

Finance

Agency Overview

Agency Mission

The Agency's mission is to enhance the financial health of Madison and serve as the steward of the City's resources through financial information, advice and support to the public, employees, City agencies and policymakers.

Agency Overview

The Agency is responsible for citywide financial services including general accounting, financial reporting, budgeting, internal audit, risk management, purchasing, payroll, treasury services, investment management, and debt management. The goal of the Finance Department is to provide quality services to City agencies and facilitate processes that contribute to the quality of financial information for internal and external stakeholders. The Finance Department will advance this goal by continuing to support full implementation of enterprise resources planning system modules, fulfilling the reporting requirements of updated Governmental Accounting Standards Board (GASB) standards, continuing to transition to more transparent budget decision-making processes and equitable resource allocation, strengthening internal audit and grants management procedures, mitigating citywide risk and ensuring employee safety, and assisting agencies with administrative support and document service needs.

Budget Service Changes

As part of the 2025 budget process, all agencies evaluated their budget service structure and had the opportunity to propose updates to services. Finance's 2025 budget service structure is the same as the 2024 budget. Since there were no changes, the budget does show a full history at the service level. The budget includes the following service(s):

- Accounting
- Administrative Support
- Budget & Program Management
- Internal Audit
- Risk Management
- Treasury

2025 Budget Highlights

Service: Accounting

- Increases the ambulance billing provider's transaction fee based on estimated ambulance revenues. (Increase: \$73,000)

Service: Administrative Support

- Reduces personnel costs to reflect charging time to the Community Development Authority for Administrative Team support. (Decrease: \$23,000)

Service: Budget & Program Management

- Transfers \$25,000 from Hourly Wages for Data interns to Purchased Services for digital budget book and budget presentation software.

Service: Internal Audit and Grants

- Budget maintains current activity levels.

Service: Risk Management

- Funding for the Risk Management service is reflected in the Insurance and Workers Compensation budgets.
- Budget maintains current activity levels.

Service: Treasury

- Increases purchased services for credit card processing fees due to increases in card usage and more online payment options, investment reporting services which are based on higher portfolio balances, and an increase in the fee for the audit of the City's policies, procedures, and network protocols surrounding securing credit card data. (Increase: \$98,000)

Finance

Function: Administration

Budget Overview

Agency Budget by Fund

| Fund | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 4,378,154 | 5,333,063 | 5,367,755 | 6,060,340 | 6,090,584 |
| Other Grants | - | - | 178,200 | - | - |
| Total | \$ 4,378,154 | \$ 5,333,063 | \$ 5,545,955 | \$ 6,060,340 | \$ 6,090,584 |

Agency Budget by Service

| Service | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| Accounting | 2,372,245 | 2,616,111 | 2,645,112 | 3,097,381 | 3,134,667 |
| Administrative Support | 382,283 | 472,611 | 471,303 | 504,741 | 487,651 |
| Budget & Prgm Mgmt | 608,512 | 807,525 | 819,192 | 929,127 | 941,719 |
| Internal Audit | 112,117 | 479,819 | 657,041 | 536,961 | 540,355 |
| Risk Mgmt | 4,741 | - | 1,766 | 12,129 | - |
| Treasury | 898,257 | 956,997 | 951,540 | 980,001 | 986,191 |
| Total | \$ 4,378,154 | \$ 5,333,063 | \$ 5,545,955 | \$ 6,060,340 | \$ 6,090,584 |

Agency Budget by Major-Revenue

| Major Revenue | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| Misc Revenue | (16,500) | (36,500) | (16,500) | (16,500) | (16,500) |
| Transfer In | (213,200) | - | (20,000) | (20,000) | (20,000) |
| Total | \$ (229,700) | \$ (36,500) | \$ (36,500) | \$ (36,500) | \$ (36,500) |

Agency Budget by Major-Expense

| Major Expense | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| Salaries | 3,655,421 | 4,173,463 | 4,220,256 | 4,705,707 | 4,672,214 |
| Benefits | 1,016,175 | 1,167,182 | 1,168,605 | 1,216,856 | 1,262,772 |
| Supplies | 140,378 | 125,610 | 121,226 | 124,210 | 124,210 |
| Purchased Services | 1,204,932 | 1,279,221 | 1,250,104 | 1,493,306 | 1,493,306 |
| Debt Othr Financing | 17,080 | - | 19,977 | - | - |
| Inter Depart Charges | 10,211 | 10,459 | 10,459 | 12,293 | 12,293 |
| Inter Depart Billing | (1,436,342) | (1,386,372) | (1,386,372) | (1,455,532) | (1,437,711) |
| Transfer Out | - | - | 178,200 | - | - |
| Total | \$ 4,607,854 | \$ 5,369,563 | \$ 5,582,455 | \$ 6,096,840 | \$ 6,127,084 |

