



Department of Public Works

Streets Division

Charlie Romines, Superintendent

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Madison, WI 53713

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streets@cityofmadison.com

cityofmadison.com/streets

Re: Electronic waste collected during August student move out period

Dear

You are receiving this letter and the enclosed materials because you have been identified as owning rental property in a region considered to be the “student apartment area” of Madison. A map of the student apartment area in question is enclosed. If you do not own or are otherwise responsible for rental property in the area indicated on the map we apologize for the error.

The annual move out period in the student apartment area in August presents numerous challenges for property owners, residents, and the Streets Division employees who collect the one million pounds of trash, recyclables, and large items the annual August move out generates.

Due to the size and scope of the annual August move out, this letter serves as notice for owners of rental properties within the student move area as indicated on the enclosed map, pursuant to Wis. Stat. Sec. 66.0628(2m), that if any televisions, monitors, laptops, or computers are placed to the curb in front of your property contrary to Madison General Ordinance 10.18(13) during the yearly student move out period, that the Streets Division shall cause these items to be removed immediately and properly recycled.

If a television, monitor, or computer is collected from the curb at a property you own in the student apartment area of Madison as indicated on the enclosed map anytime between August 7, 2023 and 4:00pm on August 18, 2023, your property will thereafter be charged a \$30 administrative fee for each of these items collected during that window of time.

Under Madison General Ordinances Sec. 10.18(13), no televisions, computer monitors, laptop or desktop computers, or CPUs may be placed or kept on any terrace or curbside for collection by the City and must, instead, be recycled at an authorized recycling site or other lawful manner. Moreover, every property owner is responsible for maintaining their property in accordance with this requirement.

Please contact your tenants to be sure they are aware of their responsibilities during the move out process, including how they can safely recycle their electronics and other items.

How to Recycle Televisions and Other Electronics for Free with the City of Madison

The City of Madison operates three electronics recycling drop-off sites that are available for all Madison residents. Use the enclosed guide to learn the locations and hours of the drop-off sites this year.

June 21, 2023

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In 2023, televisions, computers, laptops, monitors are accepted for free at the sites from all Madison residents, which includes renters.

The drop-off sites can accept many different kinds of electronics for recycling at no cost. Everything ranging from printers to gaming systems to holiday lights are accepted without a fee. More information about the Streets Division's electronics recycling program visit www.cityofmadison.com/eCycle.

Disposal of Microwaves, Air Conditioners, and Items that Require a Fee

Use the online work order system to pay the necessary fees before dropping off or setting item out for pickup. They are not exempted during the annual move out. The work order system can be found at www.cityofmadison.com/LargeItemWorkOrder. You can also contact our offices as outlined below.

Enclosed with this letter is a guide to large item collection that will be useful to determine which items require a fee in 2023 and their cost.

If the item is to be picked up from the curb, it should be set-out on the date selected while completing the online work order.

If the items requiring a fee will be taken to a drop-off site, you must wait until you receive the fee sticker in the mail. Fee items will not be accepted at the drop-off site without the appropriate sticker attached.

Disposal of Furniture, Mattresses, and Other Items that Are Free

From August 7, 2023 until the morning of August 18, 2023, you will not be required to submit a large item work order to have furniture, mattresses, or other free large items in the student move area as indicated on the enclosed map.

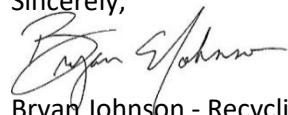
Additional Resources

Additional options for electronics recycling in the area can be found at the DNR E-Cycle Wisconsin website, dnr.wi.gov/topic/ECycle and click the "Find a recycler" link.

Information about the student move process, including details regarding the extra collections performed in the student apartment area during this period and how to handle illegally dumped items, can be found on the Streets Division's Moving Days website, www.cityofmadison.com/movingdays.

For additional questions or requests, contact the Streets Division offices. Office hours are 7:30am to 4:00pm Monday to Friday. The west side office, which services properties west of South Park Street, is located at 1501 W. Badger Rd and can be reached at 608-266-4681. The east side office, which services properties east of South Park Street, is located at 4602 Sycamore Ave and can be reached at 608-246-4532. Questions can also be emailed to streets@cityofmadison.com

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Johnson", is written over a horizontal line.

Bryan Johnson - Recycling Coordinator