

Common Council

Agency Overview

Agency Mission

The mission of the Common Council is to represent the residents of Madison by promoting the safety, health, and general well-being of the community by incorporating the City's core values into their work with currently available resources. The Council Office staff supports the alders in these efforts.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and Council Vice President that are elected annually in the spring.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. The Common Council's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Common Council

2025 Budget Highlights

Service: Common Council

- Increases hourly wages to reflect a pay raise for Alders in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Increase: \$15,000)

Common Council

Function:

General Government*Budget Overview*

Agency Budget by Fund

| Fund | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 951,037 | 1,130,046 | 1,081,769 | 1,173,497 | 1,177,689 |
| Total | \$ 951,037 | \$ 1,130,046 | \$ 1,081,769 | \$ 1,173,497 | \$ 1,177,689 |

Agency Budget by Service

| Service | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Common Council | 951,037 | 1,130,046 | 1,081,769 | 1,173,497 | 1,177,689 |
| Total | \$ 951,037 | \$ 1,130,046 | \$ 1,081,769 | \$ 1,173,497 | \$ 1,177,689 |

Agency Budget by Major-Revenue

| Major Revenue | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Misc Revenue | (18,208) | (20,000) | (20,000) | (20,000) | (20,000) |
| Total | \$ (18,208) | \$ (20,000) | \$ (20,000) | \$ (20,000) | \$ (20,000) |

Agency Budget by Major-Expense

| Major Expense | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Salaries | 692,614 | 835,861 | 763,255 | 870,287 | 870,287 |
| Benefits | 131,582 | 117,196 | 141,746 | 121,369 | 125,560 |
| Supplies | 56,173 | 75,300 | 75,205 | 75,300 | 75,300 |
| Purchased Services | 42,531 | 59,311 | 59,185 | 59,311 | 59,311 |
| Inter Depart Charges | 46,345 | 62,378 | 62,378 | 67,230 | 67,230 |
| Total | \$ 969,245 | \$ 1,150,046 | \$ 1,101,769 | \$ 1,193,497 | \$ 1,197,689 |

Common Council

Function:

General Government

*Service Overview***Service:** Common Council*Service Description*

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires. The Council Office includes administrative staff who perform various administrative, management, and clerical functions for Council members.

Activities Performed by this Service

- Policy and Budget Authorization: Adopt policies and budgets that support the Imagine Madison - Comprehensive Plan.
- Staff Committee and Work Group Meetings: Disseminate agendas and meeting information, schedule and mail notices for neighborhood meetings.
- Legislative Research and Analysis: Conducted by Council Chief of Staff and Council Legislative Analyst per the request of Council Members.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 951,037 | 1,130,046 | 1,081,769 | 1,173,497 | 1,177,689 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 951,037 | \$ 1,130,046 | \$ 1,081,769 | \$ 1,173,497 | \$ 1,177,689 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | (18,208) | (20,000) | (20,000) | (20,000) | (20,000) |
| Personnel | 824,196 | 953,057 | 905,001 | 991,656 | 995,848 |
| Non-Personnel | 98,704 | 134,611 | 134,390 | 134,611 | 134,611 |
| Agency Charges | 46,345 | 62,378 | 62,378 | 67,230 | 67,230 |
| Total | \$ 951,037 | \$ 1,130,046 | \$ 1,081,769 | \$ 1,173,497 | \$ 1,177,689 |

