

**ANNUAL MOTORCYCLE/MOPED PARKING**  
**CONDITIONS AND INFORMATION SHEET**  
*City of Madison, Parking Utility*

- CAPITOL SQUARE NORTH GARAGE
- OVERTURE CENTER GARAGE
- SOUTH LIVINGSTON STREET GARAGE
- STATE STREET CAMPUS GARAGE – FRANCES

- STATE STREET CAMPUS GARAGE - LAKE
- STATE STREET CAPITOL GARAGE
- WILSON STREET GARAGE/ GOVERNMENT EAST GARAGE

Please keep a copy of this information sheet. It should answer most questions you have about the card access system. If you have additional questions, concerns or suggestions, please call us at 608-267-8752 or 608-266-4761 or email [parking@cityofmadison.com](mailto:parking@cityofmadison.com).

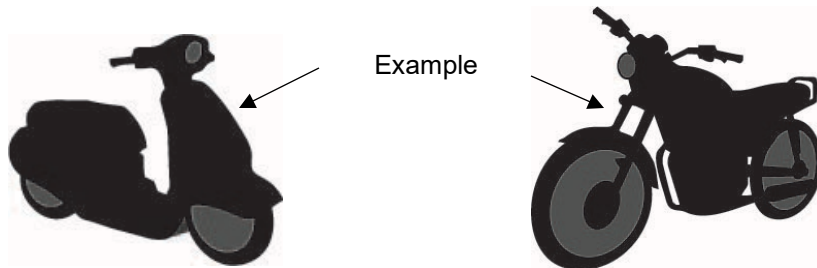
**GENERAL INFORMATION**

1. **PAYMENT:** The rental fee is \$225.00 for the year. (Renters with two cycles who wish to get a duplicate permit must include an extra \$2.00 for the duplicate permit.) The rental year is from April 1 to March 31. We must receive your payment for the next year by March 31. If we do not receive your payment by that date, your space will be assigned to the next person on the waiting list. *\*annual permits are not prorated if you start after April 1, nor are refunds provided if the full rental year is not completed.*

Payments may be mailed or brought to:  
City of Madison Parking Utility  
Madison Municipal Building  
215 Martin Luther King Jr Blvd, Suite 109  
P.O. Box 2986  
Madison WI 53701-2986

Make checks payable to the City Treasurer. (Please write the name of the garage you will be parking in on your check.)

2. **PERMIT RENTAL IS NOT TRANSFERABLE:** If you discontinue renting, the permit shall pass to the next eligible person on the waiting list in Parking Division's records. Notify the Parking Utility at 608-267-8752 if you would like to discontinue renting a space.
3. **PERMIT DISPLAY:** Permit sticker must be "permanently" affixed to front fork of motorcycle or moped and/or in a location that can be easily seen by enforcement personnel. *\*\*not recommended on painted areas, can result in peeling or chipping\*\**



4. **WHERE TO PARK AND HOURS OF OPERATION:** Refer to the map on the back of this sheet to locate motorcycle/moped parking areas. Cycle stalls are not assigned to specific permit numbers - - you may park in any vacant, reserved stall designated by a hooded parking meter or Permit Parking only sign.
  - Your permit is only valid for the garage specified at the top of this page.
  - You must walk your motorcycle/moped over sidewalks and pedestrian areas.
5. **CYCLE STALLS ARE ALL FULL?** If there are no reserved stalls vacant, park your cycle in the nearest on or off-street metered stall. You do not need to put money in the meter but you must abide by any restrictions—i.e. do not park in a Tow-Away Zone or Freight Loading Zone. Immediately notify the Parking Utility at 608-267-8752.
6. **TERMINATION OR AMENDMENT:** The Parking Utility may terminate or amend this rental unilaterally by giving 30-day notice. We reserve the right to temporarily or permanently reassign any permit holder due to maintenance, construction or parking space/structure reorganization. Individuals and vehicles not following these guidelines will be subject to ticketing and/or towing or revocation of permit. Any person who knowingly allows his/her permit to be used in violation of these regulations shall have such permit revoked and shall be ineligible for a permit for any vehicle for a period of one year. The Parking Utility reserves the right to revoke any permit issued for nonpayment or returned checks.

**Inappropriate Behavior**

- Any person engaging in conduct that violates state or federal law or City ordinances, including causing any damage to Parking Utility property or the property of another while on premises owned by the Parking Utility may result in the immediate deactivation and revocation of the permit holder's access.
- An appeal of this decision can be made within 10 days to Parking Utility.

7. **TICKETS:** Questions regarding tickets should be directed to the Parking Utility office at 608-267-8752.