wages Hourly	9,905	-	-	-	-
Election Officials Wages	487	-	-	-	-
Budget Efficiencies	-	(278,113)	-	(294,680)	(294,680)
Salaries Total	\$ 9,484,727	\$ 9,809,993	\$ 10,138,449	\$ 10,128,789	\$ 10,142,454

Benefits					
Comp Absence Escrow	179,577	-	-	-	-
Health Insurance Benefit	1,955,279	1,997,488	2,078,676	2,052,643	2,212,712
Wage Insurance Benefit	34,279	33,003	35,786	31,687	31,437
WRS	632,560	675,544	727,307	701,082	702,417
FICA Medicare Benefits	697,273	743,347	781,801	771,171	764,691
Licenses & Certifications	1,454	-	-	-	-
Post Employment Health Plans	168,391	188,508	197,556	207,479	207,479
Benefits Total	\$ 3,668,814	\$ 3,637,890	\$ 3,821,127	\$ 3,764,063	\$ 3,918,736

Streets

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	14,062	7,500	7,500	7,500	7,500
Copy Printing Supplies	26,268	15,000	15,000	15,000	15,000
Furniture	-	2,000	2,000	2,000	2,000
Hardware Supplies	4,086	3,000	3,000	3,000	3,000
Software Lic & Supplies	53	-	-	-	-
Postage	7,486	5,000	5,000	5,000	5,000
Work Supplies	345,807	247,000	247,000	247,000	247,000
Asphalt Repair Materials	48,363	55,000	55,000	55,000	55,000
Janitorial Supplies	11,472	15,000	15,000	15,000	15,000
Medical Supplies	271	1,775	1,775	1,775	1,775
Safety Supplies	27,233	15,000	15,000	15,000	15,000
Snow Removal Supplies	660,375	1,022,000	1,022,000	1,032,103	1,032,103
Uniform Clothing Supplies	30,232	25,000	25,000	25,000	25,000
Building Supplies	12,069	10,000	10,000	10,000	10,000
Equipment Supplies	121,285	30,000	30,000	30,000	30,000
Supplies Total	\$ 1,309,059	\$ 1,453,275	\$ 1,453,275	\$ 1,463,378	\$ 1,463,378

Purchased Services

Natural Gas	91,851	93,899	93,899	107,983	107,983
Electricity	120,040	86,758	86,758	91,096	91,096
Water	68,056	72,360	72,360	72,360	72,360
Stormwater	11,300	10,000	10,000	10,000	10,000
Telephone	7,705	6,839	6,839	6,839	6,839
Cellular Telephone	9,009	10,000	10,000	10,000	10,000
Systems Comm Internet	-	5,000	5,000	5,000	5,000
Building Improv Repair Maint	67,888	32,000	40,900	32,000	32,000
Waste Disposal	96,276	99,165	99,165	104,574	104,574
Pest Control	1,987	2,500	2,500	2,500	2,500
Elevator Repair	2,969	-	-	-	-
Landfill	2,601,751	2,903,491	2,903,491	2,954,505	2,954,505
Resource Recovery	155,491	26,500	36,500	26,500	26,500
Grounds Improv Repair Maint	1,447	-	-	-	-
Snow Removal	453,097	561,500	561,500	578,500	578,500
Equipment Mntc	86,013	24,100	45,100	24,100	24,100
System & Software Mntc	1,217	-	-	-	-
Street Mntc	7,592	-	-	-	-
Recruitment	357	-	-	-	-
Conferences & Training	8,249	6,000	6,000	6,000	6,000
Memberships	215	-	-	-	-
Uniform Laundry	7,322	7,500	7,500	7,500	7,500
Consulting Services	3,350	6,000	6,000	27,150	27,150
Advertising Services	17,662	5,000	5,000	5,000	5,000
Printing Services	1,846	-	-	-	-
Program Services	2,136	-	-	-	-
Other Services & Expenses	30,601	59,116	59,116	59,116	59,116
Permits & Licenses	9,376	7,500	7,500	7,500	7,500
Purchased Services Total	\$ 3,864,803	\$ 4,025,227	\$ 4,065,127	\$ 4,138,223	\$ 4,138,223

Streets

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Engineering	48,259	55,153	55,153	60,668	60,668
ID Charge From Fleet Services	8,717,699	8,313,283	8,313,283	9,162,243	8,844,187
ID Charge From Traffic Eng	48,565	38,874	38,874	38,874	38,874
ID Charge From Insurance	272,245	229,154	229,154	304,453	304,453
ID Charge From Workers Comp	417,321	374,492	374,492	317,594	317,594
ID Charge From Water	1,960	-	-	-	-
Inter Depart Charges Total	\$ 9,506,050	\$ 9,010,956	\$ 9,010,956	\$ 9,883,832	\$ 9,565,777
Inter Depart Billing					
ID Billing To Monona Terrace	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Inter Depart Billing Total	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (10,000)

Streets

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	1.00	75,539	1.00	78,299	1.00	78,299
ADMIN CLK 1-20	20	2.00	119,234	2.00	123,590	2.00	123,590
ARBORIST 1-16	16	18.00	1,220,888	18.00	1,286,694	18.00	1,286,694
ARBORIST 2-16	16	8.00	612,035	8.00	656,951	8.00	656,951
ASST STREETS SUPER-18	18	1.00	121,904	1.00	132,167	1.00	132,167
CITY FORESTER-18	18	1.00	109,027	1.00	118,007	1.00	118,007
EQPT OPR 3-16	16	3.00	232,657	3.00	241,159	3.00	241,159
FORESTRY OPR SUPV-18	18	1.00	75,975	1.00	102,796	1.00	102,796
FORESTRY SPEC-16	16	3.00	232,834	3.00	243,647	3.00	243,647
GIS SPECIALIST 3-18	18	0.00	-	1.00	108,901	1.00	108,901
MAINT MECH 1-15	15	2.00	156,819	2.00	163,291	2.00	163,291
MAINT/REPR COORD-18	18	2.00	192,179	2.00	176,069	2.00	176,069
OPERATING ASST-15	15	1.00	82,261	1.00	86,042	1.00	86,042
OPERATING MAINT WKR-15	15	6.00	450,908	6.00	450,911	6.00	450,911
OPERATIONS CLERK-16	16	2.00	122,323	2.00	132,577	2.00	132,577
PLAN GIS SPECIALIST-18	18	1.00	97,477	0.00	-	0.00	-
PROCESS PLANT SUPV-18	18	1.00	100,975	1.00	104,665	1.00	104,665
PROGRAM ASST 1-20	20	1.00	66,394	1.00	68,820	1.00	68,820
PUB WKS FORE 1-18	18	1.00	79,297	0.00	-	0.00	-
PUB WKS FORE 2-18	18	3.00	254,406	4.00	358,234	4.00	358,234
PUB WKS GEN SUPV-18	18	2.00	220,036	2.00	229,103	2.00	229,103
PUB WKS LABORER-15	15	10.00	466,374	10.00	544,250	10.00	544,250
SMO 1-15	15	93.00	5,872,143	93.00	6,044,797	95.00	6,190,651
SMO 2-15	15	27.00	1,813,068	27.00	1,889,962	27.00	1,889,962
SMO 3-15	15	30.00	2,228,995	30.00	2,336,206	30.00	2,336,206
SSMW 1-15	15	4.00	214,846	4.00	230,106	4.00	230,106
SSMW 2-15	15	6.00	411,132	6.00	431,478	6.00	431,478
STREETS GEN SUPV-18	18	6.00	567,328	6.00	575,821	6.00	575,821
STREETS OPER LEADWORKER-15	15	4.00	255,965	4.00	324,015	4.00	324,015
STREETS SUPT-21	21	1.00	194,605	1.00	201,716	1.00	201,716
STS OPER ANAL-18	18	1.00	105,062	1.00	108,901	1.00	108,901
STS/PW SIC-18	18	1.00	107,044	1.00	110,956	1.00	110,956
TREE TRIMMER FORE-18	18	2.00	176,253	2.00	183,512	2.00	183,512
		245.00	\$17,035,982	245.00	\$17,843,645	247.00	\$17,989,499

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Water Utility

Agency Overview

Agency Mission

The mission of the Madison Water Utility is to provide the essential supply of water for consumption and fire protection via quality service and price, for present and future generations.

Agency Overview

The Agency seeks to maintain the City's water utility network by replacing and rehabilitating new and existing infrastructure. The goal of the Water Utility is to supply high quality water for consumption and fire protection at a reasonable cost, while conserving and protecting our ground water resources for present and future generations. The Utility operates as a business regulated by the Wisconsin Public Service Commission, which establishes rates and rules of service.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. The Water Utility's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Water Customer Service
- Water Engineering
- Water Finance and Admin
- Water Operations & Maintenance
- Water Quality

The 2025 Executive Budget has been updated to the following services:

- Water Communications and Outreach
- Water Customer Service
- Water Engineering
- Water Finance and Admin
- Water Operations & Maintenance
- Water Quality
- Water Supply

2025 Budget Highlights

Agency-Wide Changes

- Recreate an Admin Clerk 1-20 as a Data Analyst 3 18-10 (\$32,400 increase).
- Recreate a Maintenance Worker 16-11 as a Cross Control Inspector 16-16 (\$9,800 increase).

Service: Water Communications and Outreach

- New service in 2025 budget. Water Communications and Outreach was previously a portion of the budget in Water Customer Service.
- Budget maintains current activity levels.

Service: Water Customer Service

- o Increase supplies by \$64,600 for increased postage costs (\$76,400) offset by minor decrease in other supplies lines (\$11,800).
- o Decrease Purchased Services by \$388,600. Major changes include a decrease of \$200,200 in consulting services, \$155,000 in bank services, \$84,000 in other services and expenses, and an increase of \$55,000 in credit card service fees. \$43,100 of the decrease in purchased services was used to establish purchased services budget in the Water Communications and Outreach service.

Service: Water Engineering

- o Increase supplies by \$41,400 for expected computer and hardware needs.
- o Increase purchased services by \$788,600 largely due to the creation of tank painting costs. Tank painting is not an eligible capital expense. The large increase in 2025 is intended to establish a base budget for the activity to reduce large fluctuations in future operating budgets.
- o Increase transfer out to capital by \$6.2 million. This is the expected amount of Water Utility capital projects expected to be funded by reserves.

Service: Water Finance and Admin

- o Increase purchased services by \$74,000 for increased consulting expenses for the Water Utility's new rate case with the Public Service Commission (PSC) expected to be filed in late 2024 and continue in 2025.
- o Increase debt service costs by \$506,600 due to increased principal and interest payments.

Service: Water Operations & Maintenance

- o A portion of the activities under Water Operations & Maintenance were reallocated to a newly created Water Supply service. The following reductions in supplies and purchased services were reallocated to the new service.
- o Decrease supplies by \$352,200. Major changes include a decrease in fertilizers and chemicals (\$205,000), equipment supplies (\$61,900), lab and photo supplies (\$25,100), software licenses and supplies (\$22,400), and hardware supplies (\$20,400) offset by minor changes in other supplies objects.
- o Decrease purchased services by \$2.6 million. Major changes include a decrease in electricity (\$2.4 million), storm/sewer/natural gas costs (\$80,000), consulting services (\$15,000), permits and licenses (\$14,800), and conferences and training (\$14,100) offset by minor changes in other supplies objects.

Service: Water Quality

- o Increase supplies by \$214,800 for well maintenance to maintain water quality.
- o Increase purchased services by \$125,300 for a consultant contract for testing unit wells.

Service: Water Supply

- o New service in 2025 budget. Water Supply was previously a portion of the budget in the Water Operations & Maintenance service.
- o Budget maintains current activity levels.

WaterFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Water Utility	65,823,033	58,580,500	56,034,957	60,796,144	61,689,819
Total	\$ 65,823,033	\$ 58,580,500	\$ 56,034,957	\$ 60,796,144	\$ 61,689,819

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Water Communications And Outre				282,680	285,269
Water Customer Service				3,104,126	3,077,498
Water Engineering	<i>Service history not shown due to Results Madison service restructure. Services listed here will take effect January 1, 2025.</i>			14,896,520	14,832,082
Water Finance And Admin				25,911,168	26,768,114
Water Operations & Maintenance				10,257,706	10,168,122
Water Quality				1,534,964	1,626,147
Water Supply				4,808,981	4,932,586
	\$ 65,823,033	\$ 58,580,500	\$ 56,034,957	\$ 60,796,144	\$ 61,689,819

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(56,795,541)	(56,974,500)	(54,072,832)	(56,693,144)	(56,693,144)
Fine Forfeiture Asmt	(347,301)	(230,000)	(202,126)	(293,000)	(293,000)
Invest Other Contrib	(2,381,196)	(860,000)	(1,200,000)	(1,090,000)	(1,090,000)
Misc Revenue	(979,237)	(516,000)	(560,000)	(920,000)	(920,000)
Other Finance Source	(5,185,808)	-	-	(1,800,000)	(2,693,674)
Transfer In	(133,950)	-	-	-	-
Total	\$ (65,823,033)	\$ (58,580,500)	\$ (56,034,957)	\$ (60,796,144)	\$ (61,689,819)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	9,530,736	10,519,597	10,145,742	11,162,029	11,132,117
Benefits	4,066,547	3,458,559	3,470,345	3,514,577	3,667,171
Supplies	1,960,732	2,620,622	2,429,269	3,032,174	3,032,174
Purchased Services	4,879,148	6,475,651	6,129,211	7,497,055	7,497,055
Debt Othr Financing	40,329,084	25,436,971	23,975,806	18,624,727	19,395,918
Inter Depart Charges	1,091,460	1,219,843	1,219,843	1,445,583	1,445,384
Inter Depart Billing	(2,674,044)	(2,550,742)	(2,735,258)	(2,110,000)	(2,110,000)
Transfer Out	6,639,371	11,400,000	11,400,000	17,630,000	17,630,000
Total	\$ 65,823,033	\$ 58,580,500	\$ 56,034,957	\$ 60,796,144	\$ 61,689,819

Water**Function:****Public Works***Service Overview***Service:** Water Communications And Outreach*Service Description*

This service works collaboratively with Billing, Customer Service, and Meter Operations to conduct the Water Utility’s communication and community outreach pertaining to conservation and sustainability education, media relations, external and interdepartmental communication, and promotion of the Utility’s various programs and conservation initiatives. The Communications Department also develops Madison Water Utility’s evolving crisis communication in addition to other strategic communication plans. Water Utility’s outreach program includes Home Water Conservation, Water Wagon, Toilet Rebate, and Madison Customer Assistance Program (MadCAP).

Activities Performed by this Service

- Inform, engage, and educate the community (including staff) about the Utility’s sustainability and conservation efforts, programs, construction projects, and general utility operations through a variety of outreach methods.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				282,680	285,269
Total				\$ 282,680	\$ 285,269

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(20,000)	(20,000)
Personnel				225,540	228,129
Non-Personnel				57,140	57,140
Agency Charges				-	-
Total				\$ 262,680	\$ 265,269

Water**Function:****Public Works***Service Overview***Service:** Water Customer Service*Service Description*

This service provides customer service and meter operations for 80,000 active municipal service accounts. This service also ensures accurate water consumption billing along with sewer, stormwater, landfill, urban forestry, and resource recovery.

Activities Performed by this Service

- **Customer Billing:** Manage meter reading and customer billing data to provide monthly billing to 80,000 accounts.
- **Manage Customer Inquiries:** Conduct inquiries into customer accounts to address billing questions from ratepayers. This can be over the phone, by email, or in person.
- Provide final billings to title companies.
- Handle payment processing and adjustments to accounts.
- **Meter Installation & Inspection:** Conduct on-site visits to customer properties to install, inspect, and replace customer meters to enable accurate consumption readings and provide reliable billing.
- Provide meter testing, repair, refurbishment, and non-standard meter reading.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				3,104,126	3,077,498
Total				\$ 3,104,126	\$ 3,077,498

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,912,750	1,886,122
Non-Personnel				1,191,376	1,191,376
Agency Charges				-	-
Total				\$ 3,104,126	\$ 3,077,498

Water**Function:****Public Works***Service Overview***Service:** Water Engineering*Service Description*

This service provides technical support, mapping, long-term planning, and direction to the Water Utility capital improvement and infrastructure renewal program. The goal of this service is to use Asset Management and Master Plan technology to meet and maintain levels of service to customers.

Activities Performed by this Service

- Infrastructure Planning & Design: Develop infrastructure necessary to provide the Utility’s desired level of service.
- Construction Project Management & Regulatory Compliance: Monitor shared construction projects to determine specification requirements associated with the Utility’s infrastructure and maintain compliance with federal, state, and local regulations.
- GIS & Asset Management: Map systems infrastructure and monitor conditions of Water Utility’s system assets for planning and maintenance purposes.
- Construction Inspection & Field Surveying: Monitor compliance with internal and contractor specifications to ensure facilities and systems are adequately constructed.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				14,896,520	14,832,082
Total				\$ 14,896,520	\$ 14,832,082

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				2,144,670	2,080,232
Non-Personnel				12,751,850	12,751,850
Agency Charges				-	-
Total				\$ 14,896,520	\$ 14,832,082

Water**Function:****Public Works***Service Overview***Service:** Water Finance And Admin*Service Description*

This service is responsible for financial services including general accounting, financial reporting, regulatory reporting / compliance, budgeting, debt management and utility-rate management. The goal of this service is to provide accurate, reliable and transparent financial information to internal and external stakeholders while managing utility rates.

Activities Performed by this Service

- Processing Transactions: Complete daily invoice, payroll, reconciliation, approval, and other transactional processes.
- Financial Closing: Process all activity related to monthly closing activities including reconciliations, coordination with Finance, and data preparation.
- Statement & Report Preparation: Creation of monthly, quarterly, and annual financial reports for use in decision-making, analysis, and presentation to the Water Board.
- Budgeting & Finance: Manage finances of the Water Utility, including establishing and maintaining funding and spending targets, and analysis and completion of rate studies with the Public Service Commission.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				25,911,168	26,768,114
Total				\$ 25,911,168	\$ 26,768,114

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(60,776,144)	(61,669,819)
Personnel				1,094,696	1,180,452
Non-Personnel				25,505,637	26,276,828
Agency Charges				(689,165)	(689,165)
Total				\$ (34,864,976)	\$ (34,901,704)

Water**Function:****Public Works***Service Overview***Service:** Water Operations & Maintenance*Service Description*

This service provides the maintenance, repair, and replacement of the water distribution system, as well as the maintenance, repair, and replacement of deep wells, booster stations, and facilities/properties. The goal of this service is to maintain and upgrade the water supply system to insure customers are provided with an adequate quantity of high quality water for consumption and fire protection.

