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**Olbrich Botanical Society
Board of Directors Virtual Meeting**

Date: Tuesday, July 20, 2021
Time: 4:00 p.m.
Place: Meeting to be held via Zoom video conference platform: either join by video conference or join by phone. To join by Zoom, click ->
<https://cityofmadison.zoom.us/j/92786350177?pwd=RVZFeDgrb09GazYzR0p3dlpya1NKZz09>
Passcode: olbrich
Please note that all Zoom meetings require a password, per new City and Zoom requirements.
To join by phone, dial 1-312-626-6799 and enter Meeting ID: 927 8635 0177

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Philip Bradbury
- II. Approval of the June 15, 2021 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Olbrich Staff Presentations
 - A. Meet Olbrich’s Interns
 - a. Horticulture Interns: Ava Copple, Gustavo Meneses & Emmy Titcombe – by Samara Eisner, Horticulturist
 - b. Education Intern: Mickenzee Okon – by Sarah Ellis, Youth & Family Programs Coordinator
 - B. New Website Update – by Katy Nodolf, PR & Marketing Manager & Tom Fullmer, PR & Marketing Coordinator
 - C. Gift Shop Update – by Joe Vande Slunt, Director of Development

V. Reports

- A. President's Report – by President Philip Bradbury
 - a. OBS Recruitment Committee Update: participation in the recruitment of the next Garden Director.
 - b. Grand Opening Update
- B. Financial Report – by Rylee Schuchardt
 - a. May 2021 Financials
- C. Director's Report – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

The "Numbers" Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (Colten Blackburn)
Volunteers (Marty Petillo)
Programs & Exhibits (Missy Jeanne & Mike Gibson)
Gift Shop (Rylee Schuchardt)
Education (Education Team)

- D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report (Joe Vande Slunt)

- E. Marketing & Public Relations Report – by Katy Nodolf
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Nodolf & Tom Fullmer)

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.