



MANAGING YOUR CLAIMS – MADE EASY



TheHartford.com/mybenefits

is your go-to resource to manage your benefit claims online with The Hartford. It gives you convenient, secure access to your benefits and claim information.

Whether you are logging on through your desktop, laptop, smartphone or tablet, here are some of the features you can access with this portal:



MANAGE YOUR CLAIMS

- **Start Your Claim** – Depending on which coverage you have through your employer, you can file a Short-term Disability, Long-term Disability, or Leave of Absence claim from this starting point.
- **Check Your Claim Status** – Instantly check your claim status and view where your claim is in the process. We'll be sure to spotlight any needed or missing information.
- **Upload & View Documents** – You can quickly submit or view medical documentation online, even by simply taking a picture of the document to upload it. It's fast and easy!



MANAGE YOUR TIME AWAY FROM WORK

Initiate your leave of absence online, view your eligibility, report missed work hours, add intermittent leave time and check your leave status. Plus, view leave details and make updates to existing leaves at your convenience.

**CITY OF MADISON
POLICY #033731
CLAIM OFFICE PHONE: (800) 707-5333**

continued





TALK WITH US

Want to connect with your Hartford claim representative? You have a number of options available directly on the site:

- **Click-to-Chat** – Easily accessible on the website home page, you can connect with a claims representative who can answer questions in real-time.
- **Claim Representative Contact Info** – Your claim representative’s contact info is available directly online so you’ll always know how to get in touch.



PERSONALIZE YOUR EXPERIENCE

- **Manage Claim Alert Preferences** – Would you prefer to receive your claim updates by text or email? You control where and how you receive claim updates from us – it’s totally up to you.
- **Choose How You Want to Receive Your Claim Payment** – You have a few options:
 - *Set up a direct deposit account to have disability payments automatically deposited in your checking or savings accounts.*
 - *Receive your check(s) by mail.*
- **Customize Your Profile** – Manage your password, personal and banking information.



THE HARTFORD’S CLAIM PORTAL

Start your disability claim or leave of absence, check on claim status and more.

[TheHartford.com/mybenefits](https://www.thehartford.com/mybenefits)



(Snap a photo with a mobile device to capture information above.)

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Log onto [TheHartford.com/mybenefits](https://www.thehartford.com/mybenefits) today.

Or for more information, contact your Hartford Claim Representative.