Activities Performed by this Service

- Water Main & Pipe Maintenance: Repair and replace distribution facilities that allow the Utility to provide a high level of service with minimal service interruption.
- Equipment & Facility Maintenance: Repair and replace operational equipment that allows supply facilities to operate efficiently and timely.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				10,257,706	10,168,122
Total				\$ 10,257,706	\$ 10,168,122

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				7,004,836	6,915,450
Non-Personnel				3,228,123	3,228,123
Agency Charges				24,748	24,549
Total				\$ 10,257,706	\$ 10,168,122

Water**Function:****Public Works***Service Overview***Service:** Water Quality*Service Description*

This service provides field testing, routine and specialty water sample collection, laboratory results interpretation, and long-term trend analysis for a variety of potential chemical and biological contaminants in drinking water. The goal of the service is to ensure delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act. This service also oversees compliance monitoring, wellhead protection, private well permitting and abandonment, and cross connection control.

Activities Performed by this Service

- Water Quality Regulation Objectives: Monitor and determine compliance with federal, state, and internal water quality requirements.
- Water Quality Scheduling: Manage sampling and monitoring techniques at all water utility infrastructure assets.
- Well Operation Permits & Private Plumbing Inspections: Manage, inspect, and maintain quality at non-utility assets connected to the Utility's distribution system.
- Long-Term Planning: Identify current and potential sources of contamination and determine resources necessary to mitigate those sources.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				1,534,964	1,626,147
Total				\$ 1,534,964	\$ 1,626,147

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				868,414	959,597
Non-Personnel				666,550	666,550
Agency Charges				-	-
Total				\$ 1,534,964	\$ 1,626,147

Water**Function:****Public Works***Service Overview***Service:** Water Supply*Service Description*

This service provides the operation and monitoring of wells, booster stations and reservoirs, and supplying fire protection. The goal of this service is to operate and monitor the water supply system to ensure customers are provided with an adequate quantity of high-quality water for consumption and fire protection.

Activities Performed by this Service

- Operation and Monitoring of Wells, Booster Stations and Reservoirs & Supplying Fire Protection: Manage infrastructure that draws water from its source and distributes it timely and efficiently throughout the distribution system.
- Water Testing & Treatment: Treat raw water from its source and test it to monitor that a quality product enters the distribution system before delivery to the community.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				4,808,981	4,932,586
Total				\$ 4,808,981	\$ 4,932,586

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,425,701	1,549,306
Non-Personnel				3,383,280	3,383,280
Agency Charges				-	-
Total				\$ 4,808,981	\$ 4,932,586

Water

Function: Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(139,700)	(172,000)	(163,000)	(164,000)	(164,000)
Facility Rental	(79,901)	(290,000)	(290,000)	(80,000)	(80,000)
Development Fees	(393,478)	-	-	-	-
Metered Revenue	(13,979,239)	(13,900,000)	(14,060,681)	(13,987,144)	(13,987,144)
Residential	(24,058,208)	(24,205,000)	(23,500,000)	(24,200,000)	(24,200,000)
Commercial	(9,308,066)	(9,410,000)	(8,224,023)	(9,350,000)	(9,350,000)
Industrial	(1,091,754)	(1,180,000)	(1,036,462)	(1,100,000)	(1,100,000)
Public Authorities	(7,021,181)	(7,076,000)	(6,175,401)	(7,080,000)	(7,080,000)
Fire Ems Protection	(123,694)	(127,000)	(110,000)	(125,000)	(125,000)
Wholesale Water	(600,320)	(614,500)	(513,265)	(607,000)	(607,000)
Charges For Services Total	\$ (56,795,541)	\$ (56,974,500)	\$ (54,072,832)	\$ (56,693,144)	\$ (56,693,144)
Fine Forfeiture Asmt					
Spec Assessments Service	(51,347)	(34,000)	(38,000)	(42,000)	(42,000)
Late Fees	(286,079)	(185,000)	(153,126)	(240,000)	(240,000)
NSF Fees	(9,875)	(11,000)	(11,000)	(11,000)	(11,000)
Fine Forfeiture Asmt Total	\$ (347,301)	\$ (230,000)	\$ (202,126)	\$ (293,000)	\$ (293,000)
Invest Other Contrib					
Interest	(1,789,559)	(860,000)	(1,200,000)	(1,000,000)	(1,000,000)
Net (Increase) Decr FMV Invest	(513,317)	-	-	-	-
Interest on Leases	(78,321)	-	-	(70,000)	(70,000)
Contributions & Donations	-	-	-	(20,000)	(20,000)
Invest Other Contrib Total	\$ (2,381,196)	\$ (860,000)	\$ (1,200,000)	\$ (1,090,000)	\$ (1,090,000)
Misc Revenue					
Lease Revenue	(318,631)	-	-	(320,000)	(320,000)
Miscellaneous Revenue	(660,606)	(516,000)	(560,000)	(600,000)	(600,000)
Misc Revenue Total	\$ (979,237)	\$ (516,000)	\$ (560,000)	\$ (920,000)	\$ (920,000)
Other Finance Source					
Sale Of Assets	(383)	-	-	-	-
(Gain) Loss On Sale Of Asset	(795,263)	-	-	-	-
Capital Contributions	(4,390,162)	-	-	-	-
Fund Balance Applied	-	-	-	(1,800,000)	(2,693,674)
Other Finance Source Total	\$ (5,185,808)	\$ -	\$ -	\$ (1,800,000)	\$ (2,693,674)
Transfer In					
Transfer In From General	(133,907)	-	-	-	-
Transfer In From Grants	(43)	-	-	-	-
Transfer In Total	\$ (133,950)	\$ -	\$ -	\$ -	\$ -

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	8,738,651	9,909,875	9,257,841	10,522,255	10,492,343
Salary Savings	-	(392,837)	-	(420,890)	(420,890)
Pending Personnel	-	45,373	-	42,201	42,201
Premium Pay	40,605	37,787	39,886	42,563	42,563
Workers Compensation Wages	6,530	30,000	15,500	30,000	30,000
Compensated Absence	230,006	200,000	222,321	200,000	200,000
Hourly Wages	57,136	193,000	110,395	215,500	215,500
Overtime Wages Permanent	457,535	490,500	499,800	524,500	524,500
Overtime Wages Hourly	210	5,000	-	5,000	5,000
Election Officials Wages	63	900	-	900	900
Salaries Total	\$ 9,530,736	\$ 10,519,597	\$ 10,145,742	\$ 11,162,029	\$ 11,132,117
Benefits					
Comp Absence Escrow	100,480	171,115	152,000	171,115	171,115
Unemployment Benefits	3,606	-	8,000	-	-
Health Insurance Benefit	1,720,630	1,751,253	1,755,869	1,711,294	1,865,596
Wage Insurance Benefit	31,192	26,305	29,603	27,349	26,981
IATSE Health Benefit	715	-	-	-	-
WRS	665,203	687,881	693,999	726,036	729,220
FICA Medicare Benefits	727,750	739,038	744,126	781,248	776,724
Licenses & Certifications	316	500	300	5,900	5,900
Post Employment Health Plans	78,539	82,466	86,448	91,635	91,635
Other Post Emplmnt Benefit	(39,601)	-	-	-	-
Pension Expense	777,715	-	-	-	-
Benefits Total	\$ 4,066,547	\$ 3,458,559	\$ 3,470,345	\$ 3,514,577	\$ 3,667,171

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Supplies					
Office Supplies	12,414	15,650	12,000	14,734	14,734
Copy Printing Supplies	4,567	5,300	5,000	5,300	5,300
Furniture	13,846	16,500	18,800	11,600	11,600
Hardware Supplies	94,465	100,850	88,624	124,484	124,484
Software Lic & Supplies	49,019	89,600	56,000	107,580	107,580
Postage	404,967	325,700	414,396	404,663	404,663
Program Supplies	1,072	10,000	8,000	10,000	10,000
Books & Subscriptions	357	6,400	432	2,540	2,540
Work Supplies	775,422	726,000	763,249	761,550	761,550
Asphalt Repair Materials	86,507	150,000	110,000	140,000	140,000
Janitorial Supplies	16,797	29,950	20,000	30,255	30,255
Lab And Photo Supplies	23,358	47,100	25,000	45,100	45,100
Safety Supplies	60,375	48,200	47,000	59,300	59,300
Snow Removal Supplies	-	3,200	1,000	2,090	2,090
Uniform Clothing Supplies	18,211	20,700	15,500	23,200	23,200
Food And Beverage	2,786	4,200	3,600	4,350	4,350
Building	-	2,000	1,500	1,900	1,900
Building Supplies	9,641	15,472	24,000	15,130	15,130
Electrical Supplies	22,629	38,500	32,886	46,700	46,700
HVAC Supplies	15,465	27,600	18,900	25,040	25,040
Plumbing Supplies	15,476	18,300	16,350	19,200	19,200
Landscaping Supplies	6,209	7,000	6,250	11,220	11,220
Fertilizers And Chemicals	204,851	207,800	170,008	232,600	232,600
Machinery And Equipment	48,013	10,000	28,000	55,000	55,000
Equipment Supplies	295,687	332,600	264,982	517,138	517,138
Tires	31,627	38,000	33,000	40,000	40,000
Gasoline	131,970	165,000	160,000	165,000	165,000
Diesel	78,913	137,000	100,000	135,000	135,000
Oil	6,494	12,500	7,000	12,000	12,000
Lubricants	2,293	4,500	2,000	4,500	4,500
Inventory	(24,209)	5,000	(24,209)	5,000	5,000
Contra Clearing	-	-	-	-	-
Contra Exp All Equip	(46,756)	-	-	-	-
Contra Exp All Stores	(41,331)	-	-	-	-
Contra Expense Al Lbr Brd	(107,908)	-	-	-	-
Contra Exp All Pr Bene	(117,056)	-	-	-	-
Contra Expense All Pr Tax	(44,389)	-	-	-	-
Contra Exp All Tools	(30,763)	-	-	-	-
Contra Expense	(60,287)	-	-	-	-
Supplies Total	\$ 1,960,732	\$ 2,620,622	\$ 2,429,269	\$ 3,032,174	\$ 3,032,174

Water

Function: Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	64,911	107,200	69,300	108,280	108,280
Electricity	2,681,233	2,594,500	2,446,500	2,885,500	2,885,500
Sewer	68,606	35,100	41,200	72,650	72,650
Stormwater	30,781	39,900	30,250	36,480	36,480
Telephone	5,441	18,150	7,000	15,560	15,560
Cellular Telephone	17,540	20,300	17,990	21,800	21,800
Television	2,007	3,500	2,007	3,500	3,500
Building Improv Repair Maint	66,514	65,500	857,765	863,650	863,650
Waste Disposal	-	1,000	-	1,000	1,000
Fire Protection	-	2,000	-	2,000	2,000
Pest Control	8,785	4,900	4,800	5,290	5,290
Elevator Repair	7,950	5,800	6,200	8,600	8,600
Landfill	1,276	4,920	1,540	3,738	3,738
Process Fees Recyclables	-	1,000	500	500	500
Grounds Improv Repair Maint	-	5,000	2,000	5,000	5,000
Office Equipment Repair	-	500	-	500	500
Comm Device Mntc	-	1,000	-	1,000	1,000
Equipment Mntc	58,443	68,100	57,750	65,900	65,900
System & Software Mntc	193,551	524,500	427,910	502,300	502,300
Vehicle Repair & Mntc	39,439	41,000	74,000	55,000	55,000
Rental Of Equipment	7,103	28,650	8,450	28,255	28,255
Street Mntc	344,553	501,600	385,750	502,000	502,000
Sidewalk Mntc	-	200,000	150,000	200,000	200,000
Plant In Service Mntc	64,368	60,071	33,000	70,000	70,000
Recruitment	768	3,700	1,400	3,680	3,680
Mileage	1,044	1,200	700	3,500	3,500
Conferences & Training	36,297	72,500	37,842	71,872	71,872
Memberships	62,291	64,100	50,791	64,740	64,740
Uniform Laundry	10,275	10,000	7,000	15,000	15,000
Audit Services	14,315	13,000	13,000	13,000	13,000
Bank Services	23,140	182,000	24,000	27,000	27,000
Credit Card Services	68,598	15,000	72,000	73,000	73,000
Delivery Freight Charges	2,841	5,800	4,900	3,600	3,600
Consulting Services	135,502	645,200	211,323	600,000	600,000
Advertising Services	1,202	4,000	1,416	2,500	2,500
Printing Services	144,463	151,900	142,047	168,400	168,400
Inspection Services	26,390	50,000	36,000	50,000	50,000
Locating Marking Services	19,583	25,000	20,000	25,000	25,000
Lab Services	129,766	130,000	140,230	130,000	130,000
Parking Towing Services	1,905	2,500	3,000	2,500	2,500
Security Services	15,673	16,700	15,830	17,100	17,100
Other Services & Expenses	394,103	521,900	600,650	546,500	546,500
Grants	98,746	149,960	119,910	149,960	149,960
Bad Debt Expense	12,285	-	15,000	-	-
Taxes & Special Assessments	(20,815)	11,500	(59,562)	14,500	14,500
Permits & Licenses	38,275	65,500	47,821	56,700	56,700
Purchased Services Total	\$ 4,879,148	\$ 6,475,651	\$ 6,129,211	\$ 7,497,055	\$ 7,497,055

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Debt Othr Financing					
Principal	-	13,083,333	12,800,000	13,385,217	13,778,944
Interest	6,062,175	5,801,984	5,700,000	5,215,510	5,592,974
Interest Leases	9,218	-	10,000	-	-
Interest SBITAS	3,384	-	3,500	-	-
Amortization	(1,170,557)	-	-	-	-
Bond Notes Issuance Services	18,000	-	50,000	20,000	20,000
Paying Agent Services	4,000	4,000	3,500	4,000	4,000
Depreciation	11,908,459	-	-	-	-
Lease Amortization	66,630	-	70,000	-	-
SBITA Amortization	62,596	-	60,000	-	-
Fund Balance Generated	23,365,179	6,547,654	5,278,806	-	-
Debt Othr Financing Total	\$ 40,329,084	\$ 25,436,971	\$ 23,975,806	\$ 18,624,727	\$ 19,395,918
Inter Depart Charges					
ID Charge From GF	3,303	3,509	3,509	3,509	3,509
ID Charge From Attorney	4,441	9,207	9,207	8,600	8,600
ID Charge From Civil Rights	34,939	35,506	35,506	39,814	39,814
ID Charge From Finance	229,802	260,080	260,080	357,755	357,755
ID Charge From Human Resour	81,666	100,815	100,815	98,580	98,580
ID Charge From Information Te	320,471	332,774	332,774	341,819	341,819
ID Charge From Mayor	63,108	62,350	62,350	66,918	66,918
ID Charge from EAP	8,825	9,364	9,364	7,905	7,905
ID Charge From Fleet Services	3,646	12,924	12,924	5,748	5,549
ID Charge From Traffic Eng	15,465	48,233	48,233	50,535	50,535
ID Charge From Insurance	161,740	173,978	173,978	303,534	303,534
ID Charge From Workers Comp	164,054	171,103	171,103	160,866	160,866
Inter Depart Charges Total	\$ 1,091,460	\$ 1,219,843	\$ 1,219,843	\$ 1,445,583	\$ 1,445,384
Inter Depart Billing					
ID Billing To Landfill	(131,168)	(8,000)	(128,000)	(203,000)	(203,000)
ID Billing To Streets	(251,361)	(99,742)	(251,258)	(350,000)	(350,000)
ID Billing To Sewer	(2,078,477)	(2,225,000)	(2,131,000)	(1,352,000)	(1,352,000)
ID Billing To Stormwater	(213,038)	(218,000)	(225,000)	(205,000)	(205,000)
Inter Depart Billing Total	\$ (2,674,044)	\$ (2,550,742)	\$ (2,735,258)	\$ (2,110,000)	\$ (2,110,000)
Transfer Out					
Transfer Out To General	6,639,371	6,400,000	6,400,000	6,400,000	6,400,000
Transfer Out To Capital	-	5,000,000	5,000,000	11,230,000	11,230,000
Transfer Out Total	\$ 6,639,371	\$ 11,400,000	\$ 11,400,000	\$ 17,630,000	\$ 17,630,000

Water

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	109,027	1.00	114,038	1.00	114,038
ACCOUNTANT 4-18	18	1.00	105,062	1.00	110,956	1.00	110,956
ACCT TECH 3-20	20	1.00	70,095	1.00	74,304	1.00	74,304
ADMIN ASST-20	20	1.00	62,746	1.00	66,816	1.00	66,816
ADMIN CLK 1-20	20	6.00	372,564	5.00	319,166	5.00	319,166
ASSET MGR 2-18	18	1.00	86,179	1.00	96,255	1.00	96,255
AUTO MECH-16	16	2.00	150,696	2.00	156,204	2.00	156,204
BUILDING & TRADES FOREPERS-71	71	1.00	99,263	1.00	102,890	1.00	102,890
COMP MAP/GIS COORD-18	18	1.00	120,678	1.00	127,447	1.00	127,447
CONSTRUCTION SUPV-18	18	1.00	100,316	1.00	103,982	1.00	103,982
CONTROL SYSTEMS TECH-16	16	1.00	95,228	1.00	100,569	1.00	100,569
CROSS CONNECT CTRL INSPEC-16	16	3.00	268,212	4.00	349,869	4.00	349,869
CTRL SYS PROG-18	18	1.00	112,108	1.00	116,204	1.00	116,204
CUST SERV SUPV-18	18	1.00	97,477	1.00	108,901	1.00	108,901
DATA ANALYST 3-18	18	0.00	-	1.00	87,194	1.00	87,194
DISPATCHER-16	16	1.00	73,730	1.00	76,425	1.00	76,425
ENGINEER 3-18	18	2.00	180,773	1.00	108,901	1.00	108,901
ENGINEER 4-18	18	2.00	145,499	2.00	170,969	2.00	170,969
ENGR AIDE 1-16	16	1.00	64,700	1.00	68,851	1.00	68,851
EQPT OPR 1-16	16	10.00	642,514	10.00	669,180	10.00	669,180
EQPT OPR 3-16	16	7.00	515,020	7.00	537,874	7.00	537,874
FIELD SERV REP 2-16	16	4.00	268,635	4.00	275,416	4.00	275,416
FIELD SERV REP 3-16	16	1.00	77,872	1.00	81,465	1.00	81,465
FIELD SERVICE ANALYST-16	16	3.00	239,257	3.00	245,930	3.00	245,930
FIELD SERVICE LDWKR 1-16	16	1.00	64,938	1.00	69,198	1.00	69,198
FIELD SERVICE LDWKR 2-16	16	1.00	85,469	1.00	89,390	1.00	89,390
FIN OPER LDWKR-20	20	1.00	74,112	2.00	138,877	2.00	138,877
GIS SPECIALIST 2-18	18	2.00	168,352	2.00	193,946	2.00	193,946
MAINT MECH 1-16	16	1.00	80,756	1.00	83,707	1.00	83,707
MAINT MECH 2-16	16	5.00	418,103	5.00	434,177	5.00	434,177
MAINT WORKER-16	16	1.00	61,262	0.00	-	0.00	-
MASTER MECHANIC-16	16	1.00	86,239	1.00	89,390	1.00	89,390
OPERATIONS CLERK-16	16	1.00	72,402	0.00	-	0.00	-
PAINTER-71	71	1.00	74,640	1.00	77,368	1.00	77,368
PRINCIPAL ENGR 1-18	18	1.00	136,290	1.00	141,270	1.00	141,270
PRINCIPAL ENGR 2-18	18	1.00	132,539	0.00	-	0.00	-
PROGRAM ASST 1-20	20	2.00	129,140	2.00	129,983	2.00	129,983
PROGRAM ASST 2-20	20	1.00	72,127	1.00	75,448	1.00	75,448
PUB WKS GEN FORE-18	18	3.00	264,928	3.00	287,250	3.00	287,250
PUB WKS GEN SUPV-18	18	1.00	111,009	1.00	115,065	1.00	115,065
PUB WKS LEADWKR-16	16	1.00	74,059	1.00	76,765	1.00	76,765
PUB WKS MAINT WKR 1-16	16	5.00	282,000	5.00	300,357	5.00	300,357
PUB WKS MAINT WKR 2-16	16	4.00	253,781	4.00	265,713	4.00	265,713
PUB WKS MAINT WKR 3-16	16	9.00	629,812	9.00	647,132	9.00	647,132
PUBLIC INFORMATION OFF 2-18	18	1.00	90,157	1.00	93,451	1.00	93,451
SURVEYOR 2-18	18	0.00	-	1.00	99,058	1.00	99,058
WATER CIVIL TECH 2-16	16	3.00	215,067	3.00	228,162	3.00	228,162
WATER CIVIL TECH 3-16	16	2.00	148,851	2.00	152,963	2.00	152,963
WATER COMM OUTREACH SPEC-18	18	1.00	65,883	1.00	72,603	1.00	72,603