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Misc Revenue | | | | | |
| Miscellaneous Revenue | (18,208) | (20,000) | (20,000) | (20,000) | (20,000) |
| Misc Revenue Total | \$ (18,208) | \$ (20,000) | \$ (20,000) | \$ (20,000) | \$ (20,000) |
| Salaries | | | | | |
| Permanent Wages | 373,264 | 435,416 | 442,000 | 461,890 | 461,890 |
| Pending Personnel | - | 80,000 | - | 84,625 | 84,625 |
| Premium Pay | - | 25 | - | 25 | 25 |
| Compensated Absence | 9,964 | 5,700 | 5,700 | 5,700 | 5,700 |
| Hourly Wages | 309,328 | 313,520 | 313,665 | 328,700 | 328,700 |
| Overtime Wages Permanent | - | 1,200 | 1,890 | 1,200 | 1,200 |
| Overtime Wages Hourly | 57 | - | - | - | - |
| Budget Efficiencies | - | - | - | (11,853) | (11,853) |
| Salaries Total | \$ 692,614 | \$ 835,861 | \$ 763,255 | \$ 870,287 | \$ 870,287 |
| Benefits | | | | | |
| Health Insurance Benefit | 42,467 | 46,635 | 38,100 | 46,635 | 50,640 |
| Wage Insurance Benefit | 1,227 | 1,080 | 1,436 | 1,436 | 1,436 |
| WRS | 32,264 | 30,044 | 37,662 | 31,871 | 32,101 |
| FICA Medicare Benefits | 51,748 | 32,621 | 58,389 | 34,668 | 34,625 |
| Moving Expenses | 1,897 | - | - | - | - |
| Tuition | 250 | 5,000 | 4,500 | 5,000 | 5,000 |
| Post Employment Health Plans | 1,729 | 1,816 | 1,659 | 1,758 | 1,758 |
| Benefits Total | \$ 131,582 | \$ 117,196 | \$ 141,746 | \$ 121,369 | \$ 125,560 |
| Supplies | | | | | |
| Office Supplies | 11,381 | 26,500 | 21,877 | 26,500 | 26,500 |
| Copy Printing Supplies | 10,707 | 5,800 | 8,800 | 5,800 | 5,800 |
| Furniture | 110 | - | - | - | - |
| Hardware Supplies | 765 | 2,800 | 1,400 | 2,800 | 2,800 |
| Software Lic & Supplies | 2,239 | - | 1,049 | - | - |
| Postage | 29,212 | 40,000 | 40,000 | 40,000 | 40,000 |
| Books & Subscriptions | 761 | 200 | 379 | 200 | 200 |
| Food And Beverage | 999 | - | 1,700 | - | - |
| Supplies Total | \$ 56,173 | \$ 75,300 | \$ 75,205 | \$ 75,300 | \$ 75,300 |
| Purchased Services | | | | | |
| Telephone | 415 | 820 | 456 | 820 | 820 |
| Cellular Telephone | 1,395 | - | 1,140 | - | - |
| Facility Rental | 123 | - | - | - | - |
| Custodial Bldg Use Charges | 12,860 | 16,715 | 18,318 | 16,715 | 16,715 |
| Mileage | 214 | - | 143 | - | - |
| Conferences & Training | 9,333 | 19,500 | 23,852 | 19,500 | 19,500 |
| Memberships | 603 | 750 | 750 | 750 | 750 |
| Delivery Freight Charges | 383 | 250 | 250 | 250 | 250 |
| Storage Services | 79 | 100 | 100 | 100 | 100 |
| Consulting Services | 7,345 | 21,176 | 14,176 | 21,176 | 21,176 |
| Advertising Services | 165 | - | - | - | - |
| Other Services & Expenses | 9,616 | - | - | - | - |
| Purchased Services Total | \$ 42,531 | \$ 59,311 | \$ 59,185 | \$ 59,311 | \$ 59,311 |

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| Inter Depart Charges | | | | | |
| ID Charge From Insurance | 46,058 | 62,008 | 62,008 | 66,849 | 66,849 |
| ID Charge From Workers Comp | 287 | 370 | 370 | 381 | 381 |
| Inter Depart Charges Total | \$ 46,345 | \$ 62,378 | \$ 62,378 | \$ 67,230 | \$ 67,230 |

Common Council

Function: General Government

Position Summary

| Classification | CG | 2024 Budget Adopted | | 2025 Budget | | | |
|-----------------------------|----|------------------------|------------------|-------------|------------------|-------------|------------------|
| | | FTEs | Amount | Request | | Executive | |
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| CC CHIEF OF STAFF-21 | 21 | 1.00 | 142,493 | 1.00 | 147,700 | 1.00 | 147,700 |
| COMM CO LEG ANAL-18 | 18 | 1.00 | 75,975 | 1.00 | 81,925 | 1.00 | 81,925 |
| LEGIS MGMT SYSTEM SPEC-20 | 20 | 1.00 | 64,461 | 1.00 | 70,647 | 1.00 | 70,647 |
| PROGRAM ASST 2-20 | 20 | 1.00 | 73,450 | 1.00 | 76,134 | 1.00 | 76,134 |
| PUBLIC INFORMATION OFF 1-18 | 18 | 1.00 | 79,037 | 1.00 | 85,484 | 1.00 | 85,484 |
| | | 5.00 | \$435,416 | 5.00 | \$461,890 | 5.00 | \$461,890 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.