



A COPY OF THE PERMIT MUST BE ON THE JOBSITE AT ALL TIMES

City of Madison

Facility Access Permit

Approval Date: ___/___/___

Expiration Date: ___/___/___

Applicant Information:

Company Name	Applicant Name
Company Address	Telephone Number
City, State, Zip Code	Applicant Signature

General Requirements of Facility Access Permit:

1. Applicant shall comply with all conditions and requirements as defined in MGO "10.057 Facility Access Permit."
2. Applicant shall provide detailed dimensioned plans showing work location(s); City facilities being accessed, connected to or placed; and required traffic control for work in the public right-of-way.
3. Applicant is financially responsible for additional City costs above the base permit fee for staff time (review and inspection), including City equipment and materials.
4. Applicant shall notify the Traffic Engineering Shop Electrical Section (608-266-4767) to arrange for inspection of the permitted work.
5. **As-built documentation shall be provided within 10 days after completion** of work and shall include:

- Path/trench location
- Conduit/cable information
- Location and size of manholes/handholes
- Splice point locations
- Slack loop locations/lengths
- Cable lengths

Splice documentation shall include:

- Splice locations
- Splice type (ring cut or butt splice)
- Enclosure manufacturer and type
- Cable being spliced
- Strand level details (where needed)
- Circuit information

6. Failure to comply with the conditions of this permit may hinder applicant's ability to obtain future facility access permits.
7. Applicant agrees to faithfully comply with the terms of this permit and with all applicable statutes, ordinances, rules and regulations of the State of Wisconsin and the City of Madison; that sub-contractors shall be qualified by the City of Madison prior to starting work on this permit; and will indemnify, defend and hold the City of Madison harmless from any and all claims, liability, loss, damage or expense incurred by the City of Madison on account of any injury or death of any person or any damage to property caused by or resulting from activity or work performed under this permit, whether caused or contributed to by the City of Madison, its officials, agents or employees.

I have read and understand the above conditions. _____ (applicant initials)

Special Requirements/Other:

FOR OFFIC USE ONLY	
Approved by Traffic Engineering	Approved by Traffic Engineering Shop
Approved by Engineering	Approved by City Information Technology

- Approved
- Denied (reason) _____

Permit Fee: \$150.00