Water

Function: Public Works

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
WATER HYDRANT INSPEC-16	16	3.00	238,662	3.00	247,384	3.00	247,384
WATER ONE CALL COORD-16	16	3.00	228,177	3.00	221,975	3.00	221,975
WATER QUALITY MGR-18	18	1.00	130,059	1.00	136,048	1.00	136,048
WATER QUALITY SAMPLER 2-16	16	1.00	72,464	1.00	75,112	1.00	75,112
WATER QUALITY SAMPLER 3-16	16	1.00	76,430	1.00	79,223	1.00	79,223
WATER SUPPLY MGR-18	18	1.00	133,639	1.00	138,522	1.00	138,522
WATER UTIL ACCT/COMP SPEC-20	20	1.00	76,946	1.00	79,758	1.00	79,758
WATER UTIL ASST GEN MGR-18	18	0.00	-	1.00	146,837	1.00	146,837
WATER UTIL FIN MGR-18	18	1.00	128,788	1.00	133,494	1.00	133,494
WATER UTIL GEN MGR-21	21	1.00	172,701	1.00	179,013	1.00	179,013
WATER UTIL MAINT SUPV-18	18	1.00	120,815	1.00	126,358	1.00	126,358
WATER UTIL OPER MGR-18	18	1.00	140,041	1.00	145,158	1.00	145,158
WATER UTIL OPR LDWKR-16	16	5.00	441,432	5.00	458,389	5.00	458,389
WATERWKS OPR 1-16	16	4.00	285,014	4.00	297,417	4.00	297,417
WATERWKS OPR 2-16	16	5.00	455,856	5.00	475,796	5.00	475,796
		132.00	\$10,550,589	132.00	\$11,071,561	132.00	\$11,071,561

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Transportation

Metro Transit
Parking Utility
Traffic Engineering
Transportation Department

Metro Transit

Agency Overview

Agency Mission

The mission of Metro Transit is to provide safe, reliable, convenient, and efficient public transportation to the residents and visitors of the Metro service area.

Agency Overview

The Agency is responsible for the operation, planning, development, and coordination of the public transit system in the Madison metropolitan area.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Metro Transit's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Fixed Route
- Paratransit

The 2025 Executive Budget has been updated to the following services:

- Bus Rapid Transit
- Fixed Route
- Paratransit

2025 Budget Highlights

Agency-Wide Changes:

- Includes a general fund subsidy to Metro of \$18.4 million. In 2023, the transfer to Metro was reduced from \$9.7 million to \$2.0 million to allow Metro to utilize its remaining federal economic recovery funds in 2023. The 2025 budget includes year two of a three-year repayment of the 2023 reduction and increases the base amount for the subsidy to account for increasing expenses. (Increase: \$2.7 million)

Service: Bus Rapid Transit

- New service in 2025 budget. The agency is awaiting Federal guidance on classifying Bus Rapid Transit (BRT) related costs and plans to allocate budget using a similar approach. Federal guidance is not expected until early 2025. As such, the agency has not completely allocated costs to the new service in the 2025 budget. The agency expects to be able to allocate budget to the service in the 2026 budget or possibly through the 2025 mid-year resolution.

Service: Fixed Route

- Increases intergovernmental revenues by \$1.7 million compared to the 2024 budget and includes \$3.5 million in additional revenues from local partner communities.
- Assumes \$1.0 million in additional passenger revenues.
- Increases overtime costs by \$1.8 million to align with recent trends.
- Lowers diesel costs by \$561,800 and increases electricity costs by \$499,800 with the startup of electric buses.

Service: Paratransit

- Increases senior and disabled pass revenues by \$382,800 compared to the 2024 budget.
- Increases costs related to paratransit contracts by \$723,500.

Metro Transit

Function: Transportation

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Metro Transit	68,682,277	72,118,811	73,922,636	77,425,165	77,425,165
Total	\$ 68,682,277	\$ 72,118,811	\$ 73,922,636	\$ 77,425,165	\$ 77,425,165

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Bus Rapid Transit	<i>Service history not shown due to Results Madison</i>			-	208,088
Fixed Route	<i>service restructure. Services listed here will take effect</i>			71,411,516	70,906,306
Paratransit	<i>January 1, 2025.</i>			6,013,648	6,310,771
Total	\$ 68,682,277	\$ 72,118,811	\$ 73,922,636	\$ 77,425,165	\$ 77,425,165

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General Revenues	(7,093,366)	(6,833,578)	(7,022,432)	(6,970,250)	(6,970,250)
Intergov Revenues	(48,051,749)	(37,687,796)	(39,619,310)	(39,354,552)	(39,354,552)
Charges For Services	(10,774,364)	(11,231,642)	(10,945,729)	(12,508,125)	(12,508,125)
Misc Revenue	(165,542)	(640,422)	(90,239)	(150,000)	(150,000)
Other Finance Source	(83,366)	(373)	(519,926)	-	-
Transfer In	(2,513,890)	(15,725,000)	(15,725,000)	(18,442,237)	(18,442,237)
Total	\$(68,682,277)	\$(72,118,811)	\$(73,922,636)	\$(77,425,165)	\$(77,425,165)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	35,058,941	35,606,781	36,336,985	39,485,951	39,184,761
Benefits	13,492,783	14,503,052	14,581,308	15,081,449	15,818,482
Supplies	5,831,046	5,789,000	5,989,219	5,289,000	5,227,233
Purchased Services	8,424,516	8,846,294	9,641,439	10,069,794	10,069,794
Debt Othr Financing	2,533,842	359,910	359,910	359,910	359,910
Inter Depart Charges	2,615,288	3,222,969	3,222,969	3,348,254	3,346,831
Transfer Out	725,860	3,790,806	3,790,806	3,790,806	3,418,154
Total	\$ 68,682,277	\$ 72,118,811	\$ 73,922,636	\$ 77,425,165	\$ 77,425,165

Metro Transit**Function:****Transportation***Service Overview***Service:** Bus Rapid Transit*Service Description*

This service is responsible for the operation and maintenance of all fixed guideway transit improvements, including, but not limited to, vehicle operation, vehicle maintenance, station maintenance, and associated administrative costs.

Activities Performed by this Service

- **Transit Service:** Provide transit services to Metro’s BRT routes on a daily basis.
- **Marketing, Advertising, & Community Outreach:** Staff the customer support call center and Metro front counter, manage advertising campaigns, and oversee Metro’s branding campaign.
- **Planning & Scheduling:** Schedule Metro’s routes, oversee shelter maintenance and improvements, coordinate route detours when necessary, and analyze feasibility of route adjustments.
- **Bus & Facilities Maintenance:** Service, clean, and repair Metro’s fleet of BRT vehicles and stations
- **Administration & Finance:** Oversee general management of the Department and coordinate finances including management of federal and state grant awards.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				-	208,088
Total				\$ -	\$ 208,088

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(6,970,250)	(6,970,250)
Personnel				-	208,088
Non-Personnel				-	-
Agency Charges				-	-
Total				\$ (6,970,250)	\$ (6,762,162)

Note: New service in 2025 budget. The agency is awaiting Federal guidance on classifying BRT related costs and plans to allocate budget using a similar approach. Federal guidance is not expected until early 2025. As such, the agency has not completely allocated costs to the new service in the 2025 budget. The agency expects to be able to allocate budget to the service in the 2026 budget or possibly through the 2025 mid-year resolution.

Metro Transit**Function:****Transportation***Service Overview***Service:** Fixed Route*Service Description*

This service is responsible for: (1) planning and coordinating all fixed route transit improvements and programs and (2) the repair and maintenance of the Metro transit bus fleet. The goal of this service is to provide transportation for customers to a comprehensive network of destinations throughout the City.

Activities Performed by this Service

- **Transit Service:** Provide transit services to Metro’s routes on a daily basis.
- **Marketing, Advertising, & Community Outreach:** Staff the customer support call center and Metro front counter, manage advertising campaigns, and oversee Metro’s branding campaign.
- **Planning & Scheduling:** Schedule Metro’s routes, oversee shelter maintenance and improvements, coordinate route detours when necessary, and analyze feasibility of route adjustments.
- **Bus & Facilities Maintenance:** Service, clean, and repair Metro’s fleet of transit coaches.
- **Administration & Finance:** Oversee general management of the Department and coordinate finances including management of federal and state grant awards.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				71,411,516	70,906,306
Total				\$ 71,411,516	\$ 70,906,306

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(64,723,277)	(64,723,277)
Personnel				54,074,669	54,005,302
Non-Personnel				14,071,148	13,636,728
Agency Charges				3,265,699	3,264,276
Total				\$ 6,688,240	\$ 6,183,029

Metro Transit**Function:****Transportation***Service Overview***Service:** Paratransit*Service Description*

This service provides paratransit services for customers with disabilities in need of transportation services for work, post-secondary education, medical needs, sheltered workshops, and other personal purposes.

Activities Performed by this Service

- **Transportation of Individuals with Disabilities:** Through contracted service, provide transit services to individuals with disabilities.
- **Planning and Scheduling:** Schedule and coordinate rides for clients, perform eligibility assessment for potential clients, and oversee contracted service.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				6,013,648	6,310,771
Total				\$ 6,013,648	\$ 6,310,771

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(5,731,638)	(5,731,638)
Personnel				492,731	789,854
Non-Personnel				5,438,362	5,438,362
Agency Charges				82,555	82,555
Total				\$ 282,010	\$ 579,133

Metro Transit

Function: Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General Revenues					
Vehicle Registration	(7,093,366)	(6,833,578)	(7,022,432)	(6,970,250)	(6,970,250)
General Revenues Total	\$ (7,093,366)	\$ (6,833,578)	\$ (7,022,432)	\$ (6,970,250)	\$ (6,970,250)
Intergov Revenues					
Federal Revenues Operating	(20,025,150)	(10,030,803)	(10,030,803)	(7,777,327)	(7,777,327)
State Revenues Operating	(17,806,296)	(18,075,899)	(18,075,899)	(18,513,404)	(18,513,404)
Local Revenues Operating	(10,220,302)	(9,581,094)	(11,512,608)	(13,063,821)	(13,063,821)
Intergov Revenues Total	\$ (48,051,749)	\$ (37,687,796)	\$ (39,619,310)	\$ (39,354,552)	\$ (39,354,552)
Charges For Services					
Reimbursement Of Expense	11	-	-	-	-
Advertising	(470,550)	(600,000)	(500,000)	(450,000)	(450,000)
Transit Farebox	(1,169,169)	(1,214,563)	(1,198,398)	(1,410,563)	(1,410,563)
Adult Passes	(1,340,967)	(1,385,328)	(1,475,064)	(1,884,454)	(1,884,454)
Senior/Disabled Passes	(1,227,441)	(1,448,145)	(1,358,609)	(1,969,903)	(1,969,903)
Youth Passes	(2,313,380)	(1,500,000)	(2,267,112)	(2,040,441)	(2,040,441)
Unlimited Ride Pass	(4,252,868)	(5,083,606)	(4,146,547)	(4,752,764)	(4,752,764)
Charges For Services Total	\$ (10,774,364)	\$ (11,231,642)	\$ (10,945,729)	\$ (12,508,125)	\$ (12,508,125)
Misc Revenue					
Insurance Recoveries	(19,757)	-	-	-	-
Miscellaneous Revenue	(145,785)	(640,422)	(90,239)	(150,000)	(150,000)
Misc Revenue Total	\$ (165,542)	\$ (640,422)	\$ (90,239)	\$ (150,000)	\$ (150,000)
Other Finance Source					
Sale Of Assets	(18,534)	-	8,076	-	-
(Gain) Loss On Lease Remeasur	(64,833)	-	-	-	-
Fund Balance Applied	-	(373)	(528,002)	-	-
Other Finance Source Total	\$ (83,366)	\$ (373)	\$ (519,926)	\$ -	\$ -
Transfer In					
Transfer In From General	(2,513,890)	(15,725,000)	(15,725,000)	(18,442,237)	(18,442,237)
Transfer In Total	\$ (2,513,890)	\$ (15,725,000)	\$ (15,725,000)	\$ (18,442,237)	\$ (18,442,237)
Salaries					
Permanent Wages	29,666,211	35,325,161	31,066,734	37,008,605	37,007,415
Salary Savings	-	(3,314,720)	-	(3,314,720)	(3,314,720)
Pending Personnel	-	556,394	-	611,100	611,100
Premium Pay	778,185	595,000	874,000	595,000	595,000
Workers Compensation Wages	113,541	190,999	232,000	190,999	190,999
Compensated Absence	83,464	194,967	264,000	194,967	194,967
Hourly Wages	2,636	-	-	-	-
Overtime Wages Permanent	4,414,710	2,058,980	3,900,000	4,200,000	3,900,000
Election Officials Wages	195	-	251	-	-
Salaries Total	\$ 35,058,941	\$ 35,606,781	\$ 36,336,985	\$ 39,485,951	\$ 39,184,761

Metro Transit

Function: Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Comp Absence Escrow	372,785	400,000	145,263	400,000	400,000
Unemployment Benefits	11,785	25,000	11,785	25,000	25,000
Health Insurance Benefit	6,604,433	7,701,814	7,466,022	7,926,252	8,655,031
Wage Insurance Benefit	966,171	929,570	1,032,838	990,271	990,265
Health Insurance Retiree	493,131	463,000	502,627	463,000	463,000
WRS	2,386,187	2,363,639	2,598,404	2,515,563	2,529,682
FICA Medicare Benefits	2,617,492	2,620,029	2,823,972	2,761,364	2,755,504
Moving Expenses	38,404	-	-	-	-
Licenses & Certifications	2,397	-	398	-	-
Benefits Total	\$ 13,492,783	\$ 14,503,052	\$ 14,581,308	\$ 15,081,449	\$ 15,818,482
Supplies					
Purchasing Card Unallocated	-	-	2,793	-	-
Office Supplies	6,561	15,000	6,561	15,000	15,000
Copy Printing Supplies	19,807	15,000	22,561	15,000	15,000
Hardware Supplies	118,219	75,000	66,000	75,000	75,000
Software Lic & Supplies	(32,047)	35,000	10,220	35,000	35,000
Postage	20,389	14,000	14,619	14,000	14,000
Work Supplies	249,004	235,000	263,000	235,000	235,000
Safety Supplies	132	-	-	-	-
Snow Removal Supplies	1,170	-	1,170	-	-
Uniform Clothing Supplies	178,675	135,000	216,643	135,000	135,000
Building Supplies	21,595	15,000	23,272	15,000	15,000
Machinery And Equipment	782	-	5,477	-	-
Equipment Supplies	338,112	180,000	420,000	180,000	180,000
Tires	173,669	120,000	190,123	120,000	120,000
Gasoline	51,433	35,000	67,603	35,000	35,000
Diesel	3,375,663	3,100,000	3,486,450	2,600,000	2,538,233
Lubricants	124,703	200,000	-	200,000	200,000
Inventory	1,183,178	1,615,000	1,192,727	1,615,000	1,615,000
Supplies Total	\$ 5,831,046	\$ 5,789,000	\$ 5,989,219	\$ 5,289,000	\$ 5,227,233

Metro Transit

Function: Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	205,201	311,201	157,000	311,201	311,201
Electricity	314,787	603,000	329,479	1,103,000	1,103,000
Water	80,820	43,230	86,000	43,230	43,230
Sewer	-	7,500	-	7,500	7,500
Stormwater	133	23,000	130	23,000	23,000
Telephone	10,351	10,000	10,000	10,000	10,000
Cellular Telephone	15,164	13,566	8,320	13,566	13,566
Building Improv Repair Maint	18,627	9,000	19,093	9,000	9,000
Waste Disposal	20,027	16,000	20,027	16,000	16,000
Pest Control	7,333	5,000	7,333	5,000	5,000
Elevator Repair	3,287	2,000	3,287	2,000	2,000
Facility Rental	72,140	400,000	358,083	400,000	400,000
Grounds Improv Repair Maint	11,869	7,500	11,869	7,500	7,500
Snow Removal	42,353	65,000	42,353	65,000	65,000
Comm Device Mntc	607,728	570,000	689,681	570,000	570,000
Equipment Mntc	17,062	2,000	18,878	2,000	2,000
System & Software Mntc	1,079	-	-	-	-
Vehicle Repair & Mntc	33,912	135,000	52,272	135,000	135,000
Recruitment	666	-	-	-	-
Mileage	136	-	-	-	-
Conferences & Training	105,319	136,078	119,000	136,078	136,078
Memberships	59,685	65,000	60,832	65,000	65,000
Uniform Laundry	201	14,000	-	14,000	14,000
Medical Services	79,368	75,000	88,000	75,000	75,000
Audit Services	21,750	21,473	21,750	21,473	21,473
Bank Services	842	1,000	842	1,000	1,000
Credit Card Services	25,634	16,746	25,634	16,746	16,746
Armored Car Services	16,480	17,000	19,000	17,000	17,000
Delivery Freight Charges	2,133	1,500	3,867	1,500	1,500
Storage Services	2,841	1,500	2,841	1,500	1,500
Consulting Services	93,686	200,000	308,632	200,000	200,000
Advertising Services	126,482	275,000	167,000	275,000	275,000
Printing Services	150,317	75,000	167,000	75,000	75,000
Inspection Services	15,782	4,000	15,782	4,000	4,000
Parking Towing Services	44,897	40,000	51,000	40,000	40,000
Transportation Services	4,611,864	4,550,000	5,190,000	5,273,500	5,273,500
Other Services & Expenses	218,819	200,000	519,772	200,000	200,000
Comm Agency Contracts	516,234	30,000	197,175	30,000	30,000
General Liability Insurance	869,508	900,000	869,508	900,000	900,000
Purchased Services Total	\$ 8,424,516	\$ 8,846,294	\$ 9,641,439	\$ 10,069,794	\$ 10,069,794
Debt Othr Financing					
Principal	-	359,910	359,910	359,910	359,910
Interest	643,676	-	-	-	-
Interest Leases	81,035	-	-	-	-
Interest SBITAS	2,784	-	-	-	-
Amortization	(497,488)	-	-	-	-
Lease Amortization	448,224	-	-	-	-
SBITA Amortization	36,914	-	-	-	-
Fund Balance Generated	1,818,695	-	-	-	-
Debt Othr Financing Total	\$ 2,533,842	\$ 359,910	\$ 359,910	\$ 359,910	\$ 359,910

