

Meeting Notes  
Penn Park Shelter Replacement  
Neighborhood Meeting #4  
January 19, 2017

Attendance: 12 (including 2 neighborhood police officers, Ald Sheri Carter, Architect Melissa Destree, Mike Sturm, Parks, Lucas Wardell and Jeanine Zwart, Engineering)

Mike Sturm, Parks, briefly ran thru the items discussed at the first 3 public meetings: history of the park, park amenities, existing shelter (circa 1960) has no ADA compliance in restrooms, and existing utilities need to be replaced. Penn Park is categorized as a Neighborhood Park (under 5 acres) but acts as a Community Park (like Brittingham Park) Mike explained that the design team has taken the project thru some internal City review process and also to the Urban Design Commission (UDC) where they received initial and final approvals with some conditions/comments regarding the cement board cladding and custom designed light fixtures.

- **Review of current open air shelter:** from prior neighborhood meetings, the value of the existing 4,000 square feet of covered space was noted and a proposal to renovate the existing shelter and add a new restroom/concessions building became the new directive.

CPTED issues would be addressed by opening the shelter up by removing the kneewalls to promote better visibility, add more lighting and electrical, remove the current restrooms, and replace the concrete slab and add an ADA ramp.

- **Review of new restroom/concessions building:** a new park prototype building with a men's and women's restroom, maintenance and equipment chase and a concession area/warming kitchen will be built. There will be a drinking fountain with a water bottle filler on the new building.
- **Site Improvements:** a lot of discussion ensued as to where the new restroom building will be located. It has been determined that it should be plan- south of the current shelter. Doors to face the existing shelter. Concession window to face the football field.

Bike parking will be located adjacent to the parking lot and sidewalk. A bioretention pond will collect sediments from the parking lot and be for storm water management. This will be planted with "wet" plants. Existing service drive to be removed.

Concrete pad will be poured around the new restroom building and existing shelter.

There will be room for 3-4 lawn volleyball courts near the new restroom building.

- **Parking Lot:** lot size will be increased, currently 16 stalls will become 26 stalls. A large turnaround will be built to allow for drop-off of players and unloading of vehicles for concessions. Outside curb will be of rolled design so that a vehicle may drive over it. Some additional islands will be required, which may affect the overall parking stall total. UDC has asked for 3 additional trees adjacent to the parking lot.

The driveway for the parking lot will shift plan-north. The existing gate will be refurbished and reused.

- **Other Park Amenities:** An 8' wide asphalt walking path will be bid as an alternate to the building construction contract (estimated cost \$70,000). The design of the path has changed slightly and is more of a walking "loop" than an actual "track" as requested. A 400 meter track would require the football field to be reoriented and is too costly. A 200 meter track is too small to go around the football field. The path will connect to the existing sidewalk near Dane Street at the newly acquired lot, rather than come thru the existing trees
- **Budget:** budget is approximately \$1.5 million which should cover the two buildings and the parking lot improvements. Other future improvements listed below.
- **Timeline:** the design team is about to begin the construction drawing phase. There will be two projects bid out this spring: one for the parking lot sitework and the other for the two buildings together. The buildings would begin in June 2017 and finish in May 2018, the sitework would begin in August 2017 and be completed in May 2018. Construction areas will be fenced off, and the athletic field will be closed during restoration work. The playground may also be cordoned off for safety because of proximity to the construction site.

South Side Raiders will be relocating practice and games to Quan Park for the upcoming fall season. Athletic field will rest and be restored during building construction.

- **Future projects:** requested projects that will require further public input: lighting the basketball court, scoreboards, and irrigation at the athletic field, playground equipment replacement and basketball court improvements.