Service Overview

Service: Accounting

Service Description

This service is responsible for the accounting, payroll, and procurement operations of the City of Madison. The service develops and maintains accounting-related internal controls, oversees the annual financial statement and audit preparation, and develops, coordinates and implements the City’s accounting and financial reporting systems. The goal of the service is to mitigate risk for financial losses and to ensure adherence to Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board Statements (GASB).

Activities Performed by this Service

- **Accounting:** Responsible for overseeing, approving, and processing financial transactions according to GAAP and GASB reporting standards. Prepares the Annual Comprehensive Financial Report and liaisons to external audit teams. Ensure debt and arbitrage compliance for the governmental funds including payments for debt service principal and interest. Administer Tyler MUNIS city-wide.
- **Payroll Accounting:** Process bi-weekly payroll, approve time entry batches for agency staff. Assist HR staff to administer benefits and annual enrollments. Administer the Tyler MUNIS Employee Self Service portal.
- **Procurement and Contracting:** Assist city staff to procure and contract for goods and services. Administer the Vendor Self Service portal of the financial system.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 2,372,245 | 2,616,111 | 2,645,112 | 3,097,381 | 3,134,667 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 2,372,245 | \$ 2,616,111 | \$ 2,645,112 | \$ 3,097,381 | \$ 3,134,667 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | (51,500) | (36,500) | (36,500) | (36,500) | (36,500) |
| Personnel | 2,405,590 | 2,637,520 | 2,699,531 | 3,016,875 | 3,043,129 |
| Non-Personnel | 716,421 | 810,203 | 777,193 | 899,888 | 899,888 |
| Agency Charges | (698,266) | (795,112) | (795,112) | (782,882) | (771,850) |
| Total | \$ 2,372,245 | \$ 2,616,111 | \$ 2,645,112 | \$ 3,097,381 | \$ 3,134,667 |

Finance**Function:****Administration***Service Overview***Service:** Administrative Support*Service Description*

This service provides clerical and office services to City agencies. In addition to the Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration, and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

Activities Performed by this Service

- Administrative Support Team: Centralized team that provides administrative support to City agencies upon request.
- Document Services: Provides assistance to City agencies in document presentation, database management, and website administration.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 382,283 | 472,611 | 471,303 | 504,741 | 487,651 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 382,283 | \$ 472,611 | \$ 471,303 | \$ 504,741 | \$ 487,651 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | - | - | - | - | - |
| Personnel | 376,263 | 451,568 | 444,941 | 484,009 | 466,919 |
| Non-Personnel | 27,938 | 23,779 | 29,098 | 23,779 | 23,779 |
| Agency Charges | (21,918) | (2,736) | (2,736) | (3,047) | (3,047) |
| Total | \$ 382,283 | \$ 472,611 | \$ 471,303 | \$ 504,741 | \$ 487,651 |

Service Overview

Service: Budget & Prgm Mgmt

Service Description

This service is responsible for preparing the City's annual capital and operating budgets, providing assistance to City agencies with budget development and analysis, and leading citywide data governance and analytics. The service performs financial, compliance and performance reviews of City agencies, and supports city-wide efforts to coordinate, manage and use data effectively in support of racial equity, social justice, and performance goals. The goals of the service are to facilitate a transparent budget process, execute projects as part of the Data Governance work plan, and continue to expand data management, analysis and visualization tools allowing staff, policymakers and residents to understand and interact with data.