Metro TransitFunction: **Transportation**

Line Item Detail

Agency Primary Fund: Metro Transit

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From Attorney	23,710	49,625	49,625	53,419	53,419
ID Charge From Civil Rights	117,662	128,118	128,118	145,331	145,331
ID Charge From Finance	248,889	233,178	233,178	208,259	208,259
ID Charge From Human Resour	374,019	433,477	433,477	444,691	444,691
ID Charge From Information Te	534,871	965,825	965,825	1,050,338	1,050,338
ID Charge From Mayor	212,524	224,978	224,978	244,272	244,272
ID Charge from EAP	32,715	36,741	36,741	29,484	29,484
ID Charge From Engineering	-	-	-	6,853	6,853
ID Charge From Fleet Services	31,870	32,071	32,071	41,245	39,822
ID Charge From Traffic Eng	103,152	130,423	130,423	138,300	138,300
ID Charge From Insurance	162,476	195,574	195,574	259,273	259,273
ID Charge From Workers Comp	708,686	752,959	752,959	686,789	686,789
ID Charge From Stormwater	64,714	40,000	40,000	40,000	40,000
Inter Depart Charges Total	\$ 2,615,288	\$ 3,222,969	\$ 3,222,969	\$ 3,348,254	\$ 3,346,831
Transfer Out					
Transfer Out To Debt Service	-	3,790,806	3,790,806	3,790,806	3,418,154
Transfer Out To Capital	725,860	-	-	-	-
Transfer Out Total	\$ 725,860	\$ 3,790,806	\$ 3,790,806	\$ 3,790,806	\$ 3,418,154

Metro Transit

Function: Transportation

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
DATA ANALYST 2	18	1.00	56,633	1.00	72,580	1.00	72,580
PARA SCHEDULING COOR-42	42	2.00	124,614	2.00	129,672	2.00	129,672
TRANS ACCT 2-44	44	1.00	72,724	1.00	81,898	1.00	81,898
TRANS ACCT 3-44	44	1.00	108,991	0.00	-	0.00	-
TRANS ACCT 4-44	44	1.00	82,445	1.00	89,299	1.00	89,299
TRANS ACCT CLK 2-42	42	2.00	121,088	2.00	124,244	2.00	124,244
TRANS ACCT CLK 3-42	42	2.00	128,627	1.00	70,098	1.00	70,098
TRANS ACCTG TECH 1-42	42	0.00	-	1.00	51,273	1.00	51,273
TRANS ACCTG TECH 3-42	42	1.00	77,225	1.00	57,698	1.00	57,698
TRANS ADV/SALES ASSOC-19	19	1.00	71,725	1.00	74,346	1.00	74,346
TRANS BUS CLEANER-41	41	5.00	315,946	5.00	326,128	5.00	326,128
TRANS CAPITAL PROGRAM MGR-44	44	1.00	103,817	1.00	125,049	1.00	125,049
TRANS CAPITAL PROJECT MGR-44	44	1.00	90,126	1.00	126,320	1.00	126,320
TRANS CLASS A MECH-41	41	16.00	1,200,576	16.00	1,306,236	16.00	1,306,236
TRANS CLASS B MECH-41	41	16.00	1,177,487	16.00	1,191,114	16.00	1,191,114
TRANS CLASS C MECH-41	41	17.00	988,418	17.00	1,023,815	17.00	1,023,815
TRANS CUS SERV SUPV-44	44	2.00	136,827	4.00	293,795	4.00	293,795
TRANS CUST SERVS REPR-42	42	9.00	485,112	9.00	517,052	9.00	517,052
TRANS CUST SERVS REPR-42 PT	42	1.80	114,503	1.80	116,070	1.80	116,070
TRANS DATA ANALYST 3-44	44	2.00	164,890	2.00	183,389	2.00	183,389
TRANS EMPL REL ASST-43	43	4.00	257,388	3.00	196,816	3.00	196,816
TRANS ENGINEER 2-44	44	1.00	88,351	1.00	95,288	1.00	95,288
TRANS FINANCE MGR-44	44	1.00	119,282	1.00	129,565	1.00	129,565
TRANS GARAGE DISPAT-41	41	2.00	149,857	2.00	153,763	2.00	153,763
TRANS GENERAL MGR-21	21	1.00	163,490	1.00	169,465	1.00	169,465
TRANS GRANT ADMIN 4-44	44	0.00	-	1.00	124,065	1.00	124,065
TRANS GRAPHICS TECH-42	42	1.00	47,949	1.00	54,662	1.00	54,662
TRANS HIGH VOLTAGE TECH-41	41	3.00	190,867	3.00	177,517	3.00	177,517
TRANS HR COORD-44	44	1.00	94,766	1.00	99,122	1.00	99,122
TRANS INFO SYS COORD-44	44	1.00	108,810	1.00	95,288	1.00	95,288
TRANS INFO SYS SPEC 2-44	44	2.00	173,288	2.00	180,554	2.00	180,554
TRANS INFO SYS SPEC 3-44	44	2.00	188,993	2.00	194,301	2.00	194,301
TRANS JANITOR-41	41	3.00	180,459	3.00	203,104	3.00	203,104
TRANS MAINT MGR-44	44	3.00	386,473	3.00	378,002	3.00	378,002
TRANS MAINT SUPERV-44	44	10.00	899,185	11.00	1,011,208	11.00	1,011,208
TRANS MAP & COMM SPEC-42	42	1.00	56,408	1.00	76,930	1.00	76,930
TRANS MECH LEADWKR-41	41	1.00	82,466	1.00	84,616	1.00	84,616
TRANS MK/CU SERV MGR-44	44	2.00	225,521	2.00	218,226	2.00	218,226
TRANS MKT SPEC 1-44	44	1.00	84,918	1.00	88,021	1.00	88,021
TRANS MKT SPEC 2-44	44	2.00	140,043	2.00	147,963	2.00	147,963
TRANS OPER MGR-44	44	3.00	390,051	3.00	406,777	3.00	406,777
TRANS OPER SUPER-44	44	18.00	1,693,253	18.00	1,772,381	18.00	1,772,381
TRANS OPERATOR-41	41	306.00	20,098,690	313.00	20,955,738	313.00	20,955,738
TRANS OPERATOR-41 PT	41	4.80	712,882	2.10	257,140	2.10	257,140
TRANS PAINT & BODY-41	41	2.00	159,731	2.00	163,895	2.00	163,895
TRANS PARTS SPEC-42	42	2.00	108,913	2.00	116,719	2.00	116,719
TRANS PARTS SUPER-44	44	1.00	80,724	1.00	87,386	1.00	87,386
TRANS PLAN&SCH MGR-44	44	1.00	113,812	1.00	123,640	1.00	123,640
TRANS PLANNER 2-44	44	2.00	172,765	2.00	182,422	2.00	182,422

Metro Transit

Function: Transportation

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
TRANS PLANNER 3-44	44	1.00	110,972	1.00	76,890	1.00	76,890
TRANS SAFETY COORD - 44	44	1.00	79,011	1.00	81,898	0.00	-
TRANS SAFETY COORD 2-44	44	0.00	-	0.00	-	1.00	81,898
TRANS SCHED PLANNER-44	44	1.00	82,445	1.00	89,299	1.00	89,299
TRANS SERVICE WKR-41	41	14.00	877,138	15.00	928,186	15.00	928,186
TRANS SERVICE WKR-41 PT	41	0.50	50,476	0.50	50,776	0.50	50,776
TRANS TRAINING SPEC-44	44	1.00	68,147	1.00	72,050	1.00	72,050
TRANS UTIL WKR-41	41	9.00	623,552	9.00	658,027	9.00	658,027
TRANSIT CHIEF ADMIN OFF-21	21	1.00	153,126	1.00	158,722	1.00	158,722
TRANSIT CHIEF DEV OFF-21	21	1.00	153,126	1.00	163,859	1.00	163,859
TRANSIT CHIEF MAINT OFF-21	21	1.00	159,932	1.00	157,761	1.00	157,761
TRANSIT CHIEF OPERATING OFF-21	21	1.00	159,932	1.00	165,776	1.00	165,776
TRANSIT HR MANAGER-44	44	1.00	90,126	1.00	112,786	1.00	112,786
		497.10	\$35,399,094	504.40	\$36,620,683	504.40	\$36,620,683

Note: Metro's total authorized positions increased by 7.3 FTE between 2025 Executive and 2024 Adopted due to position changes associated with Legistar file numbers 73316 and 81915.

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parking

Agency Overview

Agency Mission

The Parking Division manages Madison's on- and off-street parking supply to support sustainable transportation choices while providing equitable access to Madison businesses, events, and residents.

Agency Overview

The goal of the Agency is to provide continuous improvement for the customer experience and to improve the City's parking infrastructure. The Parking Division will advance this goal through system efficiencies, expanding cross-training for continuity of operations, and upgrading its off-street parking access and revenue control system.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Parking's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following service(s):

- Garage Parking
- Lot Parking
- On Street Parking
- Parking Enforcement
- Parking Operations

The 2025 Executive Budget has been updated to the following service(s):

- Garage Parking
- Lot Parking
- On Street Parking
- Parking Administration and Operations
- Parking Enforcement
- Transportation Demand Management

2025 Budget Highlights

Agency-Wide Changes

- Assumes charge revenues at 83% of pre-pandemic levels with a \$1.7 million increase compared to the 2024 budget.
- Increases permit revenues by \$640,000 based on recent trends.
- Utilizes \$2.6 million in Parking reserves.
- Lowers compensated absence expenses by \$138,500 to align with recent trends.
- Includes a reorganization that results in a 9.25 FTE reduction in authorized positions and \$557,600 in personnel savings.
 - Removes 16.45 FTE vacant Cashier positions (Reduction: \$1.3 million)
 - Creates 4.0 FTE Customer Service Ambassadors (Increase: \$281,300)
 - Creates a 1.0 FTE Field Operations Manager (Classification: Traffic Operations Manager; Increase: \$129,000)

- Creates a 1.0 FTE Parking Enforcement Manager (Classification: Traffic Operations Supervisor; Increase: \$110,600)
- Creates a 1.0 FTE Finance and Administration Manager (Increase: \$110,600)
- Reclasses a Parking Analyst position to a Data Analyst 4 (Reduction: \$22,300)
- Reclasses 4.8 FTE Parking Revenue Leadworker, 2.0 FTE Parking Enforcement Leadworker, and 1.0 FTE Parking Maintenance Worker 2 positions into 8.0 FTE Field Service Leadworker 2 positions (Increase: 0.2 FTE and \$65,400)
- Reclasses a 1.0 FTE Parking Maintenance Supervisor, 1.0 FTE Parking Revenue Supervisor, and 1.0 Parking Operations Supervisor into 3.0 FTE Field Ops Supervisor positions (Increase: \$28,800)
- Reclasses a Civil Tech 2 position to a GIS 2 position (Increase: \$10,000)
- Reclasses an Economic Development Program Coordinator position to an Administrative Analyst 2 position (Increase: \$3,500)
- Reclasses an Administrative Supervisor position to an Administrative Services Supervisor (Increase: \$7,000)
- Reclasses a Parking Operations Assistant to a Technology Operations Assistant (Increase: \$1,900)

Service: Garage Parking

- \$1.2 million in debt service payments associated with the State Street Campus Garage replacement are funded by the Debt Service Fund in 2025.

Service: Lot Parking

- Budget maintains current level of service.

Service: On Street Parking

- Includes \$200,000 in revenues and expenses related to mobile application credit card transactions at metered spaces. A convenience fee charged to customers will show as additional meter revenue to Parking but will be used to pay monthly credit card processing fees to the vendor.

Service: Parking Administration and Operations

- Service was renamed from Parking Operations.
- Budget maintains current level of service.

Service: Parking Enforcement

- The 2024 budget approved the deposit of incremental towing fee increases to the Parking Fund rather than the General Fund. The revenues to the Parking Fund are expected to be \$200,000 in 2025. (Increase: \$35,000)

Service: Transportation Demand Management

- New service in 2025 budget. New service was previously a portion of the budget in the former Parking Operations service.

Parking

Function: Transportation

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Parking Utility	15,262,553	17,093,846	15,395,140	18,658,726	17,516,551
Total	\$ 15,262,553	\$ 17,093,846	\$ 15,395,140	\$ 18,658,726	\$ 17,516,551

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Garage Parking				8,529,282	7,381,503
Lot Parking				216,323	215,052
On Street Parking				1,456,686	1,465,289
Parking Administration And Operations				3,762,493	3,730,027
Parking Enforcement				4,581,094	4,610,104
Transportation Demand Management				112,847	114,575
	\$ 15,262,553	\$ 17,093,846	\$ 15,395,140	\$ 18,658,726	\$ 17,516,551

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services	(10,632,118)	(9,505,613)	(11,066,072)	(11,200,000)	(11,200,000)
Licenses And Permits	(2,791,472)	(2,559,852)	(3,321,474)	(3,200,000)	(3,200,000)
Fine Forfeiture Asmt	-	(165,000)	(204,960)	(200,000)	(200,000)
Invest Other Contrib	(926,235)	(40,000)	(791,104)	(100,000)	(100,000)
Misc Revenue	(768,777)	(10,000)	(10,000)	(210,000)	(210,000)
Other Finance Source	(33,030)	(4,813,381)	(1,530)	(3,748,726)	(2,606,551)
Transfer In	(110,920)	-	-	-	-
Total	\$(15,262,553)	\$(17,093,846)	\$(15,395,140)	\$(18,658,726)	\$(17,516,551)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	6,127,096	7,905,678	6,292,072	7,692,661	7,629,806
Benefits	2,111,680	2,528,754	2,194,384	2,788,382	2,913,178
Supplies	273,331	433,565	312,511	433,566	433,566
Purchased Services	2,863,648	3,671,191	3,224,912	3,871,191	3,871,191
Debt Othr Financing	985,868	-	448,688	-	-
Inter Depart Charges	1,068,742	1,054,657	1,054,657	1,172,674	1,168,810
Inter Depart Billing	(2,453)	-	-	-	-
Transfer Out	1,834,639	1,500,000	1,867,915	2,700,252	1,500,000
Total	\$ 15,262,553	\$ 17,093,846	\$ 15,395,140	\$ 18,658,726	\$ 17,516,551

Parking**Function:****Transportation***Service Overview***Service:** Garage Parking*Service Description*

This service operates six city garages: Capitol Square North Garage, Wilson Street Garage, Overture Center Garage, South Livingston Street (Capitol East) Garage, State Street Campus Garage, and State Street Capitol Garage. The goals of the service are to provide a high quality user experience; serve and balance the parking needs of residents, visitors, businesses, and events; and continuously improve operations and efficiency.

Activities Performed by this Service

- Facility Operations: Manage six public parking garages.
- Monthly and Long-term Leases: Manage monthly parking permits at the garages.
- Structural Maintenance and Repair: Oversee the structural repairs and engineering consulting services at the garages.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				8,529,282	7,381,503
Total				\$ 8,529,282	\$ 7,381,503

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(10,920,039)	(10,920,039)
Personnel				3,523,374	3,577,150
Non-Personnel				4,954,573	3,754,321
Agency Charges				51,335	50,032
Total				\$ (2,390,757)	\$ (3,538,536)

Parking**Function:****Transportation***Service Overview***Service:** Lot Parking*Service Description*

This service operates five parking lots: Blair Lot, Buckeye Lot, Evergreen Lot, Wilson Lot, and Wingra Lot. The goals of the service are to continue to meet the unique parking demands that each surface lot serves, increase utilization during off-peak timeframes, and encourage the use of surface lots before using on-street parking to accommodate special event parking needs.

Activities Performed by this Service

- Monthly Permits: Manage monthly parking permits at the parking lots.
- Facility Operations: Oversee the operation and maintenance of six parking lots.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				216,323	215,052
Total				\$ 216,323	\$ 215,052

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(380,151)	(380,151)
Personnel				-	-
Non-Personnel				179,503	179,503
Agency Charges				36,820	35,549
Total				\$ (163,828)	\$ (165,099)

Parking**Function:****Transportation***Service Overview***Service:** On Street Parking*Service Description*

This service operates on-street parking through meters in the downtown area and through a residential permit process in the nearby neighborhoods. The goals of the service are to manage on-street parking restrictions, rates, and programs to address the needs of the location and to provide convenient and available parking in accordance with transportation policies.

Activities Performed by this Service

- On-Street Meters: Manage approximately 1,300 on-street metered spaces.
- Residential Parking Permit Program (RP3): Administer the program.
- Other On-Street Restrictions: Administer loading zone, ADA, time limit restrictions (non-RP3), and temporary no-parking restrictions.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				1,456,686	1,465,289
Total				\$ 1,456,686	\$ 1,465,289

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(3,299,810)	(3,299,810)
Personnel				790,066	799,933
Non-Personnel				616,145	616,145
Agency Charges				50,475	49,211
Total				\$ (1,843,124)	\$ (1,834,521)

Parking**Function:****Transportation***Service Overview***Service:** Parking Administration And Operations*Service Description*

This service includes administrative staff in the Parking Division, the overall management and supervision of maintenance and revenue staff, and all areas of parking not included above. The goals of the service are continuous improvement and flexibility to adapt to changes in transportation demand and behavior, changing technology, and user expectations; maintaining financial sustainability, while balancing strategies to provide affordable access; encouraging the use of other forms of transportation; balancing parking demand across the system to provide reliable availability; and generating sufficient revenue to fund operating and capital costs.

Activities Performed by this Service

- Management: General management and administrative support for the Parking Division.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				3,762,493	3,730,027
Total				\$ 3,762,493	\$ 3,730,027

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(1,790,759)	(1,278,660)
Personnel				2,401,846	2,369,406
Non-Personnel				359,984	359,984
Agency Charges				1,000,663	1,000,638
Total				\$ 1,971,734	\$ 2,451,368

Parking**Function:****Transportation***Service Overview***Service:** Parking Enforcement*Service Description*

This service ensures safe and efficient movement of vehicular and pedestrian traffic related to public and private parking along the City's streets and highways.

