

# Kitchen Hood Cleaning License Application



## **Submit Application to:**

Madison Fire Department  
314 W. Dayton St.  
Madison, WI 53703-2579

Make checks payable to: **City of Madison Treasurer.**  
**License fee is \$125.00 and is non-refundable.**

For questions, or to contact a Fire Code Enforcement Officer, call (608) 266-4420 for assistance.

**Complete sections A and C. It is mandatory that all applicable information be completed.  
Inaccurate information may result in suspension or revocation of license.**

### **SECTION A: License Holder Information**

Name : \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### **SECTION B: Application Requirements**

- Prior to cleaning within the City of Madison, applicant shall successfully pass a Madison Fire Department Kitchen Hood Cleaning Examination, or approved alternative.
- A certification number will be issued after examination has been graded and passed.
- Schedule appointment for examination with the Fire Prevention Division of the Madison Fire Department at (608) 266-4420.
- Only qualified persons, who have obtained a Kitchen Hood Cleaning License shall be allowed to inspect and clean commercial kitchen hoods per MGO 34.607.
- Competencies shall be maintained. License holder must maintain their knowledge of cleaning kitchen hoods on a regular basis and review periodic NFPA 96 changes.
- Applicant will be required to retest if more than one year has lapsed since a valid license was held.

### **SECTION C: Attestation and Signature**

By signing this application you acknowledge and agree to comply with Madison General Ordinance 34, Wisconsin Administrative Codes and the International Fire Code.

The statements made in this application are true to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_