Activities Performed by this Service

- **Operating and Capital Budget Development:** Facilitate all phases of the budget planning and development process including: forecasting budget trends for the upcoming year, establishing processes for agency proposals, analyzing budget data to develop finance recommendations, and facilitating the legislative amendment process.
- **Budget Monitoring:** Conduct mid-year and year-end projections to monitor actual expenditures and revenues against the adopted budget. This work effort allows City policymakers and Managers to make necessary adjustments throughout the year based on actual budgetary trends. In addition to projections, review and approve budget amendments and transfers throughout the year to ensure agency compliance with the adopted budget and the State Expenditure Restraint Incentive Program.
- **Fiscal Analysis:** Perform fiscal analysis on all legislation introduced to the Common Council.
- **Data Governance:** Serve as staff to the City's Data Governance Team, lead efforts around citywide data collection and quality, and convene data users from City departments.
- **Ad Hoc Data Projects:** Perform ad hoc research at the request of policymakers and agencies. Examples of projects include analyzing the City CARES program, eviction trends, and housing data.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 608,512 | 807,525 | 819,192 | 929,127 | 941,719 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 608,512 | \$ 807,525 | \$ 819,192 | \$ 929,127 | \$ 941,719 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | - | - | - | - | - |
| Personnel | 944,586 | 1,071,062 | 1,071,937 | 1,120,466 | 1,126,669 |
| Non-Personnel | 52,996 | 60,009 | 70,801 | 85,009 | 85,009 |
| Agency Charges | (389,070) | (323,546) | (323,546) | (276,348) | (269,959) |
| Total | \$ 608,512 | \$ 807,525 | \$ 819,192 | \$ 929,127 | \$ 941,719 |

Finance**Function:****Administration***Service Overview***Service:** Internal Audit*Service Description*

This service is responsible for developing and administering the City’s comprehensive internal audit and grant programs. This includes assessing the internal control systems, the efficiency and effectiveness of the City’s agencies programs as directed or approved by the Common Council, facilitating grants for programs, identifying ways to improve services and operations, making recommendations that strengthen and promote city government accountability, and overseeing the single audit preparation activities.

Activities Performed by this Service

- Plan, supervise and perform internal audit activities to assess the efficiency and effectiveness of the city’s internal controls.
- Perform the internal audits in accordance with the Generally Accepted Government Auditing Standards (GAGAS) and the annual audit work plan approved by the Finance Committee.
- Prepare audit risk assessment to identify and assess the City’s inherent risks, ensure that legal and procedural requirements are met to promote the financial accountability of city departments, manage grants applications to support funding of City operations, and confirm that programs are functioning as intended by the Common Council.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 112,117 | 479,819 | 478,841 | 536,961 | 540,355 |
| Other-Expenditures | - | - | 178,200 | - | - |
| Total | \$ 112,117 | \$ 479,819 | \$ 657,041 | \$ 536,961 | \$ 540,355 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | (178,200) | - | - | - | - |
| Personnel | 280,383 | 464,819 | 470,441 | 521,961 | 525,355 |
| Non-Personnel | 9,933 | 15,000 | 186,600 | 15,000 | 15,000 |
| Agency Charges | - | - | - | - | - |
| Total | \$ 112,117 | \$ 479,819 | \$ 657,041 | \$ 536,961 | \$ 540,355 |

Finance**Function:****Administration***Service Overview***Service:** Risk Mgmt*Service Description*

This service is responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs, and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Workers' Compensation programs.

Activities Performed by this Service

- Claim payment: Payment of City liability property and subrogation claims.
- Safety Program: Administer the City's Safety program focused on ensuring the City is providing a safe workspace for all employees.
- Workers' Compensation and Insurance Fund Administration: Administer funds including setting annual rates billed to agencies, and coordinate with insurers, agents, and outside providers.
- Risk Management Services: Contract review, employee trainings, policy development and other risk services.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 4,741 | - | - | 1,766 | 12,129 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 4,741 | \$ - | \$ - | \$ 1,766 | \$ 12,129 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | - | - | - | - | - |
| Personnel | 1,768 | - | - | 356 | 12,129 |
| Non-Personnel | 2,973 | - | - | 1,410 | - |
| Agency Charges | - | - | - | - | - |
| Total | \$ 4,741 | \$ - | \$ - | \$ 1,766 | \$ 12,129 |

Service Overview

Service: Treasury

Service Description

This service processes over one million payments per year with an increasing number of payments received through electronic payment channels which requires the development of new processes and procedures. The primary customers of this service are the general public and City agencies that rely on the service. The goals of this service are to enhance the ability of the taxpayer to avoid delinquency, while at the same time maximizing the collection of delinquent taxes by July 31st; and to meet or exceed the budget goal for interest earnings. The major initiatives planned for this service include the continued development and expansion of electronic payments.