Activities Performed by this Service

- **Enforcement:** Monitor and enforce on-street parking meters, loading zones, and time-restricted parking, including the Residential Permit Program.
- **Other Efforts:** Monitor and enforce activities related to vehicular storage and abandonments, peak-hour towing efforts, private property complaints, school zone enforcement, special event parking restrictions, and all other on-street parking restrictions.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				4,581,094	4,610,104
Total				\$ 4,581,094	\$ 4,610,104

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(2,216,038)	(1,601,784)
Personnel				3,652,909	3,681,920
Non-Personnel				894,804	894,804
Agency Charges				33,380	33,380
Total				\$ 2,365,056	\$ 3,008,320

Parking**Function:****Transportation***Service Overview***Service:** Transportation Demand Management*Service Description*

This service focuses on using strategies to maximize the efficiency of our transportation systems, which will lead to improved mobility, reduced congestion, and lower carbon emissions. It aims to provide all people with transportation options that enable them to travel from their location to a destination in an affordable, efficient, and sustainable way.

Activities Performed by this Service

- Program management: Review and ensure TDM plans meet minimum requirements.
- Enforcement: Perform site visits to verify that TDM measures are used appropriately.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				-	-
Other-Expenditures				112,847	114,575
Total				\$ 112,847	\$ 114,575

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(51,929)	(36,107)
Personnel				112,847	114,575
Non-Personnel				-	-
Agency Charges				-	-
Total				\$ 60,918	\$ 78,468

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Charges For Services					
Program Income Principal	(1,870)	-	-	-	-
Reimbursement Of Expense	(13,381)	-	-	-	-
Cashiered Revenue	(7,612,866)	(6,104,571)	(7,934,970)	(7,897,395)	(7,897,395)
Metered Revenue	(3,004,001)	(3,401,042)	(3,131,102)	(3,302,605)	(3,302,605)
Charges For Services Total	\$ (10,632,118)	\$ (9,505,613)	\$ (11,066,072)	\$ (11,200,000)	\$ (11,200,000)
Licenses And Permits					
Occupancy Permits	(70,143)	-	(68,740)	-	-
Parking Permits	(2,679,506)	(2,553,652)	(3,211,747)	(3,132,892)	(3,132,892)
Other Permits	(41,823)	(6,200)	(40,987)	(67,108)	(67,108)
Licenses And Permits Total	\$ (2,791,472)	\$ (2,559,852)	\$ (3,321,474)	\$ (3,200,000)	\$ (3,200,000)
Fine Forfeiture Asmt					
Parking Violations	-	(165,000)	(204,960)	(200,000)	(200,000)
Fine Forfeiture Asmt Total	\$ -	\$ (165,000)	\$ (204,960)	\$ (200,000)	\$ (200,000)
Invest Other Contrib					
Interest	(791,104)	(40,000)	(791,104)	(100,000)	(100,000)
Interest on Leases	(135,131)	-	-	-	-
Invest Other Contrib Total	\$ (926,235)	\$ (40,000)	\$ (791,104)	\$ (100,000)	\$ (100,000)
Misc Revenue					
Easements	(439)	-	-	-	-
Lease Revenue	(737,905)	-	-	-	-
Miscellaneous Revenue	(30,433)	(10,000)	(10,000)	(210,000)	(210,000)
Misc Revenue Total	\$ (768,777)	\$ (10,000)	\$ (10,000)	\$ (210,000)	\$ (210,000)
Other Finance Source					
Sale Of Assets	(33,030)	-	(1,530)	-	-
Fund Balance Applied	-	(4,813,381)	-	(3,748,726)	(2,606,551)
Other Finance Source Total	\$ (33,030)	\$ (4,813,381)	\$ (1,530)	\$ (3,748,726)	\$ (2,606,551)
Transfer In					
Transfer In From General	(99,743)	-	-	-	-
Transfer In From Grants	(119)	-	-	-	-
Transfer In From Insurance	(11,058)	-	-	-	-
Transfer In Total	\$ (110,920)	\$ -	\$ -	\$ -	\$ -

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	5,787,525	7,687,984	5,861,388	7,924,819	7,924,819
Salary Savings	-	(384,901)	-	(1,635,152)	(1,539,960)
Pending Personnel	-	43,795	-	902,694	744,647
Premium Pay	28,543	60,000	28,543	40,000	40,000
Workers Compensation Wages	11,999	9,000	9,000	9,000	9,000
Compensated Absence	9,358	238,500	40,292	100,000	100,000
Hourly Wages	212,375	200,000	269,716	270,000	270,000
Overtime Wages Permanent	74,937	50,000	79,133	80,000	80,000
Overtime Wages Hourly	-	500	-	500	500
Election Officials Wages	2,360	800	4,000	800	800
Salaries Total	\$ 6,127,096	\$ 7,905,678	\$ 6,292,072	\$ 7,692,661	\$ 7,629,806
Benefits					
Comp Absence Escrow	35,979	100,000	62,339	100,000	100,000
Unemployment Benefits	-	40,000	-	40,000	40,000
Health Insurance Benefit	1,137,690	1,262,440	1,182,824	1,430,022	1,552,585
Wage Insurance Benefit	18,600	18,008	18,994	19,124	19,124
WRS	409,857	479,457	413,412	546,810	550,776
FICA Medicare Benefits	453,587	570,083	454,142	585,992	584,259
Post Employment Health Plans	55,967	58,766	62,673	66,434	66,434
Benefits Total	\$ 2,111,680	\$ 2,528,754	\$ 2,194,384	\$ 2,788,382	\$ 2,913,178
Supplies					
Office Supplies	7,333	11,550	7,333	11,550	11,550
Copy Printing Supplies	8,467	27,500	8,467	27,500	27,500
Furniture	1,216	6,600	1,216	6,600	6,600
Hardware Supplies	28,674	75,300	31,000	75,300	75,300
Software Lic & Supplies	8,275	5,500	8,275	5,500	5,500
Postage	5,093	7,150	9,671	7,150	7,150
Books & Subscriptions	-	825	-	825	825
Work Supplies	56,871	70,340	79,620	70,341	70,341
Janitorial Supplies	11,077	19,800	10,164	19,800	19,800
Medical Supplies	515	550	550	550	550
Safety Supplies	4,908	6,050	6,050	6,050	6,050
Snow Removal Supplies	346	5,500	346	5,500	5,500
Uniform Clothing Supplies	12,110	22,550	12,110	22,550	22,550
Building	1,057	550	550	550	550
Building Supplies	17,504	16,500	17,504	16,500	16,500
Electrical Supplies	2,907	13,200	2,907	13,200	13,200
HVAC Supplies	904	4,400	904	4,400	4,400
Plumbing Supplies	1,975	2,200	3,059	2,200	2,200
Machinery And Equipment	6,502	16,500	15,187	16,500	16,500
Equipment Supplies	97,599	121,000	97,599	121,000	121,000
Supplies Total	\$ 273,331	\$ 433,565	\$ 312,511	\$ 433,566	\$ 433,566

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	18,959	73,232	23,430	73,232	73,232
Electricity	283,922	300,000	283,922	300,000	300,000
Water	35,766	35,363	34,298	35,363	35,363
Stormwater	7,522	16,751	5,527	16,751	16,751
Telephone	2,661	10,500	8,569	10,500	10,500
Cellular Telephone	25,713	24,000	35,839	24,000	24,000
Systems Comm Internet	97,631	46,500	108,900	46,500	46,500
Building Improv Repair Maint	233,775	700,445	497,952	700,445	700,445
Waste Disposal	-	-	125	-	-
Elevator Repair	88,247	36,000	26,200	36,000	36,000
Facility Rental	-	5,000	-	5,000	5,000
Landfill	-	500	-	500	500
Snow Removal	116,424	245,000	152,294	245,000	245,000
Comm Device Mntc	-	20,000	-	20,000	20,000
Equipment Mntc	73,886	100,000	73,886	100,000	100,000
System & Software Mntc	126,512	149,900	126,512	149,900	149,900
Rental Of Equipment	-	5,000	-	5,000	5,000
Sidewalk Mntc	301	30,000	-	30,000	30,000
Recruitment	147	500	168	500	500
Mileage	653	10,000	653	10,000	10,000
Conferences & Training	13,195	10,000	13,164	10,000	10,000
Memberships	988	2,000	988	2,000	2,000
Uniform Laundry	44,548	40,000	44,548	40,000	40,000
Audit Services	8,000	8,000	8,000	8,000	8,000
Bank Services	5,154	10,000	6,000	10,000	10,000
Credit Card Services	676,298	600,000	676,298	800,000	800,000
Delivery Freight Charges	2,100	500	500	500	500
Storage Services	199	-	122	-	-
Consulting Services	94,033	150,000	94,033	150,000	150,000
Advertising Services	5,250	6,000	6,000	6,000	6,000
Parking Towing Services	634,340	700,000	666,855	700,000	700,000
Security Services	230,687	290,000	295,756	290,000	290,000
Other Services & Expenses	6,901	15,000	10,873	15,000	15,000
Taxes & Special Assessments	22,500	30,000	22,500	30,000	30,000
Permits & Licenses	7,337	1,000	1,000	1,000	1,000
Purchased Services Total	\$ 2,863,648	\$ 3,671,191	\$ 3,224,912	\$ 3,871,191	\$ 3,871,191

Debt Othr Financing					
Fund Balance Generated	985,868	-	448,688	-	-
Debt Othr Financing Total	\$ 985,868	\$ -	\$ 448,688	\$ -	\$ -

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Charges					
ID Charge From GF	53,836	57,341	57,341	57,052	57,052
ID Charge From Attorney	10,669	23,565	23,565	15,882	15,882
ID Charge From Civil Rights	27,851	29,679	29,679	34,418	34,418
ID Charge From Finance	257,150	160,094	160,094	162,644	162,644
ID Charge From Human Resour	62,373	85,375	85,375	86,623	86,623
ID Charge From Information Te	227,229	263,911	263,911	274,925	274,925
ID Charge From Mayor	50,305	52,116	52,116	57,850	57,850
ID Charge from EAP	7,744	8,511	8,511	6,982	6,982
ID Charge From Engineering	55,570	88,950	88,950	148,918	148,918
ID Charge From Fleet Services	151,231	89,505	89,505	111,928	108,064
ID Charge From Traffic Eng	17,033	32,458	32,458	33,924	33,924
ID Charge From Insurance	101,073	113,693	113,693	138,100	138,100
ID Charge From Workers Comp	46,678	49,459	49,459	43,428	43,428
Inter Depart Charges Total	\$ 1,068,742	\$ 1,054,657	\$ 1,054,657	\$ 1,172,674	\$ 1,168,810
Inter Depart Billing					
ID Billing To Engineering	(2,144)	-	-	-	-
ID Billing To Transit	(310)	-	-	-	-
Inter Depart Billing Total	\$ (2,453)	\$ -	\$ -	\$ -	\$ -
Transfer Out					
Transfer Out To General	1,834,639	1,500,000	1,500,000	1,500,000	1,500,000
Transfer Out To Debt Service	-	-	367,915	1,200,252	-
Transfer Out Total	\$ 1,834,639	\$ 1,500,000	\$ 1,867,915	\$ 2,700,252	\$ 1,500,000

Parking

Function: Transportation

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	82,471	1.00	74,055	1.00	74,055
ADMIN ANAL 2-18	18	0.00	-	0.00	-	1.00	88,480
ADMIN CLK 1-20	20	3.00	191,804	3.00	200,770	3.00	200,770
ADMIN SERVICES SUPERVISOR	18	0.00	-	0.00	-	1.00	70,661
ADMIN SUPV-18	18	1.00	65,883	1.00	70,661	0.00	-
ASST PKG UTIL MGR-18	18	1.00	138,791	1.00	150,916	1.00	150,916
CIVIL TECH 2-16	16	1.00	64,700	1.00	68,851	0.00	-
CUSTODIAL WKR 2-16	16	1.00	57,920	1.00	57,727	1.00	57,727
CUSTOMER SERVICE AMBASSADOR	16	1.00	59,186	1.00	53,377	5.00	266,885
CUSTOMER SVC AMBASSADOR-16 PT	16	4.65	254,132	4.65	276,747	4.65	276,747
DATA ANALYST 4	18	0.00	-	0.00	-	1.00	96,255
ECONOMIC DEVELOPMENT PROG COOR	16	1.00	71,821	1.00	88,480	0.00	-
ENFC OFF/RANGER	16	1.00	58,175	0.00	-	0.00	-
ENGINEER 4-18	18	1.00	121,904	1.00	126,358	1.00	126,358
FIELD OPS SUPERVISOR	18	0.00	-	0.00	-	3.00	304,802
FIELD SERVICE LDWKR 2-16	16	0.00	-	0.00	-	8.00	587,663
FINANCE AND ADMIN MANAGER	18	0.00	-	0.00	-	1.00	88,601
GIS SPECIALIST 2-18	18	0.00	-	0.00	-	1.00	68,851
INFORMATION CLERK-20	20	3.00	165,987	3.00	184,612	3.00	184,612
MAINT ELECTR 1-16	16	1.00	84,614	1.00	87,706	1.00	87,706
PKG ANALYST-18	18	1.00	92,861	1.00	96,255	0.00	-
PKG CASHIER-16	16	8.00	441,129	8.00	440,674	3.00	184,644
PKG CASHIER-16 PT	16	13.05	771,358	13.05	814,483	1.60	97,598
PKG ENFC FIELD SUPV-18	18	1.00	81,408	1.00	84,383	1.00	84,383
PKG ENFC LDWKR-16	16	2.00	142,572	2.00	149,568	0.00	-
PKG ENFC OFF-16	16	30.00	2,077,384	30.00	2,147,868	30.00	2,147,868
PKG ENFC SUPV-18	18	1.00	95,658	1.00	103,731	1.00	103,731
PKG EQUIP MECH-16	16	3.00	217,206	3.00	225,831	3.00	225,831
PKG EQUIP TECH 1-16	16	2.00	151,288	2.00	159,324	2.00	159,324
PKG MAINT SUPV-18	18	1.00	95,658	1.00	100,047	0.00	-
PKG MAINT WKR 1-16	16	9.00	593,778	9.00	624,947	9.00	624,947
PKG MAINT WKR 2-16	16	1.00	80,756	1.00	83,707	0.00	-
PKG OPER ASST-20	20	1.00	83,670	1.00	86,727	0.00	-
PKG OPER SUPV-18	18	1.00	105,995	1.00	109,868	0.00	-
PKG REVENUE CLK-20	20	1.00	51,608	1.00	59,696	1.00	59,696
PKG REVENUE LDWKR-16	16	4.00	289,106	4.00	302,163	0.00	-
PKG REVENUE LDWKR-16 PT	16	0.80	61,262	0.80	52,224	0.00	-
PKG REVENUE SUPV-18	18	1.00	87,731	1.00	94,888	0.00	-
PKG SERVICE WKR-16	16	4.00	272,105	4.00	284,749	4.00	284,749
PKG TECH AIDE-16	16	1.00	76,514	1.00	79,310	1.00	79,310
PKS RANGER-16	16	0.00	-	1.00	62,743	1.00	62,743
PROGRAM ASST 1-20	20	3.00	194,057	3.00	206,756	3.00	206,756
TECHNOLOGY OPERATIONS ASSISTANT	20	0.00	-	0.00	-	1.00	86,727
TRAFF OPER MGR-18	18	0.00	-	0.00	-	1.00	102,057
TRAFFIC OPER SUPV-18	18	0.00	-	0.00	-	1.00	88,601
		109.50	\$7,480,491	109.50	\$7,810,199	100.25	\$7,330,051

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Traffic Engineering

Agency Overview

Agency Mission

The mission of the Traffic Engineering Division is to provide and manage the environmentally sensitive, safe, efficient, affordable, reliable and convenient movement of people and goods through communications; transportation planning; and the design, operation, and maintenance of transportation facilities.

Agency Overview

The Division is responsible for managing Madison's network of traffic and streetlight infrastructure. The Division is also responsible for coordinating pedestrian and traffic safety initiatives. The goal of the Division is to efficiently maintain city infrastructure and facilities while providing a high level of customer service and improved safety to customers.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Traffic Engineering's 2025 budget service structure has been changed from the 2024 adopted budget. Since there were changes to services, the budget does not show a full history at the service level. The budget does show a full history at the agency level by fund and by major expenditure category.

The 2024 Adopted Budget included the following services:

- Bicycle and Pedestrian Services
- Communications
- Pavement Markings
- Services
- Signals
- Signing
- Streetlighting

The 2025 Executive Budget has been updated to the following services:

- Bicycle & Pedestrian Services
- Fiber Network
- Pavement Markings
- Planning and Data Support
- Radio Communications
- Signals
- Signing
- Streetlighting

2025 Budget Highlights

Service: Bicycle & Pedestrian Services

- Budget maintains the current level of service.

Service: Fiber Network

- New service was previously a portion of the budget in Signals service.
- Budget maintains current level of service.

Service: Pavement Markings

- Budget maintains the current level of service.

Service: Planning and Data Support

- Renamed from former service named Services.
- Budget maintains current level of service.

Service: Radio Communications

- Service was renamed from Communications.
- Budget maintains the current level of service.

Service: Signals

- Budget maintains the current level of service.

Service: Signing

- Budget maintains the current level of service.

Service: Streetlighting

- Budget maintains the current level of service.

Traffic Engineering

Function: Transportation

Budget Overview

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	8,312,053	9,796,878	9,467,350	10,371,959	10,492,411
Other Grants	388,143	102,000	102,000	102,000	102,000
Total	\$ 8,700,196	\$ 9,898,878	\$ 9,569,350	\$ 10,473,959	\$ 10,594,411

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Bicycle & Pedestrian Services				1,293,001	1,297,806
Fiber Network				(165,110)	(163,873)
Pavement Markings				1,084,717	1,142,030
Planning and Data Support				1,709,390	1,724,027
Radio Communications				1,211,887	1,220,315
Signals				1,584,459	1,600,339
Signing				1,398,339	1,409,407
Streetlighting				2,357,275	2,364,360
	\$ 8,700,196	\$ 9,898,878	\$ 9,569,350	\$ 10,473,959	\$ 10,594,411

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues	(476,297)	(493,251)	(330,722)	(493,251)	(493,251)
Charges For Services	(249,495)	(256,242)	(222,198)	(256,242)	(256,242)
Misc Revenue	(394,951)	(380,000)	(380,000)	(396,000)	(396,000)
Other Finance Source	(51,868)	-	-	-	-
Transfer In	(46,002)	(24,000)	(37,000)	(24,000)	(24,000)
Total	\$ (1,218,614)	\$ (1,153,493)	\$ (969,920)	\$ (1,169,493)	\$ (1,169,493)

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	5,011,369	6,159,638	5,537,055	6,422,216	6,459,050
Benefits	1,710,963	1,681,747	1,627,755	1,831,265	1,928,999
Supplies	642,949	312,235	316,332	321,235	321,235
Purchased Services	2,836,166	3,036,203	3,195,581	3,220,209	3,220,209
Debt Othr Financing	47,306	-	-	-	-
Inter Depart Charges	252,219	587,550	587,550	575,526	562,007
Inter Depart Billing	(599,001)	(745,403)	(745,403)	(747,401)	(747,998)
Transfer Out	16,840	20,400	20,400	20,400	20,400
Total	\$ 9,918,811	\$ 11,052,370	\$ 10,539,271	\$ 11,643,451	\$ 11,763,903

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Bicycle & Pedestrian Services*Service Description*

This service guides bicycle and pedestrian planning, infrastructure improvements, and safety initiatives. The program also includes education, encouragement and outreach focused on bicycle and pedestrian safety as well as the administration of the Crossing Guard Program. The goals of this service are to ensure safe, efficient, equitable and accessible walking and biking infrastructure; increase the number of people choosing to walk and bike; and increase pedestrian and bicycle safety.

