

Program Timeline Template

Event	Date and Time	Time Commitment
Mentee Orientation		
Mentor Orientation		
Kickoff Mixer (in person)		
Monthly Mentorship Meetings *		
Mentee Development Discussion		
Mentor Development Discussion		
Midpoint Check-In (in person)		
Mentee Development Discussion **		
Mentor Development Discussion **		
End of Year Celebration (in person)		

Key: **Mentee = Teal** | **Mentor = Purple** | **Both = Green**

* Mentor groups will set the date and time for meeting

** The second development discussion can be a joint or separate discussion