Activities Performed by this Service

- Revenue Processing: Calculate and receipt all revenue including personal and real estate tax bills.
- Citywide Investments and Reconciliation: Oversee citywide investments, reconciliation of bank accounts and report of investment holdings and revenue earnings.
- Parking Revenue Processing: Receive and count all Parking Utility receipts.

Service Budget by Fund

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| General | 898,257 | 956,997 | 951,540 | 980,001 | 986,191 |
| Other-Expenditures | - | - | - | - | - |
| Total | \$ 898,257 | \$ 956,997 | \$ 951,540 | \$ 980,001 | \$ 986,191 |

Service Budget by Account Type

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|----------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|
| Revenue | - | - | - | - | - |
| Personnel | 663,006 | 715,676 | 701,654 | 767,123 | 772,913 |
| Non-Personnel | 552,128 | 495,840 | 504,405 | 593,840 | 593,840 |
| Agency Charges | (316,878) | (254,519) | (254,519) | (380,962) | (380,562) |
| Total | \$ 898,257 | \$ 956,997 | \$ 951,540 | \$ 980,001 | \$ 986,191 |

Finance

Function: Administration

Line Item Detail

Agency Primary Fund: General

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Misc Revenue | | | | | |
| Miscellaneous Revenue | (16,500) | (36,500) | (16,500) | (16,500) | (16,500) |
| Misc Revenue Total | \$ (16,500) | \$ (36,500) | \$ (16,500) | \$ (16,500) | \$ (16,500) |
| Transfer In | | | | | |
| Transfer In From Grants | (178,200) | - | - | - | - |
| Transfer In From Other Restric | (35,000) | - | (20,000) | (20,000) | (20,000) |
| Transfer In Total | \$ (213,200) | \$ - | \$ (20,000) | \$ (20,000) | \$ (20,000) |
| Salaries | | | | | |
| Permanent Wages | 3,567,474 | 4,200,703 | 4,159,900 | 4,539,621 | 4,529,128 |
| Salary Savings | - | (40,727) | - | (45,398) | (68,293) |
| Pending Personnel | - | 8,220 | - | 224,500 | 224,500 |
| Premium Pay | 2 | - | 1,222 | - | - |
| Compensated Absence | 61,823 | 22,500 | 49,201 | 39,700 | 39,700 |
| Hourly Wages | 15,008 | 31,000 | 7,311 | 6,000 | 6,000 |
| Overtime Wages Permanent | 10,414 | 2,500 | 1,622 | 2,500 | 2,500 |
| Election Officials Wages | 700 | - | 1,000 | - | - |
| Budget Efficiencies | - | (50,732) | - | (61,216) | (61,321) |
| Salaries Total | \$ 3,655,421 | \$ 4,173,463 | \$ 4,220,256 | \$ 4,705,707 | \$ 4,672,214 |
| Benefits | | | | | |
| Health Insurance Benefit | 467,546 | 539,110 | 537,440 | 538,320 | 583,960 |
| Wage Insurance Benefit | 14,177 | 13,401 | 14,475 | 14,725 | 14,686 |
| WRS | 246,470 | 289,848 | 292,040 | 313,234 | 314,774 |
| FICA Medicare Benefits | 269,311 | 311,519 | 312,660 | 337,868 | 336,643 |
| Moving Expenses | 6,000 | - | - | - | - |
| Post Employment Health Plans | 12,670 | 13,304 | 11,990 | 12,709 | 12,709 |
| Benefits Total | \$ 1,016,175 | \$ 1,167,182 | \$ 1,168,605 | \$ 1,216,856 | \$ 1,262,772 |
| Supplies | | | | | |
| Office Supplies | 6,148 | 7,400 | 7,400 | 7,400 | 7,400 |
| Copy Printing Supplies | 9,801 | 19,375 | 10,410 | 17,975 | 17,975 |
| Furniture | 381 | 5,300 | 2,300 | 5,300 | 5,300 |
| Hardware Supplies | 5,338 | 1,845 | 1,000 | 1,845 | 1,845 |
| Software Lic & Supplies | 21,057 | 1,100 | 116 | 1,100 | 1,100 |
| Postage | 96,084 | 86,105 | 97,200 | 86,105 | 86,105 |
| Books & Subscriptions | 335 | 950 | 500 | 950 | 950 |
| Work Supplies | 1,234 | 3,535 | 2,300 | 3,535 | 3,535 |
| Supplies Total | \$ 140,378 | \$ 125,610 | \$ 121,226 | \$ 124,210 | \$ 124,210 |