Activities Performed by this Service

- Pedestrian and Bicycle Plans: Planning for pedestrian and bicycle facilities including work related to Vision Zero, Complete Green Streets, neighborhood planning and other City projects.
- Engagement and Public Input: Outreach to underserved neighborhoods to gather input on walking/biking and infrastructure changes, holding public meetings to discuss specific projects and responding to concerns.
- Safety Education: Provide education to support walking and biking safety including Safe Routes to School planning and program delivery.
- Crossing Guard Services: Providing Crossing Guards services at approved locations and reviewing locations.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,191,001	1,195,806
Other-Expenditures				102,000	102,000
Total				\$ 1,293,001	\$ 1,297,806

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,202,343	1,208,823
Non-Personnel				36,190	36,190
Agency Charges				54,468	52,793
Total				\$ 1,293,001	\$ 1,297,806

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Fiber Network*Service Description*

This service is responsible for the maintenance, repair, and operation of the backbone fiber optic cable network owned by the City and the Madison Unified Fiber Network (MUFN). This service also receives fiber rental fees from agencies using MUFN and pays City agencies' fiber rental fees for MUFN usage.

Activities Performed by this Service

- Fiber Network Operation and Routine Maintenance: Operate and routinely maintain the extensive backbone fiber optic cable system owned by the City and the Madison Unified Fiber Network (MUFN).
- Fiber Network Repair and Emergency Response: Repair equipment failures and fiber breaks within the backbone fiber optic cable system due to extreme weather or contractor damage.
- Fiber Network Rental Fee Management: Receive fiber rental fees from agencies using MUFN and pays City agencies' fiber rental fees for MUFN usage.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				(165,110)	(163,873)
Other-Expenditures				-	-
Total				\$ (165,110)	\$ (163,873)

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(366,000)	(366,000)
Personnel				104,890	106,127
Non-Personnel				96,000	96,000
Agency Charges				-	-
Total				\$ (165,110)	\$ (163,873)

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Pavement Markings*Service Description*

This service performs an annual pavement marking inventory. The service is also responsible for the maintenance of the following: centerline, lane line, crosswalk, bike path, speed hump, and other similar markings. The goal of this service is to provide greater clarity and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control pavement markings.

Activities Performed by this Service

- Pavement Marking Design: Design pavement marking needs based on condition of existing markings and public safety, including prioritizing the material, location, and type of replacement pavement markings.
- Pavement Marking Installation: Paint pavement markings throughout the city to help guide bicycles, pedestrians, and motorists.
- Epoxy Pavement Marking: Oversee the work of the contractor hired to install epoxy pavement marking in high traffic locations.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,084,717	1,142,030
Other-Expenditures				-	-
Total				\$ 1,084,717	\$ 1,142,030

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(5,000)	(5,000)
Personnel				636,653	697,125
Non-Personnel				355,827	355,827
Agency Charges				97,237	94,078
Total				\$ 1,084,717	\$ 1,142,030

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Planning and Data Support*Service Description*

This service, in conjunction with the Transportation Commission, provides leadership for traffic safety programs and assists the overall transportation and traffic planning, design, and transportation engineering for the City. Staff assist neighborhoods and other government entities in planning transportation improvements. The goal of this service is efficient development with minimal negative impacts on traffic safety and efficiency on City streets and neighborhoods.

Activities Performed by this Service

- Plan Review: Review and recommend approval of or changes to neighborhood development or transportation system plans to ensure a safe and efficient transportation system for all modes of travel.
- Project Review: Maintain prioritized list of transportation safety projects generated from public feedback, crash data, or other transportation related studies.
- Right-of-Way Permits: Review plans for proposed use of the public right-of-way for public safety and pedestrian and traffic flow.
- Traffic Studies: Conduct traffic studies or counts to determine traffic by mode in order to determine appropriate traffic control devices or street geometry needs.
- Mapping System: Continuous updating of asset data using mapping software and administration of the CityWorks asset management system.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,709,390	1,724,027
Other-Expenditures				-	-
Total				\$ 1,709,390	\$ 1,724,027

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				-	-
Personnel				1,562,411	1,579,200
Non-Personnel				26,281	26,281
Agency Charges				120,698	118,546
Total				\$ 1,709,390	\$ 1,724,027

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Radio Communications*Service Description*

This service is responsible for: (1) two-way radios and associated electronic equipment, (2) municipal communications systems, and (3) communications equipment for the City and other public entities. The goal of this service is to maintain and repair the current emergency communication system and radios.

Activities Performed by this Service

- Emergency Communication System: Maintain and repair equipment at eight radio tower locations including the 911 center and maintain and repair portable and handheld radios and miscellaneous electronics.
- Interoperability with Dane County 911 Center: Ensure the Dane County and the City of Madison separate emergency radio systems are compatible to receive calls from the 911 Center.
- Emergency Radio Equipment: Install communication equipment in police, fire, and other City agency vehicles and for other agencies throughout Dane County.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,211,887	1,220,315
Other-Expenditures				-	-
Total				\$ 1,211,887	\$ 1,220,315

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(105,200)	(105,200)
Personnel				1,112,227	1,124,186
Non-Personnel				819,651	819,651
Agency Charges				(614,791)	(618,322)
Total				\$ 1,211,887	\$ 1,220,315

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Signals*Service Description*

This service is responsible for the installation, operation, and upkeep of traffic signals. Specific activities include: (1) studies, planning, and design associated with new installations; (2) review, revision, and modernization for existing signalized intersections; and (3) installation and maintenance of traffic signal communication systems. The goal of this service is safer intersections through maintenance and repair of the City's traffic signals.

Activities Performed by this Service

- Traffic Signals: Provide routine maintenance, repairs, and emergency response to equipment failures and traffic signals knocked down.
- Traffic Signal Timing: Remotely or locally adjust traffic signals to adapt to special events, crashes, flooding, and road closures.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,584,459	1,600,339
Other-Expenditures				-	-
Total				\$ 1,584,459	\$ 1,600,339

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(416,551)	(416,551)
Personnel				1,458,942	1,475,402
Non-Personnel				444,321	444,321
Agency Charges				97,746	97,167
Total				\$ 1,584,459	\$ 1,600,339

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Signing*Service Description*

This service is responsible for fabricating, installing, replacing, repairing, and maintaining street signs. Specific activities include: (1) an annual inventory of all signs to determine condition and proper location, (2) studies to determine the need for new signs, (3) upkeep and maintenance of signs and guard rails, and (4) installations and removals of barricades and signs for special events and to individuals with street-use permits. The goal of this service is to provide clear, concise, and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control signage.

Activities Performed by this Service

- Signage Plans: Develop sign plans that are designed to improve public safety and traffic flow.
- Fabricate and Install Signs: Manufacture and install signs throughout the City.
- Facilitate Special Events: Work with special event planners and other agencies to design plans to accommodate special events in a safe manner. Place signage and barricades needed for these events.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				1,398,339	1,409,407
Other-Expenditures				-	-
Total				\$ 1,398,339	\$ 1,409,407

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(113,500)	(113,500)
Personnel				1,304,583	1,317,844
Non-Personnel				170,308	170,308
Agency Charges				36,947	34,754
Total				\$ 1,398,339	\$ 1,409,407

Traffic Engineering**Function:****Transportation***Service Overview***Service:** Streetlighting*Service Description*

This service manages all street lights within the City of Madison. Specific activities include: repairing and maintaining light poles, bases and luminaries, and repairing all damage resulting from crashes. This includes design of new lighting installations and evaluating the need for changes in the existing systems and lighting units for specific neighborhood needs. The goal of this service is to maintain and repair street lighting and bike path lighting infrastructure.

Activities Performed by this Service

- Streetlight Maintenance: Provide routine maintenance, repairs, and emergency response to knocked down street lights and repair malfunctioning street light equipment.
- Installation Requests: Evaluate requests for lighting installation and coordinate with field staff or utilities.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General				2,357,275	2,364,360
Other-Expenditures				-	-
Total				\$ 2,357,275	\$ 2,364,360

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue				(163,242)	(163,242)
Personnel				871,431	879,343
Non-Personnel				1,613,266	1,613,266
Agency Charges				35,819	34,992
Total				\$ 2,357,275	\$ 2,364,360

Traffic Engineering

Function:

Transportation

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Intergov Revenues					
Federal Revenues Operating	(164)	(1,200)	-	(1,200)	(1,200)
State Revenues Operating	(105,503)	(112,000)	(105,503)	(112,000)	(112,000)
Payment For Municipal Service	(145,411)	(35,000)	-	(35,000)	(35,000)
Local Revenues Operating	(198,332)	(300,051)	(198,332)	(300,051)	(300,051)
Other Unit Of Gov Revenues OI	(26,887)	(45,000)	(26,887)	(45,000)	(45,000)
Intergov Revenues Total	\$ (476,297)	\$ (493,251)	\$ (330,722)	\$ (493,251)	\$ (493,251)
Charges For Services					
Traffic Private Entity	(111,539)	(84,242)	(84,242)	(84,242)	(84,242)
Reimbursement Of Expense	(137,957)	(172,000)	(137,957)	(172,000)	(172,000)
Charges For Services Total	\$ (249,495)	\$ (256,242)	\$ (222,198)	\$ (256,242)	\$ (256,242)
Misc Revenue					
Miscellaneous Revenue	(394,951)	(380,000)	(380,000)	(396,000)	(396,000)
Misc Revenue Total	\$ (394,951)	\$ (380,000)	\$ (380,000)	\$ (396,000)	\$ (396,000)
Other Finance Source					
Inception Of SBITA	(51,868)	-	-	-	-
Other Finance Source Total	\$ (51,868)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Grants	(28)	-	-	-	-
Transfer In From Insurance	(45,974)	(24,000)	(37,000)	(24,000)	(24,000)
Transfer In Total	\$ (46,002)	\$ (24,000)	\$ (37,000)	\$ (24,000)	\$ (24,000)
Salaries					
Permanent Wages	4,197,263	5,389,172	4,628,101	5,832,099	5,869,334
Salary Savings	-	(143,374)	-	(58,322)	(58,322)
Pending Personnel	-	192,924	-	-	-
Premium Pay	40,397	18,000	40,801	18,000	18,000
Workers Compensation Wages	540	-	3,328	-	-
Compensated Absence	123,982	49,999	85,400	49,999	49,999
Hourly Wages	506,047	598,010	592,075	538,010	538,010
Overtime Wages Permanent	85,747	53,379	92,949	53,379	53,379
Overtime Wages Hourly	693	-	-	-	-
Election Officials Wages	41	-	654	-	-
Budget Efficiencies	-	(92,218)	-	(104,767)	(104,767)
Salaries Total	\$ 4,954,710	\$ 6,065,891	\$ 5,443,308	\$ 6,328,398	\$ 6,365,633

Traffic Engineering

Function: Transportation

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Benefits					
Comp Absence Escrow	213,245	-	-	-	-
Health Insurance Benefit	756,810	843,425	845,805	927,160	1,017,245
Wage Insurance Benefit	16,645	15,933	18,166	17,409	17,409
WRS	294,750	371,853	323,952	402,415	407,920
FICA Medicare Benefits	367,943	399,800	390,271	432,313	434,056
Moving Expenses	6,000	-	-	-	-
Licenses & Certifications	30	-	-	-	-
Post Employment Health Plans	40,461	42,482	41,308	43,787	43,787
Benefits Total	\$ 1,695,883	\$ 1,673,494	\$ 1,619,502	\$ 1,823,083	\$ 1,920,416

Supplies					
Office Supplies	6,111	7,550	6,539	7,550	7,550
Copy Printing Supplies	3,831	3,100	4,000	3,100	3,100
Furniture	399	300	246	300	300
Hardware Supplies	6,474	900	6,474	900	900
Software Lic & Supplies	4,289	3,200	4,289	3,200	3,200
Postage	10,763	6,100	9,000	6,100	6,100
Books & Subscriptions	125	400	265	400	400
Work Supplies	148,951	241,095	200,064	250,095	250,095
Janitorial Supplies	4,031	6,000	5,500	6,000	6,000
Safety Supplies	24,489	15,000	27,428	15,000	15,000
Uniform Clothing Supplies	9,388	7,890	9,388	7,890	7,890
Building	-	200	-	200	200
Building Supplies	9,485	2,000	4,000	2,000	2,000
Electrical Supplies	-	500	-	500	500
HVAC Supplies	931	-	-	-	-
Plumbing Supplies	-	100	-	100	100
Machinery And Equipment	35,732	-	-	-	-
Equipment Supplies	21,718	11,900	39,139	11,900	11,900
Traffic Signal Supplies	-	6,000	-	6,000	6,000
SBITA Inception Cap Outlay	51,868	-	-	-	-
Supplies Total	\$ 338,586	\$ 312,235	\$ 316,332	\$ 321,235	\$ 321,235

Traffic Engineering

Function: Transportation

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Purchased Services					
Natural Gas	15,983	15,151	14,167	17,424	17,424
Electricity	1,803,057	1,818,676	1,912,173	1,909,610	1,909,610
Water	2,443	692	2,517	692	692
Telephone	1,930	5,100	1,930	5,100	5,100
Cellular Telephone	8,968	9,100	9,100	9,100	9,100
Systems Comm Internet	108,291	100,000	113,705	100,000	100,000
Building Improv Repair Maint	142	-	-	-	-
Facility Rental	-	1,600	-	1,600	1,600
Landfill	32	2,000	-	2,000	2,000
Comm Device Mntc	27,955	20,000	27,955	20,000	20,000
Equipment Mntc	61,707	32,500	59,679	32,500	32,500
System & Software Mntc	551,561	720,884	720,884	804,684	804,684
Rental Of Equipment	948	2,400	948	2,400	2,400
Street Mntc	139,191	190,000	190,000	190,000	190,000
Street Light Mntc	840	13,000	2,333	13,000	13,000
Recruitment	3,751	-	71	-	-
Mileage	338	-	81	-	-
Conferences & Training	18,384	20,100	20,100	24,100	24,100
Memberships	2,727	2,900	2,949	2,900	2,900
Delivery Freight Charges	1,156	-	137	-	-
Storage Services	83	-	23	-	-
Consulting Services	25,703	50,000	69,298	50,000	50,000
Advertising Services	45	200	-	200	200
Printing Services	370	-	-	-	-
Locating Marking Services	18,998	17,900	18,012	17,900	17,900
Other Services & Expenses	29,521	13,800	29,521	16,800	16,800
Permits & Licenses	-	200	-	200	200
Purchased Services Total	\$ 2,824,124	\$ 3,036,203	\$ 3,195,581	\$ 3,220,209	\$ 3,220,209
Debt Othr Financing					
Principal SBITAS	47,236	-	-	-	-
Interest SBITAS	70	-	-	-	-
Debt Othr Financing Total	\$ 47,306	\$ -	\$ -	\$ -	\$ -
Inter Depart Charges					
ID Charge From Engineering	(98,613)	62,060	62,060	68,266	68,266
ID Charge From Fleet Services	226,942	385,730	385,730	391,642	378,123
ID Charge From Insurance	33,140	38,717	38,717	43,543	43,543
ID Charge From Workers Comp	90,750	101,043	101,043	72,075	72,075
Inter Depart Charges Total	\$ 252,219	\$ 587,550	\$ 587,550	\$ 575,526	\$ 562,007

Traffic Engineering

Function:

Transportation

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Inter Depart Billing					
ID Billing To Clerk	(930)	(1,000)	(1,000)	(1,000)	(950)
ID Billing To Fire	(74,744)	(101,552)	(101,552)	(101,552)	(101,552)
ID Billing To Police	(278,545)	(294,000)	(294,000)	(294,000)	(290,000)
ID Billing To Public Health	(2,069)	(1,586)	(1,586)	(1,586)	(1,586)
ID Billing To Engineering	(6,750)	(26,491)	(26,491)	(26,491)	(26,491)
ID Billing To Fleet Services	(4,124)	(4,999)	(4,999)	(4,999)	(4,999)
ID Billing To Landfill	(320)	(360)	(360)	(360)	(360)
ID Billing To Streets	(58,752)	(58,874)	(58,874)	(58,874)	(53,874)
ID Billing To Library	(3,696)	(3,766)	(3,766)	(3,766)	(3,766)
ID Billing To Parks	(24,180)	(31,043)	(31,043)	(31,043)	(31,043)
ID Billing To Bldg Inspection	(2,337)	(2,216)	(2,216)	(2,216)	(2,216)
ID Billing To Parking	(15,843)	(32,458)	(32,458)	(33,924)	(33,924)
ID Billing To Sewer	(3,608)	(4,156)	(4,156)	(13,509)	(4,156)
ID Billing To Stormwater	(3,652)	(4,246)	(4,246)	(4,246)	(4,246)
ID Billing To Transit	(103,949)	(130,423)	(130,423)	(138,300)	(138,300)
ID Billing To Water	(15,501)	(48,233)	(48,233)	(31,535)	(50,535)
Inter Depart Billing Total	\$ (599,001)	\$ (745,403)	\$ (745,403)	\$ (747,401)	\$ (747,998)

Transfer Out

Transfer Out To Grants	16,840	20,400	20,400	20,400	20,400
Transfer Out Total	\$ 16,840	\$ 20,400	\$ 20,400	\$ 20,400	\$ 20,400

Traffic Engineering

Function: Transportation

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	1.00	73,773	1.00	76,469	1.00	76,469
ASST CITY TRAFFIC ENGR-18	18	2.00	262,130	2.00	275,492	2.00	275,492
CITY TRAFFIC ENGR-21	21	1.00	171,836	1.00	190,209	1.00	190,209
CIVIL TECH 1-16 PT	16	0.60	62,979	0.60	40,239	0.60	40,239
CIVIL TECH 2-16	16	1.00	71,963	1.00	74,593	1.00	74,593
COM OPER LDWKR-16	16	2.00	162,699	2.00	193,794	2.00	193,794
COMMUNIC OPER SUPV-18	18	1.00	90,157	1.00	98,096	1.00	98,096
COMMUNIC TECH 1-16	16	2.00	159,255	1.00	79,825	1.00	79,825
COMMUNIC TECH 2-16	16	2.00	139,990	3.00	209,991	3.00	209,991
COMMUNIC TECH 3-16	16	1.00	82,220	1.00	88,480	1.00	88,480
COMMUNICATION WKR-16	16	2.00	150,979	2.00	157,205	2.00	157,205
COMP MAP/GIS COORD-18	18	1.00	124,093	1.00	129,807	1.00	129,807
CROSSING GUARD SUPV-18 PT	18	1.70	124,650	1.70	131,209	1.70	131,209
ELECTRICAL OPER SUPV-18	18	1.00	117,262	1.00	121,547	1.00	121,547
ENGR PROG SPEC 1-16	16	5.00	384,593	5.00	420,226	4.00	329,170
ENGR PROG SPEC 2-16	16	1.00	95,228	1.00	104,294	1.00	104,294
GIS SPECIALIST 2-18	18	1.00	85,360	1.00	96,255	1.00	96,255
GIS SPECIALIST 3-18	18	0.00	-	0.00	-	1.00	91,057
MAINT MECH 1-16	16	1.00	74,266	1.00	76,981	1.00	76,981
MAINT PAINTER-16	16	2.00	150,696	2.00	159,940	2.00	159,940
PED BICYCLE ADMIN-18	18	1.00	105,062	1.00	108,901	1.00	108,901
PED BICYCLE OUTREACH SPEC-18	18	1.00	72,749	1.00	78,751	1.00	78,751
PROGRAM ASST 1-20	20	2.00	132,584	2.00	124,731	2.00	124,731
SIGN PAINTER-16	16	2.00	140,690	2.00	147,794	2.00	147,794
STOREKEEPER-16	16	1.00	71,963	1.00	74,593	1.00	74,593
TRAFF CONT MAINT WKR-16	16	6.00	384,921	6.00	400,505	6.00	400,505
TRAFF ENGR 1-18	18	2.00	182,935	2.00	172,678	2.00	172,678
TRAFF ENGR 2-18	18	4.00	389,900	4.00	424,918	4.00	424,918
TRAFF ENGR 3-18	18	1.00	72,749	1.00	116,204	1.00	116,204
TRAFF ENGR 4-18	18	2.00	207,697	2.00	239,402	2.00	239,402
TRAFF OPER LDWKR-16	16	2.00	168,627	2.00	176,384	2.00	176,384
TRAFF OPER MGR-18	18	1.00	136,290	1.00	141,270	1.00	141,270
TRAFF SIG ELECTR 1-16	16	2.00	153,607	2.00	157,028	2.00	157,028
TRAFF SIG ELECTR 2-16	16	7.00	563,382	7.00	590,921	7.00	590,921
TRAFF SIG MAINT WKR-16	16	5.00	313,189	5.00	346,677	5.00	346,677
TRAFF SYS/NET SPEC	16	1.00	86,147	1.00	91,081	1.00	91,081
TRAFFIC OPER SUPV-18	18	1.00	90,157	1.00	95,320	1.00	95,320
TRANSP OPNS ANAL-18	18	1.00	109,027	1.00	113,011	1.00	113,011
VISION ZERO PROJ MGR	18	1.00	82,471	1.00	87,194	1.00	87,194
		72.30	\$6,048,276	72.30	\$6,412,014	72.30	\$6,412,014

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Transportation

Agency Overview

Agency Mission

The mission of the Department of Transportation is to develop and maintain a safe, efficient, economical, equitable, and sustainable transportation system for Madison's residents and visitors in a way that is consistent with the City's land use system and regional transportation goals.

