

QUARTER 2

2025 Organizational Development Course Calendar



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

APRIL

MAY

JUNE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	3 7:30 am - 2:30 pm OSHA 10 Thursday & Friday Series (Lovell)	4 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT)
7	8 10:00 - 11:30 am Public Records for Records Custodians (Starczewski, Peguero)	9 1:00 - 3:00 pm Meeting Schedule + Virtual Type 2 Meetings (IT)	10 10:00 - 11:30 am Values-Based Leadership in Action (Winston) 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	11
14	15 10:00 - 11:30 am ADA & Effective Communication (Hoyt) 1:00 - 3:00 pm Giving & Receiving Feedback, Part 1 (Wentland)	16 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT) 2:00 - 3:30 pm Supervisor Orientation (Winston)	17 9:30 - 11:30 am Prohibited Harassment & Discrimination Policy (Price) 1:30 - 3:00 pm Highs & Lows: Navigating Substance Use (Villega & Scott)	18 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT)
21	22 9:00 - 11:00 am Occupational Accommodations for Supervisors (Larson) 1:00 - 3:00 pm Giving & Receiving Feedback, Part 2 (Wentland)	23	24	25
28	29 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT) 1:30 - 3:30 pm Mandatory Reporter Training (Price)	30	1 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	2
5	6 10:00 - 11:30 am Calm in the Chaos (Villega & Scott) 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	7	8 2:00 - 4:00 pm Next Level Leadership for Emerging and Current People Leaders (Winston)	9 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT)
12	13 9:00 - 10:30 am Values-Based Leadership, Part 1 (Winston)	14 12:00 - 3:00 pm RESJI Foundations, Part 1 (Mainella, Saqqaf, Miskimen) 1:00 - 3:00 pm Meeting Schedule + Virtual Type 2 Meetings (IT)	15 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT) 1:30 - 3:30 pm Mandatory Reporter Training (Price)	16
19	20 9:30 - 11:30 am Prohibited Harassment & Discrimination Policy (Price) 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	21 8:00 - 9:30 am Managing the Drug Testing Process (Hayes) 1:00 - 3:00 pm Handling Confidential Information (Larson)	22 9:00 - 10:30 am Family Medical Leave Act (FMLA) Training for Supervisors (Hayes) 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	23
26 MEMORIAL DAY	27	28	29	30
2	3 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT)	4	5 1:00 - 3:00 pm Gender-Inclusive Language (Hardie)	6
9	10 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	11 1:30 - 3:00 pm Leading with Compassion (Villega & Scott) 1:00 - 3:00 pm Meeting Schedule + Virtual Type 2 Meetings (IT)	12 10:00 - 11:30 am Values-Based Leadership, Part 1 (Winston) 1:30 - 3:30 pm Prohibited Harassment & Discrimination Policy (Price)	13
16	17 10:00 - 11:00 am Creating Accessible Virtual Spaces (Hoyt) 1:00 - 3:00 pm Introduction to Microsoft OneDrive (IT)	18	19 JUNETEENTH	20
23 30	24 9:30 - 11:30 am Mandatory Reporter Training (Price)	25 9:00 - 11:00 am Introduction to Microsoft OneDrive (IT)	26	27

Courses may be subject to change.

For the latest updates on course offerings, and external or Retirement course options scan the QR Code or visit www.cityofmadison.com/UpcomingCourseOfferings



KEY:

- All Employees
- Supervisors & Managers
- ▲ Mandatory Courses