Finance

Function:

Administration

Line Item Detail

Agency Primary Fund: General

| | 2023 Actual | 2024 Adopted | 2024 Projected | 2025 Request | 2025 Executive |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Purchased Services | | | | | |
| Telephone | 5,282 | 1,600 | 1,940 | 1,600 | 1,600 |
| Cellular Telephone | - | - | 600 | - | - |
| Custodial Bldg Use Charges | 119,372 | 116,158 | 116,158 | 116,158 | 116,158 |
| Comm Device Mntc | - | 555 | 500 | 555 | 555 |
| Equipment Mntc | 200 | 1,200 | 1,000 | 1,200 | 1,200 |
| System & Software Mntc | 63,833 | 54,550 | 62,929 | 89,690 | 89,690 |
| Recruitment | 413 | 1,000 | 14 | 1,000 | 1,000 |
| Mileage | 217 | 100 | 260 | 100 | 100 |
| Conferences & Training | 41,904 | 48,621 | 36,000 | 47,621 | 47,621 |
| Memberships | 12,092 | 3,033 | 4,609 | 3,033 | 3,033 |
| Financial Actuary Services | 9,250 | 4,300 | 4,150 | 11,500 | 11,500 |
| Audit Services | 87,827 | 103,455 | 103,455 | 105,200 | 105,200 |
| Bank Services | 103,141 | 95,000 | 95,000 | 105,000 | 105,000 |
| Credit Card Services | 213,942 | 200,000 | 215,000 | 230,000 | 230,000 |
| Collection Services | 61,970 | 92,400 | 70,460 | 92,400 | 92,400 |
| Armored Car Services | 15,277 | 13,000 | 17,000 | 16,000 | 16,000 |
| Storage Services | 8,143 | 6,135 | 4,460 | 6,135 | 6,135 |
| Management Services | 383,725 | 473,000 | 437,422 | 546,000 | 546,000 |
| Consulting Services | 51,636 | 25,000 | 52,612 | 80,000 | 80,000 |
| Advertising Services | - | 200 | - | 200 | 200 |
| Printing Services | 24,858 | 38,520 | 25,000 | 38,520 | 38,520 |
| Other Services & Expenses | 1,848 | 1,244 | 1,535 | 1,244 | 1,244 |
| Permits & Licenses | - | 150 | - | 150 | 150 |
| Purchased Services Total | \$ 1,204,932 | \$ 1,279,221 | \$ 1,250,104 | \$ 1,493,306 | \$ 1,493,306 |
| | | | | | |
| Debt Othr Financing | | | | | |
| Principal SBITAS | 15,602 | - | 18,277 | - | - |
| Interest SBITAS | 1,478 | - | 1,700 | - | - |
| Debt Othr Financing Total | \$ 17,080 | \$ - | \$ 19,977 | \$ - | \$ - |
| | | | | | |
| Inter Depart Charges | | | | | |
| ID Charge From Insurance | 8,060 | 8,051 | 8,051 | 10,006 | 10,006 |
| ID Charge From Workers Comp | 2,151 | 2,408 | 2,408 | 2,287 | 2,287 |
| Inter Depart Charges Total | \$ 10,211 | \$ 10,459 | \$ 10,459 | \$ 12,293 | \$ 12,293 |
| | | | | | |
| Inter Depart Billing | | | | | |
| ID Billing to Capital | (370,000) | (443,911) | (443,911) | (443,911) | (426,090) |
| ID Billing To Landfill | (9,994) | (15,311) | (15,311) | (16,899) | (16,899) |
| ID Billing To Monona Terrace | (63,664) | (51,555) | (51,555) | (58,315) | (58,315) |
| ID Billing To Golf Courses | (40,677) | (39,485) | (39,485) | (48,337) | (48,337) |
| ID Billing To Parking | (257,150) | (160,094) | (160,094) | (162,645) | (162,645) |
| ID Billing To Sewer | (116,633) | (99,135) | (99,135) | (89,416) | (89,416) |
| ID Billing To Stormwater | (99,533) | (83,623) | (83,623) | (69,995) | (69,995) |
| ID Billing To Transit | (248,889) | (233,178) | (233,178) | (208,259) | (208,259) |
| ID Billing To Water | (229,802) | (260,080) | (260,080) | (357,755) | (357,755) |
| Inter Depart Billing Total | \$ (1,436,342) | \$ (1,386,372) | \$ (1,386,372) | \$ (1,455,532) | \$ (1,437,711) |