Agency Overview

The Agency is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated the budget service structure and had the opportunity to propose updates to services. Transportation's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service:

- Transportation Management

2025 Budget Highlights

Service: Transportation Management

- Budget maintains the current level of service.

TransportationFunction: **Transportation***Budget Overview*

Agency Budget by Fund

Fund	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	380,602	606,048	560,016	700,347	653,974
Total	\$ 380,602	\$ 606,048	\$ 560,016	\$ 700,347	\$ 653,974

Agency Budget by Service

Service	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Transportation Management	380,602	606,048	560,016	700,347	653,974
Total	\$ 380,602	\$ 606,048	\$ 560,016	\$ 700,347	\$ 653,974

Agency Budget by Major-Revenue

Major Revenue	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries	263,471	429,868	374,964	498,049	457,422
Benefits	69,298	109,785	105,165	134,305	128,559
Supplies	3,632	3,000	25,135	3,000	3,000
Purchased Services	32,995	52,000	43,358	52,000	52,000
Inter Depart Charges	11,205	11,394	11,394	12,993	12,993
Total	\$ 380,602	\$ 606,048	\$ 560,016	\$ 700,347	\$ 653,974

Transportation

Function:

Transportation

*Service Overview***Service:** Transportation Management*Service Description*

This service is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit. Organizationally, leadership within this department is responsible for the oversight of Metro Transit, Parking Division, and Traffic Engineering.

Activities Performed by this Service

- **Transportation Planning:** Identify transportation needs, develop and evaluate solutions, and recommend projects.
- **Project Management:** Work on key transportation initiatives, such as Transportation Demand Management, Bus Rapid Transit, Transit Network Redesign, and Intercity Bus Terminal.
- **Transportation Management:** Manage interaction between the Traffic Engineering Division, the Parking Division, and Metro Transit to develop a coordinated effort toward meeting Madison's Transportation goals.

Service Budget by Fund

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
General	380,602	606,048	560,016	700,347	653,974
Other-Expenditures	-	-	-	-	-
Total	\$ 380,602	\$ 606,048	\$ 560,016	\$ 700,347	\$ 653,974

Service Budget by Account Type

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Revenue	-	-	-	-	-
Personnel	332,769	539,654	480,129	632,354	585,981
Non-Personnel	36,628	55,000	68,493	55,000	55,000
Agency Charges	11,205	11,394	11,394	12,993	12,993
Total	\$ 380,602	\$ 606,048	\$ 560,016	\$ 700,347	\$ 653,974

Transportation

Function:

Transportation

Line Item Detail

Agency Primary Fund: General

	2023 Actual	2024 Adopted	2024 Projected	2025 Request	2025 Executive
Salaries					
Permanent Wages	246,598	432,602	367,380	505,123	464,496
Salary Savings	-	(23,080)	-	-	-
Pending Personnel	-	26,052	-	-	-
Premium Pay	11	-	-	-	-
Compensated Absence	15,922	-	7,000	-	-
Overtime Wages Permanent	940	-	584	-	-
Budget Efficiencies	-	(5,705)	-	(7,074)	(7,074)
Salaries Total	\$ 263,471	\$ 429,868	\$ 374,964	\$ 498,049	\$ 457,422
Benefits					
Health Insurance Benefit	26,366	47,486	50,758	62,207	62,049
Wage Insurance Benefit	1,217	1,572	1,472	1,349	1,224
WRS	17,215	29,850	25,460	34,853	32,283
FICA Medicare Benefits	18,971	30,878	27,200	35,895	33,003
Moving Expenses	5,529	-	-	-	-
Tuition	-	-	275	-	-
Benefits Total	\$ 69,298	\$ 109,785	\$ 105,165	\$ 134,305	\$ 128,559
Supplies					
Office Supplies	841	1,000	841	1,000	1,000
Furniture	-	-	21,502	-	-
Hardware Supplies	2,570	-	2,570	-	-
Software Lic & Supplies	221	2,000	221	2,000	2,000
Supplies Total	\$ 3,632	\$ 3,000	\$ 25,135	\$ 3,000	\$ 3,000
Purchased Services					
Stormwater	1,618	-	3,973	-	-
Cellular Telephone	19	-	-	-	-
System & Software Mntc	817	-	817	-	-
Recruitment	795	-	795	-	-
Mileage	152	-	-	-	-
Conferences & Training	9,778	9,000	10,095	9,000	9,000
Memberships	12,318	13,000	12,573	13,000	13,000
Consulting Services	7,500	30,000	15,000	30,000	30,000
Other Services & Expenses	-	-	105	-	-
Purchased Services Total	\$ 32,995	\$ 52,000	\$ 43,358	\$ 52,000	\$ 52,000
Inter Depart Charges					
ID Charge From Engineering	10,236	10,236	10,236	11,260	11,260
ID Charge From Insurance	769	941	941	1,129	1,129
ID Charge From Workers Comp	200	217	217	604	604
Inter Depart Charges Total	\$ 11,205	\$ 11,394	\$ 11,394	\$ 12,993	\$ 12,993

Transportation

Function: Transportation

Position Summary

Classification	CG	2024 Budget Adopted		2025 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DIR OF TRANSPORTATION-21	21	1.00	190,245	1.00	205,174	1.00	205,174
ENGINEER 3-18	18	1.00	82,471	1.00	93,451	1.00	93,451
PLANNER 3-18	18	1.00	105,027	1.00	87,194	1.00	87,194
PRINCIPAL PLANNER-18	18	1.00	82,471	1.00	107,644	1.00	107,644
PUBLIC INFORMATION OFF 1-18	18	1.00	92,861	0.00	-	0.00	-
PUBLIC INFORMATION OFF 2-18	18	0.00	-	1.00	96,255	1.00	96,255
		5.00	\$553,076	5.00	\$589,718	5.00	\$589,718

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.



Special Fund Statements

2025 Executive Operating Budget

ROOM TAX FUND

	2023 Actual	2024 Budget	2024 Projected	2025 Executive
Fund Balance, January 1	\$ 4,525,757	3,641,978	5,218,413	3,491,053
Reserved for Monona Terrace Capital Projects	(94,505)	(94,505)	(207,772)	(94,505)
Committed for Event Booking Assistance	(470,145)	(470,145)	(439,005)	(470,145)
Balance of Unassigned Funds, January 1	\$ 3,961,107	\$ 3,077,328	\$ 4,571,636	\$ 2,926,403

SOURCES

Estimated Total Room Tax Receipts	21,143,358	21,165,000	21,165,000	21,800,000
Interest Revenue	157,448	41,616	59,629	39,891
TOTAL SOURCES	\$ 21,300,806	\$ 21,206,616	\$ 21,224,629	\$ 21,839,891

USES

Tangible Municipal Development (s. 66.0615 (1) (fm) 3., Wis. Stats.)

Monona Terrace:

Debt Service Payment-Gen'l Obligation Bond Issue (a)	-	509,768	717,489	764,133
Capital Purchases	965,355	399,000	399,000	1,449,000
Operating Subsidy	4,825,725	5,392,000	5,392,000	5,392,000
Reserves (b)	-	-	-	-
Net Operating Subsidy	4,825,725	5,392,000	5,392,000	5,392,000

Subtotal Monona Terrace	\$ 5,791,080	\$ 6,300,768	\$ 6,508,489	\$ 7,605,133
-------------------------	--------------	--------------	--------------	--------------

Monona Terrace Share of Room Tax Revenues	27%	30%	31%	35%
---	-----	-----	-----	-----

<u>Alliant Energy Center, Henry Vilas Zoo and Olbrich Gardens (i)</u>	\$ 738,152	\$ 1,386,000	\$ 1,386,000	\$ 1,469,700
---	------------	--------------	--------------	--------------

<u>Overture Center Subsidy from Room Tax (j)</u>	\$ 2,095,000	\$ 2,180,000	\$ 2,180,000	\$ 2,200,000
--	--------------	--------------	--------------	--------------

Subtotal Tangible Municipal Development	\$ 8,624,232	\$ 9,866,768	\$ 10,074,489	\$ 11,274,833
---	--------------	--------------	---------------	---------------

Tangible Municipal Development Share of Room Tax Revenues	41%	47%	48%	52%
---	-----	-----	-----	-----

ROOM TAX FUND

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2024 Projected</u>	<u>2025 Executive</u>
Tourism Marketing (s. 66.0615 (1) (fm) 1., Wis. Stats.)				
<u>Greater Madison Convention and Visitors Bureau:</u>				
Destination Marketing (c)	5,264,037	5,591,000	5,920,000	5,926,200
Estimated Event Booking Assistance Subsidy	177,607	275,000	275,000	275,000
Subtotal GMCVB	<u>\$ 5,441,644</u>	<u>\$ 5,866,000</u>	<u>\$ 6,195,000</u>	<u>\$ 6,201,200</u>
<u>City Tourism Marketing Activities</u>				
Support for Fireworks Events (d)	-	-		
Sister Cities Program	27,273	30,000	30,000	30,000
Civic Conferences / Fairs / Festivals / Summer Concerts	161,897	252,500	252,500	262,500
Civic Conferences (e)	2,272	35,000	35,000	35,000
Civic Promotion (e)	15,000	15,000	15,000	15,000
Dane Dances (g)	25,000	25,000	25,000	25,000
Make Music Madison (g)	30,000	30,000	30,000	30,000
Music Tourism Study / Implementation (f)	45,000	25,000	25,000	25,000
Arts Worker Grants (f)		75,000	75,000	75,000
Fairs / Festivals / Summer Concerts (f)	20,095	17,500	17,500	17,500
Downtown Temporary Art Installations (g)	24,530	30,000	30,000	40,000
WIAA Basketball Tournament (h)	15,000	15,000	15,000	15,000
Subtotal City Tourism Marketing	<u>\$ 204,170</u>	<u>\$ 297,500</u>	<u>\$ 297,500</u>	<u>\$ 307,500</u>
Subtotal Tourism Marketing	<u>\$ 5,645,814</u>	<u>\$ 6,163,500</u>	<u>\$ 6,492,500</u>	<u>\$ 6,508,700</u>
Share of Room Tax Revenues	27%	29%	31%	30%
Room Tax Commission Administration	<u>\$ 35,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Room Tax Commission Enforcement of Transient Tourist Rooming	<u>\$ 14,767</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
Share of Room Tax Revenues	0.2%	0.2%	0.2%	0.2%
Reserves				
Share of Room Tax Revenues				
Room Tax Commission	<u>\$ 14,319,814</u>	<u>\$ 16,065,268</u>	<u>\$ 16,601,989</u>	<u>\$ 17,818,533</u>
Tourism-Related Share of Room Tax	67%	76%	78%	82%
Room Tax Retained for General Purposes				
General Purposes (b)	6,288,337	6,350,000	6,350,000	6,540,000
Share of Room Tax Revenues	30%	30%	30%	30%
TOTAL USES	<u>\$ 20,608,151</u>	<u>\$ 22,415,268</u>	<u>\$ 22,951,989</u>	<u>\$ 24,358,533</u>
Fund Balance, December 31	<u>\$ 5,218,413</u>	<u>\$ 2,433,326</u>	<u>\$ 3,491,053</u>	<u>\$ 972,411</u>
Committed for Monona Terrace Capital Projects	(207,772)	(94,505)	(207,772)	(207,772)
Committed for Event Booking Assistance	(439,005)	(470,145)	(439,005)	(439,005)
Balance of Unassigned Funds, December 31 (b)	<u>\$ 4,571,636</u>	<u>\$ 1,868,676</u>	<u>\$ 2,844,276</u>	<u>\$ 325,634</u>

Background on Room Tax Fund and Role of Room Tax Commission

The presentation of the Room Tax Fund has been modified from prior years to reflect changes to state law and to reflect the requirement, first effective in 2017, that 70 percent of room tax revenues be transferred for allocation by a Room Tax Commission created by the City.

The City of Madison Room Tax Commission is created and defined by state law, as reflected in city ordinance, with members appointed by the Mayor and approved by the Common Council.

The Room Tax Commission is responsible for allocating at least 70 percent of room taxes collected by the City of Madison and allocated to it in the adopted City budget. Funds allocated by the Commission must adhere to state law which requires that the funds be used for tourism marketing and tangible municipal development that is reasonably expected to result in overnight stays at transient occupancy facilities in the city. The remaining 30 percent of room taxes are deposited in the City's General Fund for appropriation by the Common Council to support general city programs and services.

The City of Madison has entered into a contract with Destination Madison (i.e., the Greater Madison Convention and Visitors Bureau) to provide tourism destination marketing services to the Monona Terrace Convention and Community Center. That contract provides 28% of all room taxes collected in the prior year to Destination Madison to fund these services. Monona Terrace administers this contract, including evaluation of performance measures. The Room Tax Commission budget allocations reflect estimates of this payment calculation.

The City of Madison has entered into a Structural Agreement and Annual Performance Contract with the Overture Center Foundation, operating entity of the Overture Center for the Performing Arts. The Structural Agreement and Annual Performance Contract include an expected amount of City subsidy provided annually, subject to appropriation. The Room Tax Commission allocates room tax funding to the Overture Center annually based on its review of overall priorities, available funding, and Commission policies. The Madison Arts Commission and Common Council review the various performance provisions included in the Structural Agreement and the Annual Performance Contract.

Notes to Room Tax Fund Condition Statement

(a) The CDA lease revenue bonds issued to finance the construction of Monona Terrace were retired in 2020. The General Obligation bonds initially issued as part of the original Monona Terrace financing were retired in 2014. New GO bonds have been issued for renovation projects at Monona Terrace.

(b) Under state law, 70% of room taxes are distributed by the Room Tax Commission and 30% are retained by the City. The Room Tax Commission anticipates allocating sufficient room tax revenues on a permanent basis to eliminate the reliance on Monona Terrace reserves, as well as providing additional room tax subsidy to Monona Terrace to help reach the goal that reserves are at least 20% of expenditures. The Monona Terrace Board has stated that the Monona Terrace Reserve Fund is to be used to cover Monona Terrace's unexpected operating and capital shortfalls as well as to help support a future renovation. Due to economic impacts brought on by the global pandemic, Monona Terrace reserves were exhausted by the end of 2020. In July 2020, the Room Tax Commission amended its 2020 adopted budget to reduce allocations by 50% in response to the impact of the global pandemic on City room tax collections. The Room Tax Fund retained 100% of room tax revenues that were budgeted for general purposes in 2020 and 2021, resulting in \$0 transferred to the City's General Fund for 2020 and 2021. The "Balance of Unassigned Funds" represent the unspent portion of the 70% of room taxes allocated to the Room Tax Commission.

Effective with its adopted 2024 budget, the Room Tax Commission has established a policy that it shall by its 2029 budget establish a reserve at least equal to 10% of budgeted appropriations for Room Tax Commission programs. The reserve amount for the 2025 budget is 1.8% of budgeted appropriations for Room Tax Commission programs. Reserves will only be used to respond to declining revenue of more than 10% compared to the prior year. Use of reserve levels requires an affirmative vote of at least two-thirds of commission members (4 of 6). Reserve levels will be replenished to policy target within 5 years of an event.

(c) In 2020, the contract with Destination Madison, Inc., was amended to provide a fixed amount of funding based on much lower room tax revenues brought on by the impacts of the global pandemic. A new contract allocating 28% of prior year room tax revenues went into effect in 2024.

(d) In 2024, no funding is provided to help support fireworks events.

(e) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor that are designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(f) This includes funds for events as determined by the Arts Commission that result in tourism and hotel room nights in the City. In 2023, \$25,000 was allocated for implementing recommendations from a study to support and expand the diversity of music tourism in Madison. Unspent funding of \$25,000 from 2022 was allocated through an amendment to the 2023 budget allocations which was adopted by the Room Tax Commission. In 2024, \$75,000 was allocated for grants to organizations to support employment of arts workers.

(g) This includes funding for Dane Dances (\$25,000); Make Music Madison, a summer solstice festival (\$30,000); and Downtown Temporary Art Installations (\$40,000).

(h) In 2025, \$15,000 is continued to support the WIAA Tournament.

(i) Allocation of funding for enforcement of state laws and City ordinances related to tourism rooming houses is subject to approval by the Room Tax Commission.