Finance

Function: Administration

Position Summary

| Classification | CG | 2024 Budget Adopted | | 2025 Budget | | | |
|-------------------------|----|------------------------|--------------------|--------------|--------------------|--------------|--------------------|
| | | FTEs | Amount | Request | | Executive | |
| | | | | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT 2-18 | 18 | 2.00 | 162,905 | 2.00 | 175,005 | 3.00 | 231,271 |
| ACCOUNTANT 3-18 | 18 | 3.00 | 244,624 | 3.00 | 271,067 | 3.00 | 271,067 |
| ACCOUNTANT 4-18 | 18 | 8.00 | 861,692 | 8.00 | 933,020 | 8.00 | 933,020 |
| ACCT CLERK 3-20 | 20 | 2.00 | 123,779 | 2.00 | 132,028 | 0.00 | - |
| ACCT SERVICES MGR-18 | 18 | 1.00 | 152,402 | 1.00 | 157,971 | 1.00 | 157,971 |
| ACCT TECH 2-20 | 20 | 0.00 | - | 0.00 | - | 4.00 | 251,558 |
| ACCT TECH 3-20 | 20 | 5.00 | 368,090 | 5.00 | 382,171 | 5.00 | 382,171 |
| ADMIN ANAL 3-18 | 18 | 2.00 | 174,360 | 2.00 | 184,662 | 2.00 | 184,662 |
| ADMIN ANAL 4-18 | 18 | 2.00 | 188,682 | 2.00 | 207,356 | 2.00 | 207,356 |
| ADMIN ASST-20 | 20 | 1.00 | 75,165 | 1.00 | 72,656 | 1.00 | 72,656 |
| ADMIN CLK 1-20 | 20 | 2.00 | 113,288 | 2.00 | 112,532 | 0.00 | - |
| ADMIN SUPPORT CLK 2-20 | 20 | 2.00 | 104,628 | 2.00 | 108,452 | 2.00 | 108,452 |
| BUDGET/PROG EVAL MGR-18 | 18 | 1.00 | 137,299 | 1.00 | 142,317 | 1.00 | 142,317 |
| BUYER 2-16 | 16 | 2.00 | 157,181 | 2.00 | 160,620 | 2.00 | 160,620 |
| BUYER 3-16 | 16 | 1.00 | 92,533 | 1.00 | 98,707 | 1.00 | 98,707 |
| DATA ANALYST 3 | 18 | 2.00 | 146,018 | 2.00 | 160,676 | 2.00 | 160,676 |
| DATA ANALYST 4 | 18 | 1.00 | 108,843 | 1.00 | 116,204 | 1.00 | 116,204 |
| DOC SERVS LDWKR-20 | 20 | 1.00 | 76,219 | 1.00 | 79,004 | 1.00 | 79,004 |
| DOC SERVS SPEC 2-20 | 20 | 1.00 | 64,628 | 1.00 | 66,990 | 1.00 | 66,990 |
| FIN OPER LDWKR-20 | 20 | 1.00 | 59,006 | 1.00 | 63,264 | 0.00 | - |
| FINANCE DIR-21 | 21 | 1.00 | 202,457 | 1.00 | 209,855 | 1.00 | 209,855 |
| GRANT WRITER-18 | 18 | 1.00 | 75,975 | 1.00 | 81,925 | 1.00 | 81,925 |
| INTERNAL AUDIT MGR-18 | 18 | 1.00 | 113,847 | 1.00 | 123,680 | 1.00 | 123,680 |
| PRINCIPAL ACCOUNTANT-18 | 18 | 3.00 | 377,053 | 3.00 | 392,067 | 3.00 | 392,067 |
| PROGRAM ASST 1-20 | 20 | 2.00 | 131,295 | 2.00 | 133,992 | 2.00 | 133,992 |
| RISK MANAGER-18 | 18 | 1.00 | 136,290 | 1.00 | 141,270 | 1.00 | 141,270 |
| SAFETY COORDINATOR 2-18 | 18 | 1.00 | 88,764 | 1.00 | 101,039 | 1.00 | 101,039 |
| TREASURY REV MGR-18 | 18 | 1.00 | 146,907 | 1.00 | 152,275 | 1.00 | 152,275 |
| | | 51.00 | \$4,683,933 | 51.00 | \$4,960,806 | 51.00 | \$4,960,806 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.