(j) Allocation of funding to support an operating subsidy to the Overture Center (\$2,200,000) is authorized by the Room Tax Commission, consistent with state law. In 2025, funding of \$1,370,700, is provided for city costs related to the Henry Vilas Zoo and Olbrich Gardens. In 2025, \$99,000 is provided to the Alliant Energy Center (AEC) to reflect a previous agreement between AEC and the former Town of Madison regarding sharing of room taxes; the AEC was attached to the City of Madison on October 31, 2022, pursuant to the final attachment agreement dissolving the Town of Madison.

By the adoption of this budget, the City Council hereby incorporates the decisions of the Room Tax Commission into the 2025 operating budget in accordance with state law. An increase in the room tax rate from 9% to 10% for the Room Tax Fund was first adopted in the 2018 budget.

SPECIAL ASSESSMENT REVOLVING FUND

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2024 Projected</u>	<u>2025 Executive</u>
Fund Balance, January 1	\$ 8,735,332	\$ 11,558,416	\$ 11,146,607	\$ 14,197,660
SOURCES				
Special Assessment Repayment				
Principal Repayment	3,874,852	5,000,000	4,282,732	5,000,000
General Obligation Borrowing	-	-	-	-
Interest on Repayments	664,563	550,000	414,389	550,000
Investment Income	50,000	325,000	325,000	250,000
Other	-	-	-	-
TOTAL SOURCES	<u>\$ 4,589,416</u>	<u>\$ 5,875,000</u>	<u>\$ 5,022,121</u>	<u>\$ 5,800,000</u>
USES				
Transfer to Capital Projects	1,905,896	4,866,000	1,737,381	3,921,000
Transfer out to Debt Service	201,916	193,816	193,816	-
Other	70,329	125,000	39,871	110,000
TOTAL USES	<u>\$ 2,178,141</u>	<u>\$ 5,184,816</u>	<u>\$ 1,971,068</u>	<u>\$ 4,031,000</u>
Annual Net Cash Flow	<u>\$ 2,411,275</u>	<u>\$ 690,184</u>	<u>\$ 3,051,053</u>	<u>\$ 1,769,000</u>
Fund Balance, December 31	<u>\$ 11,146,607</u>	<u>\$ 12,248,600</u>	<u>\$ 14,197,660</u>	<u>\$ 15,966,660</u>

The Special Assessment Revolving Fund is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

In 2014, the Council authorized \$2 million in funds from General Obligation borrowing to provide additional working capital for the Fund, as recent economic conditions have deferred principal repayments to the Fund. The funding will be recovered over time, but borrowing is required in the short term.

INSURANCE FUND

	<u>2023</u> <u>Actual</u>	<u>2024</u> <u>Budget</u>	<u>2024</u> <u>Projected</u>	<u>2025</u> <u>Executive</u>
Cash and Other Assets	4,946,269	7,251,460	4,946,269	4,696,133
Claims Payable and Other Liabilities	(3,225,555)	(3,925,204)	(2,651,770)	(2,651,770)
Net Assets: January 1	<u>\$ 1,720,714</u>	<u>\$ 3,326,256</u>	<u>\$ 2,294,498</u>	<u>\$ 2,044,362</u>
REVENUES				
Billings to Departments	2,750,000	3,150,000	3,150,000	3,850,000
Interest Income	7,925	8,000	8,000	8,000
Appropriation from Other Funds	1,502,289	-	-	-
Insurance Recoveries	151,347	200,000	200,000	200,000
Miscellaneous Revenue	475	-	-	-
WMMIC Dividend	108,178	80,000	80,000	80,000
Total Revenues	<u>\$ 4,520,214</u>	<u>\$ 3,438,000</u>	<u>\$ 3,438,000</u>	<u>\$ 4,138,000</u>
EXPENSES				
Liability Premium	1,063,461	1,265,000	1,100,000	1,265,000
Property Premium	848,152	1,047,500	1,030,000	1,152,250
Other Premiums	143,491	120,000	60,000	60,000
Claims	1,400,981	950,000	950,000	1,100,000
Reserve Adjustment	-	-	-	-
Interest Expense	-	-	-	-
Loss Payments to Departments	178,099	200,000	200,000	200,000
Emergency Management	-	-	-	-
Administrative Expense	312,246	348,136	348,136	330,264
Total Expenses	<u>\$ 3,946,430</u>	<u>\$ 3,930,636</u>	<u>\$ 3,688,136</u>	<u>\$ 4,107,514</u>
Net Assets: December 31	2,294,498	2,833,620	2,044,362	2,074,848
Net Asset Goal	<u>1,550,000</u>	<u>1,875,000</u>	<u>2,125,000</u>	<u>2,125,000</u>
Surplus (Deficiency)	<u>\$ 744,498</u>	<u>\$ 958,620</u>	<u>\$ (80,638)</u>	<u>\$ (50,152)</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

The City of Madison aggregate SIR for 2024 is \$2.125 million. Based on the reserve policy, the Insurance Fund is expected to be below its net asset goal by \$94,776 at the end of 2025. Claims are reserved at a 95% confidence level.

In 2023, billings to agencies for the Insurance Fund did not change from 2022. The 2023 budget increased funding added to reserves by \$1.5 million from a transfer from the General Fund. The City was experiencing high levels of claim payouts in 2022 due primarily to various legal settlements and associated legal counsel costs; this supplement helped address the cash balance in the fund. \$574,000 was added to fund balance in 2023.

In 2024, billings to agencies increased \$400,000. The Adopted Budget assumed using \$492,636 in fund balance in 2024.

In 2025, billings to agencies increased \$700,000. The Executive Budget assumes adding \$30,486 to fund balance in 2025.

WORKERS COMPENSATION FUND

	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2024 Projected</u>	<u>2025 Executive</u>
Cash and Other Assets	15,938,067	15,361,515	15,938,067	15,790,871
Claims Payable and Other Liabilities	<u>(10,338,557)</u>	<u>(10,338,557)</u>	<u>(8,914,940)</u>	<u>(8,914,940)</u>
Net Assets: January 1	<u>\$ 5,599,510</u>	<u>\$ 5,022,958</u>	<u>\$ 7,023,127</u>	<u>\$ 6,875,931</u>
REVENUES				
Billings to Departments	3,750,000	4,000,000	4,000,000	3,500,000
Interest	902	-	-	-
Appropriation from Other Funds	1,145	-	-	-
Misc. Revenue (3rd Party Subrogation)	25,137	40,000	20,000	-
Total Revenue	<u>\$ 3,777,184</u>	<u>\$ 4,040,000</u>	<u>\$ 4,020,000</u>	<u>\$ 3,500,000</u>
EXPENSES				
Workers' Compensation Losses Paid	1,486,747	3,250,000	3,250,000	2,500,000
Actuarial Reserve Adjustment	-	-	-	-
Debt and Other Financing	-	-	-	-
Consulting Services	119,800	123,000	123,000	126,000
Outside Services	155,125	154,500	154,500	160,000
Administrative Expense	150,870	179,696	179,696	179,528
Insurance	441,025	460,000	460,000	500,000
Total Expenses	<u>\$ 2,353,567</u>	<u>\$ 4,167,196</u>	<u>\$ 4,167,196</u>	<u>\$ 3,465,528</u>
Net Assets: December 31	7,023,127	4,895,762	6,875,931	6,910,403
Net Asset Goal	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>
Surplus (Deficiency)	<u>\$ 6,373,127</u>	<u>\$ 4,245,762</u>	<u>\$ 6,225,931</u>	<u>\$ 6,260,403</u>

Notes on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. In 2015, the SIR is increased to \$650,000. In 2021, the SIR for Police and Fire employees increased to \$750,000 while the SIR for all other employees remained at \$650,000. Claims are reserved at a 95% confidence level.

In 2023, billings to agencies for the Workers Compensation Fund did not change from 2022. \$1.4 million was added to fund balance in 2023.

In 2024, billings to agencies increased \$250,000. The 2024 Adopted Budget assumes using \$127,196 in fund balance in 2024.

In 2025, billings to agencies decreased \$500,000. The 2025 Executive Budget assumes adding \$34,472 to fund balance in 2025.



Appendix

Glossary

AGENCY: A unit of organization within the City. Agencies include departments, divisions, and utilities. Each agency is responsible for submitting capital and operating budget requests to the Finance Director. Budget requests include the projected costs of operations for the upcoming fiscal year.

APPROPRIATION: The legislative authority to spend and obligate a specified amount from a designated fund account for a specific purpose.

BORROWING SCHEDULE: The plan for General Fund and Non-General Fund General Obligation (GO) borrowing during the period of the Capital Improvement Plan (CIP).

CANCELLATION: The removal of budget authority for a capital project or program. Authority may be cancelled because a project is delayed, the project is not moving forward, the project has been completed under budget, or there is a change in the scope of the project.

CAPITAL BUDGET: The appropriations for capital projects and programs to build and maintain infrastructure, facilities, and other long-term assets. The capital budget is primarily paid through borrowing. Other funding sources include fees, assessment, and grants.

CAPITAL IMPROVEMENT PLAN (CIP): A six-year plan for capital projects and programs. The capital budget is the first year of the CIP. The remaining five years of the CIP are presented as a plan for the future and are not appropriated with the adoption of the capital budget.

CAPITAL PROGRAM: A large-scale continuing work plan that provides for lasting improvements to the City's infrastructure and assets.

CAPITAL PROJECT: A large-scale work plan with a defined start date and end date that provides for lasting improvements to the City's infrastructure and assets.

CARRYFORWARD APPROPRIATION/ REAUTHORIZATION: Funding appropriated in one year that has not been fully expended and is appropriated again, or reauthorized, in the following year for the same purpose. Carry forward appropriations allows agencies to successfully execute capital projects that span multiple years.

CITYWIDE ELEMENT: Major topic areas that influence the quality of life in Madison, as defined by the Imagine Madison Comprehensive Plan. The Citywide Elements are:

- Culture and Character
- Economy and Opportunity
- Effective Government
- Health and Safety
- Green and Resilient
- Land Use and Transportation
- Neighborhoods and Housing

COMPENSATION GROUP: A grouping of job classifications based on shared attributes, professional and supervisory requirements, and work functions that are assigned to established salary ranges in the compensation plan.

DEBT SERVICE: Principal and interest payments on debt incurred by the City.

DEVELOPMENT IMPACT FEE ZONE: Geographically defined areas of the City that have been designated by the Common Council as areas in which development has created or may create the need for capital improvements to be funded in whole or in part by impact fees. The areas may be referenced in the Comprehensive Plan or Master Plan and are shown on a Development Impact Fee Zones Map.

DIRECT APPROPRIATION: Budget appropriations made for a specific activity or initiative but not housed within a specific agency. These appropriations fall under the purview of the Mayor.

EQUALIZED VALUE: The estimated value of all taxable real and personal property in each taxation district, by class of property, as of January 1, and certified by the State of Wisconsin Department of Revenue on August 15 each year.

EXECUTIVE BUDGET: The Mayor's plan for expenditures and funding sources during the fiscal year. The Mayor presents two executive budgets each year – a capital budget and an operating budget. Both executive budgets are presented to the Common Council for deliberations and amendments. The Common Council adopts the capital and operating budgets each year, at which time the funds are legally appropriated.

EXPENDITURE RESTRAINT INCENTIVE PROGRAM (ERIP): A state aid program that provides funding to municipalities that limit growth in their budgets to a percentage determined through a statutory formula. Prior to 2023 Wisconsin Act 12, the program was known as the Expenditure Restraint Program (ERP).

EXPENDITURE TYPE: The category that describes the type of expenditure being made, for example, Building, Machinery and Equipment, Fiber Network.

FULL TIME EQUIVALENT POSITION (FTE): A term used to express the position count. A person working in a half-time position is considered to be working at 0.5 FTE.

FUNCTION: A grouping of agencies that provide like services. The functions identified within Madison's budget include: Administration, General Government, Planning and Development, Public Facilities, Public Safety and Health, Public Works, and Transportation.

FUND: A sum of money segregated for specific activities. Use of this money requires adherence to special regulations established for each fund. The funds identified within the City of Madison's Budget include: Capital Projects, General, Community Development Authority, Community Development Grants, Convention Center, Debt Service, Fleet Services, Golf Courses, Impact Fees, Insurance, Library, Loans, Metro Transit, Other Grants, Other Restricted, Parking Utility, Public Health Madison & Dane County, Sewer Utility, Stormwater Utility, Water Utility, and Worker's Compensation.

FUNDING SOURCE: Income received which supports an appropriation. Funding sources include property tax, state aid, General Obligation borrowing, federal and state grants, special assessments, and others.

GENERAL FUND: The City's main operating fund into which most of the City's property tax and unrestricted revenues are budgeted to support basic City operations.

GENERAL OBLIGATION (GO) BORROWING: A type of municipal borrowing that is secured by the City's available resources, including tax revenues, to repay the debt.

General Fund GO Borrowing: General Obligation Borrowing that is funded by the City's General Fund which comprises most of the City's tax revenues and unrestricted revenues.

Non-General Fund GO Borrowing: General Obligation Borrowing that is funded by sources other than the General Fund. These include enterprise funds such as Stormwater and Metro.

HOLDING COSTS: Expenses for upkeep and maintenance of the unoccupied areas of Tax Increment Financing (TIF) district properties throughout Madison.

HORIZON LIST: A list of projects not included in the Capital Improvement Plan but that will continue to be studied and analyzed for inclusion in a future CIP. Projects on this list have specific outstanding items that must be addressed prior to inclusion in a future CIP.

IMAGINE MADISON: Madison’s Comprehensive Plan, most recently updated in 2023. Imagine Madison is a broad-based plan that creates a vision for a future Madison. The plan outlines policies and actions impacting City budgets, ordinances, and growth. The plan update, which was guided by community input, looks 20 years into the future and seeks opportunities to address long term issues, but focuses on action steps to guide the City’s near-term efforts.

IMPACT FEE: A fee imposed on developers in order to pay the capital costs to construct, expand or improve public facilities which are necessary to accommodate new development or any improvements made to existing development in the City as a whole or in designated development impact fee zones. The City currently receives fees from 16 zones that pay for park infrastructure, parkland acquisitions, transportation improvements, Stormwater facilities and sanitary sewer improvements.

LEVY (PROPERTY TAX): Taxes levied on all taxable property within the City of Madison. The annual levy is determined by the amount of funding needed to support ongoing operating functions of the City. The property tax represents approximately 70% of Madison’s total General Fund budget.

LEVY LIMIT: A state law providing the maximum amount a municipality may implement as property tax calculated as the prior year levy plus the percentage increase in equalized value from net new construction, with certain exceptions such as general obligation debt service.

MAJOR: A set of like accounts defining the nature of expenditures. Major objects within the City of Madison’s chart of accounts include:

<i>Revenues</i>	<i>Personnel Expenses</i>	<i>Non-Personnel Expenses</i>
<ul style="list-style-type: none">• General Revenues• Intergovernmental Revenues• Charges for Services; Licenses and Permits; and other sources	<ul style="list-style-type: none">• Salaries• Fringe Benefits	<ul style="list-style-type: none">• Supplies• Purchased Services• Debt and Other Financing• Inter Departmental Billings• Inter Departmental Charges• Transfers Out

MILL RATE: The mill rate is the tax rate expressed in dollars per thousand. The mill rate is calculated by dividing the property tax levy by the total net taxable property value in the City. The mill rate is applied to a property’s assessed value to determine the amount of property tax owed.

NEIGHBORHOOD RESOURCE TEAM (NRT): Staff teams that work together to focus on priorities identified by a specific neighborhood. The mission of Neighborhood Resource Teams is to encourage and enhance communication, coordination, and relationship building among City staff, residents, and other stakeholders to promote equity and improve the quality of life for Madison residents.

NET NEW CONSTRUCTION: The percentage calculated from the ratio of new construction value to the total equalized property value in the City, used in calculating state levy limits and expenditure restraint program limits.

OPERATING BUDGET: A plan, approved by the Mayor and Common Council, appropriating funds to agencies for operating costs during the upcoming year. This plan establishes legal expenditure authority for agencies to carry out business as authorized in the adopted budget. Amendments to the operating budget that exceed \$50,000 are subject to super majority approval by the Common Council.

PAVEMENT RATING: A scale for measuring roadway quality ranging from 0-10, used to document the roadway condition throughout the City of Madison. Pavement ratings are updated biennially.

PAYMENT IN LIEU OF TAX (PILOT): A payment made by entities exempt from the property tax to reflect services received from the City.

RACIAL EQUITY AND SOCIAL JUSTICE INITIATIVE (RESJI): An initiative within the City of Madison focused on establishing racial equity and social justice as core principles in all decisions, policies and functions of the City of Madison.

REVENUE BONDS: Debt funding for capital projects and programs that is secured by a specified revenue source, for example, payments made by rate payers for water or sewer services.

SERVICE: An activity or set of activities performed by an agency that has identifiable costs for budgetary purposes and a clear purpose with measurable objectives.

SPECIAL ASSESSMENTS: Charges designated for improvements and services provided to real property within the City and charged to the property owners. Examples of improvements funded by special assessments include sewer repair and sidewalk replacement.

TAX INCREMENTAL FINANCING (TIF): TIF is a government finance tool that the City uses to provide funds to construct public infrastructure, promote development opportunities, and expand the future tax base. TIF assistance is only used when a proposed development would not occur “but for” City assistance, as proscribed by State Statute. (For a full list of eligible project costs, consult State Statute 66.1105.)

TAX INCREMENT: The amount obtained by multiplying the total county, city, school and other local general property taxes levied on all taxable property within a tax increment district (TID) in a year by a fraction having as a numerator the value increment for that year in the TID and as a denominator that year’s equalized value of all taxable property in the TID. In any year, a tax increment is “positive” if the value increment is positive.

TAX INCREMENTAL BASE (BASE VALUE): The aggregate value, as equalized by the Wisconsin Department of Revenue, of all taxable property located within a Tax Increment District (TID) on the date as of which the TID is created.

TAX INCREMENTAL DISTRICT (TID): A geographical area, made up of contiguous whole units of property, identified by the City as appropriate for certain types of development. A TID does not include any area identified as a wetland, as defined in State Statute.

VALUE INCREMENT: The equalized value of all taxable property in a TID in any year minus the tax incremental base. In any year “value increment” is positive if the tax incremental base is less than the aggregate value of taxable property as equalized by the Wisconsin Department of Revenue; it is negative if that base exceeds the aggregate value.

TAXES ON AVERAGE VALUE HOME (TOAH): A calculation used to reflect the impact of budgetary decisions on the property tax levy by calculating the impact on the average assessed property value of a single-family home.

FINANCE DEPARTMENT

210 Martin Luther King Jr Blvd, Madison, WI 53703

OFFICE OF BUDGET & PROGRAM EVALUATION

FINANCE DIRECTOR
David Schmiedicke

BUDGET & PROGRAM EVALUATION MANAGER
Christine Koh

BUDGET POLICY ANALYSTS
Maggie McClain
Robert Mulcahy
Ryan Pennington
Elizabeth York

DATA & INNOVATION MANAGER
Eleanor Anderson

DATA ANALYSTS
Jessica Jones
Bethany Van Houten





CITY OF
MADISON